

MEETING OF THE SAN DIEGO METROPOLITAN TRANSIT SYSTEM  
EXECUTIVE COMMITTEE  
1255 Imperial Avenue, Suite 1000  
San Diego, CA 92101

July 21, 2016

## MINUTES

### A. ROLL CALL

Chairman Mathis called the Executive Committee meeting to order at 9:00 a.m. A roll call sheet listing Executive Committee member attendance is attached.

### B. APPROVAL OF MINUTES

Mr. McClellan moved for approval of the minutes of the June 2, 2016, MTS Executive Committee meeting. Ms. Bragg seconded the motion, and the vote was 3 to 0 in favor with Mr. Gloria and Mr. Roberts absent.

### C. COMMITTEE DISCUSSION ITEMS

#### 1. Security Services Agreement – Contract Amendment (Manny Guaderrama)

Manny Guaderrama, MTS Chief of Police, provided a presentation regarding the contract amendment for the Security Services agreement. Mr. Guaderrama discussed the current contract details and original budget impact. He reviewed the California minimum wage initiative and the City of San Diego minimum wage increase. On June 7, 2016, City of San Diego voters approved the minimum wage increase, which took effect July 2016. Mr. Guaderrama explained the minimum wage impact related to the Security Services agreement. The total additional contract authority amount will be \$5,876,711 over the entire length of the agreement.

#### Action Taken

Mr. McClellan moved to forward a recommendation to the Board of Directors to authorize the Chief Executive Officer (CEO) to execute MTS Doc. No. G1828.1-15 to amend the contract with Universal Protection Services (UPS) to authorize an additional contract authority of \$5,876,711 to cover mandated minimum wage increases over the contract term. Ms. Bragg seconded the motion, and the vote was 3 to 0 in favor with Mr. Gloria and Mr. Roberts absent.

#### 2. Virginia Avenue Transit Center (Denis Desmond)

Denis Desmond, Manager of Planning, provided a presentation on the Virginia Avenue Transit Center grand opening. Mr. Desmond reviewed the details of the Virginia Avenue project and noted that it opened on July 15, 2016. He presented a map of the area and stated that the San Ysidro trolley station is a half-mile away from Virginia Avenue. Mr. Desmond reviewed the options for MTS passengers arriving from Mexico and traveling to the trolley station. He presented a map of the Virginia Avenue Transit Center and explained the details of the area. Mr. Desmond reviewed the operational details since

the time of the grand opening of the transit center. He noted that there is increased bus service, and there are currently no complaints regarding MTS service, but there are complaints about the pedestrian facilities on the Mexican side of the border. Mr. Desmond stated that the South pedestrian crossway should be open in the next couple of years, which will make the San Ysidro Transit Center more accessible to the public.

Action Taken

No action taken. Informational item only.

3. San Diego County Regional Airport Authority Update (Rob Schupp)

Rob Schupp, Director of Marketing and Communications, provided an update on the San Diego County Regional Airport Authority's (SDCRAA) request to rebrand the Middletown trolley station. Mr. Schupp reviewed the past correspondence between MTS and SDCRAA regarding the SDCRAA's request to rebrand the Middletown trolley station to the Airport station. He presented a map of the Middletown trolley station and pointed out the walking distance from the station to the airport shuttle. He also presented a map of the airport shuttle operations. Mr. Schupp presented pictures of the Middletown trolley station and the walking path from the trolley station to the airport shuttle stop. He noted that there will be Palm Street improvements, as well as a park that will be built at the end of Palm Street. Mr. Schupp presented a map of MTS's route 992 operations to the airport. He reviewed the differences between utilizing the bus service from Santa Fe Depot station versus the Middletown trolley station. Mr. Schupp reviewed the Coastal Commission requirements, MTS's progress to promote airport service, and presented the new ticket vending machine (TVM) signage at the airport. He stated that the current Chair of the SDCRAA sent a letter on June 27, 2016 requesting MTS to revisit the idea of rebranding the Middletown trolley station to the Airport station. Mr. Schupp reviewed staff's recommendation. The Executive Committee agreed to and directed staff to: (1) continue to promote Route 992 as the primary public transportation alternative to/from the airport to market Middletown as an alternative; (2) continue to market Middletown as an alternative; and (3) discourage the renaming of Middletown Station to Airport Station or Middletown/Airport Station. The Executive Committee also recommended staff to present this item to the Board for further discussion and comments.

Action Taken

No action taken. Information item only.

4. Special Event Service (Rob Schupp)

Mr. Schupp provided a briefing on the special events that have occurred during the month of July. He reviewed the special events, including the New York Yankees playing the Padres, the hosting of the Major League Baseball (MLB) All-Star game, and Comic-Con. He stated that MTS created commemorative tickets for the MLB All-Star game and Comic-Con. Mr. Schupp noted that MTS partnered with Uber to encourage travel to transit centers. He stated that advertising revenues included 35 trolley wraps, station activations and fence banners. He noted that advertising revenues totaled \$493,600.

Action Taken

No action taken. Information item only.

