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Agenda

METROPOLITAN TRANSIT SYSTEM

****BOARD OF DIRECTORS MEETING & FINANCE WORKSHOP****

March 21, 2013

» » 9:00 a.m. « «

James R. Mills Building
Board Meeting Room, 10th Floor
1255 Imperial Avenue, San Diego

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FINANCE WORKSHOP - 9:00 a.m.

**ACTION
RECOMMENDED**

1. Roll Call

2. a. Fiscal Year 2014 Capital Improvement Program (Mike Thompson)

Action would: (1) approve the fiscal year 2014 Capital Improvement Program (CIP) with the estimated federal and nonfederal funding levels. As the federal appropriation figures are finalized and/or other project funding sources become available, allow the Chief Executive Officer (CEO) to identify and adjust projects for the adjusted funding levels; (2) forward a recommendation to the San Diego Association of Governments (SANDAG) Board of Directors to approve the submittal of Federal Section 5307, 5337, and 5339 applications for the MTS fiscal year 2014 CIP; (3) approve the transfer of \$1,300,139 from previous CIP projects to the fiscal year 2014 CIP; and (4) forward a recommendation to the SANDAG Board of Directors to approve Amendment No. 12-03 of the Regional Transportation Improvement Program (RTIP) in accordance with the fiscal year 2014 CIP recommendations.

Approve/
Forward

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Metropolitan Transit System (MTS) is a California public agency comprised of San Diego Transit Corp., San Diego Trolley, Inc., San Diego and Arizona Eastern Railway Company (nonprofit public benefit corporations), and San Diego Vintage Trolley, Inc., a 501(c)(3) nonprofit corporation, in cooperation with Chula Vista Transit. MTS is the taxicab administrator for seven cities. MTS member agencies include the cities of Chula Vista, Coronado, El Cajon, Imperial Beach, La Mesa, Lemon Grove, National City, Poway, San Diego, Santee, and the County of San Diego.

FINANCE WORKSHOP - Continued

2.
 - b. Fiscal Year 2013 Midyear Operating Budget Adjustment (Mike Thompson) Approve
Action would approve Resolution No. 13-6 amending the fiscal year 2013 operating budget for MTS, San Diego Transit Corporation (SDTC), San Diego Trolley, Inc. (SDTI), MTS Contract Services, Chula Vista Transit, and the Coronado Ferry including using excess revenues over expenses of \$4.5 million to initiate a capital reserve for SD 100 light rail vehicle replacement.
 - c. Preliminary Projections for Fiscal Year 2014 Operating Budget (Mike Thompson) Receive
Action would receive a report regarding the preliminary projection for the fiscal year 2014 operating budget.
3. Public Comments - Limited to five speakers with three minutes per speaker. Others will be heard after Board Discussion items. If you have a report to present, please give your copies to the Clerk of the Board.
4.
 - a. Next Finance Workshop: April 18, 2013, at 9:00 a.m.
 - b. Adjournment

BOARD MEETING - Meeting will begin when the Finance Workshop ends.

5.
 - a. Roll Call
 - b. Approval of Minutes - February 21, 2013 Approve
 - c. Public Comments - Limited to five speakers with three minutes per speaker. Others will be heard after Board Discussion items. If you have a report to present, please furnish a copy to the Clerk of the Board.

CONSENT ITEMS

6. California Emergency Management Agency (Cal EMA) California Transit Security Grant Program (CTSGP) Funding - Fiscal Year 2012-2013 Approve
Action would approve Resolution No. 13-5 authorizing the use of and application for California Transit Security Grant Program (CTSGP) funding for capital projects that provide increased protection against security and safety threats and/or increases the capacity of transit operators to prepare for and provide disaster-response transportation systems.
7. California Department of Transportation (Caltrans) Program of Projects for Federal Transit Administration (FTA) Section 5311(f) Funding - Fiscal Year 2013 Approve
Action would approve Resolution No. 13-4 authorizing the use of and application for FTA Section 5311(f) funds for operating assistance in nonurbanized areas.
8. Buffer/Coupler Overhaul Services - Contract Award Approve
Action would authorize the CEO to execute MTS Doc. No. L1100.0 with Complete Coach Works to overhaul up to 104 buffer/couplers—including the replacement of certain subcomponents as needed—and up to 6 refurbished buffer/couplers to use as spares.

