

MEETING OF THE SAN DIEGO METROPOLITAN TRANSIT SYSTEM
EXECUTIVE COMMITTEE
1255 Imperial Avenue, Suite 1000
San Diego, CA 92101

February 5, 2015

MINUTES

A. ROLL CALL

Chairman Mathis called the Executive Committee meeting to order at 9:02 a.m. A roll call sheet listing Executive Committee member attendance is attached.

B. APPROVAL OF MINUTES

Mr. Gloria moved for approval of the minutes of the January 22, 2015, MTS Executive Committee meeting. Mr. Roberts seconded the motion, and the vote was 5 to 0 in favor.

G. PUBLIC COMMENTS (TAKEN OUT OF ORDER)

Michel Anderson – San Diego Transportation Association (SDTA). Mr. Anderson provided a letter from Council President Sherri Lightner regarding the deregulation of the taxicab industry. He commented that the drivers who are a part of the SDTA oppose the permit cap deregulation. Mr. Anderson also stated that the City of San Diego seemingly has other taxicab issues that are still being discussed and suggests that MTS wait to amend its Ordinance No. 11 until the other taxicab issues at the City are resolved.

C6. PUBLIC COMMENTS (TAKEN OUT OF ORDER)

Claudia Hudson – Amalgamated Transit Union (ATU) Local 1309. Ms. Hudson is the International President for ATU. She commented on the proposed draft Board agenda item regarding contract labor negotiations. She stated that there are still items being negotiated and they are asking for a fair and equitable contract.

Lisa Fair – ATU Local 1309. Ms. Fair is the President for ATU Local 1309. She commented that there have been three major issues in the labor negotiations including health care, mandatory call backs, and the retention of drivers. Ms. Fair provided examples for each of the issues still being discussed in the labor negotiations.

C. COMMITTEE DISCUSSION ITEMS

1. Operating Revenue Report (Sharon Cooney)

Sharon Cooney, Chief of Staff, provided a presentation on MTS operating revenue. She discussed the regional fares, ridership and fare revenue significance, rider transit dependency rate, discounted fares, boardings and fare revenue shares, securing the Senior-Disabled-Medicare (SDM) Benefit, circumstances uncovered during processing SDM applications, and recent increased fare enforcement. Ms. Cooney provided an update on the Youth Pass Pilot Program including the pilot's effect on absenteeism and the preliminary results supplied by the school district. She also discussed the UC San Diego Student UPass program and results.

Ms. Bragg commented on the absenteeism results of the Youth Pass Pilot Program. Ms. Cooney stated that the absenteeism numbers are currently preliminary results and they will hopefully have final numbers by the end of this school year.

Mr. Gloria inquired about the number of SDM applications and how often people are required to apply. Ms. Cooney replied that the SDM card expires after three years. Mr. Jablonski also explained the differences between the short form application and the long form application. Mr. Gloria commented on the increased fare enforcement checks on the buses and asked why these fare checks have increased recently. Ms. Cooney explained that the recent fare checks have been taking place to verify the identification of SDM riders. She noted that there are many riders who are using the SDM pass in a fraudulent manner and staff is currently working on updating this pass to include photo IDs. Mr. Gloria asked how long it will take to convert all passes to photo IDs. Ms. Cooney said they are hopeful it will take place during this calendar year. Mr. Gloria commented on the success of the UC San Diego student UPass and inquired about the summer session referendum for the pass. Rob Schupp, Director of Marketing, replied that the results for the summer pass will be known in the next couple of months.

Public Comments

Emily Serafy Cox – Ms. Serafy Cox discussed the absenteeism results related to the Youth Pass Pilot Program. She commented that the absenteeism results are across all of the schools in the district and not only the students with passes. The school district is currently trying to work out the data problems with their new absenteeism tracking system. Ms. Serafy Cox also commented that they have seen positive results in terms of safety with the students using the passes.

Board Member Comments

Mr. Cunningham inquired if staff should wait to report to the Board on the absenteeism results until there are more definite numbers. Chairman Mathis replied that staff can wait to report more definite absenteeism numbers once the school district provides the corrected data.

Ms. Bragg stated that it seems there have been various issues since the beginning of this program and commented that the program may need an overall update.

Mr. Roberts commented that he and Mr. Gloria both contributed City and County money to help continue this pilot program. He stated that one of the results they were hoping to see was a decrease in absenteeism numbers which does not seem to be happening. Mr. Roberts recommended that staff should wait to provide any other updates of this program until there are clearer and definite data results.

Action Taken

Information item only. No action taken.

2. Cap and Trade (Sharon Cooney)

Ms. Cooney provided a presentation regarding Cap and Trade. She provided a brief background and description of the Cap and Trade program. Ms. Cooney discussed the transit operators eligible recipients for several programs and GHG reduction fund programming. She reviewed the 2015 and 2016 program funding, Low Carbon Transit Operations Program (LCTOP), LCTOP application requirements and LCTOP eligible projects. Ms. Cooney reviewed the Transit and Intercity Rail Capital Program (TIRCP), TIRCP eligible projects, Affordable Housing and Sustainable Communities Program (AHSCP) and the potential benefits from AHSCP. Lastly, she discussed the potential projects that could be included in the LCTOP, TIRCP and AHSCP.