5. Pacific Imperial Railroad (PIR) Desert Line Agreement – Status Update (Karen Landers)

Karen Landers, General Counsel, provided a status update on the PIR Desert Line Agreement. She stated that at the previous Board meeting the sublease agreement was approved between PIR and Baja California Railroad (BJRR). She stated that there have been positive press events regarding the signing of the sublease agreement. The next step for BJRR is to have their reconstruction plans approved for the 60 miles of their portion of the Desert Line. She stated that these plans should be finalized in the fall of this year. Ms. Landers confirmed that the bi-annual lease check from PIR was received on time. She also noted that a working group is going to be established to work with Customs and Border Patrol on safety and security issues on the Desert Line.

Action Taken

No action taken. Information item only.

D. REVIEW OF DRAFT July 28, 2016 BOARD AGENDA (TAKEN BEFORE CLOSED SESSION)

Recommended Consent Items

6. Increased Authorization for Legal Services Contracts to Pay Projected Expenses in Fiscal Year 2017

Action would: (1) Approve increasing the dollar amount of eleven (11) legal services contracts to cover anticipated fiscal year 2017 (FY17) expenses; and (2) Ratify previous contract authority of \$75,000 with Baker & Miller, PLLC.

7. Centralized Train Control and Customer Information Systems Maintenance Services MOU with SANDAG

Action would authorize the Chief Executive Officer (CEO) to execute MTS Doc. No. G0930.17-04.29.1, with SANDAG, for the provision of preventative maintenance services on software and equipment for the Centralized Train Control (CTC) System and Customer Information System (CIS).

8. SAP Public Services, Inc. - Contract Amendment

Action would: (1) Ratify Amendment 2 to MTS Doc. No. G1680.0-14 for \$99,386.69, which was previously issued under the Chief Executive Officer's (CEO) authority, for SAP budget module licenses and first year support services; and (2) Authorize the CEO to execute Amendment 4 to the same agreement to allow the purchase of SAP licenses for the implementation of the SAP HANA reporting module, the purchase of the incremental SAP HANA license support for eight and a half (8.5) years, and the purchase of the incremental SAP budget license support for eight (8) years.

9. Fiscal Year 2017 Transportation Development Act Claim

Action would adopt Resolution Nos. 16-14, 16-15, and 16-16 approving fiscal year 2017 Transportation Development Act Article 4.0, 4.5, and 8.0 claims.

10. Investment Report - May 2016
11. San Diego Trolley, Inc. (SDTI) SD100, S70, SD8 Brake Rehabilitation Contract Award - Sole Source  
Action would authorize the Chief Executive Officer (CEO) to execute MTS Doc. No. L1320.0-16 with Knorr Brake Corporation (Knorr), on a sole source basis, for SD100, S70, and SD8 brake rehabilitation services for MTS's fleet of 128 light rail vehicles (LRVs).
12. Light Rail Vehicle (LRV) Resistor Bands - Contract Award  
Action would authorize the Chief Executive Officer (CEO) to execute MTS Doc. No. L1297.0-16 with Hi-Tec Enterprises, Inc. for the purchase of Light Rail Vehicle (LRV) Resistor Bands.
13. SD8 Trolley Brake Parts - Contract Award  
Action would authorize the Chief Executive Officer (CEO) to execute MTS Doc. No. L1296.0-16 with Siemens Industry, Inc. for the purchase of SD8 Trolley brake parts.
14. San Diego Metropolitan Transit System Propane Vehicle Fueling Services - Minibus and Paratransit - Contract Award  
Action would authorize the Chief Executive Officer (CEO) to execute MTS Doc. No. B0656.0-16 with Ferrellgas, LLP (Ferrellgas) for the provision of Propane Vehicle Fueling Services for MTS's minibuses and paratransit buses located at the Copley Park Division, for a one year term.
15. Green Line Traction Power Substations (TPSS) Rehabilitation Services - Contract Amendment  
Action would authorize the Chief Executive Officer (CEO) to execute Amendment No. 1 to MTS Doc. No. PWL183.0-16 with Mass Electric Construction (MEC) Company to upgrade the Secheron DC circuit breakers originally proposed in the contract to Siemens DC circuit breakers for the Green Line Traction Power Substation (TPSS) Rehabilitation Project.
16. SD-100 Light Rail Vehicle Gate Turn Off Firing Boards - Sole Source Purchase Order  
Action would authorize the Chief Executive Officer (CEO) to issue a purchase order to Siemens Transportation Systems Corporation (Siemens), on a sole source basis, for the purchase of forty (40) Gate Turn-Off (GTO) Firing Boards for MTS's fleet of SD-100 Light Rail Vehicles (LRVs).
17. San Diego Trolley, Inc. (SDTI) Wheel Truing Machine Pit - Contract Award  
Action would authorize the Chief Executive Officer (CEO) to execute MTS Doc. No. PWL209.0-16 with Western Rim Constructors, Inc. (WRC) for the provision of services, materials, equipment, and supplies for the construction of a wheel truing machine pit, and installation of an additional wheel truing machine at MTS's Light Rail Vehicle (LRV) Maintenance Building C.
18. Taxicab Maximum Allowable Rates of Fare - Maintain the Current Uniform Rates of Fare as the Maximum Rates for 2016  
Action would adopt Resolution No. 16-17 setting the maximum/uniform taxicab rates of fare for 2016.

