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03-02-15A07:52 RCVD

Agenda

MEETING OF THE SAN DIEGO METROPOLITAN TRANSIT SYSTEM EXECUTIVE COMMITTEE

March 5, 2015

Executive Conference Room

9:00 a.m.

ACTION RECOMMENDED

- A. ROLL CALL
- B. APPROVAL OF MINUTES - February 5, 2015 Approve
- C. COMMITTEE DISCUSSION ITEMS
 - 1. Mid-Coast Corridor Transit Project Station Design (John Haggerty of SANDAG) Possible Action
Action would receive a report regarding the Mid-Coast Corridor Transit Project Station Designs and provide comment.
 - 2. Courthouse Trolley Station (Wayne Terry) Information
- D. REVIEW OF DRAFT March 12, 2015 BOARD AGENDA
- E. REVIEW OF SANDAG TRANSPORTATION COMMITTEE AGENDA Possible Action
Review of SANDAG Transportation Committee Agenda and discussion regarding any items pertaining to MTS, San Diego Transit Corporation, or San Diego Trolley, Inc. Relevant excerpts will be provided during the meeting.
- F. COMMITTEE MEMBER COMMUNICATIONS AND OTHER BUSINESS
- G. PUBLIC COMMENTS
- H. NEXT MEETING DATE: April 9, 2015
- I. ADJOURNMENT

Please SILENCE electronics
during the meeting

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Metropolitan Transit System (MTS) is a California public agency comprised of San Diego Transit Corp., San Diego Trolley, Inc., San Diego and Arizona Eastern Railway Company (nonprofit public benefit corporations), and San Diego Vintage Trolley, Inc., a 501(c)(3) nonprofit corporation, in cooperation with Chula Vista Transit. MTS is the taxicab administrator for seven cities. MTS member agencies include the cities of Chula Vista, Coronado, El Cajon, Imperial Beach, La Mesa, Lemon Grove, National City, Poway, San Diego, Santee, and the County of San Diego.



MEETING OF THE SAN DIEGO METROPOLITAN TRANSIT SYSTEM
EXECUTIVE COMMITTEE
1255 Imperial Avenue, Suite 1000
San Diego, CA 92101

February 5, 2015

MINUTES

A. ROLL CALL

Chairman Mathis called the Executive Committee meeting to order at 9:02 a.m. A roll call sheet listing Executive Committee member attendance is attached.

B. APPROVAL OF MINUTES

Mr. Gloria moved for approval of the minutes of the January 22, 2015, MTS Executive Committee meeting. Mr. Roberts seconded the motion, and the vote was 5 to 0 in favor.

G. PUBLIC COMMENTS (TAKEN OUT OF ORDER)

Michel Anderson – San Diego Transportation Association (SDTA). Mr. Anderson provided a letter from Council President Sherri Lightner regarding the deregulation of the taxicab industry. He commented that the drivers who are a part of the SDTA oppose the permit cap deregulation. Mr. Anderson also stated that the City of San Diego seemingly has other taxicab issues that are still being discussed and suggests that MTS wait to amend its Ordinance No. 11 until the other taxicab issues at the City are resolved.

C6. PUBLIC COMMENTS (TAKEN OUT OF ORDER)

Claudia Hudson – Amalgamated Transit Union (ATU) Local 1309. Ms. Hudson is the International President for ATU. She commented on the proposed draft Board agenda item regarding contract labor negotiations. She stated that there are still items being negotiated and they are asking for a fair and equitable contract.

Lisa Fair – ATU Local 1309. Ms. Fair is the President for ATU Local 1309. She commented that there have been three major issues in the labor negotiations including health care, mandatory call backs, and the retention of drivers. Ms. Fair provided examples for each of the issues still being discussed in the labor negotiations.

C. COMMITTEE DISCUSSION ITEMS

1. Operating Revenue Report (Sharon Cooney)

Sharon Cooney, Chief of Staff, provided a presentation on MTS operating revenue. She discussed the regional fares, ridership and fare revenue significance, rider transit dependency rate, discounted fares, boardings and fare revenue shares, securing the Senior-Disabled-Medicare (SDM) Benefit, circumstances uncovered during processing SDM applications, and recent increased fare enforcement. Ms. Cooney provided an update on the Youth Pass Pilot Program including the pilot's effect on absenteeism and the preliminary results supplied by the school district. She also discussed the UC San Diego Student UPass program and results.

Ms. Bragg commented on the absenteeism results of the Youth Pass Pilot Program. Ms. Cooney stated that the absenteeism numbers are currently preliminary results and they will hopefully have final numbers by the end of this school year.

Mr. Gloria inquired about the number of SDM applications and how often people are required to apply. Ms. Cooney replied that the SDM card expires after three years. Mr. Jablonski also explained the differences between the short form application and the long form application. Mr. Gloria commented on the increased fare enforcement checks on the buses and asked why these fare checks have increased recently. Ms. Cooney explained that the recent fare checks have been taking place to verify the identification of SDM riders. She noted that there are many riders who are using the SDM pass in a fraudulent manner and staff is currently working on updating this pass to include photo IDs. Mr. Gloria asked how long it will take to convert all passes to photo IDs. Ms. Cooney said they are hopeful it will take place during this calendar year. Mr. Gloria commented on the success of the UC San Diego student UPass and inquired about the summer session referendum for the pass. Rob Schupp, Director of Marketing, replied that the results for the summer pass will be known in the next couple of months.

Public Comments

Emily Serafy Cox – Ms. Serafy Cox discussed the absenteeism results related to the Youth Pass Pilot Program. She commented that the absenteeism results are across all of the schools in the district and not only the students with passes. The school district is currently trying to work out the data problems with their new absenteeism tracking system. Ms. Serafy Cox also commented that they have seen positive results in terms of safety with the students using the passes.

Board Member Comments

Mr. Cunningham inquired if staff should wait to report to the Board on the absenteeism results until there are more definite numbers. Chairman Mathis replied that staff can wait to report more definite absenteeism numbers once the school district provides the corrected data.

Ms. Bragg stated that it seems there have been various issues since the beginning of this program and commented that the program may need an overall update.

Mr. Roberts commented that he and Mr. Gloria both contributed City and County money to help continue this pilot program. He stated that one of the results they were hoping to see was a decrease in absenteeism numbers which does not seem to be happening. Mr. Roberts recommended that staff should wait to provide any other updates of this program until there are clearer and definite data results.

Action Taken

Information item only. No action taken.

2. Cap and Trade (Sharon Cooney)

Ms. Cooney provided a presentation regarding Cap and Trade. She provided a brief background and description of the Cap and Trade program. Ms. Cooney discussed the transit operators eligible recipients for several programs and GHG reduction fund programming. She reviewed the 2015 and 2016 program funding, Low Carbon Transit Operations Program (LCTOP), LCTOP application requirements and LCTOP eligible projects. Ms. Cooney reviewed the Transit and Intercity Rail Capital Program (TIRCP), TIRCP eligible projects, Affordable Housing and Sustainable Communities Program (AHSCP) and the potential benefits from AHSCP. Lastly, she discussed the potential projects that could be included in the LCTOP, TIRCP and AHSCP.

Mr. Jablonski provided a potential project example. He stated that the Santa Fe Depot station is very overcrowded and implementing a new station near the courthouse could help alleviate the issue. He noted that the overall recommendation is to continue thinking of new projects and to further discuss these items at the Budget Development Committee.

Public Comments

Abdul Mohamed – Mid-City CAN. Mr. Mohamed commented that he is in favor of seeing Cap and Trade funding go toward the Youth Opportunity Pass and stated that this could help increase youth transit ridership.

Action Taken

Informational item only. No action taken.

3. San Diego Metropolitan Transit System (MTS) Bus Shelters – Contract Award (Rob Schupp)

Rob Schupp, Director of Marketing and Communications, provided a presentation on the MTS Bus Shelter Contract Award. Mr. Schupp provided a background on the current shelters and reviewed the current management of the bus shelters. He reviewed the RFP process, the basis for recommending Brasco, the work plan and price, the proposed contract details, and the design examples. Mr. Schupp presented pictures and described the details of the proposed shelters.

Mr. Gloria inquired how durable the solar power panels are on top of the shelters. Mr. Schupp replied that Brasco has not reported any issues with the solar power panels. He said the panels are flexible and well hidden from vandalism or theft.

Mr. Roberts commented on the design samples of the shelters and provided insight on the positioning of the lighting fixtures and the size of the shelters.

Mr. Gloria inquired what the maintenance costs differences will be with the new shelters. Mr. Schupp stated that there will not be any maintenance cost differences between the new and old shelters.

Ms. Bragg inquired on the schedule of distribution of the new shelters. Mr. Schupp replied that the plan is to implement the shelters along MTS's service territory and transit stations. He stated that the new shelters will be strategically implemented over the next five years.

Public Comments

Clive Richard – Mr. Richard commented on the design of the shelters. He said there are bus stops that do not currently give adequate shelter from the sun.

Action Taken

Mr. Cunningham moved to forward a recommendation to the Board of Directors to authorize the Chief Executive Officer (CEO) to execute MTS Doc. No. B0615.0-14 with Brasco International, Inc. (Brasco) for the provision of bus shelters. Ms. Bragg seconded the motion, and the vote was 5 to 0 in favor.

4. Inventory of Potential Joint Development Properties (Tim Allison)

Karen Landers, General Counsel, provided a brief introduction to the inventory of potential joint development properties. Tim Allison, Manager of Real Estate Assets, continued the presentation and discussed the potential joint development properties at the Encanto/62nd Street Station, Bayfront/E Street Station, Grantville Trolley Station, El Cajon Transit Center, Massachusetts Trolley Station, Baltimore Junction, 1313 National Avenue, 1344 National Avenue and the Levi Cushman Property – Riverwalk Development.

Action Taken

Informational item only. No action taken.

5. Revisions to Board Policy No. 22 (Rules of Procedure for the Metropolitan Transit System (MTS)) (Karen Landers)

Ms. Landers provided a presentation on the proposed revisions to Board Policy No. 22. She explained the proposed revisions including MTS's enabling legislation reference, MTS meeting requirements, adoption of ordinance requirements, and Executive Committee membership assignment updates and appointment clarifications. Ms. Landers also reviewed the proposed revisions related to the Audit Oversight Committee membership and clarification of Board Member standards of conduct.

Ms. Bragg inquired about cell phone use during meetings and whether or not there is a policy regarding cell phone use. Ms. Landers replied that MTS does not have a specific policy related to cell phone use during meetings however there are requirements under the Brown Act related to this matter. She stated that she will research this topic and will provide the information to the Board.

Action Taken

Mr. Roberts moved to forward a recommendation to the Board of Directors to approve the proposed revisions to Board Policy No. 22. Ms. Bragg seconded the motion, and the vote was 4 to 0 in favor with Mr. Cunningham absent.

D. REVIEW OF DRAFT February 12, 2015 BOARD AGENDA (TAKEN OUT OF ORDER)

Recommended Consent Items

6. San Diego and Arizona Eastern (SD&AE) Railway Company Quarterly Reports and Ratification of Actions Taken by the SD&AE Board of Directors at its Meetings on January 27, 2015.
7. Excess Insurance Renewals for Liability and Workers' Compensation Program
8. Hewlett-Packard C7000 Server Platform
Action would authorize the Chief Executive Officer (CEO) to issue a Purchase Order to CDW-G for the provision of a Hewlett-Packard (HP) C7000 BladeSystem server platform, including its associated network and storage interconnect modules, as well as software, support, and professional services necessary for the installation, configuration and testing of the equipment. This procurement utilizes the Western States Contracting Alliance (WSCA) / National Association of State Procurement Officials (NASPO) Master Price Agreement Contract Number B27164-CA.
9. Migration of Compass Card Program "Back Office" Software to New Hardware
Action would authorize the Chief Executive Officer (CEO) to execute MTS Doc. No. G1789.0-15 with Cubic Transportation Systems, Inc. (Cubic), on a sole source basis, for the provision of professional services to migrate all software related to the Compass Card "back office" program from existing hardware to new hardware.
10. Federal Discretionary State of Good Repair Funding Transfer
Action would approve the transfer of \$809,091 of excess State of Good Repair (SGR) funds from the East County Bus Maintenance Facility CNG Station project to the Enterprise Resource Planning (ERP) / Transit Asset Management (TAM) Replacement project.
11. Unallocated Transportation Development Act (TDA) Funds for Transit-Related Projects
Action would authorize the Chief Executive Officer (CEO) to approve the use of \$250,556 in the City of Chula Vista's unallocated TDA funds currently held by the County of San Diego (County). These TDA funds will cover the cost of rehabilitating the John Lippit Public Works Center in the City of Chula Vista.
12. Third Party Administration for the San Diego Transit Corporation (SDTC) Retirement Plans – Single Responsive Proposal Contract Award
Action would authorize the Chief Executive Officer (CEO) to: (1) execute, as agent for the Retirement Boards of the SDTC Employees' Retirement Plans (Plan), MTS Doc. No. G1706.0-14 with The Howard E. Nyhart Company, Inc. (Nyhart) for the provision of third party administration services for the Plan for a five-year base period with five one-year

optional terms (for a total of 10 years); and (2) exercise each option year at the Retirement Boards' discretion.

13. Investment Report – December 2014

DRAFT BOARD AGENDA COMMENTS

Ms. Cooney inquired if she should postpone presenting the Youth Pilot Program Update until a later date. The committee agreed to postpone the item until a later date.

Mr. Jablonski discussed the amendments related to Taxicab Ordinance agenda item.

E. REVIEW OF SANDAG TRANSPORTATION COMMITTEE AGENDA (TAKEN BEFORE THE CLOSED SESSION ITEM)

There was no SANDAG Transportation Committee agenda discussion.

F. COMMITTEE MEMBER COMMUNICATIONS AND OTHER BUSINESS (TAKEN BEFORE THE CLOSED SESSION ITEM)

There was no Committee Member Communications and Other Business discussion.

G. PUBLIC COMMENTS - CONTINUED (TAKEN BEFORE THE CLOSED SESSION ITEM)

Clive Richard – Mr. Richard commented that he enjoys and appreciates the new low-floor trolley cars.

The Executive Committee convened for Closed Session at 11:26 a.m.

C6. CLOSED SESSION – PUBLIC EMPLOYEE PERFORMANCE EVALUATION/CONFERENCE WITH LABOR NEGOTIATORS – CHIEF EXECUTIVE OFFICER Pursuant to California Government Code Sections 54957 and 54957.6;
Agency-Designated Representative: Harry Mathis
Employee: Paul C. Jablonski

The Executive Committee reconvened from Closed Session at 11:50 a.m.

Oral Report on Final Actions Taken in Closed Session

Karen Landers, General Counsel, reported the following:

C6. The Executive Committee received a report, gave an employee performance evaluation, and gave instructions to labor negotiators.

H. NEXT MEETING DATE

The next Executive Committee meeting is scheduled for March 5, 2015, at 9:00 a.m. in the Executive Committee Conference Room.

I. ADJOURNMENT

Chairman Mathis adjourned the meeting at 11:50 a.m.



Chairman

Attachment: A. Roll Call Sheet

EXECUTIVE COMMITTEE
SAN DIEGO METROPOLITAN TRANSIT SYSTEM

ROLL CALL

MEETING OF (DATE) February 5, 2015

CALL TO ORDER (TIME) 9:02 a.m.

RECESS _____

RECONVENE _____

CLOSED SESSION 11:26 a.m.

RECONVENE 11:50a.m.

ADJOURN 11:50 a.m.

BOARD MEMBER (Alternate)	PRESENT (TIME ARRIVED)	ABSENT (TIME LEFT)
BRAGG <input checked="" type="checkbox"/> (Rios) <input type="checkbox"/>	9:02 a.m.	11:50 a.m.
CUNNINGHAM <input checked="" type="checkbox"/> (McClellan) <input type="checkbox"/>	9:02 a.m.	11:03 a.m.
GLORIA <input checked="" type="checkbox"/> (Emerald) <input type="checkbox"/>	9:02 a.m.	11:50 a.m.
MATHIS <input checked="" type="checkbox"/>	9:02 a.m.	11:50 a.m.
ROBERTS <input checked="" type="checkbox"/> (Cox) <input type="checkbox"/>	9:02 a.m.	11:50 a.m.
Transportation Committee Rep Slot (Mathis)		

SIGNED BY THE CLERK OF THE BOARD: 

CONFIRMED BY THE GENERAL COUNSEL: 



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Agenda Item No. C1

MEETING OF THE SAN DIEGO METROPOLITAN TRANSIT SYSTEM EXECUTIVE COMMITTEE

March 5, 2015

SUBJECT:

MID-COAST CORRIDOR TRANSIT PROJECT STATION DESIGN (JOHN HAGGERTY
OF SANDAG)

RECOMMENDATION:

That the Executive Committee receive a report regarding the Mid-Coast Corridor Transit Project Station Designs and provide comment.

Budget Impact

None.

DISCUSSION:

The Mid-Coast Corridor Transit Project is being developed by the San Diego Association of Governments (SANDAG) with MTS's assistance. The Mid-Coast Project will extend Trolley service from Santa Fe Depot in Downtown San Diego to the University City community, serving major activity centers such as Old Town, the University of California, San Diego (UCSD), and Westfield University Town Center. The proposed project would be funded by SANDAG and the Federal Transit Administration (FTA) New Starts Program. SANDAG staff and the design team will provide an update on the project along with some refinements of station concepts initially presented to the MTS Executive Committee in October 2013, April 2014 and November 2014.



