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## Agenda

### MEETING OF THE SAN DIEGO METROPOLITAN TRANSIT SYSTEM BOARD OF DIRECTORS

June 14, 2018

9:00 a.m.

James R. Mills Building  
Board Meeting Room, 10th Floor  
1255 Imperial Avenue, San Diego

To request an agenda in an alternative format or to request accommodations to facilitate meeting participation, please call the Clerk of the Board at least two working days prior to the meeting. Assistive Listening Devices (ALDs) are available from the Clerk of the Board/Assistant Clerk of the Board prior to the meeting and are to be returned at the end of the meeting.

#### ACTION RECOMMENDED

1. Roll Call
2. Approval of Minutes - May 10, 2018
3. Public Comments - Limited to five speakers with three minutes per speaker. Others will be heard after Board Discussion items. If you have a report to present, please give your copies to the Clerk of the Board.

Approve

Please SILENCE electronics  
during the meeting

1255 Imperial Avenue, Suite 1000, San Diego, CA 92101-7490 • (619) 231-1466 • [www.sdmts.com](http://www.sdmts.com)

Metropolitan Transit System (MTS) is a California public agency comprised of San Diego Transit Corp., San Diego Trolley, Inc. and San Diego and Arizona Eastern Railway Company (nonprofit public benefit corporations). MTS is the taxicab administrator for seven cities.

MTS member agencies include the cities of Chula Vista, Coronado, El Cajon, Imperial Beach, La Mesa, Lemon Grove, National City, Poway, San Diego, Santee, and the County of San Diego.



## CONSENT ITEMS

6. [Unallocated Transportation Development Act \(TDA\) Funds for Transit-Related Projects](#) Approve  
Action would approve the use of \$20,000 in unallocated TDA funds currently held by the County of San Diego for transit-related capital projects for the City of Santee.
7. [Fiscal Year 2019 Transportation Development Act Claim](#) Approve  
Action would adopt Resolution Nos. 18-5, 18-6, and 18-7 approving the fiscal year (FY) 2019 Transportation Development Act Article 4.0, 4.5, and 8.0 claims.
8. [California Department of Transportation \(Caltrans\) Program of Projects for Federal Fiscal year \(FFY\) 2019 Federal Transit Administration \(FTA\) Section 5311 Funding](#) Approve  
Action would approve Resolution No. 18-8 authorizing the use of and application for \$150,000 of FFY 2019 Section 5311 funds for operating assistance.
9. [California Department of Transportation \(Caltrans\) Program of Projects for Federal Fiscal Year \(FFY\) 2019 Federal Transit Administration \(FTA\) Section 5311\(f\) Funding](#) Approve  
Action would approve Resolution No. 18-9 authorizing the use of and application for \$300,000 of FFY 2019 Section 5311(f) funds for operating assistance in non-urbanized areas.
10. [Security Services Agreement - Contract Amendment](#) Approve  
Action would authorize the Chief Executive Officer (CEO) to execute Amendment No. 4 to MTS Doc. No. G1828.0-15 with Allied/Universal dba Transit Systems Security to: (1) Increase the employee paid rate for Armed Security Officers and Armed Sergeant (Supervisors) positions for the base contract and through all option years; (2) Include Armed Security Officers for the Centerline Station for the two option years of the contract through fiscal year 2021; and (3) Exercise the option years.
11. [Fire Alarm Testing and Maintenance Services - Contract Award](#) Approve  
Action would authorize the Chief Executive Officer (CEO) to execute MTS Doc. No. PWG252.0-18, with Tri-Signal Integration, Inc., for a three (3) year base term with two (2) one-year options, exercisable at the CEO's discretion.
12. [Old Town Transit Center Shelter Replacement - Change Orders 1, 2, and 3](#) Approve  
Action would: (1) ratify Construction Change Order 1 to MTS Doc No. PWL204.3-16; Work Order MTSJOC7504-15.01, with ABC Construction, Inc. (ABC) for an adjustment to the construction catalog cost factor; (2) authorize the Chief Executive Officer (CEO) to execute MTS Work Order MTSJOC7504-15.02, PWL204.0-16 - Change Order 2, with ABC, for removal and replacement of existing lighting fixtures; and (3) authorize the CEO to execute MTS Work Order MTSJOC7504-15.02, PWL204.0-16 - Change Order 3, with ABC, for infill and coating of columns.
13. [In-Plant Bus Inspections and Post-Delivery Audit Services - Contract Award](#) Approve  
Action would authorize the Chief Executive Officer (CEO) to execute MTS Doc. No. B0686.0-18 with TRC Engineering Services, LLC (TRC) for the provision of in-plant bus inspections and post-delivery audit services for a five (5) year period.

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|-----|--|---------------|
| 14. | <a href="#"><u>On-Call Plumbing Repair Services - Contract Award</u></a><br>Action would authorize the Chief Executive Officer (CEO) to: (1) Execute MTS Doc. No. PWG254.0-18, with Drain Medic, Inc., to provide on-call plumbing repair services for a one-year (1) base term with two (2) one-year options; and (2) Exercise the option years at the CEO's discretion.                          | Approve       |
| 15. | <a href="#"><u>Planet Bids E-Procurement - Contract Award</u></a><br>Action would authorize the Chief Executive Officer (CEO) to: (1) Execute MTS Doc. No. G2085.0-18, a Sole Source agreement with Planet Bids for E-Procurement for a five (5) year base term with five (5) one-year options; and (2) Exercise the option years at the CEO's discretion.   | Approve       |
| 16. | <a href="#"><u>San Diego Transit Corporation (SDTC) Noncontract Pension Plan - Amendment</u></a><br>Action would approve the attached amendment to the Retirement Plan for Noncontract Employees (Noncontract Plan) of the San Diego Transit Corporation (SDTC) which adds a "pop-up provision" effective upon the death of a pensioner's spouse.  | Approve       |
| 17. | <a href="#"><u>Green Line Communications System Upgrade Project - Fund Transfer</u></a><br>Action would authorize the Chief Executive Officer (CEO) to execute Addendum 17, Scope of Work 41 to the MOU between the San Diego Association of Governments (SANDAG) and MTS for the ARINC/Rockwell Collins' testing and integration support of the Green Line Communications System Upgrade project. | Approve       |
| 18. | <a href="#"><u>Investment Report - April 2018</u></a>  | Informational |
| 19. | <a href="#"><u>Benches and Recycling/Trash Receptacles - Contract Award</u></a><br>Action would authorize the Chief Executive Officer (CEO) to execute MTS Doc. No. L1451.0-18, with Avalon Amenities, Inc., for benches and recycling/trash receptacles at Morena Linda Vista, Fashion Valley Transit Center, Hazard Center and Qualcomm Stadium Station.   | Approve       |
| 20. | <a href="#"><u>Light Rail Vehicle (LRV) Seat and Upholstery Replacement - Contract Award</u></a><br>Action would authorize the Chief Executive Officer (CEO) to execute MTS Doc. No. L1459.0-18, a Sole Source agreement with Sardo Bus and Coach Upholstery for LRV seat and upholstery replacement.  | Approve       |
| 21. | <a href="#"><u>San Diego Metropolitan Transit System (MTS) Hill Street Slope Repair Construction Services - Contract Award</u></a><br>Action would authorize the Chief Executive Officer (CEO) to execute MTS Doc. No. PWL246.0-18 with Hazard Construction Company for Hill Street Slope Repair.  | Approve       |
| 22. | <a href="#"><u>Middletown Double Crossover - Phase 2 Design Services - Work Order</u></a><br>Action would authorize the Chief Executive Officer (CEO) to execute Work Order No. WOA1953-AE-11 to MTS Doc. No. G1953.0-17 with Pacific Railway Enterprises, Inc. (PRE) for the Middletown Double Crossover - Phase 2 Engineering design services.   | Approve       |

23. [MTS Building C - Security Office Renovation - Award Work Order Under a Job Order Contract](#) Approve  
Action would authorize the Chief Executive Officer (CEO) to execute Work Order No. MTSJOC7503-07, under MTS Doc. No. PWL234.0-17 with ABC Construction, Inc., for the provision of labor, materials, equipment, and supplies for the Building C – Security Office area renovation.
24. [Trolley Yard Wireless Network Replacement](#) Approve  
Action would authorize the Chief Executive Officer (CEO) to execute MTS Doc No. G2146.0-18 with AT&T Corp. to replace the trolley yard wireless network.
25. [Trapeze Software License and Maintenance Agreement \(Paratransit and Mini-Bus Services\) - Contract Amendment](#) Approve  
Action would: (1) Ratify Amendment No. 7 to MTS Doc. No. B0563.0-11 with Trapeze Software Group, Inc. (Trapeze) for \$14,850.00; (2) Ratify Amendment No. 8 to MTS Doc. No. B0563.0-11 with Trapeze for \$67,006.47; (3) Ratify Amendment No. 9 to MTS Doc. No. B0563.0-11 with Trapeze for \$71,975.00; (4) Ratify Amendment No. 10 to MTS Doc. No. B0563.0-11 with Trapeze for \$19,603.00; and (5) Authorize the Chief Executive Officer (CEO) to execute Amendment No. 11 to MTS Doc. No. B0563.0-11 with Trapeze to add the Trip Broker Module dispatch software for \$113,625.00.
26. [Courthouse Station Construction - Change Orders](#) Approve  
Action would: (1) Ratify construction change order (CCO) amendments to MTS Doc. Nos. PWL222.0-17 with West Coast General/HMS Construction, Inc., a Joint Venture, for construction of the Orange Line Courthouse Station in the amount of \$72,939.60 (CCO's 3, 4, 6-14); and (2) Authorize the Chief Executive Officer (CEO) to approve additional change orders totaling \$164,582.45 (CCO's 15-23).

#### CLOSED SESSION

None.

Oral Report of Final Actions Taken in Closed Session

#### NOTICED PUBLIC HEARINGS

27. [Public Hearing for South Bay Rapid Implementation \(Denis Desmond\)](#) Approve  
Action would: (1) Receive public testimony; and (2) Approve the permanent implementation of the South Bay Rapid 225 route in January 2019, with a soft launch of limited service in September 2018.

#### DISCUSSION ITEMS

30. [Creative/Marketing/Branding On Call Services - Contract Award \(Rob Schupp\)](#) Approve  
Action would authorize the Chief Executive Officer (CEO) to: (1) Execute MTS Doc. No. G2053.0-18 with Civilian Inc., for up to a three (3) year base term with two (2) one-year options to provide Creative, Marketing, Branding On Call Services; and (2) Exercise each option year at the CEO's discretion.

31. [San Diego Metropolitan Transit System \(MTS\) Mobile Hub Application - Contract Award](#) Approve
- Action would authorize the Chief Executive Officer (CEO) to: (1) Execute MTS Doc. No. G2079.0-18 with Datamatics Global Services Inc., analysis, design, development, training, implementation and support maintenance for one and a half (1.5) year base period with two (2) option years to provide a MTS Mobile Hub Application; and (2) Exercise each option year at CEO's discretion.

#### REPORT ITEMS

45. [First Transit/Taxicab Pilot - Access Services \(Bill Spraul\)](#) Informational
46. [Operations Budget Status Report for April 2018 \(Larry Marinesi\)](#) Informational
59. [Ad Hoc Ballot Measure Committee Report \(Board Member David Alvarez\)](#) Informational
60. [Chair Report](#) Informational
61. [Chief Executive Officer's Report](#) Informational
62. [Board Member Communications](#)
63. [Additional Public Comments Not on the Agenda](#)  
If the limit of 5 speakers is exceeded under No. 3 (Public Comments) on this agenda, additional speakers will be taken at this time. If you have a report to present, please furnish a copy to the Clerk of the Board. Subjects of previous hearings or agenda items may not again be addressed under Public Comments.
64. [Next Meeting Date:](#) July 26, 2018
65. [Adjournment](#)

MEETING OF THE SAN DIEGO METROPOLITAN TRANSIT SYSTEM  
BOARD OF DIRECTORS  
1255 Imperial Avenue, Suite 1000  
San Diego, CA 92101

MINUTES

May 10, 2018

[Clerk's note: Except where noted, public, staff and board member comments are paraphrased].

1. Roll Call

Chair Gomez called the Board meeting to order at 9:02 a.m. A roll call sheet listing Board member attendance is attached.

2. Approval of Minutes

Ms. Salas moved to approve the minutes of the April 12, 2018, MTS Board of Directors meeting. Mr. Sandke seconded the motion, and the vote was 12 to 0 in favor with Mr. Alvarez, Mr. Roberts and Ms. Zapf absent.

3. Public Comments

*Colin Parent* – Mr. Parent commented on behalf of Circulate San Diego. He stated that Circulate San Diego recently issued a report detailing how MTS can better utilize its real estate assets in order to develop affordable homes. He said that MTS has at least 57 acres of property available for development and many of those are underutilized parking lots. Mr. Parent noted that their report also identified a variety of policies that other peer transit agencies have that allow them to make better use of their real estate assets. He stated that Circulate San Diego has had productive conversations with MTS staff on this matter. He commented that there is also a climate component to consider if more people live and work closer to transit there will be less vehicle miles traveled.

*Laura Nunn* – Ms. Nunn commented on behalf of the San Diego Housing Federation. She stated that they recently conducted a study and found that there is a shortfall of 142,000 affordable homes in the San Diego region. Ms. Nunn said that they support the Circulate San Diego report and their recommendations.

*Mikail Hussein* – Mr. Hussein commented on behalf of the United Taxi Workers of San Diego. He stated that there are issues with the Airport concerning equity for all taxi drivers. He said that the Airport will only issue 350 taxis to operate within the Airport. Mr. Hussein stated that they are requesting for the Airport to be open to all taxi drivers. He asked for the Board's support with this request.

*Sophie Wolfram* – Ms. Wolfram commented on behalf of the Climate Action Campaign. She recommended that MTS develop a permanent Equity Advisory Committee comprised of residents and transit riders from MTS's jurisdiction. This committee will help ensure that the investments in transit are meeting the needs of transit riders. She stated that they will be distributing an email document to all Board Members on various models around the country that

utilize similar types of committees. Ms. Wolfram also commented that the Climate Action Campaign supports the Mid-City CAN effort for no cost transit passes for youth.

*Murtaza Baxamusa* – Mr. Baxamusa commented on behalf of the San Diego Building Trades Family Housing Corporation. He stated that they are in favor of utilizing the underutilized MTS properties for affordable housing and for career opportunities for San Diego's local workforce. He stated that there should be three requirements related to this effort including for local communities to be hired when the RFP's are released; partnerships with high quality apprenticeship programs; and payment of prevailing wages. Mr. Baxamusa stated that the San Diego Building Trades Family Housing Corporation offers their partnership for this program.

*Michelle Krug* – Ms. Krug commented that she is in support of increasing affordable housing by using available MTS property. She also thanked MTS staff for quickly addressing her concerns related to Routes 962 and 963 at last week's Executive Committee meeting. She requested for consideration of increasing service to Routes 962 and 963 in the future.

## CONSENT ITEMS

6. San Diego and Arizona Eastern (SD&AE) Railway Company Quarterly Reports and Ratification of Actions Taken By the SD&AE Board of Directors at its Meeting on April 10, 2018  
Action would: (1) receive the San Diego and Imperial Valley Railroad (SD&IV), Pacific Southwest Railway Association Museum (Museum), and Desert Line quarterly reports for information; and (2) ratify actions taken by the SD&AE Board at its quarterly meeting on April 10, 2018.
7. Lease Agreement with Grab & Go at 1255 Imperial Avenue, San Diego  
Action would authorize the Chief Executive Officer (CEO) to execute a Lease Agreement with Grab & Go for a lease at 1255 Imperial Avenue, San Diego (MTS Doc. No. G2144.0-18).
8. Title VI Program Submittal  
Action would adopt Resolution No. 18-3 approving the Title VI Program, including the plans, notices, records, maps, and data that demonstrate MTS's compliance with requirements of Title VI of the Civil Rights Act of 1964 (Title VI), for submittal to the Federal Transit Administration (FTA).
9. Investment Report - March 2018
10. Purchase of 25 Class B Propane Powered Paratransit Buses - Contract Award  
Action would authorize the Chief Executive Officer (CEO) to execute MTS Doc. No. B0689.0-18, (in substantially the same format as Attachment A) with Creative Bus Sales, for the purchase of up to twenty-five (25) propane powered Class B paratransit buses.
11. SAP Training Services - Contract Award  
Action would authorize the Chief Executive Officer (CEO) to: (1) Executive MTS Doc. No. G2081.0-18 with ExitCertified Corp, for up to a three (3) base years period with two (2) one-year options to provide SAP Training Services; and (2) Exercise each option year at the CEO's discretion.

12. Temporary Staffing Services - Purchase Order Amendment  
Action would authorize the Chief Executive Officer (CEO) to amend Purchase Order # 4500011566, with Modis for temporary staffing services for a Senior Application Developer.
13. Number Not Used.
14. Anti-Graffiti Window Film (Materials and Installation) - Contract Amendment  
Action would authorize the Chief Executive Officer (CEO) to execute MTS Doc. No. L1319.1-16 with NMS Management, Inc. (NMS) for \$201,551.94.
15. On-Board Video Surveillance System (OBVSS) Vehicle Upgrades and External Camera Replacement - Contract Award  
Action would authorize the Chief Executive Officer (CEO) to execute a contract amendment to MTS Doc. No. B0685.1-18 with Apollo Video Technology ("Apollo") for camera replacement refresh for MTS's fixed route bus fleets.
16. San Diego Metropolitan Transit System Heavy Duty Service Trucks - Contract Award  
Action would authorize the Chief Executive Officer (CEO) to execute MTS Doc. No. B0680.0-18 with Raceway Ford Inc. (Raceway Ford), for the purchase of five (5) heavy duty service trucks and (1) power washing utility truck to support MTS's transit operations and passenger facility maintenance.
17. San Diego Metropolitan Transit System (MTS) Task Order Contract Approval for Engineering and Right of Way Services for MTS Land Management Department  
Action would authorize the Chief Executive Officer (CEO) to execute Work Order WOA1947-AE-16 for MTS Doc. No. G1947.1-17 with HDR Engineering, Inc. (HDR) for \$419,367.74 to perform Engineering and Right of Way Services for a period of four (4) base years for the MTS Land Management Department.
18. Train Number Signs, Brackets and Support - Contract Award  
Action would authorize the Chief Executive Officer (CEO) to execute MTS Doc. No. L1456.0-18, a Sole Source agreement, with Woojin IS America, Inc. (Woojin), to provide train number signs, brackets and support.
19. Uninterruptible Power Supply (UPS) and Batteries Purchase and Replacements - Contract Amendment  
Action would authorize the Chief Executive Officer (CEO) to execute Contract Amendment to MTS Doc. No. G2009.1-17, with Schneider Electric, for UPS and batteries purchase and replacements for all trolley stations and some BRT stations.
20. On-Call Card Access Reader Services - Contract Amendment  
Action would authorize the Chief Executive Officer (CEO) to execute a contract amendment to MTS Doc. No. PWG168.2-15 with Electro Specialty Systems (ESS) for \$256,615.20.

#### BOARD COMMENTS

Mr. Diaz requested to pull consent item number 7, "Lease Agreement with Grab & Go at 1255 Imperial Avenue, San Diego", for further discussion.

Action on Recommended Consent Items, excluding No. 7

Mr. Hall moved to approve Consent Agenda Item Nos. 6 – 20, excluding number 7. Ms. Cole seconded the motion, and the vote was 14 to 0 in favor with Mr. Alvarez absent.

DISCUSSION – CONSENT ITEM NUMBER 7

Mr. Diaz inquired about the lease costs related to item number 7. Ms. Landers responded that this lease is not intended to be a revenue generator for the first five years of the lease. She stated that the space on the first floor was in bad condition when we started this process due to the previous restaurant tenants. Ms. Landers noted that the previous tenants were ultimately shut down by the Fire Marshall and then the tenants ended their lease. After they left, we decided to move the MTS Transit Store to this location. In order to move the Transit Store to this location, MTS had to completely gut and renovate the unit. The portion of the space left for the Grab and Go restaurant still requires improvements by MTS in order for it to be in a rentable condition. Ms. Landers stated that a significant amount of the cost that would have gone towards revenue in the first five years will go towards these improvements. She also noted that the space is being rented at market rate value.

Action on Recommended Consent Item No. 7

Mr. Sandke moved to approve Consent Agenda Item No. 7. Mr. Hall seconded the motion, and the vote was 14 to 0 in favor with Mr. Alvarez absent.

CLOSED SESSION

24. None.

NOTICED PUBLIC HEARINGS

25. Proposed Fiscal Year 2019 Operating Budget (Mike Thompson)

Mike Thompson, Director of Financial Planning and Analysis, provided a presentation on the proposed Fiscal Year (FY) 2019 operating budget. Mr. Thompson reviewed the FY 2019 operating budget final adjustments for revenue adjustments, projected Medi-Cal revenue, and total revenue projections. He discussed the FY 2019 operating budget final adjustments for expense changes and reviewed the total expense projections. Mr. Thompson reviewed the consolidated revenues less expenses. He provided an update on the status of contingency reserves and stated that the projected balance will be at the 12.5% target rate. Mr. Thompson reviewed the previous 5 year trend and future projected 5 year trend for the operating budget. Lastly, he discussed on-going concerns including the structural deficit; passenger levels; fare study and potential fare increase; potential SB 1 repeal; capital needs over the next few years; sales tax ballot measure; rising inflation; and Medi-Cal revenues.

Ms. Bragg inquired about the Medi-Cal issue and asked the provider would be in those cases. Mr. Thompson replied that the Medi-Cal Managed Care Plan would assist in providing those services.

Ms. Zapf inquired about the proposed funds for the sales tax ballot measure. Mr. Thompson replied that those funds will be used to review and possibly pursue a sales tax ballot measure for 2020. Ms. Zapf asked for details related to the taxicab paratransit pilot. Mr. Thompson replied that the pilot is anticipated to begin this July and will run for twelve months. Ms. Zapf asked if the projected wage inflation and Consumer Price Index (CPI) were combined increases. Mr. Thompson replied that the projections for wage inflation and CPI are separate assumptions.

Mr. Sandke commented that the SANDAG Transportation Committee just recently had discussions about the Senior Mini-Grant Program which could potentially be used as another alternative for paratransit trips. Mr. Sandke asked about the annual projected funds from SB 1. Mr. Thompson replied that the operating portion of SB 1 is projected at \$12 million annually and \$4.6 million in State of Good Repair Capital money.

Ms. Bragg inquired about the increase to the Security services costs. Mr. Thompson replied that the increase is to the overall cost of the existing security officers. Ms. Bragg asked how many Security personnel we currently have on staff. Mr. Guaderrama replied that we contract for 152 security officers and 73 of those are armed officers.

Mr. Hall inquired about the plan going forward for the projected deficit. Mr. Thompson replied that we will be monitoring the results of the TOP over the next year to see how those changes help in growth. He noted that we are looking at the potential of a fare increase as well as a possible ballot measure. Mr. Jablonski commented that we will continue tracking the results of the TOP reorganization as the primary focus of growth. An additional option will be to recommend a fare increase, which will be a decision made by the Board. He stated that we can utilize SB 1 funding, if necessary. Lastly, he said as a worst case scenario, we would look at cutting back service.

#### Action Taken

Ms. Salas moved to: (1) Hold a public hearing, receive testimony, and review and comment on the fiscal year (FY) 2019 budget information presented in this report; and (2) Enact Resolution No. 18-4 adopting the operating and capital budget for San Diego Metropolitan Transit System (MTS) and approving the operating budgets for San Diego Transit Corporation (SDTC), San Diego Trolley, Inc. (SDTI), MTS Contract Services and the Coronado Ferry. Ms. Bragg seconded the motion, and the vote was 13 to 1 in favor with Mr. Hall voting no and Mr. Alvarez absent.

#### DISCUSSION ITEMS

30. 40-Foot Low-Floor Electric Bus and Optional Depot Chargers - Issuance of Purchase Order (Bill Spraul)

Bill Spraul, Chief Operating Officer – Transit Services, provided a presentation on the purchase of 40-foot low-floor electric buses and optional depot chargers. He reviewed the pilot project update and battery electric bus procurement priorities. Mr. Spraul discussed the Commonwealth of Virginia Contract. He stated that the contract allows for non-Virginia agencies to purchase battery electric buses. He noted that this is the most expeditious strategy for MTS to meet the summer 2019 service goal. Mr. Spraul reviewed the New Flyer battery electric bus specifications. He discussed the Phase 1 pilot bus strategy and the Phase 2 pilot bus strategy.

Mr. Jablonski commented that the depot chargers are listed as optional, because staff is exploring alternatives to purchasing the chargers, including the potential for San Diego Gas & Electric to purchase and install the chargers.

Ms. Rios recommended that the pilot buses operate on the routes with the highest ridership so we can better understand the impacts.

Ms. Cole asked where the buses will be housed for the pilot. Mr. Jablonski replied that the buses will be housed at the Imperial Avenue Division, South Bay Division, Kearny Mesa Division and East County Division, so the buses can be operated on many different routes during the pilot.

Ms. Bragg asked about the projected cost savings by using the piggyback contract option. Mr. Spraul replied that the cost is basically the same as other contracts however we will save more time by using this contract option rather than going out for a new contract.

Mr. Hall inquired about the battery life of the bus. Mr. Spraul replied that the batteries are estimated to last twelve years.

Mr. McClellan inquired on how many Gillig and New Flyer electric buses are currently in service. Mr. Spraul replied that there are no Gillig electric buses currently in service, but there are a number of New Flyer electric buses currently in service.

#### Action Taken

Chair Gomez moved to authorize the Chief Executive Officer (CEO) to issue a Purchase Order to New Flyer for the purchase of six (6), 40-foot, Low-Floor Electric, Battery-Powered buses and optional purchase of nine (9) Depot Chargers. Ms. Cole seconded the motion, and the vote was 13 to 0 in favor with Mr. Alvarez and Ms. Salas absent.

#### REPORT ITEMS

##### 45. Fiscal Year 2019 Capital Improvement Program (Mike Thompson)

Mr. Thompson provided a presentation on the 20-year forecast of expected Capital needs. He reviewed the process of developing the projected 20-year Capital Improvement Program (CIP). He discussed bus revenue vehicles and the impact related to the proposed Innovative Clean Transit (ICT) regulation. He reviewed the rail revenue vehicle numbers and the total numbers for all revenue vehicles needed over the next 20 years. Mr. Thompson discussed the current numbers for MTS facilities, needed new facilities and passenger facilities. He reviewed the need for track work, maintenance of way work, and technology. Mr. Thompson reviewed the overall totals for the next 20-years in CIP-related work. He discussed the recurring revenue numbers and non-recurring revenue numbers. Mr. Thompson also discussed the funding deficit and the key takeaways related to the 20-year CIP.

#### Action Taken

No action taken. Informational item only.

46. Annual Security Report (January 1, 2017 through December 31, 2017) (Manny Guaderrama)

Manny Guaderrama, Director of Transit Enforcement, provided a presentation on the Annual Security Report. He provided a brief introduction on the details of the Transit Enforcement department. He reviewed the service sector/beat structure implementation; Part I reported crimes related to Trolley incidents; Part I crimes related to onboard arrests; Part I crimes by sector; Part I reported crimes compared to Los Angeles; Part II crimes related to Trolley incidents; copper wire theft incidents; calls for service related to bus incidents; Part I crimes related to bus incidents; Part II crimes related to bus incidents; total number of assaults system wide; Joint Agency Task Force (JATF) results; fare inspections and citations; special enforcement detail results; SDM inspection results; quality of life transient encampment detail results; transient encampment details in the San Diego River; non-compliant arrests; training; current challenges; and security contract challenges.

Mr. McWhirter asked if fare evaders could go to jail after receiving a certain number of citations. Mr. Guaderrama replied that if a person fails to appear for the court hearing after receiving a citation, the person will be issued a warrant.

Ms. Cole thanked Mr. Guaderrama for the report and for his work in keeping her council district safe.

Ms. Bragg thanked Mr. Guaderrama for his work on cleaning up the crime and drug dealing occurrences on the Blue Line. She also commented on the issue of fake service animals on the buses and trolleys. She stated that the Accessible Services Advisory Committee (ASAC) has had discussions on this matter and believes that this is a problem. Mr. Jablonski commented on the issue of fake service animals on the system and stated that they are working on possible solutions.

Ms. Zapf asked for staff to look into requiring dogs to wear muzzles on our vehicles. She also inquired about the vandalism numbers on the system. Mr. Guaderrama replied that we generally issue a citation for misdemeanor-level vandalism, but for felony-level vandalism we will call law enforcement. Ms. Zapf asked about the citations issued to transients and how those citations are resolved. Mr. Guaderrama replied that they still have a responsibility to go to court and if they do not appear, then the citation will turn into a warrant for their arrest.

Mr. McClellan commented on an article he read about a judge that was dismissing charges issued to transient residents. Mr. Guaderrama replied that the specific program he is referring to is called homeless court. He stated that the program only accepts people who have qualified for the program and does not accept every homeless person.

Action Taken

No action taken. Informational item only.

60. Chair Report

Chair Gomez commented that MTS was recently awarded \$40 million from the Transit Intercity Rail Capital Program (TIRCP), which will help to upgrade some of our services.

61. Chief Executive Officer's Report

Mr. Jablonski commented that the Courthouse Trolley Station is now open and is running well. He stated that we have seen an increase in the Blue Line and Orange Line on-time performance since its opening.

62. Board Member Communications

There were no Board Member communications.

63. Additional Public Comments on Items Not on the Agenda

*John Brady* – Mr. Brady commented on behalf of the Voices of Our City Choir which include both sheltered and unsheltered people. He requested for MTS to consider issuing disabled-rate transit passes to specific homeless organizations and riders to help provide low cost options for homeless to ride transit. He stated that this would help to prevent people from trolley hopping without fares.

*Richard McNamee* – Mr. McNamee commented that he represents the nearly homeless population. He asked for MTS to consider providing free transit passes to qualified homeless riders who are pursuing work. He stated that once those riders obtain jobs, they will then be able to pay for their own transit passes.

*Steph Johnson* – This speaker was not present.

64. Next Meeting Date

The next regularly scheduled Board meeting is June 14, 2018.

65. Adjournment

Chair Gomez adjourned the meeting at 11:12 a.m.

/s/ Georgette Gómez  
Chairperson  
San Diego Metropolitan Transit System

Filed by:

Approved as to form:

/s/ Julia Tuer  
Clerk of the Board  
San Diego Metropolitan Transit System

/s/ Samantha Leslie  
Staff Attorney  
San Diego Metropolitan Transit System

Attachment: Roll Call Sheet

SAN DIEGO METROPOLITAN TRANSIT SYSTEM  
BOARD OF DIRECTORS  
ROLL CALL

MEETING OF (DATE): May 10, 2018

CALL TO ORDER (TIME): 9:02 a.m.

RECESS: \_\_\_\_\_

RECONVENE: \_\_\_\_\_

CLOSED SESSION: \_\_\_\_\_

RECONVENE: \_\_\_\_\_

PUBLIC HEARING: 9:27 a.m.

RECONVENE: 10:00 a.m.

ORDINANCES ADOPTED: \_\_\_\_\_

ADJOURN: 11:12 a.m.

BOARD MEMBER	(Alternate)	PRESENT (TIME ARRIVED)	ABSENT (TIME LEFT)
ALVAREZ	<input type="checkbox"/> (Cate) <input type="checkbox"/>		
ARAMBULA	<input checked="" type="checkbox"/> (Mendoza) <input type="checkbox"/>	9:00 a.m.	11:12 a.m.
BRAGG	<input checked="" type="checkbox"/> (Spriggs) <input type="checkbox"/>	9:00 a.m.	11:12 a.m.
COLE	<input checked="" type="checkbox"/> (Ward) <input type="checkbox"/>	9:00 a.m.	11:12 a.m.
CUNNINGHAM	<input type="checkbox"/> (Mullin) <input checked="" type="checkbox"/>	9:00 a.m.	11:12 a.m.
DIAZ	<input checked="" type="checkbox"/> (Aguilar) <input type="checkbox"/>	9:00 a.m.	11:12 a.m.
FAULCONER	<input type="checkbox"/> (Zapf) <input checked="" type="checkbox"/>	9:15 a.m.	11:12 a.m.
GOMEZ	<input checked="" type="checkbox"/> (Bry) <input type="checkbox"/>	9:00 a.m.	11:12 a.m.
HALL	<input checked="" type="checkbox"/> (Jones) <input type="checkbox"/>	9:00 a.m.	11:12 a.m.
MCCLELLAN	<input checked="" type="checkbox"/> (Goble) <input type="checkbox"/>	9:00 a.m.	11:12 a.m.
MCWHIRTER	<input checked="" type="checkbox"/> (Arapostathis) <input type="checkbox"/>	9:00 a.m.	11:12 a.m.
RIOS	<input checked="" type="checkbox"/> (Sotelo-Solis) <input type="checkbox"/>	9:00 a.m.	11:12 a.m.
ROBERTS	<input checked="" type="checkbox"/> (Cox) <input type="checkbox"/>	9:04 a.m.	10:15 a.m.
SALAS	<input checked="" type="checkbox"/> (Aguilar) <input type="checkbox"/>	9:00 a.m.	10:05 a.m.
SANDKE	<input checked="" type="checkbox"/> (Donovan) <input type="checkbox"/>	9:00 a.m.	11:12 a.m.

SIGNED BY THE CLERK OF THE BOARD: Julia Tuer

CONFIRMED BY THE GENERAL COUNSEL: Kellie Cord

REQUEST TO SPEAK FORM

ORDER REQUEST RECEIVED

**PLEASE SUBMIT THIS COMPLETED FORM (AND YOUR WRITTEN STATEMENT) TO THE CLERK OF THE BOARD PRIOR TO DISCUSSION OF YOUR ITEM**

1. INSTRUCTIONS

This Request to Speak form must be filled out and submitted in advance of the discussion of your item to the Clerk of the Board (please attach any written statement to this form). Communications on hearings and agenda items are generally limited to three minutes per person unless the Board authorizes additional time; however, the Chairperson may limit comment to one or two minutes each if there are multiple requests to speak on a particular item. General public comments on items not on the agenda are limited to three minutes. Please be brief and to the point. No yielding of time is allowed. Subjects of previous hearings or agenda items may not again be addressed under General Public Comments.

(PLEASE PRINT)

DATE	6-14-18		
Name	Martha Welch		
Address	901 F St # 44		
Telephone	619 416 9297		
Email	martha.welch@rcjohson.com		
Organization Represented			
Subject of Your Remarks	Bus Routes		
Regarding Agenda Item No.	A Public Comment		
Your Comments Present a Position of:	<input type="checkbox"/>	<b>SUPPORT</b>	<input type="checkbox"/> <b>OPPOSITION</b>

2. TESTIMONY AT NOTICED PUBLIC HEARINGS

At Public Hearings of the Board, persons wishing to speak shall be permitted to address the Board on any issue relevant to the subject of the Hearing.

3. DISCUSSION OF AGENDA ITEMS

The Chairman may permit any member of the public to address the Board on any issue relevant to a particular agenda item.

4. GENERAL PUBLIC COMMENTS ON MATTERS NOT ON THE AGENDA

Public comment on matters not on the agenda will be limited to five speakers with three minutes each, under the Public Comment Agenda Item. Additional speakers will be heard at the end of the Board's Agenda.

NOTE: Subjects of previous hearings or agenda items may not again be addressed under General Public Comments.

**REQUEST TO SPEAK FORM**

ORDER REQUEST RECEIVED

**PLEASE SUBMIT THIS COMPLETED FORM (AND YOUR WRITTEN STATEMENT) TO THE CLERK OF THE BOARD PRIOR TO DISCUSSION OF YOUR ITEM**

**1. INSTRUCTIONS**

This Request to Speak form must be filled out and submitted in advance of the discussion of your item to the Clerk of the Board (please attach any written statement to this form). Communications on hearings and agenda items are generally limited to three minutes per person unless the Board authorizes additional time; however, the Chairperson may limit comment to one or two minutes each if there are multiple requests to speak on a particular item. General public comments on items not on the agenda are limited to three minutes. Please be brief and to the point. No yielding of time is allowed. Subjects of previous hearings or agenda items may not again be addressed under General Public Comments.

(PLEASE PRINT)

DATE	6-14-18		
Name	JUDY JOHNSON		
Address	20012 LAKE DR ESC 92029		
Telephone	760-305-3502		
Email	LAUGHSALLOT@GMAIL.COM		
Organization Represented			
Subject of Your Remarks	OBJECTION TO ADA RULE - PERSONAL INTERVIEWS TO QUALITY		
Regarding Agenda Item No.			
Your Comments Present a Position of:	<input type="checkbox"/>	SUPPORT	<input checked="" type="checkbox"/> OPPOSITION

**2. TESTIMONY AT NOTICED PUBLIC HEARINGS**

At Public Hearings of the Board, persons wishing to speak shall be permitted to address the Board on any issue relevant to the subject of the Hearing.

**3. DISCUSSION OF AGENDA ITEMS**

The Chairman may permit any member of the public to address the Board on any issue relevant to a particular agenda item.

**4. GENERAL PUBLIC COMMENTS ON MATTERS NOT ON THE AGENDA**

Public comment on matters not on the agenda will be limited to five speakers with three minutes each, under the Public Comment Agenda Item. Additional speakers will be heard at the end of the Board's Agenda.

NOTE: Subjects of previous hearings or agenda items may not again be addressed under General Public Comments.



1255 Imperial Avenue, Suite 1000  
San Diego, CA 92101-7490  
(619) 231-1466 • FAX (619) 234-3407

## Agenda Item No. 6

### MEETING OF THE SAN DIEGO METROPOLITAN TRANSIT SYSTEM BOARD OF DIRECTORS

June 14, 2018

#### SUBJECT:

UNALLOCATED TRANSPORTATION DEVELOPMENT ACT (TDA) FUNDS FOR  
TRANSIT-RELATED PROJECTS

#### RECOMMENDATION:

That the Board of Directors approve the use of \$20,000 in unallocated TDA funds currently held by the County of San Diego for transit-related capital projects for the City of Santee.

#### Budget Impact

The use of unallocated TDA funds set aside by the County for transit-related projects in various jurisdictions would have no impact on MTS's operating or capital budgets. The total available unallocated TDA held for the benefit of the City of Santee would be reduced by \$20,000 resulting in a remaining balance of \$76,706 held by the County for the benefit of the City of Santee.

#### DISCUSSION:

On May 5, 2018, MTS received a request from the City of Santee (Attachment A) for \$20,000 of the City of Santee's portion of unallocated TDA held by the County to fund concrete work at 11 bus stops. The funds will be used to cover the cost of construction and staff time.



The TDA funds at issue are unspent funds designated for individual cities under the former TDA rules. Current rules and agreements with cities direct TDA funds to MTS and require MTS consent and confirmation for a transit purpose to release unspent funds (from former TDA program).

The total available City of Santee unallocated TDA funds, totaling \$96,706 will be reduced by \$20,000 resulting in a remaining balance of \$76,706 held by the County for future City of Santee transit-related projects.

/s/ Paul C. Jablonski  
Paul C. Jablonski  
Chief Executive Officer

Key Staff Contact: Sharon Cooney, 619.557.4513, [Sharon.Cooney@sdmts.com](mailto:Sharon.Cooney@sdmts.com)

Attachment: A. Request from City of Santee



# CITY OF SANTEE

**MAYOR**  
John W. Minto

**CITY COUNCIL**  
Ronn Hall  
Stephen Houlahan  
Brian W. Jones  
Rob McNelis

Tuesday, May 08, 2018

Eric Cheng  
Capital Grant Supervisor  
Metropolitan Transit System  
1255 Imperial Avenue, Suite 1000  
San Diego, CA 92101-7490

Dear Mr. Cheng:

This is to request an allocation of TDA funds for concrete work at 11 bus stops in the City of Santee as a result of the MTS Transit Optimization Program which would reroute and/or eliminate some bus routes in Santee. As a result funding in the amount of \$20,000 is needed to cover the cost for construction and staff time. The table below is a detailed description of project cost.

Item Description	New Total
New pedestrian Pad at one (1) location to allow for future bus shelter	\$ 4,400
New concrete work at two (2) locations to allow for ADA access	\$ 3,100
Repair concrete pad at one (1) location to allow for future bus shelter	\$ 6,500
Repair concrete at seven (7) locations due to upcoming bus route changes	\$ 3,000
Staff time	\$ 3,000
<b>Total project cost</b>	<b>\$ 20,000</b>

I understand there are unallocated TDA funds for the City of Santee in the County of San Diego for transit related activities. The City of Santee requests that MTS request \$20,000 in TDA funds on behalf of the City to cover the full cost for concrete work at the 11 bus stops. A bus stop improvement project to be funded by TDA funds (TDA - Transit Grant in project page) is included in the City's current Capital Improvement Program (CIP). A copy of the Santee City Council resolution approving the CIP and the project page is attached.

If you have questions regarding this matter, please contact Principal Traffic Engineer Minjie Mei at (619) 258-4100 X 189.

Sincerely,

Melanie Kush  
Director, Development Services

Cc: Minjie Mei, Principal Traffic Engineer

H:\My Documents\My Data\Work\Grants and funding\MTS TDA funds\TDA Bus Shelter additional Funds 5-7-2018.docx

**RESOLUTION NO. 075-2017**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE,  
CALIFORNIA, APPROVING THE FIVE-YEAR CAPITAL IMPROVEMENT  
PROGRAM AND ADOPTING THE CAPITAL IMPROVEMENT  
PROGRAM BUDGET FOR FISCAL YEARS 2017-18 AND 2018-19**

**WHEREAS**, the City of Santee, California, requires public infrastructure improvements in areas such as circulation, drainage, parks and public facilities; and

**WHEREAS**, the prioritization and scheduling of these improvements is necessary to best serve the public's health, safety and welfare; and

**WHEREAS**, in order to prioritize these public infrastructure improvements, a Capital Improvement Program is necessary; and

**WHEREAS**, on May 24, 2017 and June 14, 2017, public meetings were held by the City Council to discuss the proposed Five-Year Capital Improvement Program for Fiscal Years 2017-18 through 2021-22; and

**WHEREAS**, the City Council considered all recommendations by staff and public testimony.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Santee, California as follows:

**SECTION 1.** The Five-Year Capital Improvement Program for Fiscal Years 2017-18 through 2021-22 as submitted by the City Manager, including all changes directed by the City Council, is hereby approved.

**SECTION 2.** The Capital Improvement Program Budget for Fiscal Years 2017-18 and 2018-19 is hereby adopted and appropriated pursuant to Section 1. Upon adoption, any projects identified or remaining as unfunded in Fiscal Years 2017-18 or 2018-19 will be scheduled out to future years, as no funding is available for appropriation.

**SECTION 3.** The City Manager may authorize transfers of up to \$20,000 between approved Capital Improvement Program projects.

**RESOLUTION NO. 075-2017**

**SECTION 4.** Unencumbered balances remaining at June 30, 2018 and June 30, 2019 for Capital Improvement Program projects may be carried forward to the succeeding fiscal year without further City Council action.

