

MEETING OF THE SAN DIEGO METROPOLITAN TRANSIT SYSTEM
EXECUTIVE COMMITTEE
1255 Imperial Avenue, Suite 1000
San Diego, CA 92101

October 15, 2015

MINUTES

A. ROLL CALL

Chairman Mathis called the Executive Committee meeting to order at 9:47 a.m. A roll call sheet listing Executive Committee member attendance is attached.

B. APPROVAL OF MINUTES

Mr. Roberts moved for approval of the minutes of the September 10, 2015, MTS Executive Committee meeting. Mr. Gloria seconded the motion, and the vote was 5 to 0 in favor.

C. COMMITTEE DISCUSSION ITEMS

1. Euclid Transit Center, Intersection of Market and Euclid, City of San Diego (APN 548-020-20 and 548-020-19) (Sharon Cooney and Stephen Maduli-Williams, Jacobs Center)

Sharon Cooney, Chief of Staff, provided an introduction on the Euclid Transit Center item. Ms. Cooney noted that the Center has requested for MTS to apply for a grant on their behalf. She also noted that MTS has coordinated with the Jacobs Center for a long time and are supportive of how they would like to integrate the transit center into their planning efforts.

Stephen Maduli-Williams, Vice President of Strategic Initiatives with the Jacobs Center, continued the presentation and provided a brief background on the Jacobs Center. He reviewed the Center's mission, land portfolio, short term goals, and long term goals which include completing their Real Estate Development Program; economic development/job creation; lifting local incomes; and leading in the leveraging of indirect investment. Mr. Maduli-Williams discussed the Center's Infrastructure Development Program and noted that it includes the Create and Complete Streets Program for the Market and Euclid area; securing funding for up to \$15 million in potential infrastructure improvements; and planning for a 21st century Transit hub for the Market and Euclid area.

Mr. Maduli-Williams explained the Active Transportation Grant Program (ATGP) Planning Grant. He stated that the Center has already been awarded a \$300,000 in TransNet ATGP grant in partnership with the City of San Diego to develop the Euclid and Market Complete Streets project. He said that the purpose of the Euclid and Market Complete Streets project is to encourage active modes of transportation, new bike facilities, added crosswalks, medians, and curb extensions to slow and calm traffic. He presented a map depicting the area of the plans and how it is very close in proximity to Light Rail. Mr. Maduli-Williams reviewed the Caltrans Sustainable Transportation Planning Grant. He stated that money received from the grant would include studies of projected transit ridership, given current and planned redevelopment activities; a parking

analysis, identifying options for transit riders who travel by car to the station; evaluation of the community benefit of integrating green technology; exploration of options for increasing connectivity and supporting inter-modal transit use; and, a community-involved planning process that supports social equity.

Mr. Gloria inquired who the primary grant applicant would be for this grant. Ms. Cooney replied that MTS would be the primary applicant. Mr. Gloria inquired about the requested funding amount. Ms. Cooney replied that they will meet with the Center to determine the exact amount, but they are anticipating a request between \$200,000 and \$250,000. Mr. Gloria inquired if the Center is anticipating a loss of parking during the project. Mr. Maduli-Williams replied that they believe they will have a higher demand for parking and are researching ways to accommodate a higher demand.

Mr. Roberts inquired what responsibilities and liabilities MTS has by acting as the primary grant applicant. Ms. Cooney replied that MTS will monitor and work very closely with the sub recipient, the Jacobs Center, to ensure they are meeting their goals under the grant.

Ms. Bragg inquired if MTS was the only partner the Center reached out to. Ms. Cooney stated that MTS was the only agency the Center reached out to for partnering on this grant.

Action Taken

Mr. Gloria moved to: (1) receive an update from the Jacobs Center for Neighborhood Innovation regarding its community development planning efforts in the area surrounding the Euclid Transit Center, and (2) forward a recommendation to the Board of Directors to authorize the Chief Executive Officer (CEO) to submit an application on the Jacobs Center's behalf for a 2016-2017 Sustainable Communities Grant under Caltrans' Sustainable Transportation Planning Grant Program to fund additional studies and analysis related to the area. Ms. Bragg seconded the motion, and the vote was 5 to 0 in favor.

2. Class E Medium Duty on Chassis Buses – Contract Award (Bill Spraul)

Mr. Jablonski provided an introduction and stated that this item discusses the option of changing fuels from gasoline to propane for the mini-bus fleet replacement plan. Bill Spraul, Chief Operating Officer – Transit Services, continued the presentation and provided an overview stating that MTS operates select fixed routes with a fleet of thirty-seven Class E medium duty body on chassis "mini-buses". He stated that thirty-one of the mini-buses are scheduled for replacement as part of the FY 2016 MTS fleet replacement plan. Mr. Spraul explained that staff evaluated the possibility of switching from gasoline to propane powered mini-buses. The evaluation resulted in staff recommending propane as the fuel system because of operating and fuel cost savings, emissions reduction and operating range. Mr. Spraul stated that switching to propane will generate about \$15,000 per year, per mini-bus in annual fuel cost savings; \$105,000 total fuel cost savings per mini-bus over the seven year life cycle of the mini-bus; and \$3,255,000 total life cycle fuel cost savings for a propane powered mini-bus fleet. He stated that propane will reduce emissions and will continue to meet the daily operating range requirements for the fleet.