Paul C. Jablonski
Chief Executive Officer

Key Staff Contact: Sharon Cooney, 619.557.4513, Sharon.Cooney@sdmts.com





MID-COAST CORRIDOR TRANSIT PROJECT



STATION DESIGN UPDATE

March 5, 2015



MID-COAST CORRIDOR
TRANSIT PROJECT

Mid-Coast Corridor Transit Project

11 mile LRT extension from Old Town to UTC

Nine Stations

- Four At-Grade Stations
 - Tecolote Road*
 - Clairemont Drive*
 - Balboa Avenue*
 - VA Medical Center*
- Five Aerial Station
 - Nobel Drive*
 - Pepper Canyon (UCSD)*
 - Voigt Drive (UCSD)*
 - Executive Drive*
 - UTC Transit Center*

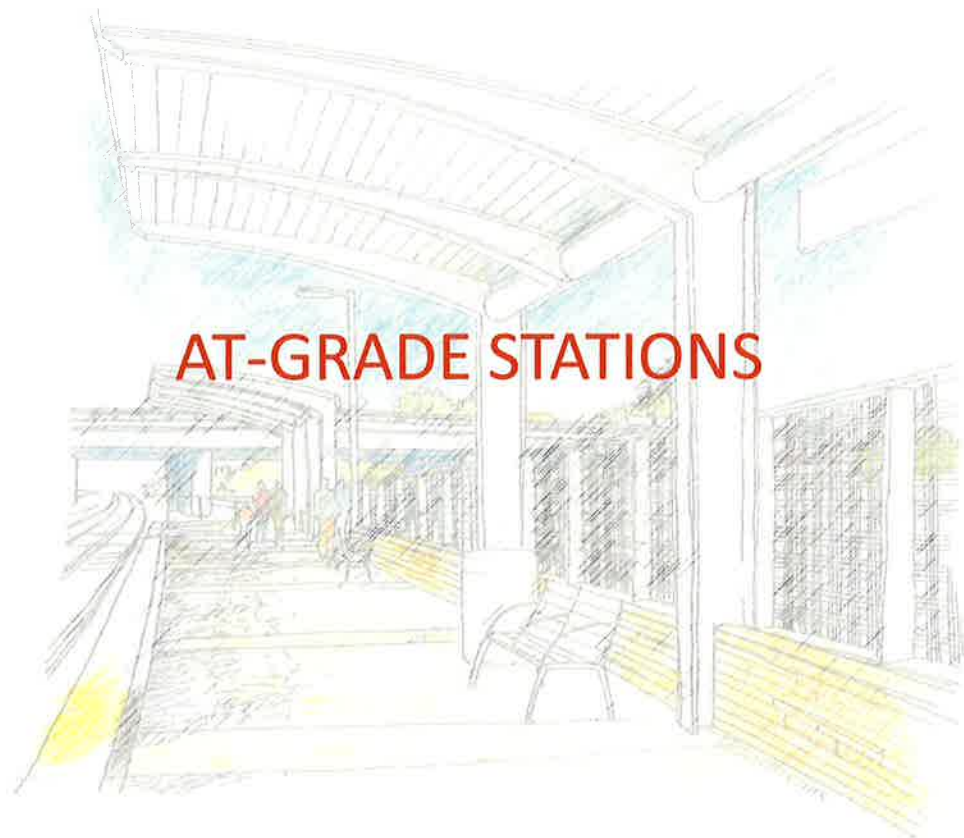


MID-COAST CORRIDOR
TRANSIT PROJECT

Mid-Coast Corridor Transit Project

Prior Executive Committee Items

- Possible Reduction of Canopies/Shelters
- Review Fall Protection Height
- Simplify Design of the LOSSAN Separation Wall
- Reduce Paving Options for Platforms
- Review Stair Design for Aerial Stations
- Connection to Gilman Drive Bridge – VA Medical Center



AT-GRADE STATIONS



Tecolote Road Station - Site Plan



Clairemont Drive Station - Site Plan

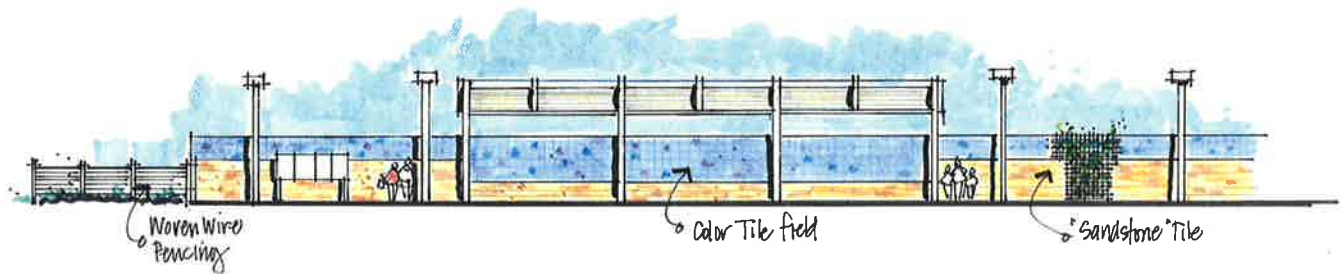


Balboa Avenue Station - Site Plan

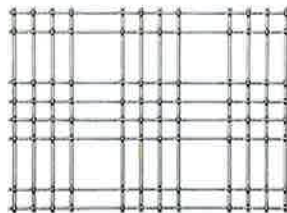


6

AT-GRADE STATION



Separation Fencing - Woven Wire



Vine Screen



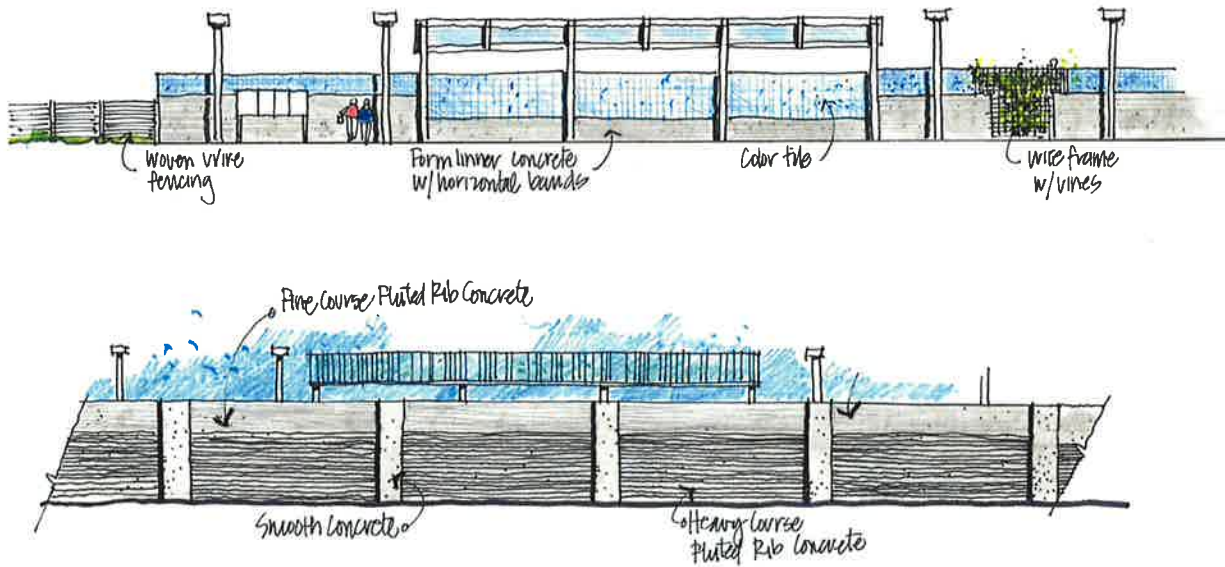
Vines at Washington Street Station Platform

LOSSAN Separation Wall



7

AT-GRADE STATION



LOSSAN Separation Wall



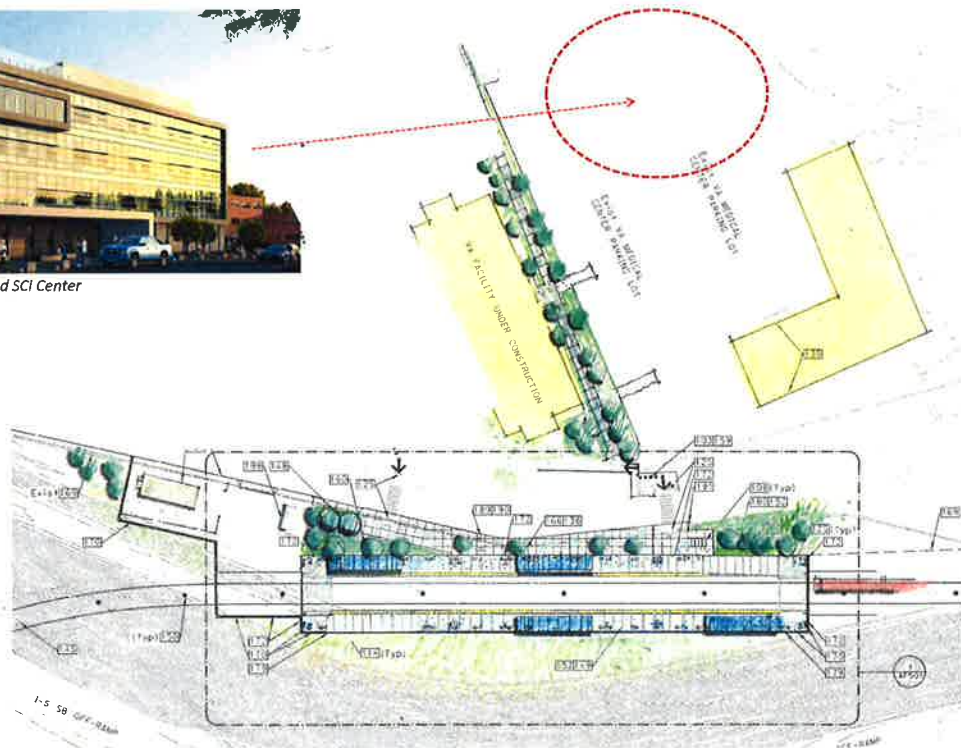
Fine Course Fluted Ribbed Concrete



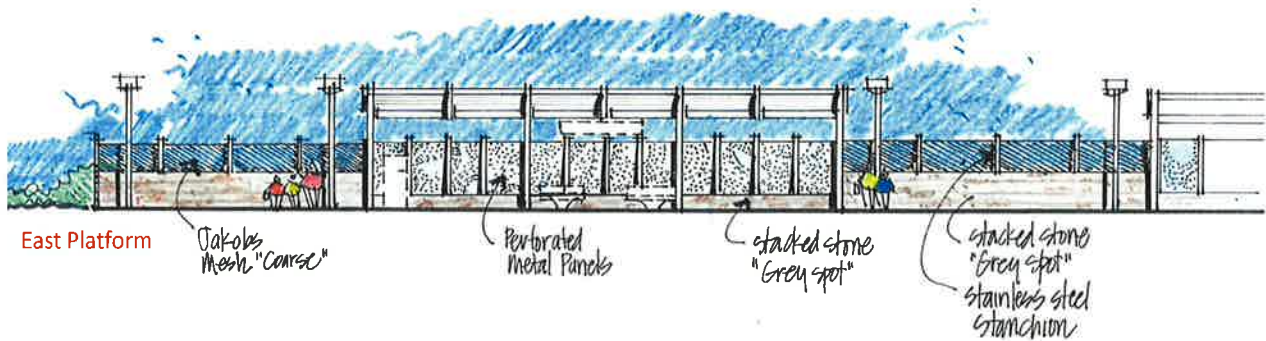
Typical Platform Paving Pattern



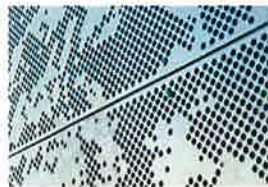
Proposed SCI Center



VA Medical Center Station - SITE PLAN



Grey Spot - Stacked Stone



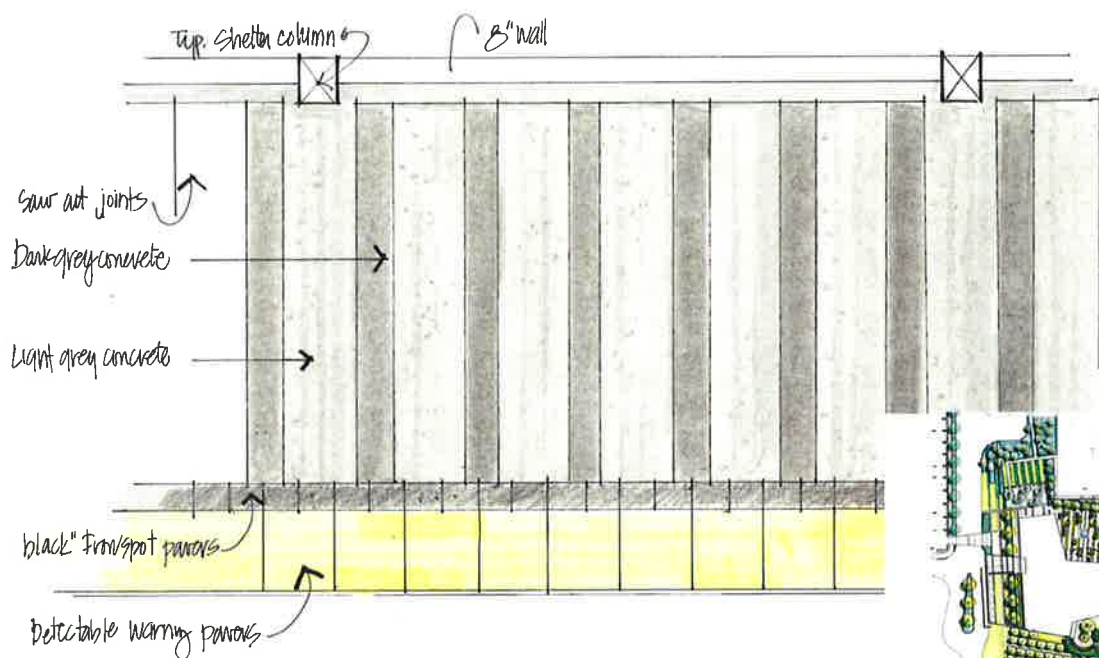
Perforated Metal Panels



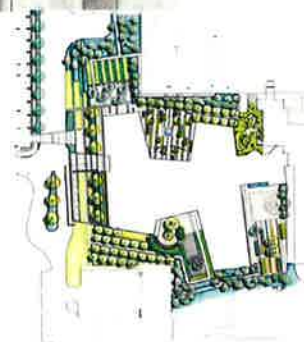
Jakob Mesh "Coarse"



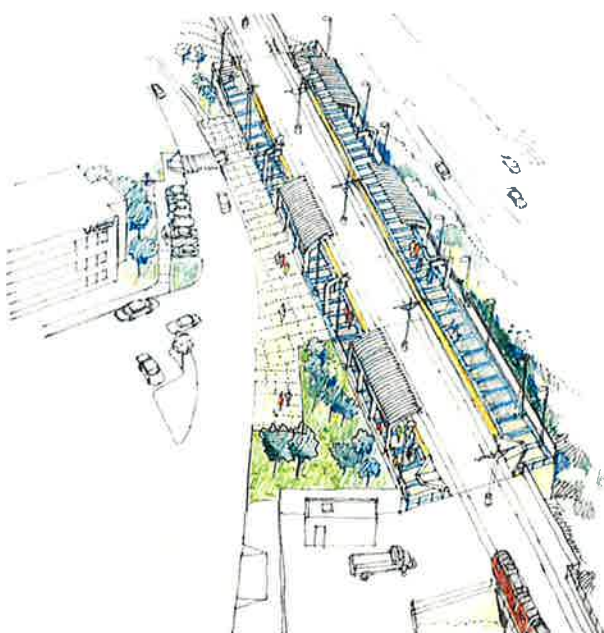
VA Medical Center Station - Platform Elements



VA Medical Center Station - Platform Paving



Proposed SCI Center Site Plan



VA Medical Center Station - Sketches



Jacarandas - Street Trees (Replacement)



Arbutus - Marina



Coast Live Oak



Torrey Pines



Western Redbud



Juniperus Spiny Rush - Bio-swales



California Sycamore and cobble - Bio-swales

At-Grade Station Landscape Concepts - Trees





La Jolla Village Dr. at UCT Height : 7'-1"



Genesee Ave. at UTC - Height : 7'-1"



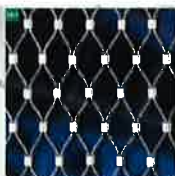
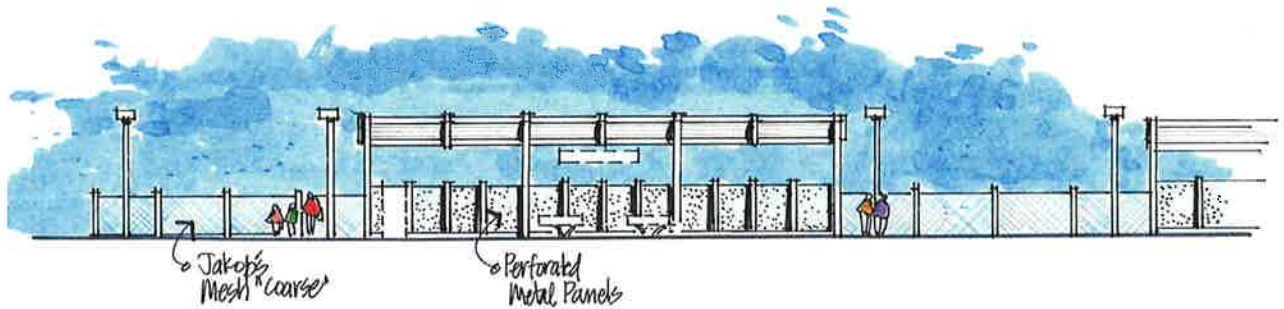
Genesee Ave. and Executive Dr. - Height : 6'-6"



SDSU Pedestrian Bridge - Height : 48"



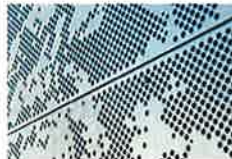
Harbor Dr. Pedestrian Bridge - Height : 42"



Jakob Mesh "Coarse"



