

MEETING OF THE SAN DIEGO METROPOLITAN TRANSIT SYSTEM
EXECUTIVE COMMITTEE
1255 Imperial Avenue, Suite 1000
San Diego, CA 92101

May 3, 2018

MINUTES

A. ROLL CALL

Vice Chair Rios called the Executive Committee meeting to order at 10:23 a.m. A roll call sheet listing Executive Committee member attendance is attached. It was noted that there was not a quorum of the Executive Committee present to take action on items presented today.

B. APPROVAL OF MINUTES

Due to lack of a committee member quorum, the approval of the February 1, 2018 Executive Committee minutes was deferred to the next Executive Committee meeting.

C. COMMITTEE DISCUSSION ITEMS

1. Quarterly Mid-Coast Corridor Transit Project Update (Sharon Humphreys of SANDAG)

Sharon Humphreys, with SANDAG, provided a presentation on the Mid-Coast Corridor Transit Project. She reviewed the Mid-Coast organization chart and project alignment. She discussed the details of the construction progress; DBE utilization; project health; and project controls. Ms. Humphreys reviewed the Mid-Coast construction elements; construction schedule; and utility relocation. She presented pictures of the various construction sites including the LOSSAN San Diego River; San Diego River bridge demolition; future Balboa Avenue Station site; Shoofly 2 milestone; Gilman/La Jolla Colony Drive; Nobel viaduct; Veterans Administration Medical Center Station; Pepper Canyon Station; UC San Diego viaduct; Voigt Drive Station; and Genesee viaduct. Ms. Humphreys reviewed the total Mid-Coast project acquisitions; safety and security status; CPUC grade separations and stations; light rail vehicle status; and public involvement status.

Ms. Rios inquired about how the public can submit their comments related to the project. Ms. Humphreys replied that there is a specific hotline number for the public related to this project as well as information posted online. She noted that the project team will respond to public comments within 24 hours.

[Clerk's note: for information related to the Mid-Coast Corridor Transit Project, please contact the project team at midcoast@sandag.org or 877-379-0110 or visit KeepSanDiegoMoving.com/MidCoastNotices].

Action Taken

No action taken. Informational item only.

2. 40-Foot Low-Floor Electric Bus Purchase – New Flyer Contract Award (Bill Spraul)

Bill Spraul, Chief Operating Officer – Transit Services, provided an update on the Zero Emission Bus (ZEB) pilot project and bus procurement. Mr. Spraul provided a brief update on the pilot project and reviewed the battery electric bus procurement priorities. He reviewed the details of the Commonwealth of Virginia contract which allows for non-Virginia agencies to purchase battery electric buses. He reviewed the New Flyer battery electric bus specifications. Mr. Spraul discussed Phase I of the pilot bus project strategy and Phase II of the pilot bus project strategy. Ms. Landers noted that there will be no action on this item today; however there will be an action item taken to the Board meeting next week to ask for approval of this New Flyer contract.

Ms. Rios inquired about the range of the buses related to the bus routes. Mr. Spraul replied that about half of our buses on a daily basis go 150 miles or less, and the other half travel more than 150 miles. He stated that these buses will cover about half of our bus assignments on a daily basis with a range of approximately 150 miles.

Action Taken

No action taken. Informational item only.

D. REVIEW OF DRAFT May 10, 2018 BOARD AGENDA

Recommended Consent Items

6. San Diego and Arizona Eastern (SD&AE) Railway Company Quarterly Reports and Ratification of Actions Taken By the SD&AE Board of Directors at its Meeting on April 10, 2018
Action would: (1) receive the San Diego and Imperial Valley Railroad (SD&IV), Pacific Southwest Railway Association Museum (Museum), and Desert Line quarterly reports for information; and (2) ratify actions taken by the SD&AE Board at its quarterly meeting on April 10, 2018.
7. Lease Agreement with Grab & Go at 1255 Imperial Avenue, San Diego
Action would authorize the Chief Executive Officer (CEO) to execute a Lease Agreement with Grab & Go for a lease at 1255 Imperial Avenue, San Diego (MTS Doc. No. G2144.0-18).
8. Title VI Program Submittal
Action would adopt Resolution No. 18-3 approving the Title VI Program, including the plans, notices, records, maps, and data that demonstrate MTS's compliance with requirements of Title VI of the Civil Rights Act of 1964 (Title VI), for submittal to the Federal Transit Administration (FTA).
9. Investment Report - March 2018
10. Purchase of 25 Class B Propane Powered Paratransit Buses - Contract Award
Action would authorize the Chief Executive Officer (CEO) to execute MTS Doc. No. B0689.0-18, (in substantially the same format as Attachment A) with Creative Bus Sales, for the purchase of up to twenty-five (25) propane powered Class B paratransit buses.

