



1255 Imperial Avenue, Suite 1000  
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12-09-16 A08:18 IN

# Agenda

## SAN DIEGO METROPOLITAN TRANSIT SYSTEM TAXICAB ADVISORY COMMITTEE MEETING

December 14, 2016

10:00 a.m.

James R. Mills Building  
Board Meeting Room, 10th Floor  
1255 Imperial Avenue, San Diego, CA 92101

**ACTION  
RECOMMENDED**

1. Roll Call
2. Approval of Meeting Minutes - September 14, 2016 Approve
3. Non-agenda Public Comment  
The public may address the Committee regarding a matter not on the agenda. Each speaker has three minutes to speak. Give a completed *Request to Speak* form to the Clerk of the Committee.
4. Management and Committee Member Communications Information
  - a. Administrative Penalty Guidelines Revision
  - b. San Diego County Regional Airport Authority Inspection Results
  - c. Customer Service Enhancement and New Owner Orientation Programs - Tony Hueso
5. MTS Taxicab Administration Fiscal Year 2017 Amended Budget Discussion,  
Recommendation  
That the Taxicab Advisory Committee receive and provide recommendation on the MTS Taxicab Administration Fiscal Year (FY) 2017 Amended Budget as proposed by the Taxicab Finance Subcommittee.
6. Next Meeting: To Be Determined
7. Adjournment



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Metropolitan Transit System (MTS) is a California public agency comprised of San Diego Transit Corp., San Diego Trolley, Inc. and San Diego and Arizona Eastern Railway Company (private public board corporation). MTS is the taxicab administrator for seven cities.

MTS member agencies include the cities of Chula Vista, Colorado, El Cajon, Imperial Beach, La Mesa, Lemon Grove, National City, Poway, San Diego, Solvang, and the County of San Diego.

San Diego Metropolitan Transit System  
Taxicab Advisory Committee Meeting

September 14, 2016

10:00 a.m.

James R. Mills Building  
Board Meeting Room, 10<sup>th</sup> Floor  
1255 Imperial Avenue, San Diego, CA 92101

## MINUTES

1. Roll Call

Lorie Zapf, Chair of the Committee, called the Taxicab Advisory Committee meeting to order at 10:08 a.m. A roll call sheet listing Taxicab Advisory Committee member attendance is attached.

2. Approval of Meeting Minutes – June 15, 2016

Mr. Hueso moved for approval of the minutes of the June 15, 2016, Taxicab Advisory Committee meeting. Mr. Palmeri seconded the motion, and the vote was 13 to 0 in favor with Mr. Chasteen and Ms. Mercer absent.

3. Non-Agenda Public Comment

There were no non-agenda public comments.

4. Management and Committee Member Communications

a. Unified Port of San Diego Presentation – Kristine Love

Ms. Love, Parking Department Manager, representing the Unified Port of San Diego has been working with Mr. Kellerman on various topics regarding taxicabs and where they stage around the Port properties. Ms. Love brought a PowerPoint presentation showing photos of concerns and issues the Port has been having with taxicabs. She noted there are two areas that need attention; one is behind the Hilton San Diego Bayfront hotel. She states there has been at least one accident due to too many taxis congesting the area and multiple complaints from the Hilton San Diego Bayfront hotel. The second area is at Kettner Boulevard and the entrance to Seaport Village between The Headquarters and the Manchester Grand Hyatt San Diego.

Mr. Kellerman gave some background on the removal of the taxicab stand that was on Harbor Drive at the Wyndham San Diego Bayside hotel. There was a request by the management at the Wyndham to eliminate the taxicab stand due to poor driver behavior. He noted there is no other taxicab stand along the embarcadero, which is a prime spot for taxicabs and San Diego tourists. Mr. Kellerman indicated he would like to get a replacement taxicab stand somewhere along the embarcadero.

The first PowerPoint slide Ms. Love presented was taken on Labor Day weekend and showed the exit area of Seaport Village and the garage where trucks deliver for the Manchester Grand Hyatt San Diego. Taxicabs were parked three across in the center of the road. It's a congestion issue and a safety issue. Ms. Love mentioned she has seen twenty-five taxis in a row in an area that can fit five or six taxicabs at a time. She showed another picture of taxicabs extending all the way down the street and up onto the Manchester Grand Hyatt San Diego property. She noted the Manchester Grand Hyatt San Diego has asked them to move and there are times when the drivers will not cooperate. The next slide she showed was behind the Hilton Bayfront Hotel where ten taxis can park, but the slide showed taxicabs extending out and causing a congestion issue at the exit of the garage. Ms. Love mentioned an Old Town Trolley clipped the door of one of the taxicabs because the taxicab was sitting there staging with their door open waiting to get called up to the Hilton Bayfront. The driver of the Old Town Trolley who clipped the taxicab door lost his job. Ms. Love asked the taxi organizations to speak to their drivers and let them know the Port is willing to work with them to give them spots on Harbor Drive but would like them to review basic behavior while waiting for a fare, especially at the two locations mentioned in her presentation. She reiterated she will entertain spots on Harbor Drive if there are two months with no complaints. A discussion was started regarding finding a new staging lot. Ms. Love said the issue is trying to find the land to have a staging lot and restroom facilities. She mentioned another concern is Port tenants not supporting a taxicab stand or restroom facilities due to drivers abusing restrooms in the past. The lighting on Harbor Drive is also a concern for taxicab drivers and passengers. Mr. Afifi looked at Google Maps and suggested some parking options behind the Manchester Grand Hyatt San Diego Hotel and he sees land at The Headquarters. Mr. Afifi asked Ms. Love how long the congestion has been a problem. Ms. Love stated it was been a problem for as long as she has been with the Port. Mr. Hueso noted taxicabs are trying to provide a service in a highly congested area.

b. Taxicab Complaint Statistics Overview – Bill Kellerman

Mr. Kellerman presented the complaint and compliment statistics to the committee. The statistics capture comments, compliments and complaints about taxicab drivers, permit holders and radio services. He compared 2015 and 2016 for the same period January through August. The same detail is not represented because of the new San Diego Metropolitan Transit System (MTS) complaint system but he noted you can see the total complaints for the timeframe. The complaints have gone down 6% even though there are more taxicabs on the streets. He noted the individual categories show credit card and fare refusals, lost and found, driver behavior and unsafe driving. The inspectors will try and address this type of behavior. Mr. Kellerman will also be addressing these complaints with Sheriff's Licensing so action can be taken on their Sheriff's ID. The statistical information was provided to share with the permit holders and drivers to encourage and enhance customer service.

c. San Diego Tourism Authority Continued Participation – Bill Kellerman

Mr. Kellerman reminded the committee members that at the last meeting there was a vote to remove the San Diego Tourism Authority (SDTA) at their request. Shortly after that vote the SDTA came back and said they would like to remain on the committee. Mr. Kellerman stated they have been reinstated and have a representative on the Taxicab Advisory Committee.

### Public Comment

*William Johnson* - Mr. Johnson represents the United Taxi Workers of San Diego and would like the UTWSD to have a seat on the Taxicab Advisory Committee (TAC). Ms. Landers informed the committee that it would be the San Diego Metropolitan Transit System (MTS) board that would decide to add a committee member and not the Taxicab Advisory Committee (TAC).

#### d. Introduction of New Regulatory Inspector – James Moon

Mr. Kellerman noted the Taxicab Administration recently hired another uniformed officer and introduced James Moon. Mr. Moon came from San Diego Metropolitan Transit System (MTS) Trolley Code Compliance. Mr. Kellerman stated the administration now has full staffing.