Perforated Metal Panels

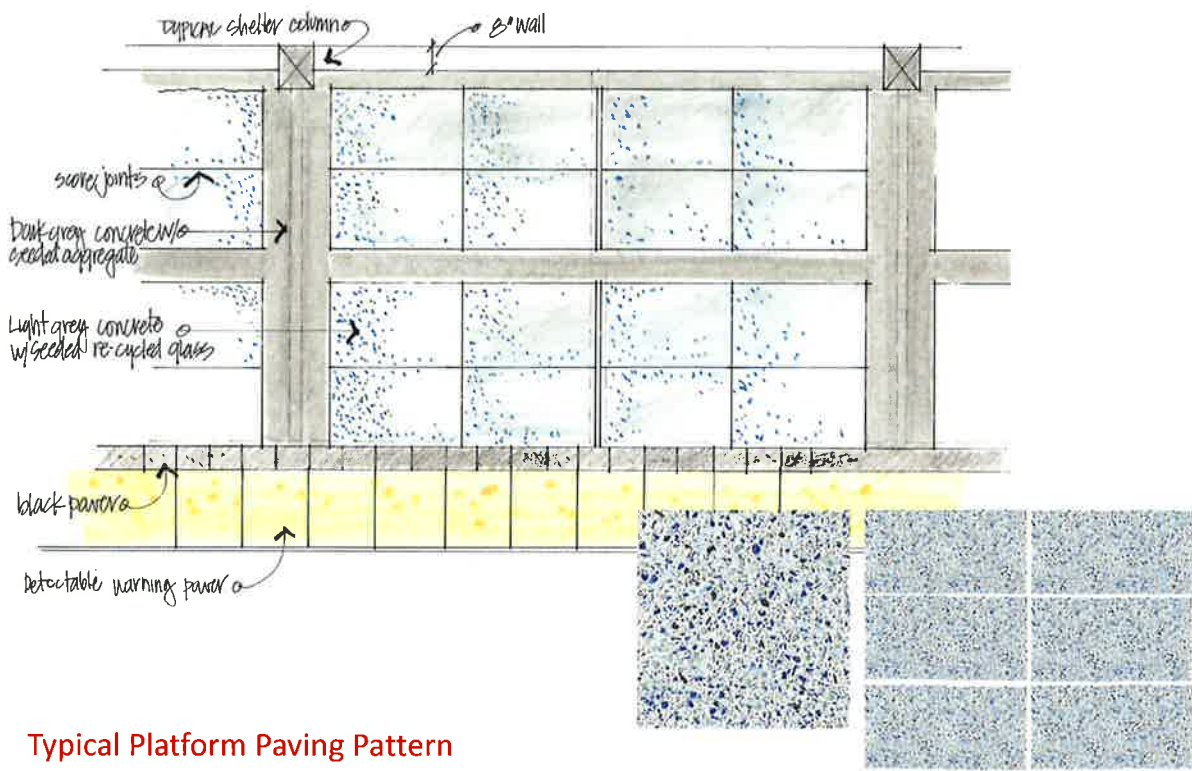


Bench - Landscape Forms



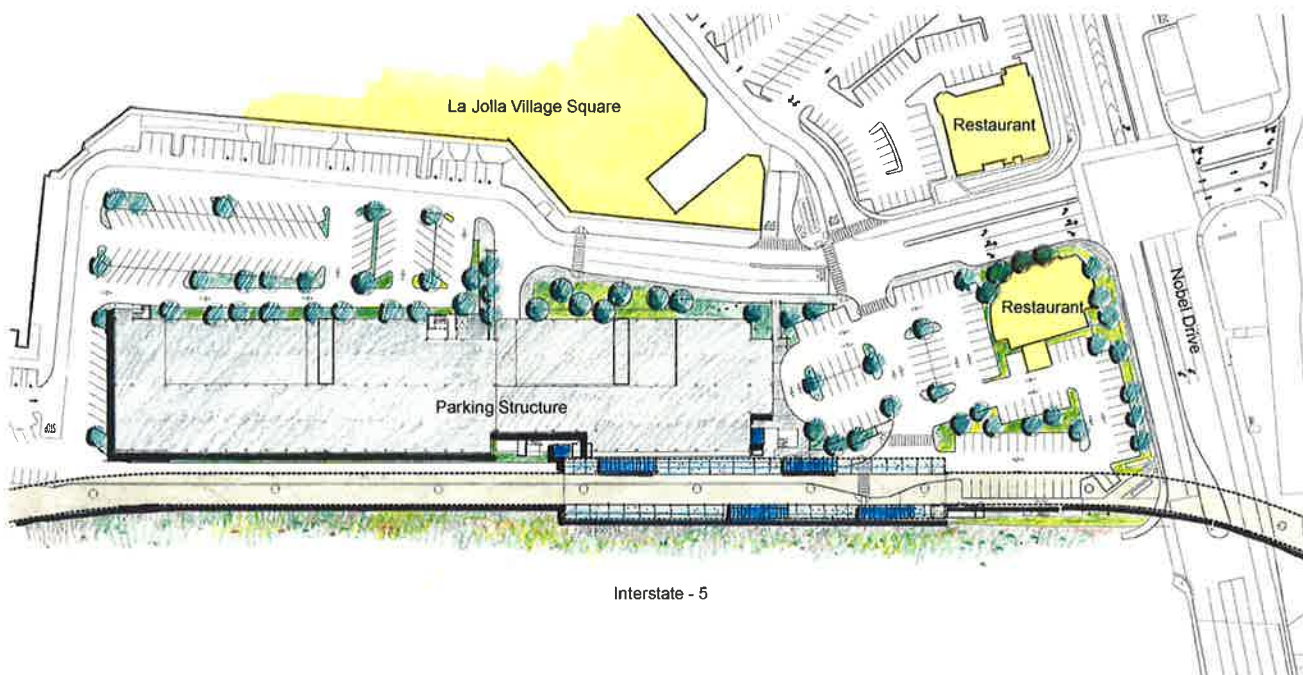
Stainless Steel Stanchions w/ Mesh

Aerial Station - Platform Materials

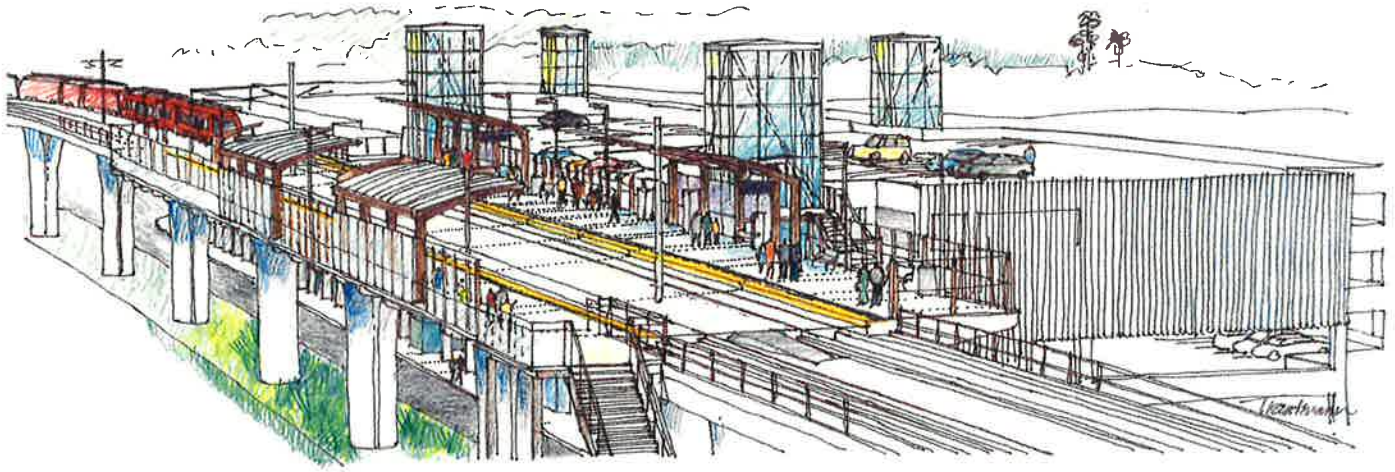


Typical Platform Paving Pattern

Seeded Recycled Glass in Concrete



Nobel Drive - Site Plan



Nobel Drive Station - View Southwest Towards Retail



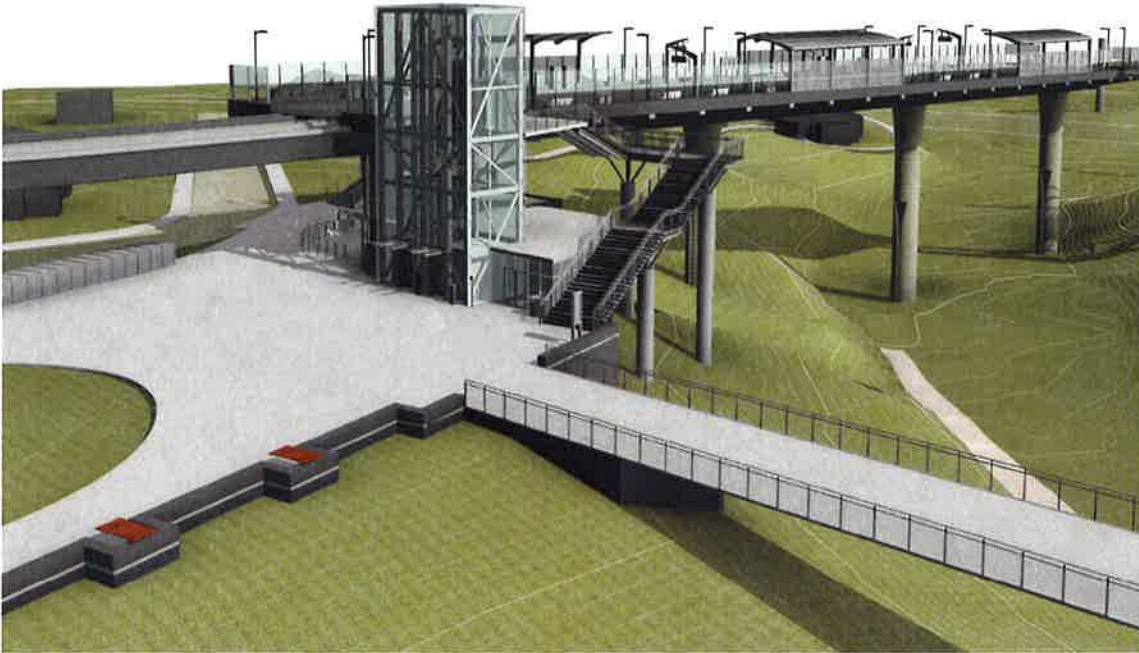
Pepper Canyon Station - Site Plan



Pepper Canyon Station - Southeast View Towards Station



Pepper Canyon Station - View From Sixth College Lane



Pepper Canyon Station - View Towards Sixth College Lane



Voigt Drive Station - Site Plan



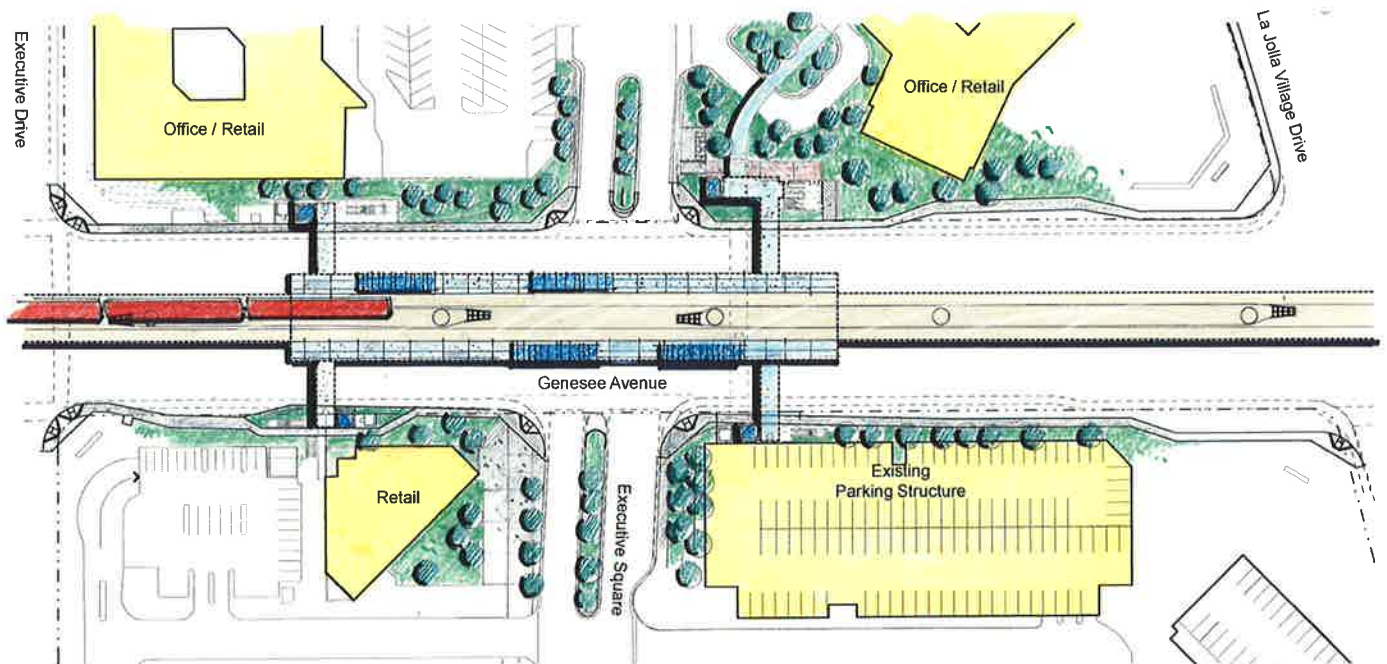
Voigt Drive Station - View of South East Transit Plaza



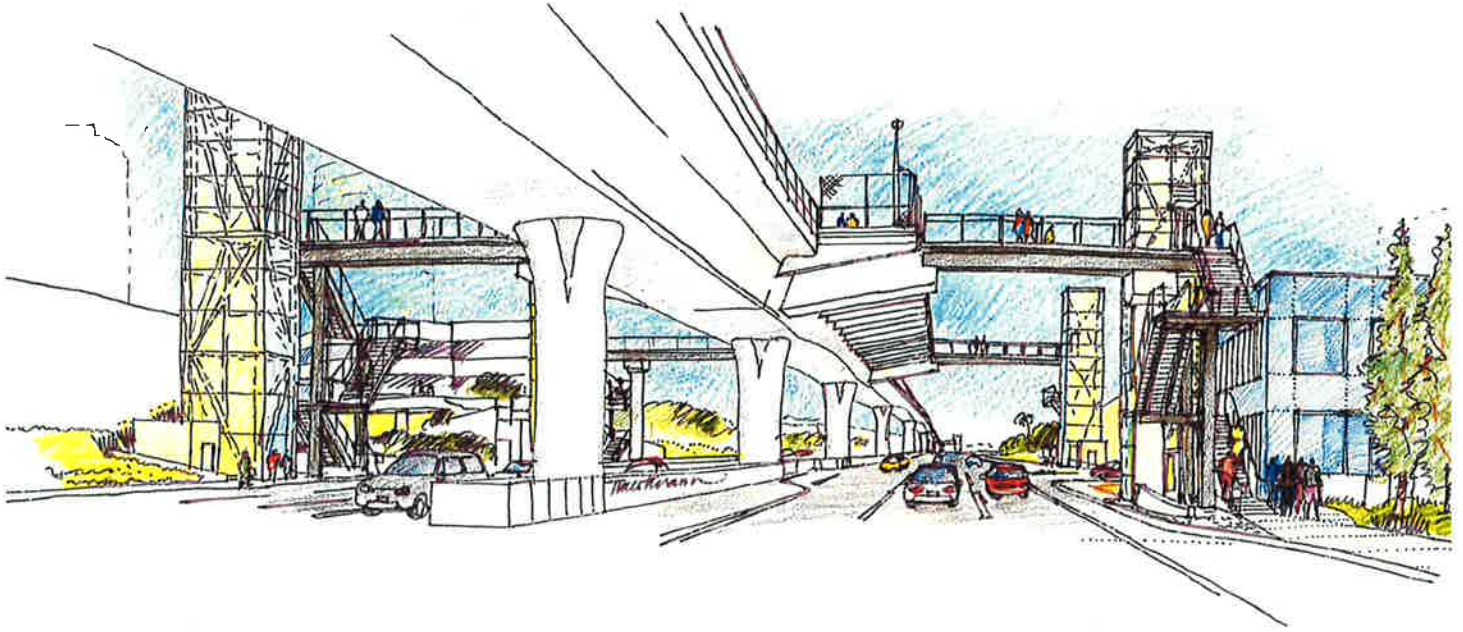
Voigt Drive Station - View of South West Transit Plaza



Voigt Drive Station - Aerial View of South West Transit Plaza



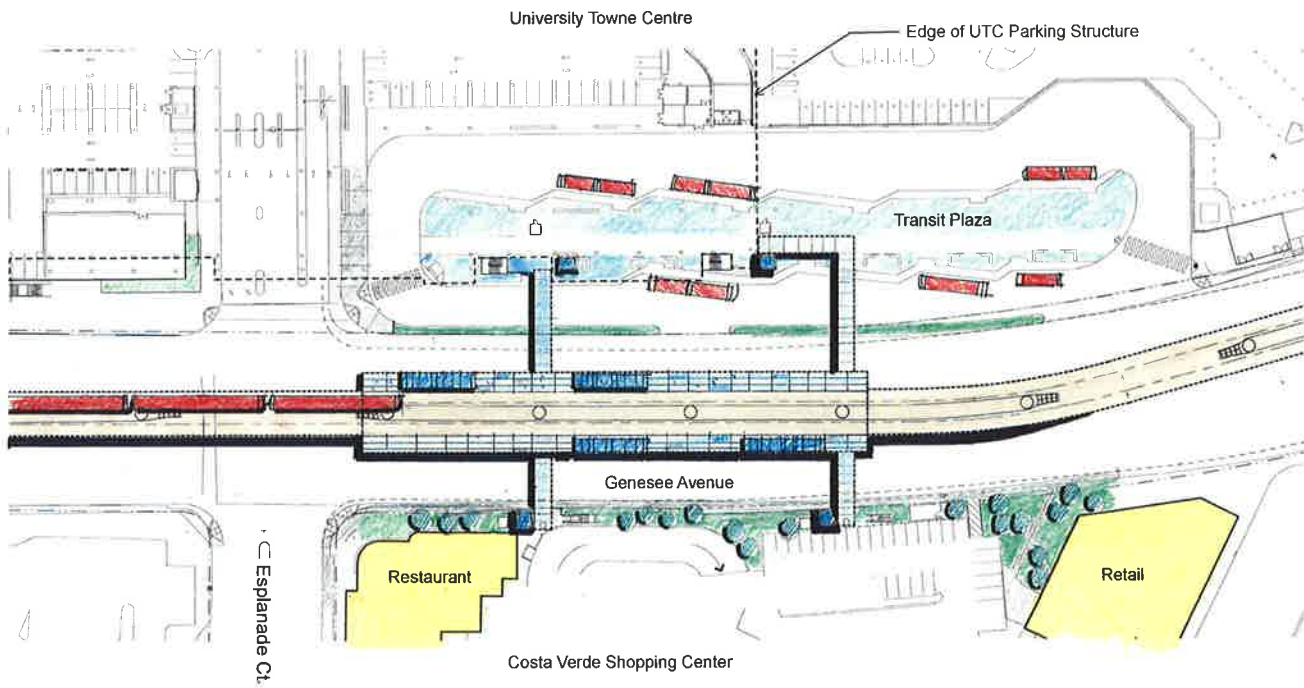
Executive Drive - Site Plan



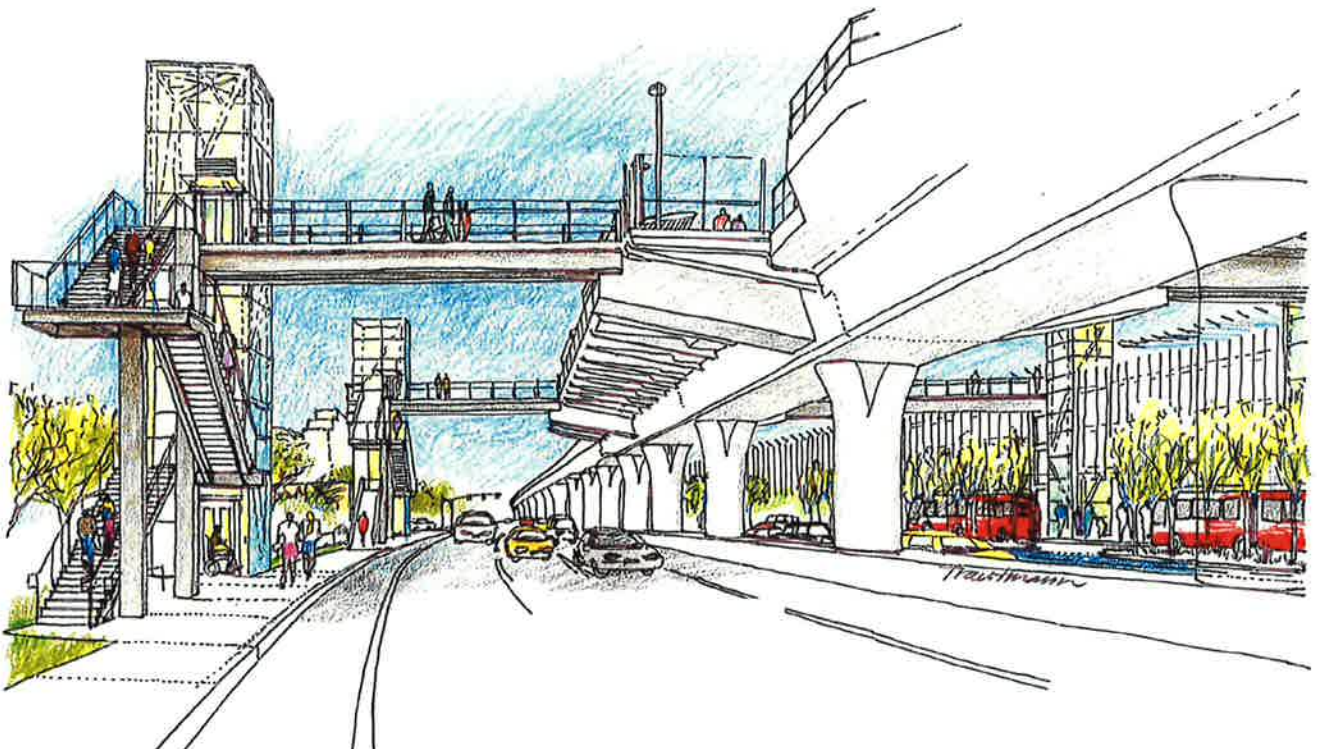
Executive Drive - South View on Genesee Avenue



Executive Drive - Southwest View on Genesee Avenue



UTC Transit Center - Site Plan



UTC Transit Center - View North on Genesee Avenue



Coast Live Oak



California Sycamore



Torrey Pines



White Alder



Tabebuia – Pink Trumpet Tree



Ceanothus- California Lilac



Cobble and Stone for Bio-swales



Carex



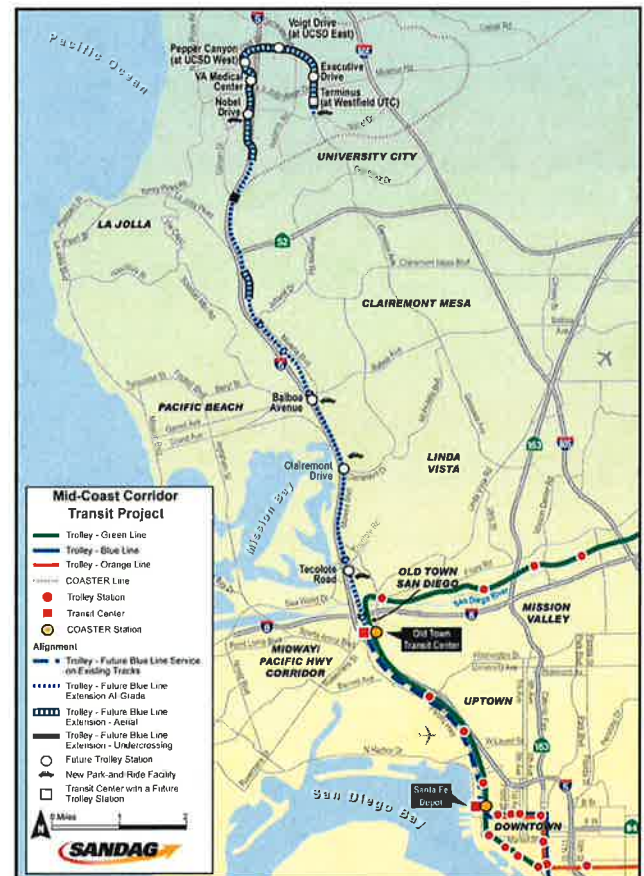
Juncus – Spiny Rush

Aerial Stations Landscape Concepts

Mid-Coast Corridor Transit Project

Next Steps

- Address Executive Committee Comments
- Make Community Presentations
- Continue to Advance Design
- Present EC with Design Updates





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Agenda Item No. C2

MEETING OF THE SAN DIEGO METROPOLITAN TRANSIT SYSTEM EXECUTIVE COMMITTEE

March 5, 2015

SUBJECT:

COURTHOUSE TROLLEY STATION (WAYNE TERRY)

INFORMATIONAL ONLY

Budget Impact

None.

