

MEETING OF THE EXECUTIVE COMMITTEE FOR THE
METROPOLITAN TRANSIT SYSTEM (MTS)
1255 Imperial Avenue, Suite 1000
San Diego, CA 92101

February 13, 2014

MINUTES

A. ROLL CALL

Chairman Mathis called the Executive Committee meeting to order at 9:02 a.m. A roll call sheet listing Executive Committee member attendance is attached.

B. APPROVAL OF MINUTES

Mr. McClellan moved for approval of the minutes of the January 9, 2014, MTS Executive Committee meeting. Mr. Ovrom seconded the motion, and the vote was 4 to 0 in favor with Mr. Roberts absent.

C. COMMITTEE DISCUSSION ITEMS

1. Trolley Renewal Project Update

Bruce Schmith of SANDAG discussed Blue Line stations and rail construction. He reviewed milestones, status of shelters and completion dates.

Mr. Mathis asked regarding the schedule of Milestone E stations including Blue Line, Harborside and Pacific Fleet with regard to the construction contract. Mr. Schmith was in hopes the shop drawings would be completed. Mr. Jablonski said although construction would continue into 2015, MTS will be operating on temporary platforms and will be able to implement low floor service and new cars before the end of the contract.

Mr. Schmith reviewed the construction status of Barrio Logan station, Harborside station, Pacific Fleet station, 8th Street station, 24th Street station, and other Blue Line projects. He provided pictures of ADA grade crossing improvements and discussed the traction power substation update. Discussion ensued regarding acquisition of a potential substation site. Mr. Mathis asked if speed would need to be slowed down if a particular site for a substation was not acquired and Mr. Jablonski responded it was not likely and provided explanation. Wayne Terry, Chief Operating Officer of Rail reviewed the light rail procurement status.

Action Taken

Informational item only. No action taken.

2. Student Pass Pilot Program

Sharon Cooney, Chief of Staff discussed the prior approval of the student pass pilot program to implement free youth passes at four local high schools and introduced Marcus Smith of Compass Card and Janelle Carey, Transportation Planner who is responsible for the data analysis. Ms. Carey provided the pilot background and the goal of the program and reviewed the steps taken to implement the pilot program. Discussion between Committee members ensued regarding the premise behind the goal of the program. She reviewed the transit services connecting the four schools and how

students would use the Compass card. Mr. Smith reviewed pass use statistics. Discussion ensued regarding how students would use the pass and how student ridership would be accounted for. Mr. Smith provided a breakdown of pass use statistics by school. Ms. Carey discussed pass tap statistics regarding usage at particular times of day and weekdays. Mr. McClellan asked how MTS would prevent a single pass being used by multiple persons. Mr. Jablonski responded that the student's picture is on the pass. Mr. Roberts asked if the pass could be used on the weekends and Ms. Cooney responded it was previously discussed with the City that it was part of the goal of the program to encourage jobs, internships, extracurricular activities, etc. so the card can be used on the weekends. Ms. Carey reviewed the next steps of the program. Discussion ensued regarding location usage. The Committee members stated MTS's need for schools to report truancy data to fully determine the success of the program. Ms. Carey advised the program would be in place until June, 2014.

Action Taken

Informational item only. No action taken.

3. Senior/Disabled/Medicare (SDM) Reduced-Fare Program

Ms. Cooney explained the program and provided a fare usage breakdown for FY 2013. She discussed the reduced fare eligibility process and its link to the Compass Card program. She discussed the forms and the outreach done to research the types of disabilities that qualify for the program. She stated that a database exists to monitor the use of the program and to eliminate fraud. She reviewed the particulars of the short form where doctor certification is not required. Ms. Cooney stated the Compass Card contains rider information as well as their picture for identification and Mr. Jablonski stated the card can easily be replenished at certain locations such as Albertson's and online. She reviewed the Long Form where doctor's certification is required and the application and verification process. She stated that if an applicant is denied they can go through an appeal process. Karen Landers, General Counsel discussed the certain difficulties of administering the program and the federal standards. Discussion ensued with Committee members regarding the age of those qualifying for the program and its impact on revenue. Ms. Cooney discussed how to obtain the forms and provided additional information regarding the SDM program and stated independent consultants were previously utilized to review the process. She provided preliminary data and discussed the wide array of circumstances uncovered during processing. She reviewed the program's unknown variables.

Action Taken

Informational item only. No action taken.

4. Energy Credit Update

Mike Thompson, Budget Manager provided a history of MTS's gas service provider (GSP), the purpose of the program and stated it had no impact to operations. He advised MTS's current GSP is BP Energy Company. He reviewed the BP contract extension and biogas which is natural gas from renewable sources instead of a fossil fuel. There are financial incentives for MTS to use biogas and there are no additional costs to MTS. MTS pays the natural gas rate. By using biogas federal and state energy credits are generated. BP manages the Environmental Protection Agency (EPA) and California Air Resources Board (CARB) requirements. He reviewed the credits realized by MTS and revenue generated. Discussion ensued regarding the reasoning and

specifics of the program. Mr. Jablonski discussed the possible future changes in requirements relating to the CARB program.

Action Taken

Informational item only. No action taken.

5. Chula Vista Transit

Bill Spraul, Chief Operating Officer of Transit provided background information on Chula Vista Transit operations, current status and fiscal impact. Mr. McClellan asked if solar would be utilized at the new facilities. Mr. Jablonski advised they would and that MTS is seeking LEED certification. Mr. Jablonski gave an update on various facilities.

Mr. Roberts recommended that MTS staff have a discussion with San Diego Unified School District staff about collaborating on bus-storage options as a possible money-saving measure (for both entities).

