

MEETING OF THE SAN DIEGO METROPOLITAN TRANSIT SYSTEM
EXECUTIVE COMMITTEE
1255 Imperial Avenue, Suite 1000
San Diego, CA 92101

July 10, 2014

MINUTES

A. ROLL CALL

Chairman Mathis called the Executive Committee meeting to order at 9:00 a.m. A roll call sheet listing Executive Committee member attendance is attached.

B. APPROVAL OF MINUTES

Mr. Gloria moved for approval of the minutes of the June 10, 2014, MTS Executive Committee meeting. Mr. Ovrom seconded the motion, and the vote was 4 to 0 in favor with Mr. Cunningham absent.

C. COMMITTEE DISCUSSION ITEMS

1. Trolley Renewal Project Update

Bruce Schmith of SANDAG provided a presentation on the Trolley Renewal Program update. He discussed the Blue Line stations and rail construction including the Barrio Logan Station, Harborside Station, Pacific Fleet Station, 8th Street Station, 24th Street Station, E Street Station, H Street Station, and Palomar Street Station. Mr. Schmith discussed the other Blue Line projects update including other bid projects, job order contracts and the slope and track reconstruction project. He also reviewed the traction power substation (TPSS) update. Wayne Terry, Chief Operating Officer of Rail, provided an update on the light rail procurement status. Mr. Terry provided an update on the sale of the 24 U2 light rail vehicles (LRVs) to the Government of Mendoza, Argentina (Mendoza). He stated that seven LRVs had recently been shipped to Mendoza. Paul Jablonski, Chief Executive Officer, stated that after the last shipment of the seven LRVs, Mendoza depleted their deposit and MTS would not be sending the remaining LRVs until receipt of the next payment. He said that in the event Mendoza cannot make the payments for the remaining LRVs, MTS will look to other options for the disposal/sale of those LRVs.

Action Taken

Informational item only. No action taken.

2. South Bay Maintenance Facility Update

Elliot Hurwitz, MTS Manager of Capital Projects, provided a presentation on the South Bay Maintenance Facility (SBMF) update. He discussed the SBMF facility development and design-build project. Mr. Roberts inquired on the capacity limits of the new bus wash facility. Mr. Hurwitz stated that there is a capacity of 250 buses per night. Mr. Roberts asked if there is a possibility to capitalize on the bus wash during the day by utilizing it

for other organizations or the school district buses. Mr. Hurwitz said that he would follow up on Mr. Roberts' suggestion. Mr. Hurwitz also discussed the SBMF expansion project benefits, administration and operations building, new maintenance building, new bus wash facility and the overall schedule of the project.

Action Taken

Informational item only. No action taken.

3. Enterprise Resource Planning / Transit Asset Management Software Contract Award

Larry Marinesi, Chief Financial Officer, began the presentation by giving a brief overview of the Enterprise Resource Planning (ERP) / Transit Asset Management (TAM) Software contract award and introduced Fred LaCroix, MTS ERP Project Manager. Mr. Marinesi discussed the FTA TAM requirements, project approach, project budget, project goals, project structure, and project scope. He also explained the competitive Request for Proposals (RFP) process for the ERP/TAM Software. Mr. Marinesi stated that SAP America, Inc. (SAP) is the staff recommended solution and reviewed the contract summary.

Mr. Gloria inquired for a further description regarding the differences in the project phases. Mr. LaCroix replied that breaking the project into multiple phases will keep the overall costs down and competitive. Mr. Gloria asked what the anticipated cost will be for implementation. Mr. Marinesi stated that a Request for Information (RFI) was completed to anticipate future costs. He said the total project costs are estimated to be between \$5-6 million. Mr. Gloria asked if MTS will have all the modules needed for successful operation. Mr. LaCroix stated that we will have more modules than actually needed and do not anticipate having to purchase additional modules in the future. Mr. Gloria inquired about the employee training process for the ERP/TAM system. Mr. LaCroix explained the overall employee training process that MTS will conduct. Mr. Gloria asked if the contract summary budget is a definite estimation. Mr. Marinesi stated that the estimation should not rise, except for the possibility of an increase in CPI for software support services.

