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Agenda

MEETING OF THE METROPOLITAN TRANSIT SYSTEM BOARD OF DIRECTORS

July 18, 2013

9:00 a.m.

James R. Mills Building
Board Meeting Room, 10th Floor
1255 Imperial Avenue, San Diego

This information will be made available in alternative formats upon request. To request an agenda in an alternative format, please call the Clerk of the Board at least two working days prior to the meeting to ensure availability. Assistive Listening Devices (ALDs) are available from the Clerk of the Board/Assistant Clerk of the Board prior to the meeting and are to be returned at the end of the meeting.

ACTION RECOMMENDED

1. Roll Call
2. Approval of Minutes - June 20, 2013
3. Public Comments - Limited to five speakers with three minutes per speaker. Others will be heard after Board Discussion items. If you have a report to present, please give your copies to the Clerk of the Board.

Approve

Please SILENCE electronics
during the meeting

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Metropolitan Transit System (MTS) is a California public agency comprised of San Diego Transit Corp., San Diego Trolley, Inc., San Diego and Arizona Eastern Railway Company (nonprofit public benefit corporations), and San Diego Vintage Trolley, Inc., a 501(c)(3) nonprofit corporation, in cooperation with Chula Vista Transit. MTS is the taxicab administrator for seven cities. MTS member agencies include the cities of Chula Vista, Coronado, El Cajon, Imperial Beach, La Mesa, Lemon Grove, National City, Poway, San Diego, Santee, and the County of San Diego.



CONSENT ITEMS

6. Unallocated Transportation Development Act Funds for Transit-Related Projects Approve
Action would approve the use of unallocated Transportation Development Act (TDA) funds currently held by the County of San Diego (County). These TDA funds would pay for the installation of communications equipment that would show trolley-arrival information on the City of Santee's Clock Tower display panels at the Santee Station.
7. ARC of San Diego Interior Bus Cleaning - Sole-Source Contract Award Approve
Action would authorize the Chief Executive Officer (CEO) to: (1) execute MTS Doc. No. B0602.0-13 with the ARC of San Diego (ARC) for deep cleaning the interiors of San Diego Transit Corporation (SDTC) buses for a three-year base period with 2 one-year options for a total of five years; and (2) exercise each option year at the CEO's discretion.
8. Audit Report - Business Process Review of Token Management Operations Receive
Action would receive an internal audit report on token management operations governed by San Diego Trolley, Inc. (SDTI) Revenue Management staff.
9. Audit Report - Special Event Revenue Operations
Action would receive an internal audit report on special event revenue operations governed by San Diego Trolley, Inc. (SDTI) Revenue Management staff.
10. Upgrade of Existing Heating, Ventilation, and Air-Conditioning System in Building A - Work Order Approve
Action would authorize the CEO to execute Work Order No. MTSJOC1431-06 with ABC Construction, Inc. (under MTS Doc. No. PWL135.0-12) for the installation of a new heating, ventilation, and air-conditioning system (HVAC) in Building A.
11. Fiscal Year 2014 Internal Audit Plan Receive
Action would approve the MTS Internal Auditor's Audit Plan for fiscal year 2014.
12. Increased Authorization for Legal Service Contracts to Pay Projected Expenses in FY 14 Approve/
Ratify
Action would: (1) approve increasing the dollar amount of 12 legal services contracts to cover FY 14 expenses; and (2) ratify 2 legal services contract amendments with approved firms.
13. Traction Power Substations for the San Diego Trolley, Inc. System - Contract Amendments Ratify/
Approve
Action would: (1) ratify Amendment Nos. 1-6 to MTS Document No. L1032.0-12 with Siemens Industry, Inc., which were previously approved under the CEO's approval authority; and (2) authorize the CEO to execute MTS Doc. No. L1032.7-12 with Siemens Industry, Inc. to increase the total contract spending authority to cover previously unknown site-access constraints and San Diego Gas and Electric's (SDG&E's) stricter passage requirements during installation.
14. Monument Signs at Orange Line Stations - Approve Work Order Approve
Action would authorize the CEO to execute Work Order No. MTSJOC1431-05 with ABC Construction, Inc. (under MTS Doc. No. PWL135.0-12) for the installation of new monument signs at the 47th Street, Encanto/62nd Street, Euclid Avenue, Massachusetts Avenue, and Spring Street Stations on the Orange Line.

CONSENT ITEMS - Continued

15. Taxicab Advisory Committee Election Approve
Action would approve the Taxicab Advisory Committee's (TAC's) recommendation to: (1) defer a decision about if and when to hold an election of TAC members until such time that either (a) the City of San Diego assumes administration of taxicab regulation in San Diego or (b) the City of San Diego requests an additional extension to the existing contract with MTS for taxicab administration; and (2) retain the current membership of the TAC into calendar year 2014 (assuming the current members are willing) pending a decision by the TAC on when to hold the next election.

CLOSED SESSION

24. a. CLOSED SESSION - CONFERENCE WITH REAL PROPERTY NEGOTIATORS Possible
Action
Pursuant to California Government Code Section 54956.8; Property: 9805 and 9808 Prospect Avenue, Santee, CA 92071 (APNs 384-161-26-00 and 384-190-74-00); Agency Negotiators: Paul Jablonski, Chief Executive Officer; Karen Landers, General Counsel; and Tim Allison, Manager of Real Estate Assets; Negotiating Parties: City of Santee; Under Negotiation: Price and Terms of Payment
- b. CLOSED SESSION - CONFERENCE WITH LEGAL COUNSEL EXISTING LITIGATION Pursuant to California Government Code Section 54956.9(a): L. C. Douglas v. SDTC (WCAB Case Number SDO 0287607) Possible
Action

Oral Report of Final Actions Taken in Closed Session

NOTICED PUBLIC HEARINGS

25. None.

DISCUSSION ITEMS

30. None.

REPORT ITEMS

45. Customer Satisfaction Survey (2011 and 2013) (Rob Schupp) Receive
Action would receive a report for information.
46. Student Pass Pilot Program (Sharon Cooney) Receive
Action would receive an update on the proposed pilot program to supply free or reduced fare transit passes to students in the San Diego Unified School District.

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|-----|---|-------------|
| 60. | <u>Chairman's Report</u> | Information |
| 61. | <u>Audit Oversight Committee Chairman's Report</u> | Information |
| 62. | <u>Chief Executive Officer's Report</u> | Information |
| 63. | <u>Board Member Communications</u> | |
| 64. | <u>Additional Public Comments Not on the Agenda</u>
If the limit of 5 speakers is exceeded under No. 3 (Public Comments) on this agenda, additional speakers will be taken at this time. If you have a report to present, please furnish a copy to the Clerk of the Board. Subjects of previous hearings or agenda items may not again be addressed under Public Comments. | |
| 65. | <u>Next Meeting Date:</u> August 15, 2013 | |
| 66. | <u>Adjournment</u> | |

MEETING OF THE BOARD OF DIRECTORS FOR THE
METROPOLITAN TRANSIT SYSTEM (MTS)
AND
FINANCE WORKSHOP

1255 Imperial Avenue, Suite 1000
San Diego, CA 92101

June 20, 2013

DRAFT MINUTES

BOARD MEETING

Bill Burke, Director of Security and Chief of Police introduced Bob Nowland of the U.S. Department of Homeland Security, Transportation Security Administration. Mr. Nowland presented MTS with the Gold Standard Award for achieving the highest standard of excellence in security pursuant to the Baseline Assessment for Security Enhancement (BASE) Program 2012.

1. Roll Call

Chairman Mathis called the Board meeting to order at 9:00 a.m. A roll call sheet listing Board member attendance is attached.

2. Approval of Minutes

Mr. Minto moved to approve the minutes of the May 16, 2013, MTS Board of Directors meeting. Ms. Bragg seconded the motion, and the vote was 12 to 0 in favor with Meses, Emerald, Zapf and Mr. Alvarez absent.

3. Public Comments

Warren Lambert – Mr. Lambert advised the MTS Board that he has taken action against MTS, MTS Access, First Transit and an executive he had to deal with individually at MTS. He believes that the paratransit community has been abused and accused MTS of bigotry. He discussed his grievances with MTS.

John L. Wood – Mr. Wood stated that the crossing gates at the depot went down 9 seconds after the trolley stops and he believes it is too fast. He asked when the depot improvements would be completed and when the arrival announcement sign would be installed. He discussed driving behind the 1909 bus and the diesel motor was emitting heavy smoke and particulates.

Miguel Aguirre – Mr. Aguirre manages the McDonald's building at the San Ysidro border crossing. He provided a handout which included a map and information regarding the MTS San Ysidro Intermodal Transit Center. He stated he does not agree with many of the changes and he has been given the run around. He explained differing plans and competition with private owners. He requested that MTS provide a copy of the plan so that a response can be drafted and a follow up meeting with MTS and Brice House so the community can have an opportunity to respond.

CONSENT ITEMS

6. Credit Agreement Resolution

Action would approve Resolution No. 13-16 authorizing the Chief Executive Officer (CEO) to execute an amendment(s) to the contract with JP Morgan Chase Bank N.A. (MTS Doc. No. G1413.0-12) and any other ancillary documents necessary to complete the transaction. The amendment would allow MTS to borrow up to \$40 million on its credit line.

7. Fiscal Year 2014 Transportation Development Act Claims

Action would adopt Resolution Nos. 13-13, 13-14, and 13-15 approving fiscal year (FY) 2014 Transportation Development Act (TDA) Article 4.0, 4.5, and 8.0 claims.

8. Investment Report - April 2013

Action would receive a report for information.

9. Orange/Green Lines Fiber-Optics Cable Project - Funds Transfer

Action would approve an amendment to Addendum No. 17 Project Scope of Work No. 11 authorizing the purchase of labor, materials, and supplies to install additional fiber-optic cables between the Grossmont Summit and Arnele Avenue Station on the MTS Trolley's Green Line.

10. Closed-Circuit Television (CCTV) System Project Amendment

Action would approve an amendment to Addendum 17 Project Scope of Work (MTS Doc. No. G0930.17-04.21.1) for the installation of additional CCTV cameras at Orange Line stations.

11. Work Order for Orange Line Print Verification Project

Action would authorize the CEO to execute an amendment to Work Order No. 13.01, Task Order 1 of MTS Doc. No. G1494.0-13.01.1 (general engineering contract with Pacific Railway Enterprises, Inc.) for additional services necessary to complete the updating of the existing signal drawings and for the installation of event recorders at crossings and interlockings on the Orange Line.

12. Federal Communications Commission-Mandated 800 MHz Band Reconfiguration - Consulting Services

Action would: (1) ratify MTS Doc. No. G1546.0-13 dated June 10, 2013, with Ross & Baruzzini for consulting services related to the Federal Communications Commission- (FCC)-mandated 800 MHz Band Reconfiguration, which was previously executed pursuant to the CEO's authority; and (2) authorize the CEO to execute MTS Doc. No. G1546.1-13 for the balance of funding for proposed consulting services detailed in Ross & Baruzzini's proposal.

13. Mills Building Improvement Project 2013

Action would authorize the CEO to authorize the San Diego Regional Building Authority (SDRBA), acting through its Mills Building Property Manager (Colliers International), to act as

general contractor for the renovation of the 9th floor pursuant to an amendment to the Mills Building Property Management Agreement (MTS Doc. No. G1233.1-09).

14. Taxicab Maximum Allowable City and Airport Rates of Fare - Stabilization of Rates for 2013

Action would approve Resolution No. 13-17 stabilizing the maximum allowable City of San Diego and airport rates of fare for the year 2013 at current rates.

Action on Consent Item 6 through 14

Mr. McClellan moved to approve Consent Items 6 through 14. Ms. Rios seconded the motion, and the vote was 13 to 0 in favor with Ms. Emerald and Mr. Alvarez absent.

The Board convened to Closed Session at 9:21 a.m.

CLOSED SESSION

24. a. CLOSED SESSION - CONFERENCE WITH LEGAL COUNSEL EXISTING LITIGATION Pursuant to California Government Code Section 54956.9(a): Margot Clines vs. MTS (San Diego Superior Court Case No. 37-2013-00031879-CU-PO-CTL)
- b. b. CLOSED SESSION - CONFERENCE WITH LEGAL COUNSEL Existing Litigation Pursuant to California Government Code Section 54956.9(a): Rodney Maxwell v. Metropolitan Transit System et al. (SDSC Case No. 37-2012-00101898-CU-PA-CTL; MTS Claim No. TS-27411)
- c. CLOSED SESSION - CONFERENCE WITH REAL PROPERTY NEGOTIATORS Pursuant to California Government Code Section 54956.8
Property: 1603 Main Street, San Diego, California (Assessor Parcel No. 538-210-25)
Agency Negotiators: Paul Jablonski, Chief Executive Officer; Karen Landers, General Counsel; and Tim Allison, Manager of Real Estate Assets
Negotiating Parties: Helf Investments, L.P.
Under Negotiation: Price and Terms of Payment

The Board reconvened to Open Session at 9:59 a.m.

Oral Report of Final Actions Taken in Closed Session

Karen Landers, General Counsel, reported the following:

- a. The Board approved a settlement in the amount of \$32K with a vote of 14-0 in favor with Councilman Alvarez absent.
- b. The Board received a report and gave instructions to legal counsel.
- c. The Board received a report and gave instructions to negotiators.

NOTICED PUBLIC HEARINGS

25. None

DISCUSSION ITEMS

30. Language Assistance Plan

Denis Desmond, Sr. Transportation Planner gave a presentation on the Language Assistance Plan ("LAP") and provided a four factor analysis and a chart on LEP speakers by language in MTS jurisdiction. He discussed the five components as required by law, current LEP outreach measures, potential future measures and provided a staff recommendation.

Mr. Ewin inquired about the different Chinese languages and the decision making process on how the specific language is chosen. Mr. Desmond advised the information is provided by the Census Bureau and they provide the specific categories.

Ms. Emerald stated there is software the City's website utilizes that will translate the website information into 60 different languages and asked if MTS has considered implementing this plug in. Mr. Desmond responded it is a Google plug in, but the FTA requires the language translations to be professionally translated, but this is something MTS is considering and working on at present time for possible future use.

Ms. Salas advised she was surprised by certain demographic sizes presented in the LEP speakers by language in the MTS jurisdiction chart. She said there are differences in census information. Mr. Desmond advised that there are two different pools of people and these pools distinguish between the language primarily spoken at home and English language proficiency. Ms. Salas asked if MTS includes this in their plan and Mr. Desmond responded that MTS does as they wish to outreach to both pools of people.

Action Taken

Ms. Emerald moved to approve the draft Language Assistance Plan as submitted to the Federal Transit Administration (FTA) as part of the Title VI Triennial Program Update. Mr. McClellan seconded the motion, and the vote was 14 to 0 in favor with Mr. Alvarez absent.

31. Title VI and Environmental Justice Policy No. 42 Updates

Mr. Desmond provided a presentation and discussed Title VI/environmental justice, the Policy 42 update and the three policies required by the FTA prompting the update including major service change, disparate impact and disproportionate burden. He provided an example of the 10% threshold for disparate impacts, discussed the outreach program, standards and provided a staff recommendation.

Mr. Mathis commented that there had been previous discussion that the 10% threshold was too low and after evaluation they found it was acceptable.

Mr. Gastil asked if there had been any surveys taken regarding transit stops at various locations and it is a concern there may be a disparity in quality of the vehicles at certain transit stops. Mr. Desmond responded there has been an internal survey regarding the top 100 stops and the auditors ride different routes in different areas of town looking at amenities and deficiencies which would show up in the Title VI report should such deficiencies exist. Sharon Cooney, Chief of Staff confirmed that this information is included in the Title VI update.

Action Taken

Mr. Ewin moved to approve the proposed Policy No. 42 amendments, including the Title VI policies and service standards. Mr. McClellan seconded the motion, and the vote was 13 to 0 in favor with Ms. Salas and Mr. Alvarez absent.

REPORT ITEMS

48. Pacific Imperial Railroad (PIR) Desert Line Agreement - Status Update (TAKEN OUT OF ORDER)

Karen Landers, General Counsel provided a status update on the Pacific Imperial Railroad ("PIR") Desert Line Agreement. She discussed the SD&AE property and provided a picture of the Goat Canyon Trestle looking south. She discussed the amended and restated Desert Line operating agreement, agreement terms, milestones achieved, work in progress and upcoming milestones.

Action Taken

Mr. McClellan moved to receive a report for information. Mr. Ovrom seconded the motion, and the vote was 13 to 0 in favor with Ms. Salas and Mr. Alvarez absent.

45. Virginia Avenue Intermodal Transportation Center

Ms. Cooney discussed the San Ysidro Land Port of Entry Reconfiguration. She provided maps and discussed the funding identified and the aggressive timeline for a new center at Virginia Avenue.