DISCUSSION:

Staff is analyzing the potential for a new light rail station on C Street in Downtown San Diego. The potential station would help serve the various court buildings while alleviating some of the capacity constraints at Santa Fe Depot. The Committee will receive a report on preliminary planning, infrastructure requirements, and cost.


Paul C. Jablonski
Chief Executive Officer

Key Staff Contact: Sharon Cooney, 619.557.4513, Sharon.Cooney@sdmts.com

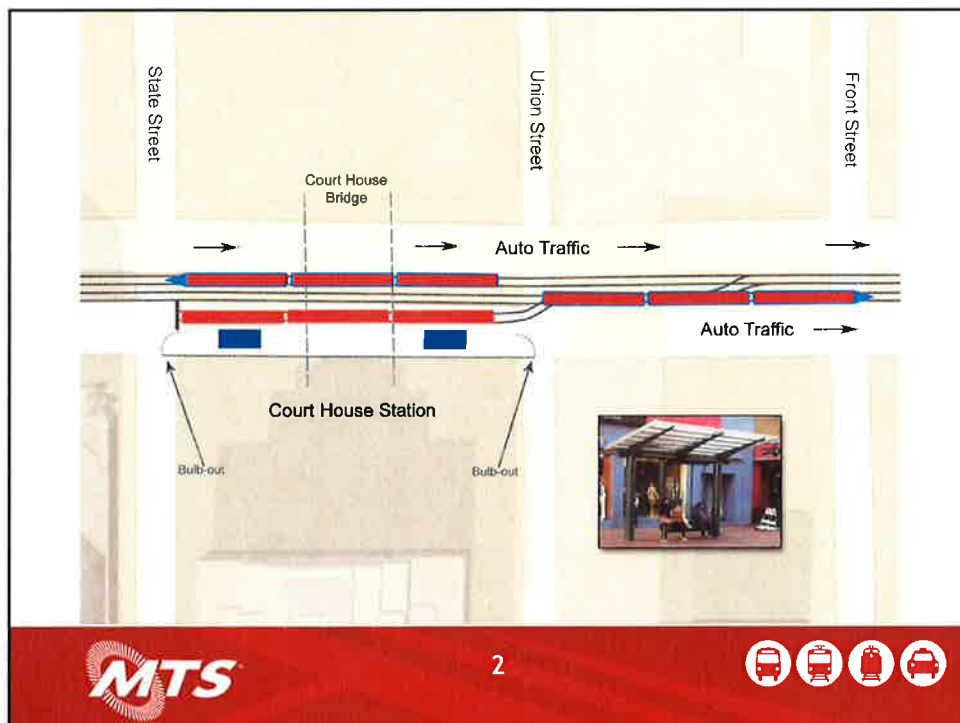


Proposed Orange Line Terminal

The Courthouse Station

Executive Committee

Thursday March 5, 2015



2



Benefits

- Cost-effective alternative to Santa Fe Depot, challenged by projected future service levels of LRT and LOSSAN passenger rail with limited track capacity
- Provides direct access between public transit and the San Diego Hall of Justice and future Central Courthouse (enhancing existing jury duty transit pass program)
- Provides terminal track space for Orange Line trains in the Downtown area, necessary to accommodate through service operation of Blue Line trains into the Mid-Coast Corridor
- Orange Line passengers travelling north of downtown will have a timed transfer to Green Line service at the Imperial Station
- Does not negatively impact access to any established private businesses on C Street



3



Recommended Long-Term Solution



4



Courthouse Station - Cost Order of Magnitude

DESIGN:

- RailPros (30% design) 110,000

STATION:

- Hardscape 288,000
- Shelters / Benches 120,000
- Site Work 300,000
- 708,000

TRACK WORK:

- Track Removal 243,000
- Subgrade 120,000
- Rail & Turnouts 471,000
- Station Track 220,000
- Paving 400,000
- 1,454,000

SYSTEMS:

- Traction Power 320,000
- Signaling 460,000
- 780,000

TOTAL: 3,052,000

* POTENTIAL UTILITY RELOCATION - TBD

* Option "A" would include a west switch connection to enhance the station from a stub track to a full siding - \$1,400,000



5





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REVISED DRAFT

Agenda

SAN DIEGO METROPOLITAN TRANSIT SYSTEM

****BOARD OF DIRECTORS MEETING & FINANCE WORKSHOP****

March 12, 2015

▶▶ 9:00 a.m. ◀◀

James R. Mills Building
Board Meeting Room, 10th Floor
1255 Imperial Avenue, San Diego

This information will be made available in alternative formats upon request. To request an agenda in an alternative format, please call the Clerk of the Board at least two working days prior to the meeting to ensure availability. Assistive Listening Devices (ALDs) are available from the Clerk of the Board/Assistant Clerk of the Board prior to the meeting and are to be returned at the end of the meeting.

FINANCE WORKSHOP - 9:00 a.m.

**ACTION
RECOMMENDED**

1. Roll Call

2. a. Fiscal Year 2016 Capital Improvement Program (Mike Thompson)

Approve

Action would: (1) approve the fiscal year (FY) 2016 Capital Improvement Program (CIP) with the estimated federal and nonfederal funding levels. As the federal appropriation figures are finalized and/or other project funding sources become available, allow the Chief Executive Officer (CEO) to identify and adjust projects for the adjusted funding levels; (2) recommend that the San Diego Association of Governments (SANDAG) Board of Directors approve the submittal of Federal Section 5307 and 5337 applications for the MTS FY 2016 CIP; (3) approve the transfer of \$1,604,000 from previous CIP projects to the FY 2016 CIP; and (4) recommend that the SANDAG Board of Directors approve amendment number 2 of the 2014 Regional Transportation Improvement Program (RTIP) in accordance with the FY 2016 CIP recommendations.

Please SILENCE electronics
during the meeting



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Metropolitan Transit System (MTS) is a California public agency comprised of San Diego Transit Corp., San Diego Trolley, Inc., San Diego and Arizona Eastern Railway Company (nonprofit public benefit corporations), and San Diego Vintage Trolley, Inc., a 501(c)(3) nonprofit corporation, in cooperation with Chula Vista Transit. MTS is the taxicab administrator for seven cities. MTS member agencies include the cities of Chula Vista, Coronado, El Cajon, Imperial Beach, La Mesa, Lemon Grove, National City, Poway, San Diego, Santee, and the County of San Diego.

- b. Fiscal Year 2015 Midyear Adjustment (Mike Thompson) Approve
Action would enact Resolution No. 15-3 amending the fiscal year (FY) 2015 operating budget for the San Diego Metropolitan Transit System (MTS), San Diego Transit Corporation (SDTC), San Diego Trolley, Inc. (SDTI), MTS Contract Services, Chula Vista Transit, and the Coronado Ferry.

3. Public Comments - Limited to five speakers with three minutes per speaker. Others will be heard after Board Discussion items. If you have a report to present, please give your copies to the Clerk of the Board.

4. Next Finance Workshop: May 14, 2015

5. Adjournment

BOARD MEETING - Meeting will begin when the Finance Workshop ends.

5. a. Roll Call
- b. Approval of Minutes - February 12, 2015 Approve
- c. Public Comments - Limited to five speakers with three minutes per speaker. Others will be heard after Board Discussion items. If you have a report to present, please furnish a copy to the Clerk of the Board.

CONSENT ITEMS

6. Property Insurance Renewal Approve
Action would authorize the Chief Executive Officer (CEO) to renew the property insurance coverage for the San Diego Metropolitan Transit System (MTS), San Diego Transit Corporation (SDTC), and San Diego Trolley, Inc. (SDTI) with the California State Association of Counties - Excess Insurance Authority (CSAC-EIA) Property Insurance Program, effective March 31, 2015, through March 31, 2016, with various coverage deductibles of \$25,000 (real estate and personal contents property), \$100,000 (bus fleet), \$250,000 (light rail fleet) and \$1,500,000 (roads, bridges and tunnels).
7. Federal Legislative Representation - Contract Extension Approve
Action would authorize the Chief Executive Officer (CEO) to execute the Partial Assignment No. 1 of the San Diego Association of Governments (SANDAG) two (2) year contract extension with Peyser Associates, LLC effective May 1, 2015.
8. Fiscal Year 2014-2015 Low Carbon Transit Operations Program (LCTOP) Funding Approve
Action would: (1) adopt Resolution No. 15-4 which agrees to comply with all conditions and requirements set forth in the Certification and Assurances Document, and applicable statutes, regulations, and guidelines for all LCTOP funded transit projects; (2) authorize the Chief Executive Officer (CEO), or designated representative, to execute all required documents of the LCTOP and any amendments thereto with the California Department of Transportation; and (3) authorize the use of, and application for, \$1,204,141 in Fiscal Year 2014-2015 LCTOP funding for capital projects which reduce greenhouse gas emissions and approve mobility with a priority on serving disadvantaged communities.

- | | | |
|-----|---|-------------|
| 9. | <u>Flushing Units for Light Rail Vehicle Braking Systems - Sole Source Purchase Order</u> | Approve |
| | Action would authorize the Chief Executive Officer (CEO) to issue a purchase order to Knorr Brake Company LLC (Knorr), for the procurement of three (3) Knorr brake flushing systems on a sole source basis. | |
| 10. | <u>Master Information Switching Technology (IST)/Switch Software License Agreement - Fidelity Information Services</u> | Approve |
| | Action would authorize the Chief Executive Officer (CEO) to: (1) execute MTS Doc. No. G1808.0-15 with Fidelity Information Services, LLC (FIS), for the assignment of the FIS Master Information Switching Technology (IST)/Switch Software License Agreement from SANDAG to MTS beginning in fiscal year (FY) 2015; and (2) issue a Purchase Order to Fidelity Information Services, LLC (FIS), on a sole source basis, for the upgrade of the IST/Switch Software from version 7.4 to version 7.7 in support of the MTS Compass Card Program. | |
| 11. | <u>Environmental Health and Safety Specialist Position</u> | Approve |
| | Action would authorize the Chief Executive Officer (CEO) to add one (1) Environmental Health and Safety Specialist to the fiscal year 2015 budget, increasing total Full Time Equivalent (FTE) positions from 0 to 1. | |
| 12. | <u>Closed-Circuit Television (CCTV) System Upgrade - Purchase of Cisco Network Equipment</u> | Approve |
| | Action would authorize the Chief Executive Officer (CEO) to issue a purchase order to AT&T Datacomm, Inc. (AT&T), for the purchase of Cisco network equipment under the County of Merced's Fast Open Contracts Utilization Services (FOCUS) Contract No. 2009177. | |
| 13. | <u>Investment Report - January 2015</u> | Information |
| 14. | <u>Number Not Used</u> | |
| 15. | <u>Amendment to Chief Executive Officer Employment Agreement</u> | Approve |
| | Action would approve an amendment to the Executive Employment Agreement between MTS and Paul C. Jablonski to provide additional compensation and fringe benefits. | |
| 16. | <u>Class B Paratransit Buses - Creative Bus Sales Contract</u> | Approve |
| | Action would authorize the Chief Executive Officer (CEO) to execute MTS Doc. No. B0623.0-15 with Creative Bus Sales (CBS) for the purchase of two (2) Class B paratransit vehicles under an existing California Association of Coordinated Transportation (CalACT) contract. | |
| 17. | <u>Canon Multi-Function Devices: Purchase, Maintenance and Repair - Contract Award</u> | Approve |
| | Action would authorize the Chief Executive Officer (CEO) to: (1) execute MTS Doc. No. G1703.0-14 with Signa Digital Solutions for purchase, maintenance and repair of Canon Multi-Function Devices for a two year base period with three, one-year option terms (for a total of five years); and (2) exercise each option year at the CEO's discretion. | |

- | | | |
|-----|--|---------|
| 18. | <u>Interagency Mid-Coast Agreement</u>
Action would authorize the Chief Executive Officer (CEO) to enter into an agreement with the San Diego Association of Governments (SANDAG), the University of California San Diego (UC San Diego), and the California Department of Transportation (Caltrans) regarding the Mid-Coast Corridor Transit Project in substantially the same format as Attachment A. | Approve |
| 19. | <u>2015 Transit and Intercity Rail Capital Program (TIRCP) Grant Application</u>
Action would approve Resolution No. 15-5 authorizing the Chief Executive Officer (CEO) to submit an application for up to \$41,181,000 in 2015 TIRCP funding to fund the Trolley Capacity Improvements project. | Approve |

CLOSED SESSION

- | | | |
|-----|--|-----------------|
| 24. | a. CLOSED SESSION - CONFERENCE WITH LABOR NEGOTIATORS Pursuant To California Government Code Section 54957.6
<u>Agency:</u> San Diego Transit Corporation and San Diego Trolley, Inc.
<u>Agency-Designated Representative:</u> Jeff Stumbo
<u>Employee Organization:</u> International Brotherhood of Electrical Workers, Local 465 (Representing SDTI Flaggers)
<u>Employee Organization:</u> International Brotherhood of Electrical Workers, Local 465 (Representing SDTI Train Operators, Electromechanics, Servicers and Clerical)
<u>Employee Organization:</u> Transit Enforcement Officers Association (Representing Code Compliance Inspectors)
<u>Employee Organization:</u> Amalgamated Transit Union, Local 1309 (Representing Bus Operators and Clerical Employees at SDTC) | Possible Action |
| | b. CLOSED SESSION - CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION PURSUANT TO CALIFORNIA GOVERNMENT CODE SECTION 54956.9(d)(1): | Possible Action |

Oral Report of Final Actions Taken in Closed Session

NOTICED PUBLIC HEARINGS

25. None.

DISCUSSION ITEMS

30. None.

REPORT ITEMS

- | | | |
|-----|--|---------------|
| 45. | <u>Operating Revenue Report (Sharon Cooney)</u> | Informational |
| 46. | <u>Quarterly Performance Monitoring Report (Denis Desmond)</u> | Informational |
| 47. | <u>Pacific Imperial Railroad (PIR) Desert Line Agreement - Status Update (Karen Landers)</u> | Informational |
| 60. | <u>Chairman's Report</u> | Informational |
| 61. | <u>Audit Oversight Committee Chairman's Report</u> | Informational |

62. Chief Executive Officer's Report

Informational

63. Board Member Communications

64. Additional Public Comments Not on the Agenda

If the limit of 5 speakers is exceeded under No. 3 (Public Comments) on this agenda, additional speakers will be taken at this time. If you have a report to present, please furnish a copy to the Clerk of the Board. Subjects of previous hearings or agenda items may not again be addressed under Public Comments.

65. Next Meeting Date: April 16, 2015

66. Adjournment



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Agenda Item No. 6

MEETING OF THE SAN DIEGO METROPOLITAN TRANSIT SYSTEM BOARD OF DIRECTORS

March 12, 2015

**Draft for
Executive Committee
Review Date: 3/5/15**

SUBJECT:

PROPERTY INSURANCE RENEWAL

RECOMMENDATION:

That the Board of Directors authorize the Chief Executive Officer (CEO) to renew the property insurance coverage for the San Diego Metropolitan Transit System (MTS), San Diego Transit Corporation (SDTC), and San Diego Trolley, Inc. (SDTI) with the California State Association of Counties – Excess Insurance Authority (CSAC-EIA) Property Insurance Program, effective March 31, 2015, through March 31, 2016, with various coverage deductibles of \$25,000 (real estate and personal contents property), \$100,000 (bus fleet), \$250,000 (light rail fleet) and \$1,500,000 (roads, bridges and tunnels).

Budget Impact

The preliminary renewal premium would be a maximum of \$1,179,416, which is a 2.25% or \$26,600 decrease over last year's actual premium of \$1,206,016. The premium is anticipated to be charged against the budgets of MTS (\$10,501), SDTC (\$305,444), and SDTI (\$863,471). The premium will be split between fiscal years 2015 and 2016 as follows:

PROPERTY PREMIUM ESTIMATED FISCAL YEAR SPLIT			
Policy Period: 03/31/15 - 03/31/16			
Agency	FY 15	FY 16	Total Premium
MTS	\$2,625	\$7,876	\$10,501
SDTC	\$76,361	\$229,083	\$305,444
SDTI	\$215,868	\$647,603	\$863,471
TOTAL	\$294,854	\$884,562	\$1,179,416

DISCUSSION:

MTS's current property insurance policy will expire on March 31, 2015. This line of coverage insures against physical damage, vandalism and theft caused to the real and personal property of MTS, SDTC, and SDTI. The coverage is obtained through the



California State Association of Counties – Excess Insurance Authority (CSAC-EIA) which is a joint purchase group of 52 California counties and 29 other California public entities. SDTC has been insured through this group since 1993. Effective November 1, 1997, all MTS entities became insured with CSAC-EIA.

The CSAC-EIA Property Program is a complex layering of multiple insurance carriers, including both domestic and international insurers. Some of the CSAC-EIA members, including both the City and County of San Diego, have purchased earthquake insurance in the past. MTS and its entities have traditionally elected not to purchase this optional coverage.

Due to the size of its membership, the CSAC-EIA Program has tremendous premium purchasing power. Special form perils coverage provides risk protection on most perils (including terrorism), and causes of loss unless specifically excluded by the policy. Some of the perils excluded in MTS's program include earthquake, wear and tear, pollution, war risk, employee fraud, nuclear radiation, and loss to landscaping, money, or watercraft. These exclusions do not include every peril or property specifically excluded; however, they are examples of the types of losses that would not be covered.

The proposed renewal policy carries a blanket limit of \$600 million, which applies to perils for any one occurrence. Under the proposed renewal, the following occurrence-based deductibles would apply: 1) \$25,000 for real estate & personal contents property; 2) \$100,000 for bus collisions; 3) \$250,000 for light rail vehicle collisions; 4) \$250,000 comprehensive coverage on the combined rolling stock (buses and light rail vehicles); and 5) \$1.5 million on roads, bridges, and tunnels. Loss valuation is generally calculated on a replacement cost basis.

This year's premium is decreasing by approximately \$26,600 or 2.25% over the previous year. The premium decrease is particularly noteworthy in light of the fact that the agencies' total reported insurable values increased by \$13,642,870 from \$1,209,684,710 in March 2014 to \$1,223,327,580 in March 2015. The primary reason for the favorable premium reduction is that the property insurance market fared much better worldwide in 2014 than in previous years. This has resulted in a softer property insurance market overall.