Action Taken

Informational item only. No action taken.

D. REVIEW OF DRAFT February 20, 2014, BOARD AGENDA (TAKEN OUT OF ORDER)

Recommended Consent Items

6. San Diego and Arizona Eastern (SD&AE) Railway Company Quarterly Reports and Ratification of Actions Taken by the SD&AE Board of Directors at its Meeting on January 14, 2014

Action would: (1) receive the San Diego and Imperial Valley Railroad (SD&IV), Pacific Southwest Railway Museum Association (Museum), and Pacific Imperial Railroad, Inc. (PIR) quarterly reports for information; and (2) ratify actions taken by the SD&AE Board at its quarterly meeting on January 14, 2014.

7. Addition of Three Information Technology Positions

Action would authorize the Chief Executive Officer (CEO) to add: 1) One (1) Lead Computer Support Specialist to the FY14 budget, increasing the total Full Time Equivalent (FTE) position from 0 to 1 at Grade #5 (\$35,972.00 - \$55,577.00); 2) One (1) System Administrator to the FY14 budget, increasing the total Full Time Equivalent (FTE) position from 4 to 5 at Grade #8 (\$53,356.00 - \$85,183.00); and 3) One (1) Fare Technology Program Manager to the FY14 budget, increasing the total Full Time Equivalent (FTE) position from 0 to 1 at Grade #10 (\$69,951.00 - \$111,676.00).

8. 2014 State and Federal Legislative Programs

Action would approve staff recommendations for 2014 federal and state legislative programs.

Recommended Consent Items – Continued

9. Investment Report - December 2013
Action would authorize the CEO to issue a purchase order to AT&T for the purchase of equipment and installation of a Cisco Voice-Over Internet Protocol (VoIP) phone system for the MTS South Bay Bus Maintenance Facility (SBBMF). This project will connect this facility into the MTS agency-wide phone and data communications system. This procurement would be under the County of Merced's Contract No. 2009177.
10. Excess Insurance Renewals for Liability and Workers' Compensation Program
Action would approve the purchase of excess liability insurance (at limits of \$75 million less a \$2 million self-insured retention [SIR]) and excess workers' compensation insurance (at statutory limits less a \$1 million SIR). The new policies would be in effect from March 1, 2014 through March 1, 2015.
11. Type II Class B Paratransit Buses - Contract Award
Action would authorize the CEO to: 1) execute MTS Doc. No. B0611.0-14 with Creative Bus Sales for the purchase of up to fifty (50) Class B Cutaway buses for MTS's para-transit services; and 2) exercise the option to purchase up to ten (10) additional buses pending availability of funding in future fiscal years.
12. MTS Bus Rapid Transit (BRT) Station Maintenance – Contract Award
Action would authorize the CEO to: 1) execute MTS Doc. No. G1658.0-14 with ISS Facility Services, Inc. for the provision of station maintenance services at designated BRT stations for a contract base period of five (5) years with two (2) one year options to be exercised exclusively at MTS's discretion; and 2) exercise each option period at the CEO's discretion.

The Executive Committee convened to Closed Session at 9:35 a.m.

6. CLOSED SESSION - PUBLIC EMPLOYEE PERFORMANCE EVALUATION CHIEF EXECUTIVE OFFICER Pursuant to California Government Code Section 54957

The Executive Committee reconvened to Open Session at 11:07 a.m.

Oral Report of Final Actions Taken in Closed Session

Karen Landers, General Counsel, reported the following:

6. The Executive Committee received a report from negotiators and gave direction.
- E. REVIEW OF SANDAG TRANSPORTATION COMMITTEE AGENDA
Review of SANDAG Transportation Committee Agenda and discussion regarding any items pertaining to MTS, San Diego Transit Corporation, or San Diego Trolley, Inc. Relevant excerpts will be provided during the meeting.
 - F. COMMITTEE MEMBER COMMUNICATIONS AND OTHER BUSINESS
There were no Committee member communications.

G. PUBLIC COMMENTS

There were no public comments.

H. NEXT MEETING DATE

The next Executive Committee meeting is scheduled for March 13, 2014.

I. ADJOURNMENT

Chairman Mathis adjourned the meeting at 11:08 a.m.

A handwritten signature in black ink, appearing to read "John Mathis", written over a horizontal line.

Chairman

Attachment: A. Roll Call Sheet

**EXECUTIVE COMMITTEE
METROPOLITAN TRANSIT SYSTEM**

ROLL CALL

MEETING OF (DATE) February 13, 2014

CALL TO ORDER (TIME) 9:02 a.m.

RECESS N/A

RECONVENE N/A

CLOSED SESSION 10:40 a.m.

RECONVENE 10:50 a.m.

ADJOURN 10:51 a.m.

BOARD MEMBER (Alternate)	PRESENT (TIME ARRIVED)	ABSENT (TIME LEFT)
LIGHTNER <input checked="" type="checkbox"/> (Emerald) <input type="checkbox"/>	9:02 a.m.	
MATHIS <input checked="" type="checkbox"/>	9:02 a.m.	
OVROM <input checked="" type="checkbox"/> (Bragg) <input type="checkbox"/>	9:02 a.m.	
ROBERTS <input checked="" type="checkbox"/> (Cox) <input type="checkbox"/>	9:12 a.m.	
CUNNINGHAM <input type="checkbox"/> (McClellan) <input checked="" type="checkbox"/>	9:02 a.m.	
Transportation Committee Rep Slot (Mathis)		

SIGNED BY THE CLERK OF THE BOARD:

[Signature] for N. Machado

CONFIRMED BY THE GENERAL COUNSEL:

[Signature]