

MEETING OF THE SAN DIEGO METROPOLITAN TRANSIT SYSTEM
EXECUTIVE COMMITTEE
1255 Imperial Avenue, Suite 1000
San Diego, CA 92101

July 13, 2017

MINUTES

A. ROLL CALL

Chairman Mathis called the Executive Committee meeting to order at 9:00 a.m. A roll call sheet listing Executive Committee member attendance is attached.

B. APPROVAL OF MINUTES

Ms. Cole moved for approval of the minutes of the June 1, 2017, MTS Executive Committee meeting. Ms. Rios seconded the motion, and the vote was 5 to 0 in favor.

C. COMMITTEE DISCUSSION ITEMS

1. Fare Collection Update (Sharon Cooney)

Rob Schupp, Director of Marketing and Communications, began the presentation and provided an update on Compass Cloud and Compass Cash. He noted that Compass Cloud launched on March 30th and he reviewed the transactions and revenue data since the launch. He reviewed the process of purchasing and using the Compass Cloud application. Mr. Schupp discussed Compass Cash and stated that the launch took place on June 28th. He reviewed the transactions and revenue data since the launch.

Sharon Cooney, Chief of Staff, continued the presentation and discussed the Next Generation Fare Collection System project. She noted that the current fare collection system is out of date and at the end of its useful life. Ms. Cooney stated that the future fare collection system will be an account based system; have integrated mobile ticketing; be nonproprietary with open architecture; have the ability to integrate with multiple hardware options; have better financial and data tools; and have greater flexibility in the fare policy. Mr. Jablonski briefly discussed the differences between a card based system and an account based system. Ms. Cooney discussed the planning process for system modernization. She reviewed the Concept of Operations document and development process. Ms. Cooney noted that the Concept of Operations document is a living document and will be updated continuously. She reviewed the various systems that will need to be procured for the new system. Ms. Cooney discussed details of the two step strategy core procurement process. Lastly, she reviewed the project's next steps going forward.

Action Taken

No action taken. Informational item only.

2. MTS – Private Party Fiber Swap Agreements (Karen Landers)

Karen Landers, General Counsel, provided a presentation on a proposal for private party fiber swap agreements. She reviewed MTS's fiber needs assessment and noted that MTS uses fiber networks to support electronic messaging systems, public address systems, security video surveillance systems, traction power supervisory and control data acquisition systems (SCADA), centralized train control, and fire alarm and emergency management systems. She stated that there are gaps in the MTS network which require additional fiber. She reviewed how to fill the gaps in the network which include public-public sharing of excess capacity, private provider's fiber swap agreements and constructing new fiber networks. Ms. Landers stated that MTS has excess capacity in its existing fiber network. She discussed the South Bay BRT project and stated that MTS/SANDAG needs a fiber connection to support this project. She reviewed the cost to obtain a new connection of fiber and also reviewed an alternative private party fiber swap option. Ms. Landers discussed the details of swapping fiber with Media 3 Communications. She noted that this agreement would be at no cost to MTS. Ms. Landers also noted that the Media 3 Communications swap agreement opens additional connections for MTS/SANDAG/Caltrans. Lastly, she reviewed the proposed swap principles.

Mr. Roberts inquired if there would be language in the agreement that defined maintenance of the fiber. Ms. Landers replied that the agreement has not been drafted yet, but that language would be drafted into the agreement. Mr. Roberts asked for more information on Media 3 Communications. Chip Finch, with SANDAG, replied that Media 3 Communications is looking to provide fiber to homes in Chula Vista. He stated that they are a newer telecommunications company and cloud hosting datacenter provider.

Action Taken

No action taken. Informational item only.

D. REVIEW OF DRAFT July 20, 2017 BOARD AGENDA (TAKEN BEFORE CLOSED SESSION)

Recommended Consent Items

6. Increased Authorization for Legal Services Contracts to Pay Projected Expenses in Fiscal Year 2018

Action would: (1) Approve increasing the dollar amount of eleven (11) legal services contracts to cover anticipated fiscal year 2018 (FY18) expenses; and (2) Ratify one legal services contract amendment with approved firm.