A secondary reason for the premium decrease was due to the CSAC-EIA making a three year, pre-paid deal with the primary property insurance carrier, Lexington, for the first \$25M in coverage limits. This is year two of the three year deal.



Paul C. Jablonski
Chief Executive Officer

Key Staff Contact: Sharon Cooney, 619-557-4513, Sharon.Cooney@sdmts.com

Attachment: A. Preliminary Premium Allocations for MTS, SDTC, & SDTI

*****PRELIMINARY PREMIUM ALLOCATION*****

CSAC EXCESS INSURANCE AUTHORITY
PROPERTY PROGRAM

POLICY TERM: March 31, 2015 to March 31, 2016

SAN DIEGO METROPOLITAN TRANSIT SYSTEM - METROPOLITAN TRANSIT DEVELOPMENT
BOARD

DATE: March 2, 2015

REASON FOR REVISION OF PREMIUM ALLOCATION: 2015/2016 UPDATED RENEWAL ESTIMATE

2015/2016 TOTAL ESTIMATED ANNUAL PREMIUM: \$10,501
 2014/2015 TOTAL ANNUAL PREMIUM: \$10,681
 PERCENTAGE INCREASE (DECREASE) IN ANNUAL PREMIUM: -1.69%
 2015/2016 TOTAL REPORTED INSURABLE VALUES*: \$37,683,295
 2014/2015 TOTAL REPORTED INSURABLE VALUES: \$36,801,255
 PERCENTAGE INCREASE (DECREASE) IN TOTAL INSURED VALUES: 2.40%

- CALCULATIONS -			
COVERAGE DESCRIPTION	DECLARED VALUES	RATE (\$/100)	ANNUAL PREMIUM
All Risk incl. Flood and Deductible Pool Contribution	\$37,392,825	0.0195	\$7,283
Terrorism, Boiler & Machinery, Brush Fire and Green (Miscellaneous Other Coverages)			\$1,410
OPTIONAL COVERAGES:			
A. Earthquake per schedule including Rooftop (if applicable)	\$ 0	0.0000	\$ 0
B. Licensed Vehicles	\$290,470	0.1800	\$523
Licensed Vehicles above \$250,000 in value	\$ 0	0.0000	\$ 0
Buses (Part of Coverage B. Licensed Vehicles)	\$ 0	0.0000	\$0
C. Mobile Equipment (Non-highway licensed)	\$ 0	0.0000	\$ 0
D. Fine Arts (scheduled)	\$ 0	0.0089	\$ 0
Total Estimated Annual Premium			\$9,215
Estimated Taxes and Fees			\$ 44
Estimated EIA Administration Fees			\$1,157
Estimated Pre-Paid Balance Adjustment			\$ 85
No Claims Bonus (2013/14)			\$ 0
Alliant Loss Control Service Fee			\$ 0
*Total Insured Values (TIV) as of February 17, 2015			
ESTIMATED COLLECTIBLE PREMIUM			\$10,501

*****PRELIMINARY PREMIUM ALLOCATION*****

CSAC EXCESS INSURANCE AUTHORITY
PROPERTY PROGRAM

POLICY TERM: March 31, 2015 to March 31, 2016

SAN DIEGO METROPOLITAN TRANSIT SYSTEM - SAN DIEGO TRANSIT CORPORATION

DATE: March 2, 2015

REASON FOR REVISION OF PREMIUM ALLOCATION: 2015/2016 UPDATED RENEWAL ESTIMATE

2015/2016 TOTAL ESTIMATED ANNUAL PREMIUM: \$305,444
 2014/2015 TOTAL ANNUAL PREMIUM: \$305,836
 PERCENTAGE INCREASE (DECREASE) IN ANNUAL PREMIUM: -0.13%
 2015/2016 TOTAL REPORTED INSURABLE VALUES*: \$224,416,401
 2014/2015 TOTAL REPORTED INSURABLE VALUES: \$210,476,670
 PERCENTAGE INCREASE (DECREASE) IN TOTAL INSURED VALUES: 6.62%

- CALCULATIONS -			
COVERAGE DESCRIPTION	DECLARED VALUES	RATE (\$/100)	ANNUAL PREMIUM
All Risk incl. Flood and Deductible Pool Contribution	\$71,137,466	0.0588	\$41,827
Terrorism, Boiler & Machinery, Brush Fire and Green (Miscellaneous Other Coverages)			\$7,605
OPTIONAL COVERAGES:			
A. Earthquake per schedule including Rooftop (if applicable)	\$ 0	0.0000	\$ 0
B. Licensed Vehicles	\$703,803	0.1800	\$1,267
Licensed Vehicles above \$250,000 in value	\$ 0	0.0000	\$ 0
Buses (Part of Coverage B. Licensed Vehicles)	\$152,575,132	0.1600	\$244,120
C. Mobile Equipment (Non-highway licensed)	\$ 0	0.0000	\$ 0
D. Fine Arts (scheduled)	\$ 0	0.0415	\$ 0
Total Estimated Annual Premium			\$294,819
Estimated Taxes and Fees			\$1,402
Estimated EIA Administration Fees			\$5,023
Estimated Pre-Paid Balance Adjustment			\$4,199
No Claims Bonus (2013/14)			\$ 0
Alliant Loss Control Service Fee			\$ 0
*Total Insured Values (TIV) as of February 17, 2015	ESTIMATED COLLECTIBLE PREMIUM		\$305,444

*****PRELIMINARY PREMIUM ALLOCATION*****

CSAC EXCESS INSURANCE AUTHORITY
PROPERTY PROGRAM

POLICY TERM: March 31, 2015 to March 31, 2016

SAN DIEGO METROPOLITAN TRANSIT SYSTEM - SAN DIEGO TROLLEY, INC.

DATE: March 2, 2015

REASON FOR REVISION OF PREMIUM ALLOCATION: 2015/2016 UPDATED RENEWAL ESTIMATE

2015/2016 TOTAL ESTIMATED ANNUAL PREMIUM:	\$863,471
2014/2015 TOTAL ANNUAL PREMIUM:	\$891,410
PERCENTAGE INCREASE (DECREASE) IN ANNUAL PREMIUM:	-3.13%
2015/2016 TOTAL REPORTED INSURABLE VALUES*:	\$1,236,577,580
2014/2015 TOTAL REPORTED INSURABLE VALUES:	\$1,209,684,710
PERCENTAGE INCREASE (DECREASE) IN TOTAL INSURED VALUES:	2.22%

- CALCULATIONS -			
COVERAGE DESCRIPTION	DECLARED VALUES	RATE (\$/100)	ANNUAL PREMIUM
All Risk incl. Flood and Deductible Pool Contribution	\$751,747,058	0.0168	\$126,070
Terrorism, Boiler & Machinery, Brush Fire and Green (Miscellaneous Other Coverages)			\$43,766
OPTIONAL COVERAGES:			
A. Earthquake per schedule including Rooftop (if applicable)	\$ 0	0.0000	\$ 0
B. Licensed Vehicles	\$1,914,417	0.1800	\$3,446
Licensed Vehicles above \$250,000 in value	\$ 0	0.0000	\$ 0
Buses (Part of Coverage B. Licensed Vehicles)	\$481,916,105	0.1367	\$658,985
C. Mobile Equipment (Non-highway licensed)	\$1,000,000	0.1500	\$1,500
D. Fine Arts (scheduled)	\$ 0	0.0090	\$ 0
Total Estimated Annual Premium			\$833,767
Estimated Taxes and Fees			\$3,966
Estimated EIA Administration Fees			\$14,207
Estimated Pre-Paid Balance Adjustment			\$11,531
No Claims Bonus (2013/14)			\$ 0
Alliant Loss Control Service Fee			\$ 0
*Total Insured Values (TIV) as of February 17, 2015			
ESTIMATED COLLECTIBLE PREMIUM			\$863,471



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Agenda Item No. 7

MEETING OF THE SAN DIEGO METROPOLITAN TRANSIT SYSTEM BOARD OF DIRECTORS

March 12, 2015

**Draft for
Executive Committee
Review Date: 3/5/15**

SUBJECT:

FEDERAL LEGISLATIVE REPRESENTATION – CONTRACT EXTENSION

RECOMMENDATION:

That the Board of Directors authorize the Chief Executive Officer (CEO) to execute the Partial Assignment No. 1 (Attachment A) of the San Diego Association of Governments (SANDAG) two (2) year contract extension with Peyser Associates, LLC effective May 1, 2015.

Budget Impact

The total estimated cost of this agreement would not exceed \$108,000, which is funded under 902-53116. The MTS costs for the contract extension are as follows:

5/1/15 through 4/31/16 = \$54,000
5/1/16 through 4/31/17 = \$54,000
Total = \$108,000

DISCUSSION:

As part of the consolidation of the region's transportation agencies, SANDAG initiated a joint procurement for federal legislative services in 2005. The purpose of the joint procurement was to enhance the federal advocacy efforts of North County Transit District (NCTD), SANDAG, and MTS. The MTS Board approved funding for a contract with the chosen firm, Blank Rome Government Relations, LLP, on October 27, 2005.

The original contract with Blank Rome included a one-year base contract with four option years, all of which were exercised. Subsequently, SANDAG, with the concurrence of MTS and NCTD, amended the contract to add two more years to the contract. In 2012 SANDAG again amended the contract to extend it by 30 months and assigned the remainder of the contract to Peyser Associates, LLC when Peter Peyser, the principal on SANDAG's account since 2005, left Blank Rome to start his own firm.



Mr. Peyser has provided assistance in a number of areas, including reauthorization of the Surface Transportation Act, the region's navigation of the New Starts process for its proposed extension of the Trolley, alternative fuel tax credits, and various regulatory matters.

Retention of Peyser Associates for an additional 24-month period is being recommended by SANDAG to maintain continuity of representation during this critical period in gaining federal funding for the next extension of the Trolley. The federal New Starts process is complex and lengthy, and local agencies benefit from having strong representation in Washington to advocate on their behalf. MTS staff agrees that retention of Peyser Associates is in the best interest of advancing the Mid-Coast Trolley Extension Project.

While the total cost of SANDAG's contract will be \$11,300 less annually than when the contract was shared with NCTD, MTS's cost for federal legislative services will increase under this assignment due to NCTD's decision to seek Washington representation independently. In prior years MTS reimbursed SANDAG for 25% of the total contract with Peyser; MTS's new reimbursement will be for 37% of the contract. Staff believes that retention of Peyser Associates will provide MTS with strong advocacy support in Washington at a favorable fixed price.



Paul C. Jablonski
Chief Executive Officer

Key Staff Contact: Sharon Cooney, 619.557.4513, Sharon.Cooney@sdmts.com

Attachment: A. Partial Assignment No. 1, MTS Doc. No. G0980.6-06 (Ref: SANDAG Contract No. 5004488)

MTS Doc. No. G0980.6-06

**PARTIAL ASSIGNMENT NO. 1 OF CONTRACT FOR
SAN DIEGO ASSOCIATION OF GOVERNMENT'S
FEDERAL LEGISLATIVE REPRESENTATION SERVICES WITH PEYSER ASSOCIATES, LLC
CONTRACT NO. 5004488**

THIS PARTIAL ASSIGNMENT NUMBER 1 AND ASSUMPTION OF CONTRACT FOR FEDERAL LEGISLATIVE REPRESENTATION Services (herein after "Assignment") is made and entered into, between the San Diego Association of Governments (SANDAG), a public agency (hereinafter "Assignor"), Metropolitan Transit System (MTS), a public agency (hereinafter "Assignee"), and Peyser Associates, LLC (hereinafter Contractor).

WHEREAS, Assignor entered into a Federal Legislative Representation Services contract with Contractor on May 1, 2015, SANDAG Contract No. 5004488;

NOW THEREFORE, the parties agree as follows:

1. Assignor hereby assigns, transfers, and sets over unto Assignee a \$108,000 portion of Assignor's interest in its contract for Federal Legislative Representation Services, Contract No. 5004488, a copy of which is incorporated herein by reference.
2. Assignee hereby: (i) accepts the partial assignment of Assignor's interest in the Federal Legislative Representation Services contract; (ii) assumes the relevant portion of Assignor's obligations under the Contract, and (iii) agrees to fully and faithfully perform each and every term and condition of Assignor under the Federal Legislative Representation Services Contract No. 5004488 or task or work orders issued by Assignee.
3. Assignor makes no warranty, representation, guarantee, covenant, or averment of any nature whatsoever concerning SANDAG Contract No. 5004488.
4. Should any suit be commenced to enforce, protect, or establish any right or remedy of any of the terms and conditions of this Assignment, the prevailing party shall be entitled to have and recover from the losing party reasonable attorney fees and costs of suit.
5. All tasks or work orders issued by Assignee shall be labeled with a letter or other distinct numbering designation that clearly distinguishes the documents from Task Orders issued by Assignor to Contractor.
6. This Assignment may be executed and delivered by facsimile signature and a facsimile signature shall be treated as an original. This Assignment may be executed in counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same Assignment.

The effective date of this assignment is on or after February _____, 2015.

IN WITNESS WHEREOF, Assignor, Assignee, and Contractor have caused this Assignment to be executed and delivered as of the date of the Contractors signature.

Assignor:

Assignee:

San Diego Association of Governments

Metropolitan Transit System

for  2-21-2015
GARY L. GALLEGOS Date
Executive Director or designee

PAUL C. JABLONSKI Date
Chief Executive Officer

Approved as to form:

Approved as to form:

 2-20-15
Office of the General Counsel Date

Office of the General Counsel Date

Contractor hereby consents to the assignment from SANDAG to MTS and releases SANDAG from any and all liability associated with performing any work for MTS as a result of this Assignment. Consent granted on this 17th of FEBRUARY, 2015.

PEYSER ASSOCIATES, LLC

 2/17/15
PETER A. PEYSER Date
Principal



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Agenda Item No. 8

MEETING OF THE SAN DIEGO METROPOLITAN TRANSIT SYSTEM BOARD OF DIRECTORS

March 12, 2015

**Draft for
Executive Committee
Review Date: 3/5/2015**

SUBJECT:

FISCAL YEAR 2014-2015 LOW CARBON TRANSIT OPERATIONS PROGRAM
(LCTOP) FUNDING

RECOMMENDATION:

That the Board of Directors:

- 1) adopt Resolution No. 15-4 which agrees to comply with all conditions and requirements set forth in the Certification and Assurances Document, and applicable statutes, regulations, and guidelines for all LCTOP funded transit projects;
- 2) authorize the Chief Executive Officer (CEO), or designated representative, to execute all required documents of the LCTOP and any amendments thereto with the California Department of Transportation; and
- 3) authorize the use of, and application for, \$1,204,141 in Fiscal Year 2014-2015 LCTOP funding for capital projects which reduce greenhouse gas emissions and approve mobility with a priority on serving disadvantaged communities.

Budget Impact

None. There are no matching requirements for LCTOP funding.

DISCUSSION:

The LCTOP is one of several programs that are part of the Transit, Affordable Housing, and Sustainable Communities Program established by the California Legislature in 2014 by Senate Bill 862 (SB 862). The LCTOP is a formula-based program which provides operating and capital assistance for transit agencies to reduce greenhouse gas emissions and improve mobility, with a priority on serving disadvantaged communities. As a condition of the LCTOP, the San Diego Metropolitan Transit System (MTS) must agree to comply with specific terms and conditions outlined in the LCTOP Certification



and Assurances Form. In addition, the Board of Directors must authorize the CEO, or their designated representative, to execute all required documents of the LCTOP and amendments thereto with the California Department of Transportation. MTS's allocation of \$1,204,141 will be used to fund the following projects: Old Town Transit Center West Improvements (\$473,141), El Cajon Transit Center (\$630,000), and Access to Transit Improvements (\$101,000). Please see the following project descriptions:

Old Town Transit Center West Improvements – This project includes rehabilitation and/or replacement of passenger amenities and the construction of two to four new bus bays at the Old Town Transit Center to increase capacity at the station.

El Cajon Transit Center – This project includes the replacement of existing shelters, trash receptacles, and benches at the El Cajon Transit Center.

Access to Transit Improvements – This project includes the widening of existing sidewalk at 23 bus stop locations to meet current ADA requirements.



Paul C. Jablonski
Chief Executive Officer

Key Staff Contact: Sharon Cooney, 619.557.4513, Sharon.Cooney@sdmts.com

Attachment: A. Resolution No. 15-4

SAN DIEGO METROPOLITAN TRANSIT SYSTEM

Resolution No. 15-4

Resolution Approving Fiscal Year 2014-2015 Low Carbon Transit Operations (LCTOP) Funding

WHEREAS, the San Diego Metropolitan Transit System (MTS) is an eligible project sponsor and may receive state funding from the Low Carbon Transit Operations program (LCTOP) now or sometime in the future for transit projects; and

WHEREAS, the statutes related to state-funded transit projects require a local or regional implementing agency to abide by various regulations; and

WHEREAS, Senate Bill 862 (2014) named the California Department of Transportation as the administrative agency for the LCTOP; and

WHEREAS, the Department has developed guidelines for the purpose of administering and distributing LCTOP funds to eligible project sponsors (local agencies); and

WHEREAS, the San Diego Metropolitan Transit System (MTS) wishes to delegate authorization to execute these documents and any amendments thereto to the Chief Executive Officer and designated representatives.

WHEREAS, the San Diego Metropolitan Transit System (MTS) will apply for and use \$1,204,141 in Fiscal Year 2014-2015 LCTOP funding for the following projects: Old Town Transit Center West Improvements (\$473,141), El Cajon Transit Center (\$630,000), and Access to Transit Improvements (\$101,000).

NOW THEREFORE, BE IT RESOLVED, DETERMINED, AND ORDERED by the San Diego Metropolitan Transit System Board of Directors that San Diego Metropolitan Transit System agrees to comply with all conditions and requirements set forth in the Certification and Assurances document, and applicable statutes, regulations, and guidelines for all Low Carbon Transit Operations (LCTOP) funded transit projects.

BE IT FURTHER RESOLVED by the San Diego Metropolitan Transit System Board of Directors that the Chief Executive Officer, or designated representative, be authorized to execute all required documents of the LCTOP program and any Amendments thereto with the California Department of Transportation.

BE IT FURTHER RESOLVED by the San Diego Metropolitan Transit System Board of Directors that the San Diego Metropolitan Transit System be authorized to apply for and use \$1,204,141 in Fiscal Year 2014-2015 LCTOP funding for the following capital projects: Old Town Transit Center West Improvements (\$473,141), El Cajon Transit Center (\$630,000), and Access to Transit Improvements (\$101,000).

PASSED AND ADOPTED, by the Board of Directors this ____ day of _____ 2015 by the following vote:

AYES:

NAYS:

ABSENT:

ABSTAINING:

Chairperson
San Diego Metropolitan Transit System

Filed by:

Approved as to form:

Clerk of the Board
San Diego Metropolitan Transit System

Office of the General Counsel
San Diego Metropolitan Transit System



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Agenda Item No. 9

MEETING OF THE SAN DIEGO METROPOLITAN TRANSIT SYSTEM BOARD OF DIRECTORS

March 12, 2015

**Draft for
Executive Committee
Review Date: 3-5-15**

SUBJECT:

FLUSHING UNITS FOR LIGHT RAIL VEHICLE BRAKING SYSTEMS – SOLE SOURCE
PURCHASE ORDER

RECOMMENDATION:

That the Board of Directors authorize the Chief Executive Officer (CEO) to issue a purchase order to Knorr Brake Company LLC (Knorr), for the procurement of three (3) Knorr brake flushing systems on a sole source basis.

Budget Impact

The total value of this agreement will not exceed \$160,380.00 which includes freight and California sales tax. Funding will be from MTS Capital Improvement Program (CIP) project number 11382-0200.

DISCUSSION:

Background

San Diego Trolley, Inc. (SDTI) operates a fleet of 128 light rail vehicles (LRV). These LRVs were manufactured by Siemens in 1995 and 2003, and from 2010 thru 2014. With the retirement of the older U2 fleet, MTS's fleet is now standardized to hydraulic braking systems, resulting in an increase in maintenance support needs. To make certain that existing maintenance capacity remains at the highest level, staff recommends MTS acquire an additional three (3) hydraulic flushing units to supplement the two (2) that are currently in place.