Mr. Jablonski provided a potential project example. He stated that the Santa Fe Depot station is very overcrowded and implementing a new station near the courthouse could help alleviate the issue. He noted that the overall recommendation is to continue thinking of new projects and to further discuss these items at the Budget Development Committee.

Public Comments

Abdul Mohamed – Mid-City CAN. Mr. Mohamed commented that he is in favor of seeing Cap and Trade funding go toward the Youth Opportunity Pass and stated that this could help increase youth transit ridership.

Action Taken

Informational item only. No action taken.

3. San Diego Metropolitan Transit System (MTS) Bus Shelters – Contract Award (Rob Schupp)

Rob Schupp, Director of Marketing and Communications, provided a presentation on the MTS Bus Shelter Contract Award. Mr. Schupp provided a background on the current shelters and reviewed the current management of the bus shelters. He reviewed the RFP process, the basis for recommending Brasco, the work plan and price, the proposed contract details, and the design examples. Mr. Schupp presented pictures and described the details of the proposed shelters.

Mr. Gloria inquired how durable the solar power panels are on top of the shelters. Mr. Schupp replied that Brasco has not reported any issues with the solar power panels. He said the panels are flexible and well hidden from vandalism or theft.

Mr. Roberts commented on the design samples of the shelters and provided insight on the positioning of the lighting fixtures and the size of the shelters.

Mr. Gloria inquired what the maintenance costs differences will be with the new shelters. Mr. Schupp stated that there will not be any maintenance cost differences between the new and old shelters.

Ms. Bragg inquired on the schedule of distribution of the new shelters. Mr. Schupp replied that the plan is to implement the shelters along MTS's service territory and transit stations. He stated that the new shelters will be strategically implemented over the next five years.

Public Comments

Clive Richard – Mr. Richard commented on the design of the shelters. He said there are bus stops that do not currently give adequate shelter from the sun.

Action Taken

Mr. Cunningham moved to forward a recommendation to the Board of Directors to authorize the Chief Executive Officer (CEO) to execute MTS Doc. No. B0615.0-14 with Brasco International, Inc. (Brasco) for the provision of bus shelters. Ms. Bragg seconded the motion, and the vote was 5 to 0 in favor.

4. Inventory of Potential Joint Development Properties (Tim Allison)

Karen Landers, General Counsel, provided a brief introduction to the inventory of potential joint development properties. Tim Allison, Manager of Real Estate Assets, continued the presentation and discussed the potential joint development properties at the Encanto/62nd Street Station, Bayfront/E Street Station, Grantville Trolley Station, El Cajon Transit Center, Massachusetts Trolley Station, Baltimore Junction, 1313 National Avenue, 1344 National Avenue and the Levi Cushman Property – Riverwalk Development.

Action Taken

Informational item only. No action taken.

5. Revisions to Board Policy No. 22 (Rules of Procedure for the Metropolitan Transit System (MTS)) (Karen Landers)

Ms. Landers provided a presentation on the proposed revisions to Board Policy No. 22. She explained the proposed revisions including MTS's enabling legislation reference, MTS meeting requirements, adoption of ordinance requirements, and Executive Committee membership assignment updates and appointment clarifications. Ms. Landers also reviewed the proposed revisions related to the Audit Oversight Committee membership and clarification of Board Member standards of conduct.

Ms. Bragg inquired about cell phone use during meetings and whether or not there is a policy regarding cell phone use. Ms. Landers replied that MTS does not have a specific policy related to cell phone use during meetings however there are requirements under the Brown Act related to this matter. She stated that she will research this topic and will provide the information to the Board.

Action Taken

Mr. Roberts moved to forward a recommendation to the Board of Directors to approve the proposed revisions to Board Policy No. 22. Ms. Bragg seconded the motion, and the vote was 4 to 0 in favor with Mr. Cunningham absent.

