

SAN DIEGO REGIONAL BUILDING AUTHORITY (SDRBA)  
JOINT POWERS AGENCY  
OF THE COUNTY OF SAN DIEGO AND  
THE SAN DIEGO METROPOLITAN TRANSIT SYSTEM (MTS)

**MINUTES**

February 1, 2018

1. Roll Call

Chairman Roberts called the meeting to order at 8:33 a.m. Authority members present included Chairman Roberts and Ms. Gomez, with Mr. Cox absent.

2. Approval of Minutes

Ms. Gomez moved for approval of the minutes of the July 13, 2017, San Diego Regional Building Authority (SDRBA) meeting. Chairman Roberts seconded the motion, and the vote was 2 to 0 in favor, with Mr. Cox absent.

3. Amend SDRBA Board Policy No. 1, Expenditure Policy

Karen Landers, MTS General Counsel, provided an overview of the changes being proposed in the SDRBA Board Policy No. 1, Expenditure Policy. Ms. Landers stated that at the July 13, 2017 SDRBA meeting, the policy was adopted. The purpose of the policy is to give the Executive Director the cumulative spending authority of up to \$100,000 for items not in the budget and any items over that authority would need to be brought back to the SDRBA for approval. Ms. Landers said that the amendments today include that clarifying language and the addition of another item. The proposed addition to the policy states that if there is a project that needs to be done in the building, and the County or MTS has an existing contract that would allow them to do that work, that the building could utilize that contract instead of going out for a new procurement. The building would then reimburse either the County or MTS if their current contract is utilized.

Action Taken

Ms. Gomez moved to approve the proposed revisions to SDRBA Board Policy No. 1, Expenditure Authority. Chairman Roberts seconded the motion, and the vote was 2 to 0 in favor, with Mr. Cox absent.

4. Approve Budget Increase for Unarmed and Armed Security Guards

Marko Medved, County of San Diego Director of General Services and SDRBA Executive Officer, provided a presentation on the proposed budget increase for unarmed and armed security guards at the Mills Building. Mr. Medved stated that this proposal is due to the increase in concerns from the County tenants and MTS regarding escalating security concerns mainly on the ground floor and the parking garage. The proposal is to add two armed security guards during working hours.

Ms. Gomez inquired about the proposal for an increase in unarmed security too. Hugh Rowles,

County of San Diego Senior Real Property Agent, replied that the proposed increase in armed and unarmed security will help with additional patrolling of the building and parking garage. He stated that we currently have seven security guards on duty at any time and this proposal will include additional support for patrolling the building and garage. He noted that the proposal also includes the minimum wage increase.

Chairman Roberts asked about the types of incidents occurring in the garage. Mr. Medved replied that there have been attempted suicides and various assaults. Mr. Rowles also replied that there was a domestic violence incident that occurred and also a recent attempted assault on one of the security guards. Chairman Roberts asked if this new plan will be reviewed again next year. Mr. Medved replied that they will review the new setup next year to ensure that it is working effectively.

Paul Jablonski, MTS CEO, asked if they plan to have two armed guards working during the day during one shift. Mr. Medved replied that they plan to have two armed guards working business hours during the day. Mr. Jablonski suggested having the hours of the armed guards be staggered in order to have one of the armed guards on site earlier and later for those employees that come in early or work late. Mr. Medved stated that they will look into staggering their hours.

#### Action Taken

Ms. Gomez moved to: (1) authorize an increase for unarmed security within the 2017-2018 budget from \$595,255 to \$669,317; (2) authorize an increase for armed security within the 2017-2018 budget from \$0 to \$56,362; and (3) authorize the Executive Director to approve the additional expenditure of \$130,424 from the operating account in accordance therewith. Chairman Roberts seconded the motion, and the vote was 2 to 0 in favor, with Mr. Cox absent.

#### OTHER COMMENTS

Mr. Medved provided a quick update on the status of other recent projects. He stated that they have finished installing all of the LED lights in the building and parking garage; the clock tower has new red trim paint; and the exterior insulation finish has been recovered on the outside of the building.

Chairman Roberts inquired about the restaurant space on the first floor of the building. Ms. Landers replied that the broker has reached out to over thirty different restaurants and there has been no real sustained interest so far. She stated that businesses may be waiting to see what happens after the building across the street, Ballpark Village, opens with their tenants. Ms. Landers also noted that there were issues with the procurement of the new doors for the space. She said that once the new doors are installed, there may be some renewed interest from some restaurants. Chairman Roberts asked when the anticipated opening will be for Ball Park Village. Ms. Landers replied that they are supposed to be done in late 2018.

#### 5. Public Comments

There were no public comments.

6. Next Meeting Date

The next SDRBA meeting is scheduled for March 1, 2018 (if needed) in the Executive Committee Room at MTS.

7. Adjournment

The meeting adjourned at 8:55 a.m.

/s/ Ron Roberts  
Chairman

Attachment: Roll Call Sheet

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THE SAN DIEGO METROPOLITAN TRANSIT SYSTEM (MTS)

ROLL CALL

MEETING OF (DATE) February 1, 2018 CALL TO ORDER (TIME) 8:33 a.m.

RECESS \_\_\_\_\_ RECONVENE \_\_\_\_\_

ADJOURN 8:55 a.m.

BOARD MEMBER	(Alternate)	PRESENT (TIME ARRIVED)	ABSENT (TIME LEFT)
COX	<input type="checkbox"/>		
GOMEZ	<input checked="" type="checkbox"/>	8:30 a.m.	8:55 a.m.
ROBERTS	<input checked="" type="checkbox"/>	8:30 a.m.	8:55 a.m.

OTHER ATTENDEES:

NAME	REPRESENTING
Rachel Witt	County Counsel/SDRBA GC
Marko Medved	County General Services
Hugh Rowles	County General Services
Adrian Granda	County of San Diego
Leslie Cusworth	Colliers International
Samantha Leslie	MTS
Paul Jablonski	MTS
Karen Landers	MTS
Julia Tuer	MTS

SIGNED BY THE CLERK OF THE BOARD: Julia Tuer

CONFIRMED BY OFFICE OF THE MTS GENERAL COUNSEL: gallardo