

MEETING OF THE SAN DIEGO METROPOLITAN TRANSIT SYSTEM
EXECUTIVE COMMITTEE
1255 Imperial Avenue, Suite 1000
San Diego, CA 92101

November 3, 2016

MINUTES

A. ROLL CALL

Chairman Mathis called the Executive Committee meeting to order at 9:56 a.m. A roll call sheet listing Executive Committee member attendance is attached.

B. APPROVAL OF MINUTES

Ms. Bragg moved for approval of the minutes of the September 8, 2016, MTS Executive Committee meeting. Mr. Gloria seconded the motion, and the vote was 5 to 0 in favor.

C. COMMITTEE DISCUSSION ITEMS

1. Stored Value Update (Paul Jablonski)

Sharon Cooney, Chief of Staff, provided an update on stored value. She noted that the effort to implement stored value began in April 2016. Unfortunately, the process of implementation has had challenges due to the compass card system, which is beyond its useful life. She stated that the current product is not up to the standard of modern technology and requires upgrades. Ms. Cooney said that staff has continued the effort to implement stored value and has conducted extensive tests, training, pilots and review of new reconciliation reports. Ms. Cooney discussed the results of the stored value pilot and noted that there were issues with some of the station platform validators not reading stored value cards. Staff is currently working with Cubic to resolve this issue which will likely require software updates on the validators. Due to this issue, the original deployment date for stored value has been delayed.

Staff also discussed ongoing issues with Cubic, Webtix and other software.

Action Taken

Informational only. No action taken.

D. REVIEW OF DRAFT November 10, 2016 BOARD AGENDA

Recommended Consent Items

6. San Diego and Arizona Eastern (SD&AE) Railway Company Quarterly Reports and Ratification of Actions Taken by the SD&AE Board of Directors at its Meeting on October 11, 2016
Action would: (1) receive the San Diego and Imperial Valley Railroad (SD&IV), Pacific Southwest Railway Museum Association (Museum), and Pacific Imperial Railroad, Inc. (PIR) quarterly reports for information; and (2) ratify actions taken by the SD&AE Board at its quarterly meeting on October 11, 2016.

7. Investment Report – September 2016
8. Light Rail Vehicle (LRV) Remote Diagnostic System and Public Address System Integration with Variable Message Sign System – Contract Award
Action would authorize the Chief Executive Officer (CEO) to execute MTS Doc. No. G1966.0-17, a Sole Source agreement, with Davra Networks (Davra), for the integration of the remote diagnostics and telematics information and the public address (PA) system, with the variable message sign (VMS) system located at each of the trolley stations.
9. Authorization to Increase Legal Service Contract with Tyson & Mendes, LLP to Pay Projected Expenses
Action would authorize the Chief Executive Officer (CEO) to approve increasing the Tyson & Mendes, LLP contract by \$200,000 to cover anticipated legal expenses.
10. Work Order Contract Approval for Beech and Middletown Trackwork and Signaling Preliminary Engineering
Action would authorize the Chief Executive Officer (CEO) to execute Work Order 13.05 to MTS Doc. No. G1494.0-13 with Pacific Railway Enterprises, Inc. to perform Design Engineering Services for the Beech and Middletown Double Crossover project.
11. HASTUS Timekeeping Implementation for Non Driving Employees
Action would authorize the Chief Executive Officer (CEO) to execute MTS Doc. No. G1883.1-16 with GIRO, Inc., for the purchase of additional licensing for Roster and Daily Crew with SignIn/SignOut and FMLA; and the options to exercise Employee Performance Management (EPM) and SelfService modules for non-driving employees.
12. Janitorial Services for San Diego Trolley, Inc. (SDTI) & San Diego Transit Corporation (SDTC) Buildings and Light Rail Vehicle (LRV) Fleet – Contract Award
Action would authorize the Chief Executive Officer (CEO) to execute MTS Doc. No. G1931.0-16 with NMS Management, Inc. (NMS), a Disadvantaged Business Enterprise (DBE), for the provision of janitorial services for SDTI & SDTC buildings and the LRV fleet for three (3) base years with three (3) 1-year options, exercisable at MTS's sole discretion.
13. Centralized Train Control System Maintenance Services
Action would authorize the Chief Executive Officer (CEO) to execute MTS Doc. No. G0930.17-04.29.2 with San Diego Association of Governments (SANDAG), for the provision of preventative maintenance services on software and equipment for the Centralized Train Control (CTC) System.
14. Additional Funding for the Catenary Improvements to the Orange Line from 12th & Imperial to Main Street El Cajon, Broadway Wye
Action would authorize the Chief Executive Officer (CEO) to approve additional funding of \$2,950,000 for the installation of catch cable for Orange Line and Broadway Wye.
15. Proposed Revisions to MTS Board Policy No. 59, "Natural Gas and Energy Commodity Hedge Policy"
Action would approve the proposed revisions to MTS Board Policy No. 59, "Natural Gas and Energy Commodity Hedge Policy"