#### 5. Revisions To San Diego Metropolitan Transit System (MTS) Ordinance No. 11, Providing For The Licensing And The Regulating Of Transportation Services Within The City By The Adoption Of A Uniform Paratransit Ordinance

Mr. Kellerman detailed at the last Taxicab Advisory Committee (TAC) meeting there was a request to revise Ordinance No. 11 and lessen some of the costs for permit holders. The attached revisions were made at the July 21, 2016 Workshop On Regulatory Matters (WORM). Mr. Kellerman noted some of the highlights are the waiting periods to put a car into service once a permit is approved or to get a car back in service. It was sixty (60) days and now the administration will give ninety (90) days. Mr. Afifi requested the committee continue this agenda item and the discussion at another WORM subcommittee meeting. Ms. Landers outlined the procedure to table Agenda Item 5.

### Action Taken

Mr. Afifi moved to continue the Agenda Item 5 discussions at another meeting. Mr. Seifu seconded the motion, and the vote was 10 to 3 in opposition with Mr. Chasteen and Ms. Mercer absent.

### Public Comments

*Alem Zebib* – Mr. Zebib stated he is a taxicab owner and operator and opposes any changes to Ordinance No. 11. He was also disappointed with the removal of the Wyndham taxicab stand.

*Abdulmalik Adam* – Mr. Adam is a taxicab owner and operator. He would like to see bigger changes to Ordinance No. 11. Mr. Adam also proposed a unified radio service color and would like the City of San Diego to fund a universal taxicab app that all of the radio services can access. He would also like to see MTS Taxicab Administration fees reduced.

*Kidane Weldemichael* – Mr. Weldemichael is a permit holder. He stated he purchased a car to do business based on Ordinance No. 11. He believes the MTS Taxicab Administration should make the Transportation Network Companies (TNC's) follow Ordinance No. 11. Mr. Weldemichael thinks he should have been notified before proposing any changes to the

ordinance. He does not believe the Wyndham San Diego Bayside hotel taxicab stand was removed for a valid reason and stated Yellow is still working there.

*Yonas Mehari* – Mr. Mehari opposes the changes to Ordinance No. 11. He stated Ordinance No. 11 protects his investment. Mr. Mehari also mentioned the congestion at the hotels is at check-out time.

*Gulab Muhammadi* – Mr. Muhammadi would like to keep the ordinance as is. He would like to be consulted before changes are made.

*Kassahun Desta* – Mr. Desta representing Silver Taxi opposes changes to Ordinance No. 11. He stated it does not go far enough and it does not protect the taxicab driver. Mr. Desta believes the way the proposed revisions are written they only protects larger companies not small companies. He wants to protect the taxicab image.

*Herman Andemireul* – Mr. Andemireul opposes changing Ordinance No. 11.

*Kamran Hamidi* – Mr. Hamidi believes AB 650 blocks these proposed code changes. He feels the proposed changes to Ordinance No. 11 will not cut costs. Mr. Hamidi suggested a 50% reduction in the schedule of fees and penalties. He stated that would help the industry directly not the Ordinance No. 11 code changes.

*Tekle Tesfazghi* – Mr. Tesfazghi would like MTS Taxicab Administration to regulate Uber and Lyft.

*Kifleyesus Zaid* – Mr. Zaid representing Kzee Cab believes the changes are unfair and said the changes would hurt drivers. He indicated the drivers are not making money. He opposes the proposed changes to Ordinance No. 11.

*Mikail Hussein* – Mr. Hussein is the president of the United Taxi Workers of San Diego. He would like to see the penalties reduced and wants the drivers concerns to be heard.

Mr. Abraham stated that anything the Taxicab Advisory Committee (TAC) does is for the benefit of the industry and the drivers. Mr. Palmeri noted he is in favor of what Messrs. Hamidi and Hussein said about lowering fees. Mr. Palmeri fought with Sacramento for two years to change the states rules so they match the rules of Ordinance No. 11 in order to create an even playing field between taxicabs and Transportation Network Companies (TNC's); that did not happen. He noted the purpose for the changes to Ordinance No. 11 was to help lighten the load on the owner/drivers and lease drivers. Mr. Palmeri would like to get the insurance requirement lowered to give them a better advantage for competition. He noted the City has never had an insurance claim where they had to pay. Mr. Hueso said there is a lot of misinformation regarding the proposed changes and told the committee the penalty guidelines can still be reviewed. He reminded the committee it is a process. Mr. Kellerman proposed having a WORM subcommittee meeting if the TAC wanted to look at the fee schedule and the penalty guidelines. He mentioned there was limited time at the last WORM subcommittee meeting. The WORM subcommittee reviewed the initial proposed revisions and the agenda item presented is what the subcommittee members agreed to during the WORM subcommittee meeting. The fees and penalty guidelines were not addressed. Mr. Palmeri would like a WORM subcommittee meeting regarding fees as soon as possible. Mr. Kellerman said the administration would be able to schedule another

WORM before the next TAC meeting. Ms. Landers reiterated that the MTS Taxicab Administration is on a cost recovery basis so there is no commitment that any fee changes will be made. She noted San Diego Metropolitan Transit System (MTS) funds cannot be used to regulate the taxicab industry and informed the committee that there would have to be a financial analysis before changes would be made.

Action Taken

Ms. Tanguay moved that the Taxicab Advisory Committee make a recommendation to the San Diego Metropolitan Transit System (MTS) Board of Directors to 1) Adopt the proposed amendments to Ordinance No. 11, An Ordinance Providing for the Licensing and the Regulating of Transportation Services within the City by the Adoption of a Uniform Paratransit Ordinance (Attachment A); and 2) Direct publication of a summary of the amendments to Ordinance No. 11. Mr. Hueso seconded the motion, and the vote was 8 to 1 in favor with Mr. Chasteen, Ms. Mercer and Mr. Seifu absent. Messrs. Afifi, Banks and Palmeri abstaining.


6. Next Meeting – December 14, 2016 at 10:00 a.m.
7. Adjournment

The meeting was adjourned at 11:57 a.m.

Accepted:

  
Lorie Zapf  
Chair of Taxicab Advisory Committee

Filed by:

  
Kristen Foster, Clerk of the Committee  
MTS Taxicab Administration

Attachment: Roll Call Sheet

SAN DIEGO METROPOLITAN TRANSIT SYSTEM  
TAXICAB ADVISORY COMMITTEE (TAC) MEETING  
ROLL CALL

MEETING OF (DATE): September 14, 2016

CALL TO ORDER (TIME): 10:08 a.m. ADJOURN: 11:57 a.m.