11. SAP Training Services - Contract Award
Action would authorize the Chief Executive Officer (CEO) to: (1) Executive MTS Doc. No. G2081.0-18 with ExitCertified Corp, for up to a three (3) base years period with two (2) one-year options to provide SAP Training Services; and (2) Exercise each option year at the CEO's discretion.
12. Temporary Staffing Services - Purchase Order Amendment
Action would authorize the Chief Executive Officer (CEO) to amend Purchase Order # 4500011566, with Modis for temporary staffing services for a Senior Application Developer.
13. Number Not Used
14. Anti-Graffiti Window Film (Materials and Installation) - Contract Amendment
Action would authorize the Chief Executive Officer (CEO) to execute MTS Doc. No. L1319.1-16 with NMS Management, Inc. (NMS) for \$201,551.94.
15. On-Board Video Surveillance System (OBVSS) Vehicle Upgrades and External Camera Replacement - Contract Award
Action would authorize the Chief Executive Officer (CEO) to execute a contract amendment to MTS Doc. No. B0685.1-18 with Apollo Video Technology ("Apollo") for camera replacement refresh for MTS's fixed route bus fleets.
16. San Diego Metropolitan Transit System Heavy Duty Service Trucks - Contract Award
Action would authorize the Chief Executive Officer (CEO) to execute MTS Doc. No. B0680.0-18 with Raceway Ford Inc. (Raceway Ford), for the purchase of five (5) heavy duty service trucks and (1) power washing utility truck to support MTS's transit operations and passenger facility maintenance.
17. San Diego Metropolitan Transit System (MTS) Task Order Contract Approval for Engineering and Right of Way Services for MTS Land Management Department
Action would authorize the Chief Executive Officer (CEO) to execute Work Order WOA1947-AE-16 for MTS Doc. No. G1947.1-17 with HDR Engineering, Inc. (HDR) for \$419,367.74 to perform Engineering and Right of Way Services for a period of four (4) base years for the MTS Land Management Department.
18. Train Number Signs, Brackets and Support - Contract Award
Action would authorize the Chief Executive Officer (CEO) to execute MTS Doc. No. L1456.0-18, a Sole Source agreement, with Woojin IS America, Inc. (Woojin), to provide train number signs, brackets and support.
19. Uninterruptible Power Supply (UPS) and Batteries Purchase and Replacements - Contract Amendment
Action would authorize the Chief Executive Officer (CEO) to execute Contract Amendment to MTS Doc. No. G2009.1-17, with Schneider Electric, for UPS and batteries purchase and replacements for all trolley stations and some BRT stations.
20. On-Call Card Access Reader Services - Contract Amendment
Action would authorize the Chief Executive Officer (CEO) to execute a contract amendment to MTS Doc. No. PWG168.2-15 with Electro Specialty Systems (ESS) for \$256,615.20.

E. REVIEW OF SANDAG TRANSPORTATION COMMITTEE AGENDA

Ms. Cooney commented that item 4 on the SANDAG Transportation Committee agenda has a great explanation of how they estimate construction costs for projects. She stated that we will also have to go through a similar exercise for the projects that will be proposed for the MTS Ballot Measure. Ms. Cooney also stated that there will be a call for projects for the Specialized Transportation Grant Program, which is listed in item 5 of the agenda. She noted that MTS typically does not qualify based on certain restrictions; however we will still apply for the program.

F. COMMITTEE MEMBER COMMUNICATIONS AND OTHER BUSINESS

There were no committee member communications.

G. PUBLIC COMMENTS

Michelle Krug – Ms. Krug commented that there will be upcoming changes to Route 962 in June 2018. She stated that Route 962 will be streamlined past Paradise Valley and will instead be supplemented with Route 963; however Route 963 does not operate on the weekends. She recommended for better proactive announcements regarding upcoming changes to riders who are blind.

[Clerk's note: the following information regarding the changes to Routes 962 and 963 were clarified to the public speaker after the meeting. The changes include: Route 962 frequency will be increased to 15 minutes on weekdays and 30 minutes on weekends. Also, the route is streamlined to Plaza Blvd. and Paradise Valley Rd., instead of Harbison Ave., Reo Dr., Cumberland St. and Potomac St. Local Paradise Hills service is mostly replaced by a realigned Route 963. Route 963 is changed on the east end to continue east on Plaza Blvd. to Harbison Ave., and replace the Paradise Hills portion of Route 962, via a loop of Reo Dr., Cumberland St., Saipan Dr., and Alleghany St. Service operates every 30 minutes on weekdays and hourly on Saturday/Sunday. Service south along Euclid Ave. to Plaza Bonita is replaced by a realigned Route 968. However, Route 968 will remain on Euclid Ave., with service along the Granger Ave./24th St. loop discontinued].

H. NEXT MEETING DATE

The next Executive Committee meeting is scheduled for June 7, 2018, at 9:00 a.m. in the Executive Committee Conference Room.

I. ADJOURNMENT

Vice Chair Rios adjourned the meeting at 10:58 a.m.

/s/ Georgette Gómez
Chairperson

EXECUTIVE COMMITTEE
SAN DIEGO METROPOLITAN TRANSIT SYSTEM

ROLL CALL

MEETING OF (DATE) May 3, 2018

CALL TO ORDER (TIME) 10:23 a.m.

RECESS _____

RECONVENE _____

CLOSED SESSION _____

RECONVENE _____

ADJOURN 10:58 a.m.

| BOARD MEMBER | (Alternate) | PRESENT (TIME ARRIVED) | ABSENT (TIME LEFT) |
|-------------------------------|---|---------------------------|-----------------------|
| ARAMBULA | <input checked="" type="checkbox"/> | 10:23am | 10:58am |
| Transportation Committee Rep. | | | |
| COLE | <input type="checkbox"/> (Gomez) <input type="checkbox"/> | | |
| GOMEZ (Chair) | <input type="checkbox"/> | | |
| MCWHIRTER | <input checked="" type="checkbox"/> (Arambula) <input type="checkbox"/> | 10:23am | 10:53am |
| RIOS | <input checked="" type="checkbox"/> (Salas) <input type="checkbox"/> | 10:23am | 10:58am |
| ROBERTS | <input type="checkbox"/> (Cox) <input type="checkbox"/> | | |

SIGNED BY THE CLERK OF THE BOARD:

Julia Turner

CONFIRMED BY THE GENERAL COUNSEL:

Kan Card