The brake system used on MTS's fleet were designed and built by Knorr due to SDTI's very strict specifications. This was necessary to ensure safety remained paramount as the LRVs move through the varied operating environments inherent in MTS's operating area. As an added layer of protection, SDTI's maintenance procedures require that only



fully compatible parts, tools, and equipment shall be used in the maintenance and repair of its fleet. All drawings, specifications, and processes used in the manufacturing of the braking system are proprietary to Knorr, and no other sources exist for this product in today's market. A review of previous procurement history shows that the price of \$49,500.00 per unit offered by Knorr is fair and reasonable. With California sales tax, the total cost of this procurement is detailed as follows:

Item Description	Quantity	Unit Price	Extended Price
Knorr Flushing Units	3	\$ 49,500.00	\$ 148,500.00
California Sales Tax			\$ 11,880.00
Grand Total			\$ 160,380.00

MTS staff completed an independent cost estimate (ICE), and the actual MTS price is 8% lower than the ICE.

Therefore, staff recommends that the MTS Board of Directors authorize the CEO to issue a purchase order to Knorr for the procurement of three (3) Knorr brake flushing systems on a sole source basis totaling \$160,380.00.



Paul C. Jablonski
Chief Executive Officer

Key Staff Contact: Sharon Cooney, 619.557.4513, Sharon.Cooney@sdmts.com



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Agenda Item No. 10

MEETING OF THE SAN DIEGO METROPOLITAN TRANSIT SYSTEM BOARD OF DIRECTORS

March 12, 2015

**Draft for
Executive Committee
Review Date: 3/5/2015**

SUBJECT:

MASTER INFORMATION SWITCHING TECHNOLOGY (IST)/SWITCH SOFTWARE
LICENSE AGREEMENT - FIDELITY INFORMATION SERVICES

RECOMMENDATION:

That the Board of Directors authorize the Chief Executive Officer (CEO) to:

- 1) Execute MTS Doc. No. G1808.0-15 (in substantially the same format as Attachment A), with Fidelity Information Services, LLC (FIS), for the assignment of the FIS Master IST/Switch Software License Agreement from SANDAG to MTS beginning in fiscal year (FY) 2015; and
- 2) Issue a Purchase Order to FIS, on a sole source basis, for the upgrade of the IST/Switch Software from version 7.4 to version 7.7 in support of the MTS Compass Card Program.

Budget Impact

The assignment of the agreement has no cost implications to MTS, however once the assignment has been completed, MTS will become responsible for the annual IST/Switch maintenance fees. The total estimated cost of the annual IST/Switch maintenance fees are estimated at \$246,994.34 covering the period of September 2014 through August 2020, as follows:

Annual Maintenance	Cost
2015	\$ 37,051.34
2016	\$ 40,342.00
2017	\$ 41,149.00
2018	\$ 41,972.00
2019	\$ 42,812.00
2020	\$ 43,668.00
Total Cost	\$ 246,994.34



Funding will be from the MTS Compass Card program operation account (532-53910) and will be included in the annual MTS operating budget.

The total cost to upgrade the IST/Switch software from version 7.4 to 7.7 will not exceed \$154,200.00 and is funded as follows:

CIP# 11380	Professional Services	\$139,200.00
CIP# 11380	Tokenization Server	\$12,500.00
IT Dept. Operating Acct # 532-53910	Tokenization Server Maintenance	\$2,500.00
Total Cost of Upgrade		\$154,200.00

DISCUSSION:

Regional Automated Fare Collection System


In August 2002, MTS competitively procured a Regional Automated Fare Collection System which was awarded to Cubic Transportation Systems, Inc. (Cubic) under contract number G0794.0-03. In December 2003, SANDAG took responsibility of the Fare Collection System in San Diego County and assumed the Cubic agreement. A portion of this agreement was for Cubic to competitively procure a vendor capable of establishing a debit/credit gateway with a standard banker interface. Consequently, Cubic awarded a contract to eFunds Canada, which in 2008, was purchased by FIS. In March 2004, Cubic assigned the Master Software License Agreement to SANDAG. In July 2014, MTS assumed the management of the Fare Collection System and all of its technology related components and services including the support services previously handled by SANDAG.

IST/Switch Software

A critical component of this complex fare technology system is the IST/Switch software that allows MTS passengers to complete their purchase of fare instruments at Ticket Vending Machines (TVM). The IST/Switch encrypts debit/credit card information before they are sent to the payment gateway, and once the transaction is processed, it takes the approval or declination information from the payment gateway back to the TVM to complete the transaction. FIS licenses the use of this technology and this assignment will transfer that license from SANDAG to MTS. The license has been in effect since the system was deployed and will be required for as long as MTS utilizes the IST/Switch software. Once the assignment has been completed, MTS will be responsible for the annual IST maintenance fees described previously. There is no expiration on the agreement and annual maintenance fees are due for as long as we utilize the IST/Switch.

The IST/Switch software is a vital and proprietary component of the Compass Card system; therefore staff recommends the assignment of the Master Software License Agreement from SANDAG. There are currently no known third party resellers or service providers for this product. The estimated maintenance cost for the software through August 2020 is \$246,994.34.

In addition to taking on the responsibility for the software through the assignment of the license agreement and maintenance obligations, the IST/Switch software also needs to be upgraded from the currently deployed version 7.4 to the most recent version 7.7. The upgrade is required to maintain the integrity of the system and is necessary for Data Security Standard Compliance which helps MTS protect cardholder information. The cost of this upgrade is \$154,200.00. The cost of the software upgrade and maintenance coverage for this system is, on average, in line with other vendor upgrades and maintenance services for vendor specific software. Staff has determined that pricing for the upgrade and maintenance coverage and use of the FIS software is fair and reasonable.


Paul C. Jablonski
Chief Executive Officer

Key Staff Contact: Sharon Cooney, 619.557.4513, Sharon.Cooney@sdmts.com

Attachments: A. Draft MTS Doc. No.G1808.0-15

ATTACHMENT A

**ASSIGNMENT AND ASSUMPTION
OF MASTER SOFTWARE LICENSE AGREEMENT**

THIS ASSIGNMENT AND ASSUMPTION OF Master Software License Agreement ("Assignment") is made and entered into as of the _____ day of March, 2015, by and between SAN DIEGO ASSOCIATION OF GOVERNMENTS (SANDAG), with a mailing address of 401 B Street, Suite 800, San Diego, California 92101 (Assignor) and SAN DIEGO METROPOLITAN TRANSIT SYSTEM (MTS), with an address at 1255 Imperial Avenue, Suite 1000, San Diego, California 92101 (Assignee).

WITNESSETH:

WHEREAS, on or about September 16, 2002, the Metropolitan Transit Development Board (also known as MTS) awarded Contract G0794.0-03 to Cubic Transportation Systems ("Cubic") for a regional automated fare collection system; and

WHEREAS, on or about March 15, 2004, Cubic entered into a Master Software License Agreement ("License Agreement") with eFunds Canada Corporation, bearing the number CUB-0403-LA-001, following a competitive procurement to select a vendor capable of establishing a debit/credit gateway with a standard banker's interface; and

WHEREAS, on or about September 12, 2006, Amendment 1 to the License Agreement bearing the number CUB-0403-LA-001-AMD1 (Amendment 1) was agreed to by the parties; and

WHEREAS, Fidelity Information Systems ("FIS") acquired eFunds Canada Corporation in 2007; and

WHEREAS, on or about September 25, 2008, eFunds Canada Corporation, Cubic, and SANDAG entered into an agreement which transferred the License Agreement from Cubic to SANDAG; SANDAG #5001113; and

WHEREAS, on or about June 24, 2010, eFunds Corporation and SANDAG entered into an amendment to the License Agreement (SANDAG Contract No. 5001113), confirming SANDAG's assumption of the License Agreement, as amended, and making further amendments to the License Agreement; and

WHEREAS, SANDAG, MTS and North County Transit District entered into Addendum No. 21 on July 14, 2014, under which it was agreed to transition the Compass Card Program to MTS.

WHEREAS, Assignor desires to assign all of its rights, obligations, and interest in and to the License Agreement, and Assignee desires to assume all of Assignor's rights, obligations, and interest in and to the License Agreement.

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties agree as follows:

1. SANDAG hereby assigns to Assignee all of its rights, obligations and interest in and to the License Agreement.
2. MTS assumes and agrees to perform, as of the Effective Date first noted above, all of the obligations, duties and covenants of SANDAG under the License Agreement, as amended, arising out of

and to be performed and observed pursuant to the License Agreement, including any amendments thereto.

3. MTS hereby agrees that, upon effectiveness of this Assignment, MTS will be bound by, and will pay, perform and otherwise discharge the obligations and liabilities of SANDAG under, the License Agreement (whether accruing or arising before or after the effective date of this Assignment).

4. Other than the assignment and transfer of the License Agreement to MTS, nothing contained in the Assignment or in this consent is intended to supersede or modify any of the terms of the License Agreement, and the License Agreement remains in full force and effect.

5. This Assignment may be executed and delivered by facsimile signature and a facsimile signature shall be treated as an original. This Assignment may be executed in counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same agreement.

IN WITNESS WHEREOF, the parties hereto have executed this Assignment as of the day and year first written above, by the proper officers duly authorized hereunto.

ASSIGNOR:

SANDAG

By: _____
Name:
Title:

ASSIGNEE:

MTS

By: _____
Name:
Title:

CONSENT TO ASSIGNMENT

Reference is made to the ASSIGNMENT AND ASSUMPTION TO ASSIGNMENT OF MASTER SOFTWARE LICENSE AGREEMENT (the "Assignment") dated March __, 2015 by which SAN DIEGO ASSOCIATION OF GOVERNMENTS (SANDAG) is purportedly assigning and transferring all of SANDAG's rights, burdens, liabilities, responsibilities and obligations under a certain Master Software License Agreement with eFunds Canada Corporation dated March 15, 2004 (as amended, the "License Agreement") to SAN DIEGO METROPOLITAN TRANSIT SYSTEM ("MTS"). SANDAG has requested that Fidelity Information Services, LLC ("FIS"), as successor in interest to eFunds Canada Corporation, consent to the Assignment of the License Agreement from SANDAG to MTS.

Fidelity Information Services, LLC hereby consents to the above-described Assignment and hereby releases and discharges SANDAG from any and all liabilities for the performance of any covenants, duties or obligations which have accrued or will accrue under the Agreement. FIS's approval of and consent to the Assignment and the Merger is, however, effective only if and to the extent that MTS has agreed in writing to assume the obligations and liabilities of SANDAG under the License Agreement and has provided FIS with an executed copy of said Assignment. To the extent that SANDAG fails to deliver an executed copy of said Assignment, then FIS's consent, release, and discharge shall not be effective.

**FIDELITY INFORMATION SERVICES, LLC
for itself and its Affiliates**

By: _____
Pamela K. Phillips
Senior Vice President and
Deputy General Counsel

Dated: September __, 2014



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Agenda Item No. 11

MEETING OF THE SAN DIEGO METROPOLITAN TRANSIT SYSTEM BOARD OF DIRECTORS

March 12, 2015

**Draft for
Executive Committee
Review Date: 3/5/2015**

SUBJECT:

ENVIRONMENTAL HEALTH AND SAFETY SPECIALIST POSITION

RECOMMENDATION:

That the Board of Directors authorize the Chief Executive Officer (CEO) to add one (1) Environmental Health and Safety Specialist to the fiscal year 2015 budget, increasing total Full Time Equivalent (FTE) positions from 0 to 1.

Budget Impact

Total annual cost (wage and benefits) of approximately \$18,314, as part of cost is offset by elimination of electro-mechanic position. Position will be in Salary Grade #9 (\$61,093 to \$98,802).

DISCUSSION:

The Environmental Health and Safety Specialist would be responsible for ensuring MTS's compliance with local, State and Federal safety rules and requirements that are applicable to the handling, storage and disposal of hazardous materials.

Regulatory compliance requirements for MTS have increased significantly over the past several years. Compliance with various federally mandated programs is a condition of MTS's federal funding. In addition, when new state laws are enacted, adjustments are required to MTS policies and procedures. Because of these expanded regulatory requirements, and the high risks associated with failure to comply, MTS's compliance efforts would benefit from a dedicated Environmental Health and Safety Specialist to stay abreast of new and changing requirements or federal guidelines, assist staff in developing and implementing compliance monitoring programs, and provide additional support in advance of state and local audits.

A survey of similarly sized transit agencies revealed that MTS devotes far fewer staff to environmental health and safety management and compliance. MTS employs two staff



dedicated to managing and improving MTS's safety culture and initiatives – one Safety Manager at MTS Bus and one System Safety Manager at MTS Rail. While these employees have done an admirable job in their roles, we believe environmental health and safety management requires unique skills, special education and experience and a dedicated, focused position to ensure strict regulatory compliance.

The Environmental Health and Safety Specialist's primary goals are:

1. To centralize ever-increasing regulatory compliance responsibilities associated with hazardous materials and environmental safety management.
2. To ensure risk is minimized as it relates to regulatory reporting standards pertaining to hazardous materials and environmental safety business plans that are department specific and agency-wide.
3. To provide a continuous agency-wide auditing process ensuring employees responsible for all aspects of hazardous materials processing, storage, use and documentation, is performed in compliance with State and Federal regulatory standards and requirements.

A Position Description outlining a detailed list of duties and responsibilities is attached.



Paul C. Jablonski
Chief Executive Officer

Key Staff Contact: Jeff Stumbo, Director of Human Resources and Labor Relations,
619.557.4509, jeff.stumbo@sdmts.com

Attachment: A. Environmental Health and Safety Specialist Position Description



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METROPOLITAN TRANSIT SYSTEM POSITION DESCRIPTION

TITLE: Environmental Health and Safety Specialist
DEPARTMENT: Safety
REPORTS TO: Chief Operating Officer – Transit Services and Chief Operating Officer – MTS Rail
FLSA JOB STATUS: Exempt

Maintaining efficiency and economy in operations management requires flexibility in job assignments. While each employee shall have a primary responsibility for the job that employee has been hired for or later promoted to, each employee may be expected to perform other jobs from time to time.

SUMMARY:

The Environmental Health and Safety Specialist is responsible for ensuring the compliance of all local, State and Federal safety rules and regulations that are applicable to the handling, storage and disposal of hazardous materials. The Environmental Health and Safety Specialist reviews and analyzes work environments and develops regulatory compliance programs, monitoring processes and related-training in order to ensure adherence to all requirements.

EXAMPLES OF DUTIES:

Essential Functions

- Develops, implements and oversees Environmental Health and Safety (EH&S) policies and procedures.
- Plans, develops and maintains facility-specific required Hazardous Materials Business Plans, Spill Prevention Control and Countermeasure Plans, Hazardous Waste Source Reduction Plans, EH&S manuals and record keeping systems for multiple MTS facilities.
- Reviews, implements and administers complex regulatory safety plans and programs by reviewing technical reports, training programs and bid documents, ensuring programs are revised and implemented as necessary and that proper training is conducted for affected employees.
- Develops, coordinates and participates in industrial hygiene and environmental safety programs such as chemical hazard communications, alternate fuel safety (compressed



Environmental Health and Safety Specialist
Page 2 of 4

natural gas & hybrid buses), blood borne pathogens, indoor air quality, air quality management, district permitting and reporting compliance, hazardous materials emergency response, and right-to-know and HAZMAT training programs for all personnel.

- Provides advice and assistance to management and operating personnel in achieving and maintaining compliance with all applicable regulations.
- Maintains hazardous waste documents and processes/submits annual permit applications and fees.
- Responds to and reports release of hazardous materials.
- Coordinates biological and hazardous waste disposal with Project Managers.
- Conducts monthly HAZMAT meetings with site managers.
- Develops comprehensive environmental and occupational safety and health inspection checklists and protocols, conducts inspections of facilities, and escorts regulatory inspectors during inspections.
- Reviews and approves all chemical products purchased or used at facilities.
- Conducts routine inspections of facilities for compliance with environmental health and HAZMAT policies.
- Audits inventory of hazardous materials site maps.
- Evaluates floor plans and work processes at facilities where hazardous materials are present.
- Interfaces with government agencies to maintain regulatory compliance with Federal, State, regional, and local environmental laws and regulations by preparing permit applications and renewal documents and negotiating permit conditions and developing corrective action plans.
- Maintains California Environmental Reporting System (CERS) on-premise log; submits EPCRA Tier I & II reports.
- Reviews and approves chemical products used in relation to environmental and industrial hygiene impacts and ensures compliance with applicable Air Quality Management District (AQMD) and OSHA regulations.
- Functions as an expert for Cal/OSHA regulations or citations and on matters related to industrial hygiene, hazardous materials or toxic emissions and other public health and safety issues.

Duties May Include, But Are Not Limited To, The Following:

- Performs other duties as assigned.



Environmental Health and Safety Specialist
Page 3 of 4

QUALIFICATIONS:

Knowledge, Skills and Abilities

Knowledge of industrial safety standards and local, State and Federal safety rules and regulations that are applicable to the handling, storage and disposal of hazardous materials; knowledge of or ability to learn principles and practices of administration, organization, management analysis, supervision, fiscal management and program development; knowledge of or ability to learn principles, practices and procedures pertaining to the operation of a large and complex multi-modal transportation system; knowledge of or ability to learn principles and practices of environmental health and safety management including hazardous materials, hazardous waste, air emission, wastewater, storm water, spill control, asbestos, pesticides, chemical safety, worker right-to-know, accident prevention, and other environmental and occupational safety and health programs; knowledge of or ability to learn Federal, state, and local laws and regulations applicable to environmental health and safety compliance and management; knowledge of or ability to learn the methods, techniques and practices used in the management of environmental health and safety programs including detection, analysis and elimination of environmental health and safety hazards; knowledge of or ability to learn principles and practices of hazardous materials and hazardous waste management including proper selection, use, storage, recycling, transporting and disposal; knowledge of or ability to learn principles and practices of air pollution abatement, storm water control, water and wastewater treatment, and workplace and equipment safety; skill in utilizing training techniques, developing training programs, and developing procedures and manuals; ability to generate regulatory agency reports within record keeping requirements.

Physical Requirements

The successful candidate must be able to fulfill the physical demands of the job such as walking, stooping, sitting, bending, reaching overhead and occasional lifting (must be able to lift up to 15 pounds). Must be able to operate a motor vehicle and perform tasks involving manual dexterity, such as use of a computer and 10-key. Work will at times require more than 8 hours per day or an irregular work week to perform the essential duties of the position. Duties will be performed primarily in an office type environment and may require travel to external locations and agencies.

Experience/Education/Certificates/License(s)

Possess a Bachelor's degree in Occupational Safety and Health specializing in Industrial Hygiene, Engineering, Physics, Chemistry or a closely related field. Must have completed a Cal-OSHA 30-hour course for General Industry or a Hazardous Waste Operations and Emergency Response (HAZWOPER) 40-hour course. Designation as Associate Safety Professional or possess a current professional certification within this focus. Must possess and maintain a valid California driver's license.



Environmental Health and Safety Specialist
Page 4 of 4

GENERAL:

Must satisfactorily pass all applicable examinations including, but not limited to, a pre-employment physical and a background check.

SALARY GRADE: Environmental Health and Safety Specialist I – 7 (\$47,531 to \$74,391)
Environmental Health and Safety Specialist II – 9 (\$61,093 to \$98,802)

DISCLAIMER: The above described job elements are intended to indicate the general nature and levels of work being performed by employees assigned to the job. They are not intended to be an exhaustive list of duties, responsibilities and skills required of employees so classified. Management retains the discretion to add to or change the duties of the position at any time.