Mr. McClellan inquired if using propane increases the life of the engine and the vehicle. Mr. Spraul replied that it could be a possibility to increase the usage of the vehicle. Mr. McClellan inquired how many miles are accumulated over 7 years on the buses. Mr. Spraul replied about 300,000 miles.

Mr. Jablonski commented that staff is currently looking towards leasing a propane tank. Mr. Roberts inquired about the additional infrastructure costs. Mr. Spraul replied that the per vehicle cost has an increase of \$27,000, plus \$3,000 per month for leasing the propane tank.

Action Taken

Mr. Roberts moved to forward a recommendation to the Board of Directors to: (1) authorize the Chief Executive Officer (CEO) to execute MTS Doc. No. B0625.0-15, Creative Bus Sales, for the purchase of up to thirty-one (31) propane powered Class E medium duty body on chassis buses; and (2) authorize the transfer of \$700,000.00 of available funding from Capital Improvement Program (CIP) 11502 – Bus Procurement to CIP 11569 – Mid Size Bus Procurement to fund this project. Mr. Gloria seconded the motion, and the vote was 5 to 0 in favor.

D. REVIEW OF DRAFT October 29, 2015 BOARD AGENDA (TAKEN BEFORE CLOSED SESSION)

Recommended Consent Items

6. Adoption of the 2016 San Diego Metropolitan Transit System (MTS) Executive Committee and Board of Directors Meeting Schedule
Action would adopt the 2016 Executive Committee and Board of Directors meeting schedule.
7. Rail Welding Maintenance Services – Contract Award
Action would authorize the Chief Executive Officer (CEO) to execute MTS Doc. No. PWL169.0-15 with Morrison Metalweld Process Corp. for the provision of rail welding maintenance services for five years, beginning on November 1, 2015 and ending on October 31, 2020.
8. Amend the Fiscal Year 2016 Capital Improvement Program by Creating a New Project for the Transit Store Relocation
Action would: (1) amend the Fiscal Year (FY) 2016 Capital Improvement Program (CIP) by creating a new project for the Transit Store Relocation (Project #11574); and (2) transfer \$300,000 from Land Management reserve account (902-30100000), to fund the construction phase of project #11574 Transit Store Relocation.
9. Third Party Administration Services for Workers' Compensation Benefits - Contract Award
Action would authorize the Chief Executive Officer (CEO) to: (1) execute MTS Doc. No. G1799.0-15 with TRISTAR Risk Management for third party administration (TPA) services for workers' compensation claims handling and related functions for MTS, San Diego Transit Corporation (SDTC) and San Diego Trolley, Inc. (SDTI) employees, for

five (5) base years and three (3) optional one-year extensions to be exercised at MTS's sole discretion; and (2) authorize the CEO to exercise each option year at his discretion.

10. Unallocated Transportation Development Act Funds For Transit-Related Projects
Action would approve the use of \$86,545.59 in unallocated Transportation Development Act (TDA) funds currently held by the County of San Diego for transit-related expenses for the City of El Cajon.
11. Trolley Heating, Ventilation and Air Conditioning Spare Parts for Stock - Contract Award
Action would authorize the Chief Executive Officer (CEO) to execute MTS Doc. No. L1274.0-15 with TK Services, Inc., for the purchase of Light Rail Vehicle (LRV) heating, ventilation and air conditioning (HVAC) spare parts for stock.
12. Investment Report - August 2015
13. Next Train Arrival Information Displayed to Variable Message Signs (VMS) at Trolley Stations – Issue Purchase Orders
14. San Diego Metropolitan Transit System Bus Benches - Contract Award
Action would authorize the Chief Executive Officer (CEO) to: (1) execute MTS Doc. No. B0632.0-16 with Tolar Manufacturing Company for the provision of Anchored Bus Benches; and (2) execute MTS Doc. No. B0633.0-16 with Ultra Site, for the provision of Non-Anchored Bus Benches.
15. Transit Onboard Video Surveillance System Post Warranty Maintenance, Repair, and Parts Support Services - Sole Source Contract Award
Action would authorize the Chief Executive Officer (CEO) to execute MTS Doc. No. B0624.0-15, with Apollo Video Technology (Apollo), on a sole source basis, for the provision of post-warranty maintenance, repair, and parts support services for MTS's bus fleet for fiscal year 2016 (FY16).
16. Proposed Revisions to San Diego Metropolitan Transit System (MTS) Policy No. 41, "Signature Authority"
Action would approve the proposed revisions to MTS Policy No. 41, "Signature Authority" (Attachment A).
17. Blue Line 8th Street Bridge Improvements - Transfer of Funds from San Diego Metropolitan Transit System (MTS) to the San Diego Association of Governments (SANDAG)
Action would authorize the Chief Executive Officer (CEO) to execute MTS Doc. No. G0930.17-04.43 for the transfer of funds from MTS to SANDAG to allow SANDAG to issue a work order on behalf of MTS for the provision of General Engineering Services for the 8th Street Bridge rehabilitation on the Blue Line.
18. Green Line Retaining Wall Improvements for Rio Vista Station and Morena Linda Vista Bridge Approach Support - Transfer of Funds from San Diego Metropolitan Transit System (MTS) to the San Diego Association of Governments (SANDAG)
Action would authorize the Chief Executive Officer (CEO) to execute MTS Doc. No. G0930.17-04.44 for the transfer of funds from MTS to SANDAG to allow SANDAG to issue a work order on behalf of MTS for the provision of General Engineering Services

for the retaining wall improvements at the Rio Vista Station and Morena Linda Vista bridge approach support on the Green Line.