**ADOPTED** by the City Council of the City of Santee, California, at a Regular Meeting thereof held this 28th day of June, 2017, by the following roll call vote to wit:

**AYES: HALL, HOULAHAN, JONES, MCNELIS**

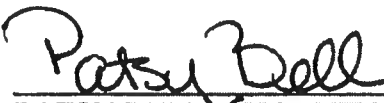
**NOES: NONE**

**ABSENT: MINTO**

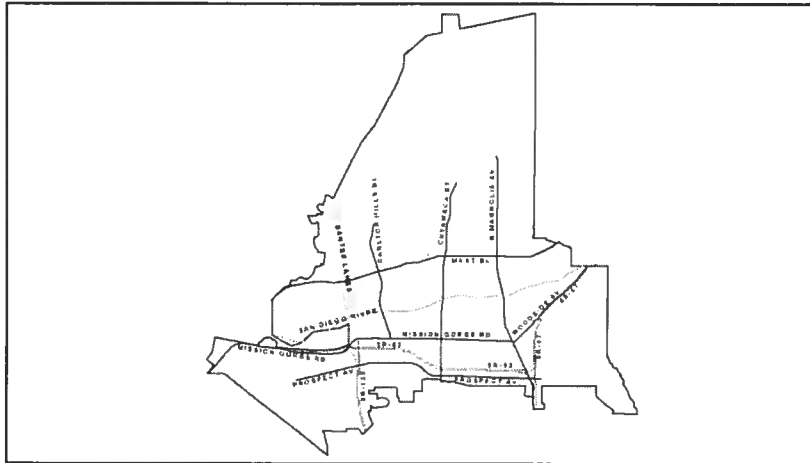
**APPROVED:**

  
\_\_\_\_\_  
**RONN HALL, VICE MAYOR**

**ATTEST:**

  
\_\_\_\_\_  
**PATSY BELL, CMC, CITY CLERK**

## Bus Stop Improvements CIP 2015-11 • Circulation Project



Project Location: To Be Determined

**Description:** This project will design and install curbing, walkways, platforms and shelters for pedestrian safety at three bus stops at key locations in the City.

**Justification:** These improvements will offer safer waiting zones for transit users.

**Operating Impact:** None

	Prior Year								
	Expenditures	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	Total		
<b>Expenditures:</b>									
Planning/Design	\$	-	\$ 14,000	\$	-	\$	-	\$ 14,000	
Land Acquisition		-	-	-	-	-	-	-	
Construction		-	-	78,000	-	-	-	78,000	
<b>Total</b>	<b>\$</b>	<b>-</b>	<b>\$ 14,000</b>	<b>\$ 78,000</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$ 92,000</b>
<b>Source of Funds:</b>									
TDA - Transit Grant	\$	-	\$ 14,000	\$ 78,000	\$	-	\$	-	\$ 92,000
<b>Total</b>	<b>\$</b>	<b>-</b>	<b>\$ 14,000</b>	<b>\$ 78,000</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$ 92,000</b>



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## Agenda Item No. 7

### MEETING OF THE SAN DIEGO METROPOLITAN TRANSIT SYSTEM BOARD OF DIRECTORS

June 14, 2018

#### SUBJECT:

FISCAL YEAR 2019 TRANSPORTATION DEVELOPMENT ACT CLAIM

#### RECOMMENDATION:

That the MTS Board of Directors adopt Resolution Nos. 18-5 (Attachment A), 18-6 (Attachment B), and 18-7 (Attachment C) approving the fiscal year (FY) 2019 Transportation Development Act Article 4.0, 4.5, and 8.0 claims.

#### Budget Impact

The FY 2019 TDA claims would result in the approval of \$97,184,026 in TDA funds for MTS to be utilized in the FY 2019 operating and capital budgets.

#### DISCUSSION:

The Transportation Development Act (TDA) provides one-quarter percent of the state sales tax for operating and capital support of public transportation systems and non-motorized transportation projects. The San Diego Association of Governments (SANDAG), as the designated Regional Transportation Planning Agency, is responsible for the allocation of TDA funds to the region's cities, the County, and transit operators. At its February 23, 2018 meeting, the SANDAG Board of Directors approved the San Diego County Auditor's estimate of \$147,814,661 for the FY 2019 TDA apportionment.

A Master Memorandum of Understanding (MOU) exists between SANDAG, MTS, and the North County Transit District (NCTD) with respect to the functions and responsibilities transferred to SANDAG as a result of Senate Bill 1703 (Peace, 2003). Pursuant to the MOU, both transit agencies transfer TDA funding to SANDAG annually to pay for the administrative and planning functions that transferred to SANDAG as a result of the consolidation. The MOU is updated as circumstances change. For fiscal year 2019, \$2,110,721 in funding will remain with SANDAG for transferred administrative and planning functions.



TDA allocations are authorized under four separate articles of the law. Article 4 funds are used to provide general public transit services. Article 4.5 funds are designated for community transit services, and pursuant to SANDAG Board Policy No. 027, are allocated within the San Diego region to support paratransit services required by the Americans with Disabilities Act (ADA). Article 8 funds support specialized services such as express bus and ferry services.

A total of \$97,184,026 is estimated to be allocated to MTS for FY 2019. This includes \$91,540,221 in TDA Article 4.0 claims, \$57,397,004 of which will fund operating activities, and the remaining \$34,143,217 will fund the capital improvement program; \$4,872,057 in Article 4.5 claims to fund the MTS Access/CTS Paratransit services; and \$771,748 in Article 8.0 claims to fund the ferry/commuter express services.

/s/ Paul C. Jablonski  
Paul C. Jablonski  
Chief Executive Officer

Key Staff Contact: Sharon Cooney, 619.557.4513, [Sharon.Cooney@sdmts.com](mailto:Sharon.Cooney@sdmts.com)

Attachments: A. Resolution No. 18-5  
B. Resolution No. 18-6  
C. Resolution No. 18-7

# **San Diego Metropolitan Transit System Authorizing Resolution**

## **Resolution Number 18-5**

### **Resolution Approving Fiscal Year 2019 Transportation Development Act, Article 4.0**

WHEREAS, effective August 10, 2000, the San Diego Metropolitan Transit System (MTS) area consolidated Transportation Development Act (TDA) claim process provides that MTS will be responsible for submitting a single claim for each article of the TDA for all MTS operators; and

WHEREAS, consistent with the intent of consolidating all transit funding for MTS-area operators, the San Diego Association of Governments (SANDAG) approved the MTS FY 2019 TDA claim, and

WHEREAS, MTS and SANDAG Boards must approve any alternate use of said balances differing from that for which they were originally claimed; and

WHEREAS, MTS and SANDAG staffs have analyzed this amendment and found it to be warranted pursuant to Section 6659 of Title 21 of the California Code of Regulations (CCR);

NOW, THEREFORE, BE IT RESOLVED, DETERMINED, AND ORDERED that the MTS Board of Directors does hereby approve the FY 2019 TDA Article 4.0 MTS TDA claim of \$91,540,221; \$57,397,004 of the 4.0 TDA claim will be used for operating activities, and the remaining \$34,143,217 will be used to fund capital.

PASSED AND ADOPTED by the Board of Directors this 14th day of June, 2018 by the following vote:

AYES:

NAYS:

ABSENT:

ABSTAINING:

---

Chairperson  
San Diego Metropolitan Transit System

Filed by:

Approved as to form:

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Clerk of the Board  
San Diego Metropolitan Transit System

---

Office of the General Counsel  
San Diego Metropolitan Transit System

**San Diego Metropolitan Transit System  
Authorizing Resolution**

**Resolution Number 18-6**

**Resolution Approving Fiscal Year 2019 Transportation Development Act, Article 4.5**

WHEREAS, effective August 10, 2000, the San Diego Metropolitan Transit System (MTS) area consolidated Transportation Development Act (TDA) claim process provides that MTS will be responsible for submitting a single claim for each article of the TDA for all MTS operators; and

WHEREAS, consistent with the intent of consolidating all transit funding for MTS-area operators, the San Diego Association of Governments (SANDAG) approved the MTS FY 2019 TDA claim, and

WHEREAS, MTS and SANDAG Boards must approve any alternate use of said balances differing from that for which they were originally claimed; and

WHEREAS, MTS and SANDAG staffs have analyzed this amendment and found it to be warranted pursuant to Section 6659 of Title 21 of the California Code of Regulations (CCR);

NOW, THEREFORE, BE IT RESOLVED, DETERMINED, AND ORDERED that the MTS Board of Directors does hereby approve the FY 2019 TDA Article 4.5 MTS TDA claim of \$4,872,057. The allocation will be used to fund the MTS Access/CTS Paratransit services.

PASSED AND ADOPTED by the Board of Directors this 14th day of June, 2018 by the following vote:

AYES:

NAYS:

ABSENT:

ABSTAINING:

---

Chairperson  
San Diego Metropolitan Transit System

Filed by:

Approved as to form:

---

Clerk of the Board  
San Diego Metropolitan Transit System

---

Office of the General Counsel  
San Diego Metropolitan Transit System

# **San Diego Metropolitan Transit System Authorizing Resolution**

## **Resolution Number 18-7**

### **Resolution Approving Fiscal Year 2019 Transportation Development Act, Article 8.0**

WHEREAS, effective August 10, 2000, the San Diego Metropolitan Transit System (MTS) area consolidated Transportation Development Act (TDA) claim process provides that MTS will be responsible for submitting a single claim for each article of the TDA for all MTS operators; and

WHEREAS, consistent with the intent of consolidating all transit funding for MTS-area operators, the San Diego Association of Governments (SANDAG) approved the MTS FY 2019 TDA claim, and

WHEREAS, MTS and SANDAG Boards must approve any alternate use of said balances differing from that for which they were originally claimed; and

WHEREAS, MTS and SANDAG staffs have analyzed this amendment and found it to be warranted pursuant to Section 6659 of Title 21 of the California Code of Regulations (CCR);

NOW, THEREFORE, BE IT RESOLVED, DETERMINED, AND ORDERED that the MTS Board of Directors does hereby approve the FY 2019 TDA Article 8.0 MTS TDA claim of \$771,748. The allocation will be used to fund the ferry/commuter express services.

PASSED AND ADOPTED by the Board of Directors this 14th day of June, 2018 by the following vote:

AYES:

NAYS:

ABSENT:

ABSTAINING:

---

Chairperson  
San Diego Metropolitan Transit System

Filed by:

Approved as to form:

---

Clerk of the Board  
San Diego Metropolitan Transit System

---

Office of the General Counsel  
San Diego Metropolitan Transit System



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## Agenda Item No. 8

### MEETING OF THE SAN DIEGO METROPOLITAN TRANSIT SYSTEM BOARD OF DIRECTORS

June 14, 2018

#### SUBJECT:

CALIFORNIA DEPARTMENT OF TRANSPORTATION (CALTRANS) PROGRAM OF  
PROJECTS FOR FEDERAL FISCAL YEAR (FFY) 2019 FEDERAL TRANSIT  
ADMINISTRATION (FTA) SECTION 5311 FUNDING

#### RECOMMENDATION:

That the San Diego Metropolitan Transit System (MTS) Board of Directors approve Resolution No. 18-8 (Attachment A) authorizing the use of and application for \$150,000 of FFY 2019 Section 5311 funds for operating assistance.

#### Budget Impact

The 5311 program has a 44.67% non-federal match requirement. MTS will be required to provide non-federal matching funds in the amount of \$121,101.

#### DISCUSSION:

The FTA provides funding for capital and operating assistance to agencies providing rural transportation through the Section 5311 Non-Urbanized Area Formula Program. These funds do not come directly to the region but are apportioned to the states. In turn, Caltrans, on behalf of the State of California, reapportions the funds to the region based solely on the regional rural population as a share of the state total rural population. San Diego Association of Governments allocates the region's funds to both North County Transit District and MTS based on the relative rural population in each service area.



MTS's apportionment of FY 2019 5311 funds is \$471,606, inclusive of \$165,172 in funds carried forward from FY 2018. Of this amount, \$150,000 will be used for FY 2020 rural operations. The remaining \$321,606 will be carried forward and applied with the FY 2020 apportionment.

/s/ Paul C. Jablonski  
Paul C. Jablonski  
Chief Executive Officer

Key Staff Contact: Sharon Cooney, 619.557.4513, [Sharon.Cooney@sdmts.com](mailto:Sharon.Cooney@sdmts.com)

Attachment: A. Resolution No. 18-8

SAN DIEGO METROPOLITAN TRANSIT SYSTEM

Resolution No. 18-8

Resolution Authorizing Federal Funding Under FTA Section 5311(49 U.S.C. Section 5311)  
with the California Department of Transportation

WHEREAS, the U.S. Department of Transportation is authorized to make grants to states through the Federal Transit Administration (FTA) to support capital and operating assistance projects for nonurbanized public transit services under Section 5311 of the Federal Transit Act (FTA C 9040.1F and FTA C 9050.1); and

WHEREAS, the California Department of Transportation has been designated by the Governor of the State of California to administer Section 5311 grants for transportation projects for the general public for the rural transit and intercity bus; and

WHEREAS, the San Diego Metropolitan Transit System (MTS) desires to apply for said financial assistance to operate rural transit service and support capital improvements in San Diego County; and

WHEREAS, MTS has, to the maximum extent feasible, coordinated and consulted with other transportation providers and users in the region (including social service agencies);

NOW, THEREFORE, BE IT RESOLVED, DETERMINED, AND ORDERED that MTS does hereby authorize the Chief Executive Officer, or designated representative, to file and execute any actions necessary on behalf of MTS with the California Department of Transportation to aid in the financing of operating or capital assistance projects pursuant to Section 5311 of the Federal Transit Act (FTA C 9040.1F and FTA C 9050.1), as amended;

1. The Chief Executive Officer is authorized to execute and file all certification of assurances, contracts or agreements or any other document required by the Department.
2. The Chief Executive Officer is to provide additional information as the Department may require in connection with the application for the Section 5311 projects.
3. The Chief Executive Officer is authorized to submit and approve request for reimbursement of funds from the Department for the Section 5311 project(s).

PASSED AND ADOPTED, by the Board of Directors this 14th day of June 2018 by the following vote:

AYES:

NAYS:

ABSENT:

ABSTAINING:

---

Chairperson  
San Diego Metropolitan Transit System

Filed by:

Approved as to form:

---

Clerk of the Board  
San Diego Metropolitan Transit System

---

Office of the General Counsel  
San Diego Metropolitan Transit System



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## Agenda Item No. 9

### MEETING OF THE SAN DIEGO METROPOLITAN TRANSIT SYSTEM BOARD OF DIRECTORS

June 14, 2018

#### SUBJECT:

CALIFORNIA DEPARTMENT OF TRANSPORTATION (CALTRANS) PROGRAM OF  
PROJECTS FOR FEDERAL FISCAL YEAR (FFY) 2019 FEDERAL TRANSIT  
ADMINISTRATION (FTA) SECTION 5311(f) FUNDING

#### RECOMMENDATION:

That the San Diego Metropolitan Transit System (MTS) Board of Directors approve Resolution No. 18-9 (Attachment A) authorizing the use of and application for \$300,000 of FFY 2019 Section 5311(f) funds for operating assistance in non-urbanized areas.

#### Budget Impact

If awarded, MTS will receive FFY 2019 5311(f) funds in the amount of \$300,000 for operating assistance. Based on the maximum 55.33% federal share of eligible expenditures, MTS will be required to provide non-federal matching funds in the amount of \$242,202, or 44.67% of the total project costs.

#### DISCUSSION:

Caltrans administers a statewide competitive grant program wherein transit agencies and non-profit organizations are eligible to apply for up to \$300,000 in financial assistance for operations serving areas outside of the federally defined urban boundary. Eligible projects can include existing operations, new services or service expansion. However, projects must be consistent with the state-adopted objectives and meet federal certifications and assurance guidelines. MTS already meets the federal guidelines as an eligible recipient of other federal funds.

Caltrans requires the submission of a resolution by agency Board of Directors authorizing the submission of a grant application and project programming. Staff has also requested the San Diego Associations of Governments to certify that it will amend



the Regional Transportation Improvement Program in the event of a grant award, as per Caltrans requirements.

/s/ Paul C. Jablonski \_\_\_\_\_  
Paul C. Jablonski  
Chief Executive Officer

Key Staff Contact: Sharon Cooney, 619.557.4513, [Sharon.Cooney@sdmts.com](mailto:Sharon.Cooney@sdmts.com)

Attachment: A. Resolution No. 18-9

SAN DIEGO METROPOLITAN TRANSIT SYSTEM

Resolution No. 18-9

Resolution Authorizing Federal Funding Under FTA Section 5311(f)  
with the California Department of Transportation

WHEREAS, the U.S. Department of Transportation is authorized to make grants to states through the Federal Transit Administration (FTA) to support capital and operating assistance projects for nonurbanized public transit services under Section 5311(f) of the Federal Transit Act (FTA C 9040.1F and FTA C 9050.1); and

WHEREAS, the California Department of Transportation has been designated by the Governor of the State of California to administer Section 5311(f) grants for transportation projects for the general public and for rural transit and intercity bus; and

WHEREAS, San Diego Metropolitan Transit System (MTS) desires to apply for said financial assistance to operate rural transit service in San Diego County; and

WHEREAS, MTS has, to the maximum extent feasible, coordinated and consulted with other transportation providers and users in the region (including social service agencies).

NOW, THEREFORE, BE IT RESOLVED, DETERMINED, AND ORDERED that MTS does hereby authorize the Chief Executive Officer, or designated representative, to file and execute any actions necessary on behalf of MTS with the California Department of Transportation to aid in the financing of operating or capital assistance projects pursuant to Section 5311 of the Federal Transit Act (FTA C 9040.1F and FTA C 9050.1), as amended;

1. The Chief Executive Officer is authorized to execute and file all certification of assurances, contracts or agreements or any other document required by the Department.
2. The Chief Executive Officer is to provide additional information as the Department may require in connection with the application for the Section 5311 projects.
3. The Chief Executive Officer is authorized to submit and approve request for reimbursement of funds from the Department for the Section 5311 project(s).

PASSED AND ADOPTED, by the Board of Directors this 14th day of June 2018 by the following vote:

AYES:

NAYS:

ABSENT:

ABSTAINING:

---

Chairperson  
San Diego Metropolitan Transit System

Filed by:

Approved as to form:

---

Clerk of the Board  
San Diego Metropolitan Transit System

---

Office of the General Counsel  
San Diego Metropolitan Transit System



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## Agenda Item No. 10

### MEETING OF THE SAN DIEGO METROPOLITAN TRANSIT SYSTEM BOARD OF DIRECTORS

June 14, 2018

#### SUBJECT:

SECURITY SERVICES AGREEMENT – CONTRACT AMENDMENT

#### RECOMMENDATION:

That the San Diego Metropolitan Transit System (MTS) Board of Directors authorize the Chief Executive Officer (CEO) to execute Amendment No. 4 to MTS Doc. No. G1828.0-15 with Allied/Universal dba Transit Systems Security to:

- 1) Increase the employee paid rate for Armed Security Officers and Armed Sergeant (Supervisors) positions for the base contract and through all option years;
- 2) Include Armed Security Officers for the Centerline Station for the two option years of the contract through fiscal year 2021; and
- 3) Exercise the option years.

#### Budget Impact

The total estimated cost of this amendment would not exceed \$1,902,704. Funding for armed security increases will come from the MTS Security operating budget. Centerline security officers will be funded by the I-15 BRT station maintenance budget (which is TransNet II operational funds). The estimated cost allocation is as follows:

	Armed Security Officers	Centerline TSS Officer	Total
FY 2018	45,394	991	46,384
FY 2019	319,339	34,328	353,667
Base Year Total	364,732	35,319	400,051
FY 2020 (Option Yr. 1)	358,848	365,885	724,733
FY 2021 (Option Yr. 2)	388,429	389,491	777,920
Total Option Years	747,277	755,376	1,502,653
Total Amended Cost	1,112,009	790,695	1,902,704



This amendment will bring the total contract cost, including option years, to \$38,265,899. See Attachment B for full contract amendment history.

#### DISCUSSION:

At the May 10, 2018 MTS Board Meeting, the Board approved an increase in the Security budget to allow for an increase in pay for armed contracted officers. Allied Universal dba Transit Systems Security (TSS), the MTS contracted security company, was having difficulty hiring and retaining qualified armed guards at the current rate of \$13.00 per hour. The raise in hourly wage is needed to attract and retain qualified armed officers. Under this proposed amendment, armed security officers would receive a pay increase to \$14.50 per hour. The hourly rate will increase each year to maintain a \$3.00 per hour differential over minimum wage, with a final rate of \$17.00 per hour in FY 2021 (second option year). Armed supervisors would receive a pay increase to \$16.00 per hour and will maintain \$1.50 per hour differential over an armed officer throughout the life of the contract.

TSS currently provides armed security at the two I-15 BRT Centerline Stations. MTS receives reimbursement for the Centerline Station security officers through TransNet II. Under Amendment No. 3, TSS provides armed security officers at both Centerline Stations for two shifts per day, during revenue hours. Security officers are also responsible for opening and closing facilities as directed by MTS and provide periodic mobile patrols during non-revenue hours as well. Amendment No. 3 is effective through the third year (base years) of the contract but does not extend to the two option years. Amendment No. 4 would increase the employee paid rate Armed Security Officers and Armed Sergeant (Supervisors) positions for the base of the contract and through all options years; and amend the contract to include Armed Security Officers for the Centerline Station for the two option years of the contract through fiscal year 2021.

/s/ Paul C. Jablonski  
Paul C. Jablonski  
Chief Executive Officer

Key Staff Contact: Sharon Cooney, 619.557.4513, [Sharon.Cooney@sdmts.com](mailto:Sharon.Cooney@sdmts.com)

Attachment: A. Draft MTS Doc. No. G1828.4-15  
B. Total Contract Cost Table



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June 14, 2018

MTS Doc. No. G1828.4-15

Steve Claton, President, Southwest Region  
Allied Universal dba Transit System Security  
1551 N. Tustin Avenue, Suite 650  
Santa Ana, CA 92705

Dear Mr. Claton:

Subject: AMENDMENT NO. 4 TO MTS DOC. NO. G1828.0-15; SECURITY SERVICES

This shall serve as Amendment No. 4 to our agreement for security services as further described below.

#### SCOPE

There is no change to the Scope of Services.

#### SCHEDULE

Under this Amendment, both parties agree to the following revision: Exercise Option Years 1 & 2 to extend contract date to 6/30/2021.

#### PAYMENT

Under this Amendment, both parties agree that the payment provision shall be revised as following and as shown in Amendment 4 Summary attached:

1. Add pay rate increase for Armed Security Officers as discussed in the May 10, 2018 Board of Directors Meeting, Security Budget, Fiscal Year 2019, Section 5.19.
  - Exhibit A: Pay Rate Increase for the remainder of the base contract FY2018-FY2019 through the option years FY2020 – FY2021.
2. Add pay rate increase and option years pay for 8 Armed Security Officers for Centerline BRT.
  - Exhibit B: Pay Rate Increase & Adding Option Years Cost for 8 Armed Officers for Centerline BRT. The increase is for the remainder the base contract FY2018 - FY2019 through option years FY2020 - FY 2021. The base contract was approved in the March 26, 2018 board Agenda.



Allied Universal dba Transit System Security  
Mr. Steve Claton  
June 14, 2018  
Page 2

Please sign and return the copy marked "Original" to the Contracts Specialist at MTS. All other terms and conditions shall remain the same and in effect. Retain the other copy for your records.

Sincerely,

Agreed:

Paul C. Jablonski  
Chief Executive Officer

\_\_\_\_\_  
Steve Claton, President  
Allied Universal dba Transit System Security

LMARQUIS-CL  
CL-G1828.4-15.ALLIED.JRIDER.6.18.2018

Date: \_\_\_\_\_

Cc: M. Guaderrama  
Procurement File

Attachments: Exhibit A  
Exhibit B

San Diego Metropolitan Transit System  
G1828.4-15 - Security Services  
**Amendment # 4 (Cost Proposal)**  
Schedule of Proposed Rates

EXHIBIT A

		Base Year 2 FY 2018  Minimum Wage increase to \$11.50/ Hour January 1, 2018				Base Year 3 FY 2019  Minimum Wage increase to \$12.00/ Hour January 1, 2019					
		5/18-6/30/18 Employee Paid Rate Min Wage 1/1/18 \$11.50	* Overhead Rate Adj.	5/18-6/30/18 Billable Rate	Projected # FTE's	1/1-6/30/19 Employee Paid Rate Min Wage 1/1/19 \$12.00	* Overhead Rate Adj.	7/1-12/31/18 Billable Rate	1/1-6/30/19 Billable Rate	Projected # FTE's	7/1-12/31/18 Employee Paid Rate
Armed Security Officer		Current FTE Allotment									
Armed Security - Step A	63	63	14.500	41.860%	20.570	63	14.500	15.000	41.860%	20.570	21.279
H. Estrada--Staff #4	1	1	15.450	41.860%	21.917	1	15.450	15.910	41.860%	21.917	22.570
J. Guzman Hinojosa--Staff #6	1	1	15.170	41.860%	21.520	1	15.170	15.630	41.860%	21.520	22.173
Armed Security Totals		65	65			65					
Armed Sergeant (Supervisors)											
Armed Sergeant - Step A	3	3	16.000	38.850%	22.216	3	16.000	16.500	38.850%	22.216	22.910
Armed Sergeant - Step E	2	2	16.000	38.850%	22.216	2	16.000	16.500	38.850%	22.216	22.910
Armed Sergeant - Step G	1	1	16.270	38.850%	22.591	1	16.270	16.770	38.850%	22.591	23.285
Armed Sergeant - Step I	1	1	16.810	38.850%	23.341	1	16.810	17.310	38.850%	23.341	24.035
Armed Sergeant - Step J	1	1	17.090	38.850%	23.729	1	17.090	17.590	38.850%	23.729	24.424
Armed Sergeant - Step M	3	3	18.100	38.850%	25.132	3	18.100	18.600	38.850%	25.132	25.826
Armed Sergeant Totals		11	11			11					

		Option Year 1 FY 2020  Minimum Wage increase to \$13.00/ Hour January 1, 2020					Option Year 2 FY 2021  Minimum Wage increase to \$14.00/ Hour January 1, 2021				
		7/1-12/31/19 Employee Paid Rate Min Wage 1/1/20 \$13.00	* Overhead Rate Adj.	7/1-12/31/19 Billable Rate	1/1-6/30/20 Billable Rate	Projected # FTE's	7/1-12/31/20 Employee Paid Rate Min Wage 1/1/21 \$14.00	* Overhead Rate Adj.	7/1-12/31/20 Billable Rate	1/1-6/30/21 Billable Rate	Projected # FTE's
Armed Security Officer		Current FTE Allotment									
Armed Security - Step A	63	63	15.000	16.000	41.860%	21.279	22.698	63	16.000	17.000	41.860%
H. Estrada--Staff #4	1	1	15.910	16.390	41.860%	22.570	23.251	1	16.390	17.000	41.860%
J. Guzman Hinojosa--Staff #6	1	1	15.630	16.100	41.860%	22.173	22.839	1	16.100	17.000	41.860%
Armed Security Totals		65	65			65					
Armed Sergeant (Supervisors)											
Armed Sergeant - Step A	3	3	16.500	17.500	38.850%	22.910	24.299	3	17.500	18.500	38.850%
Armed Sergeant - Step E	2	2	16.500	17.500	38.850%	22.910	24.299	2	17.500	18.500	38.850%
Armed Sergeant - Step G	1	1	16.770	17.770	38.850%	23.285	24.674	1	17.770	18.770	38.850%
Armed Sergeant - Step I	1	1	17.310	18.310	38.850%	24.035	25.423	1	18.310	19.310	38.850%
Armed Sergeant - Step J	1	1	17.590	18.590	38.850%	24.424	25.812	1	18.590	19.590	38.850%
Armed Sergeant - Step M	3	3	18.600	19.600	38.850%	25.826	27.215	3	19.600	20.600	38.850%
Armed Sergeant Totals		11	11			11					

**EXHIBIT B****Pay Rate Increase & Adding Option Years for 8 Armed Officers for Centerline BRT****Base Years**

Base Years	Remainder of FY 2018				FY 2019					
	5/18-6/30/18				1/1-6/30/19					
	Employee				Employee					
	Paid Rate				Paid Rate					
	5/18-6/30/18				7/1-12/31/18					
Projected #	Min Wage	* Overhead	Billable	Projected #	Employee	Min Wage	* Overhead	Billable	Billable	
FTE's	1/1/18 \$11.50	Rate Adj.	Rate	FTE's	Paid Rate	1/1/19 \$12.00	Rate Adj.	Rate	Rate	
Armed Security Officers	8	14.50	41.86%	20.57	8	14.50	15.00	0.42	20.57	21.28

**Option Years**

Option Years	FY 2020						FY 2021					
	1/1-6/30/20						1/1-6/30/21					
	Employee						Employee					
	7/1-12/31/19			7/1-12/31/19			7/1-12/31/20			7/1-12/31/20		
	Paid Rate						Paid Rate					
Projected #	Employee	Min Wage	* Overhead	Billable	Billable		Projected #	Employee	Min Wage	* Overhead	Billable	Billable
FTE's	Paid Rate	1/1/20 \$13.00	Rate Adj.	Rate	Rate		FTE's	Paid Rate	1/1/21 \$14.00	Rate Adj.	Rate	Rate
Armed Security Officers	8.00	15.00	16.00	0.42	21.28	22.70	8.00	16.00	17.00	0.42	22.70	24.12

Description	Amendment Impact	Contract Value
<b>Original Contract</b>		\$ 39,037,552
<b>Amendment #1 (Minimum Wage Adjustment)</b>	\$ 4,817,160	\$ 43,854,712
<b>Amendment #2</b>		
<b>Part A: Increase internal CCI's by 30, reduce contract by 50 FTEs</b>	\$ (7,934,240)	\$ 35,920,472
<b>Part B: Position restructuring within Unarmed Guards and Dispatch (CCTV)</b>	\$ 22,601	\$ 35,943,073
<b>Amendment #3 (Additional 8 FTEs for Centerline Station Security through FY19)</b>	\$ 420,121	\$ 36,363,195
<b>Amendment #4 (Armed Guard wage amendment; Centerline security through FY21)</b>	\$ 1,902,704	\$ 38,265,899



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## Agenda Item No. 11

### MEETING OF THE SAN DIEGO METROPOLITAN TRANSIT SYSTEM BOARD OF DIRECTORS

June 14, 2018

#### SUBJECT:

FIRE ALARM TESTING AND MAINTENANCE SERVICES - CONTRACT AWARD

#### RECOMMENDATION:

That the San Diego Metropolitan Transit System (MTS) Board of Directors authorize the Chief Executive Officer (CEO) to execute MTS Doc. No. PWG252.0-18 (in substantially the same format as Attachment A), with Tri-Signal Integration, Inc., for a three (3) year base term with two (2) one-year options, exercisable at the CEO's discretion.

#### Budget Impact

The contract period of performance would be for a three (3) year base period beginning on August 1, 2018, and ending on July 31, 2021, with two (2) one-year options exercisable at the sole discretion of MTS. The total value of this agreement will not exceed \$240,772.75 for the three-year base period and \$170,342.00 for all option years for a total not to exceed amount of \$411,114.75.

This contract is federally funded under the San Diego Trolley, Inc. (SDTI) operating budget (380016-571210) in the amount of \$224,335.39; federally funded under the San Diego Transit Corporation (SDTC) operating budget (331014-536600) in the amount of \$71,497.50; locally funded under the Bus Rapid Transit (BRT) operating budgets (845012-571210 and 846012-571210) in the amount of \$54,212.00; and locally funded under the Land Management (LM) operating budget (791010-571210) in the amount of \$61,069.86 (FY 19 through FY 24 respectively).

#### DISCUSSION:

Collectively, MTS, SDTI, SDTC, BRT, and LM oversee seventeen (17) locations with various fire alarm systems and suppression equipment. These systems and equipment require a comprehensive range of services, including fire alarm monitoring, and where



applicable, elevator emergency call monitoring, scheduled testing, preventive maintenance, and as needed repair work. These services are essential to ensure that the various fire alarm systems and suppression equipment operate properly in the event of a fire and that emergency elevator calls and fire alarms are responded to in a timely manner.

Additionally, these services are necessary to keep in compliance with the requirements and standards of the National Fire Protection Association (NFPA), American National Standards Institute (ANSI), Underwriters Laboratories (UL), applicable building codes, and regulations of the local and state Fire Marshall's offices.

On March 22, 2018, MTS issued an Invitation for Bids (IFB) for fire alarm testing and maintenance services to interested parties. A total of four (4) bids were received on May 15, 2018.

**Bid Summary:**

<b>Firm</b>	<b>Bid Amount</b>
Tri-Signal	\$411,114.75
Johnson Controls	\$431,601.00
Low Voltage	\$436,843.90
Siemens	\$580,914.35

Tri-Signal Integration, Inc. complied with all aspects of the IFB requirements and is the lowest responsive, responsible bidder at \$411,114.75.

Therefore, staff recommends that the MTS Board of Directors authorize the CEO to execute MTS Doc. No. PWG252.0-18 (in substantially the same format as Attachment A) with Tri-Signal Integration, Inc. to provide Fire Alarm Testing and Maintenance Services for a three (3) year base term with two (2) one-year options, exercisable at the CEO's discretion.

/s/ Paul C. Jablonski  
Paul C. Jablonski  
Chief Executive Officer

Key Staff Contacts: Sharon Cooney, 619.557.4513, [Sharon.Cooney@sdmts.com](mailto:Sharon.Cooney@sdmts.com)

Attachment: A. Draft MTS Doc. No. PWG252.0-18

PWG252.0-18 CONTRACT NUMBER
FILE/PO NUMBER(S)

**STANDARD SERVICES AGREEMENT  
FOR  
FIRE ALARM SYSTEM TESTING & MAINTENANCE**

THIS AGREEMENT is entered into this \_\_\_\_\_ day of \_\_\_\_\_ 2018, in the State of California by and between San Diego Metropolitan Transit System ("MTS"), a California public agency, and the following, hereinafter referred to as "Contractor":

Name: Tri-Signal Integration, Inc. Address: 9682 Via Excelencia, Ste. #105

Form of Business: Corporation San Diego, CA 92126

(Corporation, partnership, sole proprietor, etc.)

Telephone: 858.537.3444 Email Address: jdubeau@tri-signal.com

Authorized person to sign contracts: Jeff Dubeau Group Vice President  
Name Title

**The attached Standard Conditions are part of this Agreement. The Contractor agrees to furnish to MTS services and materials, as follows:** Fire Alarm Testing and Maintenance Services as specified in the Scope of Work (attached as Exhibit A), Bid Form (attached as Exhibit B), and in accordance with the Standard Conditions (attached as Exhibit C) and Federal Requirements (attached as Exhibit D).

The contract term is for three (3) base years, with two (2) optional one-year extensions exercisable at the sole discretion of MTS.

Payment terms shall be net 30 days from invoice date. The total value of this agreement will not exceed \$240,772.75 for the base year and \$170,342.00 for all option years for a total not to exceed amount of \$411,114.75.

SAN DIEGO METROPOLITAN TRANSIT SYSTEM		CONTRACTOR AUTHORIZATION
By: _____ Chief Executive Officer		Firm: _____
Approved as to form:		By: _____ Signature
By: _____ Office of General Counsel		Title: _____
AMOUNT ENCUMBERED	BUDGET ITEM	FISCAL YEAR
\$240,772.75	Various	2019
\$170,342.00	Various	2020 - 2024
By: _____ Chief Financial Officer		Date _____

( \_\_\_\_ total pages, each bearing contract number)

SA-SERVICES (REV 2/22/2017)  
DATE



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## Agenda Item No. 12

### MEETING OF THE SAN DIEGO METROPOLITAN TRANSIT SYSTEM BOARD OF DIRECTORS

June 14, 2018

#### SUBJECT:

OLD TOWN TRANSIT CENTER SHELTER REPLACEMENT – CHANGE ORDERS 1,  
2, AND 3

#### RECOMMENDATION:

That the San Diego Metropolitan Transit System (MTS) Board of Directors:

- 1) ratify Construction Change Order 1 (in substantially the same format as Attachment A) to MTS Doc No. PWL204.3-16; Work Order MTSJOC7504-15.01, with ABC Construction, Inc. (ABC) for an adjustment to the construction catalog cost factor;
- 2) authorize the Chief Executive Officer (CEO) to execute MTS Work Order MTSJOC7504-15.02, PWL204.0-16 - Change Order 2 (in substantially the same format as Attachment B), with ABC, for removal and replacement of existing lighting fixtures; and
- 3) authorize the CEO to execute MTS Work Order MTSJOC7504-15.02, PWL204.0-16 - Change Order 3 (in substantially the same format as Attachment C), with ABC, for infill and coating of columns.

#### Budget Impact

The total value of these Change Orders will not exceed \$161,547.89 inclusive of direct costs of \$159,932.42 and the contractor share of administrative fees totaling \$1,615.47. Total administrative fees are \$4,765.65 (contractor share \$1,615.47 and MTS share \$3,150.18). Including all amendments, the construction cost is as follows:



Subject	Quoted Work Order Amt.	Direct Costs	Contractor Admin Fee	MTS Admin Fee	Total Admin Fee
Old Town Shelter Rehab	654,189.93	<b>647,648.03</b>	6,541.90	12,756.70	<b>19,298.60</b>
CCO1	22,225.31	<b>22,003.06</b>	222.25	433.39	<b>655.64</b>
CCO2	125,955.36	<b>124,695.81</b>	1,259.55	2,456.13	<b>3,715.68</b>
CCO3	13,367.22	<b>13,233.55</b>	133.67	260.66	<b>394.33</b>
Totals	815,737.82	<b>807,580.45</b>	8,157.37	15,906.88	<b>24,064.25</b>

The overall value of the contract will increase from the original \$647,648.03 to a revised \$807,580.45. Funding will be from MTS Capital Improvement Project 20060063 (Old Town Transit Center).

#### DISCUSSION:

MTS has shelters at the Old Town Transit Center requiring upgrade and replacement. The new shelters will include an upgrade from a traditional wood frame to wood composite material. Shelters will also include column supports using a concrete finish to prevent future termite damage.

On March 17, 2016 (AI 19), the MTS Board approved a Job Order Contracting Work Order with ABC to perform this work. Construction started April 2018 and is expected to be completed by early summer of 2018.

During the course of the work, the following change orders were/are necessary:

##### Ratification of Change Order No. 1 (Attachment A):

This change order, executed under the CEO's authority, is for a cost factor increase from the construction task catalog. Due to unexpected delays with the project commencing, ABC requested an increase in its cost factor to cover the increases in both labor and materials since the original price proposal was drafted 2016. In 2016, the cost factor for work performed during "Normal Working Hours Within Railroad Right-of-Way" was 1.0575 and for work "Other Than Normal Working Hours Within Railroad Right-of-Way" the factor was 1.0775. In 2017 the rates increased to 1.0911 and 1.1118 respectively.

##### Authorization of Change Order No. 2 (Attachment B):

This change order is for the modification of the existing mast arms and the installation of new LED fixtures at Old Town Transit Center. Contractor shall reuse existing light poles; remove wood cladding, prime and paint poles black. This work was part of a Fiscal Year 2019 CIP project that was incorporated into this project to provide better illumination and energy efficiency at the Old Town Transit Center. Today's action would ratify this change order.

Authorization of Change Order No. 3 (Attachment C):

This change order is for removing existing corrosion, adding a corrosion proof coating, and infilling existing depressed shelter column bases with polymer concrete. This work is necessary to prevent future corrosion when the columns are encased in the new cladding.

Therefore, staff recommends that the MTS Board of Directors ratify and authorize the Chief Executive Officer (CEO) to execute Work Orders No. MTSJOC7504-15.2 through 15.3 under MTS Doc No. PWL204.3-16 with ABC Construction, Inc. for the Old Town Shelter rehabilitation.

/s/ Paul C. Jablonski  
Paul C. Jablonski  
Chief Executive Officer

Key Staff Contact: Sharon Cooney, 619.557.4513, [Sharon.Cooney@sdmts.com](mailto:Sharon.Cooney@sdmts.com)

Attachments: A. Construction Change Order MTSJOC7504-15 (CCO 1)  
B. Draft Construction Change Order MTSJOC7504-15 (CCO 2)  
C. Draft Construction Change Order MTSJOC7504-15 (CCO 3)



Metropolitan Transit System

**CONSTRUCTION CHANGE ORDER**Project Name: **Old Town Shelter Replacement**Date: **4/23/18**To: **MTS**Contract Number: **PWL204.1-16**From (Contractor): **ABC Construction, Inc.**CCO Number: **MTSJOC7504-15.01****Description of Work**

1. Change in contractor's cost factors for work during "Normal Working Hours Within Railroad Right-of-Way" from 1.0575 to 1.0911 and for work during "Other Than Normal Working Hours Within Railroad Right-of-Way" from 1.0775 to 1.1118.

**A. Contractor Cost Proposal, MTSJOC7504-15.01**

Cost factor adjustment

\$ 22,003.06 L.S.

L.S.

Subtotal A: \$ 22,003.06

**B. Subcontractors Costs**

Included in above.

\$ -

Subtotal B: \$ -

**C. Contractor Credits**

\$0.00

Subtotal C: 0.00

Total = (A + B + C)

Total: \$ 22,003.06

Original Contract value:

\$ 647,648.03

Adjustment by Change Order No. 1

\$ 22,003.06

\$ -

New Contract Amount

Total:

\$ 669,651.09

The Contract Time due to this Change Order will be: ☐ Increased ☐ Decreased ☒ Unchanged by 0 days

Original Completion Date:

6/5/18

Adjustment by Change Order No. 1 (if applicable)

0

New Completion Date

6/5/18

Milestones affected:

NA

Contractor

Date:

5/03/18

MTS Chief Executive Officer

Date:

5.7.18

Follow all applicable procedures and provide all appropriate documentation as required by the Contract Documents.



Att. B, AI 12, 6/14/18

**CONSTRUCTION CHANGE ORDER**Project Name: **MTSJOC7504-15.02**Date: **5/18/18**To: **MTS**Contract Number: **PWL204.0-16**From (Contractor): **ABC Construction**CCO Number: **02****Description of Work**

This job order supplement is for the modification of the existing mast arms and the installation of new light fixtures as Old Town Transit Center. Contractor to reuse existing pole, remove wood cladding as, then prime and paint poles black.

**A. Contractor Cost Proposal, MTSJOC7501-15.01**

CCO #02 - Old Town Mast Arms &amp; Fixtures

\$ 124,695.81 L.S.

L.S.

Subtotal A: \$ 124,695.81

**B. Subcontractors Costs**

Included in above.

\$ -

Subtotal B: \$ -

**C. Contractor Credits**

\$0.00

Subtotal C: 0.00

Total = (A + B + C)

Total: \$ 124,695.81

Original Contract value:

\$ 647,648.03

Adjustment by Change Order No. 1 through Change Order 1 (if applicable)

\$ 22,003.06

Adjustment by this Change Order

\$ 124,695.81

New Contract Amount

Total:

\$ 794,346.90

The Contract Time due to this Change Order will be: ☐ Increased ☐ Decreased ☒ Unchanged

by 0 days

Original Completion Date:

6/5/18

Adjustment by Change Order No. X through Change Order X (if applicable)

0

Adjustment by this Change Order

30

New Completion Date

7/5/18

Milestones Affected:

Contractor

Date:

MTS Chief Executive Officer

Date:

Follow all applicable procedures and provide all appropriate documentation as required by the Contract Documents.

B-1

## CONSTRUCTION CHANGE ORDER

Project Name: **MTSJOC7504-15.03**

Date: **5/22/18**

To: **MTS**

Contract Number: **PWL204.0-16**

From (Contractor): **ABC Construction**

CCO Number: **03**

### Description of Work

This job order supplement is removing existing corrosion, adding a corrosion proof coating, and infilling existing depressed shelter column bases with polymer concrete.

### A. Contractor Cost Proposal, MTSJOC7501-15.01

CCO #03 - Infilling Existing Shelter Column Bases

\$ 13,233.55 L.S.

L.S.

Subtotal A: \$ 13,233.55

### B. Subcontractors Costs

Included in above.