7. Fiscal Year 2018 Transportation Development Act Claim

Action would adopt Resolution Nos. 17-10, 17-11, and 17-12 approving fiscal year 2018 Transportation Development Act Article 4.0, 4.5, and 8.0 claims.

8. Semiannual Uniform Report of Disadvantaged Business Enterprise (DBE) Awards and Payments

9. San Diego Metropolitan Transit System (MTS) Task Order Contract Amendment Approval for Old Town Transit Center West Improvements Project
Action would authorize the Chief Executive Officer (CEO) to approve Amendment No. 2 to Work Order 13.18 for MTS Doc. No. G1493.0-13 with Kimley-Horn & Associates Inc. to perform Design-Engineering Services for the Old Town Transit Center West (OTTC West) Improvements Project ("Project").
10. San Diego and Arizona Eastern (SD&AE) Railway Company Quarterly Reports and Ratification of Actions Taken by the SD&AE Board of Directors at its Meetings on July 11, 2017
Action would: (1) receive the San Diego and Imperial Valley Railroad (SD&IV), Pacific Southwest Railway Museum Association (Museum), and Desert Line quarterly reports for information; and (2) ratify actions taken by the SD&AE Board at its quarterly meeting on July 11, 2017.
11. Number Not Used.
12. Euclid Drainage Cleanup - Award Work Order Under a Job Order Contract
Action would authorize the Chief Executive Officer (CEO) to execute Work Order No. MTSJOC7501-01, under MTS Doc. No. PWL182.0-16 with Herzog Construction, Inc. (Herzog), for the provision of services, materials, and equipment for the removal and disposal of debris within the channel near the Euclid Avenue Trolley Station.
13. Banking Services and Purchasing Card Program - Contract Award
Action would authorize the Chief Executive Officer (CEO) to execute MTS Doc. No. G1982.0-17, with JP Morgan Chase Bank (JP Morgan), to provide banking services and a purchasing card program for a five (5) year term with four (4) one year options.
14. On-Call Communications and Low Voltage Systems Wiring Services - Contract Amendment
Action would authorize the Chief Executive Officer (CEO) to execute MTS Doc. No. PWG170.1-15 with Communication Wiring Specialists, Inc. (CWS) for \$289,224.78.
15. On-Call Card Access Reader Installation, Maintenance and Repair Services - Contract Award
Action would authorize the Chief Executive Officer (CEO) to execute MTS Doc. No. PWG168.1-15 with Electro Specialty Systems (ESS) for \$171,312.64.
16. Job Order Contract (JOC) On-Call General Electrical, Traffic Signal and Communications Construction Services - Contract Award
Action would authorize the Chief Executive Officer (CEO) to execute MTS Doc. No. PWG238.0-17 (SANDAG Doc. No. 5007502) with Select Electric, Inc., for the provision of on-call job order general electrical contracting services such as communications, traffic lights, traffic signalization and synchronization systems, and related civil construction improvements work for a three-year agreement.
17. Investment Report - May 2017
18. Approval of Appointment to Fill Vacant Budget Development Committee Seat for 2017
Action would approve the appointment of Board Member Mary Salas to the Budget Development Committee for the remainder of 2017.

19. On-Call Construction Management and Engineering/Inspection Services - Master Agreements Award/Ratification
Action would authorize the Chief Executive Officer's (CEO) execution of: (1) Partial Assignment of San Diego Association of Governments (SANDAG) Solicitation Capacity for On-Call Professional and Technical Construction Management and Engineering Services to MTS (MTS Doc. No. G2023.0-17); and (2) On-Call Construction Management and Engineering/Inspection Services (CM) Master Agreements with seven (7) prime consulting firms.
20. Courthouse Construction Management Services - Work Order Agreement
Action would authorize the Chief Executive Officer (CEO) to execute Work Order 1 MTS Doc. G2019.0-17 with Simon Wong Engineering, Inc. for the Courthouse Station Construction Management Services, contingent upon the approval of Agenda Item No. 19 (On-Call Construction Management and Engineering/Inspection Services – Master Agreements Award/Ratification).
- E. REVIEW OF SANDAG TRANSPORTATION COMMITTEE AGENDA (TAKEN BEFORE CLOSED SESSION)