19. Green Line Shelter Improvements for Old Town, Amaya, El Cajon, Arnele and Gillespie Field - Design Engineering Services; Finding that Project is Exempt Under the California Environmental Quality Act
Action would authorize the Chief Executive Officer (CEO) to execute MTS Doc. No. G1493.0-13.16 with Kimley Horn & Associates to perform Design Engineering Services for the Green Line Shelter Upgrades and find the project exempt under the California Environmental Quality Act ("CEQA").

CONSENT ITEM COMMENTS

Ms. Landers commented that there are a couple of consent items that are not ready to be presented yet, but are anticipated to go out with the Board materials.

E. REVIEW OF SANDAG TRANSPORTATION COMMITTEE AGENDA (TAKEN BEFORE CLOSED SESSION)

Ms. Cooney commented that SANDAG will be changing the State Transportation Improvement Program (STIP) allocations for 2016, because they are lower than what was anticipated by the State.

F. COMMITTEE MEMBER COMMUNICATIONS AND OTHER BUSINESS (TAKEN BEFORE CLOSED SESSION)

Ms. Landers commented that at the last Executive Committee meeting, the committee authorized staff to sell the Low Carbon Fuel Standard (LCFS) credits if the price reached \$75 per credit or higher. She stated that the LCFS credits were recently sold at \$80 per credit.

Ms. Cooney commented that SANDAG has projected that the Fast Track revenue will be \$1,000,000 per year for the next five years.

G. PUBLIC COMMENTS (TAKEN BEFORE CLOSED SESSION)

There were no public comments.

The Executive Committee convened for Closed Session at 10:26 a.m.

- C3. CLOSED SESSION - CONFERENCE WITH REAL PROPERTY NEGOTIATORS
Pursuant to California Government Code Section 54956.8
Property: 1341 Commercial Street and 1501 National Avenue, San Diego, California
Agency Negotiators: Paul Jablonski, Chief Executive Officer; Karen Landers, General Counsel; and Tim Allison, Manager of Real Estate Assets
Negotiating Parties: Merlone Geier Partners, Province Group, LLC
Under Negotiation: Price and Terms of Payment"
- C4. CLOSED SESSION - CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION Pursuant to California Government Code Section 54956.9 (One Potential Case)

The Executive Committee reconvened from Closed Session at 11:30 a.m.

Oral Report on Final Actions Taken in Closed Session

Karen Landers, General Counsel, reported the following:

- C3. The Executive Committee received a report from real property negotiators and gave instructions to staff.
- C4. The Executive Committee received a report from legal counsel and gave instructions.

H. NEXT MEETING DATE

The next Executive Committee meeting is scheduled for November 5, 2015, at 9:00 a.m. in the Executive Committee Conference Room.

I. ADJOURNMENT

Chairman Mathis adjourned the meeting at 11:35 a.m.

A handwritten signature in black ink, appearing to read "John Mathis", is written over a horizontal line.

Chairman

Attachment: A. Roll Call Sheet

EXECUTIVE COMMITTEE
SAN DIEGO METROPOLITAN TRANSIT SYSTEM

ROLL CALL

MEETING OF (DATE) October 15, 2015

CALL TO ORDER (TIME) 9:47 a.m.

RECESS _____

RECONVENE _____

CLOSED SESSION 10:26 a.m.

RECONVENE 11:30 a.m.

ADJOURN 11:35 a.m.

BOARD MEMBER		(Alternate)		PRESENT (TIME ARRIVED)	ABSENT (TIME LEFT)
BRAGG	<input checked="" type="checkbox"/>	(Rios)	<input type="checkbox"/>	9:47 a.m.	11:35 a.m.
CUNNINGHAM	<input type="checkbox"/>	(McClellan)	<input checked="" type="checkbox"/>	9:47 a.m.	11:35 a.m.
GLORIA	<input checked="" type="checkbox"/>	(Emerald)	<input type="checkbox"/>	9:47 a.m.	11:35 a.m.
MATHIS	<input checked="" type="checkbox"/>			9:47 a.m.	11:35 a.m.
ROBERTS	<input checked="" type="checkbox"/>	(Cox)	<input type="checkbox"/>	9:47 a.m.	11:35 a.m.
Transportation Committee Rep Slot (Mathis)					

SIGNED BY THE CLERK OF THE BOARD: 

CONFIRMED BY THE GENERAL COUNSEL: 