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Agenda Item No. 12

MEETING OF THE SAN DIEGO METROPOLITAN TRANSIT SYSTEM BOARD OF DIRECTORS

March 12, 2015

**Draft for
Executive Committee
Review Date: 3/5/2015**

SUBJECT:

CLOSED-CIRCUIT TELEVISION (CCTV) SYSTEM UPGRADE - PURCHASE OF CISCO
NETWORK EQUIPMENT

RECOMMENDATION:

That the Board of Directors authorize the Chief Executive Officer (CEO) to issue a purchase order to AT&T Datacomm, Inc. (AT&T), for the purchase of Cisco network equipment under the County of Merced's Fast Open Contracts Utilization Services (FOCUS) Contract No. 2009177.

Budget Impact

Funding will be from MTS Capital Improvement Project 11324 (CCTV System Upgrade). The total cost of the purchase will not exceed \$149,366.00 and is detailed as follows:

Switch Equipment	\$ 123,857.25
Sales Tax	9,908.58
Professional Services	15,600.00
Grand Total Expenses:	\$ 149,365.83

DISCUSSION:

MTS utilizes a network infrastructure comprised of Cisco equipment to provide interconnectivity between computers, sites, servers, and information technology systems and services in support of a variety of its day-to-day business operations. This network infrastructure provides core interconnectivity to information technology systems and services that include e-mail, financial management systems, asset management systems, CCTV, and many other systems and services. In addition, the MTS network spans 53 trolley stations, 5 bus yards, 2 trolley maintenance yards, as well as corporate buildings and retail outlets.



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Metropolitan Transit System (MTS) is a California public agency comprised of San Diego Transit Corp., San Diego Trolley, Inc., San Diego and Arizona Eastern Railway Company (nonprofit public benefit corporations), and San Diego Vintage Trolley, Inc., a 501(c)(3) nonprofit corporation, in cooperation with Chula Vista Transit. MTS is the taxicab administrator for seven cities. MTS member agencies include the cities of Chula Vista, Coronado, El Cajon, Imperial Beach, La Mesa, Lemon Grove, National City, Poway, San Diego, Santee, and the County of San Diego.

The CCTV system upgrade currently underway includes replacing existing cameras and the installation of additional cameras at all remaining trolley stations. The cameras used by MTS are Internet Protocol (IP) surveillance cameras. IP cameras are digital video cameras used for surveillance that can send and receive information via a network. A survey of the trolley stations identified multiple locations with aged or insufficient network equipment. This purchase will provide 28 Cisco switches to be installed at these locations and will provide the network infrastructure necessary to support the CCTV System Upgrade Project at the trolley stations.

Cisco sells equipment through third party vendors and the standard pricing is set by Cisco. Per Federal Transit Administration (FTA) Circular 4220.1F, Page V-2 Section 4, the FTA encourages recipients and subrecipients to enter into state and intergovernmental agreements for procurements of property or services. As a public agency and a federal grantee, MTS has the ability to purchase Cisco network infrastructure hardware, professional services, and Cisco SMARTNET maintenance using competitively procured state procurement contracts. MTS intends to utilize the County of Merced Contract No. 2009177 with AT&T for this procurement. The quote for stated pricing is based on Fast Open Contracts Utilization Services (FOCUS), which is California's only nationwide, local government-to-government purchasing program created to allow cities, counties, schools, special districts and other public entities to acquire technology products and services at competitive rates.

By choosing this method of procurement, MTS receives a 45% discount over the standard list price of the equipment.



Paul C. Jablonski
Chief Executive Officer

Key Staff Contact: Sharon Cooney, 619.557.4513, Sharon.Cooney@sdmts.com



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Agenda Item No. 13

MEETING OF THE SAN DIEGO METROPOLITAN TRANSIT SYSTEM BOARD OF DIRECTORS

MARCH 12, 2015

**Draft for
Executive Committee
Review Date: 3/5/15**

SUBJECT:

INVESTMENT REPORT – JANUARY 2015

INFORMATIONAL ONLY

Budget Impact

None.

DISCUSSION:

Attachment A comprises a report of the San Diego Metropolitan Transit System (MTS) investments as of January 31, 2015. The combined total of all investments has decreased month to month from \$203.1 million to \$115.1 million. This \$88.0 million decrease is attributable to \$79.6 million liquidated to satisfy part of the debt obligation related to the 1995 lease and leaseback transactions described in the paragraph below and expenditures of \$7.0 million for acquisition of capital assets, as well as normal timing differences in other payments and receipts.

The first column provides details about investments restricted for capital improvement projects and debt service, which are related to the 1995 lease and leaseback transactions. The funds restricted for debt service are structured investments with fixed returns that will not vary with market fluctuations if held to maturity. These investments are held in trust and will not be liquidated in advance of the scheduled maturities. On January 2, 2015, \$79.6 million of these restricted funds were liquidated to satisfy part of the outstanding debt obligation and the remaining balance will be paid in full by the end of the calendar year 2015.

The second column, unrestricted investments, reports the working capital for MTS operations allowing payments for employee payroll and vendors' goods and services.

A handwritten signature in black ink, appearing to read 'Paul C. Jablonski', is written over a horizontal line.

Paul C. Jablonski
Chief Executive Officer

Key Staff Contact: Sharon Cooney, 619.557.4513, Sharon.Cooney@sdmts.com

Attachment: A. Investment Report for January 2015

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Metropolitan Transit System (MTS) is a California public agency comprised of San Diego Transit Corp., San Diego Trolley, Inc., San Diego and Arizona Eastern Railway Company (nonprofit public benefit corporations), and San Diego Vintage Trolley, Inc., a 501(c)(3) nonprofit corporation, in cooperation with Chula Vista Transit. MTS is the taxicab administrator for seven cities. MTS member agencies include the cities of Chula Vista, Coronado, El Cajon, Imperial Beach, La Mesa, Lemon Grove, National City, Poway, San Diego, Santee, and the County of San Diego.



**San Diego Metropolitan Transit System
Investment Report
January 31, 2015**

	<u>Restricted</u>	<u>Unrestricted</u>	<u>Total</u>	Average rate of return
Cash and Cash Equivalents				
JP Morgan Chase - concentration account	-	11,155,017	11,155,017	0.00%
Total Cash and Cash Equivalents	<u>-</u>	<u>11,155,017</u>	<u>11,155,017</u>	
Cash - Restricted for Capital Support				
US Bank - retention trust account	4,758,582	-	4,758,582	N/A *
San Diego County Investment Pool Proposition 1B TSGP grant funds	<u>3,231,909</u>	<u>444,505</u>	<u>3,676,414</u>	
Total Cash - Restricted for Capital Support	<u>7,990,491</u>	<u>444,505</u>	<u>8,434,996</u>	
Investments - Working Capital				
Local Agency Investment Fund (LAIF)	<u>19,745,588</u>	<u>39,560,203</u>	<u>59,305,791</u>	0.262%
Total Investments - Working Capital	<u>19,745,588</u>	<u>39,560,203</u>	<u>59,305,791</u>	
Investments - Restricted for Debt Service				
US Bank - Treasury Strips - market value (Par value \$36,220,000)	<u>36,203,158</u>	<u>-</u>	<u>36,203,158</u>	
Total Investments Restricted for Debt Service	<u>36,203,158</u>	<u>-</u>	<u>36,203,158</u>	
Total cash and investments	<u><u>\$ 63,939,237</u></u>	<u><u>\$ 51,159,725</u></u>	<u><u>\$ 115,098,962</u></u>	

N/A* - Per trust agreements, interest earned on retention account is allocated to trust beneficiary (contractor)



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Agenda Item No. 14

MEETING OF THE SAN DIEGO METROPOLITAN TRANSIT SYSTEM BOARD OF DIRECTORS

March 12, 2015

Number not used.





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Agenda Item No. 15

MEETING OF THE SAN DIEGO METROPOLITAN TRANSIT SYSTEM BOARD OF DIRECTORS

MARCH 12, 2015

**Draft for
Executive Committee
Review Date: 3/5/15**

SUBJECT:

AMENDMENT TO CHIEF EXECUTIVE OFFICER EMPLOYMENT AGREEMENT

RECOMMENDATION:

That the Board of Directors approve an amendment to the Executive Employment Agreement between MTS and Paul C. Jablonski to provide additional compensation and fringe benefits.

Budget Impact

The cost of the proposed 3.5% merit increase (\$11,722 salary adjustment from \$334,907 to \$346,629) and the \$24,000 bonus totals \$35,722. The proposed merit increase and bonus adjustment increases the total annual cost of the CEO contract by \$14,395 as compared to calendar year 2014 (during which the CEO had a lower pension contribution rate - 4% - and received a one-time bonus and compensatory time benefits valued at \$17,881).

DISCUSSION:

At the Board's regular meeting on February 12, 2015, the Board conducted a closed session performance evaluation of Chief Executive Officer Paul Jablonski. The Board also conducted a closed session conference with Board Chairman Harry Mathis, who acts as the Board's chief negotiator regarding the CEO contract, to discuss a potential merit increase for the CEO.

Section 4.b of Mr. Jablonski's Executive Employment Agreement states:

Performance and Salary Review: Each year, beginning in January 2014, the Board of Directors shall review the performance of Mr. Jablonski and determine a salary adjustment, bonus or fringe benefit adjustment, if any. An award of a salary adjustment, bonus and/or fringe benefit adjustment, if any, will be made by the Board of Directors in its sole and absolute discretion.



Some highlights of MTS's 2014 successes under Mr. Jablonski's leadership include:

- MTS adopted a balanced budget for Fiscal Year (FY) 2015, using no one-time monies.
- MTS set a new ridership record for FY 2014 – 95,026,413 passengers.
- MTS and SANDAG's trolley renewal project is nearly complete, with low floor service now implemented on all MTS trolley lines. These changes have improved the efficiency and effectiveness of the system.
- MTS implemented three new Bus Rapid Transit (BRT) projects: Rt. 235 (I-15), Rt. 237 (to UCSD), and Rt. 215 (Mid-City) along with significant realignment of existing service to better coordinate with the new BRTs.
- MTS was awarded an \$18.4 million discretionary federal grant through the "Ladders of Opportunity" program to purchase new buses.
- MTS implemented a UPass program with UC San Diego following a successful student ballot initiative for a transit fee. MTS receives \$35 per quarter per student and each eligible UC San Diego student receives an MTS pass.
- Construction on the new South Bay Bus Maintenance Facility in Chula Vista was completed and the facility is now operational.
- Completed construction and installation of a CNG fueling station at the East County Bus Maintenance Facility, allowing MTS to begin the phase-out process for its remaining diesel buses.
- Construction of the new East County Bus Maintenance Facility commenced in El Cajon.
- MTS added a significant number of new vehicles to its fleets, allowing for expanded service and retirement of older vehicles: took final delivery of the 65 light rail vehicle order from Siemens, 50 Gillig 40 foot buses, 47 BRT 60 foot New Flyer articulated buses, 6 mini-buses and 57 paratransit vehicles.

Mr. Jablonski's skills and accomplishments were recognized by the transit industry when the American Public Transportation Association named him the North American Transit Manager of the Year.

In recognition of his exceptional performance, an amendment to Mr. Jablonski's Executive Employment Agreement is proposed to provide a merit increase to his salary of 3.5%, consistent with the merit pool provided for Management employees in the FY 15 budget, and also to provide Mr. Jablonski with a bonus in the form of a one-time \$24,000 contribution to a deferred compensation account designated by Mr. Jablonski. This increase is partially offset by Mr. Jablonski contributing an additional 2% of his pensionable salary towards his CalPERS pension, bringing his total contribution to 6% (consistent with other Management employees).



Harry Mathis
Chair, MTS Board of Directors

Key Staff Contact: Karen Landers 619.557.4512, Karen.Landers@sdmts.com

Attachment: A. MTS Doc. No. G0912.8-04 – Proposed Amendment No. 8 to CEO Executive Employment Agreement

March 12, 2015
G0912.8-04

MTS Doc. No.

Mr. Paul Jablonski
Chief Executive Officer
San Diego Metropolitan Transit System
1255 Imperial Avenue, Suite 1000
San Diego, California 92101

Dear Mr. Jablonski:

Subject: AMENDMENT 8 TO MTS DOC. NO. G0912.0-04
EXECUTIVE EMPLOYMENT AGREEMENT (CHIEF EXECUTIVE OFFICER)

This letter shall serve to modify our agreement for professional services pursuant to the Executive Employment Agreement dated July 1, 2008 and modified by amendments dated March 5, 2009, March 24, 2011, December 13, 2012, March 21, 2013 and February 20, 2014 ("Agreement"), as set forth below:

- A. Modify base salary pursuant to Section 4(a) to increase compensation by 3.5% retroactive to January 1, 2015 (increasing base pay from \$334,907 to \$346,629).
- B. Modify Exhibit A "Fringe Benefits for Chief Executive Officer" to include the following additional fringe benefit, for calendar year 2015 only:
 - 2015 Additional Deferred Compensation: One-time contribution of \$24,000.00 to a deferred compensation account as directed by Mr. Jablonski.

If you agree with the above, please sign in the space provided below and return one document marked "Original" to MTS. All other terms and conditions shall remain in effect.

Sincerely,

Accepted:

Harry Mathis
Chairman

Paul C. Jablonski

Approved as to Form:

By: _____
Karen Landers, General Counsel



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Agenda Item No. 16

MEETING OF THE SAN DIEGO METROPOLITAN TRANSIT SYSTEM BOARD OF DIRECTORS

March 12, 2015

Draft for

Executive Committee

Review Date: 3/5/2015

SUBJECT:

CLASS B PARATRANSIT BUSES – CREATIVE BUS SALES CONTRACT AWARD

RECOMMENDATION:

That the Board of Directors (Board) authorize the Chief Executive Officer (CEO) to execute MTS Doc. No. B0623.0-15 (in substantially the same format as Attachment A) with Creative Bus Sales (CBS) for the purchase of two (2) Class B paratransit vehicles under an existing California Association of Coordinated Transportation (CalACT) contract.

Budget Impact

The unit price for each bus is \$73,092.54, for a total cost of \$146,185.08. Funding is through the fiscal year (FY) 2016 Capital Improvement Project (CIP) number 11306.

DISCUSSION:

In February 2014, MTS entered into a contract with CBS through a California State government purchasing schedule administered by CalACT. This contract allowed for the purchase of up to sixty (60) Paratransit buses and up to six (6) Class E medium duty body, on-chassis buses (minibuses). All sixty-six (66) buses have been purchased under that contract (MTS Doc. No. B0611.0-14 as amended).

The current fleet replacement plan calls for a replacement of two (2) more Paratransit vehicles in FY 2016 to respond to additional demands resulting from service changes and service capacity increases. To respond to this, staff recommends MTS purchase two (2) additional paratransit buses under the CalACT contract.

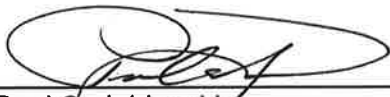
The CalACT Vehicle Purchasing Cooperative was competitively bid in accordance with FTA procurement guidelines and contains all of the federally required clauses and certifications. Pricing obtained through the latest CalACT purchasing cooperative after



component adjustments represents a price that is slightly higher than the February 2014 purchase due to pre-negotiated annual U.S. Bureau of Labor Statistics, Producer Price Index (PPI) increase of 1.97%.

The vehicles being purchased are the same make and model and are similarly equipped as the majority of the current MTS Paratransit bus fleet which allows for additional savings in common spare parts and maintenance. Delivery of the Paratransit buses would occur approximately 120 days after an executed contract amendment.

Therefore, staff recommends that the Board authorize the CEO to execute MTS Doc. No. B0623.0-15 totaling \$146,185.08.



Paul C. Jablonski
Chief Executive Officer

Key Staff Contact: Sharon Cooney, 619.557.4513, Sharon.Cooney@sdmts.com

Attachment: A. Draft MTS Doc. No. B0623.0-15

STANDARD PROCUREMENT AGREEMENT

B0623.0-15
 CONTRACT NUMBER
 CIP11306
 FILE NUMBER(S)

THIS AGREEMENT is entered into this _____ day of _____ 2015, in the state of California by and between San Diego Metropolitan Transit System ("MTS"), a California public agency, and the following, hereinafter referred to as "Contractor":

Name: Creative Bus Sales

Address: 13501 Benson Avenue

Form of Business: Corporation
 (Corporation, partnership, sole proprietor, etc.)

Chino, CA 92710

Telephone: 909.465.5529

Authorized person to sign contracts: Tony Matijevich

President

Name

Title

The attached Standard Conditions are part of this agreement. The Contractor agrees to furnish to MTS the following: Up to two (2) Type B Cutaway Buses as specified in the Creative Bus Sales Specification Quotation dated February 11, 2015 (attached as Exhibit A), the MTS Standard Conditions Procurement (attached as Exhibit B), and the Federal Requirements (attached as Exhibit C).

MTS and Contractor shall agree to production and delivery schedules in writing upon execution of the Contract.

Vehicle shall be delivered to: **Metropolitan Transit System (MTS) c/o First Transit**

7490 Copley Park Place

San Diego, CA 92111

Attn: Dan McCaslin – 619.235.2648

The registered owner will be: **San Diego Metropolitan Transit System (MTS)**

1255 Imperial Avenue, Suite 1000

San Diego, CA 92101

This is a firm-fixed-price contract not subject to escalation prior to March 23, 2015. The total cost for up two (2) Type B buses shall not exceed \$73,092.54 each, for a total not to exceed of \$146,185.08, which includes sales tax, "exempt" license, California tire fee, and delivery.

SAN DIEGO METROPOLITAN TRANSIT SYSTEM	CONTRACTOR AUTHORIZATION
By: _____ Chief Executive Officer	Firm: _____
Approved as to form:	By: _____
By: _____ Office of General Counsel	Signature
	Title: _____

AMOUNT ENCUMBERED

\$146,185.08

BUDGET ITEM

11306

FISCAL YEAR

FY 16

By: _____

Chief Financial Officer

(____ total pages, each bearing contract number)

MAR-12.15.AltA.B0623.0-15.CREATIVE BUS.2Type B.SREED.doc



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Agenda Item No. 17

MEETING OF THE SAN DIEGO METROPOLITAN TRANSIT SYSTEM BOARD OF DIRECTORS

March 12, 2015

**Draft for
Executive Committee
Review Date: 3/5/15**

SUBJECT:

CANON MULTI-FUNCTION DEVICES: PURCHASE, MAINTENANCE AND REPAIR -
CONTRACT AWARD

RECOMMENDATION:

That the Board of Directors authorize the Chief Executive Officer (CEO) to:

- 1) execute MTS Doc. No. G1703.0-14 (in substantially the same format as Attachment A) with Signa Digital Solutions for purchase, maintenance and repair of Canon Multi-Function Devices for a two year base period with three, one-year option terms (for a total of five years); and
- 2) exercise each option year at the CEO's discretion.

Budget Impact

Funding for the purchase will be from MTS Capital Improvement Program (CIP) project number 11200-0200; and maintenance and repair services will be from operating funds account number 902-53650. The total cost of this agreement will not exceed \$594,407.64 as follows:

Purchase	\$273,699.28
5 Years Maintenance & Repair	\$320,708.36
Total	<u>\$594,407.64</u>

BACKGROUND:

In 2006, MTS standardized all existing copiers, or Multi-Function Devices, to the Canon brand. Standardization allowed MTS to increase staff efficiency and permitted the consolidation of multiple pieces of equipment into one central network environment for copying, printing, scanning, emailing and faxing.



MTS currently has a total of 29 Canon copiers in operation (12 leased and 17 owned). The lease contract terminates on March 31, 2015 and MTS is looking to replace the leased copiers and refresh aging MTS-owned copiers during the contract term.

As required by MTS Procurement Policy, on October 30, 2014, staff issued a Request for Proposals (RFP) for Canon copier lease and/or purchase, maintenance and repair services. Proposals were due on February 5, 2015, and one proposal was received from Signa Digital Solutions (Signa). Signa's proposal was deemed responsive and responsible and was evaluated on the following criteria:

1.	Qualifications of the Firm	25%
2.	Staffing, Firm Organization, and Management Plan	5%
3.	Work Plan	30%
4.	Cost and Price	40%
Total		100%

After a lease versus purchase analysis, MTS staff concluded it was in MTS's best interest to pursue the purchase option.