Mr. Alvarez asked if MTS is going to be part of the Memorandum of Understanding (MOU). Ms. Cooney responded the MOU will be put in place so the General Services Administration (GSA) has the right to build on the property that is owned by the City and it also allows the transfer of the funds from the FHWA and Caltrans to the project. MTS does not have any part in either of these transfers. Mr. Alvarez asked if this MOU is for the actual operations of the facility. Ms. Cooney stated what the MOU will identify, that it will not identify the operator, and that the City of San Diego will take possession of the property once construction is complete. Mr. Alvarez asked if there is interest from the City or MTS in designating this facility to MTS and if this would be something that could be worked out in the future as the region wishes to see buses in the region as there will be a lot of pedestrians entering and leaving the country so he would think there would be a substantial MTS customer base at the facility. Ms. Cooney stated it is being designed for MTS use, or MTS could drop off and pick up at the intersection as an alternative. One of the things MTS uses to fund its operations on the East side of San Ysidro Blvd. are the funds MTS receives from private carriers using MTS's property which has offset the cost of implementing security and providing cleaning services, but the City is not interested in allowing MTS to charge people to use the facility so without any provision such as this someone else would have to provide MTS with the funding to do such. Mr. Alvarez asked with regard to buses going in and out of the loop if MTS could stop at the location of Camino del Plaza which is not an ideal location, and if the buses will be able to enter the loop itself. Ms. Cooney stated MTS is allowed to enter any City right of way and use it for transit purposes so MTS could still use the facility or MTS could determine due to operational needs it is in MTS's best interest to stay out of the congestion that can be caused by all of the uses Virginia Avenue provides. It has not been designed yet so MTS will need to evaluate this need at a later date. Mr. Alvarez asked if it

needs to be designed with MTS in mind. Ms. Cooney agreed and stated that is why MTS is at the discussion table and there is a provision in the MOU that they will consult with MTS with regard to the design. Mr. Alvarez expressed his concerns over the project and was in hopes an agreement could be reached, but at the minimum there should be MTS accessibility as part of the discussion.

Action Taken

Mr. Alvarez moved to receive a report on regional efforts to establish an intermodal transportation center at a new pedestrian international border crossing to be located at Virginia Avenue and provide comments and direction. Mr. Gloria seconded the motion, and the vote was 13 to 0 in favor with Ms. Salas and Mr. McClellan absent.

46. Operations Budget Status Report for April 2013

Mike Thompson Finance Manager provided a fiscal year 2013 – April 2013 financial review including a combined MTS transit operators comparison to budget, total operating revenue less expenses and on-going concerns.

Action Taken

Ms. Emerald moved to receive the MTS operations budget status report for April 2013. Mr. Minto seconded the motion, and the vote was 13 to 0 in favor with Ms. Salas and Mr. McClellan absent.

47. Zero Emission Bus Requirements

Ms. Cooney provided a presentation on the Zero Emission Bus (ZEB) Program including the Zero Emission Bus regulation, challenges of implementation, and the California Air Resources Board (CARB).

Mr. Alvarez asked how many vehicles are purchased on an annual basis. Ms. Cooney advised it is in our Capital Improvement Program to purchase 50 a year. Mr. Alvarez asked if ZEB vehicles are available for purchase. Ms. Cooney advised they are not affordable at this time. Mr. Jablonski explained the mark up on these vehicles is approximately \$400K more than CNG vehicles. These vehicles require docking stations to charge and vehicle cost is approximately \$900K with the docking station costing approximately \$500K. The battery has not proven to have the range for transit utilization including power supply for amenities such as air conditioning. The lifespan is predicated on battery power with approximately 3 battery replacements over the lifetime of the bus which would cost approximately \$100K.

Mr. Alvarez inquired about the cost of Hydrogen buses. Mr. Jablonski responded hydrogen buses are close to \$2Million. Mr. Roberts stated the weight of the buses presents a problem as it violates the state laws as they are extremely heavy and the technology is not ready for current use, but there are current grants in process and a lot of interesting technology being developed at present time, but the reality is there are still too many limitations. Mr. Jablonski stated a number of years ago the choice was to stay on a diesel path or switch to an alternative fuel path. San Diego, unlike other regions in California, chose the alternative fuel path, but not without impact and an increase in cost. MTS chose CNG at a premium and had to implement CNG facilities with implementation approximately 80% complete. MTS is trying to stay on the path to get through its current commitment to CNG implementation as MTS made substantial

investment to move to CNG.

Ms. Emerald asked realistically how long MTS will utilize CNG technology before having to make adjustments to ZEB. Mr. Jablonski said MTS has to reach CARB standards every year and reports on a regular basis to reduce emissions through changes to the engine, etc. Mr. Roberts said programs will be phased in and it should not prevent us from using current buses and the playing field is changing dramatically, but he does not see rules dramatically changing MTS's requirements.

Action Taken

Mr. Ewin moved to receive a report for information. Ms. Zapf seconded the motion, and the vote was 13 to 0 in favor with Messrs. Roberts and Cunningham absent.

60. Chairman's Report

Mr. Mathis reported he, Mr. Jablonski and Wayne Terry, Chief Operating Officer of Rail had attended the LOSSAN meeting in Los Angeles on June 19, 2013. The focus of the meeting was the managing agency proposals and advised Mr. Jablonski's presentation was on point.

61. Audit Oversight Committee (AOC) Chairman's Report

Mr. Ewin advised the Audit Oversight Committee met Thursday, June 13th, 2013 and that the committee reviewed and discussed the Audit Engagement Letter, Interim Audit schedule and received an update from the internal auditor on future plans and results from the prior year and the RFP for auditing services. He stated he will report back to the Board as this process is finalized.

62. Chief Executive Officer's Report

(a) LOSSAN Managing Agency Proposals. Mr. Jablonski discussed the three agencies presenting to LOSSAN and their proposals to become the Managing Agency of LOSSAN. MTS put together the proposal in house which demonstrates the capability of MTS to be Managing Agency. He advised other transit agencies in the area hired outside consultants to assemble their LOSSAN proposal. (b) CHP Inspections. He stated that MTS is periodically inspected by CHP who takes a random group of buses and writes up inspections. MTS's Kearny Mesa facility was inspected the prior week and the CHP did not find any infractions. (c) Dump the Pump Day. MTS's Dump the Pump day was receiving extensive media coverage as there was media at four stations and a booth set up at Old Town to try and engage transit and potential transit customers.

63. Board Member Communications

There were no Board member communications.

64. Additional Public Comments on Items Not on the Agenda

There were not additional public comments.

65. Next Meeting Date

The next regularly scheduled Board meeting is July 18, 2013.

66. Adjournment

Chairman Mathis adjourned the meeting at 11:16 a.m.

Chairperson
San Diego Metropolitan Transit System

Filed by:

Approved as to form:

Office of the Clerk of the Board
San Diego Metropolitan Transit System

Office of the General Counsel
San Diego Metropolitan Transit System

Attachments: 1. Roll Call Sheet
2. Transportation Security Administration Gold Standard Award
2. MTS Letter to Warren Lambert
3. Handout regarding map and information of San Ysidro Intermodal Transit Center
4. Letter from Miguel Aguirre to Councilmember Alvarez re: 2003 San Ysidro SYITC & 2012-13 MTS-SYPS Opposition to second SYPS proposal to re-design Inter-City Terminal SYPS Plan presented June 11, 2013 at San Ysidro Border Transportation Council

METROPOLITAN TRANSIT SYSTEM
BOARD OF DIRECTORS
ROLL CALL

MEETING OF (DATE): June 20, 2013 CALL TO ORDER (TIME): 9:00 a.m.
 RECESS: N/A. RECONVENE: N/A
 CLOSED SESSION: 9:21 a.m. RECONVENE: 9:59 a.m.
 PUBLIC HEARING: N/A RECONVENE: N/A
 ORDINANCES ADOPTED: 42 (Revised) ADJOURN: 11:16 a.m.

BOARD MEMBER	(Alternate)	PRESENT (TIME ARRIVED)	ABSENT (TIME LEFT)
ALVAREZ	<input checked="" type="checkbox"/> (Faulconer) <input type="checkbox"/>	10:46 a.m.	11:16 a.m.
BRAGG	<input checked="" type="checkbox"/> (Bilbray) <input type="checkbox"/>	9:00 a.m.	11:16 a.m.
CUNNINGHAM	<input type="checkbox"/> (Mullin) <input checked="" type="checkbox"/>	9:00 a.m.	11:16 a.m.
EMERALD	<input checked="" type="checkbox"/> (Faulconer) <input type="checkbox"/>	9:28 a.m.	11:16 a.m.
EWIN	<input checked="" type="checkbox"/> (Arapostathis) <input type="checkbox"/>	9:00 a.m.	11:16 a.m.
GASTIL	<input checked="" type="checkbox"/> (Jones) <input type="checkbox"/>	9:00 a.m.	11:16 a.m.
GLORIA	<input checked="" type="checkbox"/> (Faulconer) <input type="checkbox"/>	9:00 a.m.	11:16 a.m.
MATHIS	<input checked="" type="checkbox"/>	9:00 a.m.	11:16 a.m.
MCCLELLAN	<input checked="" type="checkbox"/> (Ambrose) <input type="checkbox"/>	9:00 a.m.	11:16 a.m.
MINTO	<input checked="" type="checkbox"/> (McNelis) <input type="checkbox"/>	9:00 a.m.	11:16 a.m.
OVROM	<input checked="" type="checkbox"/> (Denny) <input type="checkbox"/>	9:00 a.m.	11:16 a.m.
RIOS	<input checked="" type="checkbox"/> (Sotelo-Solis) <input type="checkbox"/>	9:00 a.m.	11:16 a.m.
ROBERTS	<input checked="" type="checkbox"/> (Cox) <input type="checkbox"/>	9:02 a.m.	11:16 a.m.
SALAS	<input checked="" type="checkbox"/> (Ramirez) <input type="checkbox"/>	9:03 a.m.	10:13 a.m.
ZAPF	<input checked="" type="checkbox"/> (Faulconer) <input type="checkbox"/>	9:05 a.m.	11:16 a.m.

SIGNED BY THE CLERK OF THE BOARD: 

CONFIRMED BY THE GENERAL COUNSEL: 



Transportation Security Administration

Gold Standard Award

Presented to

**San Diego Metropolitan Transit System
(MTS)**

For Achieving the Highest Standard of Excellence in Security

**BASELINE ASSESSMENT FOR SECURITY ENHANCEMENT (BASE) PROGRAM
2012**



Metropolitan Transit System

1255 Imperial Avenue, Suite 1000
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June 19, 2013

Warren Lambert
(via email: Lambertwar@gmail.com)

Re: MTS Access Service to Scripps Green Hospital (10666 N. Torrey Pines Road)

Dear Mr. Lambert,

San Diego Metropolitan Transit System (MTS) has received your emails expressing your displeasure with the fact that MTS Access does not provide a direct trip to Scripps Green Hospital on Torrey Pines Road. While I understand your unhappiness that this trip cannot be made without a transfer, the MTS Access trip/route currently provided is compliant with federal regulations for Americans with Disabilities Act (ADA) Paratransit service.

Federal law requires that MTS provide paratransit service that is "comparable" to MTS's fixed route service. (49 CFR § 37.121.) Federal regulations define "comparable" to require that MTS provide paratransit service to all locations that are within ¾ mile from a fixed route stop. (49 CFR § 37.131.) In addition, the time for travel on paratransit service should also be comparable to the time it takes to travel on a fixed route trip. MTS's fixed route service is concentrated in the areas where demand is highest: urban areas near downtown San Diego, the south bay cities, and the east county corridor to Santee. Service is limited in the north county areas of MTS's jurisdiction. MTS does not currently have any fixed route stops within ¾ mile of the Scripps Green hospital complex. In addition, the boundary between MTS and North County Transit District (NCTD) jurisdictions along the coast is the San Diego/Del Mar border. NCTD has similar obligations under the ADA Paratransit rules. Because NCTD does have a fixed route bus that stops near Scripps Green hospital, this is a San Diego County destination that can be reached using paratransit services. The trip, however, requires a transfer from MTS Access to NCTD Lift. The designated transfer location for this trip is the Veteran's Administration hospital on La Jolla Village Drive.

We have reviewed the 5 trips you have taken on MTS Access and NCTD Lift to Scripps Green hospital. The average roundtrip travel time for these trips is 3 hours and 12 minutes. While that may be a long travel time, it is comparable to the time it would take to travel between the same locations (Island Avenue and N. Torrey Pines Road) on MTS and NCTD fixed routes – approximately 2 hours and 38 minutes with no delays (traveling from MTS Green Line trolley to MTS Route 150 to NCTD Route 101 plus walking time). Unfortunately, downtown to Scripps Green hospital is not an easy or quick trip using public transit.

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Warren Lambert
June 19, 2013
Via Email

As MTS staff has previously communicated to you, the Sorrento Valley Coaster Connection service is exempt from the ADA regulation under the commuter bus section (49 CFR §37.3, and 49 CFR §37.121(c)). Therefore, the Sorrento Valley Coaster station is not an MTS fixed route stop that expands MTS's paratransit service area to include Scripps Green.

We understand your frustration with the lengthy travel times and transfers required to travel from your home to Scripps Green. This is a complicated trip for both MTS fixed route and MTS Access operations. Notwithstanding your personal frustration with this circumstance, our review has found no ADA violation. The trips scheduled have fully complied with Department of Transportation regulations and the ADA. It is possible that if the Mid-Coast trolley extension is approved and constructed, MTS may have a market for expanded fixed route operations in the vicinity of Scripps Green hospital and N. Torrey Pines Road. However, until our fixed route operations are expanded, MTS Access service in this area will be similarly limited, requiring a transfer to NCTD Lift.

Sincerely,

A handwritten signature in black ink, appearing to read "Paul C. Jablonski", enclosed within a large, loopy oval shape.

Paul C. Jablonski
Chief Executive Officer

cc: Dan McCaslin

A better mode of travel

Construction has started on the San Ysidro Intermodal Transportation Center, a project that promises to ease traffic and increase public safety north of the border. The \$18.4 million center should be finished in summer 2003.

2003: MTS SYITC PROJECT San Ysidro Intermodal Transit Center

BTC Instrumental Upper Terminal Design

(BTC) Border Transportation Council engaged in planning mtgs.

Vertical vs Parallel

Loading-Unloading on both sides of bus

Upper Inter-City Terminal

10 vs 4 Spaces

Original Plan:
4 parallel spaces

Community Supported
Including Greyhound

Regional & Local Stakeholder Input

Four (4) Year Planning, 1998-2002

MTS SYITC Project designed by Kimley, Horn & Associates in collaboration with Estrada Land Planning, affected property & business owners-end users of facility, BTC, San Ysidro Planning Group, Caltrans, City of San Diego & GSA.



Intermodal transit center

CHANGES AT A GLANCE

- Pedestrian and vehicular traffic flows into and around the trolley station will be improved.
- Station overcrowding will be relieved since more area between trolleys will be created and a plaza will be built.
- Access to buses, taxis, jitneys and the trolley will be consolidated.
- New road will be built to give vehicles access to 700 block of East San Ysidro Boulevard and to a proposed intercity bus terminal.

June 18, 2013

Councilmember David Alvarez
City Council District 8
202 West C Street, 10th Floor
San Diego, CA 921

**Re: 2003 San Ysidro SYITC & 2012-13 MTS-SYPS
Opposition to second SYPS proposal to re-design Inter-City Terminal
SYPS Plan presented June 11, 2013 at San Ysidro Border Transportation Council**

Dear Councilmember Alvarez,

At the Border Transportation Council meeting last week, a revised terminal reconfiguration plan was presented by SYPS-MTS & Bricehouse-First America (Brad Saunders & Greyhound). The proposed revisions are a complete re-design of their first proposal. However, their 2nd proposal presents the same and new concerns for the use of public space and of those that must conduct their business at these facilities and our Bi-National Pedestrian POE(s).

The proposed changes continue to disregard impacted private property and challenges all visitors that must transit through this area. Speculatively speaking, MTS enforcement citations (an MTS revenue source) in San Ysidro, are most likely, the highest ticket issuance rate in all of San Diego. If these changes are implemented, it will continue to glaringly highlight the social injustice and inequity that persists in our community, a National Gateway into the USA.

1. Public Health:

Lack of Sheltered Facilities: Inter-City Terminal operations should not be run like a city bus stop. Weary travelers, laden with luggage, will have to sit/stand outdoors, suffering:

- exposure to poor air quality from idling bus and freight train diesel, as well as Port of Entry vehicle emissions drift containing high levels of ultrafine particulate matter and black carbon;
- exposure to harsh weather conditions, i.e. cold, rain, heat and swirling winds from cul-de-sac location.

2. Public Safety:

Two terminals decentralize Inter-City travel services: Inter-city travelers and service providers will be required to:

- increase walking distances (non ADA) and service provider traffic as facility users circulate between terminals;
- cause destination confusion and opportunity for illegal transportation solicitation to flourish;

3. Lack of environmental, social justice and equity: Proposed changes:

- removes beautiful mature 20-30' tall Palm Trees;

June 18, 2013

Re: San Ysidro, MTS-SYPS

Page two

- installs eight (8) tiny restrooms that will be abused, neglected and present an unpleasant image. These restrooms will become a target for drug use and other illicit activities;
- removes valuable infrastructure, i.e. inter-city bus and van parking;
- reconfigures and replaces inter-city parking and passenger platform areas with modular retail buildings.