\$ -

Subtotal B: \$ -

### C. Contractor Credits

\$0.00

Subtotal C: 0.00

Total = (A + B + C)

Total: \$ 13,233.55

Original Contract value:

\$ 647,648.03

Adjustment by Change Order No. 1 through Change Order 2 (if applicable)

\$ 146,698.87

Adjustment by this Change Order

\$ 13,233.55

New Contract Amount

Total:

\$ 807,580.45

The Contract Time due to this Change Order will be: ☐ Increased ☐ Decreased ☒ Unchanged

by 0 days

Original Completion Date:

6/5/18

Adjustment by Change Order No. 1 through Change Order 2 (if applicable)

30

Adjustment by this Change Order

0

New Completion Date

7/5/18

Milestones Affected:

Contractor

Date:

MTS Chief Executive Officer

Date:



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## Agenda Item No. 13

### MEETING OF THE SAN DIEGO METROPOLITAN TRANSIT SYSTEM BOARD OF DIRECTORS

June 14, 2018

#### SUBJECT:

IN-PLANT BUS INSPECTIONS AND POST-DELIVERY AUDIT SERVICES –  
CONTRACT AWARD

#### RECOMMENDATION:

That the San Diego Metropolitan Transit System (MTS) Board of Directors authorize the Chief Executive Officer (CEO) to execute MTS Doc. No. B0686.0-18 (in substantially the same format as Attachment A) with TRC Engineering Services, LLC (TRC) for the provision of in-plant bus inspections and post-delivery audit services for a five (5) year period.

#### Budget Impact

The total estimated cost of this agreement would not exceed \$280,713. The project will be funded from San Diego Transit Corporation (SDTC) Capital Improvement Project 1001105301 (Bus Replacement Project).

#### DISCUSSION:

MTS seeks to establish a contract with a consultant to work with MTS in providing quality assurance manufacturing and Federal Transit Administration (FTA) required inspection services for all of MTS bus builds over the next five years.

The consultant will assist MTS with the in-plant construction inspections at all assembly plants, pre-production and post-production inspections, including pre and post-Buy America compliance, and Federal Motor Vehicle Safety Standards compliance certification.

On March 20, 2018, MTS issued a Request for Proposals (RFP) for in-plant bus inspections and post-delivery audit services. Three (3) proposals were received from:



1. EF Enterprises, CA
2. First Transit, Inc., OH
3. TRC Engineering Services, LLC, FL

All proposals were deemed responsive and responsible.

An evaluation committee, consisting of Bus Maintenance, Bus Operations, Minibus and Paratransit staff met and scored the proposals based on the following (technical and cost) criteria:

Pass/Fail Criteria to include:

- a. Proposer has demonstrated the ability to meet insurance requirements described in the Agreement; and
- b. Proposer has demonstrated at least five (5) years of relevant experience; and
- c. Proposer has demonstrated previous experience working for or with public agencies, transit entities, or corporations on a similar project.

MTS used an evaluation scale system for rating contractor proposals against the evaluation factors identified as follows:

1. Qualifications and Experience of Firm or Individual
2. Staffing, Organization and Management Plan
3. Proposed Methodology and Work Plan
4. Cost/Price

After the initial evaluation of the proposals, all three firms were determined to be within the competitive range. No further clarifications were required. A Best and Final Offer (BAFO) was then requested from all proposers. After final submissions, the evaluation panel determined that TRC represented the best value and most advantageous offer to MTS after considering both price and technical factors.

The following table represents the total cost proposal and final scores:

<b>PROPOSER NAME</b>	<b>Total Contract Cost</b>	<b>TOTAL AVG. TECH. SCORE</b>	<b>COST SCORE</b>	<b>TOTAL SCORE (Tech + Cost)</b>
EF Enterprises	\$266,750.00	47.67	30.00	<b>77.67</b>
First Transit, Inc.	\$462,759.00	64.33	17.29	<b>81.62</b>
TRC Engineering	\$281,957.00	56.00	28.38	<b>84.38</b>

Based on the evaluation panel's analysis of the technical proposal, discussions and evaluation of price, MTS staff has determined that TRC's proposed pricing is fair and reasonable, and has provided a very competitive proposal that meets MTS's requirements as outlined in the RFP.

Therefore, staff recommends that the MTS Board of Directors authorize the CEO to execute MTS Doc. No. B0686.0-18 (in substantially the same format as Attachment A) with TRC Engineering Services, LLC (TRC) for the provision of in-plant bus inspections and post-delivery audit services for a five (5) year period.

/s/ Paul C. Jablonski  
Paul C. Jablonski  
Chief Executive Officer

Key Staff Contact: Sharon Cooney, 619.557.4513, [Sharon.Cooney@sdmts.com](mailto:Sharon.Cooney@sdmts.com)

Attachment: A. Draft MTS Doc. No. B0686.0-18

## STANDARD SERVICES AGREEMENT

DRAFT

B0686.0-18

CONTRACT NUMBER

WBSE #1001105301

FILE NUMBER(S)

THIS AGREEMENT is entered into this \_\_\_\_\_ day of \_\_\_\_\_ 2018, in the state of California by and between San Diego Metropolitan Transit System ("MTS"), a California public agency, and the following contractor, hereinafter referred to as "Contractor":

Name: TRC Engineering Services, LLC (TRC) Address: 2200 Winter Springs Blvd. Ste. 106-344

Form of Business: Limited Liability Company Oviedo, FL 32765  
(Corporation, partnership, sole proprietor, etc.)

Telephone: 407-977-4500 Email: [tranrc@earthlink.net](mailto:tranrc@earthlink.net)

Authorized person to sign contracts: Edward W. Pigman President  
Name Title

The attached Standard Conditions are part of this agreement. The Contractor agrees to furnish to MTS services and materials, as follows:

Provide In-Plant Bus Inspections and Post-Delivery Audit Services as set forth in the MTS Scope of Work (attached as Exhibit A), in accordance with the Standard Services Agreement, including Standard Conditions Services (attached as Exhibit B), Federal Requirements (attached as Exhibit C), and TRC's Best and Final Offer (BAFO) (attached as Exhibit D), and Signed MTS Forms – TRC (attached as Exhibit E).

The contract term is for a five (5) year period effective July 1, 2018 through June 30, 2023. Payment terms shall be net 30 days from invoice date.

The total contract cost shall not exceed \$280,713 without prior written approval from MTS.

SAN DIEGO METROPOLITAN TRANSIT SYSTEM	CONTRACTOR AUTHORIZATION
By: _____ Chief Executive Officer	Firm: _____
Approved as to form:	By: _____
By: _____ Office of General Counsel	Signature
	Title: _____

AMOUNT ENCUMBERED	BUDGET ITEM	FISCAL YEAR
<b>\$280,713</b>	WBSE #1001105301-599907	18-23

By: \_\_\_\_\_ Date  
Chief Financial Officer



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## Agenda Item No. 14

### MEETING OF THE SAN DIEGO METROPOLITAN TRANSIT SYSTEM BOARD OF DIRECTORS

June 14, 2018

#### SUBJECT:

ON-CALL PLUMBING REPAIR SERVICES - CONTRACT AWARD

#### RECOMMENDATION:

That the San Diego Metropolitan Transit System (MTS) Board of Directors authorize the Chief Executive Officer (CEO) to:

- 1) Execute MTS Doc. No. PWG254.0-18 (in substantially the same format as Attachment A), with Drain Medic, Inc., to provide on-call plumbing repair services for a one-year (1) base term with two (2) one-year options; and
- 2) Exercise the option years at the CEO's discretion.

#### Budget Impact

The contract period of performance would be for a one-year base period beginning on July 1, 2018, and ending on June 30, 2019, with two (2) one-year options exercisable at the sole discretion of MTS. The total value of this agreement will not exceed \$55,314.75 for the base year and \$116,065.05 for all option years for a total not to exceed amount of \$171,379.80.

This contract is federally funded under the San Diego Trolley, Inc. (SDTI) operating budget (380016-536300) in the amount of \$131,911.46 and locally funded under the Land Management operating budget (791010-571210) in the amount of \$39,468.34 (Fiscal Year 18 through Fiscal Year 21 respectively).

#### DISCUSSION:

MTS Land Management and SDTI require the service of a contractor to perform all on-call plumbing services, including minor through complex plumbing repairs and/or services. Routine and emergency plumbing services will be performed at a variety of



locations including Trolley buildings, stations and other Trolley properties and MTS buildings. These services are needed to ensure that plumbing repairs at MTS facilities and properties are responded to and repaired in a timely professional manner, so as to mitigate damage to MTS infrastructure and lessen the impact of plumbing issues on both MTS employees and tenants.

On March 21, 2018, MTS issued an Invitation for Bids (IFB) for On-Call Plumbing Repair Services to interested parties. A total of six (6) bids were received on April 13, 2018.

**Bid Summary:**

<b>Firm</b>	<b>Bid Amount</b>
Drain Medic	\$ 171,379.80
HSW RR	\$ 173,971.80
Vet Force	\$ 187,212.00
ASAP Drain Guys	\$ 196,403.94
HPS Mechanical	\$ 226,809.40
AO Reed	\$ 288,943.80

Drain Medic, Inc. complied with all aspects of the IFB requirements and was the lowest responsive, responsible bidder at \$171,379.80.

Therefore, staff recommends that the MTS Board of Directors authorize the CEO to execute MTS Doc. No. PWG254.0-18 (in substantially the same format as Attachment A) with Drain Medic, Inc. to provide on-call plumbing repair services for a one-year (1) base term with two (2) one-year options, exercisable at MTS's sole discretion.

/s/ Paul C. Jablonski  
Paul C. Jablonski  
Chief Executive Officer

Key Staff Contacts: Sharon Cooney, 619.557.4513, [Sharon.Cooney@sdmts.com](mailto:Sharon.Cooney@sdmts.com)

Attachment: A. Draft MTS Doc. No. PWG254.0-18

PWG254.0-18 CONTRACT NUMBER
FILE/PO NUMBER(S)

**STANDARD SERVICES AGREEMENT  
FOR  
ON-CALL PLUMBING SERVICES**

THIS AGREEMENT is entered into this \_\_\_\_\_ day of \_\_\_\_\_ 2018, in the State of California by and between San Diego Metropolitan Transit System ("MTS"), a California public agency, and the following, hereinafter referred to as "Contractor":

Name: Drain Medic, Inc. Address: 7662 North Ave.  
 Form of Business: Corporation Lemon Grove, CA 91945  
 (Corporation, partnership, sole proprietor, etc.)  
 Telephone: 619.298.3440 Email Address: General@drainmedic.com  
 Authorized person to sign contracts: Linda J. Voight CEO/RMO  
 Name Title

**The attached Standard Conditions are part of this Agreement. The Contractor agrees to furnish to MTS services and materials, as follows:** On-Call Plumbing Repair Services as specified in the Scope of Work (attached as Exhibit A), Bid Form (attached as Exhibit B), and in accordance with the Standard Conditions (attached as Exhibit C) and Federal Requirements (attached as Exhibit D).

The contract term is for one (1) base year, with two (2) optional one-year extensions exercisable at the sole discretion of MTS.

Payment terms shall be net 30 days from invoice date. The total value of this agreement will not exceed \$55,314.75 for the base year and \$116,065.05 for all option years for a total not to exceed amount of \$171,379.80.

SAN DIEGO METROPOLITAN TRANSIT SYSTEM		CONTRACTOR AUTHORIZATION
By: _____ Chief Executive Officer		Firm: _____
Approved as to form:		By: _____ Signature
By: _____ Office of General Counsel		Title: _____
AMOUNT ENCUMBERED	BUDGET ITEM	FISCAL YEAR
\$55,314.75	Various	2019
\$116,065.05	Various	2020-2021

By: \_\_\_\_\_ Date  
 Chief Financial Officer

( \_\_\_\_ total pages, each bearing contract number)

SA-SERVICES (REV 2/22/2017)  
 DATE



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## Agenda Item No. 15

### MEETING OF THE SAN DIEGO METROPOLITAN TRANSIT SYSTEM BOARD OF DIRECTORS

June 14, 2018

#### SUBJECT:

PLANET BIDS E-PROCUREMENT CONTRACT AWARD

#### RECOMMENDATION:

That the San Diego Metropolitan Transit System (MTS) Board of Directors authorize the Chief Executive Officer (CEO) to:

- 1) Execute MTS Doc. No. G2085.0-18, a Sole Source agreement (in substantially the same format as Attachment A) with Planet Bids for E-Procurement for a five (5) year base term with five (5) one-year options; and
- 2) Exercise the option years at the CEO's discretion.

#### Budget Impact

The total value of this agreement shall not exceed \$298,000.00 over 10 years for the purchase of:

- An E-Procurement system contract which includes:
  - Vendor Management, Bid Management, and Contract Management modules for up to 12 Full User Licenses.
  - Onsite training for up to 4 hours.

This project is funded by local funds.

#### DISCUSSION:

#### Background

Planet Bids has been in the business since 1998, and has the technical expertise and experience in working with e-procurement system modules. They worked on a similar project for the San Diego Association of Governments (SANDAG) in early 2008, and



they offer e-procurement services to other various public agencies. They also provide the following system modules as options:

- Contract Management with/without Compliance Reporting
- Insurance Certificate Management
- Emergency Operations Management

MTS has been using the Planet Bids E-Procurement system since 2008. This system has been a resourceful tool for the procurement team in vendor management, bid management, and contract management.

MTS has utilized this system since 2015 and encouraged a significant number of vendors to register and become familiar with this site. Potentially switching to a new platform will cause confusion among our bidding communities, require a significant level of effort and cost to re-register all of the existing bidders and make it difficult to work with regional partners that utilize the same system.

Based on Planet Bids' past performance, financial stability, and price proposal, staff proposes to continue using services provided by Planet-Bids for our E-Procurement needs at MTS.

After reviewing the proposed pricing for renewal, staff determined that the submitted pricing was a fair and reasonable price. As a result, MTS intends to award a not to exceed contract amount of \$298,000.00 as detailed below:

Not to Exceed Amount Contract Breakdown for PB System™ Vendor Management, Bid Management and the Contract Management modules, for up to 12 Full User licenses:	
PB System Service (Base) Year 1	\$27,650
PB System Service (Base) Year 2	\$28,480
PB System Service (Base) Year 3	\$28,480
PB System Service (Base) Year 4	\$29,334
PB System Service (Base) Year 5	\$29,334
PB System Service (Option 1) Year 6	\$30,214
PB System Service (Option 2) Year 7	\$30,214
PB System Service (Option 3) Year 8	\$31,120
PB System Service (Option 4) Year 9	\$31,120
PB System Service (Option 5) Year 10	\$32,054
<b>Total:</b>	<b>\$298,000</b>

Therefore, staff recommends that the MTS Board of Directors authorize the Chief Executive Officer (CEO) to execute MTS Doc. No. G2085.0-18, a Sole Source agreement (in substantially the same format as Attachment A) with Planet Bids for E-Procurement for a five (5) year base term with five (5) one-year options, exercisable at the CEO's discretion.

/s/ Paul C. Jablonski  
Paul C. Jablonski  
Chief Executive Officer

Key Staff Contact: Sharon Cooney, 619.557.4513, [Sharon.Cooney@sdmts.com](mailto:Sharon.Cooney@sdmts.com)

Attachment: A. Draft MTS Doc. No. G2085.0-18

## STANDARD SERVICES AGREEMENT

G2085.0-18  
CONTRACT NUMBER

DRAFT

FILE NUMBER(S)

THIS AGREEMENT is entered into this \_\_\_\_\_ day of \_\_\_\_\_ 2017, in the state of California by and between San Diego Metropolitan Transit System ("MTS"), a California public agency, and the following contractor, hereinafter referred to as "Contractor":

Name: Planet Bids Address: 20929 Ventura Blvd

Form of Business: Corporation Woodland Hills, CA 91364  
(Corporation, partnership, sole proprietor, etc.)

Telephone: 818-992-1771

Authorized person to sign contracts: Alan Zavian Chief Operation Officer (COO)  
Name Title

The attached Standard Conditions are part of this agreement. The Contractor agrees to furnish to MTS services and materials, as follows:

Provide E-Procurement system per MTS requirements, Planet Bids in accordance with the Standard Services Agreement, including Standard Conditions Services (attached as Exhibit B), and MTS Travel Guidelines Applicable to MTS Contractors No. 44-C (attached as Exhibit C)

The contract term is for up to a 10-year period (5-year base with five 1-year options). Base period shall be effective November 5, 2018, through November 4, 2023, and Option Years 1-5 shall be effective November 5, 2023, through November 05, 2028 (exercisable at MTS's sole discretion). Payment terms shall be net 30 days from invoice date.

The total contract cost shall not exceed **\$298,000** [\$143,278 for the base period and \$154,722 for the option years.]

SAN DIEGO METROPOLITAN TRANSIT SYSTEM	CONTRACTOR AUTHORIZATION
By: _____ Chief Executive Officer	Firm: _____
Approved as to form:	By: _____ Signature
By: _____ Office of General Counsel	Title: _____

AMOUNT ENCUMBERED	BUDGET ITEM	FISCAL YEAR
\$ 143,278 – Base	571250 / 661010	FY18-FY23
\$ 154,722 – Options		FY23-FY28
<b>\$ 298,000 – Total</b>		FY18-FY28

By: \_\_\_\_\_  
Chief Financial Officer Date



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## Agenda Item No. 16

### MEETING OF THE SAN DIEGO METROPOLITAN TRANSIT SYSTEM BOARD OF DIRECTORS

June 14, 2018

#### SUBJECT:

SAN DIEGO TRANSIT CORPORATION (SDTC) NONCONTRACT PENSION PLAN –  
AMENDMENT

#### RECOMMENDATION:

That the San Diego Metropolitan Transit System (MTS) Board of Directors approve the attached amendment to the Retirement Plan for Noncontract Employees (Noncontract Plan) of the San Diego Transit Corporation (SDTC) which adds a “pop-up provision” effective upon the death of a pensioner’s spouse.

#### Budget Impact

The budget impact to the Noncontract plan (funded through contributions by MTS and eligible SDTC employees) is expected to be cost neutral as the reduced joint and survivor annuities reflect discounted benefit levels in anticipation of a longer duration of benefit payments. The pop-up provision increases the benefit payments for recipients, but the actuarially assumed duration of benefits reduces to maintain cost neutral impacts to the Plan.

#### DISCUSSION:

MTS currently administers three very similar pension plans for SDTC employees. One for maintenance employees represented by International Brotherhood of Electrical Workers, Local 465 (IBEW), one for Bus Operators and Clerical Employees represented by Amalgamated Transit Union, Local 1309 (ATU), and one for Noncontract (management) employees.

Each plan offers three benefit payment options: (1) “single life annuity” which pays benefits only for the life of the employee, (2) “50% joint and survivor annuity” which allows the employee to select a benefit that pays the employee a reduced amount during their life, and one-half of that amount to their spouse if the employee predeceases their



spouse, and (3) “100% joint and survivor annuity” which allows the employee to select a benefit that pays the employee a further reduced amount during their life, but provides their spouse the same benefit amount if the employee predeceases their spouse. The actual benefit reduction for options (2) and (3) are based on actuarial calculations that are designed to be cost neutral to the plan, meaning that, on average, employees should not financially benefit or lose based on the benefit option they choose. As a reference point, there are only 40 retirees (of 120 Noncontract retirees in total) that selected either the 100% or 50% joint and survivor annuity option.

In some cases, the spouse of a pensioner who is eligible to receive a reduced benefit based on selecting a joint and survivor annuity dies before the pensioner. This “pop-up provision” allows the benefit reduction caused by the joint and survivor annuity to be eliminated upon the death of a pensioner’s spouse causing the pensioners benefit to revert to the single life annuity amount.

The pension plans for IBEW and ATU represented employees, and all MTS and SDTI CalPERS plans already include these “pop-up provision” options. Staff recommends that the Board of Directors approve the attached amendment which modifies the Noncontract Plan to include the same provision.

/s/ Paul C. Jablonski  
Paul C. Jablonski  
Chief Executive Officer

Key Staff Contact: Sharon Cooney, 619.557.4513, [Sharon.Cooney@sdmts.com](mailto:Sharon.Cooney@sdmts.com)

Attachment: A. Amendment to the Retirement Plan for Noncontract Employees of the San Diego Transit Corporation

**SECOND AMENDMENT TO  
THIRD AMENDED AND RESTATED RETIREMENT PLAN FOR NONCONTRACT  
EMPLOYEES  
OF SAN DIEGO TRANSIT CORPORATION**

This Second Amendment (“Amendment”) to the Third Amended and Restated Retirement Plan for Noncontract Employees of San Diego Transit Corporation (“Plan”) is made by San Diego Transit Corporation.

1. Authority and Effective Date. The effective date of this Amendment shall be January 1, 2017, unless otherwise specified below. This Amendment is made pursuant to Section 12.01 of the Plan. Capitalized terms not otherwise defined herein shall have the same meaning as set forth in the Plan.

2. Pop-Up Benefit. New Section 7.08 is hereby added to the Plan to read as follows:

7.08 Single Life Annuity Reversion. Any Participant under the Plan,

(a) who is receiving benefits from the Plan in the form of a Joint and Survivor Annuity during any calendar year beginning on or after January 1, 2017, and

(b) whose spouse dies during any calendar year beginning on or after January 1, 2017, predeceasing the Participant, shall have his or her monthly benefit payable following the death of the spouse adjusted so that it is equal to the monthly benefit which would have been paid to the Participant if he or she had elected the Normal Form of Benefit (a single life annuity) at the time of retirement. Such benefit shall remain at the adjusted level for the remainder of the life of the Participant.

To the fullest extent permitted by law, this Section 7.08 shall not be considered a protected benefit under Section 411(d)(6) of the Internal Revenue Code, and the Employer shall have the power to amend or delete this Section 7.08 at any time.

3. Effect. Except as otherwise provided herein, the Plan shall remain in full force and effect.

**SAN DIEGO TRANSIT CORPORATION**

By: \_\_\_\_\_

Its: \_\_\_\_\_

By: \_\_\_\_\_

Its: \_\_\_\_\_



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## Agenda Item No. 17

### MEETING OF THE SAN DIEGO METROPOLITAN TRANSIT SYSTEM BOARD OF DIRECTORS

June 14, 2018

#### SUBJECT:

GREEN LINE COMMUNICATIONS SYSTEM UPGRADE PROJECT – FUND  
TRANSFER

#### RECOMMENDATION:

That the San Diego Metropolitan Transit System (MTS) Board of Directors authorize the Chief Executive Officer (CEO) to execute Addendum 17, Scope of Work 41 to the MOU between the San Diego Association of Governments (SANDAG) and MTS for the ARINC/Rockwell Collins' testing and integration support of the Green Line Communications System Upgrade project.

#### Budget Impact

There would be no change to the overall Capital Improvement Project (CIP) amount. SANDAG would be reimbursed for the Green Line Communication System Upgrade Project from MTS CIP 20050024 for a total amount not to exceed \$165,000.00.

#### DISCUSSION:

MTS is in the process of upgrading existing network communication equipment on the Green Line from Old Town Transit Center to Santee Town Center Station. The existing Train to Wayside Communications (TWC) system is being replaced and the new system will be put on the MTS network. The TWC system supports tracking trolley vehicles as they move through the system. TWC uses electromagnetic loops placed in the track to send and receive data with passing trolley vehicles. Along with the TWC upgrade, MTS is also adding Supervisory Control and Data Acquisition (SCADA), temperature and intrusion detection systems. This data is already present at the Blue Line and Orange Line Trolley stations and has been integrated into the Centralized Train Control (CTC) System by ARINC/Rockwell Collins.



ARINC/Rockwell Collins has been working with MTS over the years through SANDAG's contract to provide technical support, maintenance, system testing, integration, and acceptance of various new technologies in the MTS system. In order to keep the same level of support and system consistency without any disruption in MTS trolley operations, MTS reaches out to SANDAG to utilize their existing contract with ARINC/Rockwell Collins to provide the testing and integration of the new equipment for the Green Line Communications System Upgrade project.

Therefore, staff recommends that the Metropolitan Transit System (MTS) Board of Directors authorize the Chief Executive Officer (CEO) to execute Addendum 17, Scope of Work 41, for the ARINC/Rockwell Collins' testing and integration support of the Green Line Communications System Upgrade project.

/s/ Paul C. Jablonski  
Paul C. Jablonski  
Chief Executive Officer

Key Staff Contact: Sharon Cooney, 619.557.4513, [Sharon.Cooney@sdmts.com](mailto:Sharon.Cooney@sdmts.com)

Attachment: A. Addendum 17 SOW 41

**Addendum 17 Project Scope of Work**

MTS File No.	G0930.17-04.41	SANDAG Reference No.	5000710 SOW 41
CIP Title:	Green Line Communications System Upgrades – Testing and Integration		
CIP No.	2005002402 – MTS 1142500 – SANDAG	Project Managers:	MTS – Thang Nguyen SANDAG – Dale Neuzil
Lead Agency:	SANDAG	Operating Agency:	MTS
Estimated Start Date:	04/01/18	Original SOW 41 Budget	\$165,000
Estimated Completion Date:	12/31/18	Additional SOW _____. Budget (this amendment)	N/A
Total CIP Budget	\$4,170,000 (FY 19)	Total SOW Budget (value of work to be invoiced between SANDAG/MTS):	\$165,000

Intended Source of Funds:

MTS will be using Local Funding under MTS CIP 2005002402.

Describe Any Necessary Transfers of Project Funds Between the Parties:

MTS shall reimburse SANDAG via invoices for services described herein.

Project Description:

MTS currently has a project on the Green Line to perform upgrades of Train to Wayside Communications (TWC) and Supervisory Control and Data Acquisition (SCADA) equipment. This project is to provide testing and integration of this new equipment into the Centralized Train Control (CTC) System.

Scope of Work to be Performed by SANDAG:

1. Provide Project Management and technical support to MTS Project Manager for the integration tasks associated with the Green Line Communications System Upgrade.
2. Work with third party integration team (ARINC/Rockwell Collins) to perform systems testing, integration, acceptance and closeout of the project.

Scope of Work to be performed by MTS:

1. MTS agrees to reimburse SANDAG for the full and actual cost for technical services provided herein within 15 days of receipt of invoice.
2. In the event that SANDAG notifies MTS that the amount will be exceeded, MTS will meet with SANDAG to discuss the need for additional funds. In no event shall SANDAG have the responsibility to move forward until both parties are able to identify sufficient funding for items associated with this procurement.

Any Additional Project-Specific Conditions:

None

APPROVED BY:  
SANDAG

METROPOLITAN TRANSIT SYSTEM

\_\_\_\_\_  
Jim Linthicum  
Director of Mobility Management and  
Project Implementation  
Attachment 1 – VMS Hardware Procurement

Date

\_\_\_\_\_  
Paul Jablonski  
Chief Executive Officer

Date



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## Agenda Item No. 18

### MEETING OF THE SAN DIEGO METROPOLITAN TRANSIT SYSTEM BOARD OF DIRECTORS

June 14, 2018

#### SUBJECT:

INVESTMENT REPORT – APRIL 2018

#### INFORMATIONAL ONLY

##### Budget Impact

None.

#### DISCUSSION:

Attachment A comprises a report of the San Diego Metropolitan Transit System (MTS) investments as of April 30, 2018. The combined total of all investments has decreased month to month from \$107.0 million to \$99.8 million. This \$7.1 million decrease is attributable to \$3.1 million in capital expenditures, as well as normal timing differences in other payments and receipts.

The first column provides details about investments restricted for capital improvement projects.

The second column, unrestricted investments, reports the working capital for MTS operations allowing payments for employee payroll and vendors' goods and services.

/s/ Paul C. Jablonski  
Paul C. Jablonski  
Chief Executive Officer

Key Staff Contact: Sharon Cooney, 619.557.4513, [Sharon.Cooney@sdmts.com](mailto:Sharon.Cooney@sdmts.com)

Attachment: A. Investment Report for April 2018



**San Diego Metropolitan Transit System  
Investment Report  
April 30, 2018**

	<b>Restricted</b>	<b>Unrestricted</b>	<b>Total</b>	<b>Average rate of return</b>
Cash and Cash Equivalents				
JP Morgan Chase - concentration account	-	33,312,310	33,312,310	0.00%
Total Cash and Cash Equivalents	-	33,312,310	33,312,310	
Cash - Restricted for Capital Support				
US Bank - retention trust account	2,390,821	-	2,390,821	N/A*
California Bank & Trust - retention trust account	205,597		205,597	N/A*
San Diego County Investment Pool				
Proposition 1B TSGP grant funds	6,692,353	353,599	7,045,952	1.792%
Total Cash - Restricted for Capital Support	9,288,770	353,599	9,642,369	
Investments - Working Capital				
Local Agency Investment Fund (LAIF)	6,056,582	34,832,125	40,888,707	1.661%
San Diego County Investment Pool	-	16,000,000	16,000,000	1.792%
Total Investments - Working Capital	6,056,582	50,832,125	56,888,707	
 Total cash and investments	 <b>\$ 15,345,352</b>	 <b>\$ 84,498,034</b>	 <b>\$ 99,843,386</b>	

N/A\* - Per trust agreements, interest earned on retention account is allocated to trust beneficiary (contractor)



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## Agenda Item No. 19

### MEETING OF THE SAN DIEGO METROPOLITAN TRANSIT SYSTEM BOARD OF DIRECTORS

June 14, 2018

#### SUBJECT:

BENCHES AND RECYCLING/TRASH RECEPTACLES – CONTRACT AWARD

#### RECOMMENDATION:

That the San Diego Metropolitan Transit System (MTS) Board of Directors authorize the Chief Executive Officer (CEO) to execute MTS Doc. No. L1451.0-18, (in substantially the same format as Attachment A) with Avalon Amenities, Inc., for benches and recycling/trash receptacles at Morena Linda Vista, Fashion Valley Transit Center, Hazard Center and Qualcomm Stadium Station.

#### Budget Impact

The project is funded by 380060-599901 as follows:

	Total
Sub Total	\$100,521.80
CA Sales Tax	\$7,790.44
Delivery Charges	\$4,375.00
Overall Total	\$112,687.24

#### DISCUSSION:

MTS Rail will be replacing Benches and Trash/Recycling receptacles at Morena Linda Vista, Fashion Valley Bus Bays, Hazard Center and Qualcomm Stadium Station. Current receptacles and benches are 21 years old and show signs of deterioration.



On March 16, 2018 MTS issued an Invitation for Bids under MTS No. L1451.0-18 to purchase benches and recycling/trash receptacles. One bid was received by the due date of April 20, 2018 from Avalon Amenities which was deemed responsive and responsible.

Staff performed a survey among the prospective bidders to determine their reason(s) for not bidding. Other business commitments and interest in selling much larger quantities were the reasons provided for not bidding.

MTS Independent Cost Estimate was \$98,630.17 + \$7,643.83 tax = \$106,274.00. The initial bid was \$164,931.14 (inclusive of tax and delivery costs). Recently enacted tariffs of 25% on foreign steel and 10% on foreign aluminum have pushed up domestic prices on metals. This has resulted in the cost to manufacture benches and trash receptacles to increase drastically. MTS staff entered into negotiations and discussions with Avalon Industries as the single bidder. Avalon lowered the unit costs and offered to cover half of the freight charges. During subsequent discussions, MTS reduced the quantities requested and the proposer submitted a final bid.

The table below shows the negotiations summary:

	Amount	Tax	Freight	Total Amount
Initial bid (Quantity 101)	\$142,022.40	\$11,006.74	\$11,902.00	\$164,931.14
Negotiated bid (Quantity 101)	\$140,967.60	\$10,924.99	\$5,950.00	\$157,842.59
Final bid (Quantity 73)	\$100,521.80	\$7,790.44	\$4,375.00	\$112,687.24

Therefore, staff recommends that the MTS Board of Directors authorize the CEO to execute MTS Doc. No. L1451.0-18, (in substantially the same format as Attachment A) with Avalon Amenities, Inc., for benches and recycling/trash receptacles at Morena Linda Vista, Fashion Valley Transit Center, Hazard Center and Qualcomm Stadium Station

/s/ Paul C. Jablonski  
Paul C. Jablonski  
Chief Executive Officer

Key Staff Contact: Sharon Cooney, 619.557.4513, [Sharon.Cooney@sdmts.com](mailto:Sharon.Cooney@sdmts.com)

Attachments: A. Draft Standard Services Agreement; MTS Doc. No. L1451.0-18  
B. Avalon Bid

## STANDARD SERVICES AGREEMENT

L1451.0-18  
CONTRACT NUMBER

THIS AGREEMENT is entered into this \_\_\_\_\_ day of \_\_\_\_\_ 2018, in the State of California by and between San Diego Metropolitan Transit System ("MTS"), a California public agency, and the following, hereinafter referred to as "Contractor":

Name: Avalon Amenities Address: 31915 Rancho California Rd, Suite 200-324

Form of Business: Corporation Temecula, CA 92591

(Corporation, partnership, sole proprietor, etc.)

Telephone: (951) 299-9394 Email Address: davids@avalonamenities.com

Authorized person to sign contracts: David C. Skalka Representative  
Name Title

**The attached Standard Conditions are part of this Agreement. The Contractor agrees to furnish to MTS services and materials, as follows:**

Provide benches and trash/recycling receptacles as specified in the Scope of Work (attached as Exhibit A), Avalon Amenities cost proposal dated May 1, 2018 (attached as Exhibit B), and in accordance with the Standard Services Agreement, including Standard Conditions Services (attached as Exhibit C).

Payment terms shall be net 30 days from invoice date. The overall is \$112,687.24 which shall not be exceeded without MTS approval.

## SAN DIEGO METROPOLITAN TRANSIT SYSTEM

## CONTRACTOR AUTHORIZATION

By: \_\_\_\_\_  
Chief Executive Officer

Approved as to form:

By: \_\_\_\_\_  
Office of General Counsel

Firm: \_\_\_\_\_

By: \_\_\_\_\_  
Signature

Title: \_\_\_\_\_

## AMOUNT ENCUMBERED

## BUDGET ITEM

## FISCAL YEAR

\$112,687.24

380060-599901

FY18-19

By: \_\_\_\_\_ Date  
Chief Financial Officer

( \_\_\_\_ total pages, each bearing contract number)

SA-SERVICES REVISED (2/22/2017)

**SAN DIEGO METROPOLITAN TRANSIT SYSTEM**  
**BENCHES AND RECYCLING/TRASH RECEPTACLES**

**MTS DOC. NO. L1451.0-18**

**REVISED BID FORM (4/2718)**

Item #	Description	QTY	*Unit Price	*Ext. Price
1	<b>Bench:</b> Eleven (11) Steelside RB Series 6' All-Steel Bench with 2 Welded Intermediate Armrest, Standard Powder Coat <b>White</b> . Victor Stanley Model RB-28.	11	\$1,400.20	\$15,402.20
2	<b>Bench:</b> Eighteen (18) Steelside RB Series 6' All-Steel Bench with 2 Welded Intermediate Armrest, Standard Powder Coat, Victor Stanley Ral 5018 <b>Turquoise Blue</b> . Victor Stanley Model RB-28.	18	\$1,464.20	\$26,355.60
3	<b>Bench:</b> Twelve (12) Steelside RB Series 6' All-Steel Bench with 2 Welded Intermediate Armrest, Standard Powder Coat, Victor Stanley Ral 6037, <b>Pure Green</b> . Victor Stanley Model RB-28.	12	\$1,464.20	\$17,570.40
4	<b>Bench:</b> Twelve (12) Steelside RB Series 6' All-Steel Bench with 2 Welded Intermediate Armrest, Standard Powder Coat, <b>Red</b> . Victor Stanley Model RB-28.	12	\$1,400.20	\$16,802.40
5	<b>Bench:</b> Four (4) Steelside RB Series 6' All-Steel Bench with 2 Welded Intermediate Armrest, Standard Powder Coat, <b>Green</b> .	4	\$1,400.20	\$5,600.80
6	<b>Receptacle:</b> Eight(8) Ironsite Series 36-Gallons Side-Door Litter Receptacles with Latch, Dual Flow Lid, Pair Half-Moon Liners w/Bottom Plate Cover, Standard Powder Coat, Victor Stanley Ral 5018 <b>Turquoise Blue</b> . Victor Stanley, Model SD-42.	8	\$1,206.40	\$9,651.20
7	<b>Receptacle:</b> Eight (8) Ironsite Series 36-Gallons Side-Door Litter Receptacles with Latch, Dual Flow Lid, Pair Half-Moon Liners w/Bottom Plate Cover, Standard Powder Coat, <b>Red</b> . Victor Stanley, Model SD-42.	8	\$1,142.40	\$9,139.20
<b>(A) SUB TOTAL AMOUNT (LINES 1 TO 7)</b>				\$100,521.80
<b>(B) CA SALES TAX (7.75% ON LINES 1 TO 7)</b>				\$7,790.44
<b>(C) TOTAL INCLUDING TAX (A+B)</b>				\$108,312.24
<b>(D) FREIGHT CHARGES FOR ALL ITEMS (IF APPLICABLE)</b>				<b>\$4,375.00</b>
<b>(E) OVERALL TOTAL (C+D)</b>				<b>\$112,687.24</b>

**SAN DIEGO METROPOLITAN TRANSIT SYSTEM**

**BID FORM - CONTINUED**

**F.O.B. POINT:** San Diego Trolley Inc., 1341 Commercial Avenue, San Diego, CA 92113

**BENCHES:LEAD TIME AFTER NOTICE TO PROCEED IS ISSUED:** 10-12 weeks for production

**RECEPTACLES:LEAD TIME AFTER NOTICE TO PROCEED IS ISSUED:** 10-12 weeks for production

Read attached General Provisions carefully. They are a part of your bid. Unit prices will prevail regardless of extensions submitted by the Bidder.

**DATE:** May 1, 2018\_\_\_\_\_

**FIRM:** Victor Stanley, Inc. \_\_\_\_\_

**SIGNATURE:** \_\_\_\_\_

**TYPE OR PRINT NAME:** David C. Skalka\_\_\_\_\_

**TITLE:** Representative\_\_\_\_\_

**ADDRESS:** 31915 Rancho California Rd, Suite 200-324\_\_\_\_\_

**CITY, STATE & ZIP:** Temecula, CA 92591\_\_\_\_\_

**PHONE NUMBER:** 951-299-9394\_\_\_\_\_

**FAX NUMBER:** 951-755-8809 \_\_\_\_\_

**E-MAIL ADDRESS:** davids@avalonamenities.com\_\_\_\_\_

Where did you hear about this procurement?:

\_\_\_ Newspaper (Please list: \_\_\_\_\_)

\_\_\_ MTS Contact: \_\_\_\_\_)

\_\_\_ Other (Please list: \_\_\_\_\_)

**RETURN THIS FORM WITH YOUR BID  
RETAIN OTHER PAGES FOR YOUR**



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## Agenda Item No. 20

### MEETING OF THE SAN DIEGO METROPOLITAN TRANSIT SYSTEM BOARD OF DIRECTORS

June 14, 2018

#### SUBJECT:

LIGHT RAIL VEHICLE (LRV) SEAT AND UPHOLSTERY REPLACEMENT–  
CONTRACT AWARD

#### RECOMMENDATION:

That the San Diego Metropolitan Transit System (MTS) Board of Directors authorize the Chief Executive Officer (CEO) to execute MTS Doc. No. L1459.0-18, a Sole Source agreement (in substantially the same format as Attachment A) with Sardo Bus and Coach Upholstery for LRV seat and upholstery replacement.

#### Budget Impact

The project total is \$330,960.00 + tax \$25,649.40 = \$356,609.40 and is funded by 10091036 – FY18 Miscellaneous Capital.

#### DISCUSSION:

In September 2017, the State of California as well as the City and County of San Diego, declared a State of Emergency due to the outbreak of Hepatitis A cases in the region.

As a result MTS implemented policies for cleaning, consistent with County recommendations, all interior surfaces on the LRV and Vintage Trolley fleets. This includes the use of a bleach solution, and is the only proven way to effectively kill the Hepatitis A virus in a practical manner.

Unfortunately, the prescribed method cannot be used on the cloth seat upholstery currently in place on the S70 fleet as the bleach damages the material. Since the seats are the area of the vehicle that comes in most contact with the riding public, staff deemed fleet-wide seat material replacement to be a high priority.



On October 19, 2017 MTS staff issued a Request for Quotes (RFQ) for a pilot project for seats and upholstery that would provide a wipe-able surface, a simpler replacement process, and easier for LRV maintenance staff and the riding public to visually inspect the seat surface. The pilot project request consisted of 74 seat inserts (backs and bottoms) for SD7s and 70 seat inserts (backs and bottoms) for SD8s.

The RFQ was emailed to the following four bidders, providing two MTS approved manufacturer part numbers for each seat, and a schedule for requests for approved equals. By the scheduled deadline, there was no request for approved equals. The unit price proposed was as follows:

<b>SD7s</b> 74 seat inserts (backs and bottoms)		<b>SD8s</b> 70 seat inserts (backs and bottoms)	
Manufacturer	Unit Cost	Manufacturer	Unit Cost
Sardo	\$33	Sardo	\$33
American Seating	\$67	Siemens	\$121
Kustom Seating	No bid	American Seating	No bid
Siemens	No bid	Kustom Seating	No bid

The lowest responsive, responsible bidder for each series was Sardo and MTS initiated the pilot program with them. This consisted of installing the Sardo design on 2 car sets total of 124 seats, with each seat having a bottom and a back, for a total of 248 (and the balance saved for as spares) to determine if the seats would be a viable option for a full implementation. After testing, MTS staff determined that the pilot is a success and would like to move forward with a full implementation across the entire fleet.

After the successful pilot partnership with Sardo which manufactured, installed and delivered the completed seats to MTS for installation, MTS wishes to engage directly with Sardo as a sole source to roll out the seat inserts and fabric throughout the remainder of the fleet.

In accordance with Federal Transit Authority Circular 4220.1F guidance and MTS Board Policy 52, staff is recommending awarding the project to Sardo as a sole source based on the following:

1. Substantial Duplication Costs: MTS has successfully completed a seat inserts replacement pilot project, competitively awarded in late 2017. After the success of the pilot project, MTS would like to rollout the changes to the rest of the fleet. Economy and efficiency supports award to Sardo as a logical follow-on to the pilot project.

Considering that a significant amount of work has already been done under the pilot, preparing for a competitive procurement will be duplication of costs and efforts, not expected to be of any benefit to the agency or save MTS any funds. In addition a separate solicitation can yield a different contractor offering different seats that would be considerably more expensive due to the significant testing period needed by the successor to get familiar with MTS's needs and the concepts behind the project, and to replace the already successfully tested seats.

2. Unique or Innovative Concept: Sardo is the manufacturer and sole provider of these seat designs and does not have resellers.

Staff deems the unit cost from Sardo at \$33 for each seat and \$2 each for Velcro inserts be fair and reasonable. Total cost to purchase 9,456 inserts is \$330,960 + tax \$25,649.40 = \$356,609.40.

Therefore, staff recommends that the MTS Board of Directors authorize the CEO to execute MTS Doc. No. MTS Doc. No. L1459.0-18, a Sole Source agreement, (in substantially the same format as Attachment A) with Sardo Bus and Coach Upholstery, for LRV seat and upholstery replacement.

/s/ Paul C. Jablonski  
Paul C. Jablonski  
Chief Executive Officer

Key Staff Contact: Sharon Cooney, 619.557.4513, [Sharon.Cooney@sdmts.com](mailto:Sharon.Cooney@sdmts.com)

Attachments: A. Draft Standard Services Agreement; MTS Doc. No. L1459.0-18  
B. Sardo Quote

## STANDARD PROCUREMENT AGREEMENT

L1459.0-18  
CONTRACT NUMBER  
10091036  
FILE NUMBER(S)

THIS AGREEMENT is entered into this \_\_\_\_\_ day of \_\_\_\_\_ 2018, in the State of California by and between San Diego Metropolitan Transit System ("MTS"), a California public agency, and the following, hereinafter referred to as "Contractor":

Name: Sardo Bus and Coach Upholstery Address: 512 West Rosecrans Avenue

Form of Business: Corporation Gardena, CA 90248

(Corporation, partnership, sole proprietor, etc.)