COMMITTEE MEMBER (Alternate)	ORGANIZATION	PRESENT (TIME ARRIVED)	ABSENT (TIME LEFT)
Lorie Zapf (Chair) <input checked="" type="checkbox"/>	MTS Board of Directors/SD City Council	10:08 a.m.	11:57 a.m.
George Abraham <input checked="" type="checkbox"/> <input type="checkbox"/>	Taxicab Owner/Eritrean Cab Co.	10:08 a.m.	11:57 a.m.
Tarek Afifi <input checked="" type="checkbox"/> <input type="checkbox"/>	Taxicab Lease Driver	10:08 a.m.	11:57 a.m.
Alfred Banks <input checked="" type="checkbox"/> <input type="checkbox"/>	Taxicab Lease Driver	10:08 a.m.	11:57 a.m.
David Boenitz <input type="checkbox"/> Marc Nichols <input checked="" type="checkbox"/>	San Diego County Regional Airport Authority	10:08 a.m.	11:57 a.m.
Ryan Chasteen <input type="checkbox"/> <input type="checkbox"/>	Hotel Industry		
Tony Hueso <input checked="" type="checkbox"/> Alfredo Hueso <input type="checkbox"/>	Taxicab Owner/USA Cab, LTD	10:08 a.m.	11:57 a.m.
Akbar Majid <input checked="" type="checkbox"/> <input type="checkbox"/>	Taxicab Owner/SDYC Holdings, LLC	10:08 a.m.	11:57 a.m.
Daryl Mayekawa <input checked="" type="checkbox"/> Josh Layne <input type="checkbox"/>	San Diego Convention Center	10:08 a.m.	11:57 a.m.
Namara Mercer <input type="checkbox"/> <input type="checkbox"/>	Hotel Industry		
Tony Palmeri <input checked="" type="checkbox"/> Michel Anderson <input type="checkbox"/>	San Diego Travelers Aid Society	10:08 a.m.	11:57 a.m.
Able Seifu <input checked="" type="checkbox"/> <input type="checkbox"/>	Taxicab Lease Driver	10:08 a.m.	11:20 a.m.
Margo Tanguay <input checked="" type="checkbox"/> <input type="checkbox"/>	Taxicab Lease Driver	10:08 a.m.	11:57 a.m.
Nasser Tehrani <input type="checkbox"/> Houshang Nahavandian <input checked="" type="checkbox"/>	Taxicab Owner/N.A.T. Cab Co.	10:08 a.m.	11:57 a.m.
Joe Terzi <input type="checkbox"/> Brian Hilemon <input checked="" type="checkbox"/>	San Diego Tourism Authority	10:08 a.m.	11:57 a.m.
Medhanie Weldegiorgis <input checked="" type="checkbox"/> <input type="checkbox"/>	Taxicab Owner/"A" Transportation, LLC	10:08 a.m.	11:57 a.m.
<input type="checkbox"/> <input type="checkbox"/>			
Cynthia Davis <input checked="" type="checkbox"/> non-voting	San Diego County Department of Agriculture, Weights and Measures	10:08 a.m.	11:57 a.m.
Edna Rains <input checked="" type="checkbox"/> non-voting	San Diego County Sheriff's Department Licensing Division	10:08 a.m.	11:57 a.m.
Paul Jablonski <input type="checkbox"/> non-voting	MTS Chief Executive Officer		
Sharon Cooney <input type="checkbox"/> non-voting	MTS Chief of Staff		
Bill Kellerman <input checked="" type="checkbox"/> non-voting	MTS Taxicab Administration Manager	10:08 a.m.	11:57 a.m.
Karen Landers <input checked="" type="checkbox"/> non-voting	MTS Staff Attorney/Regulatory Compliance	10:08 a.m.	11:57 a.m.

CLERK OF THE TAC: J. Kristen Foster TAXICAB ADMINISTRATION MANAGER: Bill Kellerman





AGENDA ITEM NO.

3

REQUEST TO SPEAK FORM

ORDER REQUEST RECEIVED

1

PLEASE SUBMIT THIS COMPLETED FORM (AND YOUR WRITTEN STATEMENT) TO THE CLERK OF THE BOARD PRIOR TO DISCUSSION OF YOUR ITEM

1. INSTRUCTIONS

This Request to Speak form must be filled out and submitted in advance of the discussion of your item to the Clerk of the Board (please attach any written statement to this form). Communications on hearings and agenda items are generally limited to three minutes per person unless the Board authorizes additional time; however, the Chairperson may limit comment to one or two minutes each if there are multiple requests to speak on a particular item. General public comments on items not on the agenda are limited to three minutes. Please be brief and to the point. No yielding of time is allowed. Subjects of previous hearings or agenda items may not again be addressed under General Public Comments.

(PLEASE PRINT)

DATE	12/14/16		
Name	ABEBE ANTALLO		
Address	4356 Wilson Ave. # S.D. CA 92104		
Telephone	(619) 200-6245		
Organization Represented			
Subject of Your Remarks	bus Regulation		
Regarding Agenda Item No.	3		
Your Comments Present a Position of:	<input checked="" type="checkbox"/>	SUPPORT	<input type="checkbox"/> OPPOSITION

2. TESTIMONY AT NOTICED PUBLIC HEARINGS

At Public Hearings of the Board, persons wishing to speak shall be permitted to address the Board on any issue relevant to the subject of the Hearing.

3. DISCUSSION OF AGENDA ITEMS

The Chairman may permit any member of the public to address the Board on any issue relevant to a particular agenda item.

4. GENERAL PUBLIC COMMENTS ON MATTERS NOT ON THE AGENDA

Public comment on matters not on the agenda will be limited to five speakers with three minutes each, under the Public Comment Agenda Item. Additional speakers will be heard at the end of the Board's Agenda.

NOTE: Subjects of previous hearings or agenda items may not again be addressed under General Public Comments.





AGENDA ITEM NO.

4a

REQUEST TO SPEAK FORM

ORDER REQUEST RECEIVED

1

PLEASE SUBMIT THIS COMPLETED FORM (AND YOUR WRITTEN STATEMENT) TO THE CLERK OF THE BOARD PRIOR TO DISCUSSION OF YOUR ITEM

1. INSTRUCTIONS

This Request to Speak form must be filled out and submitted in advance of the discussion of your item to the Clerk of the Board (please attach any written statement to this form). Communications on hearings and agenda items are generally limited to three minutes per person unless the Board authorizes additional time; however, the Chairperson may limit comment to one or two minutes each if there are multiple requests to speak on a particular item. General public comments on items not on the agenda are limited to three minutes. Please be brief and to the point. No yielding of time is allowed. Subjects of previous hearings or agenda items may not again be addressed under General Public Comments.

(PLEASE PRINT)

DATE	12/14/16		
Name	Abdi Abdul		
Address	4265 fairmount Ave		
Telephone	619-2557355		
Organization Represented	UTWSD		
Subject of Your Remarks	penalty guideline		
Regarding Agenda Item No.	4a		
Your Comments Present a Position of:	<input type="checkbox"/>	<b>SUPPORT</b>	<input checked="" type="checkbox"/> <b>OPPOSITION</b>

2. TESTIMONY AT NOTICED PUBLIC HEARINGS

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ADMINISTRATIVE PENALTY GUIDELINES

In accordance with MTS Ordinance No. 11, Section 1.19, the Chief Executive Officer has adopted this schedule to implement the provisions of Ordinance No. 11 concerning taxicab and other for-hire vehicles and drivers.

In accordance with Sections 1.13 (a) and 1.14 (a), permit holders' permits and drivers' identification cards may be suspended or revoked by the Chief Executive Officer. As provided for in Sections 1.13 (a) and 1.13 (d), penalties may be applied to a driver independently of, or in conjunction with, a penalty applied to a permit holder.

**Drivers:** As the San Diego County Sheriff's Licensing Division is responsible for the issuance of private-hire driver identification cards, the penalties outlined in this document will not preclude the Sheriff's Licensing Division from issuing additional penalties.

\*RTC – Removed until corrected: This penalty shall require the temporary removal of the medallion(s) of vehicle(s) specified in the penalty, or the temporary suspension of a driver's identification card until the violation is corrected. Vehicles under the effect of this penalty may not be placed in service until they have been re-inspected by MTS. Driver identification cards may not be reinstated until the driver has provided proof to MTS that the violation has been corrected. The "temporary" nature of this penalty shall normally be construed to mean a 72-hour period. Extensions may be granted on a case-by-case basis. All re-inspections or reinstatements may be subject to applicable administrative fees. A second offense takes place if it occurs within twelve months of first offense. If the driver is also an owner/operator, the Operating Permit may be suspended in addition to Sheriff's ID Card.

\*\*In addition to other penalties, may be assessed 150 percent of the assigned risk cost per day.