4. 2003 San Ysidro Intermodal Transportation Center (SYITC): The 2003 City of San Diego-MTDB SYITC project involved 4-5 years of Regional Stakeholder & Community vetted planning. It involved the eminent domain taking of private property for public use. It successfully established “centralized” modes of transit infrastructure. Yet, for 8 years, MTS oversaw unsuccessful management operations of these facilities by ACE Parking Company.

Numerous attempts and proposals to improve management by community organizations and other qualified interests were ignored by MTS. The 2012 SYPS Agreement is full of conflicts of interests and represents an improper process disallowing community input and participation in proposed major changes to the vetted 2003 SYITC. MTS-SYPS proposes “de-centralization” and the privatization of public facilities on what was formerly private property, and will now, compete directly with these former property owners.

Councilmember Alvarez, there are numerous other related concerns we would like to discuss with you at your earliest opportunity. I have a call into your office that we may hopefully schedule a convenient time to meet before your next MTS Board meeting, June 20th.

Thank you and we look forward to your prompt response. I can be reached at (619) 917-3167.

Respectfully yours,

Miguel Aguirre

Copy: Mario Lopez, Mayor Bob Filner’s office
David Flores, Casa Familiar
Rogelio Gaytan, Tufesa Bus Operations
Richard Gomez, BTC
Jason Wells, Smart Border Coalition



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Agenda Item No. 6

MEETING OF THE METROPOLITAN TRANSIT SYSTEM BOARD OF DIRECTORS

July 18, 2013

SUBJECT:

UNALLOCATED TRANSPORTATION DEVELOPMENT ACT FUNDS FOR TRANSIT-RELATED PROJECTS

RECOMMENDATION:

That the Board of Directors approve the use of unallocated Transportation Development Act (TDA) funds currently held by the County of San Diego (County). These TDA funds would pay for the installation of communications equipment that would show trolley-arrival information on the City of Santee's Clock Tower display panels at the Santee Station.

Budget Impact

The use of unallocated TDA funds set aside by the County for transit-related projects in various jurisdictions would have no impact on MTS's operating or capital budgets. The total available unallocated TDA held for the benefit of the City of Santee would be reduced by \$10,000 resulting in a remaining balance of \$126,616 held by the County for future transit-related projects (pending MTS Board approval).

DISCUSSION:

On June 12, 2013, MTS received a request from the City of Santee for the use of \$10,000 of the City of Santee's portion of unallocated TDA held by the County for installation of communications equipment for the Clock Tower Project. This request would complete the Clock Tower Project and allow display of trolley-arrival information on the clock tower display panel at Santee Trolley Square. This project replaced the existing system that was installed in 2004 and has reached end-of-life status.

A handwritten signature in black ink, appearing to read 'Paul C. Jablonski', is written over a horizontal line.

Paul C. Jablonski
Chief Executive Officer

Key Staff Contact: Sharon Cooney, 619.557.4513, Sharon.Cooney@sdmts.com





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Agenda Item No. 7

MEETING OF THE METROPOLITAN TRANSIT SYSTEM BOARD OF DIRECTORS

July 18, 2013

SUBJECT:

ARC OF SAN DIEGO INTERIOR BUS CLEANING - SOLE-SOURCE CONTRACT
AWARD

RECOMMENDATION:

That the Board of Directors authorize the Chief Executive Officer (CEO) to:

1. execute MTS Doc. No. B0602.0-13 (in substantially the same format as Attachment A) with the ARC of San Diego (ARC) for deep cleaning the interiors of San Diego Transit Corporation (SDTC) buses for a three-year base period with 2 one-year options for a total of five years; and
2. exercise each option year at the CEO's discretion.

Budget Impact

The total amount would not exceed \$1,139,990.59. The MTS Bus Maintenance operating budget funds this project annually. MTS receives federal funds for preventative maintenance in the form of a grant, which is budgeted with 80% federal funds and 20% local funds of the total amount. The funds for this contract would be divided as follows: \$911,992.47 federal and \$227,998.12 local.

DISCUSSION:

Background

ARC is a not-for-profit organization providing services for the mentally disabled to promote personal, social, and economic independence. In 2005, the MTS Board of Directors awarded a one-year contract to ARC to deep clean SDTC buses on a trial basis. At that time, staff worked in conjunction with the International Brotherhood of Electrical Workers (IBEW) 465 union and signed an agreement to allow ARC members

to perform this work. This agreement made ARC workers honorary union members, which allowed them to perform this work without participating in the collective bargaining process. Since the initial trial period was deemed successful by staff as ARC demonstrated that its personnel could provide the level of performance required, a subsequent two-year contract was awarded. In 2008, staff awarded a five-year (3-year base plus 2 options) sole source-contract, and ARC has continued to provide a consistently high level of performance.

Conclusion

MTS Policy No. 52 governing procurement of services requires a competitive bid process for procurements exceeding \$100,000. In the event that the circumstances dictate other than the competitive bid process, a written statement by staff setting forth the reasons for not pursuing all or part of any of the processes is required. The Collective Bargaining Agreements (CBA) for the IBEW prohibits nonunion employers from performing the work outlined in the attached contract. Therefore, the only way to contract this work is to negotiate union membership with IBEW, which therefore qualifies as a sole-source contract.

If this work was to be performed in house, the average fully encumbered hourly union wage would be \$24.69. The total hours of work assigned, in the ARC contract is 25,480 per year. Employing MTS personnel to do this work would cost \$629,101 for one year; conversely the ARC contract itself is only \$214,897 for the first year. Therefore, staff estimates an annual savings of \$414,204 by contracting the work out (refer to Attachment B – Cost Analysis).

Staff is very satisfied with ARC's performance, and the costs have remained fair and reasonable. In addition, the socioeconomic benefit of a contract with ARC provides a win-win situation for both MTS and ARC.

Therefore, staff is requesting that the MTS Board of Directors authorize the CEO to:

1. execute MTS Doc. No. B0602.0-13 (in substantially the same format as Attachment A) with ARC for deep cleaning the interiors of SDTC buses for a three-year base period with 2 one-year options for a total of five years; and
2. exercise each option year at the CEO's discretion.



Paul C. Jablonski
Chief Executive Officer

Key Staff Contact: Sharon Cooney, 619.557.4513, Sharon.Cooney@sdmts.com

Attachments: A. Draft MTS Doc. B0602.0-13
B. Cost Analysis

DRAFT

STANDARD SERVICES AGREEMENT

B0602.0-13
 CONTRACT NUMBER
 OPS 960.6
 FILE NUMBER(S)

THIS AGREEMENT is entered into this _____ day of _____ 2014, in the State of California by and between San Diego Metropolitan Transit System ("MTS"), a California public agency, and the following, hereinafter referred to as "Contractor":

Name: The ARC of San Diego Address: 3030 Market Street
 Form of Business: Non-Profit Organization San Diego, CA 92102
 (Corporation, partnership, sole proprietor, etc.)
 Telephone: 619-685-1175
 Authorized person to sign contracts: Anthony De Salis Chief Operations Officer
 Name Title

The attached Standard Conditions are part of this agreement. The Contractor agrees to furnish to MTS services, as follows:

Provide deep cleaning and detailing of the interior of buses for MTS Bus Division [also known as San Diego Transit Corporation (SDTC)] as set forth in the MTS Scope of Work, ARC's Proposal letter, in accordance with the Standard Services Agreement, including Standard Conditions Services, Federal Requirements, and SDTC Safety Department SOP (SAF 016-03).

This contract is for up to a five (5) year period (3-year base with two 1-year options, exercisable at MTS's sole discretion). Base period shall be effective April 1, 2014, through March 31, 2017. Option Years shall be effective from April 1, 2017, through March 31, 2019.

MTS shall pay ARC a "lump sum" per month as reimbursement for all costs incurred in the performance of the contract, including all wages, fees, and overhead. ARC shall compensate each Employee at an hourly rate (prevailing wage subject to adjustment). Employees' wages shall be based upon six (6) hours per day, five (5) days per week. Job Coaches' compensation shall be based upon 6.5 hours per day, five (5) days per week. The hourly compensation MTS pays ARC for employees and the Job Coaches wages include all benefits, payroll taxes and services, workers' compensation, liability insurance, and all overhead costs.

From April 1, 2014, to March 31, 2015, MTS shall pay ARC \$17,658.09 per month for both divisions (IAD/KMD). This amount does not include union dues paid directly to IBEW by MTS and nonmonetary incentives. The monthly amount for Years 2 & 3 of the contract shall be escalated by 3% each year. Option Year 1 (Year 4) and Option Year 2 (Year 5) shall also increase by 3% each year as reflected below:

Description	Base Year 1	Base Year 2	Base Year 3	Option Yr. I (Year 4)	Option Yr. II (Year 5)
Monthly Cost per Division (IAD/KMD)	\$ 8,829.05	\$ 9,093.92	\$ 9,366.74	\$ 9,647.74	\$ 9,937.17
Total Monthly Cost (Both Divisions)	\$ 17,658.09	\$ 18,187.84	\$ 18,733.47	\$ 19,295.48	\$ 19,874.34
Annual Costs – Deep Clean	\$211,897.12	\$218,254.03	\$224,801.66	\$231,545.71	\$238,492.08
Annual Cost – Lunch	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
TOTAL ANNUAL COST	\$214,897.12	\$221,254.03	\$227,801.66	\$234,545.71	\$241,492.08

MTS shall compensate ARC for the observed holidays listed below (to be consistent with MTS maintenance employees working on the property):

- New Year's Day
- Presidents Day
- Martin Luther King Jr. Day or Cesar Chavez Day (one or the other)
- Memorial Day
- Independence Day
- Labor Day
- Thanksgiving
- Christmas

Total contract amount shall not exceed \$663,952.81 without written approval from MTS.

SAN DIEGO METROPOLITAN TRANSIT SYSTEM	CONTRACTOR AUTHORIZATION
<p>By: _____ <div style="text-align: center;">Chief Executive Officer</div> </p> <p>Approved as to form:</p> <p>By: _____ <div style="text-align: center;">Office of General Counsel</div> </p>	<p>Firm: _____</p> <p>By: _____ <div style="text-align: center;">Signature</div> </p> <p>Title: _____</p>

AMOUNT ENCUMBERED	BUDGET ITEM	FISCAL YEAR
<u>\$663,952.81 (Base period)</u>	<u>312 / 322-53615</u>	<u>FY14-17</u>

By: _____ <div style="text-align: center;">Chief Financial Officer</div>	Date _____
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(___ total pages, each bearing contract number)

COST ANALYSIS

Att. B, AI 7, 7/18/13

**INTERIOR BUS CLEANING
MTS DOC. NO. B0602.0-13****A. Breakdown of teams and hourly rates**

EMPLOYEE DESCRIPTION	NO. OF EMPLOYEES	HOURS PER DAY	DAYS PER WEEK	WEEKS PER YEAR	TOTAL HOURS PER YEAR
Consumer *	12	6	5	52	18720
Job Coach **	4	6.5	5	52	6760
					25480

Total of 4 Teams:	<u>1 Team:</u>	<u>Total</u>
IAD = 2 teams	* 3 Consumers	12
KMD = 2 teams	** 1 Job Coach	4

IN-HOUSE ESTIMATE IF WORK IS DONE BY MTS BUS EMPLOYEES	
Hourly wage (full rate w/ fringe benefits) - Servicer B (SDTC)	\$ 24.69
Total hours/year - ARC Contract	25480
Annual Cost to MTS *	\$ 629,101.20
Year One Cost - ARC Contract **	\$ 214,897.12
Cost Savings to MTS - Year 1	\$ 414,204.08

Description	In-House Cost to MTS *	ARC of San Diego **
Interior Bus Cleaning per MTS Scope of Work - Monthly cost	\$52,425.10	\$ 17,908.09
Total Cost - Year 1	\$629,101.20	\$ 214,897.12

B. Cost Comparison and Productivity

The table below reflects a comparison of cost and productivity information from ARC and Calderon based on an annual CPI increase of 3% from 2005 through 2013. ARC's productivity is 33% higher with more buses cleaned per day.

The table also shows that the ARC's proposal is priced competitively and is more productive than those in comparison, and supports a staff determination that the cost from ARC is fair and reasonable.

Year	Calderon - Interior Bus Cleaning	ARC	Difference (\$)	Difference (%)
	2 buses/day	3-6 buses/day	Dollars	Percent
2005	\$ 200.00	\$ 135.00	\$ 65.00	33%
2006	\$ 206.00	\$ 139.05	\$ 66.95	33%
2007	\$ 212.18	\$ 143.22	\$ 68.96	33%
2008	\$ 218.55	\$ 147.52	\$ 71.03	33%
2009	\$ 225.10	\$ 151.94	\$ 73.16	33%
2010	\$ 231.85	\$ 156.50	\$ 75.35	33%
2011	\$ 238.81	\$ 161.20	\$ 77.61	33%
2012	\$ 245.97	\$ 166.03	\$ 79.94	33%
2013	\$ 253.35	\$ 171.01	\$ 82.34	33%



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Agenda Item No. 8

MEETING OF THE METROPOLITAN TRANSIT SYSTEM BOARD OF DIRECTORS

July 18, 2013

SUBJECT:

AUDIT REPORT – BUSINESS PROCESS REVIEW OF TOKEN MANAGEMENT
OPERATIONS

RECOMMENDATION:

That the Board of Directors receive an internal audit report on token management operations governed by San Diego Trolley, Inc. (SDTI) Revenue Management staff.

Budget Impact

None.

DISCUSSION:

The MTS Internal Auditor completed a review on token management operations governed by SDTI Revenue Management staff. Based on evidence analyzed, there were no significant risks or reportable findings identified requiring management's attention as a result of the review.



Paul C. Jablonski
Chief Executive Officer

Key Staff Contact: Sharon Cooney, 619.557.4513, Sharon.Cooney@sdmts.com

Attachment: A. Audit Report – SDTI Token Management Operations

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Metropolitan Transit System (MTS) is a California public agency comprised of San Diego Transit Corp., San Diego Trolley, Inc., San Diego and Arizona Eastern Railway Company (nonprofit public benefit corporations), and San Diego Vintage Trolley, Inc., a 501(c)(3) nonprofit corporation, in cooperation with Chula Vista Transit. MTS is the taxicab administrator for seven cities. MTS member agencies include the cities of Chula Vista, Coronado, El Cajon, Imperial Beach, La Mesa, Lemon Grove, National City, Poway, San Diego, Santee, and the County of San Diego.



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Att. A, AI 8, 7/18/13

Memorandum

DATE: 5/20/2013
TO: Scott Donnell
FROM: Daniel Madzellan
SUBJECT: Business Process Review – Token Management Operations

EXECUTIVE SUMMARY:

Background:

On January 17, 2013 MTS took control over all administrative, warehousing and distribution responsibilities for the universal token fare media product from SANDAG. Universal tokens are sold to passengers at the Transit Store. Tokens are accepted as one bus fare and cannot be used to purchase a Day Pass. Tokens are also accepted at Trolley ticket vending machines. Each token has a \$2.50 value and can be used towards the purchase of all tickets and passes. If cash is used to cover the difference for a one-way ticket or Day Pass, change will be given; if tokens are only used, change will not be given. Finally, tokens are accepted for one fare on NCTD BREEZE buses.

Audit Objectives and Scope:

The objectives of the process review were to provide an independent evaluation of the internal control environment governing token operations, focusing on:

1. Assessing the key business risks associated with token operations;
2. Evaluating the adequacy of the new internal controls in achieving goals and objectives of token operations;
3. Evaluating the efficiency and effectiveness of new standard operating procedures;
4. Verify compliance with new internal controls/standard operating procedures; and
5. Assessing if any residual risks remaining were at acceptable levels.

The scope of the audit focused on the following:

1. Security of token inventory while stored in SDTI Revenue Facilities.
2. Recording and processing tokens returned to SDTI revenue facilities from all MTS operating division (SDTI, SDTC, Contracted Services, and NCTD).
3. Recording and distributing tokens to the Transit Store for sale to customers.
4. Month end reconciliation procedures.
5. Reporting, monitoring and analysis of token utilization by SDTI Revenue Management.



The time period reviewed included all transactional activities since MTS took control of the operations through the April month end reconciliation, or roughly four months of activity.