Telephone: (310) 327-0532 Email Address: transit@sardobus.com

Authorized person to sign contracts: Jasmine Narez Transit Account Manager  
 Name Title

**The attached Standard Conditions are part of this Agreement. The Contractor agrees to furnish to MTS services and materials, as follows:**

Provide 9,456 seat inserts and upholstery as specified in the Scope of Work (attached as Exhibit A), Sardo's proposal dated May 3, 2018 (attached as Exhibit B), and in accordance with the Standard Procurement Agreement, including Standard Conditions Services (attached as Exhibit C) and Federal Requirements (attached as Exhibit D).

Payment terms shall be net 30 days from invoice date. The overall total shall be \$356,609.40 which shall not be exceeded without MTS approval.

SAN DIEGO METROPOLITAN TRANSIT SYSTEM		CONTRACTOR AUTHORIZATION
By: _____ Chief Executive Officer	Firm: _____	
Approved as to form:	By: _____ Signature	
By: _____ Office of General Counsel	Title: _____	
AMOUNT ENCUMBERED	BUDGET ITEM	FISCAL YEAR
<u>\$356,609.40</u>	<u>10091036</u>	<u>FY18</u>
By: _____ Chief Financial Officer	Date _____	

( \_\_\_\_ total pages, each bearing contract number)

SA-PROCUREMENT REVISED (2/22/2017)

# **SARDO** BUS & COACH UPHOLSTERY

A DIVISION OF  
LOUIS SARDO UPHOLSTERY, INC.

QUOTE # 9526

DATE: 5/3/18

Dear Andy,

Thank you for giving **Sardo Bus & Coach Upholstery** the opportunity to quote your current interior needs. Please see pricing and details for **NEW SARDO INSERT** listed below:

**Seat Model: Sardo 6468 AMERICAN\METROPOLITAN**  
**Fabric: MORBERN VINYL FLAIR\RED DAWN \*\*\*SEE BELOW NOTES\*\*\***  
**11 AMERICAN CARS, 65 KSU CARS**  
**PASSENGER COUNT: TBD**

**OPTION 4:**

1000 + SARDO SEAT Inserts @ \$33ea	\$ 33.00
- Velcro Kit @ \$2ea	\$ <u>2.00</u>
- FOAM INCLUDED	
Subtotal for 9,456 inserts	\$ 330,960.00
*Price includes Delivery*	

**NOTES \ COMMENTS:**

**\*\*\*AS PER MORBERN, THE VINYL REQUESTED IS NOT FOR OUTDOOR USE. DOES NOT PASS THE APPROPRIATE SUNLIGHT\ OUTDOOR SPEC. NO GUARANTEE THAT VINYL WILL LAST LONGER THAN 3-5 MONTHS IF THERE IS DIRECT SUNLIGHT CONTACT. \*\*\***

Sardo appreciates you as our customer and the opportunity to work with you. Please feel free to give me a call with any questions or concerns; I will be happy to review your quote with you. I look forward to hearing from you soon.

Sincerely,

Jasmine Narez  
Transit Account Manager

512 West Rosecrans Avenue, Gardena, CA 90248  
(310) 327-0532 Phone (310) 327-5418 Fax  
transit@sardobus.com



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## Agenda Item No. 21

### MEETING OF THE SAN DIEGO METROPOLITAN TRANSIT SYSTEM BOARD OF DIRECTORS

June 14, 2018

#### SUBJECT:

SAN DIEGO METROPOLITAN TRANSIT SYSTEM (MTS) HILL STREET SLOPE  
REPAIR CONSTRUCTION SERVICES - CONTRACT AWARD

#### RECOMMENDATION:

That the MTS Board of Directors authorize the Chief Executive Officer (CEO) to execute MTS Doc. No. PWL246.0-18 (in substantially the same format as Attachment A) with Hazard Construction Company for Hill Street Slope Repair.

#### Budget Impact

Funding for the project is included in MTS's Capital Improvement Project (CIP) 20060078 for reconstruction of the slope, utility relocation, retaining walls, road repair, fencing, and drainage improvements. The budgetary cost for the relocation of the water mains and fire hydrants totals \$3,273,038.50 with funding from CIP 20060078.

#### DISCUSSION:

The slope adjacent to Hill Street in El Cajon has been deemed unstable and requires improvements to avoid future slope failures resulting in service disruption. The scope of work required includes clearing and grubbing, removing existing pavement, excavating, benching existing slopes, constructing a 1,634-foot-long soldier pile retaining wall comprised of steel soldier piles, precast concrete lagging, backfilling the retaining wall and replacing pavement complete with drainage improvements. The contract will require compliance with the new skilled labor provisions in AB 805.

On February 26, 2018 MTS issued an Invitation for Bids (IFB) for the Hill Street Slope Repair project. Five (5) bids were received on April 18, 2018 from:



HILL ST. SLOPE REPAIR	
COMPANY NAME	BID AMOUNT
<b>** HAZARD CONSTRUCTION</b>	<b>\$3,273,038.50</b>
<i>West Coast Gen</i>	<i>\$3,324,769.26</i>
<i>LB Civil Construction</i>	<i>\$3,567,942.00</i>
<i>Palm</i>	<i>\$4,480,939.00</i>
<i>James Fowler</i>	<i>\$4,861,114.50</i>
<i>ICE</i>	<i>\$2,935,152.45</i>

After a review for responsiveness and responsibility, staff determined that Hazard Construction Company presented MTS with the lowest responsive and responsible bid.

Therefore, staff recommends that the MTS Board of Directors authorize the CEO to execute MTS Doc. No. PWL246.0-18 (in substantially the same format as Attachment A) with Hazard Construction Company for the Hill Street Slope Repair project.

/s/ Paul C. Jablonski  
Paul C. Jablonski  
Chief Executive Officer

Key Staff Contact: Sharon Cooney, 619.557.4513, [Sharon.Cooney@sdmts.com](mailto:Sharon.Cooney@sdmts.com)

Attachment: A. Hazard Construction, Inc. Agreement; MTS Doc. No. PWL246.0-18

<b>SECTION 4.0 SAMPLE OF STANDARD CONSTRUCTION AGREEMENT AND GENERAL CONDITIONS</b>
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**STANDARD CONSTRUCTION AGREEMENT  
FOR  
HILL STREET SLOPE REPAIR AND STABILIZATION**

PWL246.0-18 CONTRACT NUMBER
--------------------------------

THIS AGREEMENT is entered into this \_\_\_\_\_ day of \_\_\_\_\_ 2018, in the State of California by and between San Diego Metropolitan Transit System ("MTS"), a California public agency, and the following, hereinafter referred to as "Contractor":

Name: Hazard Construction \_\_\_\_\_ Address: 6465 Marindustry Dr. \_\_\_\_\_

Form of Business: Corp. \_\_\_\_\_ San Diego, CA 92121 \_\_\_\_\_  
(Corporation, Partnership, Sole Proprietor, etc.)

Telephone: 858-587-3600 \_\_\_\_\_ Email Address: jmordhorst@hazardcon.com

Authorized person to sign contracts: \_\_\_\_\_ Jason A. Mordhorst \_\_\_\_\_ President  
Name Title

**The specified Contract Documents are part of this Agreement. The Contractor agrees to furnish to MTS services and materials, as follows:**

Contractor shall furnish all necessary management, supervision, labor, materials, tools, supplies, equipment, plant, services, engineering, testing and/or any other act or thing required to diligently and fully perform and complete the Project as specified in the Scope of Work (Exhibit A), Bid Proposal (Exhibit B), and in accordance with the Standard Construction Agreement and Special Conditions (Exhibit C), and Federal Requirements (Exhibit D).

**SCOPE OF WORK.** Contractor, for and in consideration of the payment to be made to Contractor as hereinafter provided, shall furnish all plant, labor, technical and professional services, supervision, materials and equipment, other than such materials and equipment as may be specified to be furnished by MTS, and perform all operations necessary to complete the Work in strict conformance with the Contract Documents (defined below) for the following public work of improvement:

**HILL STREET SLOPE REPAIR AND STABILIZATION**

Contractor is an independent contractor and not an agent of MTS. The Contractor and its surety shall be liable to MTS for any damages arising as a result of the Contractor's failure to comply with this obligation.

**CONTRACT TIME.** Time is of the essence in the performance of the Work. The Work shall be commenced by the date stated in MTS's Notice to Proceed. The Contractor shall complete all Work required by the Contract Documents within **270 days** from the commencement date stated in the Notice to Proceed. By its signature hereunder, Contractor agrees the Contract Time is adequate and reasonable to complete the Work.

**CONTRACT PRICE.** MTS shall pay to the Contractor as full compensation for the performance of the Contract, subject to any additions or deductions as provided in the Contract Documents, and including all applicable taxes and costs, the sum of \_\_\_\_\_ Dollars

(\$\_\_\_\_\_). Payment shall be made as set forth in the General Conditions.

**LIQUIDATED DAMAGES.** It is agreed that the Contractor will pay MTS the sum of \$2,500.00 for each and every calendar day of delay beyond the time prescribed in the Contract Documents for finishing the Work, as Liquidated Damages and not as a penalty or forfeiture. In the event this is not paid, the Contractor agrees MTS may deduct that amount from any money due or that may become due the Contractor under the Contract. This Section does not exclude recovery of other damages specified in the Contract Documents.

**COMPONENT PARTS OF THE CONTRACT.** The "Contract Documents" include the following:

- Invitation for Bids (IFB)
- Information and Instructions for Bidders
- Contractor's Bid Forms
- Bid Bond
- Designation of Subcontractors
- Designation of Other Third Party Contractors
- Information Required of Bidders
- Non-Collusion Declaration Form
- Iran Contracting Act Certification
- Public Works Contractor Registration Certification
- Performance Bond
- Payment (Labor and Materials) Bond
- General Conditions
- Special Provisions (or Special Conditions)
- Federal Requirements (Federal Transit Administration)
- Technical Specifications prepared by R. Ojeda, dated Jan 2017
- Standard Specifications (Excluding sections 1-9 in their entirety)
- Addenda
- Plans prepared by R. Ojeda, dated Jan-2017
- Change Orders as executed by MTS

The Contractor shall complete the Work in strict accordance with all of the Contract Documents.

This Contract shall supersede any prior agreement of the parties.

**PROVISIONS REQUIRED BY LAW.** Each and every provision of law required to be included in these Contract Documents shall be deemed to be included in these Contract Documents. The Contractor shall comply with all requirements of the California Labor Code applicable to this Project.

**INDEMNIFICATION.** Contractor shall provide indemnification as set forth in the General Conditions.

**PREVAILING WAGES.** Contractor shall be required to pay the prevailing rate of wages in accordance with the Labor Code which such rates shall be made available at MTS's Administrative Office or may be obtained online at <http://www.dir.ca.gov> and which must be posted at the job site

SAN DIEGO METROPOLITAN TRANSIT SYSTEM	CONTRACTOR AUTHORIZATION
---------------------------------------	--------------------------

By: _____ Chief Executive Officer	Firm: _____
Approved as to form:	By: _____ Signature
By: _____ Office of General Counsel	Title: _____

AMOUNT ENCUMBERED	BUDGET ITEM	FISCAL YEAR
\$3,273,038.50	20060078	FY19

By: _____ Chief Financial Officer	Date _____
(___ total pages, each bearing contract number)	SA-CONSTRUCTION (REV X-17)



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## Agenda Item No. 22

### MEETING OF THE SAN DIEGO METROPOLITAN TRANSIT SYSTEM BOARD OF DIRECTORS

June 14, 2018

#### SUBJECT:

MIDDLETOWN DOUBLE CROSSOVER – PHASE 2 DESIGN SERVICES – WORK  
ORDER

#### RECOMMENDATION:

That the San Diego Metropolitan Transit System (MTS) Board of Directors authorize the Chief Executive Officer (CEO) to execute Work Order No. WOA1953-AE-11 to MTS Doc. No. G1953.0-17 (in substantially the same format as Attachment A) with Pacific Railway Enterprises, Inc. (PRE) for the Middletown Double Crossover – Phase 2 Engineering design services.

#### Budget Impact

The value of this Phase 2 work order will not exceed \$301,082.39 and is funded through the MTS Capital Improvement Project budget account 2006101101.

#### DISCUSSION:

In order to facilitate timely engagement of architectural and engineering design (A&E) consultants whose expertise is needed to complete MTS capital projects, MTS maintains a list of qualified on-call A&E firms. The on-call list is established after a formal procurement process and generally maintained for 5-7 years before being re-competed. Tasks are assigned to the firms through a work order process. MTS selects the most qualified firm based on the scope of work to be performed. Today's action would approve a new work order with PRE to continue design on an existing capital project.



The Middletown Double Crossover Project is necessary to provide greater operational flexibility and service reliability during special events, right-of-way maintenance activities, and unforeseen track outages. This operational flexibility is achieved by giving MTS the ability to take a section of track out of service, or to allow trolleys to bypass other trains. Trolleys would cross to the available track by using a new Middletown double crossover and then crossing back to the main line at the existing Old Town double crossover.

The project began with the preliminary design phase (Phase 1). On April 10, 2017, the Phase 1 work order was issued to PRE, the only signaling design firm on the A&E on-call list in place at that time. The work order, totaling \$98,500, was executed using the Chief Executive Officer's signature authority pursuant to Board Policy No. 41. Under the Phase 1 work order, PRE performed the field survey/investigation and developed a 30% conceptual design for signaling, track work, and OCS. Additionally, PRE applied for the environmental clearance and coastal permit for this project.

During this same time period, MTS was finalizing its new competitively bid on-call A&E list, which also included PRE as an available consultant (approved by the Board on December 8, 2016 (AI 10)). The new on-call contract with PRE was formally executed on April 12, 2017.

The Middletown Double Crossover Project is ready to proceed to the Phase 2 design, which would bring the design from 30% to a 100% design package. Since PRE performed the initial 30% design phase, MTS staff determined they are the most qualified firm to complete the Phase 2 design work. The work to be completed includes the following:

- Design a new double crossover near Middletown Station.
- Realign mainline tracks south of Sassafras Street to Middletown Station.
- Modify OCS systems to support the new Middletown crossover.
- Assess TPSS infrastructure to support the new Middletown crossover and facilitate single tracking operations.

After a review by staff, the total estimated cost of \$301,082.39 was determined to be fair and reasonable.

Staff anticipates that an additional work order may be necessary for Phase 3 – design services support for the construction bid process and during construction. That work order will be processed at the appropriate time according to the approval levels in Board Policy No. 41.

Therefore, staff recommends that the Board of Directors authorize the CEO to execute Work Order No. WOA-1953-AE-011 to MTS Doc. No. G1953.0-17 (in substantially the same format as Attachment A) with PRE for the Middletown Double Crossover – Phase 2 engineering design services.

/s/ Paul C. Jablonski  
Paul C. Jablonski  
Chief Executive Officer

Key Staff Contact: Sharon Cooney, 619.557.4513, [Sharon.Cooney@sdmts.com](mailto:Sharon.Cooney@sdmts.com)

Attachment: A. Draft MTS Doc. No. G1953.0-17 WOA1953-AE-11

June 14, 2018

MTS Doc. No. G1953.0-17  
Work Order No. WOA1953-AE-11

Pacific Rail Enterprises  
Jennifer Purcell  
President/CEO  
3560 University Ave, Suite F  
Riverside, CA 92501

Dear Mrs. Purcell:

Subject: MTS DOC. NO. G1953.0-17, WORK ORDER WOA1953-AE-11, MIDDLETOWN DOUBLE  
CROSSOVER – PHASE 2 DESIGN SERVICES

This letter shall serve as our agreement for Work Order WOA1953-AE-11 to MTS Doc. No. G1953.0-17, for professional services under the General Engineering Consultant Agreement, as further described below.

#### SCOPE OF SERVICES

This Work order provides for design services to MTS for final Plans, Specification and Estimates (PSE), to complete improvements for the Middletown crossover Work provided under this Work Order will be performed in accordance with the attached Scope of Services (Attachment A and B)

#### SCHEDULE

This Work Order will not change the original schedule. The Scope of Services, as described above, shall remain in effect for eight (8) months from the date of the Notice to Proceed.

#### PAYMENT

Payment shall be based on actual costs in the amount not to exceed without prior authorization of \$301,082.39.

Please sign below, and return the document marked "Original" to the Contracts Specialist at MTS. All other terms and conditions shall remain the same and in effect. Retain the other copy for your records.

Sincerely,

Accepted:

Paul C. Jablonski  
Chief Executive Officer

\_\_\_\_\_  
Jennifer Purcell  
Pacific Rail Enterprises

Date: \_\_\_\_\_

Attachments: A. Scope of Services



## **Middletown Double Crossover Project MTS Doc. No. WOA1953-AE-11**

### **I. PROJECT DESCRIPTION**

Currently the only operations flexibility between Santa Fe Depot and Washington Street is provided by the manual switches at the 149 double crossover between Beech Street and Ash Street. The proposed improvements will provide greater operational flexibility to accommodate special events, maintenance and unforeseen track outages to ensure service reliability. Under this task order, the Consultant will design Plans, Specification and Estimates (PSE) to complete these improvements.

The Old Town Line Extension Project which was constructed in the early 1990's utilizes an automatic block relay based signaling system with only one powered double crossover just south of Old Town Station. The signaling system was designed to enable trains operating on a 15 minute headway to travel to Old Town and turn-back. Later the line was extended and now operates as the Green Line from 12<sup>th</sup> and Imperial to Santee.

The Mid-Coast Project being constructed by SANDAG will extend the Blue Line from Santa Fe Depot to University Town Center. Both the Green Line and the Blue Line will operate on 15 minute headways through this corridor creating an effective 7.5 minute headway. Access to the railroad corridor is very constrained and thus much of the maintenance of the line will be restricted to periods when tracks are taken out of service.

During the Trolley Renewal project MTS and SANDAG designed the track, signaling, and overhead contact system (OCS) systems to facilitate single tracking to increase construction and maintenance work windows. As a result, work windows were extended from approximately 3 hours to 8 hours and weekend single tracking operations were utilized that provided 48 hour long work windows.

The objective of this project is to bring the same kind of single tracking capability to the Old Town Corridor. To accomplish this, trains need to be able to crossover at the new Middletown (future O6 interlocking), and the existing Old Town Double crossover.

The improvements to be considered include the following:

- Design a new double crossover near Middletown Station.
- Realign mainline tracks south of Sassafras Street to Middletown Station.
- Modify OCS systems to support the new Middletown crossover.
- Assess TPSS infrastructure to support the new Middletown crossover and facilitate single tracking operations.

## **II. EXPECTED RESULTS**

Att. A, AI 22, 6/14/18

This Work Order will provide final PSE, to complete improvements for the Middletown crossover. A follow on task will be issued for DSDC and IFB support.

## **III. SCOPE OF WORK**

The scope of work shall consist of the following tasks and deliverables:

The scope of work shall include work order management as directed by the MTS Project Manager (PM), which include the tasks/subtasks identified below.

### **Task/Subtasks**

#### **Task 1 – Task Order Management**

This task includes the project management services associated with this work order, including the requirements for progress reports, invoicing, meetings and administration of the Consultant's and Subconsultant's work.

The Consultant will submit monthly invoices and progress reports of the work to MTS consistent with the MTS reporting and invoicing formats.

#### **Task 2 – Field Survey and Investigation**

The OCS Consultant (BURNS) will perform field survey needed for the 30% engineering design effort (Preliminary Engineering) along the railroad right-of-way for the area between Sassafras Street and Middletown Station

#### **Task 3 – Signaling Development**

The Consultant will produce a scaled layout of the area from Santa Fe Depot to Middletown Station that details the signaling concept.

- 3.1; 60% Development of Signal layout, Aspect Chart, Fiber plan, detailed Location Plans, Estimate and Specifications. Consultant will incorporate comments received by MTS and SANDAG at 30%.
- 3.2; 90% Development of Signal Layout, Aspect Chart, Fiber Plan, detailed Location Plans, Specifications and updated Estimate. Consultant will incorporate comments received by MTS and SANDAG at 60%.
- 3.3; 100% Final Development of Signal Layout, Aspect Chart, Fiber Plan, detailed Location Plans, Specifications and updated Estimate. Consultant will incorporate comments received by MTS and SANDAG at 90%. Any support needed to address any comments or changes following submission of the 100% PS&E documents, shall require a work order amendment.

#### **Task 4 – Trackwork Development (HDR)**

The Consultant will develop final design documents for the Westbound (WB) and Eastbound (EB) track alignments and profiles from south of Sassafras Street to within the limits of the Middletown station to include a new No. 10 double crossover based upon the selected alternative. The Consultant will produce the following:

- 4.1; 60% Development of Track Plan & Profile, Typical Sections, Details, Design Exceptions and Track Specifications and Cost Estimate. Consultant will incorporate comments received by MTS and SANDAG at 30%.
- 4.2; 90% Development of pre-final track plan & profile, typical sections, details, and track specifications and cost estimate. Consultant will incorporate comments received by MTS and SANDAG at 60%.
- 4.3; 100% Development of final track plan & profile, typical sections, details, and track specifications and cost estimate. A bid list for track items will also be provided. Consultant will incorporate comments received by MTS and SANDAG at 90%. Any support needed to address any comments or changes following submission of the 100% PS&E documents, shall require a work order amendment.

#### **Task 5 – OCS Development (BURNS)**

The Consultant will produce bid ready contract drawings and technical specifications for the OCS modifications required for the support of the Middletown double (scissors) crossover. This will include OCS structures, foundations, OCS conductors and hardware, traction power feeder sectionalizing and rail return bonding and grounding.

- 5.1; 30% Provide layout drawings showing foundation and pole locations, system sectionalizing diagrams and wiring plans. 30% Drawings, Outline Specifications and OCS Cost Estimate.
- 5.3; 90% Update 30% design documents to incorporate comments received by MTS and SANDAG, develop pre-final design drawings including, OCS layout plans, pole and foundation details, OCS and sectionalizing details and provide 90% drawings, specifications and OCS cost estimate.
- 5.4; 100% Update 90% design documents to incorporate comments received by MTS and SANDAG, develop bid ready design drawings including, OCS layout plans, pole and foundation details, OCS and sectionalizing details and 100% drawings, specifications and OCS cost estimate. Any support needed to address any comments or changes following submission of the 100% PS&E documents, shall require a work order amendment.

Consultant will support MTS in developing construction staging constraints to be approved by MTS. The staging plan shall be incorporated into the plans and specification as needed to indicate the constraints required to maintain LRT operations and coordination required during shutdowns by the construction team. The staging plan will be developed in conjunction with MTS operation and will consider operational limitations imposed on MTS by major events, conventions which generated substantial ridership at certain times.

- 6.1; 60% Development of Construction Staging Plan.
- 6.2; 100% Development of Construction Staging Plan.

**IV. PERIOD OF PERFORMANCE**

List period of performance for required services

**V. DELIVERABLES**

Deliverables will be as directed by the PM and are limited to the following:

- 30% OCS Layout
- 60% PSE design Signal, Trackwork and Construction Staging
- 90% PSE design Signal, Trackwork, Construction Staging and OCS
- 100% PSE design Signal, Trackwork, Construction Staging and OCS

**VI. SCHEDULE OF SERVICES/MILESTONES/DELIVERABLES****A. Tasks Schedule**

<b><u>Task</u></b>	<b><u>Begin/End Dates</u></b>
Task Order Management	NTP + 8 months following NTP
Signaling Development	NTP + 8 months following NTP
Field Survey	NTP + 2 months following NTP
Trackwork Development	NTP + 8 months following NTP
Construction Staging	NTP + 8 months following NTP
OCS Development	NTP + 8 months following NTP

**B. Milestones/Deliverables Schedule**

<b><u>Milestone/Deliverable</u></b>	<b><u>Due Date</u></b>
30% OCS Design	2 months following NTP
60% PSE Design (Signal and Track)	4 months following NTP
90% PSE Design	6 months following NTP
100% PSE Design	8 months following NTP

**VII. MATERIALS TO BE PROVIDED BY MTS AND/OR THE OTHER AGENCY**

Not Applicable.

**VIII. SPECIAL CONDITIONS**

Any condition listed below applies solely to this Work Order and does not otherwise alter the Agreement or other Work Orders.

1. PRE shall not be responsible for costs associated with MTS flag protection for all on-site activities performed as necessitated by the design process.
2. MTS shall be responsible for all review/permit costs associated with obtaining city approvals, if necessary.
3. Environmental exemption from 30% deliverable is approved.
4. MTS shall provide right of way information.
5. Consultants may use consultant's existing Contract as Joint Right of Entry to perform work on this project.
6. This task excludes coordination with MTS to complete the MTS Long Form Construction template.
7. MTS to provide input on construction work windows and constraints to be required and incorporated into construction documents.

**IX. MTS ACCEPTANCE OF SERVICES:**

Firm shall not be compensated at any time for unauthorized work outside of this Work Order. Firm shall provide notice to MTS' Project Manager upon 100% completion of this Work Order. Within five (5) business days from receipt of notice of Work Order completion, MTS' Project Manager shall review, for acceptance, the 100% completion notice. If Firm provides final service(s) or final work product(s) which are found to be unacceptable due to Firms and/or Firms subcontractors negligence and thus not 100% complete by MTS' Project Manager, Firm shall be required to make revisions to said service(s) and/or work product(s) within the Not to Exceed (NTE) Budget. MTS reserves the right to withhold payment associated with this Work Order until the Project Manager provides written acceptance for the 100% final completion notice. Moreover, 100% acceptance and final completion will be based on resolution of comments received to the draft documents and delivery of final documentation which shall incorporate all MTS revisions and comments.

Monthly progress payments shall be based on hours performed for each person/classification identified in the attached Fee Schedule and shall at no time exceed the NTE. Firm shall only be compensated for actual performance of services and at no

time shall be compensated for services for which MTS does not have an accepted deliverable or written proof and MTS acceptance of services performed.

**X. DEFICIENT WORK PRODUCT:**

Throughout the design and/or implementation phases associated with the services rendered by the Firm, if MTS finds any work product provided by Firm to be deficient and the deficiently delays any portion of the project, Firm shall bear the full burden of their deficient work and shall be responsible for taking all corrective actions to remedy their deficient work product including but not limited to the following:

- Paying applicable delay fees,
- Revising provided documents,

At no time will MTS be required to correct any portion of the Firms deficient work product and shall bear no costs or burden associated with Firms deficient performance and/or work product.

**XI. DELIVERABLE REQUIREMENTS**

Firm will be required to submit any and all documentation required by the Scope of Work. The deliverables furnished shall be of a quality acceptable to MTS. The criteria for acceptance shall be a product of neat appearance, well-organized, and procedurally, technically and grammatically correct. MTS reserves the right to request a change in the format if it doesn't satisfy MTS's needs. All work products will become the property of MTS. MTS reserves the right to disclose any reports or material provided by the Firm to any third party.

Firm shall provide with each task, a work plan showing the deliverables schedule as well as other relevant date needed for Firm's work control, when and as requested by MTS.

Firm's computer data processing and work processing capabilities and data storage should be compatible with Windows compatible PC's, text files readable in Microsoft Word, and standard and customary electronic storage. Firm shall maintain backup copies of all data conveyed to MTS.

Firm shall provide MTS with hard copy or electronic versions of reports and/or other material as requested by MTS.

**XII. ADDITIONAL INFORMATION**

n/a



1255 Imperial Avenue, Suite 1000  
San Diego, CA 92101-7490  
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## Agenda Item No. 23

### MEETING OF THE SAN DIEGO METROPOLITAN TRANSIT SYSTEM BOARD OF DIRECTORS

June 14, 2018

#### SUBJECT:

MTS BUILDING C – SECURITY OFFICE RENOVATION – AWARD WORK ORDER  
UNDER A JOB ORDER CONTRACT

#### RECOMMENDATION:

That the San Diego Metropolitan Transit System (MTS) Board of Directors authorize the Chief Executive Officer (CEO) to execute Work Order No. MTSJOC7503-07 (in substantially the same format as Attachment A), under MTS Doc. No. PWL234.0-17 with ABC Construction, Inc., for the provision of labor, materials, equipment, and supplies for the Building C – Security Office area renovation.

#### Budget Impact

The total cost of this Work Order will not exceed \$190,506.41 inclusive of a direct cost of \$188,601.35 and the contractor share of administrative fees totaling \$1,905.06. Total administrative fees are \$5,619.93 (contractor share \$1,905.06 and MTS share \$3,714.87). Funding will be from the FY 2018 Capital Improvement Project (CIP) 1006106501 (Building C - Security Office Renovation).

#### DISCUSSION:

On September 12, 2016, the San Diego Association of Governments (SANDAG) and MTS issued a joint solicitation for the provision of on-call Job Order Contracting (JOC) general building and facilities construction services. This includes general building and facility contracting services such as demolition, maintenance, and modification of existing buildings and facilities, as well as the construction of buildings and facilities with all required incidental professional and technical services required. JOC is a procurement method under which public agencies may accomplish frequently encountered repairs, maintenance, and construction projects through a single, competitively procured long-term agreement.

Four bids were received and the JOC contract was awarded to ABC Construction Company. The combined resultant agreements totaled \$4,000,000.



The Security office in Building C of the Trolley yard has been in need of a major renovation. As part of the Security office renovation, the existing drywall partitions, ceiling tiles, flooring, baseboards, doors and frames, modular panels, breakroom countertop will be demolished, removed and replaced. In the case of the carpet, the combination of new carpet and vinyl flooring will be installed. New partitions will be constructed to expand the number of work stations. The renovation will increase productivity, and allow for the addition of new personnel.

ABC Construction Inc. is an MTS current JOC provider that has worked on many MTS Building remodeling projects, including the Building A – Training Room & OCC Room. Under Building C – Security Office project, ABC Construction will work closely with Facilities and Security staff to select the most favorable suppliers for the project.

Therefore staff recommends that the San Diego Metropolitan Transit System (MTS) Board of Directors authorize the Chief Executive Officer (CEO) to execute Work Order No. MTSJOC7503-07 (in substantially the same format as Attachment A), under MTS Doc. No. PWL234.0-17 with ABC Construction, Inc., for the provision of labor, materials, equipment, and supplies for the Building C – Security Office area renovation

/s/ Paul C. Jablonski  
Paul C. Jablonski  
Chief Executive Officer

Key Staff Contact: Sharon Cooney, 619.557.4513, [Sharon.Cooney@sdmts.com](mailto:Sharon.Cooney@sdmts.com)

Attachment: A. Draft Work Order MTSJOC7503-07, PWL234.0-17

JOB ORDER CONTRACT  
WORK ORDER

PWL234.0-17

CONTRACT NUMBER

MTSJOC7503-07

WORK ORDER NUMBER

THIS AGREEMENT is entered into this \_\_\_\_\_ day of \_\_\_\_\_ 2018, in the state of California by and between San Diego Metropolitan Transit System ("MTS"), a California public agency, and the following, hereinafter referred to as "Contractor":

Name: ABC Construction, Inc.Address: 3120 National AvenueForm of Business: CorporationSan Diego, CA 92113

(Corporation, partnership, sole proprietor, etc.)

Telephone: (619) 239-3428

Authorized person to sign contracts: \_\_\_\_\_

Wayne Czubernat

Project Manager

Name

Title

Pursuant to the existing Job Order Contract (MTS Doc. No. PWL234.0-17), MTS issues a Work Order to Contractor to complete the detailed Scope of Work (attached as Exhibit A.), the Cost Breakdown for the Scope of Work (attached as Exhibit B.), and the subcontractor listing form applicable to this Work Order (attached as Exhibit C.)

Pursuant to the SANDAG JOC Contract Section 7-1.04A(3), 1% of the work order value has been deducted. MTS will pay both the Contractor (1%) and the MTS/Owner share of the Gordian Group license fee.

The total cost for this work order will not exceed \$190,506.41 inclusive of a direct cost of \$188,601.35 and a 1% Gordian Group license fee of \$1,905.06.

TOTAL PAYMENTS TO CONTRACTOR SHALL NOT EXCEED \$ 188,601.35

SAN DIEGO METROPOLITAN TRANSIT SYSTEM

CONTRACTOR AUTHORIZATION

By: \_\_\_\_\_

Chief Executive Officer

Firm: \_\_\_\_\_

Approved as to form:

By: \_\_\_\_\_

Signature

By: \_\_\_\_\_

Office of General Counsel

Title: \_\_\_\_\_

AMOUNT ENCUMBERED

BUDGET ITEM

FISCAL YEAR

\$ 188,601.35

1006106501

2018

By: \_\_\_\_\_

Chief Financial Officer

Date

( \_\_\_\_ total pages, each bearing contract number and work order number)



1255 Imperial Avenue, Suite 1000  
San Diego, CA 92101-7490  
(619) 231-1466 • FAX (619) 234-3407

## Agenda Item No. 24

### MEETING OF THE SAN DIEGO METROPOLITAN TRANSIT SYSTEM BOARD OF DIRECTORS

June 14, 2018

#### SUBJECT:

TROLLEY YARD WIRELESS NETWORK REPLACEMENT

#### RECOMMENDATION:

That the San Diego Metropolitan Transit System (MTS) Board of Directors authorize the Chief Executive Officer (CEO) to execute MTS Doc No. G2146.0-18 (in substantially the same format as the Attachment A) with AT&T Corp. to replace the trolley yard wireless network.

#### Budget Impact

The total value of this agreement will not exceed \$626,825 and will be funded through Security Proposition 1B, Capital Improvement Project 10071031.

#### DISCUSSION:

MTS utilizes the trolley yard wireless network to communicate with the light rail vehicles (LRVs) in order to upload closed-circuit television (CCTV) video for security purposes. The current wireless network was deployed in 2012. At times, the network experiences communication problems uploading data and has reached the end of its useful life.

MTS desires to replace the existing Cisco point to point wireless network with a Cisco mesh wireless network in order to resolve these problems, provide a reliable wireless platform for the future, and increase the speed and bandwidth of the network.

MTS intends to utilize the County of Merced's contract with AT&T for this procurement. The cost is based on the Fast-Open Contracts Utilization Services (FOCUS) 3 contract number 2015156, which is California's only nationwide, local government-to-government



purchasing program created to allow cities, counties, schools, special districts and other public entities to acquire technology products and services at competitive rates.

A strategic procurement practice is to obtain better pricing through larger purchases of goods and services; which is obtained through the use of cooperative purchases. This cooperative approach achieves cost-effectiveness, efficiency and takes advantage of volume pricing achieved through competition.

ATT will be engaged to implement the new wireless mesh network and will provide all necessary software, hardware and professional services required to complete the project. This includes pre and post site surveys, installation, configuration and testing of equipment, and management software to monitor and manage the wireless on a 24x7x365 basis. ATT will also ensure a smooth transition from the current point-to-point wireless network to the new mesh wireless network in Trolley Yard.

For easier project management, the Project was divided in four (4) phases:

Phase 1:	Discovery
Phase 2:	Design Build
Phase 3:	Equipment Procurement
Phase 4:	Implementation

The following table details the not to exceed cost estimate for this project:

Quantity	Description	Unit Price	Total Price*
25	Wireless Mesh AP's	\$8,000.00	\$200,000.00
1	Equipment Management Platform	\$70,000.00	\$70,000.00
25	Low Voltage cables and Misc. parts	\$1,000.00	\$25,000.00
5	LAN Switches	\$5,000.00	\$25,000.00
31	Support Contracts	\$1,200.00	\$37,200.00
225	Site Survey Pre/Post	\$225.00	\$50,625.00
200	Low Voltage Pro Services	\$125.00	\$25,000.00
400	Electrical Work	\$125.00	\$50,000.00
144	Senior Consultant	\$225.00	\$32,400.00
144	Project Management	\$150.00	\$21,600.00
400	Site Survey Pre/Post Other Locations	\$225.00	\$90,000.00
<b>TOTAL</b>			<b>\$626,825.00</b>

Therefore, staff recommends that the MTS Board of Directors authorize the Chief Executive Officer (CEO) to execute MTS Doc No. G2146.0-18 (in substantially the same format as the Attachment A) with AT&T Corp. to replace the trolley yard wireless network.

/s/ Paul C. Jablonski  
Paul C. Jablonski  
Chief Executive Officer

Key Staff Contact: Sharon Coney, 619.557.4515, [Sharon.Cooney@sdmts.com](mailto:Sharon.Cooney@sdmts.com)

Attachment: A. Draft MTS Doc. No. G2146.0-18

## STANDARD SERVICES AGREEMENT

G2146.0-18  
CONTRACT NUMBER

DRAFT

FILE NUMBER(S)

THIS AGREEMENT is entered into this \_\_\_\_\_ day of \_\_\_\_\_ 2018, in the state of California by and between San Diego Metropolitan Transit System ("MTS"), a California public agency, and the following contractor, hereinafter referred to as "Contractor":

Name: AT&T Corp Address: 7337 Trade Street Suite 3100

Form of Business: Corporation San Diego CA 92121  
(Corporation, partnership, sole proprietor, etc.)

Telephone: (254) 316-4230

Authorized person to sign contracts: Laura Morales Contract Specialist  
Name Title

The attached Standard Conditions are part of this agreement. The Contractor agrees to furnish to MTS services, as follows:

Provide Trolley Yard Mesh Access point upgrades as specified in the Scope of Work, piggybacked through Fast Open Contracts Utilization Services (FOCUS) Contract no. 2015156 in accordance with the Change Order Request Pricing Schedule-Network Schedule Tracking ID: 214095-8.1 (attached as Exhibit A) and Focus 3 Contract Terms and Conditions between Contractor ("AT&T") AT&T Corp (attached as Exhibit B).

The total contract cost shall not exceed \$626,825.00.

SAN DIEGO METROPOLITAN TRANSIT SYSTEM	CONTRACTOR AUTHORIZATION
By: _____ Chief Executive Officer	Firm: _____
Approved as to form:	By: _____ Signature
By: _____ Office of General Counsel	Title: _____

AMOUNT ENCUMBERED	BUDGET ITEM	FISCAL YEAR
\$626,825.00	1007103101-599902	19

By: \_\_\_\_\_  
Chief Financial Officer Date



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## Agenda Item No. 25

### MEETING OF THE SAN DIEGO METROPOLITAN TRANSIT SYSTEM BOARD OF DIRECTORS

June 14, 2018

#### SUBJECT:

TRAPEZE SOFTWARE LICENSE AND MAINTENANCE AGREEMENT  
(PARATRANSIT AND MINI-BUS SERVICES) -- CONTRACT AMENDMENT

#### RECOMMENDATION:

That the San Diego Metropolitan Transit System (MTS) Board of Directors:

- 1) Ratify Amendment No. 7 (Attachment A) to MTS Doc. No. B0563.0-11 with Trapeze Software Group, Inc. (Trapeze) for \$14,850.00;
- 2) Ratify Amendment No. 8 (Attachment B) to MTS Doc. No. B0563.0-11 with Trapeze for \$67,006.47;
- 3) Ratify Amendment No. 9 (Attachment C) to MTS Doc. No. B0563.0-11 with Trapeze for \$71,975.00;
- 4) Ratify Amendment No. 10 (Attachment D) to MTS Doc. No. B0563.0-11 with Trapeze for \$19,603.00; and
- 5) Authorize the Chief Executive Officer (CEO) to execute Amendment No. 11 to MTS Doc. No. B0563.0-11 (in substantially the same format as Attachment E) with Trapeze to add the Trip Broker Module dispatch software for \$113,625.00.

#### Budget Impact

The five amendments total \$287,059.47. The Board had previously approved a budget of up to \$1,975,961. This will increase the total Board approved project funding to \$2,161,725.47 as detailed below.

Funding for this contract is from operating budget Cost Center: 850012 GL Account: 571250 which is locally funded.



## DISCUSSION:

MTS uses Trapeze Software to support operations in our MTS Access (Paratransit) and mini-bus services. MTS bus operations currently utilize multiple software products developed or owned by Trapeze for scheduling paratransit service and trip-planning of fixed-route services. These products are proprietary to Trapeze and cannot be maintained or serviced by any other company or third-party vendor. In accordance with third party contracting guidelines, FTA Circular 4220.1F, Chapter VI, Section 3i(1)(b)1b, a sole source award may be recommended in cases where the recipient (MTS) requires supplies or services available from only one responsible source and no other supplies or services will satisfy its requirements.

The current contract with Trapeze has been in place since June 23, 2011 (AI 17). It consolidates all Trapeze software products used by MTS into one comprehensive contract. On March 20, 2014 (AI 14), the Board of Directors extended the contract for an additional 5-year term expiring on June 30, 2019. Over the course of the contract, various amendments have been necessary to maintain the software and to add modules for features that increase operational efficiencies. The 2014 Board approval authorized various items under the software package at an estimated cost of \$1,554,626.25. Staff was able to negotiate modifications which resulted in expenditures of only \$1,453,331, leaving \$101,295.25 in reserved spending authority.

Since then, the following amendments have been processed using the \$101,295.25 savings and a portion of the CEO's \$100,000 authority under Board Policy No. 41:

<b>Executed Amendments since March 20, 2014 Board Approval</b>	
Amendment No 7 (B0563.7-11) Upgrade of the Trapeze Mapping Software	\$ 14,850.00
Amendment No 8 (B0563.8-11) to Increase operational characteristics limitations for DriverMate Software for \$67,006.47 through March 27, 2019 to June 30, 2019 (align with contract termination date)	\$ 67,006.47
Amendment No 9 (B0563.9-11) Adding Trapeze PASS-CERT Software	\$ 71,975.00
Amendment No 10 (B0563.10-11) Adding the Maintenance to PASS-CERT Software S CERT 5 years Support Maintenance Fee for Year 1 and 2 only ( 2019)	\$ 19,603.00
<b>TOTAL:</b>	<b>\$ 173,434.47</b>

Today's proposed action would ratify the above amendments and approve an additional amendment, Amendment No. 11. Amendment No. 11 would authorize the purchase of Trapeze's Trip Broker software module, which will assist in the orderly and cost efficient assignment of paratransit trips to either First Transit (MTS Access) or taxi cab service. The software analyzes trip data, single or multi load, distance, and other factors to determine the most cost effective method to complete the trip. It also allows for taxi companies' software and MTS Access dispatch to transfer reservation and required reporting data back to MTS.

<b>Amendment No. 11 Estimated Project Budget Breakdown- Trip Broker (API) Costs</b>	
Services	\$ 50,375.00
Evaluation Period Support (Estimated)	\$ 9,250.00
License Fees	\$ 45,000.00
Year 1 Annual Support Maintenance	\$ 9,000.00
<b>TOTAL:</b>	<b>\$ 113,625.00</b>

MTS staff has determined the pricing for ongoing license and maintenance and the addition of Trip Broker module to be consistent with historical pricing and found the prices to be fair and reasonable and of the best value to the Agency.

Therefore, staff recommends that the MTS Board of Directors ratify Amendments 7, 8, 9, 10 and authorize the CEO to execute B0563.11-11, (in substantially the same format as Attachment E) Trapeze Software Group for \$113,625.00

/s/ Paul C. Jablonski  
Paul C. Jablonski  
Chief Executive Officer

Key Staff Contact: Sharon Cooney, 619.557.4513, [Sharon.Cooney@sdmts.com](mailto:Sharon.Cooney@sdmts.com)

Attachments: A. Amendment No. 7, Contract B0563.7-11  
B. Amendment No. 8, Contract B0563.8-11  
C. Amendment No. 9, Contract B0563.9-11  
D. Amendment No. 10, Contract B0563.10-11  
E. Amendment No. 11, Contract B0563.11-11



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San Diego, CA 92101-7490

ORIGINAL

October 23, 2015

MTS Doc. No. B0563.7-11

Trapeze Software Group, Inc.  
Mr. Nathan Partington  
8360 East Via de Ventura, Suite L-200  
Scottsdale, AZ 85258

Subject: AMENDMENT NO. 7 TO MTS DOC. NO. B0563.0-11; SOFTWARE LICENSE AND  
MAINTENANCE SUPPORT FOR TRAPEZE PRODUCTS

This shall serve as Amendment No. 7 to our agreement for Trapeze Software License and Maintenance Support as further described below.