<u>Section No.</u>	<u>Item Description</u>	<u>First Offense/Second Offense</u>
1.2 (a)	No vehicle operating permit	Driver Ineligible to Apply for MTS Permit for 5 Years, Plus 5 Day Suspension/Revocation
1.5 (a), (b)	Failure to request approval from MTS to transfer permit	Permit Revocation
1.8 (c)	Failure to notify MTS within 48 hrs. of change of business address/phone	*RTC/2 Day Permit Suspension
1.8 (d)	Failure to have vehicle inspected as instructed per field request/Field Report	*RTC/3 Day Permit Suspension
1.8 (f) (1-12)	Unsafe vehicle	*RTC/3 Day Permit Suspension
1.8 (h) (1-14)	Unsuitable vehicle not repaired and/or not passed inspection within 72 hours	*RTC/3 Day Permit Suspension
1.8 (j)	Failure to immediately notify MTS when a spare vehicle is in use	*RTC, Plus 3 Day Permit Suspension/Permit Revocation
1.8 (l)	Lost and found card not displayed	Field Report (Warning)/*RTC

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<u>Section No.</u>	<u>Item Description</u>	<u>First Offense/Second Offense</u> Att. A, Al 4 a., 12/14/16
1.8 (m)	No city map or no electronic GPS-enabled map activated	Field Report (Warning)/2 Day Driver I.D. Suspension
1.8 (q)	Driver did not offer or provide (upon request) passenger with complete receipt	1 Day Driver I.D. Suspension/3 Day Driver I.D. Suspension
1.8 (t)	Driver/Owner failure to comply with lawful order	5 Day Driver I.D. Suspension/Driver I.D. Revocation
1.8 (u)	More passengers than manufacturer rating	Field Report (Warning)/3 Day Driver I.D. Suspension
1.8 (v)	Driver pay or accept compensation for trip referral	2 Day Driver I.D. Suspension/Driver I.D. Revocation
1.8 (v)	Owner/operator pay or accept compensation for trip referral	2 Day Driver I.D. & Permit Suspension/Driver I.D. & Permit Revocation
1.8 (w)	Not wearing Sheriff's I.D.	Field Report (Warning)/2 Day Driver I.D. Suspension
1.8 (x)	Improper driver dress/appearance	Field Report (Warning)/2 Day Driver I.D. Suspension
1.8 (z)	Driver in violation of California Vehicle Code	Field Report (Warning)/2 Day Driver I.D. Suspension
1.9 (a)	Lapse of insurance coverage	*RTC(**)/Permit Revocation
1.9 (b)	Proof of insurance not timely	*RTC, Plus 2 Day Permit Suspension/5 Day Permit Suspension
1.9 (b)	No proof of valid insurance with vehicle	RTC, Plus 5 Day Permit Suspension
1.10 (b), (c), (d)	Failure to provide records	5 Day Permit Suspension/Permit Revocation
1.10 (b), (c), (d)	Incomplete operating records	*RTC, Plus 2 Day Permit Suspension/5 Day Permit Suspension
1.10 (e)	Late filing of Annual Statement	*RTC/Permit Revocation
1.10 (e)	Failure to file Annual Statement	Permit Revocation
1.11 (a), (c)	Failure to notify MTS of destroyed, inoperable or sold vehicle All markings not completely removed prior to disposal of vehicle	*RTC, Plus 2 Day Permit Suspension/3 Day Permit Suspension
1.12 (a)	Driver operating without valid Sheriff's I.D.	*RTC/3 Day Permit Suspension

<u>Section No.</u>	<u>Item Description</u>	<u>First Offense/Second Offense/6</u>
1.12 (a)	Sheriff's I.D. not displayed	Field Report (Warning)/2 Day Driver I.D. Suspension
1.12 (b), (c)	Permit holder employing driver without approved I.D. card	*RTC/3 Day Permit Suspension
1.12 (d)	Incorrect company name, or company name not on driver I.D. Card	*RTC/2 Day Permit Suspension
1.20	Noncompliance with Americans with Disabilities Act	*RTC/5 Day Permit Suspension
2.2 (e) (7)	Tire size and pressure not posted	Field Report (Warning)/*RTC
2.2 (e) (7)	Tires are not proper size	*RTC/3 Day Permit Suspension
2.2 (f)	Meter not engaged	3 Day Driver I.D. Suspension/Driver I.D. Revocation
2.2 (h), (i)	Charging passenger more than maximum rate of fare	3 Day Driver I.D. Suspension, Plus Restitution/Driver I.D. Revocation
2.3 (b)	For-hire lights not operating (both must be operable)	*RTC/2 Day Permit Suspension
2.3 (d) (1), (2)	2 way radio on and audible/electronic dispatch equipment must be visible, securely mounted	*RTC/2 Day Permit Suspension
2.3 (g)	No electronic credit card device visible to passenger	*RTC/2 Day Permit Suspension
2.4 (a) (1)	Smoking inside MTS permitted vehicle	Field Report (Warning)/2 Day Driver ID suspension/Permit suspension if owner
2.4 (b)	Not taking most direct route possible to passenger's destination (Long hauling)	3 Day Driver I.D. Suspension, Plus Restitution/Driver I.D. Revocation
2.4 (c)	Refusal to transport passenger	2 Day Driver I.D. Suspension/3 Day Driver I.D Suspension
2.4 (d)	Fare refusal based on method of payment or trip length	2 Day Driver I.D. Suspension/3 Day Driver I.D Suspension
2.4 (e)	Taxicab stopped, parked, or left standing on same side of street in same block	Field Report (Warning)/2 Day Driver I.D. Suspension
2.4 (f)	Taxicab stopped, parked, or left standing within 100 ft. of another taxicab	Field Report (Warning)/2 Day Driver I.D. Suspension
2.4 (g)	Taxicab stopped, parked, or left standing within 15 ft. of fire hydrant	Field Report (Warning)/2 Day Driver I.D. Suspension
2.4 (i)	Out of service sign not posted	Field Report (Warning)/3 Day Driver I.D. Suspension
2.4 (j)	Interfering with or impeding traffic	Field Report (Warning)/2 Day Driver I.D. Suspension

<u>Section No.</u>	<u>Item Description</u>	<u>First Offense/Second Offense</u>
2.4 (k), (l)	Driver soliciting passengers	3 Day Driver I.D. Suspension/5 Day Driver ID Suspension
2.4 (n)	Driver more than 12 feet from vehicle	Field Report (Warning)/2 Day Driver I.D. Suspension
2.4 (q)	No trip sheet	Field Report (Warning)/2 Day Driver I.D. Suspension
2.4 (q)	Incomplete trip sheet	Field Report (Warning)/2 Day Driver I.D. Suspension
2.7 (a)	Missing, improper, or malfunctioning safety equipment	*RTC/3 Day Permit Suspension
2.7 (b)	Window tinting, shades or markings that interfere with view into vehicle	*RTC/2 Day Permit Suspension
2.7 (d)	Using cell phone or other electronic device while driving	Field Report (Warning)/2 Day Suspension
3.1 (d)	Charter not prearranged in writing	*RTC, Plus 2 Day Permit Suspension/Permit Revocation
3.2 (b)	(Charter) Soliciting passengers	2 Day Driver I.D. Suspension/Driver I.D. Revocation
4.2 (b)	(Sightseeing) Soliciting passengers	2 Day Driver I.D. Suspension/Driver I.D. Revocation
6.2 (c)	Operating without jitney route sign	Field Report (Warning)/2 Day Driver I.D. Suspension
6.2 (c)	Operating with unapproved jitney route sign	Field Report (Warning)/2 Day Driver I.D. Suspension
6.2 (c)	Operating with wrong route sign	Field Report (Warning)/2 Day Driver I.D. Suspension
6.3 (b)	(Jitney) Soliciting passengers	2 Day Driver I.D. Suspension/Driver I.D. Revocation
6.3 (d)	(Jitney) Driver more than 12 feet from vehicle	Field Report (Warning)/2 Day Driver I.D. Suspension
6.3 (e)	Operating unauthorized jitney route	2 Day Driver I.D. Suspension/Driver I.D. Revocation
6.4 (g)	MTS-regulated non-jitney vehicle occupying jitney stop or zone	Field Report (Warning)/2 Day Driver I.D. Suspension
Other	Items not listed	Penalties to be evaluated on case-by-case basis.