There was no SANDAG Transportation Committee agenda discussion.
- F. COMMITTEE MEMBER COMMUNICATIONS AND OTHER BUSINESS (TAKEN BEFORE CLOSED SESSION)

There was no Committee Member Communications and Other Business discussion.
- G. PUBLIC COMMENTS (TAKEN BEFORE CLOSED SESSION)

There were no Public Comments.

The Executive Committee convened for Closed Session at 10:00 a.m.

- C3. CLOSED SESSION - CONFERENCE WITH REAL PROPERTY NEGOTIATORS PURSUANT TO CALIFORNIA GOVERNMENT CODE SECTION 54956.8
Property: 5159 Baltimore Drive (Assessor Parcel No. 470-050-16)
Agency Negotiators: Paul Jablonski, Chief Executive Officer; Karen Landers, General Counsel; and Tim Allison, Manager of Real Estate Assets
Negotiating Parties: DJR Companies; El Cajon Real Estate Investments, LLC
Under Negotiation: Price and Terms of Payment
- C4. CLOSED SESSION - CONFERENCE WITH REAL PROPERTY NEGOTIATORS PURSUANT TO CALIFORNIA GOVERNMENT CODE SECTION 54956.8
Property: The San Diego and Arizona Eastern Railway Company (SD&AE) Desert Line from approximate Mile Post 60 to approximate Mile Post 130 (Division to Plaster City) in San Diego and Imperial Counties
Agency Negotiators: Paul Jablonski, Chief Executive Officer; Karen Landers, General Counsel; and Tim Allison, Manager of Real Estate Assets
Negotiating Parties: Baja California Railroad, Inc. (BJRR)
Under Negotiation: Price and Terms of Payment under Desert Line Lease and Operating Agreement

Executive Committee Meeting – MINUTES

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The Executive Committee reconvened from Closed Session at 10:38 a.m.

Oral Report on Final Actions Taken in Closed Session

C3. The Executive Committee received a report from negotiators and gave instructions.

C4. The Executive Committee received a report from negotiators and gave instructions.

H. NEXT MEETING DATE

The next Executive Committee meeting is scheduled for August 10, 2017, at 9:00 a.m. in the Executive Committee Conference Room.

I. ADJOURNMENT

Chairman Mathis adjourned the meeting at 10:38 a.m.

/s/Harry Mathis
Chairman

Attachment: Roll Call Sheet

EXECUTIVE COMMITTEE
SAN DIEGO METROPOLITAN TRANSIT SYSTEM

ROLL CALL

MEETING OF (DATE) July 13, 2017

CALL TO ORDER (TIME) 9:00 a.m.

RECESS _____

RECONVENE _____

CLOSED SESSION 10:00 a.m.

RECONVENE 10:38 a.m.

ADJOURN 10:38 a.m.

BOARD MEMBER	(Alternate)	PRESENT (TIME ARRIVED)	ABSENT (TIME LEFT)
COLE	<input checked="" type="checkbox"/> (Gomez) <input type="checkbox"/>	9:00 a.m.	10:38 a.m.
MATHIS	<input checked="" type="checkbox"/>	9:00 a.m.	10:38 a.m.
MCCLELLAN	<input type="checkbox"/> (McWhirter) <input checked="" type="checkbox"/>	9:00 a.m.	10:38 a.m.
RIOS	<input checked="" type="checkbox"/> (Salas) <input type="checkbox"/>	9:00 a.m.	10:38 a.m.
ROBERTS	<input checked="" type="checkbox"/> (Cox) <input type="checkbox"/>	9:00 a.m.	10:38 a.m.
Transportation Committee Rep Slot (Mathis)			

SIGNED BY THE CLERK OF THE BOARD: Julia Tuer

CONFIRMED BY THE GENERAL COUNSEL: Karen CA