#### SCOPE

Upgrade Trapeze mapping software as outlined in the Trapeze Contract Amendment No. 7 (Attachment A).

#### SCHEDULE

There shall be no change to the schedule of this contract.

#### PAYMENT

As a result of this Amendment the contract value will increase by \$14,850.00 from \$1,874,666.00 to \$1,889,516.00. All other conditions remain unchanged.

If you agree with the above, please sign below, and return the document marked "Original" to the Contracts Specialist at MTS. The other copy is for your records.

Sincerely,

  
Paul C. Jablonski  
Chief Executive Officer

Agreed:

  
Nathan Partington  
VP Financial Controlling/Accounting

LMARQUIS-CL  
CL-B0563.7-11.TRAPEZE.RATKINSON.102315

Date: Nov 19/15

Attachments: A - Trapeze Mapping Upgrade Quote





Metropolitan Transit System

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ORIGINAL

December 15, 2015

MTS Doc. No. B0563.8-11

Trapeze Software Group, Inc.  
Mr. Nathan Partington  
8360 East Via de Ventura, Suite L-200  
Scottsdale, AZ 85258

Subject: AMENDMENT NO. 8 TO MTS DOC. NO. B0563.0-11 SOFTWARE LICENSE AND  
MAINTENANCE SUPPORT FOR TRAPEZE PRODUCTS

This shall serve as Amendment No. 8 to our agreement for Trapeze Software License and Maintenance Support as further described below.

## SCOPE

Increase operational characteristic limitations for the DriverMate Software as outlined in the Trapeze Contract Amendment No. 8 (Attachment A).

## SCHEDULE

Licensing and maintenance for the DriverMate Software has been extended from March 27, 2019 to June 30, 2019, to match the existing end date for the other software products in this agreement.

## PAYMENT

As a result of this Amendment the contract value will increase by \$67,006.47 from \$1,889,516.00 to \$1,956,522.47. All other conditions remain unchanged.

If you agree with the above, please sign below, and return the document marked "Original" to the Contracts Specialist at MTS. The other copy is for your records.

Sincerely,

Paul C. Jablonski  
Chief Executive Officer

Agreed:

Nathan Partington  
VP Financial Controlling/Accounting

Date: Jan 11/16

LMARQUIS-CL  
CL-B0563.8-11.TRAPEZE.RATKINSON.121515

Attachment: A - Trapeze Amendment No. 8

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Metropolitan Transit System (MTS) is a California public agency comprised of San Diego Transit Corp., San Diego Trolley, Inc., San Diego and Arizona Eastern Railway Company (nonprofit public benefit corporations), and San Diego Vintage Trolley, Inc., a 501(c)(3) nonprofit corporation, in cooperation with Chula Vista Transit. MTS is the taxicab administrator for seven cities. MTS member agencies include the cities of Chula Vista, Coronado, El Cajon, Imperial Beach, La Mesa, Lemon Grove, National City, Poway, San Diego, Santee, and the County of San Diego.



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ORIGINAL

March 10, 2017

MTS Doc. No. B0563.9-11

Trapeze Software Group, Inc.

Mr. Nathan Partington

~~8360 East Via de Ventura, Suite L-200~~

~~Scottsdale, AZ 85258~~

*5265 Rockwell Dr NE  
Cedar Rapids, IA 52402*

Subject: AMENDMENT NO. 9 TO MTS DOC. NO. B0563.0-11 SOFTWARE LICENSE AND  
MAINTENANCE SUPPORT FOR TRAPEZE PRODUCTS

This shall serve as Amendment No. 9 to our agreement for Trapeze Software License and Maintenance Support as further described below.

#### SCOPE

This amendment shall add the Trapeze PASS-CERT Software to the scope of the Agreement as detailed in Attachment A.

#### SCHEDULE

A 90 day warranty for the application begins upon software installation in MTS's production environment. The overall termination date of the agreement remains June 30, 2019.

#### PAYMENT

As a result of this Amendment the contract value will increase by \$71,975.00 from \$1,956,522.47 to \$2,028,497.47. All other conditions remain unchanged.

If you agree with the above, please sign below, and return the document marked "Original" to the Contracts Specialist at MTS. The other copy is for your records.

Sincerely,

*Paul C. Jablonski*  
Paul C. Jablonski  
Chief Executive Officer

Agreed:

*Nathan Partington*  
Nathan Partington  
VP Financial Controlling/Accounting

LMARQUIS-CL  
CL-B0563.9-11.TRAPEZE.DSINGLETON.031017

Date: *Mar 22/17*





April 19, 2018

MTS Doc. No. B0563.10-11

Trapeze Software Group, Inc.  
Mr. Nathan Partington  
8360 East Via de Ventura, Suite L-200  
Scottsdale, AZ 85258

**Subject: AMENDMENT NO. 10 TO MTS DOC. NO. B0563.0-11 SOFTWARE LICENSE AND MAINTENANCE SUPPORT FOR TRAPEZE PRODUCTS**

This shall serve as Amendment No. 10 to our agreement for Trapeze Software License and Maintenance Support as further described below.

#### SCOPE

This amendment shall add the Trapeze PASS-CERT Maintenance for year 1 & 2 to the scope of the Agreement as detailed in Attachment A.

#### SCHEDULE

There are no changes on the schedule. The overall termination date of the agreement remains June 30, 2019.

#### PAYMENT

As a result of this Amendment the contract value will increase by \$19,603.00 from \$2,028,497.47 to \$2,048,100.47. All other conditions remain unchanged.

All other terms and conditions remain unchanged. If you agree with the above, please sign and return the amendment to the Contracts Specialist at MTS.

Sincerely,

A handwritten signature in black ink, appearing to read 'Paul C. Jablonski', is written over a horizontal line.

Paul C. Jablonski  
Chief Executive Officer

LMARQUIS-CL  
CL-B0563.10-11.TRAPEZE.RDEGALA.041718

Agreed:

A handwritten signature in black ink, appearing to read 'Nathan Partington', is written over a horizontal line.

Nathan Partington  
VP Financial Controlling/Accounting

Date: May 1/18

Attachment(s): A – PASS-CERT Maintenance Costs

June 14, 2018

MTS Doc. No. B0563.11-11

Trapeze Software Group, Inc.  
Mr. Nathan Partington  
8360 East Via de Ventura, Suite L-200  
Scottsdale, AZ 85258

Subject: AMENDMENT NO. 11 TO MTS DOC. NO. B0563.0-11 SOFTWARE LICENSE AND  
MAINTENANCE SUPPORT FOR TRAPEZE PRODUCTS

This shall serve as Amendment No. 11 to our agreement for Trapeze Software License and Maintenance Support as further described below.

#### SCOPE

This amendment shall add the Trip Broker Module Dispatch Software and maintenance for one (1) year to the scope of the Agreement as detailed in Attachment A.

#### SCHEDULE

There are no changes on the schedule. The overall termination date of the agreement remains June 30, 2019.

#### PAYMENT

As a result of this Amendment the contract value will increase by \$113,625.00 from \$2,048,100.47 to \$2,161,725.47. All other conditions remain unchanged.

If you agree with the above, please sign below, and return the document marked "Original" to the Contracts Administrator at MTS. The other copy is for your records.

Sincerely,

Agreed:

---

Paul C. Jablonski  
Chief Executive Officer

---

Nathan Partington  
VP Financial Controlling/Accounting

Date: \_\_\_\_\_



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## Agenda Item No. 26

### MEETING OF THE SAN DIEGO METROPOLITAN TRANSIT SYSTEM BOARD OF DIRECTORS

June 14, 2018

#### SUBJECT:

COURTHOUSE STATION CONSTRUCTION – CHANGE ORDERS

#### RECOMMENDATION:

That the San Diego Metropolitan Transit System (MTS) Board of Directors:

- 1) Ratify construction change order (CCO) amendments to MTS Doc. Nos. PWL222.0-17 with West Coast General/HMS Construction, Inc., a Joint Venture, for construction of the Orange Line Courthouse Station in the amount of \$72,939.60 (CCO's 3,4,6-14); and
- 2) Authorize the Chief Executive Officer (CEO) to approve additional change orders totaling \$164,582.45 (CCO's 15-23).

#### Budget Impact

All change orders for the Schedule A work total \$237,522.05, for a total Schedule A cost to date of \$6,335,270.41. This amount is included in CIP Project No. 2004007503.

#### DISCUSSION:

On May 11, 2017 (AI 10), West Coast General/HMS Construction, Inc., a Joint Venture (WCG) was awarded a contract to construct the Orange Line Courthouse Station in downtown San Diego on C Street between State and Union streets. The WCG work was divided into two separate contracts – Schedule A (station construction – PWL222.0-17 for \$6,097,748.36) and Schedule B (sidewalk and street frontage improvements adjacent to new state courthouse at 1100 Union Street – PWL232.-17 for \$397,143.46).

Work on the new station started in June 2017 and was substantially completed in April 2018. The construction work included new track, signaling, catenary, station platform,



underground utilities, shelters, VMS signs, security cameras, curb extensions, traffic signaling, drainage upgrades, curb and gutter, sidewalk, and signage. During the course of construction, various change orders were necessary as a result of unforeseen conditions or project needs. The following change orders were approved under the CEO's signature authority pursuant to Board Policy No. 41:

**SCHEDULE A - PWL222.0-17 – CEO Approval pursuant to Policy No. 41**

Description	Description Summary	Total Cost	CCO running total
Original Contract Total	Courthouse Station Construction Project	\$6,097,748.36	
CCO3	Grind Heel Blocks	\$3,891.95	\$3,891.95
CCO4	Composite Ties	\$3,509.87	\$7,401.82
CCO7	H&H Re-Mobilization	\$12,854.17	\$20,255.99
CCO8	H&H Manhole Conflict	\$1,402.82	\$21,658.81
CCO9	HMS TWC Loop & Media Conv.	\$8,431.50	\$30,090.31
CCO10	Pedestrian Bridge Concrete Remove	\$10,974.90	\$41,065.21
CCO11	WCG Platform Pavers	\$11,488.91	\$52,554.12
CCO12	H&K Signal Changes	\$2,245.02	\$54,799.14
CCO13	Preemption Traffic Contr. Wire	\$6,571.35	\$61,370.49
CCO14	Signal & Comm. Changes	\$11,569.11	\$72,939.60
	<b>TOTAL</b>	<b>\$6,170,687.96</b>	<b>\$72,939.60</b>

**SCHEDULE B - PWL232.0-17 -- CEO Approval pursuant to Policy No. 41**

Description	Description Summary	Total Cost	CCO running total
Original Contract Total	Sidewalk & Street Work North of C Street	\$397,143.46	
CCO1	City Permit Fees	\$25,704.50	\$25,704.50
CCO2	Sidewalk Style Change	\$5,184.64	\$30,889.14
CCO5	Concrete qty change @ unit price	\$838.12	\$31,727.26
<b>Total</b>		<b>\$428,870.72</b>	<b>\$31,727.26</b>

The Schedule B work is complete and no additional change orders are necessary to close out the PWL232.0-17 contract.

Today's proposed action would ratify the \$72,939.60 in change orders approved by the CEO for MTS Doc. No. PWL222.0-17 set forth above and also authorize the CEO to execute the following change orders necessary to close out the project:

**SCHEDULE A - PWL222.0-17 – Proposed for Board Approval Today**

Description	Description Summary	Total Cost	CCO running total
CCO15	Shelter Lighting-(estimate)	\$13,534.38	\$13,534.38
CCO16	Security Fence Elec. (estimate)	\$1,855.30	\$15,389.68
CCO17	Grind & Overlay	\$71,568.52	\$86,958.20

CCO18	Sidewalk Replacement (estimate)	\$24,000.00	\$110,958.20
CCO19	Fence Wall Concrete Color (estimate)	\$2,924.25	\$113,882.45
CCO20	Additional Pedestrian Signs (estimate)	\$27,000.00	\$140,882.45
CCO21	Additional Striping (estimate)	\$7,200.00	\$148,082.45
CCO22	VMS Pole Base Covers (estimate)	\$2,500.00	\$150,582.45
CCO23	Additional Track Way Paving (estimate)	\$14,000.00	<b>\$164,582.45</b>

Although MTS project staff and WCG agree that the above change orders were necessary and reasonable, some of the change orders listed above are still under final cost review. Therefore, the total cost for CCOs 15, 16, and 18-23 are listed with an estimated not-to-exceed threshold. All change orders for the Schedule A work total \$237,522.05, for a total Schedule A cost to date of \$6,335,270.41.

Once the above change orders are approved and closed out, there will be two final CCO disputes/claims to resolve. WCG has filed a claim for additional costs related to combined sections of concrete and asphalt that had to be removed, and a second claim for delays caused by the utility relocation work (which was also delayed). Those two items are currently being processed under the dispute resolution clause of the contract. Once that process has been completed, staff will return to the Board (in open or closed session as appropriate) with a recommendation for action, if necessary.

Therefore, staff recommends that the Board:

- 1) Ratify construction change order (CCO) amendments to MTS Doc. Nos. PWL222.0-17 with West Coast General/HMS Construction, Inc., a Joint Venture, for construction of the Orange Line Courthouse Station in the amount of \$72,939.60 (CCO's 3,4,6-14); and
- 2) Authorize the Chief Executive Officer (CEO) to approve additional change orders totaling \$164,582.45 (CCO's 15-23).

/s/ Paul C. Jablonski  
Paul C. Jablonski  
Chief Executive Officer

Key Staff Contact: Sharon Cooney, 619.557.4513, [Sharon.Cooney@sdmts.com](mailto:Sharon.Cooney@sdmts.com)



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## Agenda Item No. 27

### MEETING OF THE SAN DIEGO METROPOLITAN TRANSIT SYSTEM BOARD OF DIRECTORS

June 14, 2018

#### SUBJECT:

PUBLIC HEARING FOR SOUTH BAY RAPID IMPLEMENTATION (DENIS DESMOND)

#### RECOMMENDATION:

That the Board of Directors:

- 1) Receive public testimony; and
- 2) Approve the permanent implementation of the South Bay *Rapid* 225 route in January 2019, with a soft launch of limited service in September 2018.

#### Budget Impact

The subsidy for operating the South Bay *Rapid* is reimbursed to MTS by SANDAG with TransNet funds. There is no net impact to the MTS budget. For FY 2019, a cost of approximately \$2.9 million is estimated for the operation of the South Bay *Rapid*. Starting with the first full year of service in FY 2020, annual operating costs are estimated to be approximately \$6.8 million (FY 2020 dollars).

#### DISCUSSION:

The South Bay *Rapid* is the project that grew out of the 1991 South Bay Rail Extension Study and 1993 Otay Ranch General Development Plan. SANDAG began the planning process for the route in the early 2000s, with various studies and community engagement leading up to the adoption of the Final Environmental Impact Report in 2013. Design and construction followed, and SANDAG is now wrapping up the final stages of the project's improvements. These will be turned over to MTS for operation of the service. The initial route will join MTS's other *Rapid*-branded services as *Rapid* 225, ultimately operating between the new Otay Mesa Transit Center and Downtown San Diego.



SANDAG anticipates that the majority of the project will be ready for turnover to MTS for operations by January 2019. However, the Downtown San Diego portion and the East Palomar Transit Station are already completed, and the buses will be delivered, tested, and ready for service by late summer. Therefore, SANDAG is proposing the following implementation schedule:

- September 2018: implementation of *Rapid* 225 service between Downtown San Diego and the East Palomar Transit Station, via Interstate 805, directional during weekday peak hours.
- January 2019: start of the full route between Downtown San Diego and the Otay Mesa Transit Center, including most of the Palomar Street Guideway.
- June 2019: [Pending completion of these project elements], operation within the entire Palomar Street Guideway and the addition of Bus On Shoulder (BOS) service on Interstate 805.

MTS Board Policy 42 requires that the implementation of new services be implemented using a major service change process, including a Title VI analysis and a public hearing. *Rapid* 225 is a new bus route and therefore a major service change process is required.

#### Title VI

Transit agencies that are implementing a new fixed-guideway project are required by the FTA to conduct a service and fare equity analysis prior to the beginning of revenue operations. The purpose of this study would be to determine if there are any adverse impacts, as defined by MTS Board Policy 42, which would result from implementation of the service.

The Title VI service analysis of the proposed implementation of *Rapid* 225, included as Attachment A, does not reveal any potentially adverse impacts, and in fact represents a net benefit to the affected communities, which are predominantly both low-income and minority. There are no fare changes to existing service, nor would *Rapid* 225 replace any current service, so there is no fare impact.

Proposed changes to connecting and feeder services are to be included in the analysis, however no changes specific to the *Rapid* 225 implementation are proposed for connecting routes. The TOP separately approved unrelated changes to simplify and improve Routes 707 and 709 in Eastlake. These routes will connect to *Rapid* 225, and their changes will be implemented at the same time as *Rapid* 225 to minimize disruption for riders. However, the modifications to Routes 707 and 709 are not dependent on or required by *Rapid* 225, and were previously approved and included as part of the TOP Title VI analysis.

#### California Environmental Quality Act (CEQA)

The requirements of CEQA specifically exempt the implementation of or increases in transit services on existing roads and highways (Public Resource Code § 21080 (6)(10)). This change would be an increase of 50,150 annual revenue hours of transit service along existing highway and road rights-of-way, thereby exempting the elements of the proposal from further examination under CEQA.

Policy 42 states that new services will operate as a pilot for up to 12 months prior to being made permanent. However, staff recommendation is that this Board action consider the implementation of *Rapid* 225 to be permanent, given the significant capital

investment expended and that all subsidy is reimbursed to MTS by TransNet. All approved changes would be considered “permanent” effective upon implementation in September 2018 and January 2019.

/s/ Paul C. Jablonski

Paul C. Jablonski  
Chief Executive Officer

Key Staff Contact: Sharon Cooney, 619.557.4513, [sharon.cooney@sdmts.com](mailto:sharon.cooney@sdmts.com)

Attachment: A. *Rapid* 225 Major Service Change Title VI Analysis



# Title VI Analysis

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## *Rapid 225*

Prepared by the Metropolitan Transit System  
June 2018

## Executive Summary

The San Diego Metropolitan Transit System (MTS) has conducted a Title VI analysis of the 2018/2019 proposed bus service implementation of the new *Rapid 225*, as required by the Federal Transit Administration (FTA). Title VI is a Federal statute and provides that no person shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance. The purpose of this analysis is to ensure that MTS is in compliance with Title VI requirements. MTS has followed FTA's guidelines, published in FTA Circular 4702.1B on October 1, 2012.

The critical elements of this analysis involve a determination of whether or not disparate impacts to minority populations or disproportionate burdens to low-income populations would result from the change. As defined in MTS Policy 42:

*A disparate impact is found when there is a difference in adverse effects between minority and non-minority populations such that: the adversely affected population is 10 percent or greater minority than the total MTS service area average; or, the benefitting population is 10 percent or more non-minority than the total MTS service area average.*

*A disproportionate burden is found when there is a difference in adverse effects between low-income and non-low-income populations such that: the adversely affected population is 10 percent or more "low-income" than the total MTS service area average; or, the benefitting population is 10 percent or greater "non-low-income" by percentage of total population than the total MTS service area average.*

The study found that there is no disparate impact to minority populations and no disproportionate burden to low-income populations resulting from the implementation of *Rapid 225*.

## Introduction

MTS *Rapid 225* is the service that will complete a nearly 30-year process of introducing rapid transit to the southeastern portion of the MTS service area. Developed by the San Diego Association of Governments (SANDAG) as the South Bay Rapid, it grew out of the 1991 South Bay Rail Extension Study and 1993 Otay Ranch General Development Plan. SANDAG began the planning for this specific project in the early 2000s, with various studies and community engagement leading up to the adoption of the Final Environmental Impact Report in 2013. Design and construction followed, and SANDAG is now wrapping up the final stages of construction. These improvements will be turned over to MTS for operation of the service.

This route will join MTS' other Rapid-branded services as *Rapid 225*, ultimately operating between the new Otay Mesa Transit Center (at the Otay Mesa Point of Entry) and Downtown San Diego via the Palomar Street and Interstate 805 corridors. *Rapid 225* will have 12 *Rapid* stations along its 26-mile route. The route is fully funded through TransNet, and there are no impacts to local bus route service levels.

The implementation of *Rapid 225* is considered to be a major service change under MTS Policy 42.5B, and as a result the Federal Transit Administration (FTA) requires the execution of a Title VI analysis (FTA C 4702.1B). Additionally, FTA requires that transit providers implementing new fixed guideway capital project conduct a service and fare equity analysis prior to the beginning of revenue operations. This Title VI analysis involves the evaluation of the *Rapid 225* implementation to determine if it will have a disparate impact on minority groups or result in a disproportionate burden for low-income groups. If disparate impacts or disproportionate burdens are found, this analysis will identify the available service alternatives and mitigation strategies that can be used to minimize them.

## Background

### *Qualification as Major Service Change*

FTA guidance on compliance with Title VI requires that agencies include the public in developing a definition of a major service change. MTS conducted a public engagement process in 2013 to define major service changes, culminating in public hearing in June of that year. The definition was broadened to include several new criteria, which were incorporated into MTS Board Policy 42. Any of the following changes constitutes a major MTS service change, requiring the process outlined in the policy:

- A change that is greater than 25 percent of a route's weekly in-service miles or hours.
- An increase or reduction in the average weekly span-of service of more than 25 percent.
- The implementation of a new route.
- The discontinuation of an existing route.
- A routing change that affects more than 25 percent of a route's Directional Route Miles **and** more than 25 percent of the route's bus stops.

Included as part of the major service change process in MTS Board Policy 42, a Title VI analysis is required before a final decision is made. The implementation of *Rapid 225* qualifies under the third criteria as a major service change, requiring Title VI analysis.

### *Purpose of MTS Service Change*

The purpose of this change is to implement the South Bay *Rapid* project developed by SANDAG for operation by MTS. *Rapid 225* is expected to provide additional transit connections between the Otay Mesa Point of Entry and the San Diego region, offer new transit access to the Eastlake, Otay Ranch, and Millenia communities, and reduce traffic congestion, greenhouse gas emissions, and vehicle miles traveled along the Interstate 805 corridor.

### *Definition of Low-income and Minority Groups*

FTA Circular 4702.1B encourages recipients to use a locally developed threshold for low-income person that is “at least as inclusive as the HHS poverty guidelines.” In coordination with SANDAG, MTS defines a low-income person as an individual whose household income is at or below 200 percent of the poverty level as defined by the United States Census Bureau. The FTA defines minority persons as the following: American Indian and Alaska Native, Asian, African American, Hispanic or Latino, and Native Hawaiian or other Pacific Islander.

### *Disparate Impact to Minority Populations and Disproportionate Burden to Low-Income Populations*

This analysis considers the percentage of minority and low income persons by route in each census block group that the route serves. It identifies which route changes could potentially have a disparate impact or disproportionate burden. In order to provide the standard for the analysis, this section defines the criteria that MTS considers to be qualifications for a disparate impact or disproportionate burden.

The FTA defines a disparate impact as “a facially neutral policy or practice that disproportionately affects members of a group identified by race, color, or national origin, where the recipient’s policy or practice lacks a substantial legitimate justification and where there exists one or more alternatives that would serve the same legitimate objectives but with less disproportionate effect on the basis of race, color, or national origin (FTA C 4702.1B Chapter I-2).”

MTS Policy 42.6b uses the phrase, “disparate impact,” when speaking of minorities, and the phrase, “disproportionate burden,” when speaking of low-income impacts. This report uses these phrases to differentiate the two. Both are defined as follows:

A **disparate impact** is found when there is a difference in adverse effects between minority and non-minority populations such that: the adversely affected population is 10 percent or greater minority by percentage of total population than the total MTS service area average; or, the benefitting population is 10 percent or more non-minority than the total MTS service area average. *For example, if the total MTS service area average is 55% minority, then a proposed service change that adversely affects a population that is 65% minority or greater would be defined as a disparate impact.* If MTS chooses to implement a proposed major service change despite a finding of a disparate impact, MTS may only do so if there is a substantial justification for the change, and there are no alternatives that would have a less disparate impact and still accomplish the goals of the change (MTS Policy 42.6b).

A **disproportionate burden** is found when there is a difference in adverse effects between low-income and non-low-income populations such that: the adversely affected population is 10 percent or more “low-income” than the total MTS service area average; or, the benefitting population is 10 percent or greater “non-low-income” by percentage of total population than the total MTS service area average. *For example, if the total MTS service area average is 20% “low-income,” then a proposed service change that benefits a population that is 90% or greater “non-low-income” would be defined as a disproportionate burden.* If MTS chooses to implement a proposed change despite a finding of disproportionate burden, MTS may only do so if steps are taken to avoid or minimize impacts where practicable, and MTS provides a description of alternatives available to affected low-income populations (MTS Policy 42.6b).

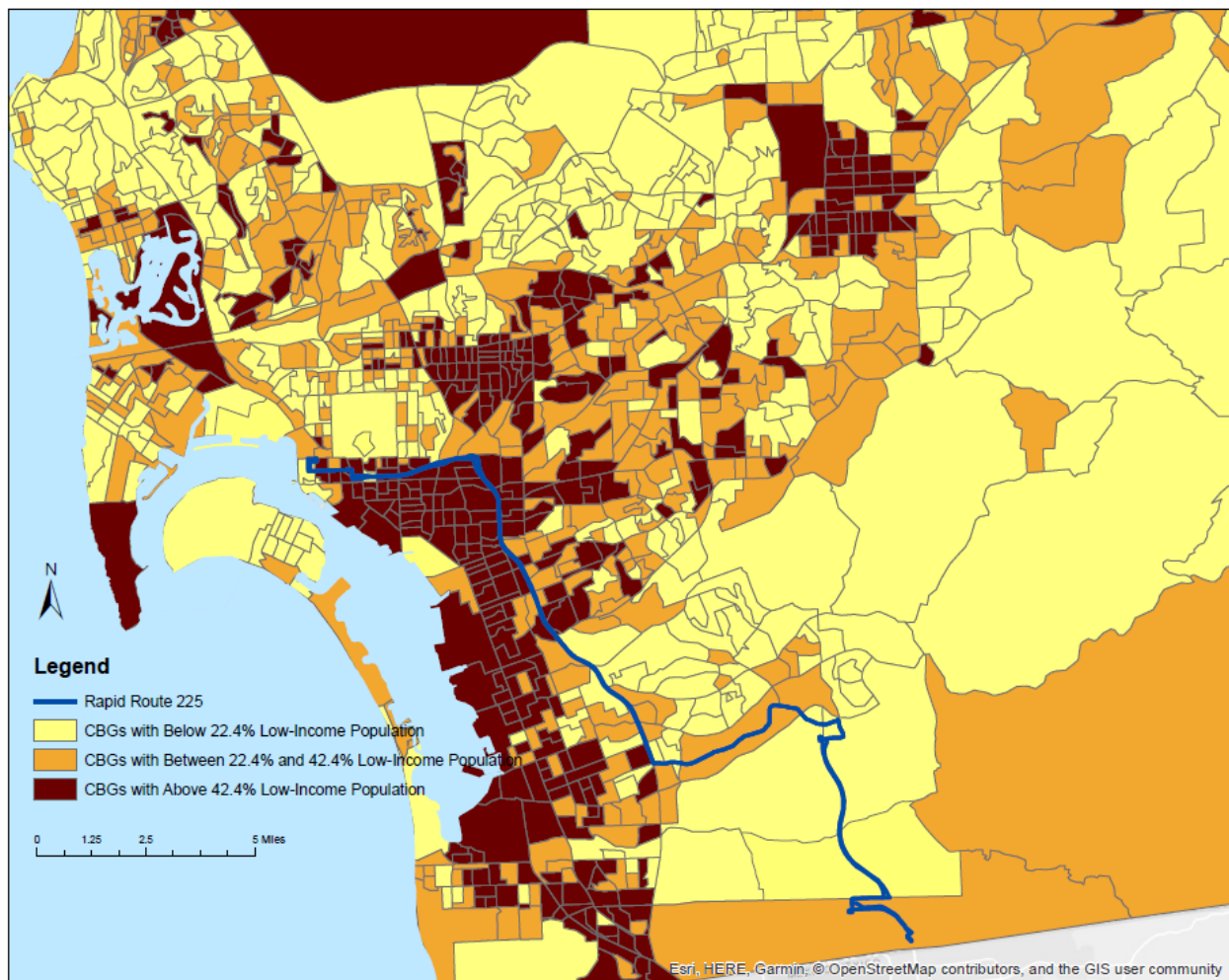
Table 1 shows the total MTS service area averages for minority and low-income populations, based on the data from the 2016 American Community Survey 5 year estimates, 2012-2016:

**Table 1: Service Area Averages**

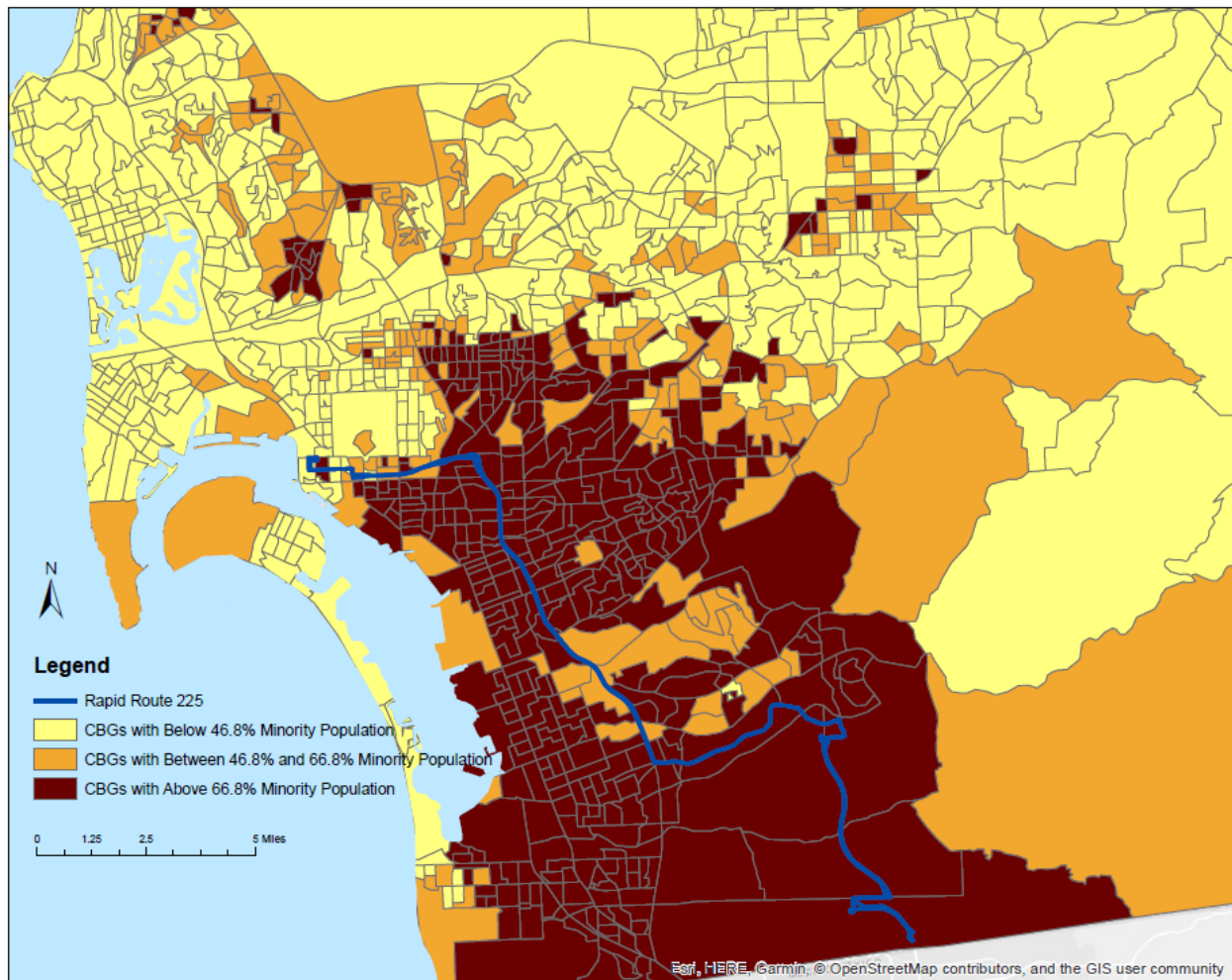
Population	Service Area Average
Minority	56.8%
Low-income	32.4%

**Proposed Service Changes**

The following section provides a profile of *Rapid 225* with two maps of the proposed route: Map 1 shows the percentage of low-income population of census block groups and Map 2 shows percentage of minority population of census block groups.

**Map 1: *Rapid 225* and MTS Low-Income Population by Census Block Group**

Source: 2016 American Community Survey 5 year estimates, 2012-2016

**Map 2: *Rapid 225* and MTS Minority Population by Census Block Group**

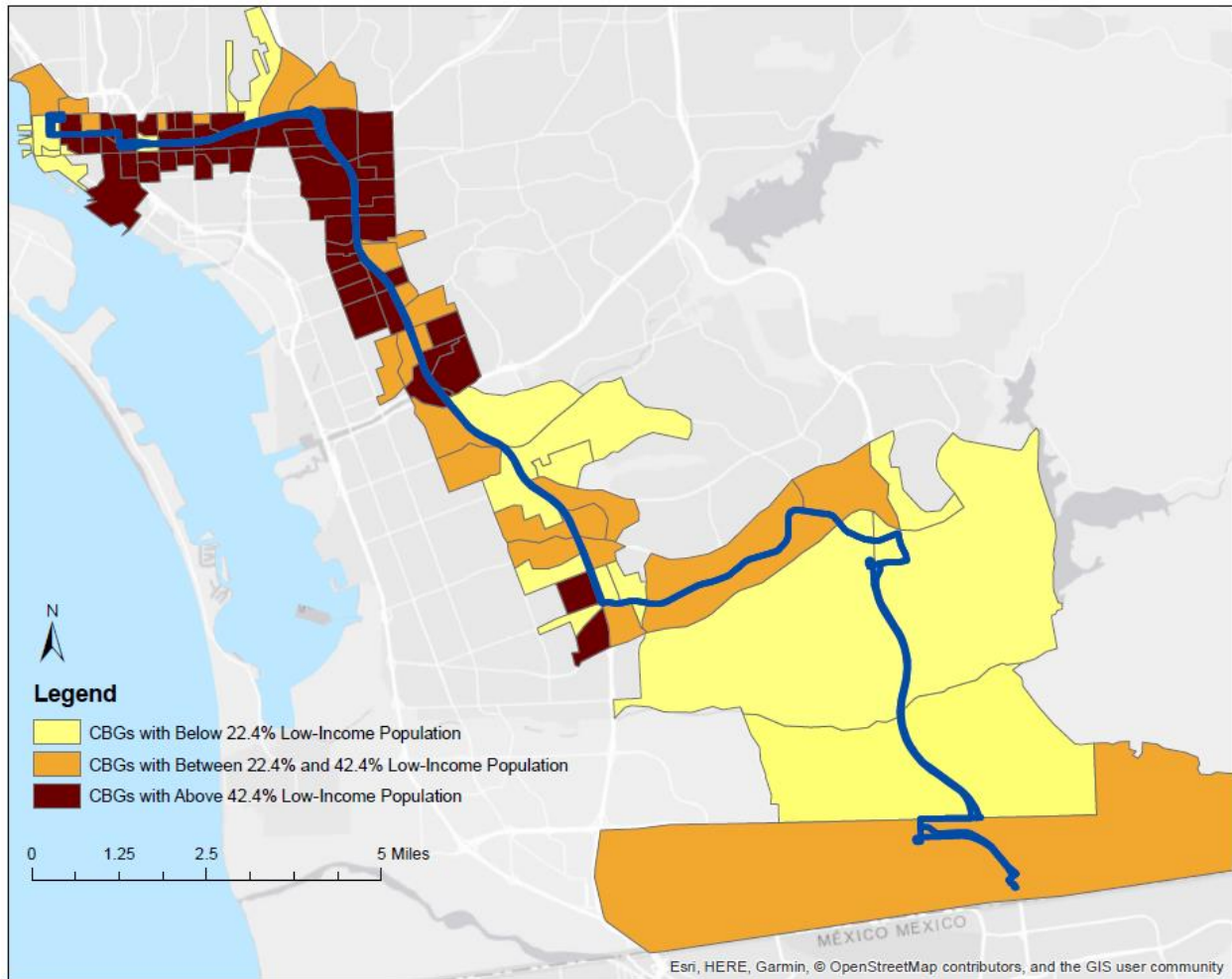
Source: 2016 American Community Survey 5 year estimates, 2012-2016

### Title VI Methodology

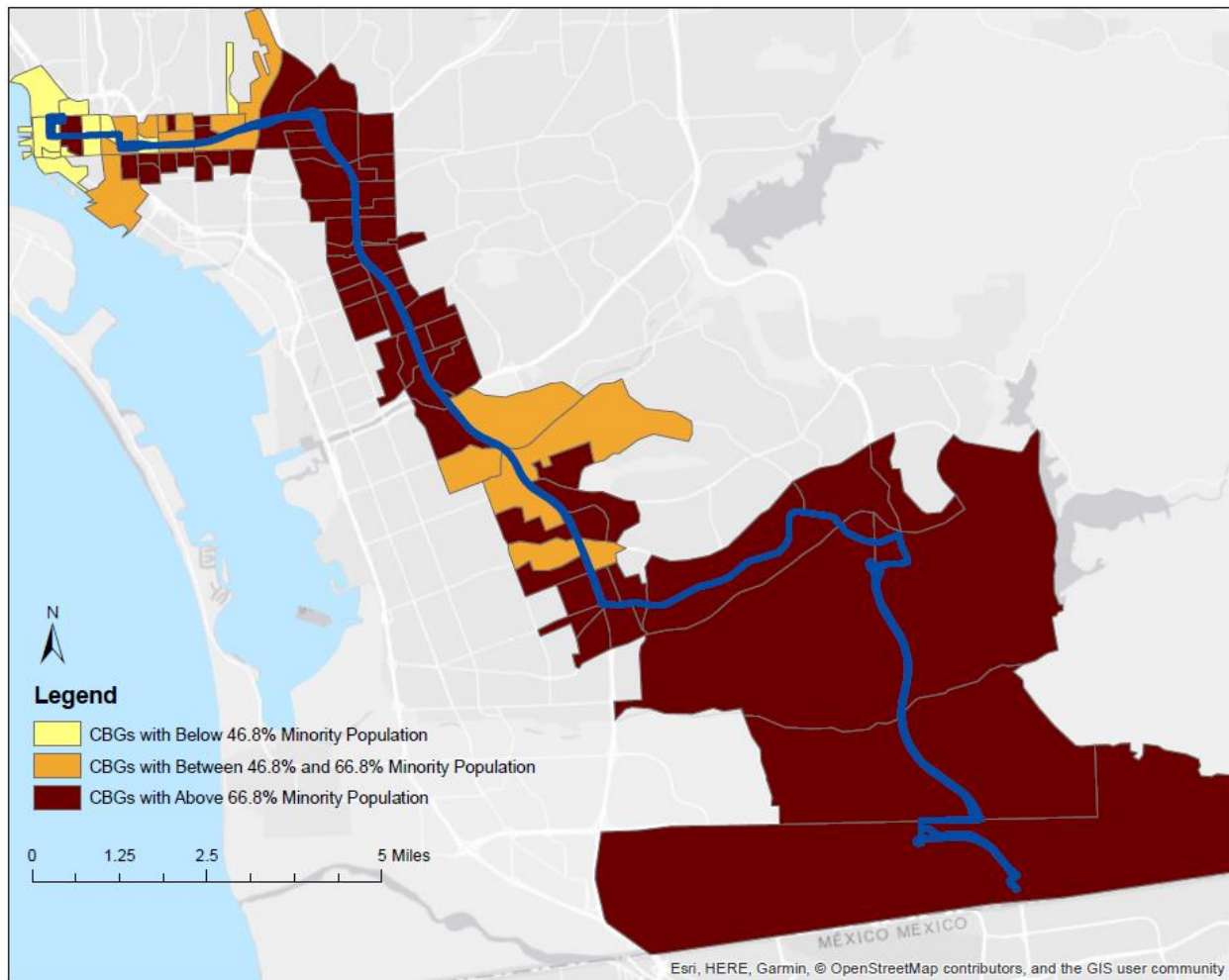
The FTA guidelines allow transit agencies to use either ridership or population as a basis to determine disparate impacts and disproportionate burdens. Whichever basis is selected should be used throughout the analysis. MTS has selected population as the basis to ensure consistency with past analyses.

The analysis compares the population in Census block groups affected by the proposed change (defined as within 1/4 mile of an affected route) with the population in the service area. The data source is the 2012-2016 5-year estimates from the American Community Survey. Maps 3 and 4 below show the Census block groups within 1/4 mile of *Rapid 225*.

**Map 3: Census Block Groups within ¼ Mile of *Rapid 225* by Percentage Low Income Population**



Source: 2016 American Community Survey 5 year estimates, 2012-2016

**Map 4: Census Block Groups within ¼ Mile of *Rapid 225* by Percentage of Minority Population**

Source: 2016 American Community Survey 5 year estimates, 2012-2016

The definitions of disparate impact and disproportionate burden included in MTS Policy 42 are used in this analysis. The definitions require that the percentage of adversely affected minority or low-income populations be no more than 10 percent higher than the percentage of minority or low-income populations within the MTS service area for a service reduction. Conversely, for a service improvement or new service, the percentage of benefitted non-minority or non-low-income populations cannot be more than 10 percent higher than the percentage of non-minority and non-low-income populations within the service area.

This analysis uses the definition of low-income persons included in FTA Circular 4702.1B. The Circular encourages recipients to use a locally developed threshold for low-income persons that is “at least as inclusive as the HHS poverty guidelines.” This analysis defines low-income persons as individuals whose household income is at or below 200 percent of the poverty level as defined by the United States Census Bureau.

The formats provided in Tables 1 and 2 in Appendix K of FTA Circular 4702.1B are used to present the results of the analysis, as recommended by FTA.

## Title VI Service Evaluation Results

Table 2 presents minority and low-income population data within the MTS service area.

**Table 2: Population Data within the MTS Service Area**

Service Area Population	Minority Population	Percent Minority	Low Income Population	Percent Low Income
2,306,567	1,311,167	56.8%	729,004	32.4%

Table 3 presents minority and low-income population data for census block groups affected by the proposed route implementation.

**Table 3: Census Block Group Population Affected by New Service on *Rapid 225***

# Census Block Groups	Total Population Race/ Ethnicity	Non-Minority Population Affected	Percent Non-Minority	Total Population Low Income/ Non-Low Income	Non-Low Income Population Affected	Percent Non-Low Income
87	224,648	48,431	21.56%	217,429	134,808	62.0%

Because the implementation of MTS *Rapid 225* is a benefit, the analysis must consider whether non-minority and non-low income populations receive a greater benefit. The percent non-minority population in Table 3 is much lower than the percent non-minority population within the MTS service area (21.6 percent versus 56.8 percent), so there is no disparate impact from proposed new service. The percent non-low-income population in Table 3 is also lower than the percent low-income population within the MTS service area (62 percent versus 32.4 percent), so there is no disproportionate burden from the proposed new service.