<u>Section No.</u>	<u>Item Description</u>	<u>First Offense/Second Offense</u>
All	Accumulated various items	Penalties to be evaluated on case-by-case basis.
All	Repeated or various driver items	Permit holder to be penalized for pattern(s) of driver violations. Penalties to be evaluated on a case-by-case basis.
Various	Driver operating requirements	May be referred to MTS-approved training class in lieu of a penalty, on case-by-case basis and at driver's expense.




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Paul C. Jablonski  
Chief Executive Officer

Date: 12-6-16

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

INSPECTION RESULTS

95 INSPECTED VEHICLES

TUESDAY, OCTOBER 11, 2016

OOS - TOTAL 14		REASON
MEDALLION		
779		EXPIRED METER SEAL/DIRTY INTERIOR
182		DIRTY EXT/INT/REAR KICKPLATE LOOSE
330		CODE BLUE LIGHTS NOT WORKING
553		CHECK ENGINE LIGHT ON/NO CREDIT CARD LOGOS
958		BALD TIRE
8		NO TWO WAY RADIO/NO TIRE SIZE STICKER
549		BALD TIRE
612		NO TWO WAY RADIO/NO TIRE SIZE STICKER
490		NO TWO WAY RADIO/NO TIRE SIZE STICKER
687		METER LIGHTS MALFUNCTION
1012		CHECK ENGINE LIGHT ON/NO MOTOR OIL
292		CODE BLUE LIGHTS NOT WORKING
1225		BALD TIRE
854		NO POSSESSION OF VALID SHERIFF'S LICENSE
72 HOUR - TOTAL 15		REASON
MEDALLION		
518		DIRTY INTERIOR/EXTERIOR
314		WIPER BLADES
827		CHECK ENGINE/LOW OIL
712		CHECK ENGINE/LOW COOLANT
225		BODY DAMAGE
954		WIPER BLADES
479		NO HI-BEAMS
83		NO RATE OF FARE/NO TIRE SIZE STICKER
474		NO TIRE SIZE STICKER
683		NO TIRE SIZE STICKER
434		NO TIRE SIZE STICKER
59		NO TIRE SIZE STICKER
700		RIPPED UPHOLSTERY
537		PAINT/BODY DAMAGE
902		BODY DAMAGE



SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY  
INSPECTION RESULTS  
95 INSPECTED VEHICLES

OKAY - TOTAL 66 MEDALLION

126  
168  
600  
819  
625  
188  
235  
50  
260  
916  
91  
6  
5  
446  
432  
955  
89  
77  
72  
301  
37  
175  
324  
994  
164  
1267  
255  
775  
966  
800  
177

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY  
INSPECTION RESULTS  
95 INSPECTED VEHICLES

OKAY MEDALLION

- 595
- 953
- 572
- 981
- 1287
- 910
- 948
- 957
- 632
- 990
- 861
- 664
- 552
- 754
- 1017
- 814
- 960
- 506
- 734
- 449
- 869
- 1235
- 757
- 36
- 681
- 793
- 1321
- 582
- 534
- 1201
- 463

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY  
INSPECTION RESULTS  
95 INSPECTED VEHICLES**

OKAY

MEDALLION

870  
1208  
18  
118



1255 Imperial Avenue, Suite 1000  
San Diego, CA 92101-7490  
619.231.1466 FAX 619.234.3407

## Agenda Item No. 5

### Taxicab Advisory Committee

December 14, 2016

#### SUBJECT:

MTS TAXICAB ADMINISTRATION FISCAL YEAR 2017 AMENDED BUDGET

#### RECOMMENDATION:

That the Taxicab Advisory Committee receive and provide recommendation on the MTS Taxicab Administration Fiscal Year (FY) 2017 Amended Budget as proposed by the Taxicab Finance Subcommittee.

#### Budget Impact

The midyear budget amendment will decrease the operating revenue budget by \$540,000 and decrease the expense budget by \$41,000.

#### DISCUSSION:

#### FY 2017 Midyear Adjustment

Operating Revenues. Taxicab Administration receives operating revenue from annual regulatory fees and other processing fees. The total budgeted operating revenue is \$850,000, a decrease of \$540,000. This decrease is due the recommendation by the Taxicab Advisory Committee's Finance Subcommittee to utilize contingency reserves to reduce the annual renewal fees from \$600 to \$300 (one time).

Non-Operating Revenues. The Taxicab Administration budget requires full cost recovery. When revenues exceed expenses, funds added to the contingency reserves are used to balance the budget. The midyear budget assumes \$496,000 usage of contingency reserves, an increase of \$499,000 from the original budget.

Expenses. Total operating expenses resulted in a \$41,000 favorable midyear adjustment, decreasing the operating expense budget to \$1,346,000.



Personnel Costs are projected to decrease by \$53,000 with the amended midyear budget. This decrease reflects one open analyst position that will not be filled, reducing budgeted headcount from 16 to 15.

Outside Services are projected to decrease by \$18,000, primarily due to legal expenses.

Materials and Supplies costs require no midyear adjustment.

Energy costs are projected to decrease by \$4,000 due to favorable rates.

Risk Management costs are expected to rise by \$30,000 due to additional liability coverage to reduce the deductible applicable to the Taxicab Administration. Quotes are being pursued and

General and Administrative costs are expected to rise by \$4,000 due to one-time office equipment purchases.

Vehicle Lease costs require no midyear adjustment.

At this time, staff has no projected changes for the MTS overhead allocation and this costs remains at \$144,000. However, as MTS completes its midyear budget adjustment in March of 2017, this amount may change as appropriate, which will be offset by a corresponding adjustment to the contingency reserves.

Contingency Reserves. The audited results for FY 2016 produced a contribution to the contingency reserves balance of \$841,000. The adjusted FY 2016 year end contingency reserve balance was \$1,062,000. The original FY 2017 budget provided for a contribution of \$3,000 in contingency reserves. The midyear budget adjustment proposes a usage of \$496,000. The adjusted FY 2017 contingency reserve balance is projected to be \$566,000. The balance sheet contains \$61,000 of permit interest forms deposits that has not been recognized as revenue and is not reflected in the contingency reserves.



Bill Kellerman  
Taxicab Administration Manager

Key Staff Contact: Bill Kellerman, 619.595.7034, [bill.kellerman@sdmts.com](mailto:bill.kellerman@sdmts.com)

- Attachment:
- A. Summary report of the FY 2017 midyear budget adjustment
  - B. Detailed report of the FY 2017 midyear budget
  - C. Contingency reserve balance report
  - D. Comparison of FY 2017 Actual to Budget

**SAN DIEGO METROPOLITAN TRANSIT SYSTEM  
TAXICAB ADMINISTRATION (761)  
OPERATING BUDGET - CONSOLIDATED  
FISCAL YEAR 2017**

