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Agenda

MEETING OF THE METROPOLITAN TRANSIT SYSTEM BOARD OF DIRECTORS

December 8, 2011

9:00 a.m.

James R. Mills Building
Board Meeting Room, 10th Floor
1255 Imperial Avenue, San Diego

This information will be made available in alternative formats upon request. To request an agenda in an alternative format, please call the Clerk of the Board at least five working days prior to the meeting to ensure availability. Assistive Listening Devices (ALDs) are available from the Clerk of the Board/Assistant Clerk of the Board prior to the meeting and are to be returned at the end of the meeting.

ACTION RECOMMENDED

1. Roll Call
2. Approval of Minutes - November 10, 2011 Approve
3. Public Comments - Limited to five speakers with three minutes per speaker. Others will be heard after Board Discussion items. If you have a report to present, please give your copies to the Clerk of the Board.

Please SILENCE electronics
during the meeting

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Metropolitan Transit System (MTS) is a California public agency comprised of San Diego Transit Corp., San Diego Trolley, Inc., San Diego and Arizona Eastern Railway Company (nonprofit public benefit corporations), and San Diego Vintage Trolley, Inc., a 501(c)(3) nonprofit corporation in cooperation with Chula Vista Transit. MTS is the taxicab administrator for seven cities. MTS member agencies include the cities of Chula Vista, Coronado, El Cajon, Imperial Beach, La Mesa, Lemon Grove, National City, Poway, San Diego, Santee, and the County of San Diego.

CONSENT ITEMS

- | | | |
|-----|---|--------------------|
| 6. | <u>Bus Operator Uniforms Contract - Exercise Contract Option Years One and Two</u>
Action would: (1) ratify MTS Doc. No. B0509.1-09 with Kingsbury Uniforms, Inc. for the addition of union patches for men's and women's polo shirts; (2) ratify MTS Doc. No. B0509.2-09 with Kingsbury Uniforms, Inc. for the addition/replacement of men's and women's polo shirts and oxfords uniform styles to better quality uniform garments at no additional cost to MTS; (3) ratify MTS Doc. No. B0509.3-09 with Kingsbury Uniforms, Inc. to give bus operators the option to buy a garrison belt; and (4) authorize the Chief Executive Officer (CEO) to execute MTS Doc. No. B0509.4-09 with Kingsbury Uniforms, Inc. to exercise option years one and two for bus operator uniforms. | Ratify/
Approve |
| 7. | <u>Federal Transit Administration 5311 Program of Projects</u>
Action would adopt Resolution No. 11-18 authorizing the use of \$234,837 of Federal Transit Administration (FTA) Section 5311 funds for operating assistance in nonurbanized areas. | Adopt |
| 8. | <u>Finalized Internal Audit Report on SDTC Revenue Management</u>
Action would receive an internal audit report on San Diego Transit Corporation's (SDTC's) Revenue Management. | Receive |
| 9. | <u>Siemens Light Rail Vehicle (LRV) Procurement - Contract Amendment</u>
Action would authorize the CEO to execute MTS Doc. No. L0914.7-10, which would authorize Siemens to: (1) add an instructor's plug receptacle to the 57 LRVs being purchased; (2) add a front-end fender to the 57 LRVs; and (3) adjust the sales tax rate paid under the agreement. | Approve |
| 10. | <u>Investment Report - October 2011</u>
Action would receive a report for information. | Receive |
| 11. | <u>Legal Services - Contract Award</u>
Action would authorize the CEO or appropriate staff persons to execute contracts on an as-needed basis to attorneys and firms from the prequalified list for MTS and its subsidiaries. | Approve |
| 12. | <u>Federal Transit Administration 5316 Grant Applications</u>
Action would adopt Resolution No. 11-17 authorizing the CEO to submit Job Access and Reverse Commute (JARC) applications for fiscal years 2012 and 2013 for Federal Transit Administration (FTA) Section 5316 funding. | Adopt |
| 13. | <u>Taxicab Advisory Committee Member Election Results</u>
Action would ratify the appointment of Mr. Berhanu Lemma and Mr. Hussein Nuur as new members to the Taxicab Advisory Committee (TAC). | Ratify |
| 14. | <u>Discontinuance of Route 830 - Murphy Canyon Premium Express</u>
Action would approve the discontinuance of Route 830. | Approve |

CONSENT ITEMS - CONTINUED

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|-----|---|---------|
| 15. | <u>Insurance Brokerage and Consultation Services - Contract Amendment</u>
Action would authorize the CEO to enter into MTS Doc. No. G1035.2-07 with BB&T John Burnham Insurance Services to extend the existing insurance brokerage and consultation services contract (MTS Doc. No. G1035.1-07) for an additional six-month period. | Approve |
| 16. | <u>State Transit Assistance (STA) Claims</u>
Action would adopt Resolution No. 11-19 approving fiscal year (FY) 2012 State Transit Assistance (STA) claims. | Adopt |
| 17. | <u>Trapeze Software - Sole-Source Contract Award</u>
Action would authorize the CEO to execute MTS Doc. No. B0569.0-12 with Trapeze Software Group, Inc. for INFO-IVR and ATIS Real-Time software and implementation services. | Approve |

CLOSED SESSION

24. None.

NOTICED PUBLIC HEARINGS

25. None.

DISCUSSION ITEMS

- | | | |
|-----|--|---------|
| 30. | <u>Fiscal Year 2011 Comprehensive Annual Financial Report (Linda Musengo)</u>
Action would receive the Fiscal Year 2011 Comprehensive Annual Financial Report (CAFR). | Receive |
| 31. | <u>Fiscal Year 2011 Final Budget Comparison (Tom Lynch)</u>
Action would approve the use of \$190,000 in contingency reserves to balance the FY 2011 operating budget. | Approve |
| 32. | <u>Cart, Stroller, and Cargo Requirements (Claire Spielberg)</u>
Action would approve new cart, stroller, and cargo requirements for transit riders under existing MTS "Rules for Riding" language. | Approve |

REPORT ITEMS

- | | | |
|-----|--|-------------|
| 45. | <u>Operations Budget Status Report for October 2011 (Mike Thompson)</u>
Action would receive an operations budget status report for October 2011. | Receive |
| 60. | <u>Chairman's Report</u> | Information |
| 61. | <u>Audit Oversight Committee Chairman's Report</u> | Information |
| 62. | <u>Chief Executive Officer's Report</u> | Information |

63. Board Member Communications

64. Additional Public Comments Not on the Agenda

If the limit of 5 speakers is exceeded under No. 3 (Public Comments) on this agenda, additional speakers will be taken at this time. If you have a report to present, please furnish a copy to the Clerk of the Board. Subjects of previous hearings or agenda items may not again be addressed under Public Comments.

65. Next Meeting Date: January 19, 2012

66. Adjournment