Audit Results:

There were no reportable findings based on evidence reviewed testing performed. The following is a brief summary of the process and procedures reviewed:

- Audit reviewed the standard operating procedures (SOP 101.081 – Regional Token Reconciliation) and did not identify any significant gaps or weaknesses in the design of the internal controls. Audit also reviewed the documentation used to record receiving and disbursement activities, as well as the inventory tracking log. Likewise Audit did not identify any significant gaps or weakness in the design of the primary forms for recording transactions.
- Audit physically observed the process of collection and storage of tokens within the SDTI Revenue Facilities. All movement of tokens, both into and out of, the facility is monitored by security cameras, which are routinely reviewed. Tokens are stored in a secured location within the SDTI count room, which is restricted to authorized personnel and requires badge access for entry. As such, Audit concluded the risk of unauthorized movement or potential theft of the tokens as low.
- Audit, under the supervision of Scott Donnell, SDTI Revenue Manager, performed an unannounced physical count of the token inventory on April 4, 2013. Audit obtained a copy of the token inventory log sheet noting the reported balance on hand. Audit and Revenue Manager had the Revenue Supervisor go into the secured area of the count room and retrieve tokens physically on site. The reported balance of tokens on hand documented within the inventory log agreed with the actual balance on hand without exception.
- Audit reviewed all receiving transactions processed by SDTI Revenue by other MTS operating divisions, total of forty-one (41) transactions for compliance with SOP 101.081 – Regional Token Reconciliation. Based on documentary evidence provided, Audit found no evidence of non-compliance with the SOP. Accordingly, Audit concluded all receiving transaction were properly initiated, processed, recorded, and reported in accordance with stated procedures.
- Audit reviewed all disbursement transactions processed by SDTI Revenue and delivered to the Transit Store for sale, total of eleven (11) transactions, for compliance with SOP 101.081 – Regional Token Reconciliation. Based on documentary evidence provided, Audit found no evidence of non-compliance with the SOP. Accordingly, Audit concluded all receiving transaction were properly initiated, processed, recorded, and reported in accordance with stated procedures.
- Audit reviewed all month end reconciliation packages, as well as Management's token utilization monitoring report. All month end reconciliations totals values agreed to transactional supporting details without exception. Audit determined Management's utilization monitoring report as effective and efficient, as report provides Management sufficient and relevant information for properly managing token operations.

Report Distribution:

Paul Jablonski, Cliff Telfer, and Karen Landers – MTS
Wayne Terry – SDTI



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Agenda Item No. 9

MEETING OF THE METROPOLITAN TRANSIT SYSTEM BOARD OF DIRECTORS

July 18, 2013

SUBJECT:

AUDIT REPORT – SPECIAL EVENT REVENUE OPERATIONS

RECOMMENDATION:

That the Board of Directors receive an internal audit report on special event revenue operations governed by San Diego Trolley, Inc. (SDTI) Revenue Management staff.

Budget Impact

None.

DISCUSSION:

The MTS Internal Auditor completed a review on special event revenue operations governed by SDTI Revenue Management staff. Evidence reviewed determined that corrective actions taken subsequent to two loss events during fiscal year 2012 were implemented, and overall controls were operating as designed and intended. There were no significant reportable findings requiring management's attention as a result of this review.

A handwritten signature in black ink, appearing to read 'Paul C. Jablonski', is written over a horizontal line.

Paul C. Jablonski
Chief Executive Officer

Key Staff Contact: Sharon Cooney, 619.557.4513, Sharon.Cooney@sdmts.com

Attachment: A. Audit Report – Special Event Revenue Operations

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Metropolitan Transit System (MTS) is a California public agency comprised of San Diego Transit Corp., San Diego Trolley, Inc., San Diego and Arizona Eastern Railway Company (nonprofit public benefit corporations), and San Diego Vintage Trolley, Inc., a 501(c)(3) nonprofit corporation, in cooperation with Chula Vista Transit. MTS is the taxicab administrator for seven cities. MTS member agencies include the cities of Chula Vista, Coronado, El Cajon, Imperial Beach, La Mesa, Lemon Grove, National City, Poway, San Diego, Santee, and the County of San Diego.



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Att. A, AI 9, 7/18/13

Memorandum

DATE: 5/9/2013
TO: Scott Donnell
FROM: Daniel Madzellan
SUBJECT: Audit Report - SDTI Revenue Special Event Operations

EXECUTIVE SUMMARY:

Audit Background:

Internal Audit completed a review of SDTI Revenue Department during FY2012, which included reviewing procedures governing special event operations. Prior to issuing a formal report, there were two loss events within special event operations. The first loss event occurred on December 28, 2011 during the setup process for the Holiday Bowl at the Mission Valley Transit Center. The second loss event was discovered on January 21, 2012 during the setup process for the Monster Jam Trucks event at Qualcomm Stadium.

SDTI Revenue Management conducted an internal investigation. MTS Security, along with Audit, conducted a separate investigation into the events. These investigations resulted in the implementation of several corrective actions designed to prevent future loss events during special events.

Audit Objectives and Scope

The objectives of the review were to:

1. Verify the corrective action plans were implemented,
2. Corrective action plans were working as designed and intended (effectiveness and efficiency),
3. Evaluate if residual risks remaining are at acceptable levels.

The scope of the audit included the following:

1. Reviewing revenue vehicles used during special events for security upgrades.
2. Evaluating compliance with SOP 101.041: Special Event Ticket Booths and Trailers. New SOP implemented on March 13, 2012, addressing the contents allowed within ticket booths and trailers, as well as monitoring of compliance with operating procedures.
3. Assessing prior year costs to current year costs to evaluate impact of procedural changes on overall expenses related to ongoing operations.
4. Evaluating special events from FY12 and FY13 for compliance with SOP 101.061: Special Event Set-Up & Close Down Procedures and SOP 101.063: Post Event Revenue Receipts Log-In. SOPs were implemented on March 1, 2012.



Audit Results:

Overall, there were no reportable findings. The following is a brief summary of the four areas reviewed:

- Audit inspected revenue vehicles, verifying management implemented the security upgrades to these vehicles as stated in their corrective action plans. Accordingly, Audit concluded action plans implemented were working as designed and intended and any residual risks were at acceptable levels.
- Audit physically observed ticket kiosks along the Green Line under the supervision of Revenue Supervisor. Observations of kiosks revealed full compliance with SOP 101.041: Special Event Ticket Booths and Trailers. Audit concluded action plans implemented were working as designed and intended and any residual risks were at acceptable levels.
- Using MTS budget reporting, Audit reviewed costs corresponding to special event security, as the changes in operating procedures would primarily impact these costs. Budgeted costs for special event security for FY13 projected a 3% increase from FY12 actual costs. As of the date of this report, actual costs for FY13 were tracking below projected costs. Based on available evidence, Audit concluded changes in operating procedures were having minimal impact to overall operating costs of special event activities.
- Audit reviewed eight (8) special event files for evidence of completeness and compliance with SOP 101.061: Special Event Set-Up & Close Down Procedures and SOP 101.063: Post Event Revenue Receipts Log-In. Seven of the eight reviewed were fully compliant with operating procedures, or an 88% compliance rate.

There was one file where one of the new required documents (activity log) was missing a signature of the Lead Sales Agent (LSA), as well as the time field indicating when the ticket revenue packets were returned to the revenue facilities. Audit communicated this observation to management, but based on all the other evidence considered this is minor omission.

Report Distribution:

Paul Jablonski, Cliff Telfer, and Karen Landers – MTS
Wayne Terry – SDTI



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Agenda Item No. 10

MEETING OF THE METROPOLITAN TRANSIT SYSTEM BOARD OF DIRECTORS

July 18, 2013

SUBJECT:

UPGRADE OF EXISTING HEATING, VENTILATION, AND AIR-CONDITIONING
SYSTEM IN BUILDING A - WORK ORDER

RECOMMENDATION:

That the Board of Directors authorize the Chief Executive Officer (CEO) to execute Work Order No. MTSJOC1431-06 (in substantially the same format as Attachment A) with ABC Construction, Inc. (under MTS Doc. No. PWL135.0-12) for the installation of a new heating, ventilation, and air-conditioning system (HVAC) in Building A.

Budget Impact

The total direct cost of this project would not exceed \$250,321.03 and would be funded under FY 2013/2014 Capital Improvement Project (CIP) 11301-1000 (Building A A/C & Heating). As the project would be under a San Diego Association of Governments (SANDAG) Job Order Contract, a 6.75% payment of \$16,896.67 for administrative costs would apply. Thus, the total amount for this JOC work order would not exceed \$267,217.70.


DISCUSSION:

This project is for the purchase and installation of a new HVAC system in MTS's Building A (located at 12 S. 13th Street). The work would include installation of one 7.5-ton and one 15-ton gas/electric HVAC unit along with new duct work, cleaning of existing ducting, regulators, thermostat, concrete pads, gas main piping, and wall restoration for duct penetrations. The central HVAC system has been inoperable for the past ten years. There are eight offices, two restrooms, two locker rooms, two training rooms, one train operator lounge, and the assignments office that would be affected. Over 100 employees use this facility in different capacities in any given 24-hour period, and 14 full-time employees are housed there during their work shifts.



These spaces are particularly uncomfortable during winter and summer months. Currently, window-mounted air conditioners and electric space heaters are in place to regulate the temperature, but the results have been marginal.

Therefore, staff recommends that the Board of Directors authorize the CEO to execute Work Order No. MTSJOC1431-06 (in substantially the same format as Attachment A) with ABC Construction, Inc. (under MTS Doc No. PWL135.0-12) for the installation of a new HVAC system in Building A.



Paul G. Jablonski
Chief Executive Officer

Key Staff Contact: Sharon Cooney, 619.557.4513, Sharon.Cooney@sdmts.com

Attachment: A. Draft MTSJOC1431-06 & Contractor Cost Proposal



Att. A, AI 10, 7/18/13

1255 Imperial Avenue, Suite 1000
San Diego, CA 92101-7490
(619) 231-1466 • FAX (619) 234-3407

JOB ORDER CONTRACT
WORK ORDER

PWL135.0-12
CONTRACT NUMBER

MTSJOC1431-06
WORK ORDER NUMBER

THIS AGREEMENT is entered into this _____ day of _____ 2013, in the state of California by and between San Diego Metropolitan Transit System ("MTS"), a California public agency, and the following, hereinafter referred to as "Contractor":

Name: ABC Construction, Inc. Address: 320 National Avenue

Form of Business: Corporation San Diego CA 92113
(Corporation, partnership, sole proprietor, etc.)

Telephone: (619) 239-3428

Authorized person to sign contracts: Wayne Czubernat Project Manager
Name Title

Pursuant to the existing Job Order Contract (MTS Doc. No. PWL135.0-12), MTS issues a Work Order to Contractor to complete the detailed Scope of Work (attached as Exhibit A.), the Cost Breakdown for the Scope of Work (attached as Exhibit B.), and the subcontractor listing form applicable to this Work Order (attached as Exhibit C.)

TOTAL AMOUNT OF WORK ORDER SHALL NOT EXCEED \$ 250,321.03

SAN DIEGO METROPOLITAN TRANSIT SYSTEM	CONTRACTOR AUTHORIZATION
By: _____ Chief Executive Officer	Firm: _____
Approved as to form:	By: _____ Signature
By: _____ Office of General Counsel	Title: _____

AMOUNT ENCUMBERED	BUDGET ITEM	FISCAL YEAR
\$ 250,321.03	113001-1000	2013

By: _____ Date
Chief Financial Officer

(____ total pages, each bearing contract number and work order number)



1255 Imperial Avenue, Suite 1000, San Diego, CA 92101-7490 • (619) 231-1466 • www.sdmts.com

Metropolitan Transit System (MTS) is a California public agency comprised of San Diego Transit Corp., San Diego Trolley, Inc., San Diego and Arizona Eastern Railway Company (nonprofit public benefit corporations), and San Diego Vintage Trolley, Inc., a 501(c)(3) nonprofit corporation, in cooperation with Chula Vista Transit. MTS is the taxicab administrator for seven cities. MTS member agencies include the cities of Chula Vista, Coronado, El Cajon, Imperial Beach, La Mesa, Lemon Grove, National City, Poway, San Diego, Santee, and the County of San Diego.

Contractor Cost Proposal - CSI-Detail

Job Order Contract

Date : 04/04/2013

Basic Project Information

Job Order Number: MTSJOC1431-06
Job Order Name: Building A HVAC Upgrade

Sect.	Item	Mod.	UOM	Description	Line Total
Section 01-General Requirements					
01352	0039		HR	LaborerNote: Tasks in the CTC include appropriate costs to cover labor. These tasks will be requested specifically by the owner for miscellaneous work not covered in the CTC.	8,375.33
			Quantity	Unit Price	Factor
			Installation	160.00 x 56.91 x	0.9198 =
			Supervision		
Subtotal for 01-General Requirements					8,375.33

Section 13-Special Construction					
13000	0005		LS	HVAC Upgrades	188,743.50
			Quantity	Unit Price	Factor
			Installation	1.00 x 188,743.50 x	1.0000 =
			NPP Task		
13000	0006		LS	Building Upgrades	53,202.20
			Quantity	Unit Price	Factor
			Installation	1.00 x 53,202.20 x	1.0000 =
			NPP Task		
Subtotal for 13-Special Construction					241,945.70

Proposal Total 250,321.03

The work order proposal total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding of the line totals and sub-totals.



1255 Imperial Avenue, Suite 1000
San Diego, CA 92101-7490
(619) 231-1466 • FAX (619) 234-3407

Agenda Item No. 11

MEETING OF THE METROPOLITAN TRANSIT SYSTEM BOARD OF DIRECTORS

July 18, 2013

SUBJECT:

FISCAL YEAR 2014 INTERNAL AUDIT PLAN

RECOMMENDATION:

That the Board of Directors approve the MTS Internal Auditor's Audit Plan for fiscal year 2014.

Budget Impact

None.

DISCUSSION:

The MTS Internal Auditor prepared an audit plan consisting of 4 internal audits, 2 consultative reviews, performance of internally developed continuous monitoring program, and follow-up reviews of FY 12/FY 13 projects. The plan allocated 240 hours for audit administration and 160 hours for management requests/budget overruns. The operations, business unit, type of audit, risk profile, and estimated time to complete are shown within the audit plan. Projects were selected based on:

- Internal Audit's Risk Assessment
- Management Interviews/Recommendations
- Audit Universe Coverage

A handwritten signature in black ink, appearing to read 'Paul C. Jablonski', is written over a horizontal line.

Paul C. Jablonski
Chief Executive Officer

Key Staff Contact: Sharon Cooney, 619.557.4513, Sharon.Cooney@sdmts.com

Attachment: A. FY 14 Internal Audit Plan

Operation	Primary Business Unit	Audit Type	Risk Impact Profile	Risk Likelihood Profile	Estimated Hours
Compass Card Operations - Transition Support & Reviews	Marketing/Finance	Consultative/Business Process Review	High	Probable	320.00
Continuous Monitoring Program	Finance/Accounting/Rev. Mgmt	Operational/Assurance	High	Possible	280.00
Contract Compliance/Admin - General Operations	Procurement	Consultative/Assurance	High	Probable	200.00
Security - Training Program Mgmt.	Security	Assurance / Operational (Effective/Efficient)	High	Possible	160.00
Risk and Claims - Liability Operations	Legal	Operational (Effective/Efficient)	High	Possible	124.00
Grants Administration	Finance/Accounting	Operational (Effective/Efficient)	High	Possible	124.00
IT - Business Continuity/Disaster Recovery	IT/Finance	Operational (Effective/Efficient)	High	Possible	100.00
Follow Ups Reviews	Multiple Business Units	Follow Up/Assurance	Medium	Possible	84.00
Total Estimated Hours - Scheduled Audits					1,392.00
Hours - Audit Administration					240.00
Unscheduled Projects/Management Requests/Budget Overruns					160.00
TOTAL AUDIT HOURS					1,792.00
TOTAL AVAILABLE BUDGET HOURS					1,792.00
DIFFERENCE					-



1255 Imperial Avenue, Suite 1000
San Diego, CA 92101-7490
(619) 231-1466 • FAX (619) 234-3407

Agenda Item No. 12

MEETING OF THE METROPOLITAN TRANSIT SYSTEM BOARD OF DIRECTORS

July 18, 2013

SUBJECT:

INCREASED AUTHORIZATION FOR LEGAL SERVICE CONTRACTS TO PAY
PROJECTED EXPENSES IN FY 14

RECOMMENDATION:

That the Board of Directors: (1) approve increasing the dollar amount of 12 legal services contracts to cover FY 14 expenses; and (2) ratify 2 legal services contract amendments with approved firms.

Budget Impact

Sufficient funding has been programmed in the current operating and capital budgets to pay these expenses. Each law firm's contract must be amended to authorize the FY 14 spending.

DISCUSSION:

Pursuant to Board Policy No. 52 (Procurement of Goods and Services), the CEO may enter into contracts with service providers for up to \$100,000. The Board must approve all agreements in excess of \$100,000.

On December 8, 2011, the Board established a panel of qualified law firms to assist the Metropolitan Transit System (MTS), San Diego Trolley, Inc. (SDTI) and San Diego Transit Corporation (SDTC) with various legal matters on an as-needed basis. Thereafter, MTS began contracting with 17 of the approved firms for designated amounts. The firms provide different specialties of law, such as tort liability, workers' compensation, employment practices, real estate, environmental, etc. Twelve of these firms will require contract increases to pay current and anticipated legal expenses in FY 2014. Rather than come to the Board individually with each firm when the contract allowance runs low, staff recommends seeking Board approval hereafter on an annual basis at the start of each fiscal year.