19. MTS Green Line 3-Bay Communications Cabinets Purchase and Installation Services - Award Work Order Under a Job Order Contract  
Action would authorize the Chief Executive Officer (CEO) to execute Work Order No. MTSJOC7504-08, under MTS Doc. No. PWL204.0-16 with ABC Construction, Inc., for the provision of labor, materials, equipment, and supplies for the purchase and installation of 3-Bay Communications Cabinets at seven locations along the MTS Green Line.
20. Minibus Fixed-Route Services - Contract Amendment  
Action would: (1) Ratify Amendment Nos. 1, 2, and 3 to MTS Doc. No. G1313.0-10 which were previously approved under the Chief Executive Officer's (CEO) approval authority; (2) Authorize the CEO to execute Amendment No. 4 to MTS Doc. No. G1313.0-10 with First Transit, Inc. to increase the contract amount to fund additional revenue service hours; and (3) Authorize the CEO to exercise each option year in his discretion.
21. New Board Policy: Payment for Freight/Shipping or Sales/Other Taxes  
Action would adopt new Board Policy No. 63 "Payments for Freight/Shipping or Sales/Other Taxes".
22. San Diego and Arizona Eastern Railway Company (SD&AE) Quarterly Reports and Ratification of Actions Taken by the SD&AE Board of Directors at its Meeting on July 19, 2016  
Action would: (1) receive the San Diego and Imperial Valley Railroad (SD&IV), Pacific Southwest Railway Museum Association (Museum), and Pacific Imperial Railroad, Inc. (PIR) quarterly reports for information; and (2) ratify actions taken by the SD&AE Board at its quarterly meeting on July 19, 2016.

E. REVIEW OF SANDAG TRANSPORTATION COMMITTEE AGENDA (TAKEN BEFORE CLOSED SESSION)

There was no SANDAG Transportation Committee agenda discussion.

F. COMMITTEE MEMBER COMMUNICATIONS AND OTHER BUSINESS (TAKEN BEFORE CLOSED SESSION)

There was no Committee Member Communications and Other Business discussion.

G. PUBLIC COMMENTS (TAKEN BEFORE CLOSED SESSION)

There were no Public Comments.

The Executive Committee convened for Closed Session at 10:08 a.m.

- C6. CLOSED SESSION – CONFERENCE WITH REAL PROPERTY NEGOTIATORS PURSUANT TO CALIFORNIA GOVERNMENT CODE SECTION 54956.8  
Property: 100 16<sup>th</sup> Street, San Diego, California 92101  
Agency Negotiators: Paul Jablonski, Chief Executive Officer; Karen Landers, General Counsel; and Tim Allison, Manager of Real Estate Assets

Executive Committee Meeting – MINUTES

July 21, 2016

Page 6 of 6

Negotiating Parties: JMI Realty, Inc.; Chargers Football Company, LLC; City of San Diego

The Executive Committee reconvened from Closed Session at 11:07 a.m.

Oral Report on Final Actions Taken in Closed Session

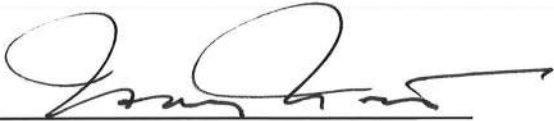
C6. The Executive Committee received a report from staff.

H. NEXT MEETING DATE

The next Executive Committee meeting is scheduled for September 8, 2016 at 9:00 a.m. in the Executive Committee Conference Room.

I. ADJOURNMENT

Chairman Mathis adjourned the meeting at 11:08 a.m.

A handwritten signature in black ink, appearing to be "J. Mathis", written over a horizontal line.

Chairman

Attachments: Roll Call Sheet

**EXECUTIVE COMMITTEE**  
**SAN DIEGO METROPOLITAN TRANSIT SYSTEM**

ROLL CALL

MEETING OF (DATE) July 21, 2016

CALL TO ORDER (TIME) 9:00am

RECESS \_\_\_\_\_

RECONVENE \_\_\_\_\_

CLOSED SESSION 10:08 am

RECONVENE 11:07 am

ADJOURN 11:08 am

BOARD MEMBER	(Alternate)	PRESENT (TIME ARRIVED)	ABSENT (TIME LEFT)
BRAGG	<input checked="" type="checkbox"/> (Rios) <input type="checkbox"/>	9:00am	11:08 am
MCCLELLAN	<input checked="" type="checkbox"/> (McWhirter) <input type="checkbox"/>	9:00am	11:08 am
GLORIA	<input type="checkbox"/> (Cole) <input type="checkbox"/>		
MATHIS	<input checked="" type="checkbox"/>	9:00am	11:08 am
ROBERTS	<input type="checkbox"/> (Cox) <input type="checkbox"/>		
Transportation Committee Rep Slot (Mathis)			

SIGNED BY THE CLERK OF THE BOARD: 

CONFIRMED BY THE GENERAL COUNSEL: 