## Title VI Fare Equity Analysis

By state law, SANDAG is responsible for analyzing and setting transit fares for the San Diego region. However, FTA Circular 4702.1B requires that the transit operator include an analysis of fare impacts from the implementation of a new fixed-guideway capital project.

SANDAG and MTS are not proposing any fare changes as a result of the implementation of the *Rapid 225*. The new route will be an overlay of existing services and its implementation will not require the reduction of, or addition of any new, adjacent or parallel service. Shown below are the current fares of connecting MTS transit services in the three areas to be served by *Rapid 225*:

Connecting services with a cash fare of **\$2.25** (Adult) or \$1.10 (Senior/Disabled/Medicare):

- Otay Mesa: Routes 905 and 909
- Chula Vista: Routes 707, 709, 712
- Downtown San Diego: Routes 2, 3, 5, 7, 11, 12, 30, 83, 120, 215, 901, 923, 929, 992

Connecting services with a cash fare of **\$2.50** (Adult) or \$1.25 (Senior/Disabled/Medicare):

- Otay Mesa: Route 950
- Chula Vista: ---
- Downtown San Diego: Routes 20, 50, 110, 150, 235, all Trolley lines

Connecting services with a cash fare of **\$5.00** (Adult) or \$2.50 (Senior/Disabled/Medicare):

- Otay Mesa: ---
- Chula Vista: ---
- Downtown San Diego: Routes 280 and 290

None of these routes would have any service or fare change resulting from this service implementation. *Rapid 225* will provide a new alternative to existing Express Route 950 and Blue Line Trolley services (Cash Fare = \$2.50 Adult, \$1.25 Senior/Disabled/Medicare) and will therefore adopt the Express cash fare. The same monthly and other time-delimited passes will be accepted on *Rapid 225* as on other like routes. This fare structure is the same as *Rapid 235*, which operates a similar higher-speed, high-amenity *Rapid* service along the Interstate 15 corridor to the north of Downtown San Diego.

This fare analysis finds that there is no disparate impact to minority populations or disproportionate burden to low-income populations resulting from the implementation of *Rapid 225* based on the following:

- All existing routes will remain in place at their current fares upon implementation of *Rapid 225*
- *Rapid 225* is purely additive; current service options and fares will remain available to riders on existing services
- *Rapid 225* fares are set at the same price as similar services in other corridors (*Rapid 235*)
- *Rapid 225* will have the same fare as like trips on existing services (Route 950, Trolley Blue Line)
- The lowest price regular MTS pass will be accepted on *Rapid 225*

# Public Hearing

MTS Board of Directors

June 14, 2018

AI No. 27, 6/14/18

South Bay

# *Rapid*



# Rapid 225

## Background

- 1991–studied as potential Trolley extension
- 1990s/2000s–Planning & coordination with City of CV
- 2013–SANDAG adopts Final EIR

## South Bay Rapid Project

- \$128 million capital project cost
- **Developed & constructed by SANDAG**
- 11 stations (incl. 4 Downtown)
- 17 *Rapid* buses
- Exclusive guideway along E. Palomar and Eastlake Pkwy.
- Bus-only bridge over SR-125
- New Otay Mesa Transit Center
- \$7 million annual operating cost; subsidy reimbursed to MTS from TransNet.



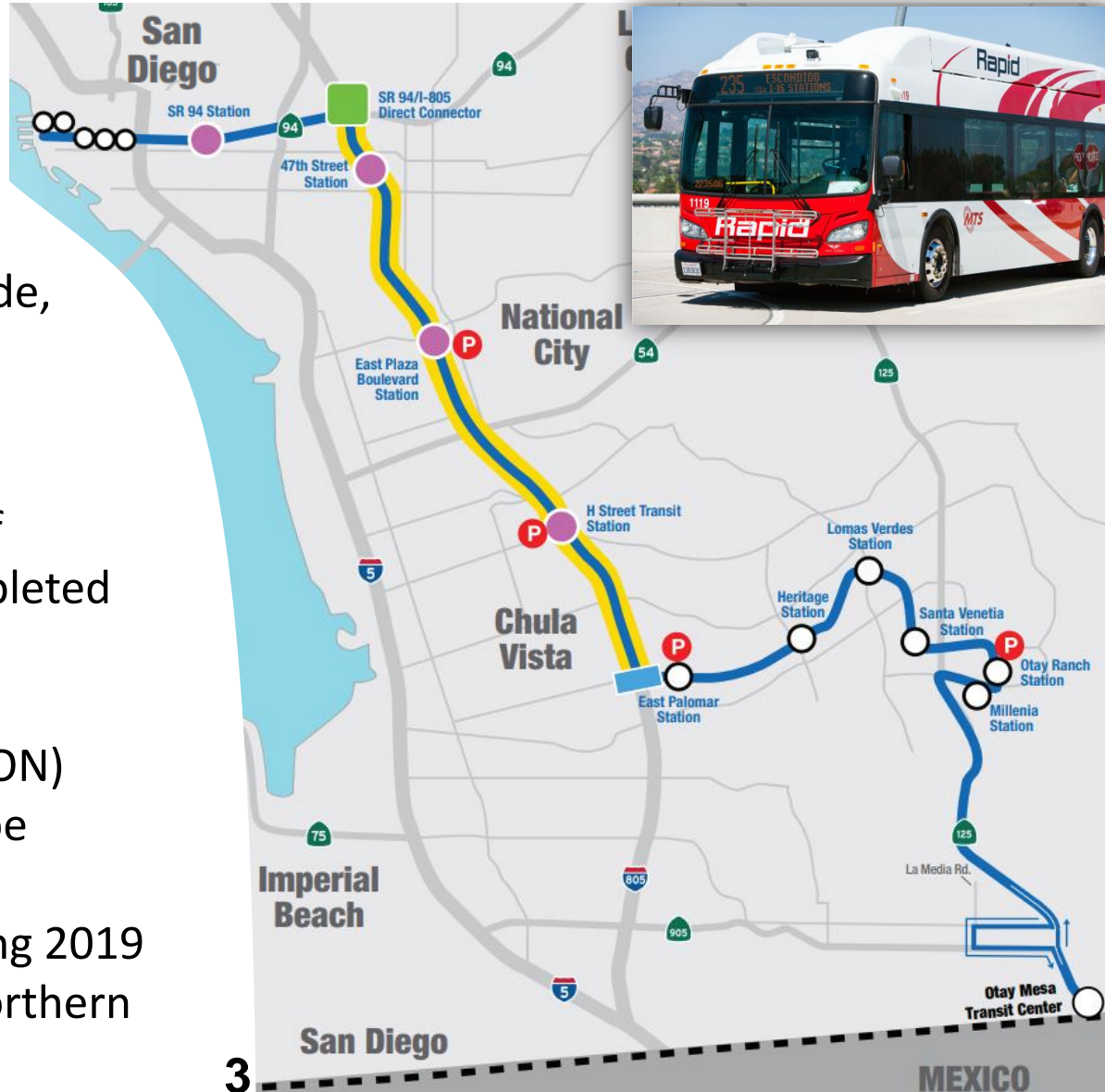
# Rapid 225

## PROJECT STATUS

- Downtown stations completed in 2016; currently used by *Rapids* 215 and 235
- E. Palomar Station, Park & Ride, and DARs completed in 2017
- Buses delivered
- South Bay: Five construction segments in various stages of completion. Most to be completed by January 2019.

## FUTURE (POST-IMPLEMENTATION)

- Final East Palomar phase to be completed Spring 2019
- Bus-On-Shoulder pilot – Spring 2019
- Potential in-fill stations on northern segment (unfunded)



# Rapid 225

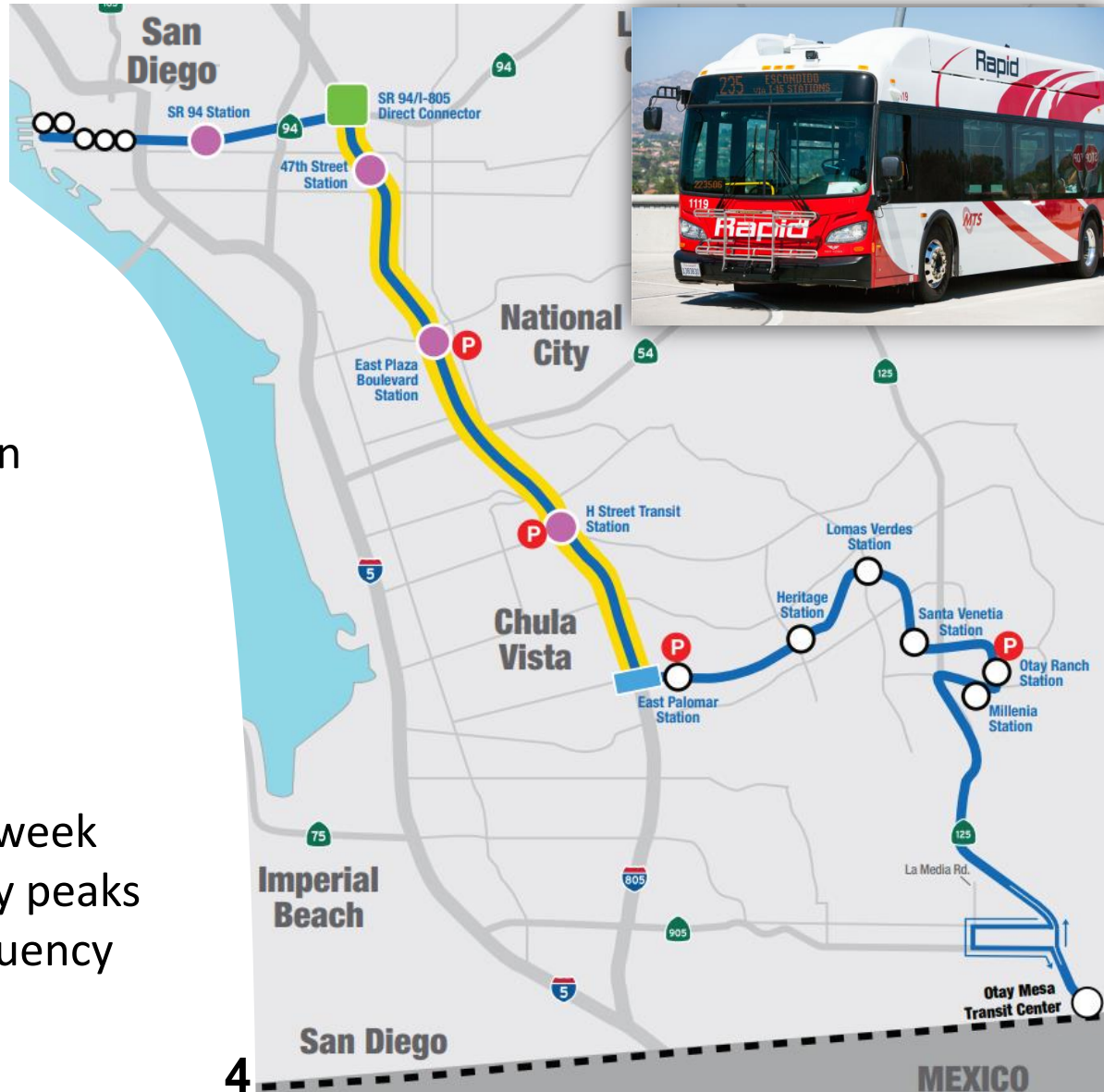
## IMPLEMENTATION PLAN

### Sept. 2018

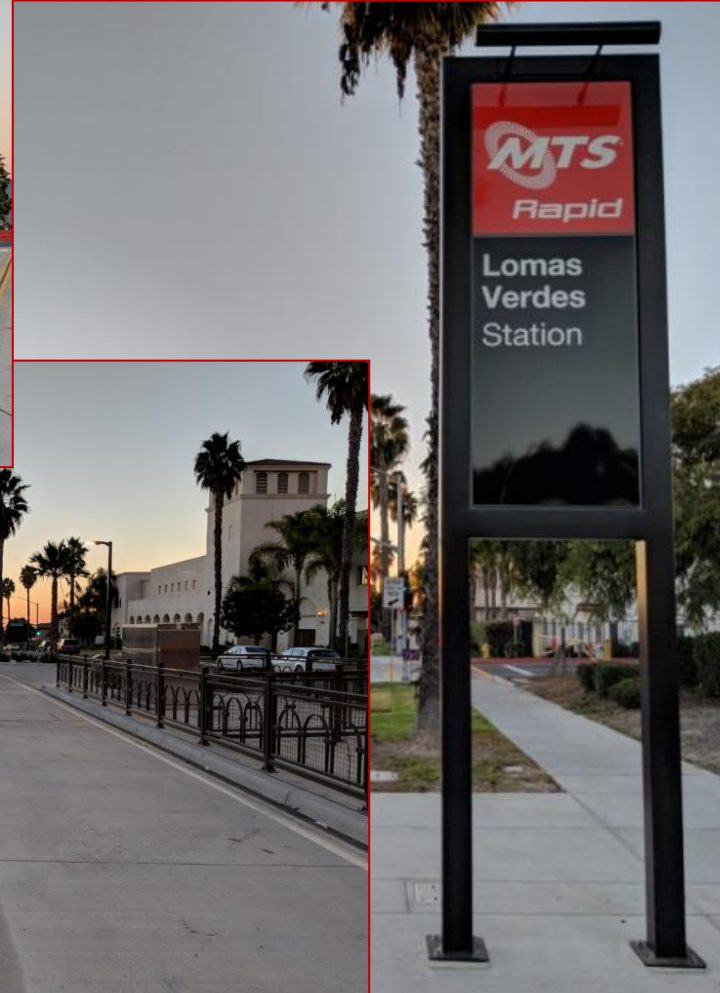
- Palomar/805–Downtown
- Peak hours only
- 15 minute frequency
- NB in AM, SB in PM

### Jan. 2019

- Full route begins
- Both directions, 7 days/week
- 15 minute freq. weekday peaks
- 30 minute off-peak frequency



# South Bay ***Rapid***



# Rapid 225

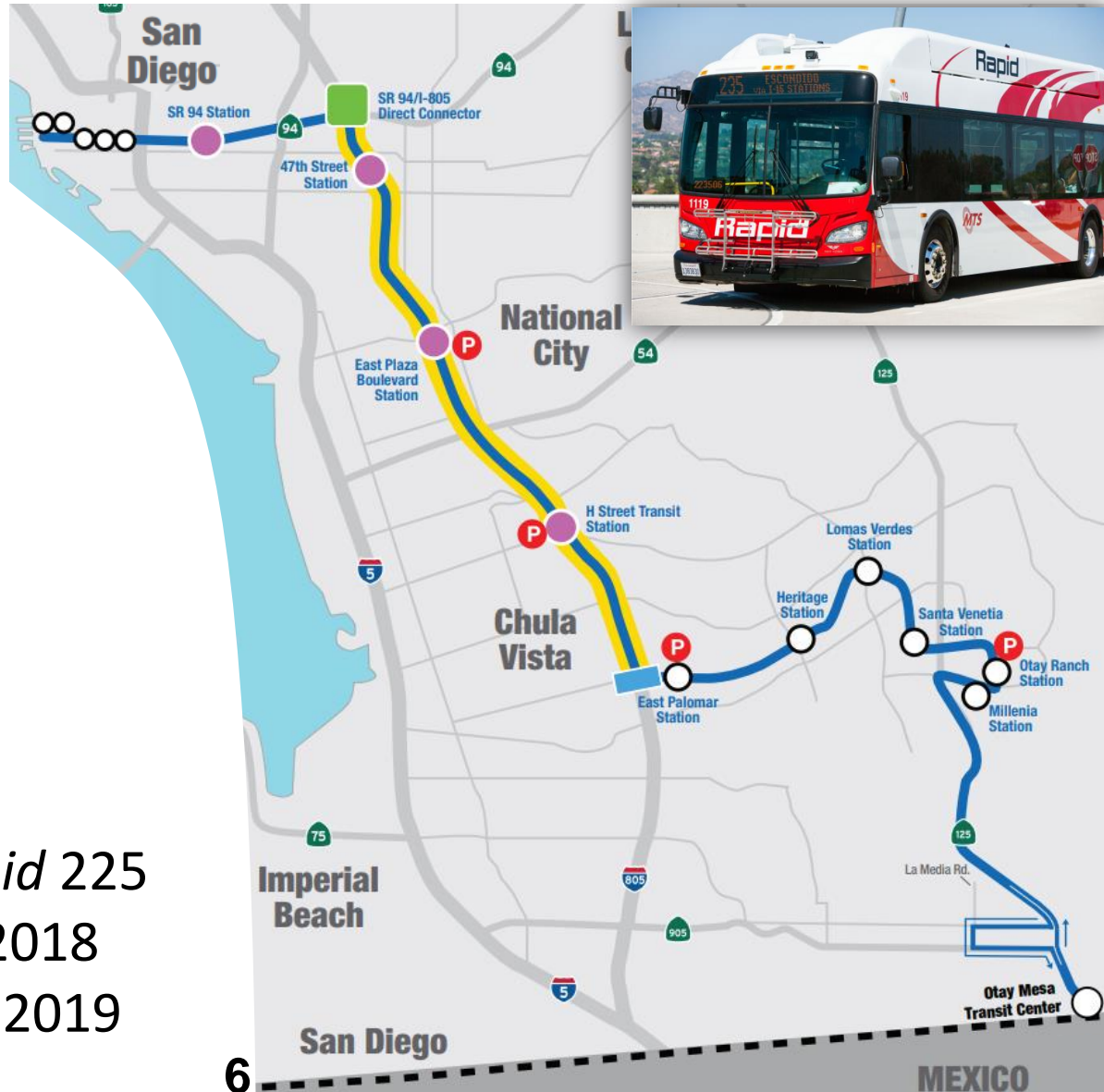
**Board Policy 42  
requires a Public  
Hearing for a  
Major Service Change**

## Action Today

- Hold Public Hearing
- Receive Title VI Report

## Recommendation

- Approve permanent implementation of *Rapid 225*
  - Soft Launch in Sept. 2018
  - Full Route in January 2019



# Public Hearing

MTS Board of Directors

June 14, 2018

AI No. 27, 6/14/18

South Bay

# *Rapid*





1255 Imperial Avenue, Suite 1000  
San Diego, CA 92101-7490  
(619) 231-1466 • FAX (619) 234-3407

## Agenda Item No. 30

### MEETING OF THE SAN DIEGO METROPOLITAN TRANSIT SYSTEM BOARD OF DIRECTORS

June 14, 2018

#### SUBJECT:

CREATIVE/ MARKETING/BRANDING ON CALL SERVICES –CONTRACT AWARD  
(ROB SCHUPP)

#### RECOMMENDATION:

That the San Diego Metropolitan Transit System (MTS) Board of Directors authorize the Chief Executive Officer (CEO) to:

- 1) Execute MTS Doc. No. G2053.0-18 (in substantially the same format as Attachment A) with Civilian Inc., for up to a three (3) year base term with two (2) one-year options to provide Creative, Marketing, Branding On call Services ; and
- 2) Exercise each option year at the CEO's discretion.

#### Budget Impact

The total value of this agreement will not exceed \$491,150.00 (inclusive of a 7.75% California sales tax). Funding would come from two cost centers: an account established for the work necessary to establish a sales tax ballot measure (906010-571140) and the professional services account for marketing (551010-571140). Both cost centers are locally funded.

#### DISCUSSION:

MTS marketing desired a full-service advertising agency to assist in three primary areas:

- Develop an effective advertising campaign to increase overall MTS ridership and specific routes for which service was increased through the Transit Optimization Plan
- Develop an effective outreach, public relations, and education campaign for a sales tax measure



- Develop preliminary branding and strategies for the next generation fare collection system for MTS.

The desired firm would have a broad range of capabilities and experience in all marketing disciplines, including: graphic design, advertising, media and crisis communications, mobile marketing, social media marketing and research.

On December 29, 2017, MTS issued a Request for Proposals (RFP) for Creative, Marketing, Branding On call Services for five (5) years. All proposers were asked to provide an extensive response to include qualifications, related transit experience, proposed staffing and experience of each team member, and a proposed work plan to demonstrate an understanding of the scope of work. Nine (9) proposals were received on the due date of February 27, 2018 as follows:

1. Brown Marketing Strategies
2. Civilian Inc.
3. Cook+Schmid
4. Experience for Mankind (Tassos)
5. Goal Production Inc.
6. JBJ Management
7. Nuffer, Smith, Tucker
8. Raindrop
9. Southwest Strategies

All proposals were deemed responsive and responsible.

A selection committee, consisting of representatives from MTS Marketing and Finance departments met and scored the proposals based on the following:

1. Qualifications of the Firm or Individual	10%
2. Staffing, Organization, and Management Plan	20%
3. Work Plan	40%
4. Cost/ Price	30%

After the initial evaluation of proposals received, the evaluation panel determined it would be in MTS's best interest to interview the top four (4) proposers that were within the competitive range. Staff requested clarifications, interviewed proposers and requested past case studies of different initiatives applicable and relevant to the scope of work. Following clarification and interviews, staff narrowed the field to the top 2 proposers, which were interviewed a final time and provided revised technical and cost proposals.

The following tables represent the scores after the various stages of review and interviews:

Table 1: Initial Proposal Scores and Ranking

CREATIVE, MARKETING, BRANDING SERVICES ( Initial Proposal)				
PROPOSER NAME	TOTAL AVG. TECH. SCORE	COST SCORE	TOTAL SCORE (TECH + COST)	RANKING
Nuffer, Smith, Tucker	62.00	23.64	85.64	1
Southwest Strategies	62.67	22.83	85.50	2
Civilian Inc.	59.00	20.34	79.34	3
Cook+Schmid	48.67	30.00	78.67	4
Brown Marketing Strategies	50.67	21.78	72.45	5
EFM (Tassos)	45.67	22.24	67.91	6
Raindrop	30.33	23.18	53.51	7
JB Management	22.33	23.58	45.91	8
Goal Production Inc.	23.00	21.97	44.97	9

Table 2: Readjustment of Technical Proposal Scores and Ranking

CREATIVE, MARKETING, BRANDING SERVICES (Top 4 - Readjustment of Technical Scores after Presentation and Interview (1st Round))				
PROPOSER NAME	TOTAL AVG. TECH. SCORE	COST SCORE	TOTAL SCORE (TECH + COST)	RANKING
Southwest Strategies	64.00	22.83	86.83	1
Civilian Inc.	60.00	20.34	80.34	2
Cook+Schmid	46.00	30.00	76.00	3
Nuffer, Smith, Tucker	48.67	23.64	72.31	4

Table 3: Revised (Technical &amp; Cost) Proposal Scores and Ranking

CREATIVE, MARKETING, BRANDING SERVICES (Top 2 - Presentation & Interview (2nd Round) & Revised Proposal)				
PROPOSER NAME	TOTAL AVG. TECH. SCORE	COST SCORE	TOTAL SCORE (TECH + COST)	RANKING
Civilian Inc.	65.33	29.27	94.60	1
Southwest Strategies	55.33	30.00	85.33	2

In the final interviews, Civilian Inc. and Southwest Strategies were asked to provide direct experience in developing an outreach and education campaign for a sales tax measure. Civilian Inc.'s experience with LA Metro and the tactics it deployed to successfully pass an additional sales tax in Los Angeles County was the primary reason for its higher scores. Civilian Inc. was also deemed to have superior capabilities in general marketing and branding.

Therefore, staff recommends that the MTS Board of Directors authorize the CEO to: (1) execute to MTS Doc. No. G2053.0-18 (in substantially the same format as Attachment A) with Civilian Inc. for a three (3) year base term with two (2) one-year options to provide Creative, Marketing, Branding On call services; and (2) exercise each option year at the CEO's discretion.

/s/ Paul C. Jablonski  
Paul C. Jablonski  
Chief Executive Officer

Key Staff Contact: Sharon Coney, 619.557.4513, [Sharon.Cooney@sdmts.com](mailto:Sharon.Cooney@sdmts.com)

Attachment: A. Draft MTS Doc. No. G2053.0-18

## STANDARD SERVICES AGREEMENT

G2053.0-18  
CONTRACT NUMBER

DRAFT

FILE NUMBER(S)

THIS AGREEMENT is entered into this \_\_\_\_\_ day of \_\_\_\_\_ 2018, in the state of California by and between San Diego Metropolitan Transit System ("MTS"), a California public agency, and the following contractor, hereinafter referred to as "Contractor":

Name: Civilian, Inc.Address: 2468 Historic Decatur Rd, Ste 250Form of Business: Corporation  
(Corporation, partnership, sole proprietor, etc.)San Diego, CA 92106, USATelephone: 619-243-2290Authorized person to sign contracts: Stacey Nelson Smith  
NameChief Operating Officer  
Title

The attached Standard Conditions are part of this agreement. The Contractor agrees to furnish to MTS services, as follows:

Provide Creative Marketing Branding Services as specified in the Scope of Work (attached as Exhibit A), Bid form (attached as Exhibit B) and in accordance with the Standard Services Agreement, including Standard Conditions Services (attached as Exhibit C).

The contract term is for up to a 5-year period (3-year base with two 1-year options). Base period shall be effective July 1, 2018, through June 30, 2021, and Option Years 1-2 shall be effective July 1, 2021, through June 30, 2023 (exercisable at MTS's sole discretion). Payment terms shall be net 30 days from invoice date.

The total contract cost shall not exceed **\$491,150.00** [\$387,100.00 for the base period and \$104,050.00 for the option years].

## SAN DIEGO METROPOLITAN TRANSIT SYSTEM

## CONTRACTOR AUTHORIZATION

By: \_\_\_\_\_  
Chief Executive Officer

Firm: \_\_\_\_\_

Approved as to form:

By: \_\_\_\_\_  
SignatureBy: \_\_\_\_\_  
Office of General Counsel

Title: \_\_\_\_\_

## AMOUNT ENCUMBERED

## BUDGET ITEM

## FISCAL YEAR

\$387,100.00 – Base

\$104,050.00 – Options

**\$491,150.00 – Total**

661010-571250

19-22

By: \_\_\_\_\_  
Chief Financial Officer

Date

# Marketing On-Call Services

**MTS Board of Directors  
June 14, 2018**



# Marketing Overview

- **Marketing In-House Capabilities**

- Customer Information: Printed materials, station and vehicles
- Advertising: development, production and media buying
- Media Relations: news conferences, news releases, PRAs, crises
- Web site
- Social Media: Facebook, Twitter, Instagram
- Graphics: advertising, newsletters, publications, internal support
- Video Production
- Community Relations
- Internal Communications: newsletters, intranet, e-communications
- Mobile Ticketing
- Advertising Revenue



# New Challenges/Opportunities

- **Transit Optimization Plan**
- **Ridership Campaign**
  - Build on “Choose Transit”
  - Build on “Changing the Way San Diego Moves”
- **Sales Tax Initiative**
  - Public Outreach
  - Public Education
- **Next Generation Fare Collection**
  - Branding
  - Packaging
- **On-Call Services to Supplement MTS Capabilities**



# Selection Process

- **Issued RFP**
- **Received nine responses**
- **Interviewed top four**
  - Civilian, Cook+Schmid, Nuffer Smith Tucker, Southwest Strategies
- **Narrowed to top two**
  - Civilian, Southwest Strategies
- **Issued questions and conducted two additional interviews**



# Civilian, Inc.

WHERE THERE'S A WE  
THERE'S A WAY.

PLAY ▶

It is selfless, and tireless. It is fearless, and contagious. It is the power of We, and it fuels us here at a place called Civilian, where ideas that provoke and inspire are born. Come and nurture them with us. Let's plant a flag in the ground. Let's start a movement. Let's harness the power of We, and change everything.



# Civilian Experience

## Broadest Experience

- Transit/Public Agencies
  - Los Angeles Metro, North County Transit System, San Jose International Airport, Southern California Association of Governments, Department of Motor Vehicles
- Local Entities
  - County of San Diego, Grossmont-Cuyamaca Community College
- Other Related Experience
  - Los Angeles Zoo, Riverside University Health System, San Jose Police Department
- Offices in San Diego, Los Angeles and Sacramento



# Creative Samples

## LA Metro Tax Initiative Sales Tax Education Campaign



# Market Segmentation



# Creative Samples

## Ridership Campaign

OCEANSIDE TRANSIT CENTER

BETTER. FASTER. CHEAPER.  
**COASTER. SPRINTER.**



**COASTER**  
30 departures a week between downtown San Diego and Oceanside.

**SPRINTER**  
Oceanside to Escondido and back again. Every half hour weekdays, every hour on weekends.

Save time, money on gas, and avoid the traffic by hopping on the **COASTER** or **SPRINTER**.

Visit [GoNCTD.com](http://GoNCTD.com) today.

COASTER NORTH COUNTY TRANSIT DISTRICT SPRINTER

ESCONDIDO TRANSIT CENTER

NORTH COUNTY TRANSIT DISTRICT

A TOKEN OF OUR APPRECIATION  
**VEGAS!**

Customer Appreciation Day // 11.16.12




**BEING ON THE RIGHT TRACK TAKES YOU PLACES. EVEN VEGAS.**

Enter to win a Las Vegas prize package to see the Jersey Boys with a stay at Paris or Baby's with dinner for two at Eiffel Tower restaurant. Visit our tent at Oceanside, Vista, Escondido and Sorrento Valley Transit Stations for your chance to win.

[GoNCTD.com](http://GoNCTD.com)

BETTER. FASTER. CHEAPER.  
**COASTER. SPRINTER.**



**COASTER**  
Avoid rush hour traffic and save time by hopping on the COASTER at one of eight stations. 30 departures a week between downtown San Diego and Oceanside.

**SPRINTER**  
Save money on gas and take the SPRINTER anywhere between Escondido and Oceanside. Every half hour on weekdays and every hour on weekends.

Save time, money on gas, and avoid the traffic by hopping on the COASTER or SPRINTER.

Visit [GoNCTD.com](http://GoNCTD.com) today.

COASTER NORTH COUNTY TRANSIT DISTRICT SPRINTER



# Product Branding

## STAY CONNECTED TO YOUR SUPPORT NETWORK WHEN YOU ARE HAVING THOUGHTS OF SUICIDE.

### CREATE YOUR SUPPORT SYSTEM

Simply add the contact information for people who know and care about you and can help when you are experiencing thoughts of suicide.

### BUILD YOUR SAFETY PLAN

You can customize a safety plan by identifying your warning signs, coping strategies, distractions and personal networks to help keep yourself safe.

### ACCESS IMPORTANT RESOURCES

Personalize MY3 by adding other suicide prevention resources and websites that help you feel better and stay safe. A number of different resources are also already listed in MY3.

*If you need to talk to someone about your suicidal thoughts, please contact the National Suicide Prevention Lifeline at 1-800-273-TALK (8255). Trained counselors are available to provide free, confidential help, day or night.*

Download MY3 for free on iPhone App Store or Google Play Store. Search for MY3-Support Network.

[www.MY3App.org](http://www.MY3App.org)

## MANTÉNGASE CONECTADO A SU RED DE APOYO CUANDO TENGA PENSAMIENTOS SUICIDAS.

### CREE UN SISTEMA DE APOYO

Simplemente agregue la información de contacto de la gente que lo conoce y lo quiere y que le puede ayudar cuando esté teniendo pensamientos suicidas.

### CONSTRUYA UN PLAN DE SEGURIDAD

Puede idear un plan de seguridad al identificar sus señales de advertencia, sus estrategias de enfrentamiento, sus distracciones y redes personales para que lo ayuden a mantenerse a salvo.

### ACCEDA A RECURSOS IMPORTANTES

Personalice MY3 al agregar recursos de prevención al suicida y sitios web que lo ayuden a sentirse mejor y mantenerse a salvo. MY3 ya cuenta con una lista de recursos.

*Si necesita hablar con alguien acerca de sus pensamientos suicidas, llame a la Red Nacional de Prevención del Suicidio al 1-888-628-9454. Hay consejeros entrenados disponibles para brindar asistencia confidencial, día y noche de manera gratuita.*

Descargue MY3 gratis desde la App Store de iPhone o desde Google Play Store. Busque "MY3 - Support Network".

[www.MY3App.org/es](http://www.MY3App.org/es)

# Project Costs

- Civilian provided a blended rate of \$150/hour for on-call creative services and \$95/hour for administrative services
- MTS estimated the types of services needed over the term of the agreement
- Contract provides flexibility in the types of services provided
- Contract not to exceed \$491,150 over the term



# Recommendation

## That the Board of Directors authorize the Chief Executive Officer to:

1. Execute MTS Doc. No. G2053.0-18 (in substantially the same format as Attachment A) with Civilian Inc., for up to a three (3) year base term with two (2) one-year options to provide Creative, Marketing and Branding on-call services; and
2. Exercise each option year at the CEO's discretion





1255 Imperial Avenue, Suite 1000  
San Diego, CA 92101-7490  
(619) 231-1466 • FAX (619) 234-3407

## Agenda Item No. 31

### MEETING OF THE SAN DIEGO METROPOLITAN TRANSIT SYSTEM BOARD OF DIRECTORS

June 14, 2018

#### SUBJECT:

MTS MOBILE HUB APPLICATION –CONTRACT AWARD (ROB SCHUPP)

#### RECOMMENDATION:

That the San Diego Metropolitan Transit System (MTS) Board of Directors authorize the Chief Executive Officer (CEO) to:

- 1) Execute MTS Doc. No. G2079.0-18 (in substantially the same format as Attachment A) with Datamatics Global Services Inc., analysis, design, development, training, implementation and support maintenance for one and a half (1.5) year base period with two (2) option years to provide a MTS Mobile Hub Application; and
- 2) Exercise each option year at CEO's discretion.

#### Budget Impact

The total value of this agreement will not exceed \$352,758.00 (inclusive of a 7.75% California sales tax). Funding would come from MTS Capital Improvement Project 1009103601 (FY18 Miscellaneous Capital), which is State & Locally funded;

BUDGET SUMMARY	
MTS Mobile Hub Application (Analysis, design, development, training, implementation and support services per Scope of Work)	\$ 298,758.00
Annual Maintenance Year 1 ( Base Year)	\$ 22,000.00
Annual Maintenance Year 2 ( Option Year 1)	\$ 16,000.00
Annual Maintenance Year 3 ( Option Year 2)	\$ 16,000.00
Total:	\$ 352,758.00



## DISCUSSION:

In an effort to improve the customer experience on MTS services, MTS is proposing to create a Mobile Hub to create a “one-stop-shop” for customers to access various online functionalities in one centralized mobile app.

This single, interactive app will provide access to all facets of the customer's experience including:

- Real time trip planning
- Online updated schedules
- Real time arrivals for bus and trolleys
- Nearest stop feature
- System maps
- Customer alerts
- Rider safety and security
- Access to mobile fare technology
- Access to Compass Cash balances
- Future incorporation into the Next Generation Fare Collection system
- Rideshare integration
- Customer feedback

On March 13, 2018, MTS issued a Request for Proposal (RFP) for MTS Mobile Hub Application. Eight (8) proposals were received on the due date of April 16, 2018 as follows:

1. Alesig Consulting LLC.
2. Civic Connect
3. Datamatics Global Services Inc. (Datamatics)
4. Davra Networks
5. Driving Mobile Innovation (DMI)
6. DoubleMap Inc.
7. GCAP Services, Inc.
8. Mobile Programming LLC.

All proposals were deemed responsive and responsible.

A selection committee, consisting of representatives from MTS Information Technology, Marketing and Finance departments met and scored the proposals based on the following:

- |   |     |
|---|-----|
| 1. Capabilities and Capacities                                      | 20% |
| 2. Organizational, Structure, Qualifications and Experience of Firm | 5%  |
| 3. Proposed Methodology and Work Plan                               | 30% |
| 4. Vendor Questionnaire   | 15% |
| 5. Cost/Price   | 30% |

The following table represents the proposers' final scores and rankings following the interviews and evaluation of initial technical and cost proposals:

MTS MOBILE HUB APPLICATION Scores and Ranking				
PROPOSER NAME	TOTAL AVG. TECH. SCORE	COST SCORE	TOTAL SCORE (TECH + COST)	RANKING
<b>DATAMATICS</b>	55.67	24.63	80.72	1
<b>GCAP</b>	53.17	18.74	71.91	2
<b>DAVRA</b>	52.00	18.73	70.73	3
<b>DOUBLEMAP</b>	33.00	30.00	63.00	4
<b>ALESIG</b>	43.67	18.01	61.68	5
<b>DRIVING MOBILE INNOVATION (DMI)</b>	46.67	5.95	52.62	6
<b>CIVIC CONNECT</b>	34.33	14.73	49.06	7
<b>MOBILE PROGRAMMING</b>	33.00	12.76	45.76	8

After the initial evaluation of proposals received, the evaluation panel determined it would be in MTS's best interest to interview the leading proposer, Datamatics. Staff requested clarifications, interviewed the proposer and requested supplementary documents, mock ups of similar projects or application development that is applicable and relevant to the scope of work. Following clarification and interviews staff requested revised technical and cost proposals from Datamatics.

Therefore, staff recommends that the MTS Board of Directors authorize the CEO to execute MTS Doc. No. G2079.0-18 (in substantially the same format as Attachment A) with Datamatics Global Services Inc., for delivering analysis, design, development, training, implementation and support maintenance for one and a half (1.5) year base period with two (2) one-year options to provide a MTS Mobile Hub Application and exercise each option year at CEO's discretion.

/s/ Paul C. Jablonski  
Paul C. Jablonski  
Chief Executive Officer

Key Staff Contact: Sharon Coney, 619.557.4513, [Sharon.Cooney@sdmts.com](mailto:Sharon.Cooney@sdmts.com)

Attachment: A. Draft MTS Doc. No. G2079.0-18

## STANDARD SERVICES AGREEMENT

G2079.0-18  
CONTRACT NUMBER

DRAFT

FILE NUMBER(S)

THIS AGREEMENT is entered into this \_\_\_\_\_ day of \_\_\_\_\_ 2018, in the state of California by and between San Diego Metropolitan Transit System ("MTS"), a California public agency, and the following contractor, hereinafter referred to as "Contractor":

Name: Datamatics Global Services Inc., Address: 31572 Industrial Road, Suite 400

Form of Business: Corporation Livonia MI 48150  
(Corporation, partnership, sole proprietor, etc.)

Telephone: +1 (800)-717-9153

Authorized person to sign contracts: Thomas Farley Controller  
Name Title

The attached Standard Conditions are part of this agreement. The Contractor agrees to furnish to MTS services, as follows:

Deliver analysis, design, development, training, implementation and support maintenance for MTS Mobile Hub Application as specified in the Scope of Work (attached as Exhibit A), in accordance to Standard Services Agreement, including Standard Conditions Services (attached as Exhibit B) Datamatics Global Services Inc., Bid Submittal (attached as Exhibit C) and Signed MTS Forms – Datamatics Global Services Inc. (attached as Exhibit D).

The contract term is for up to a 3-year and 6 months period (6 months analysis, design, development, training, implementation and 1-year base with 2-years options for support maintenance). Project development shall commence July 1, 2018, through December 31, 2018. Upon successful completion, a support maintenance base period shall be effective January 1, 2019 through December 31, 2019, and 2 Option Years shall be effective January 1, 2020 through December 31, 2022 (exercisable at MTS's sole discretion). Payment terms shall be net 30 days from invoice date.

The total contract cost shall not exceed **\$352,758.00** [\$298,758.00 for over-all development, \$22,000.00 for the base period and \$32,000.00 for the option years of the support maintenance].

SAN DIEGO METROPOLITAN TRANSIT SYSTEM	CONTRACTOR AUTHORIZATION
By: _____ Chief Executive Officer	Firm: _____
Approved as to form:	By: _____ Signature
By: _____ Office of General Counsel	Title: _____

AMOUNT ENCUMBERED	BUDGET ITEM	FISCAL YEAR
\$ 298,758.00 – Over-all App development		
\$ 22,000.00 – Base Support Maintenance		
\$ 32,000.00 – Options Support Maintenance		
<b>\$ 352,758.00 – Total</b>	<b>1009103601-599903</b>	<b>19-22</b>

By: \_\_\_\_\_ Date \_\_\_\_\_  
Chief Financial Officer

# MTS “Hub” Mobile Application

**MTS Board of Directors  
June 14, 2018**



# Project Overview

## MTS Information Accessibility

### — Apps

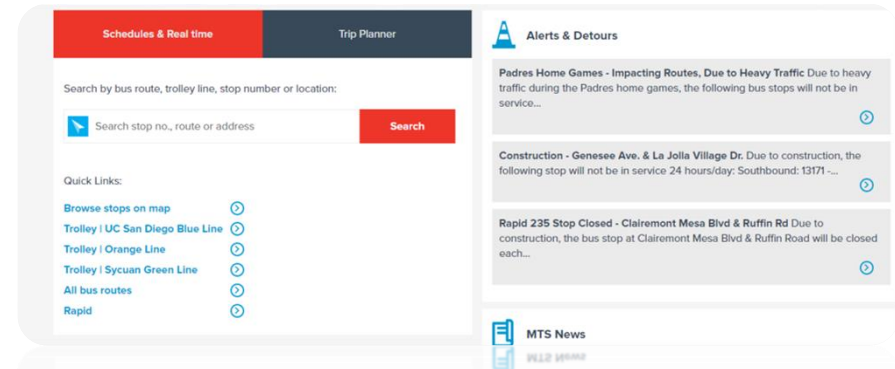
- Compass Cloud Mobile Ticketing
- One Bus Away real time information

### — Website

- Schedules and Trip Planning w/nearest stop info
- System Maps
- Compass Card fare management
- Compass Cash balances
- Customer feedback
- System Alerts

### — Phone/Texting

- Rider Safety and Security
- Real Time info



# Hub Mobile Application Goals

- **Create single portal to existing MTS rider support utilities**
- **Enhance Customer Mobile Experience**
- **Provide new features:**
  - Improved support for rider safety and security
  - Integration capability with ride/bikeshare
  - Ability to check Compass Card balance
  - Ability to purchase fares/reload Compass Card
- **Potential integration with Next Gen Fare Collection System**



# Selection Process

- **Issued RFP**
- **Received eight (8) responses**
- **Datamatics Global Services had superior scores**
  - Mobility Division has global transit experience
    - 9000 strong multi-national, inc. in Delaware and India
    - Cubic and Transport for London
    - Google Certified Developer
    - Developed over 400 mobile apps (inc. for Federal Government)
  - Primary subcontractor is Steer, Davies, Gleave
    - International transit consultancy
    - Highly successful implementation of MTS Website and Intranet site
    - Extensive work with SANDAG
    - Experience with transit agencies worldwide



# Services Provided

- Mobile App development
- Integration with other service providers
- Staff training
  - Train the trainer
  - Training materials
- Style Guide
- Maintenance Documentation
- On-going maintenance
- Future upgrades/development



# Delivery Schedule

- **July**
  - Project kick-off, project plan, requirements analysis, high-level design, wireframe design
- **August – October**
  - Visual design, technical design, HTML prototype, Android/iOS builds, integration testing
- **November**
  - Usability, Performance, Acceptance testing
- **December**
  - Production deployment, launch and training

# Project Costs

- **Mobile App Development:**      **\$288,758**
  - Analysis, Design, Development and Training
- **Annual Maintenance**
  - Base Year      **\$ 22,000**
  - Option Year 1      **\$ 16,000**
  - Option Year 2      **\$ 16,000**
- **Total**      **\$352,758**



# Recommendation

## That the Board of Directors authorize the Chief Executive Officer to:

1. Execute MTS Doc. No. G2079.0-18 (in substantially the same format as Attachment A) with Global Services Inc., for the analysis, design, development, training, implementation and maintenance for one and half (1.5) year base period with two option years for annual maintenance; and
2. Exercise each option year at the CEO's discretion





1255 Imperial Avenue, Suite 1000  
San Diego, CA 92101-7490  
(619) 231-1466 • FAX (619) 234-3407

## Agenda Item No. 45

### MEETING OF THE SAN DIEGO METROPOLITAN TRANSIT SYSTEM BOARD OF DIRECTORS

June 14, 2018

#### SUBJECT:

FIRST TRANSIT/TAXICAB PILOT - ACCESS SERVICES (BILL SPRAUL)

#### INFORMATIONAL ONLY

##### Budget Impact

None.