The contract increases are based upon each firm's current caseload, the likelihood that a particular case may go to trial, and anticipated future litigation assigned to these firms in the current fiscal year. The following table includes the contracts needing Board approval to increase the dollar amount for legal services contracts for fiscal year 2014:

#	Firm Name	Contract/ Amendment No.	Current Contract Amount	Proposed Increase Amount	Total Contract Amount	Attachment
1	Best Best & Krieger	G1422.1-12	\$135,000	\$175,000	\$310,000	A
2	David C. Skyer, APC	G1423.2-12	\$270,000	\$170,000	\$440,000	B
3	Liebman, Quigley, Sheppard and Soulema APLC	G1425.2-12	\$140,000	\$55,000	\$195,000	C
4	Mark H. Barber (Law Offices of)	G1426.2-12	\$165,000*	\$120,000	\$285,000	D
5	Michael E. Ripley	G1428.2-12	\$230,000	\$90,000	\$320,000	E
6	Paul, Plevin, Sullivan & Connaughton, LLP	G1430.2-12	\$220,000*	\$150,000	\$370,000	F
7	Ryan Mercaldo, LLP	G1432.2-12	\$180,000	\$180,000	\$360,000	G
8	Trovillion, Inveiss & Demakis, APC	G1433.3-12	\$125,000	\$100,000	\$225,000	H
9	Wheatley Bingham & Baker, LLP	G1434.1-12	\$315,000	\$325,000	\$640,000	I
10	Laughlin, Falbo, Levy & Moresi, LLP	G1455.1-12	\$50,000	\$60,000	\$110,000	J
11	Liedle, Lounsbery, Larson & Lidl, LLP	G1490.1-13	\$50,000	\$100,000	\$150,000	K
12	Manning & Kass, Ellrod, Ramirez, Trester, LLP	G1491.1-13	\$50,000	\$35,000	\$85,000	L
Totals			\$1,930,000	\$1,560,000	\$3,490,000	

*Reflects the total contract value, including FY 13 increases described in the chart below.

Today's action would also ratify increases to 2 legal services contracts authorized by the CEO in FY 13. The following table includes the 2 legal services contracts needing Board ratification for current and future legal expenses through fiscal year 2014.

#	Firm Name	Contract/ Amendment No.	Original Contract Amount	Amended Amount	Current Contract Amount	Attachment
1	Mark H. Barber (Law Offices of)	G1426.1-12	\$140,000	\$25,000	\$165,000	M
2	Paul, Plevin, Sullivan & Connaughton, LLP	G1430.1-12	\$200,000	\$20,000	\$220,000	N

CONCLUSION:

Staff is requesting that the Board of Directors: (1) approve increasing the dollar amount of 12 legal services contracts; and (2) ratify 2 legal services contracts with approved firms for current and future legal expenses through fiscal year 2014.



Paul C. Jablonski
Chief Executive Officer

Key Staff Contact: Sharon Cooney, 619.557.4513, Sharon.Cooney@sdmmts.com

Attachments: A. Draft MTS Doc. No. G1422.1-12
B. Draft MTS Doc. No. G1423.3-12
C. Draft MTS Doc. No. G1425.2-12
D. Draft MTS Doc. No. G1426.2-12
E. Draft MTS Doc. No. G1428.2-12
F. Draft MTS Doc. No. G1430.2-12
G. Draft MTS Doc. No. G1432.2-12
H. Draft MTS Doc. No. G1433.3-12
I. Draft MTS Doc. No. G1434.1-12
J. Draft MTS Doc. No. G1455.1-12
K. Draft MTS Doc. No. G1490.1-13
L. Draft MTS Doc. No. G1491.1-13
M. MTS Doc. No. G1426.1-12
N. MTS Doc. No. G1430.1-12

Board Only Due to Volume

DRAFT

July 18, 2013

MTS Doc. No. G1422.1-12
LEG 491 (PC 50633)

Best Best & Krieger, LLP
Mr. Bruce W. Beach
Equity Partner
655 West Broadway, 15th Floor
San Diego, CA 92101

Dear Mr. Beach:

Subject: AMENDMENT NO. 1 TO MTS DOC. NO. G1422.0-12; LEGAL SERVICES – ALL AREAS
OF MTS OPERATION

This shall serve as Amendment No. 1 to our agreement for the legal services as further described below.

SCOPE

Continue to provide general legal advice and services for all areas of MTS operation in accordance with the terms and conditions of the original agreement, MTS Doc. No. G1422.0-12.

SCHEDULE

There shall be no change to the schedule of this contract.

PAYMENT

This contract amendment shall authorize additional costs not to exceed \$175,000 for legal services. The total value of this contract including this amendment shall be in the amount of \$310,000. This amount shall not be exceeded without written approval from MTS.

Please sign and return the copy marked "original" to the Contracts Specialist at MTS. All other terms and conditions shall remain the same and in effect. Retain the other copy for your records.

Sincerely,

Agreed:

Paul C. Jablonski
Chief Executive Officer

Bruce W. Beach
Best Best & Krieger, LLP

JULY2013.G1422.1-12.BBK.doc

Date: _____

Cc: K. Landers, S. Lockwood, C. Aquino, Procurement File

DRAFT

July 18, 2013

MTS Doc. No. G1423.2-12
LEG 491 (PC 50633)

David C. Skyer, APC
Mr. David C. Skyer
Attorney
401 West A Street, Suite 1740
San Diego, CA 92101-7994

Dear Mr. Skyer:

Subject: AMENDMENT NO. 2 TO MTS DOC. NO. G1423.0-12; LEGAL SERVICES – GENERAL
AND TORT LIABILITY

This shall serve as Amendment No. 2 to our agreement for the legal services as further described below.

STATEMENT OF WORK

Ccontinue to represent and defend MTS, SDTC, and SDTI in tort liability matters in accordance with the terms and conditions as stated on MTS Doc No. G1423.0-12.

SCHEDULE

There is no change to the term of this agreement.

PAYMENT

This contract amendment shall authorize additional costs not to exceed \$170,000 for legal services. The total value of this contract including this amendment shall be in the amount of \$440,000. This amount shall not be exceeded without written approval from MTS.

Please sign and return the copy marked "original" to the Contracts Specialist at MTS. All other terms and conditions shall remain the same and in effect. Retain the other copy for your records.

Sincerely,

Agreed:

Paul C. Jablonski
Chief Executive Officer

David C. Skyer, Attorney
David C. Skyer, APC

JULY2013.G1423.2-12.DAVIDSKYER.LEGAL.doc

Date: _____

Cc: S. Lockwood, C. Aquino, Procurement File

DRAFT

July 18, 2013

MTS Doc. No. G1425.2-12
LEG 491 (PC 50633)

Liebman, Quigley, Sheppard, and Soulema, APLC
Mr. James R. Rij
Managing Partner
402 West Broadway, 4th Floor
San Diego, CA 92101-3542

Dear Mr. Rij:

Subject: AMENDMENT NO. 2 TO MTS DOC. NO. G1425.0-12; LEGAL SERVICES – GENERAL
AND TORT LIABILITY, CIVIL RIGHTS

This shall serve as Amendment No. 2 to our agreement for the legal services as further described below.

STATEMENT OF WORK

Continue to represent and defend MTS, SDTC, and SDTI in tort liability and civil rights matters in accordance with the terms and conditions as stated on MTS Doc No. G1425.0-12.

SCHEDULE

There is no change to the term of this agreement.

PAYMENT

This contract amendment shall authorize additional costs not to exceed \$55,000 for legal services. The total value of this contract including this amendment shall be in the amount of \$195,000. This amount shall not be exceeded without written approval from MTS.

Please sign and return the copy marked "original" to the Contracts Specialist at MTS. All other terms and conditions shall remain the same and in effect. Retain the other copy for your records.

Sincerely,

Agreed:

Paul C. Jablonski
Chief Executive Officer

James J. Rij, Managing Partner
Liebman, Quigley, Sheppard, and Soulema, APLC

JULY2013.G1425.2-12.LQSS.LEGAL.doc

Date: _____

Cc: S. Lockwood, K. Landers, M. Held, C. Aquino, Procurement File

DRAFT

July 18, 2013

MTS Doc. No. G1426.2-12
LEG 491 (PC 50633)

Law Offices of Mark H. Barber
Mr. Mark H. Barber
Managing Attorney/Owner
2727 Camino del Rio South, Suite 220
San Diego, CA 92108

Dear Mr. Barber:

Subject: AMENDMENT NO. 2 TO MTS DOC. NO. G1426.0-12; LEGAL SERVICES – WORKER'S
COMPENSATION

This shall serve as Amendment No. 2 to our agreement for the legal services as further described below.

SCOPE

Continue to provide legal services – worker's compensation in accordance with the terms and conditions of the original agreement, MTS Doc. No. G1426.0-12.

SCHEDULE

There shall be no change to the schedule of this contract.

PAYMENT

This contract amendment shall authorize additional costs not to exceed \$120,000 for legal services. The total value of this contract including this amendment shall be in the amount of \$285,000. This amount shall not be exceeded without written approval from MTS.

Please sign and return the copy marked "original" to the Contracts Specialist at MTS. All other terms and conditions shall remain the same and in effect. Retain the other copy for your records.

Sincerely,

Agreed:

Paul C. Jablonski
Chief Executive Officer

Mark H. Barber
Law Offices of Mark H. Barber

JULY2013.G1426.2-12.MARK H. BARBER.doc

Date: _____

Cc: K. Landers, S. Lockwood, A. Liebengood, C. Aquino, Procurement File

DRAFT

July 18, 2013

MTS Doc. No. G1428.2-12
LEG 491 (PC 50633)

Michael E. Ripley
Mr. Michael Ripley
Attorney/Proprietor
12520 High Bluff Dr., Suite 110
San Diego, CA 92130

Dear Mr. Ripley:

Subject: AMENDMENT NO. 2 TO MTS DOC. NO. G1428.0-12; LEGAL SERVICES – GENERAL
AND TORT LIABILITY

This shall serve as Amendment No. 2 to our agreement for the legal services as further described below.

STATEMENT OF WORK

Continue to represent and defend MTS, SDTC, and SDTI in tort liability matters in accordance with the terms and conditions as stated on MTS Doc No. G1428.0-12.

SCHEDULE

There is no change to the term of this agreement.

PAYMENT

This contract amendment shall authorize additional costs not to exceed \$90,000 for legal services. The total value of this contract including this amendment shall be in the amount of \$320,000. This amount shall not be exceeded without written approval from MTS.

Please sign and return the copy marked "original" to the Contracts Specialist at MTS. All other terms and conditions shall remain the same and in effect. Retain the other copy for your records.

Sincerely,

Agreed:

Paul C. Jablonski
Chief Executive Officer

Michael E. Ripley, Attorney/Proprietor
Michael E. Ripley

JULY2013.G1428.2-12.M.RIPLEY.LEGAL.doc

Date: _____

Cc: S. Lockwood, K. Landers, C. Aquino, Procurement File

DRAFT

July 18, 2013

MTS Doc. No. G1430.2-12
LEG 491 (PC 50633)

Paul, Plevin, Sullivan, and Connaughton, LLP
Mr. J. Rod Betts
Partner
101 W. Broadway, 9th Floor
San Diego, CA 921081

Dear Mr. Betts:

Subject: AMENDMENT NO. 2 TO MTS DOC. NO. G1430.0-12; LEGAL SERVICES – LABOR AND
EMPLOYMENT, ADA, CIVIL RIGHTS AND PUBLIC ENTITY

This shall serve as Amendment No. 2 to our agreement for the legal services as further described below.

SCOPE

Continue to provide legal services – labor and employment, ADA, civil rights and public entity law in accordance with the terms and conditions of the original agreement, MTS Doc. No. G1430.0-12.

SCHEDULE

There shall be no change to the schedule of this contract.

PAYMENT

This contract amendment shall authorize additional costs not to exceed \$150,000 for legal services. The total value of this contract including this amendment shall be in the amount of \$370,000. This amount shall not be exceeded without written approval from MTS.

Please sign and return the copy marked "original" to the Contracts Specialist at MTS. All other terms and conditions shall remain the same and in effect. Retain the other copy for your records.

Sincerely,

Agreed:

Paul C. Jablonski
Chief Executive Officer

J. Rod Betts
Paul, Plevin, Sullivan and Connaughton, LLP

JULY2013.G1430.2-12.PAULPLEVIN.doc

Date: _____

Cc: K. Landers, J. Stumbo, S. Lockwood, B. Shannon, A. Crowhurst, C. Aquino, Procurement File

DRAFT

July 18, 2013

MTS Doc. No. G1432.2-12
LEG 491 (PC 50633)

Ryan Mercaldo LLP
Mr. Norman Ryan
Attorney
3636 Nobel Dr., Suite 200
San Diego, CA 92122-1063

Dear Mr. Ryan:

Subject: AMENDMENT NO. 2 TO MTS DOC. NO. G1432.0-12; LEGAL SERVICES – GENERAL
LIABILITY, LABOR EMPLOYMENT, CONSTRUCTION AND INSURANCE LAW

This shall serve as Amendment No. 2 to our agreement for the legal services as further described below.

STATEMENT OF WORK

Continue to provide legal services – general liability, labor and employment law, construction and insurance law in accordance with the terms and conditions of the original agreement, MTS Doc. No. G1432.0-12.

SCHEDULE

There is no change to the term of this agreement.

PAYMENT

This contract amendment shall authorize additional costs not to exceed \$180,000 for legal services. The total value of this contract including this amendment shall be in the amount of \$360,000. This amount shall not be exceeded without written approval from MTS.

Please sign and return the copy marked "original" to the Contracts Specialist at MTS. All other terms and conditions shall remain the same and in effect. Retain the other copy for your records.

Sincerely,

Agreed:

Paul C. Jablonski
Chief Executive Officer

Norman Ryan, Attorney
Ryan Mercaldo LLP

JULY2013.G1432.2-12.RYANMERCALDO.LEGAL.doc

Date: _____

Cc: K. Landers, S. Lockwood, C. Aquino, Procurement File

DRAFT

July 18, 2013

MTS Doc. No. G1433.3-12
LEG 490 (PC 50633)

Trovillion, Inveiss and Demakis, APC
Ms. Nicole Demakis
Partner
1010 Second Ave., Suite 1600
San Diego, CA 92101

Dear Ms. Demakis:

Subject: AMENDMENT NO. 3 TO MTS DOC. NO. G1433.0-12; LEGAL SERVICES – WORKER’S
COMPENSATION

This shall serve as Amendment No. 3 to our agreement for the legal services as further described below.

SCOPE

Continue to provide legal services – worker’s compensation in accordance with the terms and conditions of the original agreement, MTS Doc. No. G1433.0-12.

SCHEDULE

There shall be no change to the schedule of this contract.

PAYMENT

This contract amendment shall authorize additional costs not to exceed \$100,000 for legal services. The total value of this contract including this amendment shall be in the amount of \$225,000. This amount shall not be exceeded without written approval from MTS.

Please sign and return the copy marked “original” to the Contracts Specialist at MTS. All other terms and conditions shall remain the same and in effect. Retain the other copy for your records.

Sincerely,

Agreed:

Paul C. Jablonski
Chief Executive Officer

Nicole Demakis
Trovillion, Inveiss and Demakis, APC

JULY2013.G1433.3-12.TROVILLIONINVEISSDEMAKIS.doc

Date: _____

Cc: K. Landers, S. Lockwood, A. Liebengood, C. Aquino, Procurement File

DRAFT

July 18, 2013

MTS Doc. No. G1434.1-12
LEG 491 (PC 50633)

Wheatley Bingham & Baker, LLP
Mr. Roger P. Bingham
Partner
1201 Camino Del Mar, Suite 201
Del Mar, CA 92014

Dear Mr. Beach:

Subject: AMENDMENT NO. 1 TO MTS DOC. NO. G1434.0-12; LEGAL SERVICES – GENERAL & TORT LIABILITY

This shall serve as Amendment No. 1 to our agreement for the legal services as further described below.

SCOPE

Continue to provide legal services – general & tort liability in accordance with the terms and conditions of the original agreement, MTS Doc. No. G1434.0-12.

SCHEDULE

There shall be no change to the schedule of this contract.

PAYMENT

This contract amendment shall authorize additional costs not to exceed \$325,000 for legal services. The total value of this contract including this amendment shall be in the amount of \$640,000. This amount shall not be exceeded without written approval from MTS.

Please sign and return the copy marked "original" to the Contracts Specialist at MTS. All other terms and conditions shall remain the same and in effect. Retain the other copy for your records.