16. Trust Fund Administration Position

Action would authorize the Chief Executive Officer (CEO) to add one (1) Trust Fund Administrator position to the FY17 budget, increasing the total Full Time Equivalent (FTE) position from 0 to 1.

17. SD8 Procurement Project – Funding Transfer

Action would approve the transfer of \$4,550,000 from the SD100 Light Rail Vehicle (LRV) Replacement project (MTS CIP No. 20020027) to the SD8 Procurement project (MTS CIP No. 20021029).

18. Proposed Revisions to MTS Board Policy No. 22

Action would approve the proposed revisions to MTS Board Policy No. 22, "Rules of Procedure for the San Diego Metropolitan Transit System (MTS) Board of Directors".

19. Construction Support Services for Roadway Worker Protection Safety Training

Action would ratify previous actions and authorize the Chief Executive Officer (CEO) to execute Work Order No. 11.04.03 to MTS Doc. No. G1386.0-11 with PGH Wong Engineering, Inc.

E. REVIEW OF SANDAG TRANSPORTATION COMMITTEE AGENDA

Ms. Cooney stated that there will be a budget amendment for the airport connection project, which will improve the connection to and from the Middletown Trolley Station and the new airport shuttle stop. The Amendment will ask for an increase from \$1,000,000 to \$1,300,000 for the project. She said the other item on the agenda is the approval of the transfer of MTS capital money to SANDAG for catenary overhead wire protection.

F. COMMITTEE MEMBER COMMUNICATIONS AND OTHER BUSINESS

There was no Committee Member Communications and Other Business discussion.

G. PUBLIC COMMENTS


Margot Tanguay – Ms. Tanguay commented that the San Diego International Airport is rated number three in the nation on a recent poll she heard on the radio.

H. NEXT MEETING DATE

The next Executive Committee meeting is scheduled for December 1, 2016, at 9:00 a.m. in the Executive Committee Conference Room.

I. ADJOURNMENT

Chairman Mathis adjourned the meeting at 10:28 a.m.


Chairman

EXECUTIVE COMMITTEE
SAN DIEGO METROPOLITAN TRANSIT SYSTEM

ROLL CALL

MEETING OF (DATE) November 3, 2016

CALL TO ORDER (TIME) 9:56 a.m.

RECESS _____

RECONVENE _____

CLOSED SESSION _____

RECONVENE _____

ADJOURN 10:28 a.m.

BOARD MEMBER (Alternate)	PRESENT (TIME ARRIVED)	ABSENT (TIME LEFT)
BRAGG <input checked="" type="checkbox"/> (Rios) <input type="checkbox"/>	9:56 a.m.	10:28 a.m.
MCCLELLAN <input checked="" type="checkbox"/> (McWhirter) <input type="checkbox"/>	9:56 a.m.	10:28 a.m.
GLORIA <input checked="" type="checkbox"/> (Cole) <input type="checkbox"/>	9:56 a.m.	10:28 a.m.
MATHIS <input checked="" type="checkbox"/>	9:56 a.m.	10:28 a.m.
ROBERTS <input checked="" type="checkbox"/> (Cox) <input type="checkbox"/>	9:56 a.m.	10:28 a.m.
Transportation Committee Rep Slot (Mathis)		

SIGNED BY THE CLERK OF THE BOARD: Julia Tiller

CONFIRMED BY THE GENERAL COUNSEL: Karen Cerna