As required by law, staff conducted a cost analysis on the single proposal to compare with current costs paid by other similar agencies. Signa's copier unit cost is based on pricing competitively obtained by the California State University Contract #70818, which is the lowest by a comparison to two other cooperative agreements, the State of California Schedules and the Federal Supply Schedules.

An analysis of the cost-per-page by comparison with twenty-four other agencies in California revealed that Signa's costs were no different from prevailing market rates. Based on this analysis, staff deemed that the pricing presented by Signa was fair and reasonable, and staff moved forward with evaluating the proposal.

MTS interviewed Signa and negotiated proposed costs and terms. MTS requested and received a revised proposal for \$594,407.64, a difference of \$34,045.03 from the initial proposal.

All twelve leased copiers will be replaced starting in March 2015. After all twelve leased copiers have been replaced Procurement and Finance staff will jointly establish a refresh schedule for the existing owned copiers depending on the service life and workflow optimization. Staff will prioritize the useful life of existing owned copiers by identifying low volume departments and deploying existing copiers where applicable. The projected cost includes replacement of up to 23 copiers by FY 2017. Based on the estimated useful life of the 6 remaining copies in MTS ownership, replacement of those copiers is not anticipated during the term of this contract.

	Purchase (up to 23 copiers)	Maintenance & Repair (based on actual usage cost per page)
FY15 / FY16	\$207,916.46	\$67,852.24
FY17	\$65,782.82	\$63,214.03
FY18	\$0.00	\$63,214.03
FY19	\$0.00	\$63,214.03
FY20	\$0.00	\$63,214.03
Total	\$273,699.28	\$320,708.36
Grand Total	\$594,407.64	

Staff is recommending that the Board authorize MTS to contract with Signa Digital Solutions for the purchase, maintenance and repair of Canon copiers for a two year base period with three, one-year option terms totaling \$594,407.64.

A handwritten signature in black ink, appearing to read 'Paul C. Jablonski', is written over a horizontal line.

Paul C. Jablonski
Chief Executive Officer

Key Staff Contact: Sharon Cooney, 619.557.4513, Sharon.Cooney@sdmts.com

Attachments: A. Draft Standard Services Agreement; Contract G1778.0-15

**ATTACHMENT A
(DRAFT)**

**G1703.0-14
CONTRACT NUMBER**

Various
FILE/PO NUMBER(S)

**STANDARD PROCUREMENT AGREEMENT
FOR
TEMPORARY STAFFING SERVICES**

THIS AGREEMENT is entered into this _____ day of _____ 2015, in the State of California by and between San Diego Metropolitan Transit System ("MTS"), a California public agency, and the following, hereinafter referred to as "Contractor":

Name: Signa Digital Solutions Address: 7350 Opportunity Road

Form of Business: Corporation San Diego, CA 92111
(Corporation, partnership, sole proprietor, etc.)

Telephone: (858) 790-8272

Authorized person to sign contracts: Shannon Kirby President
Name Title

The attached Standard Conditions are part of this Agreement. The Contractor agrees to furnish to MTS, as follows:

Canon Multi-Function Devices (MFDs) purchase, maintenance and repair services as set forth in the Scope of Work (attached as Exhibit A), Signa Digital Solutions cost proposal (attached as Exhibit B) and in accordance with the Standard Services Agreement, including Standard Conditions Services (attached as Exhibit C).

This contract term is for up to a two (2)-year base period and three (3) 1-year option terms, exercisable at MTS's sole discretion, option year blocks to be determined by MTS, for a total of five years. Base period shall be effective March 16, 2015 through March 15, 2017 and option years shall be effective March 16, 2017 through March 15, 2020, if exercised by MTS.

Payment terms shall be net 30 days from invoice date. The total cost of the contract shall not exceed \$338,982.73 for the base years and \$255,424.91 for the option years, for a total not to exceed \$594,407.64 without the express written consent of MTS.

SAN DIEGO METROPOLITAN TRANSIT SYSTEM	CONTRACTOR AUTHORIZATION
By: _____ Chief Executive Officer	Firm: _____
Approved as to form:	By: _____ Signature
By: _____ Office of General Counsel	Title: _____

AMOUNT ENCUMBERED	BUDGET ITEM	FISCAL YEAR
Base years (1 and 2)	\$273,699.28 (11200-0200)	FY 15 – FY 17
Base years (1 and 2)	\$131,066.27 (902-53650)	FY 15 – FY 17
Option years (3 through 5)	\$189,642.09 (902-53650)	FY 18 – FY 20
Total	\$594,407.64	FY 15 – FY 20

By: _____ Date
Chief Financial Officer
(____ total pages, each bearing contract number) SA-PROCUREMENT



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Agenda Item No. 18

MEETING OF THE SAN DIEGO METROPOLITAN TRANSIT SYSTEM BOARD OF DIRECTORS

March 12, 2015

SUBJECT:

INTERAGENCY MID-COAST AGREEMENT

**Draft for
Executive Committee
Review Date: 3/5/15**

RECOMMENDATION:

That the Board of Directors authorize the Chief Executive Officer (CEO) to enter into an agreement with the San Diego Association of Governments (SANDAG), the University of California San Diego (UC San Diego), and the California Department of Transportation (Caltrans) regarding the Mid-Coast Corridor Transit Project in substantially the same form as Attachment A.

Budget Impact

None.

DISCUSSION:

The Mid-Coast Corridor Transit Project is being developed by SANDAG with MTS's assistance. The Mid-Coast Project will extend Trolley service from Santa Fe Depot in Downtown San Diego to the University City community with two stations and an elevated guideway on the campus of UC San Diego. Caltrans and SANDAG will construct certain improvements in the Interstate 5 Corridor concurrently in order to minimize construction costs and impacts. A master interagency agreement will be executed prior to the start of these projects that will define the responsibilities of each agency and provide direction for each subsequent agreement between the parties involved in these highway and transit projects.

A handwritten signature in black ink, appearing to read 'Paul C. Jablonski', is written over a horizontal line.

Paul C. Jablonski
Chief Executive Officer

Key Staff Contact: Sharon Cooney, 619.557.4513, Sharon.Cooney@sdmts.com

Attachment: A. Draft Mid-Coast Interagency Agreement
(Attachment to be provided with Board materials)





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Agenda Item No. 19

MEETING OF THE SAN DIEGO METROPOLITAN TRANSIT SYSTEM BOARD OF DIRECTORS

March 12, 2015

**Draft for
Executive Committee
Review Date: 3/5/2015**

SUBJECT:

2015 TRANSIT AND INTERCITY RAIL CAPITAL PROGRAM (TIRCP) GRANT
APPLICATION

RECOMMENDATION:

That the Board of Directors approve Resolution No. 15-5 authorizing the Chief Executive Officer (CEO) to submit an application for up to \$41,181,000 in 2015 TIRCP funding to fund the Trolley Capacity Improvements project.

Budget Impact

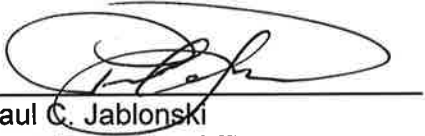
None.

DISCUSSION:

The TIRCP is a discretionary grant program that was created by Senate Bill 862 to provide grants from the from the Greenhouse Gas Reduction Fund to fund capital improvements and operational investments that will modernize California's transit systems and intercity, commuter, and urban rail systems to reduce emissions of greenhouse gases by reducing vehicle miles travelled throughout California. The total solicitation for the 2015 TIRCP utilizes \$24,792,000 of Fiscal Year 2014-2015 budget authority and \$100,000,000 of expected Fiscal Year 2015-2016 program authority, for a total solicitation of \$124,792,000. MTS is eligible to request up to one-third of the total solicitation, or \$41,181,000, to fund one Major Capital Project (\$3,000,000 or greater). MTS is also eligible to apply for up to \$3,000,000 of 2015 TIRCP funding to fund one smaller scale operational or integration effort, minor capital project, or demonstration project. MTS will submit an application for up to \$41,181,000 to fund Trolley Capacity Improvements as a Major Capital Project. Trolley Capacity Improvements would include



the following elements: Purchase of nine Siemens SD-8 light rail vehicles, operational funding to increase capacity, and the construction of a new station at the downtown San Diego Courthouse. The exact scope, project phasing, and budget are currently under development.

A handwritten signature in black ink, appearing to read 'Paul C. Jablonski', is written over a horizontal line.

Paul C. Jablonski
Chief Executive Officer

Key Staff Contact: Sharon Cooney, 619.557.4513, Sharon.Cooney@sdmts.com

Attachment: A. Resolution No. 15-5

SAN DIEGO METROPOLITAN TRANSIT SYSTEM

Resolution No. 15-5

Resolution Authorizing the Filing of an Application for 2015 Transit and Intercity Rail Capital Program (TIRCP) Funding

WHEREAS, The Transit and Intercity Rail Capital Program (TIRCP) was created by Senate Bill 862 to provide grants from the Greenhouse Gas Reduction Fund to fund capital improvements and operational investments that will reduce greenhouse gas emissions; and

WHEREAS, The San Diego Metropolitan Transit System (MTS) is an eligible project sponsor and may receive state funding from the Transit and Intercity Capital Program (TIRCP) now or sometime in the future for transit projects; and

WHEREAS, The San Diego Metropolitan Transit System will apply for up to \$41,181,000 in 2015 Transit and Intercity Rail Capital Program (TIRCP) funding for the Trolley Capacity Improvements project.

WHEREAS, The Trolley Capacity Improvements project includes the following scope: Purchase of nine Siemens SD-8 light rail vehicles, operational funding to increase capacity, and the construction of a new station at the downtown San Diego courthouse.

NOW THEREFORE, BE IT RESOLVED, DETERMINED, AND ORDERED by the San Diego Metropolitan Transit System Board of Directors that the San Diego Metropolitan Transit System is authorized to submit an application for up to \$41,181,000 in 2015 Transit and Intercity Rail Capital Program (TIRCP) funding for the Trolley Capacity Improvements project.

PASSED AND ADOPTED, by the Board of Directors this ____ day of _____ 2015 by the following vote:

AYES:

NAYS:

ABSENT:

ABSTAINING:

Chairperson
San Diego Metropolitan Transit System

Filed by:

Approved as to form:

Clerk of the Board
San Diego Metropolitan Transit System

Office of the General Counsel
San Diego Metropolitan Transit System

Members

Todd Gloria, *Chair*
Councilmember
City of San Diego

Mary Salas, *Vice Chair*
Mayor, Chula Vista
(Representing **South County**)

Ron Roberts, *Supervisor*
County of San Diego

Mary Sessom
Mayor, Lemon Grove
(Representing **East County**)

Harry Mathis, *Chair*
Metropolitan Transit System

Lisa Shaffer
Councilmember, Encinitas
(Representing **North County Coastal**)

Judy Ritter
Mayor, Vista
(Representing **North County Inland**)

Rebecca Jones, *Vice Chair*
North County Transit District

David Alvarez
San Diego County Regional
Airport Authority

Alternates

Mark Kersey, *Councilmember*
City of San Diego

Michael Woiwode
Councilmember, Coronado
(Representing **South County**)

Bill Horn, *Chair*
County of San Diego

Greg Cox, *Supervisor*
County of San Diego

Bill Baber
Councilmember, La Mesa
(Representing **East County**)

Lorie Bragg
Metropolitan Transit System

Mike Nichols
Councilmember, Solana Beach
(Representing **North County Coastal**)

Sam Abed
Mayor, Escondido
(Representing **North County Inland**)

Bill Horn / John Aguilera
North County Transit District

Lloyd Hubbs
San Diego County Regional
Airport Authority

Advisory Members

Laurie Berman / Chris Schmidt
District 11, Caltrans

Raymond Hunter, Sr. (**Jamul**)
Allen Lawson (**San Pasqual**)
Southern California Tribal
Chairmen's Association

Gary L. Gallegos
Executive Director, SANDAG



TRANSPORTATION COMMITTEE AGENDA

Friday, March 6, 2015

9 a.m. to 12 noon

SANDAG Board Room
401 B Street, 7th Floor
San Diego

Beginning in February, the parking garage elevators at Wells Fargo Plaza will undergo a six-month mechanical modernization. During this period, only one garage elevator will be in service. Please allow yourself extra time to make your way up from the garage to the SANDAG offices and Board Room. For those requiring special assistance, please call the SANDAG front desk in advance of any meetings at (619) 699-1900.

AGENDA HIGHLIGHTS

- **PROPOSED SANDAG EVALUATION CRITERIA FOR THE FY 2014-2015 CAP-AND-TRADE PROGRAM: AFFORDABLE HOUSING AND SUSTAINABLE COMMUNITIES PROGRAM**
- **SAN DIEGO FORWARD: THE REGIONAL PLAN: PUBLIC OUTREACH EFFORTS IN SUPPORT OF THE RELEASE OF THE DRAFT REGIONAL PLAN, ITS SUSTAINABLE COMMUNITIES STRATEGY, AND THE ASSOCIATED ENVIRONMENTAL IMPACT REPORT**

PLEASE SILENCE ALL ELECTRONIC DEVICES DURING THE MEETING

**YOU CAN LISTEN TO THE TRANSPORTATION COMMITTEE
MEETING BY VISITING OUR WEBSITE AT SANDAG.ORG**

MISSION STATEMENT

The 18 cities and county government are SANDAG serving as the forum for regional decision-making. SANDAG builds consensus, makes strategic plans, obtains and allocates resources, plans, engineers, and builds public transit, and provides information on a broad range of topics pertinent to the region's quality of life.



Welcome to SANDAG. Members of the public may speak to the Transportation Committee on any item at the time the Committee is considering the item. Please complete a Speaker's Slip, which is located in the rear of the room, and then present the slip to the Clerk of the Committee seated at the front table. Members of the public may address the Committee on any issue under the agenda item entitled Public Comments/Communications/Member Comments. Public speakers are limited to three minutes or less per person. The Transportation Committee may take action on any item appearing on the agenda.

Public comments regarding the agenda can be sent to SANDAG via comment@sandag.org. Please include the agenda item, your name, and your organization. Email comments should be received no later than 12 noon, two working days prior to the Transportation Committee meeting. **Any handouts, presentations, or other materials from the public intended for distribution at the Transportation Committee meeting should be received by the Clerk of the Committee no later than 12 noon, two working days prior to the meeting.**

In order to keep the public informed in an efficient manner and facilitate public participation, SANDAG also provides access to all agenda and meeting materials online at www.sandag.org/meetings. Additionally, interested persons can sign up for e-notifications via our e-distribution list at either the SANDAG website or by sending an email request to webmaster@sandag.org.

SANDAG operates its programs without regard to race, color, and national origin in compliance with Title VI of the Civil Rights Act. SANDAG has developed procedures for investigating and tracking Title VI complaints and the procedures for filing a complaint are available to the public upon request. Questions concerning SANDAG nondiscrimination obligations or complaint procedures should be directed to SANDAG General Counsel, John Kirk, at (619) 699-1997 or john.kirk@sandag.org. Any person who believes himself or herself or any specific class of persons to be subjected to discrimination prohibited by Title VI also may file a written complaint with the Federal Transit Administration.

In compliance with the Americans with Disabilities Act (ADA), SANDAG will accommodate persons who require assistance in order to participate in SANDAG meetings. If such assistance is required, please contact SANDAG at (619) 699-1900 at least 72 hours in advance of the meeting. To request this document or related reports in an alternative format, please call (619) 699-1900, (619) 699-1904 (TTY), or fax (619) 699-1905.

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TRANSPORTATION COMMITTEE

Friday, March 6, 2015

ITEM NO.

RECOMMENDATION

+1. APPROVAL OF MEETING MINUTES

APPROVE

The Transportation Committee is asked to review and approve the minutes from its February 20, 2015, meeting.

2. PUBLIC COMMENTS/COMMUNICATIONS/MEMBER COMMENTS

Members of the public shall have the opportunity to address the Transportation Committee on any issue within the jurisdiction of the Committee that is not on this agenda. Anyone desiring to speak shall reserve time by completing a "Request to Speak" form and giving it to the Clerk prior to speaking. Public speakers should notify the Clerk if they have a handout for distribution to Committee members. Public speakers are limited to three minutes or less per person. Committee members also may provide information and announcements under this agenda item.

CONSENT

+3. STATE ROUTE 125 AND INTERSTATE 15 STATUS UPDATES (Steve Castillo and Scott Koblentz)

INFORMATION

3A. STATE ROUTE 125 STATUS UPDATE

Staff will provide a status report on State Route 125 toll traffic and fiscal performance through the first half of FY 2015 as well as year-over-year comparative results.

3B. INTERSTATE 15 FasTrak® EXPRESS LANES STATUS UPDATE

Staff will provide a status report on Interstate 15 Express Lanes toll traffic and fiscal performance through the first half of FY 2015 as well as year-over-year comparative results.

REPORTS

+4. PROPOSED SANDAG EVALUATION CRITERIA FOR THE FY 2014-2015 CAP-AND-TRADE PROGRAM: AFFORDABLE HOUSING AND SUSTAINABLE COMMUNITIES PROGRAM (Coleen Clementson)

RECOMMEND

The Transportation Committee is asked to recommend that the Board of Directors approve the quantitative criteria used in the *TransNet* Smart Growth Incentive Program for the evaluation of the full applications for the Affordable Housing and Sustainable Communities Program in the San Diego region.

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| +5. | REGIONAL TRANSIT ORIENTED DEVELOPMENT STRATEGY UPDATE (Susan Baldwin) | INFORMATION |
| | <p>SANDAG is preparing a Regional Transit Oriented Development (TOD) Strategy to create and enhance communities and employment centers near transit. Staff will review the white papers that were discussed at the January 2015 Regional TOD Implementation Forum and request feedback from the Transportation Committee for consideration in the preparation of the draft Regional TOD Strategy, which will be an appendix of San Diego Forward: The Regional Plan.</p> | |
| +6. | SAN DIEGO FORWARD: THE REGIONAL PLAN: PUBLIC OUTREACH EFFORTS IN SUPPORT OF THE RELEASE OF THE DRAFT REGIONAL PLAN, ITS SUSTAINABLE COMMUNITIES STRATEGY, AND THE ASSOCIATED ENVIRONMENTAL IMPACT REPORT (David Hicks) | INFORMATION |
| | <p>In April, the Board of Directors will be asked to release a draft of San Diego Forward: The Regional Plan, its Sustainable Communities Strategy, and its Draft Air Quality Conformity Analysis, as well as the accompanying Draft Environmental Impact Report – all for public review and comment. Staff will present the proposed approach for public outreach.</p> | |
| 7. | REGIONAL BIKE NETWORK BRAND (Beth Robrahn and Elizabeth Cox) | INFORMATION |
| | <p>SANDAG has developed a new brand for the San Diego Regional Bike Network to represent regional bikeway projects as well as programs and services designed to support and encourage more people to ride a bike for transportation. Staff will present the new brand and provide examples of its application.</p> | |
| 8. | CITY OF SAN DIEGO BIKESHARE: DECOBIKE (Brian Genovese, City of San Diego) | INFORMATION |
| | <p>DECOBIKE is the City of San Diego's new citywide bikeshare. It is operated as a partnership with the City of San Diego and DECOBIKE. Brian Genovese, San Diego Senior Traffic Engineer, will provide an overview of the program and usage since the program launched earlier this year.</p> | |
| 9. | CONTINUED PUBLIC COMMENTS | |
| | <p>If the five speaker limit for public comments was exceeded at the beginning of this agenda, other public comments will be taken at this time. Subjects of previous agenda items may not again be addressed under public comment.</p> | |
| 10. | UPCOMING MEETINGS | INFORMATION |
| | <p>The next meeting of the Transportation Committee is scheduled for March 20, 2015, at 9 a.m.</p> | |
| 11. | ADJOURNMENT | |

+ next to an agenda item indicates an attachment