Sincerely,

Agreed:

Paul C. Jablonski
Chief Executive Officer

Roger P. Bingham
Wheatley Bingham & Baker, LLP

JULY2013.G1434.1-12.WBB.doc

Date: _____

Cc: K. Landers, S. Lockwood, C. Aquino, Procurement File

DRAFT

July 18, 2013

MTS Doc. No. G1455.1-12
LEG 491 (PC 50633)

Laughlin, Falbo, Levy & Moresi LLP
Ms. Marijo Kuperman, Esq.
Managing Partner
600 B Street, Suite 2300
San Diego, CA 92101

Dear Ms. Kuperman:

Subject: AMENDMENT NO. 1 TO MTS DOC. NO. G1455.0-12; LEGAL SERVICES – WORKER'S
COMPENSATION

This shall serve as Amendment No. 1 to our agreement for the legal services as further described below.

SCOPE

Continue to provide legal services – worker's compensation in accordance with the terms and conditions of the original agreement, MTS Doc. No. G1455.0-12.

SCHEDULE

There shall be no change to the schedule of this contract.

PAYMENT

This contract amendment shall authorize additional costs not to exceed \$60,000 for legal services. The total value of this contract including this amendment shall be in the amount of \$110,000. This amount shall not be exceeded without written approval from MTS.

Please sign and return the copy marked "original" to the Contracts Specialist at MTS. All other terms and conditions shall remain the same and in effect. Retain the other copy for your records.

Sincerely,

Agreed:

Paul C. Jablonski
Chief Executive Officer

Marijo Kuperman
Laughlin, Falbo, Levy & Moresi LLP

JULY2013.G1455.1-12.LFLM.doc

Date: _____

Cc: K. Landers, S. Lockwood, C. Aquino, Procurement File

DRAFT

July 18, 2013

MTS Doc. No. G1490.1-13
LEG 491 (PC 50633)

Liedle, Lounsbery, Larson & Lidl, LLP
Mr. Matthew J. Liedle
Managing Partner
12520 High Bluff Dr., Suite 200
San Diego, CA 92130

Dear Mr. Liedle:

Subject: AMENDMENT NO. 1 TO MTS DOC. NO. G1490.0-13; LEGAL SERVICES – GENERAL LIABILITY, LABOR AND EMPLOYMENT LAW, CONSTRUCTION CONTRACTS AND CLAIMS, AMERICANS WITH DISABILITIES ACT (ADA), AND CIVIL RIGHTS

This shall serve as Amendment No. 1 to our agreement for the legal services as further described below.

SCOPE

Continue to provide legal services – general liability, labor and employment law, construction contracts and claims, Americans with Disabilities Act (ADA), and civil rights in accordance with the terms and conditions of the original agreement, MTS Doc. No. G1490.0-13.

SCHEDULE

There shall be no change to the schedule of this contract.

PAYMENT

This contract amendment shall authorize additional costs not to exceed \$100,000 for legal services. The total value of this contract including this amendment shall be in the amount of \$150,000. This amount shall not be exceeded without written approval from MTS.

Please sign and return the copy marked "original" to the Contracts Specialist at MTS. All other terms and conditions shall remain the same and in effect. Retain the other copy for your records.

Sincerely,

Agreed:

Paul C. Jablonski
Chief Executive Officer

Matthew J. Liedle
Liedle, Lounsbery, Larson & Lidl, LLP

JULY2013.G1490.1-13.LLLL.doc

Date: _____

Cc: K. Landers, S. Lockwood, C. Aquino, Procurement File

DRAFT

July 18, 2013

MTS Doc. No. G1491.1-13
LEG 491 (PC 50633)

Manning & Kass, Ellrod, Ramirez, Trester, LLP
Ms. Marguerite Lieu Jonak
Partner
550 West C Street, Suite 900
San Diego, CA 92101

Dear Ms. Jonak:

Subject: AMENDMENT NO. 1 TO MTS DOC. NO. G1491.0-13; LEGAL SERVICES – GENERAL LIABILITY, WORKER'S COMPENSATION, LABOR AND EMPLOYMENT LAW, CONSTRUCTION CONTRACTS AND CLAIMS, AMERICANS WITH DISABILITIES ACT (ADA), CIVIL RIGHTS, CRIMINAL LAW, AND REAL ESTATE

This shall serve as Amendment No. 1 to our agreement for the legal services as further described below.

SCOPE

Continue to provide legal services – general liability, worker's compensation, labor and employment law, construction contracts and claims, Americans with Disabilities Act (ADA), civil rights, criminal law, and real estate in accordance with the terms and conditions of the original agreement, MTS Doc. No. G1491.0-13.

SCHEDULE

There shall be no change to the schedule of this contract.

PAYMENT

This contract amendment shall authorize additional costs not to exceed \$35,000 for legal services. The total value of this contract including this amendment shall be in the amount of \$85,000. This amount shall not be exceeded without written approval from MTS.

Please sign and return the copy marked "original" to the Contracts Specialist at MTS. All other terms and conditions shall remain the same and in effect. Retain the other copy for your records.

Sincerely,

Agreed:

Paul C. Jablonski
Chief Executive Officer

Marguerite Lieu Jonak
Manning & Kass, Ellrod, Ramirez, Trester, LLP

JULY2013.G1491.1-13.MANNING&KASS.doc

Date: _____

Cc: K. Landers, S. Lockwood, C. Aquino, Procurement File



Metropolitan Transit System

Att. M, AI 12, 7/18/13

1255 Imperial Avenue, Suite 1000
San Diego, CA 92101-7490
(619) 231-1466 • FAX (619) 234-3407

ORIGINAL

April 18, 2013

MTS Doc. No. G1426.1-12
LEG 491 (PC 50633)

Law Offices of Mark H. Barber
Mr. Mark H. Barber
Managing Attorney/Owner
2727 Camino del Rio South, Suite 220
San Diego, CA 92108

Dear Ms. Demakis:

Subject: AMENDMENT NO. 1 TO MTS DOC. NO. G1426.0-12; LEGAL SERVICES – WORKER'S
COMPENSATION

This shall serve as Amendment No. 1 to our agreement for the legal services as further described below.

SCOPE

Continue to provide legal services – worker's compensation in accordance with the terms and conditions of the original agreement, MTS Doc. No. G1426.0-12.

SCHEDULE

There shall be no change to the schedule of this contract.

PAYMENT

This contract amendment shall authorize additional costs not to exceed \$25,000 for legal services. The total value of this contract including this amendment shall be in the amount of \$165,000. This amount shall not be exceeded without written approval from MTS.

Please sign and return the copy marked "Original" to the Contracts Specialist at MTS. All other terms and conditions shall remain the same and in effect. Retain the other copy for your records.

Sincerely,

Paul G. Jablonski
Chief Executive Officer

Agreed:

Mark H. Barber
Law Offices of Mark H. Barber

Date: May 6, 2013

LMARQUIS-CL
CL-G1426.1-12.MBARBERATTY.CAQUINO.041813

Cc: K. Landers, S. Lockwood, A. Liebengood, C. Aquino, Procurement File

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Metropolitan Transit System (MTS) is a California public agency comprised of San Diego Transit Corp., San Diego Trolley, Inc., San Diego and Arizona Eastern Railway Company (nonprofit public benefit corporations), and San Diego Vintage Trolley, Inc., a 501(c)(3) nonprofit corporation, in cooperation with Chula Vista Transit. MTS is the taxicab administrator for seven cities. MTS member agencies include the cities of Chula Vista, Coronado, El Cajon, Imperial Beach, La Mesa, Lemon Grove, National City, Poway, San Diego, Santee, and the County of San Diego.





Metropolitan Transit System

Att. N, AI 12, 7/18/13

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San Diego, CA 92101-7490
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ORIGINAL

May 16, 2013

MTS Doc. No. G1430.1-12
LEG 491 (PC 50633)

Paul, Plevin, Sullivan, and Connaughton, LLP
Mr. J. Rod Betts
Partner
401 B Street, 10th Floor
San Diego, CA 921081

Dear Mr. Betts:

Subject: AMENDMENT NO. 1 TO MTS DOC. NO. G1430.0-12; LEGAL SERVICES – LABOR AND EMPLOYMENT, ADA, CIVIL RIGHTS AND PUBLIC ENTITY

This shall serve as Amendment No. 1 to our agreement for the legal services as further described below.

SCOPE

Continue to provide legal services – labor and employment, ADA, civil rights and public entity law in accordance with the terms and conditions of the original agreement, MTS Doc. No. G1430.0-12.

SCHEDULE

There shall be no change to the schedule of this contract.

PAYMENT

This contract amendment shall authorize additional costs not to exceed \$20,000 for legal services. The total value of this contract including this amendment shall be in the amount of \$220,000. This amount shall not be exceeded without written approval from MTS.

Please sign and return the copy marked "Original" to the Contracts Specialist at MTS. All other terms and conditions shall remain the same and in effect. Retain the other copy for your records.

Sincerely,

Paul G. Jablonski
Chief Executive Officer

Agreed:

J. Rod Betts
Paul, Plevin, Sullivan and Connaughton, LLP

Date: 6/3/13

LMARQUIS-CL
CL-G1430.1-12.PPSCLLP.CAQUINO.051613

Cc: K. Landers, J. Stumbo, S. Lockwood, B. Shannon, A. Crowhurst, C. Aquino, Procurement File

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Agenda Item No. 13

MEETING OF THE METROPOLITAN TRANSIT SYSTEM BOARD OF DIRECTORS

July 18, 2013

SUBJECT:

TRACTION POWER SUBSTATIONS FOR THE SAN DIEGO TROLLEY, INC. SYSTEM
– CONTRACT AMENDMENTS

RECOMMENDATION:

That the Board of Directors:

- 1) ratify Amendment Nos. 1-6 to MTS Document No. L1032.0-12 (Attachment A) with Siemens Industry, Inc., which were previously approved under the CEO's approval authority; and
- 2) authorize the Chief Executive Officer (CEO) to execute MTS Doc. No. L1032.7-12 (Attachment B) with Siemens Industry, Inc. to increase the total contract spending authority to cover previously unknown site-access constraints and San Diego Gas and Electric's (SDG&E's) stricter passage requirements during installation.

Budget Impact

Amendment Nos. 1-6 total \$85,048.19, and Amendment No. 7 totals \$414,951.81 for a grand total of \$500,000. Funding for this project is under SANDAG CIP 1210040. Amendment Nos. 1 through No. 7 increase the contract authority from the original \$12,902,805.47 to a revised amount of \$13,159,374.94.

DISCUSSION:

On January 19, 2012, the MTS Board of Directors authorized the CEO to execute MTS Doc. No. L1032.0-12 with Siemens Industry, Inc. to procure 17 traction power substations, with an option to purchase up to 17 additional units for the San Diego Trolley, Inc. (SDTI) North Corridor.

During the construction of the pads for these substations, several previously unknown conditions were discovered. Among them were constraints relative to access to construction sites that required the delivery of the units to be shifted to nonrevenue hours and SDG&E's stricter requirements for access clearances during power shutdown outages.

The following table lists previously issued Amendment Nos. 1 through 6, the value of each, and the different elements that constitute Amendment No. 7:

Doc #	Amend #	Description	Amount	Date
L1032.1-12	1	Battery Adjustment	\$0	11/15/2012
L1032.2-12	2	Change Delivery Date for Shop 1 TPSS	\$0	04/09/2013
L1032.3-12	3	Additional 2 rear access doors per substation	\$32,257.50	04/09/2013
L1032.4-12	4	Additional cost for crane service at Shop 1 TPSS	\$11,672.50	04/09/2013
L1032.5-12	5	Additional cost for crane service at Barrio Logan TPSS	\$11,672.50	04/26/2013
L1032.6-12	6	8% Tax Adjustment	\$29,445.69	05/13/2013
Total			\$85,048.19	
L1032.7-12	7	Anticipated additional cost for crane service at Seaward, J Street, 8 th Street, and Pacific Fleet TPSS	\$46,690.00	TBD
L1032.7-12	7	Material & Installation of NEMA 3R AC Gear 2596 Commercial Street, San Diego CA	\$151,979.47	TBD
L1032.7-12	7	TPSS Storage Fee	\$57,900	TBD
		Contingency	\$158,382.34	TBD
Total			\$414,951.81	
GRAND TOTAL			\$500,000	

Therefore, staff is requesting that the Board of Directors ratify Amendment Nos. 1 through 6 and authorize the CEO to execute Amendment No. 7 to address previously unknown conditions recently discovered in this project.



Paul C. Jablonski
Chief Executive Officer

Key Staff Contact: Sharon Cooney, 619.557.4513, Sharon.Cooney@sdmts.com

Attachments: A. MTS Doc. No. L1032.0-12 Amendment Nos. 1-6
B. MTS Doc. No. L1032.7-12 Amendment No. 7



Metropolitan Transit System

1255 Imperial Avenue, Suite 1000
San Diego, CA 92101-7490
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ORIGINAL

September 18, 2012

MTS Doc. No. L1032.1-12
OPS 970.4

Mr. Chris Hammett, PM
Siemens Industry, Inc.
555 Maine Avenue, #304
Long Beach, CA 90802

Dear Mr. Hammett:

Subject: AMENDMENT NO. 1 TO MTS DOC. NO. L1032.0-12 – FOR THE PROCUREMENT OF 17 TRACTION POWER SUBSTATIONS WITH AN OPTION TO PURCHASE UP TO 17 ADDITIONAL TRACTION POWER SUBSTATIONS.

This amendment shall serve to modify our agreement for the procurement of 17 traction power substations with an option to purchase up to 17 additional traction power substations, as further described below.

SCOPE OF SERVICES

Amend Contract Specification Section 4.2.18 - 125V DC Battery and Battery Charger, Item B.1 as follows:

Delete Item B.1 in its entirety and replace with "The battery cells shall be sealed valve regulated lead acid (VRLA) type, with a minimum of 10 years of life under normal usage for intended duty"

SCHEDULE

There shall be no change to the schedule of this contract.

PAYMENT

There shall be no change to the payment provisions of this contract.

If you agree with the above, please sign in the space provided below and return the document marked "Original" to the Contracts Specialist at MTS. All other terms and conditions shall remain the same and in effect. Retain the other copy for your records.

Sincerely,

Paul G. Jablonski
Chief Executive Officer

Accepted:

Chris Hammett, PM

LMARQUIS-CL
CL-L1032.1-12.SIEMENS.MYNIGUEZ.091812

Date: 9.30.2012

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Metropolitan Transit System (MTS) is a California public agency comprised of San Diego Transit Corp., San Diego Trolley, Inc., San Diego and Arizona Eastern Railway Company (nonprofit public benefit corporations), and San Diego Vintage Trolley, Inc., a 501(c)(3) nonprofit corporation, in cooperation with Chula Vista Transit. MTS is the taxicab administrator for seven cities. MTS member agencies include the cities of Chula Vista, Coronado, El Cajon, Imperial Beach, La Mesa, Lemon Grove, National City, Poway, San Diego, Santee, and the County of San Diego.





Metropolitan Transit System

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San Diego, CA 92101-7490
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ORIGINAL

March 19, 2013

MTS Doc. No. L1032.2-12
OPS 970.4

Mr. Chris Hammett
Project Manager
Siemens Industry, Inc.
555 Maine Avenue Suite 304
Long Beach, CA 90802

Dear Mr. Hammett:

Subject: AMENDMENT NO. 2 TO MTS DOC. NO. L1032.0-12 – FOR THE PROCUREMENT OF 17 TRACTION POWER SUBSTATIONS WITH AN OPTION TO PURCHASE UP TO 17 ADDITIONAL TRACTION POWER SUBSTATIONS

This amendment shall serve to modify our agreement for the procurement of 17 traction power substations with an option to purchase up to 17 additional traction power substations, as further described below.

SCOPE OF SERVICES

Amend page 18, Section Table 4.1.7 A: TPSS Delivery to site (Arrival) number (1) one, 2.0 MW Substation from March 26, 2013 to April 16, 2013. TPSS address location 1192 Kettner Boulevard, San Diego, CA.

SCHEDULE

There shall be no changes to the schedule of this contract.

PAYMENT

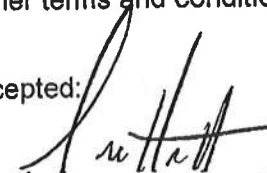
There shall be no change to the payment provisions of this contract.

If you agree with the above, please sign in the space provided below and return the document marked "Original" to the Contracts Administrator at MTS. All other terms and conditions shall remain the same and in effect. Retain the other copy for your records.

Sincerely,


Paul C. Jablonski
Chief Executive Officer

Accepted:


Chris Hammett
Project Manager

LMARQUIS-CL
CL-L1032.2-12.SIEMENSINDINC.MYNIGUEZ.031913

Date: 3.23.2013

1255 Imperial Avenue, Suite 1000, San Diego, CA 92101-7490 • (619) 231-1466 • www.sdmte.com

Metropolitan Transit System (MTS) is a California public agency comprised of San Diego Transit Corp., San Diego Trolley, Inc., San Diego and Arizona Eastern Railway Company (nonprofit public benefit corporations), and San Diego Vintage Trolley, Inc., a 501(c)(3) nonprofit corporation, in cooperation with Chula Vista Transit. MTS is the taxicab administrator for seven cities. MTS member agencies include the cities of Chula Vista, Coronado, El Cajon, Imperial Beach, La Mesa, Lemon Grove, National City, Poway, San Diego, Santee, and the County of San Diego.