CONSENT ITEMS - Continued

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| 9. | <u>Bus Bench Advertising - Exercise Contract Option Years 4 and 5</u>
Action would authorize the CEO to execute MTS Doc. No. B0201.2-99 to exercise option years 4 and 5 with Coast United Advertising for bus bench advertising revenues from February 2, 2013, through February 1, 2015. | Approve |
| 10. | <u>Amendment to Chief Executive Officer Employment Agreement</u>
Action would approve MTS Doc. No. G0912.6-04 (the Executive Employment Agreement between MTS and Paul C. Jablonski) to allow Mr. Jablonski to accrue up to 80 hours of compensatory time in 2013 (retroactive to January 1, 2013). | Approve |
| 11. | <u>Audit Reports - Trolley and Bus Storerooms</u>
Action would receive internal audit reports on Trolley and Bus Storeroom operations. | Receive |
| 12. | <u>Hewlett-Packard Storage Solution for MTS in Support of Enterprise Resource Planning (ERP) Project</u>
Action would authorize the CEO to execute MTS Doc. No. G1521.0-13 with Nth Generation Computing, Inc. to purchase two Hewlett-Packard 3PAR 7400 (4) Node Arrays, associated software, 24/7 support for five years, and the professional services required to install, configure, and test the equipment. | Approve |
| 13. | <u>Increased Authorization for Legal Services - Trovillion, Inveiss & Demakis, APC</u>
Action would authorize the CEO to execute MTS Doc. No. G1433.2-12 with Trovillion, Inveiss & Demakis, APC to pay current and future legal expenses throughout the remainder of fiscal year 2013. This will include ratification of prior contracts/amendments entered into under the CEO's authority. | Approve |
| 14. | <u>Property Insurance Renewal</u>
Action would authorize the CEO to renew the property insurance coverage for the Metropolitan Transit System (MTS), San Diego Transit Corporation (SDTC), and San Diego Trolley, Inc. (SDTI) with the California State Association of Counties - Excess Insurance Authority (CSAC-EIA) Property Insurance Program, effective March 31, 2013, through March 31, 2014, with various coverage deductibles of \$25,000 (real estate and personal contents property), \$100,000 (bus fleet), \$250,000 (light rail fleet), and \$1,500,000 (roads, bridges, and tunnels). | Approve |
| 15. | <u>Authorize Execution and Amendment of Site Lease in Connection with Issuance and Sale of Lease Revenue Bonds and Lease Revenue Refunding Bonds and Other Documents by the Public Facilities Financing Authority of the City of San Diego</u>
Action would adopt Resolution No. 13-8 authorizing the CEO to execute a Site Lease, and any other necessary documents, with the City of San Diego (City) as part of the City's refunding of the lease revenue bonds used to finance the 1993 construction of the light rail extension to the Old Town Transit Center. | Adopt |
| 16. | <u>Taxicab Administration Contract Extension</u>
Action would approve the draft "Eighth Amendment to Agreement for Administration of Taxicab and Other For-Hire Vehicle Regulations Between San Diego Metropolitan Transit System and City of San Diego" and authorize the CEO to negotiate the final contract. | Approve |

CLOSED SESSION

24. None.

NOTICED PUBLIC HEARINGS - *Approximate start time is 10:00 a.m.

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| *25. | <u>Public Hearing to Adopt a Resolution of Necessity for Full Acquisition of Assessor's Parcel No. 549-181-05, 6645 Imperial Avenue, San Diego, California Owned by Thomas and Tiffany Mannion (Karen Landers and Tim Allison)</u>
Action would: (1) receive public testimony; (2) adopt Resolution No. 13-7 by a two-thirds vote approving the full acquisition of Assessor's Parcel No. (APN) 549-181-05; and find that the public interest and necessity require the project; the project is still planned or located in a manner that will be the most compatible with the greatest public good and the least private injury; the acquisition of the property is necessary for the project; and an offer of just compensation has been made to the property owner; and (3) authorize staff to proceed with condemnation proceedings to acquire the subject parcel. | Receive/
Adopt/
Approve |
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DISCUSSION ITEMS

30. None.

REPORT ITEMS

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| 45. | <u>Security Report (Bill Burke)</u>
Action would receive a report for information. | Receive |
| 46. | <u>Bus Rapid Transit (BRT) Project Updates (Denis Desmond)</u>
Action would receive a report for information. | Receive |
| 47. | <u>Bus Rapid Transit (BRT) Branding (Rob Schupp)</u>
Action would receive a report on Bus Rapid Transit (BRT) branding for buses procured for Interstate 15 (I-15), Mid-City, and South Bay BRT services. | Receive |
| 48. | <u>Compass Card (Sharon Cooney)</u>
Action would receive a report for information. | Receive |
| 60. | <u>Chairman's Report</u> | Information |
| 61. | <u>Audit Oversight Committee Chairman's Report</u> | Information |
| 62. | <u>Chief Executive Officer's Report</u> | Information |
| 63. | <u>Board Member Communications</u> | |
| 64. | <u>Additional Public Comments Not on the Agenda</u>
If the limit of 5 speakers is exceeded under No. 3 (Public Comments) on this agenda, additional speakers will be taken at this time. If you have a report to present, please furnish a copy to the Clerk of the Board. Subjects of previous hearings or agenda items may not again be addressed under Public Comments. | |
| 65. | <u>Next Meeting Date:</u> April 18, 2013 (Finance Workshop starts at 9:00 a.m.) | |
| 66. | <u>Adjournment</u> | |