Mr. Ovrom asked what type of demonstration SAP provided to confirm that their modules will fulfill MTS's requirements. Mr. LaCroix stated that MTS gave SAP 488 requirements to fulfill and SAP was able to successfully demonstrate all requirements.

Action Taken

Mr. Gloria moved to forward a recommendation to the Board of Directors to authorize the Chief Executive Officer to execute MTS Doc. No. G1680.0-14, with SAP America, Inc. for the provision of software, training services, and ten years of software support services for the Enterprise Resource Planning (ERP) / Transit Asset Management (TAM) Project. Mr. Ovrom seconded the motion, and the vote was 4 to 0 in favor with Mr. Cunningham absent.

4. Board Policy 62 – First Amendment Activities on MTS Property

Karen Landers, General Counsel, provided a presentation on the adoption of MTS Board Policy No. 62 on First Amendment activities on MTS property. She discussed the purpose, development and elements of MTS Board Policy No. 62. Ms. Landers described the list of areas where First Amendment activities are prohibited and permitted on MTS property.

Mr. Gloria asked why MTS has not previously had a First Amendment policy in place. Ms. Landers stated that these situations were previously dealt with on a case by case basis, however now the process will be formalized through the adoption of the Board policy.

Mr. Roberts asked if there were pictures of the designated prohibited and permitted list of areas. Ms. Landers provided examples of pictures at various transit stations and other MTS property locations. Mr. Roberts inquired about commercial activities in restrictive MTS areas. Ms. Landers stated that MTS gives right-of-entry permits for commercial activities in restrictive areas. Mr. Roberts asked if there is a limit to the number of people who can participate in First Amendment activities on MTS property. Ms. Landers stated that MTS does not have an exact limit stated in the policy, but those determinations will be made on a case by case basis.

Action Taken

Mr. Roberts moved to forward a recommendation to the Board of Directors to: (1) adopt the proposed San Diego Metropolitan Transit System (MTS) Board Policy 62 governing First Amendment Activities on MTS Property; and (2) authorize the Chief Executive Officer to add, remove or modify MTS Board Policy 62 Exhibits B and C relating to the "Designated Areas" in which First Amendment Activities are permitted as necessary to maintain safe and efficient use of MTS property for transit purposes. Mr. Ovrom seconded the motion, and the vote was 4 to 0 in favor with Mr. Cunningham absent.

D. REVIEW OF DRAFT JULY 17, 2014 BOARD AGENDA

Recommended Consent Items

6. Investment Report – May 2014
Action would receive a report for information.
7. Increased Authorization for Legal Service Contracts to Pay Projected Expenses in Fiscal Year 2015
Action would: (1) approve increasing the dollar amount of 13 legal services contracts to cover for fiscal year 2015 expenses; and (2) ratify two legal services contract amendments with approved firms.
8. Calnet Telecommunications Amendment
Action would authorize the Chief Executive Officer to: (1) authorize funding of up to \$600,000.00 for MTS telecommunications services during the transition period between the State of California's CALNET II and CALNET III telecommunications contracts; and

(2) authorize up to \$4,031,000.00 for MTS telecommunications services using the State of California's CALNET III telecommunications contract from July 1, 2015 through June 30, 2020.

9. MTS LRV Accident and Vandalism Body Repair Services – Contract Award
Action would authorize the Chief Executive Officer to execute MTS Doc. No. L1193.0-14 with Carlos Guzman, Inc. (CGI) for the provision of LRV accident and vandalism body repair services for a five-year period.
10. Wireless Infrastructure Project – Purchase Order
Action would authorize the Chief Executive Officer to issue a purchase order to AT&T DataComm, Inc. (AT&T), for the provision of equipment and professional installation services for MTS's Wireless Infrastructure Project.
11. Cisco Core and Intermediate Distribution Frame Network Equipment Five Year Maintenance Renewal
Action would authorize the Chief Executive Officer to purchase Cisco SMARTNET maintenance through AT&T Datacomm, Inc. (AT&T), and Key Government Finance, Inc. (KEY), for renewal of the maintenance services agreement for MTS's Cisco network equipment. The services will be for five years beginning on July 25, 2014 and ending on July 24, 2019.
12. Leased Bus Tires and Services – Contract Amendment
Action would authorize the Chief Executive Officer to execute Amendment No. 3 to MTS Doc. No. B0530.0-10 with The Goodyear Tire and Rubber Company (Goodyear) to accommodate additional staffing and unforeseen additional expenditures associated with the recently implemented service level increase and the contract run-out period anticipated at the end of the current agreement.
13. MTS Task Order Contract for Green Line Communication System Upgrades Design – Phase 2
Action would authorize the Chief Executive Officer to execute Task Order Contract (TOC) MTS Doc. No. G1493.0-13, Work Order 13-05.1 with Kimley-Horn & Associates Inc. to perform Design Engineering for the Green Line Communications System Upgrades Project – Phase 2.
14. Parking Lot Sweeping Services – Contract Award
Action would authorize the Chief Executive Officer to: (1) execute MTS Doc. No. L1197.0-14 with San Diego Sweeping Services for the provision of parking lot sweeping services for a three (3) year base period and two (2) one-year optional terms exercisable at MTS's sole determination; and (2) exercise each option year at the CEO's discretion.