Metropolitan Transit System

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ORIGINAL

March 26, 2013

MTS Doc. No. L1032.3-12
OPS 970.4

Mr. Chris Hammett
Project Manager
Siemens Industry, Inc.
555 Maine Avenue Suite 304
Long Beach, CA 90802

Dear Mr. Hammett:

Subject: AMENDMENT NO. 3 TO MTS DOC. NO. L1032.0-12 – FOR THE PROCUREMENT OF 17
TRACTION POWER SUBSTATIONS WITH AN OPTION TO PURCHASE UP TO 17
ADDITIONAL TRACTION POWER SUBSTATIONS

This amendment shall serve to modify our agreement for the procurement of 17 traction power substations with an option to purchase up to 17 additional traction power substations, as further described below.

SCOPE OF SERVICES

Amend page 29, Section Table 4.2.2 D: Substation Enclosure as follows:

Add Item D: 3. The substation shall have two rear access doors for the surge arrestors section as shown on drawings ASTR-M-BUI004 Rev B for 2.0 MW Building and drawing ASTR-M-BUI004 Rev C for 1.5 MW Building.

SCHEDULE

There shall be no changes to the schedule of this contract.

PAYMENT

This contract amendment shall authorize additional costs not to exceed \$ 32,257.50.

The total value of this contract including this amendment shall be in the amount of \$ 12,935,062.97.
This amount shall not be exceeded without written approval from MTS.

If you agree with the above, please sign in the space provided below and return the document marked "Original" to the Contracts Administrator at MTS. All other terms and conditions shall remain the same and in effect. Retain the other copy for your records.

Sincerely,

Paul C. Jablonski
Chief Executive Officer

Accepted:

Chris Hammett
Project Manager

Date: 3.28.2013

LMARQUIS-CL
CL-L1032.3-12.SIEMENSINDINC.MYNIGUEZ.032613

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Metropolitan Transit System (MTS) is a California public agency comprised of San Diego Transit Corp., San Diego Trolley, Inc., San Diego and Arizona Eastern Railway Company (nonprofit public benefit corporations), and San Diego Vintage Trolley, Inc., a 501(c)(3) nonprofit corporation, in cooperation with Chula Vista Transit. MTS is the taxicab administrator for seven cities. MTS member agencies include the cities of Chula Vista, Coronado, El Cajon, Imperial Beach, La Mesa, Lemon Grove, National City, Poway, San Diego, Santee, and the County of San Diego.





Metropolitan Transit System

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San Diego, CA 92101-7490
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ORIGINAL

April 05, 2013

MTS Doc. No. L1032.4-12
OPS 970.4

Mr. Chris Hammett
Project Manager
Siemens Industry, Inc.
555 Maine Avenue, Suite 304
Long Beach, CA 90802

Dear Mr. Hammett:

Subject: AMENDMENT NO. 4 TO MTS DOC. NO. L1032.0-12 – FOR THE PROCUREMENT OF 17
TRACTION POWER SUBSTATIONS WITH AN OPTION TO PURCHASE UP TO 17
ADDITIONAL TRACTION POWER SUBSTATIONS

This amendment shall serve to modify our agreement for the procurement of 17 traction power substations with an option to purchase up to 17 additional traction power substations, as further described below.

SCOPE OF SERVICES

Amend Page 19, Section A: Delivery, Storage and Handling of Material, Paragraph 1.

Add: Delivery to 152 South 13th Street, San Diego, CA shall occur between 9 pm on April 9, 2013 and 10 am on April 10, 2013.

SCHEDULE

There shall be no changes to the schedule of this contract.

PAYMENT

This contract amendment shall authorize additional costs not to exceed \$ 11,672.50.

The total value of this contract including this amendment shall be in the amount of \$ 12,946,735.47.
This amount shall not be exceeded without written approval from MTS.

If you agree with the above, please sign in the space provided below and return the document marked "Original" to the Contracts Administrator at MTS. All other terms and conditions shall remain the same and in effect. Retain the other copy for your records.

Sincerely,

Paul C. Jablonski
Chief Executive Officer

Accepted:

Chris Hammett
Project Manager

LMARQUIS-CL
CL-L1032.4-12.SIEMENSINDINC.MYNIGUEZ.040513

Date:

April 8, 2013

1255 Imperial Avenue, Suite 1000, San Diego, CA 92101-7490 • (619) 231-1466 • www.sdmts.com

Metropolitan Transit System (MTS) is a California public agency comprised of San Diego Transit Corp., San Diego Trolley, Inc., San Diego and Arizona Eastern Railway Company (nonprofit public benefit corporations), and San Diego Vintage Trolley, Inc., a 501(c)(3) nonprofit corporation, in cooperation with Chula Vista Transit. MTS is the taxicab administrator for seven cities. MTS member agencies include the cities of Chula Vista, Coronado, El Cajon, Imperial Beach, La Mesa, Lemon Grove, National City, Poway, San Diego, Santee, and the County of San Diego.





1255 Imperial Avenue, Suite 1000
San Diego, CA 92101-7490
(619) 231-1466 • FAX (619) 234-3407

April 22, 2013

ORIGINAL

MTS Doc. No. L1032.5-12
OPS 970.5

Mr. Chris Hammett
Project Manager
Siemens Industry, Inc.
555 Maine Avenue, Suite 304
Long Beach, CA 90802

Dear Mr. Hammett:

Subject: AMENDMENT NO. 5 TO MTS DOC. NO. L1032.0-12 – FOR THE PROCUREMENT OF 17
TRACTION POWER SUBSTATIONS WITH AN OPTION TO PURCHASE UP TO 17
ADDITIONAL TRACTION POWER SUBSTATIONS

This amendment shall serve to modify our agreement for the procurement of 17 traction power substations with an option to purchase up to 17 additional traction power substations, as further described below.

SCOPE OF SERVICES

Amend Page 19, Section A: Delivery, Storage and Handling of Material, Paragraph 1.
Add: Delivery to 1270 East Harbor Drive, San Diego, CA shall occur between 7 pm on April 23, 2013 and 7 am on April 24, 2013.

SCHEDULE

There shall be no changes to the schedule of this contract.

PAYMENT

This contract amendment shall authorize additional costs not to exceed \$ 11,672.50.

The total value of this contract including this amendment shall be in the amount of \$ 12,958,407.97.
This amount shall not be exceeded without written approval from MTS.

If you agree with the above, please sign in the space provided below and return the document marked "Original" to the Contracts Specialist at MTS. All other terms and conditions shall remain the same and in effect. Retain the other copy for your records.

Sincerely,

Paul G. Jablonski
Chief Executive Officer

Accepted:

Chris Hammett
Project Manager

LMARQUIS-CL
CL-L1032.5-12.SIEMENSINDINC.MYNIGUEZ.042213

Date: April 24, 2013

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Metropolitan Transit System (MTS) is a California public agency comprised of San Diego Transit Corp., San Diego Trolley, Inc., San Diego and Arizona Eastern Railway Company (nonprofit public benefit corporations), and San Diego Vintage Trolley, Inc., a 501(c)(3) nonprofit corporation, in cooperation with Chula Vista Transit. MTS is the taxicab administrator for seven cities. MTS member agencies include the cities of Chula Vista, Coronado, El Cajon, Imperial Beach, La Mesa, Lemon Grove, National City, Poway, San Diego, Santee, and the County of San Diego.





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(619) 231-1466 • FAX (619) 234-3407

ORIGINAL

May 07, 2013

MTS Doc. No. L1032.6-12
OPS 970.5

Mr. Chris Hammett
Project Manager
Siemens Industry, Inc.
555 Maine Avenue Suite 304
Long Beach, CA 90802

Dear Mr. Hammett:

Subject: AMENDMENT NO. 6 TO MTS DOC. NO. L1032.0-12 – TRACTION POWER SUBSTATIONS

This amendment shall serve to modify our agreement for the procurement of Traction Power Substations, as further described below.

SCOPE OF SERVICES

There shall be no changes to the scope of work of this contract.

SCHEDULE

There shall be no changes to the schedule of this contract.

PAYMENT

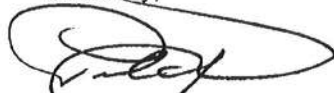
This Amendment No. 6 is issued to align the sales tax rate of 7.75%, as it was originally provided in the Agreement, with the revised California sales tax rate of 8.00%. The revised rate is effective as of January 1, 2013. This rate change is to comply with the California state tax initiative.

This Amendment No. 6 authorizes an additional sum of \$ 29,445.69 to cover MTS' additional tax liabilities under the Agreement only.

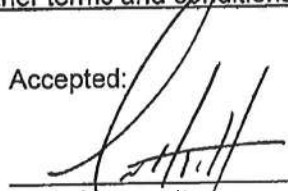
The value of this contract is hereby adjusted by \$29,445.69, from the original \$12,958,407.97 to a new total of \$12,987,853.66. This revised amount shall not be exceeded without a written Amendment issued by MTS.

If you agree with the above, please sign in the space provided below and return the document marked "Original" to the Contracts Specialist at MTS. All other terms and conditions shall remain the same and in effect. Retain the other copy for your records.

Sincerely,


Paul C. Jablonski
Chief Executive Officer

Accepted:


Chris Hammett
Project Manager

Date:

MAY 17, 2013

LMARQUIS-CL
CL-L1032.6-12.SIEMENS.MYNIGUEZ.050713



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Metropolitan Transit System (MTS) is a California public agency comprised of San Diego Transit Corp., San Diego Trolley, Inc., San Diego and Arizona Eastern Railway Company (nonprofit public benefit corporations), and San Diego Vintage Trolley, Inc., a 501(c)(3) nonprofit corporation, in cooperation with Chula Vista Transit. MTS is the taxicab administrator for seven cities. MTS member agencies include the cities of Chula Vista, Coronado, El Cajon, Imperial Beach, La Mesa, Lemon Grove, National City, Poway, San Diego, San Marcos, and the County of San Diego.

DRAFT

Att. B, AI 13, 7/18/13

July 18, 2013

MTS Doc. No. L1032.7-12

Mr. Chris Hammett, PM
Siemens Industry, Inc.
555 Maine Avenue #304
Long Beach, CA 90802

Dear Mr. Hammett:

Subject: AMENDMENT NO. 7 TO MTS DOC. NO. L1032.0-12 – FOR THE PROCUREMENT OF 17 TRACTION POWER SUBSTATIONS WITH AN OPTION TO PURCHASE UP TO 17 ADDITIONAL TRACTION POWER SUBSTATIONS

This amendment shall serve to modify our agreement for the procurement of 17 traction power substations with an option to purchase up to 17 additional traction power substations, as further described below.

SCOPE OF SERVICES

Amend Page 19, Section A - Delivery, Storage and Handling of Material, Paragraph 1.

Add: Delivery to 139 West Seaward Avenue, San Diego, CA, shall occur between 9 p.m. on September 13, 2013, and 10 a.m. on September 14, 2013.

Amend Page 19, Section A - Delivery, Storage and Handling of Material, Paragraph 1.

Add: Delivery to 1110 Industrial Boulevard, Chula Vista, CA, shall occur between 9 p.m. on March 1, 2014, and 10 a.m. on March 2, 2014.

Amend Page 19, Section A - Delivery, Storage and Handling of Material, Paragraph 1.

Add: Delivery to 309 West 8th Street, National City, CA, shall occur between 9 p.m. on March 6, 2014, and 10 a.m. on March 7, 2014.

Amend Page 19, Section A - Delivery, Storage and Handling of Material, Paragraph 1.

Add: Delivery to Pacific Fleet Trolley Station and Candles Boulevard, National City, CA, shall occur between 9 p.m. on March 13, 2014, and 10 a.m. on March 14, 2014.

Amend Page 19, Section A - Delivery, Storage and Handling of Material, Paragraph 1.

Add: Material and Installation of NEMA 3R AC Gear to 2596 Commercial Street, San Diego, CA.

Amend Page 20, Section B - Storage of TPSS Paragraph 1.

Remove: In the event that MTS requests a delivery date later than the date specified on Table 4.1.7A "TPSS Delivered to Site (Arrival) Dates," the Contractor shall store the delayed TPSS in Contractor's storage facility. MTS will notify the Contractor fifteen (15) business days prior to shipment of MTS request for a modification to the Contract delivery date. The Contractor will be compensated per day for TPSS storage, based on the Contractor rate in the bid form. The Contractor is responsible for the TPSS while in the Contractor's storage facility and shall supply security and power for the TPSS.

DRAFT

Add: In the event that MTS requests a delivery date later than the date specified on Table 4.1.7A "TPSS Delivered to Site (Arrival) Dates," the Contractor shall store the delayed TPSS in Contractor's storage facility for up to six hundred (600) days. MTS will notify the Contractor fifteen (15) business days prior to shipment of MTS request for a modification to the Contract delivery date. The Contractor will be compensated per day for TPSS storage based on the Contractor rate in the bid form. The Contractor is responsible for the TPSS while in the Contractor's storage facility and shall supply security and power for the TPSS.

SCHEDULE

There shall be no change to the schedule of this contract.

PAYMENT

This contract amendment shall authorize additional costs not to exceed \$256,569.47.

The total value of this contract including this amendment shall be in the amount of \$13,159,374.94. This amount shall not be exceeded without written approval from MTS.

If you agree with the above, please sign in the space provided below and return the document marked "Original" to the Contracts Specialists at MTS. All other terms and conditions shall remain the same and in effect. Retain the other copy for your records.

Sincerely,

Accepted:

Paul C. Jablonski
Chief Executive Officer

Chris Hammett
Project Manager

Date: _____



Metropolitan Transit System

1255 Imperial Avenue, Suite 1000
San Diego, CA 92101-7490
619.231.1466, FAX: 619.234.3407

Agenda Item No. 14

MEETING OF THE METROPOLITAN TRANSIT SYSTEM BOARD OF DIRECTORS

July 12, 2013

SUBJECT:

MONUMENT SIGNS AT ORANGE LINE STATIONS – APPROVE WORK ORDER

RECOMMENDATION:

That the Board of Directors authorize the Chief Executive Officer (CEO) to execute Work Order No. MTSJOC1431-05 (Attachment A) with ABC Construction, Inc. (under MTS Doc. No. PWL135.0-12) for the installation of new monument signs at the 47th Street, Encanto/62nd Street, Euclid Avenue, Massachusetts Avenue, and Spring Street stations on the Orange Line.

Budget Impact

The direct costs of this Work Order would be \$256,841.35. MTS's use of the Association of Governments (SANDAG) Job Order Contracts (JOCs) requires a 6.75% surcharge totaling \$17,336.79 for this project, included in items (a) and (b) below, for administrative costs. Thus, the total amount for this JOC Work Order would be a not-to-exceed amount of \$274,178.14 and would be funded as follows:

- a) MTS's FY 2014 CIP (11346-1000) Orange Line Monument Signs: \$132,000.00 (48%)
- b) SANDAG CIP (1210070-1000) Orange Line Stations: \$142,178.14 (52%)

DISCUSSION:

This project is for the installation of monument signs at the 47th Street, Encanto/62nd Street, Euclid Avenue, Massachusetts Avenue, and Spring Street stations on MTS's Orange Line. Currently, there are no signs that identify MTS services or entrances to parking facilities along the major thoroughfares adjacent to the stations. These signs will

provide greater visibility of MTS trolley stations and help communicate the availability of nearby transit services to the public. The signs will be illuminated for night-time visibility.

The signs will be of tubular steel, 16 feet high by 4 feet wide, with reinforced concrete foundations. MTS has already installed similar monument signs at several downtown San Diego locations and on the Green Line. An example of this sign is located on the east platform at the 12th Street & Imperial Avenue Station.

The work will be completed over 17 weeks with construction taking place between 7:00 a.m. and 4:30 p.m. Fabrication of the signs is expected to begin in August 2013 with work completed in December 2013.

Staff requests that the MTS Board of Directors authorize the CEO to execute Work Order No. MTSJOC1431-05 (in substantially the same format as Attachment A) with ABC Construction, Inc. (under MTS Doc No. PWL135.0-12) for the installation of new monument signs at the 47th Street, Encanto/62nd, Euclid Avenue, Massachusetts Avenue, and Spring Street stations on the Orange Line.



Paul C. Jablonski
Chief Executive Officer

Key Staff Contact: Sharon Cooney 619.557.4513, Sharon.Cooney@sdmts.com

Attachments: A. Work Order No. MTSJOC1431-05
B. Design Drawing Sign Type 1 Identification

Job Order Contract

Contractor's Price Proposal Summary- CSI

This price proposal - all information and data - shall not be duplicated, used, or disclosed in whole or in part for any purpose other than to evaluate this price proposal. This price proposal - all information and data - is Confidential and Proprietary.