D. REVIEW OF DRAFT February 12, 2015 BOARD AGENDA (TAKEN OUT OF ORDER)

Recommended Consent Items

6. San Diego and Arizona Eastern (SD&AE) Railway Company Quarterly Reports and Ratification of Actions Taken by the SD&AE Board of Directors at its Meetings on January 27, 2015.
7. Excess Insurance Renewals for Liability and Workers' Compensation Program
8. Hewlett-Packard C7000 Server Platform
Action would authorize the Chief Executive Officer (CEO) to issue a Purchase Order to CDW-G for the provision of a Hewlett-Packard (HP) C7000 BladeSystem server platform, including its associated network and storage interconnect modules, as well as software, support, and professional services necessary for the installation, configuration and testing of the equipment. This procurement utilizes the Western States Contracting Alliance (WSCA) / National Association of State Procurement Officials (NASPO) Master Price Agreement Contract Number B27164-CA.
9. Migration of Compass Card Program "Back Office" Software to New Hardware
Action would authorize the Chief Executive Officer (CEO) to execute MTS Doc. No. G1789.0-15 with Cubic Transportation Systems, Inc. (Cubic), on a sole source basis, for the provision of professional services to migrate all software related to the Compass Card "back office" program from existing hardware to new hardware.
10. Federal Discretionary State of Good Repair Funding Transfer
Action would approve the transfer of \$809,091 of excess State of Good Repair (SGR) funds from the East County Bus Maintenance Facility CNG Station project to the Enterprise Resource Planning (ERP) / Transit Asset Management (TAM) Replacement project.
11. Unallocated Transportation Development Act (TDA) Funds for Transit-Related Projects
Action would authorize the Chief Executive Officer (CEO) to approve the use of \$250,556 in the City of Chula Vista's unallocated TDA funds currently held by the County of San Diego (County). These TDA funds will cover the cost of rehabilitating the John Lippit Public Works Center in the City of Chula Vista.
12. Third Party Administration for the San Diego Transit Corporation (SDTC) Retirement Plans – Single Responsive Proposal Contract Award
Action would authorize the Chief Executive Officer (CEO) to: (1) execute, as agent for the Retirement Boards of the SDTC Employees' Retirement Plans (Plan), MTS Doc. No. G1706.0-14 with The Howard E. Nyhart Company, Inc. (Nyhart) for the provision of third party administration services for the Plan for a five-year base period with five one-year

optional terms (for a total of 10 years); and (2) exercise each option year at the Retirement Boards' discretion.

13. Investment Report – December 2014

DRAFT BOARD AGENDA COMMENTS

Ms. Cooney inquired if she should postpone presenting the Youth Pilot Program Update until a later date. The committee agreed to postpone the item until a later date.

Mr. Jablonski discussed the amendments related to Taxicab Ordinance agenda item.

E. REVIEW OF SANDAG TRANSPORTATION COMMITTEE AGENDA (TAKEN BEFORE THE CLOSED SESSION ITEM)

There was no SANDAG Transportation Committee agenda discussion.

F. COMMITTEE MEMBER COMMUNICATIONS AND OTHER BUSINESS (TAKEN BEFORE THE CLOSED SESSION ITEM)

There was no Committee Member Communications and Other Business discussion.

G. PUBLIC COMMENTS - CONTINUED (TAKEN BEFORE THE CLOSED SESSION ITEM)

Clive Richard – Mr. Richard commented that he enjoys and appreciates the new low-floor trolley cars.

The Executive Committee convened for Closed Session at 11:26 a.m.

C6. CLOSED SESSION – PUBLIC EMPLOYEE PERFORMANCE EVALUATION/CONFERENCE WITH LABOR NEGOTIATORS – CHIEF EXECUTIVE OFFICER Pursuant to California Government Code Sections 54957 and 54957.6;
Agency-Designated Representative: Harry Mathis
Employee: Paul C. Jablonski

The Executive Committee reconvened from Closed Session at 11:50 a.m.

Oral Report on Final Actions Taken in Closed Session

Karen Landers, General Counsel, reported the following:

C6. The Executive Committee received a report, gave an employee performance evaluation, and gave instructions to labor negotiators.

H. NEXT MEETING DATE

The next Executive Committee meeting is scheduled for March 5, 2015, at 9:00 a.m. in the Executive Committee Conference Room.

I. ADJOURNMENT

Chairman Mathis adjourned the meeting at 11:50 a.m.



Chairman

Attachment: A. Roll Call Sheet

EXECUTIVE COMMITTEE
SAN DIEGO METROPOLITAN TRANSIT SYSTEM

ROLL CALL

MEETING OF (DATE) February 5, 2015

CALL TO ORDER (TIME) 9:02 a.m.

RECESS _____

RECONVENE _____

CLOSED SESSION 11:26 a.m.

RECONVENE 11:50a.m.

ADJOURN 11:50 a.m.

BOARD MEMBER (Alternate)	PRESENT (TIME ARRIVED)	ABSENT (TIME LEFT)
BRAGG <input checked="" type="checkbox"/> (Rios) <input type="checkbox"/>	9:02 a.m.	11:50 a.m.
CUNNINGHAM <input checked="" type="checkbox"/> (McClellan) <input type="checkbox"/>	9:02 a.m.	11:03 a.m.
GLORIA <input checked="" type="checkbox"/> (Emerald) <input type="checkbox"/>	9:02 a.m.	11:50 a.m.
MATHIS <input checked="" type="checkbox"/>	9:02 a.m.	11:50 a.m.
ROBERTS <input checked="" type="checkbox"/> (Cox) <input type="checkbox"/>	9:02 a.m.	11:50 a.m.
Transportation Committee Rep Slot (Mathis)		

SIGNED BY THE CLERK OF THE BOARD: 

CONFIRMED BY THE GENERAL COUNSEL: 