E. REVIEW OF SANDAG TRANSPORTATION COMMITTEE AGENDA

No discussion for this agenda item.

G. PUBLIC COMMENTS (TAKEN OUT OF ORDER)

Maria Cortez – Ms. Cortez commented on the draft Board of Directors Agenda for July 17, 2014. She requested for the Student Pass Pilot Program agenda item to be moved from an information item to an action item. Chairman Mathis stated that the agenda item will be an information item because the Board will not have an action for the item at that time. Ms. Cooney stated that at the previous Board of Directors meeting, the Board asked for staff to bring back a report on the item as well as a member of the school district to report on the matter.

F. COMMITTEE MEMBER COMMUNICATIONS AND OTHER BUSINESS

Mr. Roberts commented on the San Diego County Board of Supervisors passing the proposal for bringing a sky tram to San Diego. He stated that a feasibility study will be conducted and SANDAG is preparing to select a consultant.

Ms. Landers stated that NBC Universal Media will be back for Comic-Con this July at the Gaslamp Station property.

The Executive Committee convened to Closed Session at 10:50 a.m.

5. CLOSED SESSION: CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION (SIGNIFICANT EXPOSURE TO LITIGATION PURSUANT TO GOVERNMENT CODE SECTION 54956.9(d)(2)) (ONE POTENTIAL CASE)

The Executive Committee reconvened to Open Session at 11:30 a.m.

Oral Report on Final Actions Taken in Closed Session

Karen Landers, General Counsel, reported the following:

5. The Executive Committee received a report from General Counsel.

H. NEXT MEETING DATE

The next Executive Committee meeting is scheduled for August 7, 2014, at 9:00 a.m. in the Executive Committee Conference Room.

***NOTE**

August 7, 2014, meeting CANCELLED
Special Meeting scheduled for August 22, 2014, at 9:00 a.m.

I. ADJOURNMENT

Chairman Mathis adjourned the meeting at 11:30 a.m.



Chairman

**EXECUTIVE COMMITTEE
METROPOLITAN TRANSIT SYSTEM**

ROLL CALL

MEETING OF (DATE) July 10, 2014

CALL TO ORDER (TIME) 9:00 a.m.

RECESS N/A

RECONVENE N/A

CLOSED SESSION 10:50 a.m.

RECONVENE 11:30 a.m.

ADJOURN 11:30 a.m..

BOARD MEMBER (Alternate)	PRESENT (TIME ARRIVED)	ABSENT (TIME LEFT)
GLORIA <input checked="" type="checkbox"/> (Emerald) <input type="checkbox"/>	9:00 a.m.	11:30 a.m.
MATHIS <input checked="" type="checkbox"/>	9:00 a.m.	11:30 a.m.
OVROM <input checked="" type="checkbox"/> (Bragg) <input type="checkbox"/>	9:00 a.m.	11:30 a.m.
ROBERTS <input checked="" type="checkbox"/> (Cox) <input type="checkbox"/>	9:00 a.m.	11:30 a.m.
CUNNINGHAM <input type="checkbox"/> (McClellan) <input type="checkbox"/>		
Transportation Committee Rep Slot (Mathis)		

SIGNED BY THE CLERK OF THE BOARD: 

CONFIRMED BY THE GENERAL COUNSEL: 