Att. A, AI 5, 12/14/16

	ACTUAL FY16	BUDGET FY17	AMENDED BUDGET FY17	\$ CHANGE AMENDED/ ORIGINAL	% CHANGE AMENDED/ ORIGINAL
<b>OPERATING REVENUE</b>					
PASSENGER REVENUE	-	-	-	-	-
ADVERTISING REVENUE	-	-	-	-	-
CONTRACT SERVICE REVENUE	-	-	-	-	-
OTHER INCOME	2,091,110	1,390,000	850,000	(540,000)	-38.8%
<b>TOTAL OPERATING REVENUES</b>	<b>2,091,110</b>	<b>1,390,000</b>	<b>850,000</b>	<b>(540,000)</b>	<b>-38.8%</b>
<b>NON OPERATING REVENUE</b>					
SUBSIDY REVENUE	-	-	-	-	-
RESERVE REVENUE	(834,582)	(3,401)	495,663	499,064	-14674.9%
OTHER INCOME	-	-	-	-	-
<b>TOTAL NON OPERATING REVENUE</b>	<b>(834,582)</b>	<b>(3,401)</b>	<b>495,663</b>	<b>499,064</b>	<b>-14674.9%</b>
<b>TOTAL COMBINED REVENUES</b>	<b>1,256,528</b>	<b>1,386,599</b>	<b>1,345,663</b>	<b>(40,936)</b>	<b>-3.0%</b>
<b>OPERATING EXPENSES</b>					
LABOR EXPENSES	-	704,843	671,582	(33,262)	-4.7%
FRINGE EXPENSES	-	272,032	252,357	(19,675)	-7.2%
<b>TOTAL PERSONNEL EXPENSES</b>	<b>865,875</b>	<b>976,875</b>	<b>923,939</b>	<b>(52,936)</b>	<b>-5.4%</b>
SECURITY EXPENSES	-	-	-	-	-
REPAIR/MAINTENANCE SERVICES	-	6,000	6,000	-	0.0%
ENGINE AND TRANSMISSION REBUILD	-	-	-	-	-
OTHER OUTSIDE SERVICES	-	95,110	77,110	(18,000)	-18.9%
PURCHASED TRANSPORTATION	-	-	-	-	-
<b>TOTAL OUTSIDE SERVICES</b>	<b>85,721</b>	<b>101,110</b>	<b>83,110</b>	<b>(18,000)</b>	<b>-17.8%</b>
LUBRICANTS	-	-	-	-	-
TIRES	-	-	-	-	-
OTHER MATERIALS AND SUPPLIES	-	7,000	7,000	-	0.0%
<b>TOTAL MATERIALS AND SUPPLIES</b>	<b>236</b>	<b>7,000</b>	<b>7,000</b>	<b>-</b>	<b>0.0%</b>
DIESEL FUEL/GASOLINE	4,010	7,000	5,000	(2,000)	-28.6%
CNG	-	-	-	-	-
TRACTION POWER	-	-	-	-	-
UTILITIES	7,066	10,000	8,000	(2,000)	-20.0%
<b>TOTAL ENERGY</b>	<b>11,076</b>	<b>17,000</b>	<b>13,000</b>	<b>(4,000)</b>	<b>-23.5%</b>
RISK MANAGEMENT	-	-	30,000	30,000	-
GENERAL AND ADMINISTRATIVE	122,636	114,920	118,920	4,000	3.5%
DEBT SERVICE	-	-	-	-	-
VEHICLE / FACILITY LEASE	16,273	26,000	26,000	-	0.0%
<b>TOTAL OPERATING EXPENSES</b>	<b>1,101,817</b>	<b>1,242,905</b>	<b>1,201,969</b>	<b>(40,936)</b>	<b>-3.3%</b>
<b>NET OPERATING SUBSIDY</b>	<b>989,293</b>	<b>147,095</b>	<b>(351,969)</b>	<b>(499,064)</b>	<b>339.3%</b>
OVERHEAD ALLOCATION	(154,711)	(143,694)	(143,694)	-	0.0%
<b>ADJUSTED NET OPERATING SUBSIDY</b>	<b>834,582</b>	<b>3,401</b>	<b>(495,663)</b>	<b>(499,064)</b>	<b>14674.9%</b>
<b>TOTAL REVENUES LESS TOTAL EXPENSES</b>	<b>(0)</b>	<b>-</b>	<b>-</b>	<b>(0)</b>	<b>-</b>

**SAN DIEGO METROPOLITAN TRANSIT SYSTEM  
TAXICAB ADMINISTRATION (761)  
OPERATING BUDGET - DETAIL  
FISCAL YEAR 2017**

	ACTUAL FY16	BUDGET FY17	AMENDED BUDGET FY17	\$ CHANGE BUDGET/ AMENDED	% CHANGE BUDGET/ AMENDED
<b>OPERATING REVENUE</b>					
<b>OTHER INCOME</b>					
42410 TAXI VEHICLE ANNUAL REGULATORY FEES	815,100	1,020,000	450,000	(570,000)	-55.9%
42420 TAXI PROCESSING FEES	1,261,420	350,000	380,000	30,000	8.6%
42990 OTHER INCOME	14,590	20,000	20,000	-	0.0%
<b>TOTAL OTHER INCOME</b>	<b>2,091,110</b>	<b>1,390,000</b>	<b>850,000</b>	<b>(540,000)</b>	<b>-38.8%</b>
<b>TOTAL OPERATING REVENUES</b>	<b>2,091,110</b>	<b>1,390,000</b>	<b>850,000</b>	<b>(540,000)</b>	<b>-38.8%</b>
<b>NON OPERATING REVENUE</b>					
49110 CONTINGENCY RESERVES	(834,582)	(3,401)	495,663	499,064	-14674.9%
<b>TOTAL NON OPERATING REVENUE</b>	<b>(834,582)</b>	<b>(3,401)</b>	<b>495,663</b>	<b>499,064</b>	<b>-14674.9%</b>
<b>TOTAL COMBINED REVENUES</b>	<b>1,256,528</b>	<b>1,386,599</b>	<b>1,345,663</b>	<b>(40,936)</b>	<b>(0)</b>
<b>OPERATING EXPENSES</b>					
<b>LABOR EXPENSES</b>					
50201 ADMINISTRATIVE WAGES REGULAR	497,050	700,610	667,901	(32,709)	-4.7%
50202 ADMINISTRATIVE WAGES OVERTIME	2,250	4,233	3,681	(552)	-13.0%
50701 TEMP HELP	7,278	-	-	-	-
<b>TOTAL LABOR EXPENSES</b>	<b>506,578</b>	<b>704,843</b>	<b>671,582</b>	<b>(33,262)</b>	<b>-4.7%</b>
<b>FRINGE EXPENSES</b>					
52310 HEALTH & WELFARE - MGMT	112,835	174,008	159,008	(15,000)	-8.6%
52420 VACATION - REGULAR CASH BASIS	37,383	57,888	55,128	(2,761)	-4.8%
52422 VACATION PAYOFF	-	-	-	-	-
52428 VACATION - ACCRUALS	-	-	-	-	-
52430 HOLIDAY	26,580	40,136	38,222	(1,914)	-4.8%
52490 OTHER PAID ABSENCE	982	-	-	-	-
52630 OTHER FRINGE BENEFITS	75	-	-	-	-
<b>TOTAL FRINGE EXPENSES</b>	<b>177,854</b>	<b>272,032</b>	<b>252,357</b>	<b>(19,675)</b>	<b>-7.2%</b>
<b>TOTAL PERSONNEL EXPENSES</b>	<b>684,432</b>	<b>976,875</b>	<b>923,939</b>	<b>(52,936)</b>	<b>-5.4%</b>
<b>OUTSIDE SERVICES EXPENSES</b>					
<b>REPAIR/MAINTENANCE SERVICES</b>					
53620 NON REV VEHICLE MAINTENANCE SERVICES	-	3,000	3,000	-	0.0%
53630 FACILITY MAINTENANCE REPAIR SVC	-	2,000	2,000	-	0.0%
53650 EQUIP MAINTENANCE REPAIR SVC	-	1,000	1,000	-	0.0%
53710 MAINTENANCE SERVICE AGREEMENTS	-	-	-	-	-
<b>TOTAL REPAIR/MAINTENANCE SERVICES</b>	<b>-</b>	<b>6,000</b>	<b>6,000</b>	<b>-</b>	<b>0.0%</b>
<b>OTHER OUTSIDE SERVICES</b>					
53110 GENERAL LEGAL EXPENSES	-	40,000	20,000	(20,000)	-50.0%
53430 MANAGEMENT TRAINING	-	250	250	-	0.0%
53440 MAINTENANCE TRAINING	-	-	-	-	-
53450 OPERATOR TRAINING	-	13,860	13,860	-	0.0%
53750 OTHER PRINTING SERVICES	-	5,000	5,000	-	0.0%
53910 GENERAL OUTSIDE SERVICES	-	32,000	32,000	-	0.0%
53920 GENERAL OUTSIDE SERVICES - SPECIAL EVENTS	-	-	-	-	-
53930 EQUIPMENT RENTAL	-	-	-	-	-
53940 UNIFORM CLEANING	-	4,000	6,000	2,000	50.0%
53950 COMPASS CARD	-	-	-	-	-
53960 DIRECT MAIL	-	-	-	-	-
53970 ADMINISTRATIVE PASS THRU - NON PERSONNEL	-	-	-	-	-
<b>TOTAL OTHER OUTSIDE SERVICES</b>	<b>85,721</b>	<b>95,110</b>	<b>77,110</b>	<b>(18,000)</b>	<b>-18.9%</b>
<b>TOTAL OUTSIDE SERVICES</b>	<b>85,721</b>	<b>101,110</b>	<b>83,110</b>	<b>(18,000)</b>	<b>-17.8%</b>
<b>OTHER MATERIALS AND SUPPLIES</b>					
54530 MAINTENANCE SUPPLIES (NON REV VEHICLES)	-	2,000	2,000	-	0.0%
54540 MAINTENANCE SUPPLIES (FACILITIES)	-	5,000	5,000	-	0.0%
54570 NON REVENUE MAINTENANCE SUPPLIES	-	-	-	-	-
<b>TOTAL OTHER MATERIALS AND SUPPLIES</b>	<b>-</b>	<b>7,000</b>	<b>7,000</b>	<b>-</b>	<b>0.0%</b>
<b>TOTAL MATERIALS AND SUPPLIES</b>	<b>236</b>	<b>7,000</b>	<b>7,000</b>	<b>-</b>	<b>0.0%</b>