#### DISCUSSION:

MTS Access paratransit service is for customers with disabilities who are unable to use the fixed route bus or trolley services. MTS contracts with First Transit to operate this service. Customer eligibility is certified by MTS's eligibility services contractor, Medical Transportation Management, Inc. (MTM), in accordance with the ADA.

In partnership with First Transit, Access is implementing a one year taxicab pilot program that will allow First Transit to sub-contract with Yellow Taxicab to operate a limited number of Access trips. Trips operated within the pilot program will be trips taken by Access ambulatory customers who do not need assistance. First Transit will use special software that will optimize the utilization of the pilot program, as well as resource availability, location, destination and estimated cost of the trip.

The pilot program is expected to provide a comparable to Access trip for the customer and provide significant cost per trip savings to MTS. Staff will monitor the program and conduct on-going analysis to determine its effectiveness and cost savings efficiency, and will use the pilot program results to assess the continuation of the program and its potential expansion in the future.

/s/ Paul C. Jablonski

Paul C. Jablonski  
Chief Executive Officer

Key Staff Contact: Sharon Cooney, 619.557.4513, [Sharon.Cooney@sdmts.com](mailto:Sharon.Cooney@sdmts.com)



# MTS Taxi Pilot Update



Board Meeting  
June 14, 2018



# Background

Staff has been proactively developing new programs to improve efficiencies and cost effectiveness for delivering Access service, while maintaining service quality.

- Revised eligibility process, including partnering with MTM
- Improved fleet – converting to propane fuel
- Implemented conditional eligibility
- Developed and implemented a Travel Training program
- Next initiative: implement a Taxi Pilot program



# Access Taxi Pilot Program

- One (1) year demonstration period
- Directed First Transit to subcontract with a taxi company to provide a limited number of Access trips using taxis
- Program management and oversight by First Transit
- Comparable to Access:
  - Service quality, fares, rider policies
  - ADA requirements
- Focused on ambulatory customers who do not need driver assistance
- Provide the same reservation and trip experience for customers



# Pilot Program Tools

- Contract between First Transit and Yellow Group to provide the service
- Trapeze Trip Broker software, Agenda Item # 25
  - Real-time trip management
  - System determines whether the trip is operated by Access or taxi
  - Does not accept customer requests or preferences
  - Pre-determined factors:
    - Specific customer and trip data
    - Distance, location and destination
    - Projected overall cost of trip
    - Availability of Access and taxi resources
  - Coordinates trip scheduling data between First Transit and Yellow Group
  - Includes reporting and analytical tools



# Pilot Program Quality Assurance

Pilot program will be monitored by MTS to assure:

- Service quality is consistent and comparable to the Access service operated by First Transit
- ADA compliance
- Cost effectiveness
- Post pilot period continuation and expansion



# Pilot Schedule

- First Transit / Yellow Group contract implemented
- Trapeze software procurement
- Customer information and notification
- Pilot start date of July 1, 2018





**Announcement of Update to MTS Access Service  
Addition of Taxi Cab Service  
Effective July 1, 2018**

As part of MTS' ongoing commitment to best serve the community, MTS is continuously exploring available options to effectively meet the evolving needs of our Access customers using various tools and technologies. As such, MTS Access is launching a pilot program that will utilize taxi cabs to provide select Access trips, on a limited basis. We have worked with several other agencies that have established similar partnerships, and believe that this addition will provide clients a new level of service improving on-time performance, ride times, and customer satisfaction for ALL Access riders.

**MTS / Access Taxi Cab Pilot Program**

- Beginning around July 1, 2018, MTS will utilize taxi cab service from RideYellow to provide some Access trips for select, qualifying Access client trips.
- The use of a taxi for an Access customer's trip cannot be requested by the customer. Instead, the determination of whether a customer's trip will be transported by either an Access vehicle or a taxi will be made by MTS. All service and reservation requests will continue to be made through MTS Access Reservations by calling 1-888-517-9627.
- If your Access trip is being provided by RideYellow cab instead of with an Access bus, you will be notified by phone prior to the taxi's arrival. Access staff will advise you if a taxi will be providing the trip for you that day.
- The taxi cab driver will notify you upon arrival that he/she is there to provide your Access trip. You will pay the driver the same \$4.50 one-way fare, in cash or by voucher, just like you would if an Access bus was there for your trip. (Never pay the driver more than the standard fare).
- All participating RideYellow drivers are receiving additional training to prepare to provide service to Access clients, including training pertaining to safety, customer service, assisting clients with special needs, and MTS procedures. Additionally, RideYellow drivers will be held to the same quality service standards as MTS Access drivers, and MTS will closely monitor performance and adherence to these standards throughout the pilot.
- Your Access trip with a taxi will be the same quality of trip as on an Access bus -- all service parameters regarding ride time, pick-up windows, pre-arrival calls, curb-to-curb or door-to-door, and appointment times will be the same for taxi service as they are for Access buses.

During the twelve (12) month pilot, MTS will evaluate the effectiveness of the program to determine if it should be continued. As always, your patience and assistance while we conduct this pilot is greatly appreciated. If you have questions or concerns, please call 619-238-0100 and ask for MTS Access Management.

Sincerely,  
San Diego Metropolitan Transit System



# Pilot Program FY19 Targets

- Per trip cost savings: \$15 - \$20
- Total trips: 35,000
- Total cost savings: \$412,000 to \$587,000\*

*\*Net savings after initial one time expense of \$113,000 for Trapeze software*



# Questions ?





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## Agenda Item No. 46

### MEETING OF THE SAN DIEGO METROPOLITAN TRANSIT SYSTEM BOARD OF DIRECTORS

June 14, 2018

#### SUBJECT:

OPERATIONS BUDGET STATUS REPORT FOR APRIL 2018 (LARRY MARINESI)

#### INFORMATIONAL ONLY

##### Budget Impact

None at this time.

#### DISCUSSION:

This report summarizes the year-to-date (YTD) operating results through April 2018 compared to the fiscal year (FY) 2018 amended budget for San Diego Metropolitan Transit System (MTS). The following attachments for the April 2018 YTD operations budget are as follows:

- A1 combines the operations', administrations' and other activities' results for April 2018 YTD.
- A2 details the April 2018 YTD combined operations' results
- A3 to A7 present YTD budget comparisons for each MTS operation
- A8 details YTD budget comparisons for MTS Administration.
- A9 provides April 2018 YTD results for MTS's other activities (Taxicab/San Diego and Arizona Eastern Railway Company).

#### MTS NET-OPERATING SUBSIDY RESULTS

As indicated within Attachment A1, for the YTD period ending April 30, 2018, MTS's net-operating income unfavorable variance totaled \$380,000 (-0.3%). Operations produced a \$711,000 (-0.5%) unfavorable variance and the administrative/other activities areas were favorable by \$331,000.



## MTS COMBINED RESULTS

Revenues - YTD combined revenues through April 2018 were \$90,115,000, compared to the YTD budget of \$89,849,000, representing a \$267,000 (0.3%) favorable variance. This is primarily due to favorable variances within Other Revenue, partially offset by an unfavorable variance in Passenger Fare revenues.

Expenses - YTD combined expenses through April 2018 were \$230,247,000 compared to the budget of \$229,601,000, resulting in a \$647,000 (-0.3%) unfavorable variance.

Personnel Costs - YTD personnel-related costs totaled \$109,673,000, compared to a budgetary figure of \$109,514,000, producing an unfavorable variance of \$159,000 (-0.1%).

Outside Services and Purchased Transportation - Total outside services through ten months of the FY totaled \$78,389,000, compared to a budget of \$78,531,000, resulting in a favorable variance of \$142,000 (0.2%).

Materials and Supplies - Total YTD materials and supplies expenses were \$10,275,000, compared to a budgetary figure of \$9,910,000, resulting in an unfavorable variance of \$365,000 (-3.7%). This is primarily due to unfavorable experience in revenue vehicle parts.

Energy - Total YTD energy costs were \$23,222,000, compared to the budget of \$23,057,000 resulting in an unfavorable variance of \$165,000 (-0.7%).

Risk Management - Total YTD expenses for risk management were \$4,254,000, compared to the budget of \$4,093,000, resulting in an unfavorable variance totaling \$161,000 (-3.9%). This is primarily due to larger than expected settlement costs.

General and Administrative - The YTD general and administrative costs, including vehicle and facilities leases, were \$4,434,000 through April 2018, compared to a budget of \$4,496,000, resulting in a favorable variance of \$62,000 (1.4%).

## YEAR-TO-DATE SUMMARY

The April 2018 YTD net-operating income totaled an unfavorable variance of \$380,000 (-0.3%). These factors include unfavorable variances in personnel costs, materials and supplies, energy, and risk management; partially offset by favorable variances in operating revenue, outside services, and general and administrative costs.

/s/ Paul C. Jablonski  
Paul C. Jablonski  
Chief Executive Officer

Key Staff Contact: Sharon Cooney, 619.557.4513, [Sharon.Cooney@sdmts.com](mailto:Sharon.Cooney@sdmts.com)

Attachments: A1. Consolidated MTS operations, administration and other activities April 2018 YTD results  
A2. Combined operations April 2018 YTD results  
A3. Transit Services April 2018 YTD results  
A4. Rail Operations April 2018 YTD results  
A5. Multimodal Operations (fixed route) April 2018 YTD results  
A6. Multimodal Operations (paratransit) April 2018 YTD results  
A7. Coronado Ferry April 2018 YTD results  
A8. Administration April 2018 YTD results  
A9. Other activities (Taxicab/San Diego and Arizona Eastern Railway Company) April 2018 YTD results

**SAN DIEGO METROPOLITAN TRANSIT SYSTEM**  
**MTS**  
**CONSOLIDATED**  
**COMPARISON TO BUDGET - FISCAL YEAR 2018**  
**APRIL 30, 2018**  
**(in \$000's)**

	YEAR TO DATE			
	ACTUAL	BUDGET	VARIANCE	VAR. %
Passenger Revenue	\$ 75,099	\$ 75,433	\$ (335)	-0.4%
Other Revenue	15,016	14,415	601	4.2%
<b>Total Operating Revenue</b>	<b>\$ 90,115</b>	<b>\$ 89,849</b>	<b>\$ 267</b>	<b>0.3%</b>
Personnel costs	\$ 109,673	\$ 109,514	\$ (159)	-0.1%
Outside services	78,389	78,531	142	0.2%
Transit operations funding	-	-	-	-
Materials and supplies	10,275	9,910	(365)	-3.7%
Energy	23,222	23,057	(165)	-0.7%
Risk management	4,254	4,093	(161)	-3.9%
General & administrative	3,623	3,661	37	1.0%
Vehicle/facility leases	810	835	25	2.9%
Amortization of net pension asset	-	-	-	-
Administrative Allocation	(0)	0	0	0.0%
Depreciation	-	-	-	-
<b>Total Operating Expenses</b>	<b>\$ 230,247</b>	<b>\$ 229,601</b>	<b>\$ (647)</b>	<b>-0.3%</b>
<b>Operating income (loss)</b>	<b>\$ (140,132)</b>	<b>\$ (139,752)</b>	<b>\$ (380)</b>	<b>-0.3%</b>
<b>Total public support and nonoperating revenues</b>	<b>(1,177)</b>	<b>(1,157)</b>	<b>(20)</b>	<b>1.7%</b>
<b>Income (loss) before capital contributions</b>	<b>\$ (141,309)</b>	<b>\$ (140,909)</b>	<b>\$ (399)</b>	<b>0.3%</b>

**SAN DIEGO METROPOLITAN TRANSIT SYSTEM**  
**OPERATIONS**  
**CONSOLIDATED OPERATIONS**  
**COMPARISON TO BUDGET - FISCAL YEAR 2018**  
**APRIL 30, 2018**  
**(in \$000's)**

	YEAR TO DATE			
	ACTUAL	BUDGET	VARIANCE	VAR. %
Passenger Revenue	\$ 75,099	\$ 75,433	\$ (335)	-0.4%
Other Revenue	902	773	128	16.6%
<b>Total Operating Revenue</b>	<b>\$ 76,000</b>	<b>\$ 76,207</b>	<b>\$ (206)</b>	<b>-0.3%</b>
Personnel costs	\$ 92,376	\$ 92,234	\$ (141)	-0.2%
Outside services	65,759	66,036	276	0.4%
Transit operations funding	-	-	-	-
Materials and supplies	10,151	9,803	(348)	-3.5%
Energy	22,604	22,441	(163)	-0.7%
Risk management	3,886	3,702	(184)	-5.0%
General & administrative	744	777	34	4.3%
Vehicle/facility leases	682	703	21	3.0%
Amortization of net pension asset	-	-	-	-
Administrative Allocation	21,683	21,683	0	0.0%
Depreciation	-	-	-	-
<b>Total Operating Expenses</b>	<b>\$ 217,883</b>	<b>\$ 217,379</b>	<b>\$ (504)</b>	<b>-0.2%</b>
<b>Operating income (loss)</b>	<b>\$ (141,883)</b>	<b>\$ (141,172)</b>	<b>\$ (711)</b>	<b>-0.5%</b>
<b>Total public support and nonoperating revenues</b>	<b>(513)</b>	<b>(518)</b>	<b>6</b>	<b>-1.1%</b>
<b>Income (loss) before capital contributions</b>	<b>\$ (142,396)</b>	<b>\$ (141,691)</b>	<b>\$ (705)</b>	<b>0.5%</b>

**SAN DIEGO METROPOLITAN TRANSIT SYSTEM**  
**OPERATIONS**  
**TRANSIT SERVICES (SAN DIEGO TRANSIT CORPORATION)**  
**COMPARISON TO BUDGET - FISCAL YEAR 2018**  
**APRIL 30, 2018**  
**(in \$000's)**

	YEAR TO DATE			
	ACTUAL	BUDGET	VARIANCE	VAR. %
Passenger Revenue	\$ 19,145	\$ 18,535	\$ 610	3.3%
Other Revenue	107	14	93	653.9%
<b>Total Operating Revenue</b>	<b>\$ 19,252</b>	<b>\$ 18,549</b>	<b>\$ 703</b>	<b>3.8%</b>
Personnel costs	\$ 61,324	\$ 61,153	\$ (171)	-0.3%
Outside services	1,503	1,587	84	5.3%
Transit operations funding	-	-	-	-
Materials and supplies	4,507	4,491	(16)	-0.4%
Energy	4,474	4,549	74	1.6%
Risk management	2,318	1,736	(582)	-33.5%
General & administrative	399	443	44	10.0%
Vehicle/facility leases	277	279	2	0.6%
Amortization of net pension asset	-	-	-	-
Administrative Allocation	7,075	7,075	-	0.0%
Depreciation	-	-	-	-
<b>Total Operating Expenses</b>	<b>\$ 81,877</b>	<b>\$ 81,312</b>	<b>\$ (565)</b>	<b>-0.7%</b>
<b>Operating income (loss)</b>	<b>\$ (62,625)</b>	<b>\$ (62,763)</b>	<b>\$ 138</b>	<b>0.2%</b>
<b>Total public support and nonoperating revenues</b>	<b>(701)</b>	<b>(706)</b>	<b>6</b>	<b>-0.8%</b>
<b>Income (loss) before capital contributions</b>	<b>\$ (63,326)</b>	<b>\$ (63,469)</b>	<b>\$ 143</b>	<b>-0.2%</b>

**SAN DIEGO METROPOLITAN TRANSIT SYSTEM**  
**OPERATIONS**  
**RAIL OPERATIONS (SAN DIEGO TROLLEY, INCORPORATED)**  
**COMPARISON TO BUDGET - FISCAL YEAR 2018**  
**APRIL 30, 2018**  
**(in \$000's)**

	YEAR TO DATE			
	ACTUAL	BUDGET	VARIANCE	VAR. %
Passenger Revenue	\$ 32,772	\$ 33,168	\$ (396)	-1.2%
Other Revenue	793	759	34	4.4%
<b>Total Operating Revenue</b>	<b>\$ 33,565</b>	<b>\$ 33,927</b>	<b>\$ (362)</b>	<b>-1.1%</b>
Personnel costs	\$ 30,445	\$ 30,553	\$ 108	0.4%
Outside services	4,381	4,402	22	0.5%
Transit operations funding	-	-	-	-
Materials and supplies	5,538	5,292	(246)	-4.7%
Energy	11,294	11,012	(282)	-2.6%
Risk management	1,555	1,954	398	20.4%
General & administrative	293	312	19	6.1%
Vehicle/facility leases	155	175	19	11.1%
Amortization of net pension asset	-	-	-	-
Administrative Allocation	12,845	12,845	-	0.0%
Depreciation	-	-	-	-
<b>Total Operating Expenses</b>	<b>\$ 66,505</b>	<b>\$ 66,544</b>	<b>\$ 39</b>	<b>0.1%</b>
<b>Operating income (loss)</b>	<b>\$ (32,940)</b>	<b>\$ (32,617)</b>	<b>\$ (323)</b>	<b>-1.0%</b>
<b>Total public support and nonoperating revenues</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Income (loss) before capital contributions</b>	<b>\$ (32,940)</b>	<b>\$ (32,617)</b>	<b>\$ (323)</b>	<b>1.0%</b>

**SAN DIEGO METROPOLITAN TRANSIT SYSTEM**  
**OPERATIONS**  
**MULTIMODAL OPERATIONS (FIXED ROUTE)**  
**COMPARISON TO BUDGET - FISCAL YEAR 2018**  
**APRIL 30, 2018**  
**(in \$000's)**

	YEAR TO DATE			
	ACTUAL	BUDGET	VARIANCE	VAR. %
Passenger Revenue	\$ 20,958	\$ 21,527	\$ (569)	-2.6%
Other Revenue	2	-	2	-
<b>Total Operating Revenue</b>	<b>\$ 20,960</b>	<b>\$ 21,527</b>	<b>\$ (567)</b>	<b>-2.6%</b>
Personnel costs	\$ 307	\$ 244	\$ (63)	-25.7%
Outside services	45,288	45,451	163	0.4%
Transit operations funding	-	-	-	-
Materials and supplies	105	20	(85)	-418.5%
Energy	4,904	5,052	148	2.9%
Risk management	-	-	-	-
General & administrative	8	7	(1)	-11.4%
Vehicle/facility leases	16	16	0	1.6%
Amortization of net pension asset	-	-	-	-
Administrative Allocation	1,326	1,326	0	0.0%
Depreciation	-	-	-	-
<b>Total Operating Expenses</b>	<b>\$ 51,954</b>	<b>\$ 52,117</b>	<b>\$ 162</b>	<b>0.3%</b>
<b>Operating income (loss)</b>	<b>\$ (30,995)</b>	<b>\$ (30,590)</b>	<b>\$ (405)</b>	<b>-1.3%</b>
<b>Total public support and nonoperating revenues</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Income (loss) before capital contributions</b>	<b>\$ (30,995)</b>	<b>\$ (30,590)</b>	<b>\$ (405)</b>	<b>1.3%</b>

**SAN DIEGO METROPOLITAN TRANSIT SYSTEM**  
**OPERATIONS**  
**MULTIMODAL OPERATIONS (PARATRANSIT)**  
**COMPARISON TO BUDGET - FISCAL YEAR 2018**  
**APRIL 30, 2018**  
**(in \$000's)**

	YEAR TO DATE			
	ACTUAL	BUDGET	VARIANCE	VAR. %
Passenger Revenue	\$ 2,224	\$ 2,204	\$ 20	0.9%
Other Revenue	-	-	-	-
<b>Total Operating Revenue</b>	<b>\$ 2,224</b>	<b>\$ 2,204</b>	<b>\$ 20</b>	<b>0.9%</b>
Personnel costs	\$ 104	\$ 88	\$ (16)	-18.3%
Outside services	14,249	14,258	8	0.1%
Transit operations funding	-	-	-	-
Materials and supplies	0	-	(0)	-
Energy	1,931	1,828	(103)	-5.7%
Risk management	13	13	-	0.0%
General & administrative	44	16	(29)	-185.2%
Vehicle/facility leases	233	233	-	0.0%
Amortization of net pension asset	-	-	-	-
Administrative Allocation	437	437	0	0.0%
Depreciation	-	-	-	-
<b>Total Operating Expenses</b>	<b>\$ 17,012</b>	<b>\$ 16,872</b>	<b>\$ (140)</b>	<b>-0.8%</b>
<b>Operating income (loss)</b>	<b>\$ (14,788)</b>	<b>\$ (14,668)</b>	<b>\$ (121)</b>	<b>-0.8%</b>
<b>Total public support and nonoperating revenues</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Income (loss) before capital contributions</b>	<b>\$ (14,788)</b>	<b>\$ (14,668)</b>	<b>\$ (121)</b>	<b>0.8%</b>

**SAN DIEGO METROPOLITAN TRANSIT SYSTEM**  
**OPERATIONS**  
**CORONADO FERRY**  
**COMPARISON TO BUDGET - FISCAL YEAR 2018**  
**APRIL 30, 2018**  
**(in \$000's)**

	YEAR TO DATE			
	ACTUAL	BUDGET	VARIANCE	VAR. %
Passenger Revenue	\$ -	\$ -	\$ -	-
Other Revenue	-	-	-	-
<b>Total Operating Revenue</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>
Personnel costs	\$ -	\$ -	\$ -	-
Outside services	177	177	(0)	0.0%
Transit operations funding	-	-	-	-
Materials and supplies	-	-	-	-
Energy	-	-	-	-
Risk management	-	-	-	-
General & administrative	-	-	-	-
Vehicle/facility leases	-	-	-	-
Amortization of net pension asset	-	-	-	-
Administrative Allocation	-	-	-	-
Depreciation	-	-	-	-
<b>Total Operating Expenses</b>	<b>\$ 177</b>	<b>\$ 177</b>	<b>\$ (0)</b>	<b>0.0%</b>
<b>Operating income (loss)</b>	<b>\$ (177)</b>	<b>\$ (177)</b>	<b>\$ (0)</b>	<b>0.0%</b>
<b>Total public support and nonoperating revenues</b>	<b>188</b>	<b>212</b>	<b>(24)</b>	<b>-11.3%</b>
<b>Income (loss) before capital contributions</b>	<b>\$ 11</b>	<b>\$ 35</b>	<b>\$ (24)</b>	<b>-67.9%</b>

**SAN DIEGO METROPOLITAN TRANSIT SYSTEM**  
**ADMINISTRATION**  
**CONSOLIDATED**  
**COMPARISON TO BUDGET - FISCAL YEAR 2018**  
**APRIL 30, 2018**  
**(in \$000's)**

	YEAR TO DATE			
	ACTUAL	BUDGET	VARIANCE	VAR. %
Passenger Revenue	\$ -	\$ -	\$ -	-
Other Revenue	13,001	12,537	464	3.7%
<b>Total Operating Revenue</b>	<b>\$ 13,001</b>	<b>\$ 12,537</b>	<b>\$ 464</b>	<b>3.7%</b>
Personnel costs	\$ 16,547	\$ 16,533	\$ (14)	-0.1%
Outside services	12,411	12,247	(165)	-1.3%
Transit operations funding	-	-	-	-
Materials and supplies	123	103	(21)	-20.1%
Energy	604	602	(2)	-0.4%
Risk management	297	320	22	7.0%
General & administrative	2,751	2,771	21	0.8%
Vehicle/facility leases	109	112	2	2.0%
Amortization of net pension asset	-	-	-	-
Administrative Allocation	(21,773)	(21,773)	0	0.0%
Depreciation	-	-	-	-
<b>Total Operating Expenses</b>	<b>\$ 11,070</b>	<b>\$ 10,914</b>	<b>\$ (156)</b>	<b>-1.4%</b>
<b>Operating income (loss)</b>	<b>\$ 1,932</b>	<b>\$ 1,624</b>	<b>\$ 308</b>	<b>-19.0%</b>
<b>Total public support and nonoperating revenues</b>	<b>(664)</b>	<b>(639)</b>	<b>(25)</b>	<b>3.9%</b>
<b>Income (loss) before capital contributions</b>	<b>\$ 1,268</b>	<b>\$ 985</b>	<b>\$ 283</b>	<b>28.7%</b>

**SAN DIEGO METROPOLITAN TRANSIT SYSTEM**  
**OTHER ACTIVITIES**  
**CONSOLIDATED**  
**COMPARISON TO BUDGET - FISCAL YEAR 2018**  
**APRIL 30, 2018**  
**(in \$000's)**

	YEAR TO DATE			
	ACTUAL	BUDGET	VARIANCE	VAR. %
Passenger Revenue	\$ -	\$ -	\$ -	-
Other Revenue	1,113	1,105	9	0.8%
<b>Total Operating Revenue</b>	<b>\$ 1,113</b>	<b>\$ 1,105</b>	<b>\$ 9</b>	<b>0.8%</b>
Personnel costs	\$ 751	\$ 747	\$ (4)	-0.5%
Outside services	219	249	30	12.1%
Transit operations funding	-	-	-	-
Materials and supplies	1	4	3	83.5%
Energy	14	14	0	0.4%
Risk management	71	72	0	0.6%
General & administrative	129	112	(17)	-15.5%
Vehicle/facility leases	19	20	1	4.6%
Amortization of net pension asset	-	-	-	-
Administrative Allocation	90	90	(0)	0.0%
Depreciation	-	-	-	-
<b>Total Operating Expenses</b>	<b>\$ 1,294</b>	<b>\$ 1,308</b>	<b>\$ 14</b>	<b>1.0%</b>
<b>Operating income (loss)</b>	<b>\$ (181)</b>	<b>\$ (203)</b>	<b>\$ 22</b>	<b>11.0%</b>
<b>Total public support and nonoperating revenues</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Income (loss) before capital contributions</b>	<b>\$ (181)</b>	<b>\$ (203)</b>	<b>\$ 22</b>	<b>-11.0%</b>

# Metropolitan Transit System FY 2018 - April 2018 Financial Review

MTS Board of Directors Meeting  
June 14, 2018



# CONSOLIDATED MTS OPERATIONS

COMPARISON TO BUDGET – APRIL 30, 2018 - FY 2018

TOTAL OPERATING REVENUES (\$000's)

	<u>ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>	<u>VAR %</u>
Fare Revenue	\$ 75,099	\$ 75,433	(\$335)	-0.4%
Other Operating Revenue	<u>15,016</u>	<u>14,415</u>	<u>601</u>	<u>4.2%</u>
<b>Operating Revenue</b>	<b>\$90,115</b>	<b>\$89,849</b>	<b>\$267</b>	<b>0.3%</b>

- Fare Revenue
  - Revenue unfavorable to the prior year by \$2.5M (-3.2%)
  - Ridership year over year unfavorable by -3.8%
- Other Operating Revenue - Favorable experience within Administration



# CONSOLIDATED MTS OPERATIONS

COMPARISON TO BUDGET – APRIL 30, 2018 - FY 2018

TOTAL OPERATING EXPENSES (\$000's)

	<u>ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>	<u>VAR %</u>
Personnel Costs	\$ 109,673	\$ 109,514	\$ (159)	-0.1%
Purchased Transportation	57,777	58,056	279	0.5%
Other Outside Services	20,612	20,475	(137)	-0.7%
Energy	23,222	23,057	(165)	-0.7%
Other Expenses	18,963	18,499	(464)	-2.5%
<b>Operating Expenses</b>	<b>\$ 230,247</b>	<b>\$ 229,601</b>	<b>\$ (647)</b>	<b>-0.3%</b>

- Purchased Transportation – Favorable experience in Fixed Route
- Other Expenses – Unfavorable experience within Materials and Supplies and Risk



# CONSOLIDATED MTS OPERATIONS

COMPARISON TO BUDGET – APRIL 30, 2018 - FY 2018

TOTAL OPERATING VARIANCE (\$000's)

Combined Net Operating Variance

MTS Operating Revenue	\$ 267
MTS Operating Expenses	<u>(647)</u>

**Total Combined Net Operating Variance** **\$ (380)**

Variance Percentage -0.3%



# CONSOLIDATED MTS OPERATIONS

COMPARISON TO BUDGET – APRIL 30, 2018 - FY 2018

ON GOING CONCERNS

	Amended Budget	YTD Actual	Projection
<b>Sales Tax Subsidy Revenue</b>	\$436.8 M	\$404.8 M	\$439.9 M
<b>State of California Budget</b>	\$19.8 M	\$14.8 M	\$21.3 M
<b>Passenger Levels</b>	84.4 M	71.1 M	84.0 M
<b>Energy Prices</b>			
CNG	\$ 0.87	\$ 0.84	\$ 0.83
Propane	\$ 2.00	\$ 1.93	\$ 1.98
Diesel	\$ 2.25	\$ 2.42	\$ 2.47
Gas	\$ 2.65	\$ 2.53	\$ 2.60
Electricity	\$ 0.208	\$ 0.210	\$ 0.214

Favorable

On Target

Unfavorable





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## Agenda Item No. 61

### Chief Executive Officer's Report

June 14, 2018

In accordance with Board Policy No. 52, "Procurement of Goods and Services", attached are listings of contracts, purchase orders, and work orders that have been approved within the CEO's authority (up to and including \$100,000) for the period May 2, 2018 through June 5, 2018.

\*Please note additional reporting of purchase orders that is now possible with the new SAP Enterprise Resource Planning system.

#### CEO Travel Report (since last Board meeting)

May 22 – 23: CTA Spring Legislative Conference in Sacramento, CA

June 9 – 12: APTA Rail Conference in Denver, CO

#### Board Member Travel Report (since last Board meeting)

N/A



EXPENSE CONTRACTS				
Doc #	Organization	Subject	Amount	Day
PWL214.9-17	GLOBAL SIGNALS GROUP	CONSTRUCTION & INSTALLATION OF FILTRATION	\$18,122.40	5/3/2018
PWL20416151	ABC CONSTRUCTION	OLD TOWN SHELTER REPLACEMENT	\$22,003.06	5/7/2018
G1948170401	HNTB CORPORATION	BLUE LINE TPSS DESTAN SVC	\$23,407.18	5/9/2018
PWL211.1516	HERZOG CONTRACTING	ADDITIONAL RAIL REPLACEMENT	\$33,000.00	5/10/2018
PWB249.0-18	JENAL ENGINEERING CORP	SB UNDERGROUND STORAGE	\$85,868.71	5/10/2018
G1768.3-15	BIG BEN MARKET	INCREASE MONTH AMOUNT	\$2,000.00	5/11/2018
PWG253.0-18	ACM LIGHTING SVC	ON CALL ELECTRICAL REPAIR SVC	\$60,873.20	5/14/2018
G1266.12-09	BP ENERGY CORP	NATURAL GAS PURCHASING	\$0.00	5/17/2018
G1497.2-13	SECTRAN SECURITY, INC.	ADD OPTION YEARS	\$0.00	5/18/2018
G2105.0-18	NEXTRAQ LLC	GPS FLEET TRACKING SYSTEMS FOR SDTI	\$44,343.00	5/23/2018
B0684.1-18	CTE - CENTER FOR TRANS & ENV	DEVELOP GRANT PROPOSALS	\$0.00	5/25/2018
PWL234173.1	ABC CONSTRUCTION, INC.	ROOF REPAIR AT PROSPECT SQUARE	\$2,416.00	5/29/2018
L1238.1-15	SIEMENS INDUSTRY	NAME CHANGE TO SIEMENS MOBILITY	\$0.00	5/29/2018
G1931.5-16	NMS MANAGEMENT, INC.	SDTI/SDTC JANITORIAL SVC	\$0.00	5/29/2018
PWL232.3-17	WEST COAST GENERAL/HMS	ASPHALT QTY INCREASE	\$838.12	5/29/2018
L1246.3-15	DAY WIRELESS SYSTEMS	TO RELOCATE OCC CONSOLES	\$10,370.00	5/29/2018
L0914.13-10	SIEMENS INDUSTRY	NAME CHANGE TO SIEMENS MOBILITY	\$0.00	5/29/2018
G194711716	HDR ENGINEERING, INC.	AS-NEED ENG PLAN REVIEW SUPPORT FOR ROW	\$0.00	5/30/2018
G1931.6-16	NMS MANAGEMENT, INC.	ADD AMERICA PLAZA	\$21,231.15	5/30/2018
L1032.14-12	SIEMENS	NAME CHANGE TO SIEMENS MOBILITY	\$0.00	5/31/2018
L1285.3-16	SIEMENS	NAME CHANGE TO SIEMENS MOBILITY	\$0.00	5/31/2018
L1359.2-17	SIEMENS	NAME CHANGE TO SIEMENS MOBILITY	\$0.00	5/31/2018
L1416.1-18	SIEMENS	NAME CHANGE TO SIEMENS MOBILITY	\$0.00	5/31/2018
G1923.5-16	CH2M HILL INC.	2018 RATE SHEET	\$0.00	5/31/2018
G1881.3-16	DIAMOND ENVIRONMENTAL SERVICES	SOLAR ELITE RESTROOMS - COURTHOUSE	\$0.00	6/1/2018
G1951.0-17	MOTT MCDONALD GROUP	MASTER AGREEMENT FOR AS NEEDED SVC	\$0.00	6/4/2018

REVENUE CONTRACTS & MOUs				
Doc #	Organization	Subject	Amount	Day
G2145.0-18	STUART ENGINEERING	ROE - 5967 RAIL COURT ROAD	\$0.00	5/2/2018
G2119.0-18	SANDAG	COMPASS CARD TRADEMARK ASSIGNMENT	\$0.00	5/3/2018
G2023.0-18	UNITED STATES OF AMERICA	SAN YSIDRO PROPERTY TRANSFER/DEED	\$10,000.00	5/8/2018
M6715.1-16	HENKELS & MCCOY	ROE - TIME EXTENSION & UPDATED	\$750.00	5/10/2018
S200-18-680	NAVY REGION SOUTHWEST MORALE	ROE PERMIT - SPECIAL EVENT	\$0.00	5/14/2018
L1433.0-18	NATIONAL CITY	INSTALL 2 WAYFINDING MAP PANELS	\$0.00	5/14/2018
G2025.1-17	COMPETITOR GROUP CORPORATION	2018 ROCK N' ROLL MARATHON	\$15,000.00	5/15/2018
G2129.0-18	NCTD	MOU FOR EMERGENCY BUS BRIDGE SVC	\$0.00	5/15/2018
G2142.0-18	MUSIC BOX SAN DIEGO	TO PROMOTE SPECIAL EVENT TRANSIT	\$0.00	5/17/2018
L1455.0-16	COMPETITOR GROUP	JROE - 2018 AMERICA FINEST CITY HALF MAR	\$750.00	5/17/2018
L5808.0-18	KTA CONSTRUCTION	JROE CITY OF SD SEWER GROUP 835 PROJECT	\$3,750.00	5/17/2018
L5782.2-16	SDGE	JROE - TIME EXTENSION	\$750.00	5/17/2018
L1415.0-18	KTA CONSTRUCTION	ROE - SD SEWER GROUP 835	\$0.00	5/17/2018
G2131.0-18	EVANS HOTELS	ECO PASS FY19	\$69,871.20	5/18/2018
G2136.0-18	SCRIPPS HEALTH CARE	ECO PASS - 5 YEARS	\$95,100.00	5/21/2018
G2132.0-18	HOTEL DEL CORONADO	FY19 ECO PASS	\$74,966.00	5/21/2018
L6776.0-18	HP COMMUNICATIONS, INC	JROE - GEN. MAINT. SVC FOR COS COMMUNICATION	\$1,200.00	5/25/2018
G0930.22-04	SANDAG	MOU - SANDAG, NCTD & MTS RE: DATA SHARING	\$0.00	5/25/2018
L6765.2-17	BRG CONSULTING	JROE - TIME EXTENSION	\$750.00	5/25/2018
S200-18-683	S&B ENGINEERING	ROE - REPAIR 23IN CORRUGATED METAL PIPE	\$0.00	5/31/2018
L1437.0-18	BOSA DEVELOPMENT CA	ROE - TO AUTHORIZE INSTALLATION C STREET	\$4,875.00	5/31/2018
G2134.0-18	SD MARRIOTT HOTEL & MARINE	ECO PASS - FY 19 (1 YEAR)	\$68,256.00	6/1/2018
L0901.01074	BRICEHOUSE STATION	GASLAMP SQUARE VENDOR LICENSE	\$5,000.00	6/1/2018
L6743.1-17	RICK ENGINEERING CO.	JROE - PERMIT EXTENSION	\$1,250.00	6/4/2018
L1459.0-18	DIVERSIFIED UTILITY SERVICES	ROE - SDGE MILEPOST CC.51	\$1,800.00	6/4/2018
S200-18-682	CITY OF LA MESA	ROE - CITY OF LA MESA FLAG DAY PARADE	\$0.00	6/5/2018

Purchase Orders				
PO Number	PO Date	Name	Material Group	PO Value
4400000278	5/3/2018	W.W. Grainger Inc	M180-STATION ELECTRICAL	1,241.28
4400000279	5/4/2018	W.W. Grainger Inc	M200-YARD FACILITIES	1,078.82
4400000280	5/4/2018	W.W. Grainger Inc	B250-BUS REPAIR PARTS	174.92
4400000281	5/15/2018	W.W. Grainger Inc	M200-YARD FACILITIES	318.14
4400000282	5/15/2018	W.W. Grainger Inc	B250-BUS REPAIR PARTS	75.96
4400000283	5/18/2018	Mcmaster-Carr Supply Co	B250-BUS REPAIR PARTS	121.35
4400000284	5/23/2018	W.W. Grainger Inc	G270-ELECTRICAL/LIGHTING	241.40
4400000285	5/24/2018	W.W. Grainger Inc	G200-OFFICE SUPPLIES	208.61
4400000286	5/24/2018	W.W. Grainger Inc	G170-LUBRICANTS	124.92
4400000287	5/24/2018	W.W. Grainger Inc	G190-SAFETY/MED SUPPLIES	810.97
4400000288	5/30/2018	W.W. Grainger Inc	M200-YARD FACILITIES	447.07
4400000289	5/30/2018	W.W. Grainger Inc	M140-WAYSIDE SIGNALS	1,871.08
4400000290	5/31/2018	W.W. Grainger Inc	M140-WAYSIDE SIGNALS	2,471.58
4500018402	5/2/2018	Dartco Transmission	B200-BUS PWR TRAIN EQUIP	5,821.51
4500018403	5/2/2018	Supreme Oil Company	A120-AUTO/TRUCK GASOLINE	2,219.40
4500018405	5/2/2018	Louis Sardo Upholstery Inc	B130-BUS BODY	1,614.64
4500018406	5/2/2018	Warwicks Stationers	P310-ADVERTISING SERVICES	767.75
4500018407	5/2/2018	CDW LLC	I110-INFORMATION TECH	211.91
4500018408	5/3/2018	Gillig LLC	B250-BUS REPAIR PARTS	262.91
4500018409	5/3/2018	NS Corporation	F110-SHOP/BLDG MACHINERY	1,808.18
4500018410	5/3/2018	Mcmaster-Carr Supply Co	F110-SHOP/BLDG MACHINERY	480.57
4500018411	5/3/2018	Gillig LLC	B250-BUS REPAIR PARTS	350.66
4500018412	5/3/2018	Mouser Electronics Inc	P190-REV VEHICLE REPAIRS	157.32
4500018413	5/3/2018	TK Services Inc	B250-BUS REPAIR PARTS	119.82
4500018414	5/3/2018	Mcmaster-Carr Supply Co	F110-SHOP/BLDG MACHINERY	69.80
4500018415	5/3/2018	SPX Corporation	B250-BUS REPAIR PARTS	243.34
4500018416	5/3/2018	Ferguson Enterprises	F110-SHOP/BLDG MACHINERY	204.55
4500018417	5/3/2018	West End Holdings Inc	P280-GENERAL SVC AGRMNTS	998.82
4500018418	5/3/2018	Kurt Morgan	G200-OFFICE SUPPLIES	533.09
4500018419	5/3/2018	Sportworks Northwest Inc	B130-BUS BODY	77.58
4500018420	5/3/2018	Supreme Oil Company	A120-AUTO/TRUCK GASOLINE	2,213.24
4500018421	5/3/2018	Cubic Transportation Systems	B190-BUS FARE EQUIP	4,115.63
4500018422	5/3/2018	Cummins Pacific LLC	B200-BUS PWR TRAIN EQUIP	1,418.10
4500018423	5/3/2018	Transit Holdings Inc	B140-BUS CHASSIS	2,330.02
4500018424	5/3/2018	Center City Printing	G200-OFFICE SUPPLIES	72.41
4500018425	5/3/2018	Kidde Technologies Inc	B200-BUS PWR TRAIN EQUIP	1,070.95
4500018426	5/3/2018	Airgas Inc	R160-RAIL/LRV ELECTRICAL	1,196.61
4500018427	5/3/2018	Robcar Corporation	G110-BUS/TROLLEY SIGNAGE	107.75
4500018428	5/3/2018	Zep Vehicle Care Inc	G180-JANITORIAL SUPPLIES	607.37
4500018429	5/3/2018	Home Depot USA Inc	F180-BUILDING MATERIALS	473.98
4500018430	5/3/2018	JKL Cleaning Systems	P130-EQUIP MAINT REPR SVC	138.48
4500018431	5/3/2018	Knorr Brake Company	R220-RAIL/LRV TRUCKS	3,105.16
4500018432	5/3/2018	W.W. Grainger Inc	G180-JANITORIAL SUPPLIES	260.31
4500018433	5/3/2018	Professional Contractors Supplies	G140-SHOP SUPPLIES	736.25
4500018434	5/3/2018	Cummins Pacific LLC	B200-BUS PWR TRAIN EQUIP	1,274.41
4500018435	5/3/2018	Waxie's Enterprises Inc.	G180-JANITORIAL SUPPLIES	1,635.50
4500018436	5/3/2018	Waxie's Enterprises Inc.	G180-JANITORIAL SUPPLIES	202.87
4500018437	5/3/2018	Citywide Auto Glass Inc	R120-RAIL/LRV CAR BODY	3,221.73
4500018438	5/3/2018	Merrimac Petroleum Inc	B180-BUS DIESEL	8,275.20
4500018439	5/3/2018	Supreme Oil Company	A120-AUTO/TRUCK GASOLINE	26,192.00
4500018440	5/3/2018	Steven Timme	G230-PRINTED MATERIALS	291.53
4500018441	5/3/2018	Transit Holdings Inc	B130-BUS BODY	21,627.91
4500018442	5/3/2018	Steven Timme	G110-BUS/TROLLEY SIGNAGE	1,054.40
4500018443	5/3/2018	Curbell Plastics Inc	B130-BUS BODY	599.69
4500018444	5/3/2018	F-1 Marketing Group	P310-ADVERTISING SERVICES	694.44
4500018445	5/3/2018	Delphin Computer Supply	G200-OFFICE SUPPLIES	182.10
4500018446	5/3/2018	Steven Timme	G110-BUS/TROLLEY SIGNAGE	1,765.55
4500018447	5/3/2018	Steven Timme	G110-BUS/TROLLEY SIGNAGE	316.32
4500018448	5/4/2018	Transit Holdings Inc	R180-RAIL/LRV LIGHTING	9,393.65