Work Order #: MTSJOC1431-05
 Title: Station Monument Signs
 Contractor: ABC Construction, Inc.
 Proposal Value: \$256,841.35
 Proposal Name: Station Monument Signs

To: Michael Diana
 Assistant Resident Engineer
 1255 Imperial Avenue, Suite 900
 San Diego, CA 92101

From: Kenneth Czubernat
 Project Manager
 ABC Construction Co. Inc.
 3120 National Ave

San Diego, Ca 92113

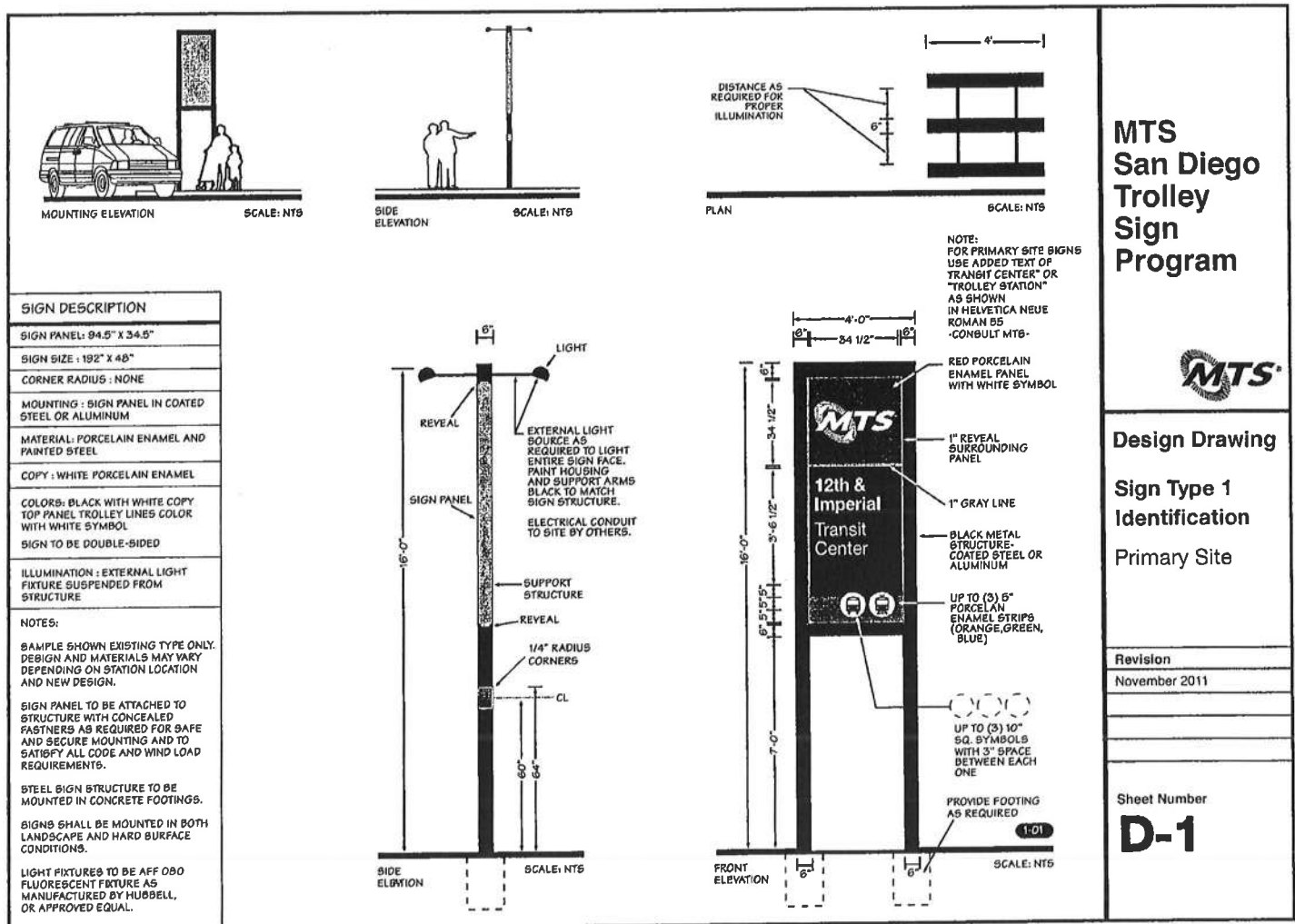
01 - General Requirements:	\$100,946.61
02 - Site Work:	\$22,453.96
03 - Concrete:	\$52,910.00
12 - Furnishings:	\$80,530.78
Work Order Proposal Total	\$256,841.35

This work order proposal total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding of the line totals and sub-totals.

The Percent of NPP on this Proposal: 55.36%


 Kenneth Czubernat, Project Manager

4/11/13
 Da



MTS San Diego Trolley Sign Program



Design Drawing

Sign Type 1
Identification

Primary Site

Revision

November 2011

Sheet Number

D-1



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Agenda Item No. 15

MEETING OF THE METROPOLITAN TRANSIT SYSTEM BOARD OF DIRECTORS

July 18, 2013

SUBJECT:

TAXICAB ADVISORY COMMITTEE ELECTION

RECOMMENDATION:

That the Board approve the Taxicab Advisory Committee's (TAC's) recommendation to:

1. defer a decision about if and when to hold an election of TAC members until such time that either:
 - a. the City of San Diego assumes administration of taxicab regulation in San Diego or;
 - b. the City of San Diego requests an additional extension to the existing contract with MTS for taxicab administration; and
2. retain the current membership of the TAC into calendar year 2014 (assuming the current members are willing) pending a decision by the TAC on when to hold the next election.

Budget Impact:

None at this time.



Metropolitan Transit System (MTS) is a California public agency and is comprised of San Diego Transit Corporation and San Diego Trolley, Inc., nonprofit public benefit corporations, in cooperation with Chula Vista Transit and National City Transit. MTS is the taxicab administrator for eight cities and the owner of the San Diego and Arizona Eastern Railway Company. MTS member agencies include: City of Chula Vista, City of Coronado, City of El Cajon, City of Imperial Beach, City of La Mesa, City of Lemon Grove, City of National City, City of Poway, City of San Diego, City of San Marcos, and the County of San Diego.

DISCUSSION:

At the Taxicab Advisory Committee on June 14, 2013, members agreed that postponement of the TAC member election would be appropriate until it is decided whether the City of San Diego will assume administration of taxicab regulation. The City of San Diego has indicated a desire to assume administration of the regulatory function at the end of the existing contracts, which expires June 30, 2014. Members were polled by the Chair of the Committee, and those present agreed to serve into 2014.

A roster of TAC membership is attached (Attachment A).



Paul G. Jablonski
Chief Executive Office

Key Staff Contact: Sharon Cooney, 619.557.4513, sharon.cooney@sdmts.com

Attachment: A. TAC membership roster 2013

TAXICAB COMMITTEE MEMBERSHIP – 2013

NAME	CONSTITUENCY / ORGANIZATION
1. Lorie Zapf, Chair	City of San Diego, City Council
2. Darren Pudgil	San Diego Tourism Authority
3. David Boenitz	San Diego County Regional Airport Authority
4. Josh Layne	San Diego Convention Center
5. Anthony Palmeri	San Diego Traveler's Aid Society
6. Namara Mercer	San Diego Hotel/Motel Assoc.-Hotel Industry
7. Mike Staples	San Diego Hotel/Motel Assoc.-Hotel Industry
8. Kamran Hamidi	V.I.P. Taxi
9. Cameron Haratian	P.B. Cab
10. Akbar Majid	SDYC, LLC
11. George Abraham	Eritrean Cab Inc.
12. Alexander Gebreselassie	Cross Town Transportation LLC
13. Jose Antonio Hueso	USA Cab LTD
14. Hushang Nahavandian	ESM Corp.
15. Margo Tanguay	Driver Representative
16. Berhanu Lemma	Driver Representative
17. Nuur Hussein	Driver Representative



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Agenda Item No. 45

MEETING OF THE METROPOLITAN TRANSIT SYSTEM BOARD OF DIRECTORS

July 18, 2013

SUBJECT:

CUSTOMER SATISFACTION SURVEY (2011 AND 2013) (ROB SCHUPP)

RECOMMENDATION:

That the Board of Directors receive the Report for information and comment.

Budget Impact

None at this time.

DISCUSSION:

In late 2010, MTS selected Luth Research (through a competitive Request for Proposal process) as the independent market research company to conduct three customer satisfaction surveys. The surveys are being spaced out over an approximate four-year period to evaluate, monitor, and compare customer satisfaction levels and perceptions about a variety of key areas, including:

- MTS Bus and Trolley fixed-route services;
- MTS operator and security staff courtesy;
- MTS customer service effectiveness and responsiveness;
- System improvement projects;
- Fare product pricing and convenience; and
- Transit information tools



Results from the initial survey conducted in spring 2011 established a baseline as well as provided staff with insights in customers' satisfaction levels and areas of concern. Results from the 2013 Survey conducted this past spring have been received. This report compares the results of the 2011 Survey with results from the 2013 Survey.



Paul C. Jablonski
Chief Executive Officer

Key Staff Contact: Sharon Cooney, 619.557.4513, Sharon.cooney@sdmts.com

Attachment: Survey Report available online at http://www.sdmts.com/MTS/MTS_board.asp.



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Agenda Item No. 46

MEETING OF THE METROPOLITAN TRANSIT SYSTEM BOARD OF DIRECTORS

July 18, 2013

SUBJECT:

STUDENT PASS PILOT PROGRAM (SHARON COONEY)

RECOMMENDATION:

That the Board of Directors receive an update on the proposed pilot program to supply free or reduced fare transit passes to students in San Diego Unified School District.

Budget Impact

None.

DISCUSSION:

MTS was approached in November 2012 to participate in a program for giving free or discounted bus passes to students. Representatives from the City of San Diego and the San Diego Unified School District asked the Budget Development Committee to consider a pilot to determine if providing free passes to students would diminish absenteeism. Both the School District and the City included funding in the Fiscal Year 2014 budget to subsidize a pilot at four high schools: San Diego, Crawford, Hoover and Lincoln. Staff will provide an update on implementation of the program.



Paul C. Jablonski
Chief Executive Officer

Key Staff Contact: Sharon Cooney, 619.557.4513, Sharon.Cooney@sdmts.com





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Agenda

Item No. 62

Chief Executive Officer's Report

ADM 121.7

July 18, 2013

In accordance with Board Policy No. 52, Procurement of Goods and Services, attached are listings of contracts, purchase orders, and work orders that have been approved within the CEO's authority (up to and including \$100,000) for the period June 18, 2013, through July 15, 2013.



EXPENSE CONTRACTS

Doc #	Organization	Subject	Amount	Day
B0570.1-12	NEW FLYER	ADMIN CHANGES	\$2,130.80	7/1/2013
L1111.1-13	CUBIC TRANSPORTATION SYSTEM	AMEND FOR TAX ADJUSTMENT	\$1,059.00	7/1/2013
L1016.2-11	KLD LABS	WHEEL SCANNING MACHINE	\$22,373.00	7/2/2013
PWL146.0-13	TRI-SIGNAL INTEGRATION	FIRE ALARM TESTING AND MAINTENANCE	\$24,370.00	7/3/2013
G1546.0-13	ROSS & BARUZZINI	CONSULTING SERVICES	\$75,000.00	7/8/2013
G1193.3-08	COZEN O'CONNOR ATTORNEYS	INCREASE FOR LEGAL SERVICES	\$20,000.00	7/11/2013

REVENUE CONTRACTS

Doc #	Organization	Subject	Amount	Day
S200-13-542	HENKELS & MCCOY INC	ROE PERMIT	(\$3,200.00)	6/19/2013
G0078.5-91	CITY OF POWAY	REGULATE FOR-HIRE VEHICLES	\$0.00	6/21/2013
G0501.3-99	CITY OF LA MESA	REGULATE FOR-HIRE VEHICLES	\$0.00	6/21/2013
M6705.0-13	CITY OF SAN DIEGO	ROE FOR PARKS AND REC	\$0.00	6/21/2013
G1549.0-13	RESERVATION TRANSPORTATION AUT	BUS STOP REHABILITATION	(\$62,000.00)	6/24/2013
L1154.0-13	ACCESSIBLE SAN DIEGO	ROE PERMIT	\$0.00	6/27/2013
L4620.0-13	SDG&E	PLACEMENT AND MAINTENANCE OF FAKE IVY	\$0.00	7/2/2013
T0047.5-90	CITY OF SANTEE	REGULATE FOR-HIRE VEHICLES	\$0.00	7/2/2013
S20013539.1	SDGE	ROE PERMIT TIME EXTENSION	\$0.00	7/5/2013
G1523.0-13	AMTRAK	TRAIN DAY EXHIBITOR AGREEMENT	\$0.00	7/6/2013
L5751.0-13	HMS CONSTRUCTION INC	JROE	\$0.00	7/6/2013
G1524.0-13	SPRINT PCS ASSETS, LLC	CUP TERMS AND CONDITIONS AGREEMENT	\$0.00	7/8/2013
B0508.5-09	UCSD	ZONE PASS AGMT FY14	(\$2,807,198.00)	7/10/2013
L7051.0-13	MCCARTHY BUILDING COMPANIES	ROE PERMIT	\$0.00	7/10/2013
T0048.5-90	CITY OF IMPERIAL BEACH	REGULATE FOR-HIRE VEHICLES	\$0.00	7/10/2013
G1539.0-13	DOWNTOWN SAN DIEGO PARTNERSHIP	ECO PASS	(\$405,522.00)	7/11/2013
G1627.0-13	CITY OF CORONADO	FARE-FREE SHUTTLE BUS PROJECT	(\$49,762.95)	7/11/2013
L4621.0-13	NBC UNIVERSAL MEDIA	ROE PERMIT FOR COMIC CON	(\$85,000.00)	7/12/2013

PURCHASE ORDERS

DATE	PO NUMBER	Organization	Subject	AMOUNT
6/18/2013	3445	ORACLE CORP	ORACLE DATABASE	\$4,661.95
6/19/2013	3448	L&L PRINTERS	TROLLEY AND BUS BANKS	\$2,930.04
6/19/2013	3449	ANDERSON & BRABANT	APPRAISAL FOR FAIRMONT AVE	\$2,750.00
6/21/2013	3446	THE DATA GROUP OF COMPANIES	MTS QUALCOMM BROCHURE	\$3,969.00
6/21/2013	3450	URBAN CORPS OF SAN DIEGO	CACTUS PARK CLEAN UP	\$5,290.00
6/27/2013	3454	SOLARWINDS INC	UPGRADES SAM LICENSE	\$2,999.00
6/27/2013	3455	CDW GOVERNMENT INC	HP CLJ ENTERPRISE 500	\$1,574.06
6/27/2013	3457	DISPLAYS2GO	COMMERCIAL TV	\$869.19
7/1/2013	3452	SHI INTERNATIONAL CORP	SAP BUSINESS OBJECTS 1ST YR MAINT.	\$53,559.78
7/1/2013	3453	SCREENVISION	60 ON SCREEN CINEMA ADS	\$6,918.00
7/1/2013	3456	DELL COMPUTER CORP	DELL LATITUDE E 6430	\$18,512.27
7/1/2013	3458	CALHOUN TECHONOLOGIES	10 GBASE-SR	\$4,720.00
7/1/2013	3459	CDW GOVERNMENT INC	CISCO SMART NET EXTENDED SERVICES	\$4,779.50
7/1/2013	3460	CDW GOVERNMENT INC	SYMANTEC PROTECTION	\$3,050.00
7/1/2013	PW001088	PREMIER ROOFING CA INC	MTS QUALCOMM CONTROL STATION	\$6,526.00
7/3/2013	3461	HERSHEY TECHNOLOGIES	ELECTRONIC DOCUMENT EMAIL INTEGRATI	\$9,600.00
7/3/2013	3462	CDW GOVERNMENT INC	EDGE MEMORY 6 GB 2X4	\$809.19
7/5/2013	3463	SALVADOR BARAJAS	ON CALL TRANSLATION SERVICES	\$2,992.00
7/5/2013	3464	REPUBLIC MOVING & STORAGE	3 PHASE MOVE FOR REMODEL	\$7,020.00
7/8/2013	3387	THE WELCH COMPANY INC	FURNITURE FOR 9TH FLOOR	\$20,906.54
7/9/2013	3465	THE WELCH COMPANY	NEW RECEPTION DESK 10TH FLOOR	\$9,799.00
7/9/2013	PW001089	COMMUNICATION WIRING SPECIALIS	600 HRS CABLING SERVICES	\$39,983.25
7/15/2013	3467	KERNAN CONSULTING	SPLUNK JUMPSTART PROGRAM	\$895.00

WORK ORDERS

Doc #	Organization	Subject	Amount	Day
G1386.0-11.01.01	PGH WONG ENGINEERING	AMENDMENT 1	\$50,000.00	7/8/2013
G1386.0-11.02.01	PGH WONG ENGINEERING	AMENDMENT 1	\$75,000.00	7/8/2013
G1386.0-11.04.01	PGH WONG ENGINEERING	AMENDMENT 1	\$50,000.00	7/8/2013