**SAN DIEGO METROPOLITAN TRANSIT SYSTEM  
TAXICAB ADMINISTRATION (761)  
OPERATING BUDGET - DETAIL  
FISCAL YEAR 2017**

	ACTUAL FY16	BUDGET FY17	AMENDED BUDGET FY17	\$ CHANGE BUDGET/ AMENDED	% CHANGE BUDGET/ AMENDED
<b>ENERGY</b>					
<b>DIESEL FUEL</b>					
54110 DIESEL FUEL	-	-	-	-	-
54118 FUEL CLEARING	-	-	-	-	-
54210 GASOLINE	4,010	7,000	5,000	(2,000)	-28.6%
57110 FUEL TAXES	-	-	-	-	-
<b>TOTAL DIESEL FUEL</b>	<b>4,010</b>	<b>7,000</b>	<b>5,000</b>	<b>(2,000)</b>	<b>-28.6%</b>
<b>UTILITIES</b>					
55210 FACILITY ELECTRIC	7,066	8,000	6,000	(2,000)	-25.0%
55310 GAS	-	-	-	-	-
55410 WATER	-	-	-	-	-
55510 TELEPHONE	-	2,000	2,000	-	0.0%
<b>TOTAL UTILITIES</b>	<b>-</b>	<b>10,000</b>	<b>8,000</b>	<b>(2,000)</b>	<b>-20.0%</b>
<b>TOTAL ENERGY</b>	<b>11,076</b>	<b>17,000</b>	<b>13,000</b>	<b>(4,000)</b>	<b>-23.5%</b>
<b>RISK MANAGEMENT</b>					
53310 RISK LEGAL LIABILITY EXPENSES	-	-	20,000	20,000	-
56230 PREMIUM WORKMAN'S COMP EXCESS	-	-	10,000	10,000	-
<b>TOTAL RISK MANAGEMENT</b>	<b>-</b>	<b>-</b>	<b>30,000</b>	<b>30,000</b>	<b>-</b>
<b>GENERAL AND ADMINISTRATIVE</b>					
53120 BOARD OF DIRECTORS	-	-	-	-	-
53130 RENT	-	94,420	94,420	-	0.0%
54910 OFFICE SUPPLIES	-	8,000	12,000	4,000	50.0%
59110 DUES AND SUBSCRIPTIONS.	-	1,500	1,500	-	0.0%
59210 TRAVEL AND MEETINGS	-	5,000	5,000	-	0.0%
59510 POSTAGE	-	5,000	5,000	-	0.0%
59890 COST RECOVERY - NON PERSONNEL COSTS	-	-	-	-	-
59990 OTHER MISC.	-	1,000	1,000	-	0.0%
<b>TOTAL GENERAL AND ADMINISTRATIVE</b>	<b>122,636</b>	<b>114,920</b>	<b>118,920</b>	<b>4,000</b>	<b>3.5%</b>
<b>VEHICLE / FACILITY LEASE</b>					
59615 NON REVENUE VEHICLE LEASE COSTS	-	26,000	26,000	-	0.0%
<b>TOTAL VEHICLE / FACILITY LEASE</b>	<b>16,273</b>	<b>26,000</b>	<b>26,000</b>	<b>-</b>	<b>0.0%</b>
<b>TOTAL OPERATING EXPENSES</b>	<b>1,101,817</b>	<b>1,242,905</b>	<b>1,201,969</b>	<b>(40,936)</b>	<b>-3.3%</b>
<b>NET OPERATING SUBSIDY</b>	<b>989,293</b>	<b>147,095</b>	<b>(351,969)</b>	<b>(499,064)</b>	<b>-339.3%</b>
<b>OVERHEAD ALLOCATION</b>					
53980 ALLOCATION CHARGES IN	(154,711)	(143,694)	(143,694)	-	0.0%
53990 ALLOCATION CHARGES OUT	-	-	-	-	-
<b>TOTAL OVERHEAD ALLOCATION</b>	<b>(154,711)</b>	<b>(143,694)</b>	<b>(143,694)</b>	<b>-</b>	<b>0.0%</b>
<b>ADJUSTED NET OPERATING SUBSIDY</b>	<b>834,582</b>	<b>3,401</b>	<b>(495,663)</b>	<b>(499,064)</b>	<b>-14674.9%</b>
<b>TOTAL REVENUES LESS TOTAL EXPENSES</b>	<b>(0)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

SAN DIEGO METROPOLITAN TRANSIT SYSTEM  
TAXICAB ADMINISTRATION  
RESERVES ANALYSIS

<b>Contingency Balance - FY 2012</b>	<b>401,025</b>
<b>Fiscal Year 2013 (Audited)</b>	
Contributions / (Usage)	(107,822)
Capital Spending	-
<b>Contingency Balance - FY 2013 (Audited)</b>	<b>293,203</b>
<b>Fiscal Year 2014 (Audited)</b>	
Contributions / (Usage)	(52,377)
<b>Contingency Balance - FY 2014 (Audited)</b>	<b>240,826</b>
<b>Fiscal Year 2015 (Audited)</b>	
Contributions / (Usage)	(20,204)
<b>Contingency Balance - FY 2015 (Audited)</b>	<b>220,622</b>
<b>Fiscal Year 2016 (Audited)</b>	
Contributions / (Usage)	841,348
<b>Contingency Balance - FY 2016 (Audited)</b>	<b>1,061,970</b>
<b>Fiscal Year 2017 (Projected)</b>	
Contributions / (Usage)	(495,663)
<b>Contingency Balance - FY 2017 (Projected) *</b>	<b>566,307</b>
 * Other Balance sheet items: Open interest form deposits	 <b>61,250</b>

OTHER ACTIVITIES  
TAXICAB ADMINISTRATION  
COMPARISON TO BUDGET - FISCAL YEAR 2017  
OCTOBER 31, 2016  
(in \$000's)

	MONTH			
	ACTUAL	BUDGET	VARIANCE	% VARIANCE
Passenger Revenue	\$ -	\$ -	\$ -	-
Other Revenue	10	31	(21)	-67.7%
<b>Total Operating Revenue</b>	<b>\$ 10</b>	<b>\$ 31</b>	<b>\$ (21)</b>	<b>-67.7%</b>
Personnel costs	90	80	(10)	-12.7%
Outside services	3	9	5	62.7%
Transit operations funding	-	-	-	-
Materials and supplies	1	1	0	9.7%
Energy	1	1	0	25.6%
Risk management	-	-	-	-
General & administrative	12	10	(3)	-28.8%
Vehicle/facility leases	2	2	0	10.8%
Amortization of net pension asset	-	-	-	-
Administrative Allocation	12	12	-	0.0%
Depreciation	-	-	-	-
<b>Total Operating Expenses</b>	<b>\$ 121</b>	<b>\$ 114</b>	<b>\$ (7)</b>	<b>-6.0%</b>
<b>Operating income (loss)</b>	<b>\$ (111)</b>	<b>\$ (83)</b>	<b>\$ (28)</b>	<b>-33.4%</b>
Total public support and nonoperating revenues	-	-	-	-
<b>Income (loss) before capital contributions</b>	<b>\$ (111)</b>	<b>\$ (83)</b>	<b>\$ (28)</b>	<b>33.4%</b>

	YEAR TO DATE			
	ACTUAL	BUDGET	VARIANCE	% VARIANCE
Passenger Revenue	\$ -	\$ -	\$ -	-
Other Revenue	74	123	(49)	-39.9%
<b>Total Operating Revenue</b>	<b>\$ 74</b>	<b>\$ 123</b>	<b>\$ (49)</b>	<b>-39.9%</b>
Personnel costs	326	323	(2)	-0.6%
Outside services	14	34	20	57.8%
Transit operations funding	-	-	-	-
Materials and supplies	1	2	1	45.1%
Energy	3	5	3	49.4%
Risk management	-	-	-	-
General & administrative	46	38	(8)	-19.7%
Vehicle/facility leases	8	9	1	13.5%
Amortization of net pension asset	-	-	-	-
Administrative Allocation	48	48	-	0.0%
Depreciation	-	-	-	-
<b>Total Operating Expenses</b>	<b>\$ 445</b>	<b>\$ 460</b>	<b>\$ 15</b>	<b>3.3%</b>
<b>Operating income (loss)</b>	<b>\$ (371)</b>	<b>\$ (337)</b>	<b>\$ (34)</b>	<b>-10.2%</b>
Total public support and nonoperating revenues	-	-	-	-
<b>Income (loss) before capital contributions</b>	<b>\$ (371)</b>	<b>\$ (337)</b>	<b>\$ (34)</b>	<b>10.2%</b>

# Metropolitan Transit System Taxicab Administration Fiscal Year 2017 MY Budget

Taxicab Advisory Committee

December 14, 2016



## New Permit Revenue Summary

Permit Revenue	FY16
Permit Interest Applications	1,513
Conversion Rate to Permit	25%
Expected Permit Issuance	378
Actual Permits Issued	269
Actual Conversion Rate	18%
Unfavorable to MY	\$ (382,375)

Annual Renewal Revenue	FY16
Projected Renewal Revenue	\$ 882,000
Actual Renewal Revenue	815,100
Unfavorable to MY	(66,900)

Favorable Other Fee Revenue	\$ 8,385
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Unfavorable Total Revenue	\$ (440,890)
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**SAN DIEGO METROPOLITAN TRANSIT SYSTEM  
TAXICAB ADMINISTRATION**

**Finance Sub-Committee Proposal**

	FY16	FY17	FY17	%
	ACTUAL	BUDGET	AMENDED	VARIANCE
				VARIANCE
Annual Regulatory Fees	\$ 815,100	\$ 1,020,000	\$ 450,000	\$ (570,000) -55.9%
Processing/Other Fees	1,276,010	370,000	400,000	30,000 8.1%
Contingency Reserves	(834,582)	(3,401)	495,663	499,064

Annual Regulatory Fees – Proposed one time renewal fee reduction to \$300 from \$600, resulting in a \$450K reduction in revenue. Due to fewer than expected permits issued at the end of FY16, revenue was adjusted lower by \$120K to budget for 1,500 license renewals.

Processing Fees – Increasing processing fee revenue by \$30K due to increases in Non-Emergency Medical permit application activity.



**SAN DIEGO METROPOLITAN TRANSIT SYSTEM  
TAXICAB ADMINISTRATION**

	FY16 ACTUAL	FY17 BUDGET	FY17 AMENDED	\$ VARIANCE	\$ VARIANCE	%VARIANCE
Personnel Costs	\$ 865,875	\$ 976,875	\$ 923,939	\$ (52,936)	\$ (52,936)	-5.4%
Outside Services	85,721	101,110	83,110	(18,000)	(18,000)	-17.8%
Materials & Supplies	236	7,000	7,000	0	0	0.0%
Energy	11,076	17,000	13,000	(4,000)	(4,000)	-23.5%
Risk	0	0	30,000	30,000	30,000	
General & Administration	138,909	140,920	144,920	4,000	4,000	2.8%
Overhead Allocation	154,711	143,694	143,694	0	0	0.0%
<b>Total Costs</b>	<b>\$ 1,256,528</b>	<b>\$ 1,386,599</b>	<b>\$ 1,345,663</b>	<b>\$ (40,936)</b>	<b>\$ (40,936)</b>	<b>-3.0%</b>
<b>Total Revenues Less Exps</b>	<b>\$ (0)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

Personnel Costs: Reducing headcount by 1 FTE

Outside Services: Decrease in anticipated legal costs.

Risk: Supplemental policies for liability and workers comp to address gaps in current policy structure.





**SAN DIEGO METROPOLITAN TRANSIT SYSTEM  
TAXICAB ADMINISTRATION  
RESERVES ANALYSIS**

<b>Fiscal Year 2015 (Audited)</b>	
Contributions / (Usage)	(20,204)
<b>Contingency Balance - FY 2015 (Audited)</b>	<b><u>220,622</u></b>
<b>Fiscal Year 2016 (Audited)</b>	
Contributions / (Usage)	841,348
<b>Contingency Balance - FY 2016 (Audited)</b>	<b><u>1,061,970</u></b>
<b>Fiscal Year 2017 (Projected)</b>	
Contributions / (Usage)	(495,663)
<b>Contingency Balance - FY 2017 (Projected) *</b>	<b><u>566,307</u></b>
* Other Balance sheet items: Open interest form deposits	<b>61,250</b>



## Staff Recommendation Operating Revenue

	FY16 ACTUAL	FY17		Proposed FY17		Recommended FY17		VARIANCE
		BUDGET	AMENDED	AMENDED	AMENDED	AMENDED	AMENDED	
Annual Regulatory Fees	\$ 815,100	\$ 1,020,000	\$ 450,000	\$ 675,000	\$ 675,000	\$ 225,000		
Processing/Other Fees	1,276,010	370,000	400,000	400,000	400,000	-		
Contingency Reserves	(834,582)	(3,401)	495,663	270,663	270,663	(225,000)		
<b>Total Operating Revenue</b>	<b>\$ 1,256,528</b>	<b>\$ 1,386,599</b>	<b>\$ 1,345,663</b>	<b>\$ 1,345,663</b>	<b>\$ 1,345,663</b>	<b>\$ -</b>		
Annual Fee Rate	\$600	\$600	\$300	\$450	\$450			

Annual Regulatory Fees – Recommend reducing the annual renewal fee to \$450 from \$600, resulting in a \$225K reduction in operating revenue. A full revenue cycle has not been completed from the operating environment implemented in FY16 and operating revenues continue to show signs of volatility. Using this method, FY18 annual renewal fees can remain at \$450 as revenues and expenses normalize. All other budget items unchanged.



## Questions and Recommendation

**Option A - Utilize \$450K of contingency reserves to set the renewal fee at \$300 for FY17 and adjust back \$600 in FY18.**

**Option B - Utilize \$450K of contingency reserves to set the renewal fee at \$450 for FY17 and FY18.**