Purchase Orders				
PO Number	PO Date	Name	Material Group	PO Value
4500018449	5/4/2018	Applied Industrial Technologies-CA	R230-RAIL/LRV MECHANICAL	263.39
4500018451	5/4/2018	Westair Gases & Equipment Inc	G190-SAFETY/MED SUPPLIES	191.09
4500018452	5/4/2018	Airgas Inc	G190-SAFETY/MED SUPPLIES	393.17
4500018453	5/4/2018	Gillig LLC	B250-BUS REPAIR PARTS	2,159.08
4500018454	5/4/2018	Transit Holdings Inc	B250-BUS REPAIR PARTS	20,381.30
4500018455	5/4/2018	Reefco LLC	B110-BUS HVAC SYSTEMS	497.59
4500018456	5/4/2018	Waytek Inc	B160-BUS ELECTRICAL	26.46
4500018457	5/4/2018	Mohawk Mfg & Supply Co	B140-BUS CHASSIS	27.30
4500018458	5/4/2018	Muncie Transit Supply	B130-BUS BODY	703.87
4500018459	5/4/2018	Chromate Industrial Corporation	G130-SHOP TOOLS	423.10
4500018460	5/4/2018	San Diego Plastics Inc	G110-BUS/TROLLEY SIGNAGE	208.42
4500018461	5/4/2018	Business Printing Company, Inc.	G230-PRINTED MATERIALS	139.64
4500018462	5/4/2018	Mission Janitorial Supplies	G180-JANITORIAL SUPPLIES	833.73
4500018463	5/4/2018	Culligan of San Diego	G140-SHOP SUPPLIES	1,380.40
4500018464	5/4/2018	BJ's Rentals	P160-EQUIPMENT RENTALS	727.08
4500018465	5/4/2018	Soco Group Inc	A120-AUTO/TRUCK GASOLINE	4,164.82
4500018466	5/4/2018	Mohawk Mfg & Supply Co	B160-BUS ELECTRICAL	2,951.77
4500018467	5/4/2018	OPW Fueling Components	B200-BUS PWR TRAIN EQUIP	926.65
4500018468	5/4/2018	Cummins Pacific LLC	B250-BUS REPAIR PARTS	301.88
4500018469	5/4/2018	Willy's Electronic Supply Co	B250-BUS REPAIR PARTS	323.25
4500018470	5/4/2018	Genuine Parts Co	B250-BUS REPAIR PARTS	97.15
4500018471	5/4/2018	Knorr Brake Company	R220-RAIL/LRV TRUCKS	2,343.74
4500018472	5/4/2018	Knorr Brake Company	R160-RAIL/LRV ELECTRICAL	69,772.93
4500018473	5/4/2018	Thompson Building Materials	R230-RAIL/LRV MECHANICAL	5,908.80
4500018474	5/4/2018	The Truck Lighthouse	G140-SHOP SUPPLIES	185.49
4500018475	5/4/2018	CDW LLC	I110-INFORMATION TECH	1,227.62
4500018476	5/4/2018	New Technical Solutions, Inc.	I110-INFORMATION TECH	3,416.00
4500018477	5/5/2018	AT&T DataComm Inc	I110-INFORMATION TECH	12,000.00
4500018478	5/7/2018	AT&T DataComm Inc	I110-INFORMATION TECH	42,240.00
4500018479	5/7/2018	Voestalpine Nortrak, Inc.	T140-TRACK, TURNOUTS	2,573.07
4500018480	5/7/2018	Ron Singer	P310-ADVERTISING SERVICES	375.00
4500018481	5/7/2018	Ace Uniforms & Accessories	G240-UNIFORM PROCUREMENT	439.54
4500018482	5/7/2018	Knorr Brake Company	R220-RAIL/LRV TRUCKS	757.53
4500018483	5/7/2018	Cummins Pacific LLC	B250-BUS REPAIR PARTS	220.00
4500018484	5/7/2018	4One LLC	B250-BUS REPAIR PARTS	627.76
4500018485	5/7/2018	Transit Holdings Inc	B140-BUS CHASSIS	2,489.40
4500018486	5/7/2018	Siemens Industry Inc	R220-RAIL/LRV TRUCKS	29,878.32
4500018487	5/7/2018	Industrial Maintenance Supply LLC	G150-FASTENERS	83.06
4500018488	5/7/2018	Jeyco Products Inc	G130-SHOP TOOLS	69.57
4500018489	5/7/2018	R.S. Hughes Co Inc	G140-SHOP SUPPLIES	460.27
4500018490	5/7/2018	Ismael Frausto	R140-RAIL/LRV DOORS/RAMP	1,236.97
4500018491	5/7/2018	Westinghouse Air Brake	R140-RAIL/LRV DOORS/RAMP	2,574.78
4500018492	5/7/2018	Supreme Oil Company	A120-AUTO/TRUCK GASOLINE	2,287.22
4500018493	5/7/2018	Gillig LLC	B160-BUS ELECTRICAL	2,181.36
4500018494	5/7/2018	HI-TEC Enterprises	R160-RAIL/LRV ELECTRICAL	6,280.76
4500018495	5/7/2018	AT&T DataComm Inc	R160-RAIL/LRV ELECTRICAL	87,907.86
4500018496	5/7/2018	Harbor Diesel & Equipment	G170-LUBRICANTS	2,669.19
4500018497	5/7/2018	ASPEN Refrigerants Inc	G140-SHOP SUPPLIES	1,640.50
4500018498	5/7/2018	Romaine Electric Corporation	B160-BUS ELECTRICAL	3,093.52
4500018499	5/7/2018	Dartco Transmission	B250-BUS REPAIR PARTS	851.52
4500018500	5/7/2018	Autolift Services Inc	C110-GENERAL CONTRACTORS	139,350.00
4500018501	5/7/2018	Annex Automotive and	F120-BUS/LRV PAINT BOOTHS	5,174.90
4500018502	5/7/2018	Robcar Corporation	G140-SHOP SUPPLIES	161.63
4500018503	5/7/2018	CED, Inc.	F110-SHOP/BLDG MACHINERY	1,002.08
4500018504	5/7/2018	Home Depot USA Inc	F180-BUILDING MATERIALS	319.05
4500018505	5/7/2018	Office Solutions	G280-FARE MATERIALS	64.78
4500018506	5/8/2018	Cummins Pacific LLC	B250-BUS REPAIR PARTS	220.00
4500018507	5/8/2018	JKL Cleaning Systems	G130-SHOP TOOLS	414.16
4500018508	5/8/2018	Brian Pusey	F110-SHOP/BLDG MACHINERY	128.23

Purchase Orders				
PO Number	PO Date	Name	Material Group	PO Value
4500018509	5/8/2018	Staples Contract & Commercial Inc	G220-OFFICE EQUIPMENT	55.82
4500018510	5/8/2018	B.C. Inspections Inc.	P210-NON-REV VEH REPAIRS	3,340.00
4500018511	5/8/2018	Hanning & Kahl LP	M140-WAYSIDE SIGNALS	1,633.19
4500018512	5/8/2018	Supreme Oil Company	A120-AUTO/TRUCK GASOLINE	2,262.56
4500018513	5/8/2018	Professional Contractors Supplies	G140-SHOP SUPPLIES	606.84
4500018514	5/8/2018	Western-Cullen-Hayes Inc	M130-CROSSING MECHANISM	687.96
4500018515	5/8/2018	Penn Machine Company LLC	G170-LUBRICANTS	263.99
4500018516	5/8/2018	Reid and Clark Screen Arts Co	R120-RAIL/LRV CAR BODY	280.63
4500018517	5/8/2018	Cummins Pacific LLC	INSURANCE-Insurance Stock	13,413.66
4500018518	5/8/2018	Willy's Electronic Supply Co	G130-SHOP TOOLS	324.33
4500018519	5/8/2018	Keys & Engraving Inc	G240-UNIFORM PROCUREMENT	82.59
4500018520	5/8/2018	Cement Cutting Inc	C130-CONSTRUCTION SVCS	1,000.00
4500018521	5/8/2018	West-Lite Supply Co Inc	M110-SUB STATION	259.25
4500018522	5/8/2018	Bombardier Mass Transit Corp	C130-CONSTRUCTION SVCS	3,562.86
4500018523	5/8/2018	B & S Graphics Inc	B130-BUS BODY	269.38
4500018524	5/8/2018	Transit Holdings Inc	B200-BUS PWR TRAIN EQUIP	2,976.09
4500018525	5/8/2018	Mohawk Mfg & Supply Co	B140-BUS CHASSIS	79.76
4500018526	5/8/2018	Mohawk Mfg & Supply Co	B160-BUS ELECTRICAL	1,369.21
4500018527	5/8/2018	R.S. Hughes Co Inc	B250-BUS REPAIR PARTS	235.01
4500018528	5/8/2018	Genuine Parts Co	F110-SHOP/BLDG MACHINERY	56.36
4500018529	5/8/2018	Cummins Pacific LLC	P190-REV VEHICLE REPAIRS	2,100.00
4500018530	5/8/2018	Mcmaster-Carr Supply Co	B160-BUS ELECTRICAL	521.07
4500018531	5/8/2018	Supreme Oil Company	A120-AUTO/TRUCK GASOLINE	2,083.77
4500018532	5/8/2018	TK Services Inc	INSURANCE-Insurance Stock	7,637.96
4500018533	5/8/2018	Cummins Pacific LLC	B200-BUS PWR TRAIN EQUIP	808.74
4500018534	5/8/2018	Paragon Magnadata Inc.	G280-FARE MATERIALS	3,361.80
4500018535	5/8/2018	Raphael's Party Rentals Inc	P440-CATERING SERVICES	992.25
4500018536	5/9/2018	Muncie Transit Supply	B140-BUS CHASSIS	1,856.48
4500018537	5/9/2018	Kenneth Place	F190-LANDSCAPING MAT'LS	279.98
4500018538	5/9/2018	Mohawk Mfg & Supply Co	B160-BUS ELECTRICAL	417.32
4500018539	5/9/2018	Cubic Transportation Systems	G290-FARE REVENUE EQUIP	49,185.47
4500018540	5/9/2018	Industrial Maintenance Supply LLC	G150-FASTENERS	303.48
4500018541	5/9/2018	Team One Repair Inc	G290-FARE REVENUE EQUIP	36,083.36
4500018542	5/9/2018	Jankovich Company	G170-LUBRICANTS	3,075.72
4500018543	5/9/2018	Kaman Industrial Technologies	B120-BUS MECHANICAL PARTS	2,843.82
4500018544	5/9/2018	San Diego Friction Products, Inc.	B140-BUS CHASSIS	3,571.92
4500018545	5/9/2018	Tribologik Corporation	G140-SHOP SUPPLIES	2,298.85
4500018546	5/9/2018	Knorr Brake Company	R220-RAIL/LRV TRUCKS	3,444.05
4500018547	5/9/2018	Cummins Pacific LLC	B160-BUS ELECTRICAL	5,134.73
4500018548	5/9/2018	Supreme Oil Company	A120-AUTO/TRUCK GASOLINE	2,281.05
4500018549	5/9/2018	National Petroleum, Inc.	G170-LUBRICANTS	486.60
4500018550	5/9/2018	MSCOM LLC	G290-FARE REVENUE EQUIP	676.67
4500018551	5/9/2018	Nth Generation Computing Inc	I110-INFORMATION TECH	63,057.38
4500018552	5/9/2018	Acuity Specialty Products Inc	G180-JANITORIAL SUPPLIES	660.07
4500018553	5/9/2018	Waxie's Enterprises Inc.	G180-JANITORIAL SUPPLIES	1,488.96
4500018554	5/9/2018	Charter Industrial Supply Inc	F110-SHOP/BLDG MACHINERY	1,192.51
4500018555	5/9/2018	Staples Contract & Commercial Inc	G200-OFFICE SUPPLIES	133.46
4500018556	5/9/2018	Transit Holdings Inc	B250-BUS REPAIR PARTS	256.02
4500018557	5/9/2018	Sherwin Williams Company	B250-BUS REPAIR PARTS	949.78
4500018558	5/9/2018	Gillig LLC	B250-BUS REPAIR PARTS	94.78
4500018559	5/9/2018	Knorr Brake Company	R160-RAIL/LRV ELECTRICAL	1,112.21
4500018560	5/9/2018	Siemens Industry Inc	R120-RAIL/LRV CAR BODY	150.85
4500018561	5/9/2018	Merrimac Petroleum Inc	B180-BUS DIESEL	8,630.78
4500018562	5/9/2018	HI-TEC Enterprises	R160-RAIL/LRV ELECTRICAL	1,238.21
4500018563	5/9/2018	Schunk Carbon Technology LLC	R190-RAIL/LRV PANTOGRAPH	1,574.12
4500018564	5/10/2018	Aslan Capital Inc	G140-SHOP SUPPLIES	276.10
4500018565	5/10/2018	W.W. Grainger Inc	P280-GENERAL SVC AGRMNTS	106.02
4500018566	5/10/2018	Staples Contract & Commercial Inc	G200-OFFICE SUPPLIES	164.85
4500018567	5/10/2018	Airgas Inc	R160-RAIL/LRV ELECTRICAL	838.72

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PO Number	PO Date	Name	Material Group	PO Value
4500018568	5/10/2018	Rush Truck Centers of California	B200-BUS PWR TRAIN EQUIP	2,639.88
4500018569	5/10/2018	Allied Refrigeration Inc	R170-RAIL/LRV HVAC	1,465.40
4500018570	5/10/2018	Professional Contractors Supplies	G140-SHOP SUPPLIES	295.29
4500018571	5/10/2018	Transit Holdings Inc	B250-BUS REPAIR PARTS	679.82
4500018572	5/10/2018	Supreme Oil Company	A120-AUTO/TRUCK GASOLINE	2,281.05
4500018573	5/10/2018	HI-TEC Enterprises	R120-RAIL/LRV CAR BODY	392.21
4500018574	5/10/2018	Kingsbury Uniforms Inc	G240-UNIFORM PROCUREMENT	2,999.00
4500018575	5/10/2018	W.W. Grainger Inc	R230-RAIL/LRV MECHANICAL	627.53
4500018576	5/10/2018	Gillig LLC	B250-BUS REPAIR PARTS	568.49
4500018577	5/10/2018	Naumann Hobbs Material Handling	P130-EQUIP MAINT REPR SVC	103.94
4500018578	5/10/2018	US Mobile Wireless	R160-RAIL/LRV ELECTRICAL	557.61
4500018579	5/10/2018	JKL Cleaning Systems	F130-VEH HOISTS, JACKS	68.95
4500018580	5/10/2018	Robcar Corporation	G110-BUS/TROLLEY SIGNAGE	129.30
4500018581	5/10/2018	Mohawk Mfg & Supply Co	B140-BUS CHASSIS	35.06
4500018582	5/10/2018	Pape Material Handling	F170-MATL HANDLING EQUIP	534.86
4500018583	5/10/2018	Reid and Clark Screen Arts Co	G110-BUS/TROLLEY SIGNAGE	7,494.23
4500018584	5/10/2018	CDW LLC	I110-INFORMATION TECH	8,434.00
4500018585	5/10/2018	Cubic Transportation Systems	I110-INFORMATION TECH	5,849.40
4500018586	5/10/2018	Abtech Systems Inc	I110-INFORMATION TECH	89,637.00
4500018587	5/10/2018	F-1 Marketing Group	G110-BUS/TROLLEY SIGNAGE	294.00
4500018588	5/10/2018	Meeting Services Inc	P160-EQUIPMENT RENTALS	395.51
4500018589	5/11/2018	711 Print Enterprises Inc	G120-SECURITY	1,010.70
4500018590	5/11/2018	Romaine Electric Corporation	B250-BUS REPAIR PARTS	402.29
4500018591	5/11/2018	Transit Holdings Inc	B250-BUS REPAIR PARTS	8,122.94
4500018592	5/11/2018	CDW LLC	I110-INFORMATION TECH	253.44
4500018593	5/11/2018	Soco Group Inc	A120-AUTO/TRUCK GASOLINE	4,165.44
4500018594	5/11/2018	Merrimac Petroleum Inc	A120-AUTO/TRUCK GASOLINE	26,638.97
4500018595	5/11/2018	Gillig LLC	B250-BUS REPAIR PARTS	133.18
4500018596	5/11/2018	Team One Repair Inc	G290-FARE REVENUE EQUIP	1,372.30
4500018597	5/11/2018	Transit Holdings Inc	B250-BUS REPAIR PARTS	2,438.37
4500018598	5/11/2018	Westair Gases & Equipment Inc	G190-SAFETY/MED SUPPLIES	554.99
4500018599	5/11/2018	Airgas Inc	G190-SAFETY/MED SUPPLIES	970.32
4500018600	5/11/2018	Transit Holdings Inc	B160-BUS ELECTRICAL	1,297.68
4500018601	5/11/2018	Chromate Industrial Corporation	G150-FASTENERS	729.90
4500018602	5/11/2018	San Diego Seal Inc	R230-RAIL/LRV MECHANICAL	565.79
4500018603	5/11/2018	California Sheet Metal Works	R160-RAIL/LRV ELECTRICAL	1,646.13
4500018604	5/11/2018	B Hepworth & Company Limited	R120-RAIL/LRV CAR BODY	3,065.96
4500018605	5/11/2018	Matthias Moos	M120-OVRHEAD CATENARY SYS	3,193.71
4500018606	5/11/2018	HI-TEC Enterprises	R160-RAIL/LRV ELECTRICAL	3,286.38
4500018607	5/11/2018	Westinghouse Air Brake	R160-RAIL/LRV ELECTRICAL	24,420.46
4500018608	5/11/2018	W.W. Grainger Inc	G140-SHOP SUPPLIES	757.44
4500018609	5/11/2018	Waxie's Enterprises Inc.	G180-JANITORIAL SUPPLIES	555.69
4500018610	5/11/2018	Sid Tool Co	G180-JANITORIAL SUPPLIES	253.98
4500018611	5/11/2018	Robcar Corporation	G140-SHOP SUPPLIES	161.63
4500018612	5/11/2018	W.W. Grainger Inc	G170-LUBRICANTS	79.12
4500018613	5/14/2018	Schunk Carbon Technology LLC	R190-RAIL/LRV PANTOGRAPH	1,171.94
4500018615	5/14/2018	Kurt Morgan	G140-SHOP SUPPLIES	765.42
4500018616	5/14/2018	Professional Contractors Supplies	G180-JANITORIAL SUPPLIES	1,109.76
4500018617	5/14/2018	Supreme Oil Company	A120-AUTO/TRUCK GASOLINE	2,256.39
4500018618	5/14/2018	The Lawton Co Inland Empire Inc	P450-PERSONNEL SVCS	5,757.60
4500018619	5/14/2018	US Mobile Wireless	P130-EQUIP MAINT REPR SVC	91,606.33
4500018620	5/14/2018	Steven Timme	G110-BUS/TROLLEY SIGNAGE	3,387.19
4500018621	5/14/2018	Neleco Products Inc	G170-LUBRICANTS	24,534.68
4500018622	5/14/2018	FRS Environmental Inc	G140-SHOP SUPPLIES	618.11
4500018623	5/14/2018	Home Depot USA Inc	G160-PAINTS & CHEMICALS	1,083.43
4500018624	5/14/2018	Smart Car Care Products Inc	R240-RAIL/LRV REPR PARTS	389.89
4500018625	5/14/2018	Willy's Electronic Supply Co	G120-SECURITY	2,062.12
4500018626	5/14/2018	Airgas Inc	G190-SAFETY/MED SUPPLIES	1,501.37
4500018627	5/14/2018	San Diego Trailer Supply, Inc.	P130-EQUIP MAINT REPR SVC	433.04

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PO Number	PO Date	Name	Material Group	PO Value
4500018628	5/15/2018	Pressnet Express Inc	G230-PRINTED MATERIALS	2,262.75
4500018629	5/15/2018	Transit Holdings Inc	B250-BUS REPAIR PARTS	2,863.09
4500018630	5/15/2018	Cummins Pacific LLC	B250-BUS REPAIR PARTS	55.39
4500018631	5/15/2018	Cummins Pacific LLC	B250-BUS REPAIR PARTS	220.00
4500018632	5/15/2018	TK Services Inc	B250-BUS REPAIR PARTS	184.35
4500018633	5/15/2018	Gillig LLC	B250-BUS REPAIR PARTS	112.48
4500018634	5/15/2018	Harriman Creative Inc	P310-ADVERTISING SERVICES	3,765.87
4500018635	5/15/2018	Kaman Industrial Technologies	G140-SHOP SUPPLIES	174.21
4500018636	5/15/2018	Transit Holdings Inc	B160-BUS ELECTRICAL	4,246.30
4500018637	5/15/2018	Stanford, Ryan & Associates APC	P340-LEGAL	30,000.00
4500018638	5/15/2018	TK Services Inc	G170-LUBRICANTS	971.58
4500018639	5/15/2018	Transit Holdings Inc	B250-BUS REPAIR PARTS	28,044.79
4500018640	5/15/2018	Kaman Industrial Technologies	B120-BUS MECHANICAL PARTS	254.49
4500018641	5/15/2018	Supreme Oil Company	A120-AUTO/TRUCK GASOLINE	2,256.39
4500018642	5/15/2018	Gillig LLC	B250-BUS REPAIR PARTS	6,548.74
4500018643	5/15/2018	Cummins Pacific LLC	B250-BUS REPAIR PARTS	330.18
4500018644	5/15/2018	Mohawk Mfg & Supply Co	B140-BUS CHASSIS	3,547.02
4500018645	5/15/2018	Transit Holdings Inc	B250-BUS REPAIR PARTS	386.60
4500018646	5/15/2018	Gillig LLC	B250-BUS REPAIR PARTS	310.43
4500018647	5/15/2018	Mcmaster-Carr Supply Co	B250-BUS REPAIR PARTS	1,268.53
4500018648	5/15/2018	Allied Refrigeration Inc	B250-BUS REPAIR PARTS	24.33
4500018649	5/15/2018	Charter Industrial Supply Inc	B120-BUS MECHANICAL PARTS	315.49
4500018650	5/15/2018	Southern Counties Lubricants LLC	G170-LUBRICANTS	383.08
4500018651	5/15/2018	Staples Contract & Commercial Inc	G200-OFFICE SUPPLIES	621.54
4500018652	5/15/2018	Soco Group Inc	A120-AUTO/TRUCK GASOLINE	25,834.43
4500018653	5/15/2018	Supreme Oil Company	B180-BUS DIESEL	8,566.13
4500018654	5/15/2018	Prochem Specialty Products Inc	G180-JANITORIAL SUPPLIES	2,215.23
4500018655	5/15/2018	San Diego Glass, Inc.	C120-SPECIALTY CONTRACTOR	5,997.00
4500018656	5/15/2018	Creative Bus Sales Inc	P250-PARATRANSIT	2,732,430.00
4500018657	5/16/2018	Kurt Morgan	G200-OFFICE SUPPLIES	402.91
4500018658	5/16/2018	General Information Systems Ltd	G120-SECURITY	858.00
4500018659	5/16/2018	BJ's Rentals	P160-EQUIPMENT RENTALS	427.11
4500018660	5/16/2018	Cardiac Science Corporation	G200-OFFICE SUPPLIES	118.00
4500018661	5/16/2018	Robcar Corporation	G110-BUS/TROLLEY SIGNAGE	210.12
4500018662	5/16/2018	Industrial Maintenance Supply LLC	G150-FASTENERS	240.78
4500018663	5/16/2018	Mohawk Mfg & Supply Co	B250-BUS REPAIR PARTS	2,712.56
4500018664	5/16/2018	Home Depot USA Inc	P120-BLDG/FACILITY REPRS	69.72
4500018665	5/16/2018	SANDAG	C120-SPECIALTY CONTRACTOR	72,807.41
4500018666	5/16/2018	Cummins Pacific LLC	B250-BUS REPAIR PARTS	220.00
4500018667	5/16/2018	Knorr Brake Company	P190-REV VEHICLE REPAIRS	50,771.80
4500018668	5/16/2018	Allied Electronics Inc	R160-RAIL/LRV ELECTRICAL	775.80
4500018669	5/16/2018	FinishMaster Inc	F120-BUS/LRV PAINT BOOTHS	960.32
4500018670	5/16/2018	Annex Automotive and	F120-BUS/LRV PAINT BOOTHS	2,820.89
4500018671	5/16/2018	ASPEN Refrigerants Inc	R170-RAIL/LRV HVAC	182.10
4500018672	5/16/2018	Matthias Moos	M120-OVRHEAD CATENARY SYS	872.78
4500018673	5/16/2018	Supreme Oil Company	A120-AUTO/TRUCK GASOLINE	2,244.06
4500018674	5/16/2018	Transit Holdings Inc	B250-BUS REPAIR PARTS	26,626.77
4500018675	5/16/2018	Siemens Industry Inc	R160-RAIL/LRV ELECTRICAL	7,819.42
4500018676	5/16/2018	Knorr Brake Company	R220-RAIL/LRV TRUCKS	7,360.05
4500018677	5/16/2018	W.W. Grainger Inc	G140-SHOP SUPPLIES	327.90
4500018678	5/16/2018	Gillig LLC	B250-BUS REPAIR PARTS	6,548.74
4500018679	5/16/2018	Kaman Industrial Technologies	B140-BUS CHASSIS	154.86
4500018680	5/16/2018	Cummins Pacific LLC	B250-BUS REPAIR PARTS	330.18
4500018681	5/16/2018	Mcmaster-Carr Supply Co	F110-SHOP/BLDG MACHINERY	71.62
4500018682	5/16/2018	Sherri Cameron	R120-RAIL/LRV CAR BODY	688.53
4500018683	5/16/2018	Gillig LLC	B250-BUS REPAIR PARTS	262.91
4500018684	5/16/2018	Transit Holdings Inc	B200-BUS PWR TRAIN EQUIP	465.42
4500018685	5/16/2018	City of La Mesa	P280-GENERAL SVC AGRMNTS	3,500.00
4500018686	5/16/2018	Culligan of San Diego	G140-SHOP SUPPLIES	918.00

Purchase Orders				
PO Number	PO Date	Name	Material Group	PO Value
4500018687	5/16/2018	Steven Timme	G110-BUS/TROLLEY SIGNAGE	902.41
4500018688	5/17/2018	Transit Holdings Inc	B160-BUS ELECTRICAL	2,571.27
4500018689	5/17/2018	Jeyco Products Inc	B130-BUS BODY	1,050.53
4500018690	5/17/2018	Steven Timme	G230-PRINTED MATERIALS	138.53
4500018691	5/17/2018	Shilpark Paint Corp.	G160-PAINTS & CHEMICALS	470.56
4500018692	5/17/2018	California Sheet Metal Works	R160-RAIL/LRV ELECTRICAL	808.13
4500018693	5/17/2018	Muncie Transit Supply	B130-BUS BODY	2,230.61
4500018694	5/17/2018	Cummins Pacific LLC	B250-BUS REPAIR PARTS	2,432.57
4500018695	5/17/2018	Mcmaster-Carr Supply Co	B250-BUS REPAIR PARTS	52.22
4500018696	5/17/2018	Transit Holdings Inc	B250-BUS REPAIR PARTS	1,282.74
4500018697	5/17/2018	Cummins Pacific LLC	P190-REV VEHICLE REPAIRS	1,050.00
4500018698	5/17/2018	Gillig LLC	B250-BUS REPAIR PARTS	67.56
4500018699	5/17/2018	Siemens Industry Inc	R170-RAIL/LRV HVAC	9,789.09
4500018700	5/17/2018	San Diego Community	P540-MAINTENANCE TRAINING	560.00
4500018701	5/17/2018	American Battery Corporation	M110-SUB STATION	475.18
4500018702	5/17/2018	Supreme Oil Company	A120-AUTO/TRUCK GASOLINE	2,256.39
4500018703	5/17/2018	Gillig LLC	B140-BUS CHASSIS	2,090.29
4500018704	5/17/2018	Uline	G220-OFFICE EQUIPMENT	386.54
4500018705	5/17/2018	Cummins Pacific LLC	B200-BUS PWR TRAIN EQUIP	27,319.21
4500018706	5/17/2018	Waytek Inc	B160-BUS ELECTRICAL	17.64
4500018707	5/17/2018	Dellner Inc	G130-SHOP TOOLS	402.67
4500018708	5/17/2018	Home Depot USA Inc	G140-SHOP SUPPLIES	532.52
4500018709	5/17/2018	Knorr Brake Company	P190-REV VEHICLE REPAIRS	1,515.05
4500018710	5/17/2018	Midwest Bus Corporation	B130-BUS BODY	301.62
4500018711	5/17/2018	Janek Corporation	B130-BUS BODY	481.65
4500018712	5/17/2018	Matthias Moos	R190-RAIL/LRV PANTOGRAPH	3,193.71
4500018713	5/17/2018	HI-TEC Enterprises	R120-RAIL/LRV CAR BODY	1,041.95
4500018714	5/17/2018	Penn Machine Company LLC	G170-LUBRICANTS	527.98
4500018715	5/18/2018	R.S. Hughes Co Inc	R190-RAIL/LRV PANTOGRAPH	198.26
4500018716	5/18/2018	Professional Contractors Supplies	G140-SHOP SUPPLIES	123.91
4500018717	5/18/2018	S L Fusco Inc	R210-RAIL/LRV TIRES	1,495.87
4500018718	5/18/2018	Mission Janitorial Supplies	G180-JANITORIAL SUPPLIES	93.80
4500018719	5/18/2018	Wayne Harmeier Inc	B140-BUS CHASSIS	641.12
4500018720	5/18/2018	Rush Truck Centers of California	B200-BUS PWR TRAIN EQUIP	100.95
4500018721	5/18/2018	Cummins Pacific LLC	B200-BUS PWR TRAIN EQUIP	1,973.17
4500018722	5/18/2018	Rockwest Technology Group Inc	I110-INFORMATION TECH	885.00
4500018723	5/18/2018	Ed Hanson's Muffler Service	B250-BUS REPAIR PARTS	340.09
4500018724	5/18/2018	Ramsay Corporation	P540-MAINTENANCE TRAINING	149.91
4500018725	5/18/2018	Louis Sardo Upholstery Inc	B130-BUS BODY	2,990.07
4500018726	5/18/2018	Cummins Pacific LLC	B250-BUS REPAIR PARTS	318.06
4500018727	5/18/2018	Woojin IS America Inc.	I110-INFORMATION TECH	307,449.62
4500018728	5/18/2018	Soco Group Inc	G170-LUBRICANTS	2,856.81
4500018729	5/18/2018	Soco Group Inc	A120-AUTO/TRUCK GASOLINE	4,164.82
4500018730	5/18/2018	Southern Counties Oil Co, LP	G170-LUBRICANTS	15,309.12
4500018731	5/18/2018	Vern Rose Inc	G140-SHOP SUPPLIES	247.11
4500018732	5/18/2018	Knorr Brake Company	R160-RAIL/LRV ELECTRICAL	573.56
4500018733	5/18/2018	Knorr Brake Company	R220-RAIL/LRV TRUCKS	25,551.30
4500018734	5/18/2018	Enghouse Interactive Inc.	I120-INFO TECH, SVCS	498,096.00
4500018735	5/18/2018	HI-TEC Enterprises	R220-RAIL/LRV TRUCKS	5,344.40
4500018736	5/18/2018	Transit Holdings Inc	B130-BUS BODY	3,003.24
4500018737	5/18/2018	W.W. Grainger Inc	G140-SHOP SUPPLIES	616.51
4500018738	5/18/2018	Golden State Supply LLC	B200-BUS PWR TRAIN EQUIP	25.00
4500018739	5/18/2018	Praxair Distribution Inc.	G130-SHOP TOOLS	248.15
4500018740	5/18/2018	Mohawk Mfg & Supply Co	B140-BUS CHASSIS	365.41
4500018741	5/18/2018	Pressnet Express Inc	G230-PRINTED MATERIALS	1,777.88
4500018742	5/18/2018	Mcmaster-Carr Supply Co	M140-WAYSIDE SIGNALS	192.30
4500018743	5/18/2018	Mohawk Mfg & Supply Co	B110-BUS HVAC SYSTEMS	136.15
4500018744	5/18/2018	Transit Holdings Inc	B160-BUS ELECTRICAL	662.54
4500018745	5/18/2018	Reid and Clark Screen Arts Co	R120-RAIL/LRV CAR BODY	721.93

Purchase Orders				
PO Number	PO Date	Name	Material Group	PO Value
4500018746	5/18/2018	James C. Jennewein	P310-ADVERTISING SERVICES	1,265.00
4500018747	5/18/2018	Steven Timme	G230-PRINTED MATERIALS	291.53
4500018748	5/19/2018	Home Depot USA Inc	F180-BUILDING MATERIALS	41.90
4500018749	5/19/2018	JKL Cleaning Systems	F110-SHOP/BLDG MACHINERY	196.47
4500018750	5/19/2018	Neopost USA Inc	G220-OFFICE EQUIPMENT	310.00
4500018751	5/19/2018	AT&T DataComm Inc	I110-INFORMATION TECH	44,887.50
4500018752	5/21/2018	Mohawk Mfg & Supply Co	B130-BUS BODY	125.59
4500018753	5/21/2018	EnSafe Inc.	P540-MAINTENANCE TRAINING	2,500.00
4500018754	5/21/2018	Carlson & Beauloye Machine Shop	G130-SHOP TOOLS	450.00
4500018755	5/21/2018	Muncie Transit Supply	B160-BUS ELECTRICAL	138.66
4500018756	5/21/2018	Waxie's Enterprises Inc.	G140-SHOP SUPPLIES	837.30
4500018757	5/21/2018	Rush Truck Centers of California	G140-SHOP SUPPLIES	203.11
4500018758	5/21/2018	Supreme Oil Company	A120-AUTO/TRUCK GASOLINE	2,287.22
4500018759	5/21/2018	Airgas Inc	G190-SAFETY/MED SUPPLIES	1,307.57
4500018760	5/21/2018	Schunk Carbon Technology LLC	R190-RAIL/LRV PANTOGRAPH	2,824.62
4500018761	5/21/2018	Feast California Cafe LLC	P440-CATERING SERVICES	1,136.35
4500018762	5/21/2018	Siemens Industry Inc	R160-RAIL/LRV ELECTRICAL	482.72
4500018763	5/21/2018	Robcar Corporation	G190-SAFETY/MED SUPPLIES	301.70
4500018764	5/21/2018	United Fastener Inc	B250-BUS REPAIR PARTS	103.44
4500018765	5/21/2018	Knorr Brake Co-IFE North America	R140-RAIL/LRV DOORS/RAMP	1,036.72
4500018766	5/21/2018	SD Regional Bldg Authority	C140-CONSTRUCTION MGT SRV	40,839.75
4500018767	5/21/2018	Knorr Brake Company	R220-RAIL/LRV TRUCKS	33,092.53
4500018768	5/21/2018	Chromate Industrial Corporation	R160-RAIL/LRV ELECTRICAL	630.86
4500018769	5/21/2018	Harbor Diesel & Equipment	B250-BUS REPAIR PARTS	1,478.82
4500018770	5/21/2018	Muncie Transit Supply	B140-BUS CHASSIS	1,921.07
4500018771	5/21/2018	Supreme Oil Company	A120-AUTO/TRUCK GASOLINE	2,034.45
4500018772	5/21/2018	Cummins Pacific LLC	B160-BUS ELECTRICAL	1,047.73
4500018773	5/21/2018	Ansaldo Sts Usa Inc	M130-CROSSING MECHANISM	402.73
4500018774	5/21/2018	United Refrigeration Inc	G170-LUBRICANTS	185.76
4500018775	5/21/2018	Waxie's Enterprises Inc.	G180-JANITORIAL SUPPLIES	466.04
4500018776	5/22/2018	M Power Truck & Diesel Repair	P130-EQUIP MAINT REPR SVC	297.50
4500018777	5/22/2018	JKL Cleaning Systems	F110-SHOP/BLDG MACHINERY	366.98
4500018778	5/22/2018	El Dorado Coatings Inc	C110-GENERAL CONTRACTORS	464.00
4500018779	5/22/2018	Supreme Oil Company	A120-AUTO/TRUCK GASOLINE	2,293.38
4500018780	5/22/2018	Transit Holdings Inc	B250-BUS REPAIR PARTS	51,091.96
4500018781	5/22/2018	Gillig LLC	B250-BUS REPAIR PARTS	11,474.11
4500018782	5/22/2018	Ansaldo Sts Usa Inc	M130-CROSSING MECHANISM	676.56
4500018783	5/22/2018	Machinex, Inc.	R140-RAIL/LRV DOORS/RAMP	5,403.67
4500018784	5/22/2018	Joseph B Sudduth	P130-EQUIP MAINT REPR SVC	400.00
4500018785	5/22/2018	Super Welding of Southern CA	R220-RAIL/LRV TRUCKS	1,848.99
4500018786	5/22/2018	Ultra-Tech Enterprises, Inc.	G130-SHOP TOOLS	363.25
4500018787	5/22/2018	West-Lite Supply Co Inc	R180-RAIL/LRV LIGHTING	293.44
4500018788	5/22/2018	Kaman Industrial Technologies	B120-BUS MECHANICAL PARTS	7,090.17
4500018789	5/22/2018	Transit Holdings Inc	B140-BUS CHASSIS	2,322.95
4500018790	5/22/2018	Freeby Signs	B250-BUS REPAIR PARTS	131.24
4500018791	5/22/2018	Transit Holdings Inc	B140-BUS CHASSIS	3,311.70
4500018792	5/22/2018	R.S. Hughes Co Inc	G190-SAFETY/MED SUPPLIES	481.88
4500018793	5/22/2018	Soco Group Inc	A120-AUTO/TRUCK GASOLINE	26,460.18
4500018794	5/22/2018	Soco Group Inc	B180-BUS DIESEL	8,443.50
4500018795	5/22/2018	TK Services Inc	B110-BUS HVAC SYSTEMS	40,550.02
4500018796	5/22/2018	Mohawk Mfg & Supply Co	B140-BUS CHASSIS	5,357.87
4500018797	5/22/2018	Reid and Clark Screen Arts Co	R120-RAIL/LRV CAR BODY	748.86
4500018798	5/22/2018	Pacific Rigging Loft Inc	G130-SHOP TOOLS	887.02
4500018799	5/23/2018	Steven Timme	G110-BUS/TROLLEY SIGNAGE	2,820.00
4500018800	5/23/2018	R.S. Hughes Co Inc	G140-SHOP SUPPLIES	632.92
4500018801	5/23/2018	Charter Industrial Supply Inc	B250-BUS REPAIR PARTS	215.62
4500018802	5/23/2018	Cummins Pacific LLC	B250-BUS REPAIR PARTS	4,453.68
4500018803	5/23/2018	Robcar Corporation	G160-PAINTS & CHEMICALS	579.15
4500018804	5/23/2018	Kaman Industrial Technologies	B250-BUS REPAIR PARTS	624.77

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PO Number	PO Date	Name	Material Group	PO Value
4500018805	5/23/2018	Transit Holdings Inc	B250-BUS REPAIR PARTS	767.68
4500018806	5/23/2018	Battery Systems Inc	B160-BUS ELECTRICAL	4,788.55
4500018807	5/23/2018	Culligan of San Diego	G140-SHOP SUPPLIES	1,169.60
4500018808	5/23/2018	Western-Cullen-Hayes Inc	M130-CROSSING MECHANISM	1,561.30
4500018809	5/23/2018	Industrial Maintenance Supply LLC	G150-FASTENERS	242.35
4500018810	5/23/2018	Louis Sardo Upholstery Inc	B130-BUS BODY	1,823.97
4500018811	5/23/2018	Airgas Inc	G140-SHOP SUPPLIES	949.45
4500018812	5/23/2018	Professional Contractors Supplies	G130-SHOP TOOLS	43.55
4500018813	5/23/2018	Gillig LLC	B250-BUS REPAIR PARTS	57.00
4500018814	5/23/2018	Kaman Industrial Technologies	G140-SHOP SUPPLIES	34.37
4500018815	5/23/2018	P & R Paper Supply Company Inc	G180-JANITORIAL SUPPLIES	84.69
4500018816	5/23/2018	Supreme Oil Company	A120-AUTO/TRUCK GASOLINE	2,287.22
4500018817	5/23/2018	FinishMaster Inc	F120-BUS/LRV PAINT BOOTHS	7,080.42
4500018818	5/23/2018	Annex Automotive and	F120-BUS/LRV PAINT BOOTHS	1,916.63
4500018819	5/23/2018	K+K America Corp	G210-OFFICE FURNITURE	1,400.32
4500018820	5/23/2018	Teknoware Inc	R180-RAIL/LRV LIGHTING	5,009.94
4500018822	5/23/2018	Clear Sign & Design Inc	C120-SPECIALTY CONTRACTOR	250,960.80
4500018823	5/23/2018	Siemens Industry Inc	R120-RAIL/LRV CAR BODY	4,291.90
4500018824	5/23/2018	Aztec Fire & Safety	G140-SHOP SUPPLIES	1,574.12
4500018825	5/23/2018	Louis Sardo Upholstery Inc	B130-BUS BODY	2,990.07
4500018826	5/23/2018	Team One Repair Inc	G290-FARE REVENUE EQUIP	2,047.73
4500018827	5/23/2018	Transit Holdings Inc	B200-BUS PWR TRAIN EQUIP	1,757.35
4500018828	5/23/2018	Waytek Inc	B250-BUS REPAIR PARTS	80.90
4500018829	5/23/2018	Delphin Computer Supply	G200-OFFICE SUPPLIES	342.65
4500018830	5/23/2018	Cummins Pacific LLC	B250-BUS REPAIR PARTS	630.20
4500018831	5/23/2018	Kidde Technologies Inc	B160-BUS ELECTRICAL	17.67
4500018832	5/23/2018	Citywide Auto Glass Inc	R120-RAIL/LRV CAR BODY	7,232.08
4500018833	5/23/2018	Charter Industrial Supply Inc	R220-RAIL/LRV TRUCKS	1,162.93
4500018834	5/23/2018	Knorr Brake Company	R220-RAIL/LRV TRUCKS	1,040.71
4500018835	5/23/2018	Discrete Wireless Inc	P160-EQUIPMENT RENTALS	44,343.00
4500018836	5/24/2018	Pressnet Express Inc	G230-PRINTED MATERIALS	1,724.00
4500018837	5/24/2018	CDW LLC	G200-OFFICE SUPPLIES	1,442.06
4500018838	5/24/2018	SPX Corporation	G290-FARE REVENUE EQUIP	150.84
4500018839	5/24/2018	Mohawk Mfg & Supply Co	B110-BUS HVAC SYSTEMS	2,369.73
4500018840	5/24/2018	Rush Truck Centers of California	B200-BUS PWR TRAIN EQUIP	119.61
4500018841	5/24/2018	Mcmaster-Carr Supply Co	B250-BUS REPAIR PARTS	2,257.13
4500018842	5/24/2018	Transit Holdings Inc	B200-BUS PWR TRAIN EQUIP	13,889.19
4500018843	5/24/2018	Gillig LLC	B140-BUS CHASSIS	5,107.39
4500018844	5/24/2018	Supreme Oil Company	A120-AUTO/TRUCK GASOLINE	2,281.05
4500018845	5/24/2018	Kurt Morgan	G200-OFFICE SUPPLIES	1,125.18
4500018846	5/24/2018	California Sheet Metal Works	R160-RAIL/LRV ELECTRICAL	808.13
4500018847	5/24/2018	Western-Cullen-Hayes Inc	M130-CROSSING MECHANISM	1,463.25
4500018848	5/24/2018	Knorr Brake Company	R160-RAIL/LRV ELECTRICAL	1,213.61
4500018849	5/24/2018	Alarm Center Group Inc	P280-GENERAL SVC AGRMNTS	2,031.40
4500018850	5/24/2018	OneSource Distributors, LLC	M110-SUB STATION	3,185.76
4500018851	5/24/2018	Decals By Design Inc	R120-RAIL/LRV CAR BODY	988.21
4500018852	5/24/2018	Reid and Clark Screen Arts Co	R120-RAIL/LRV CAR BODY	2,328.72
4500018853	5/24/2018	Siemens Industry Inc	R210-RAIL/LRV TIRES	34,548.96
4500018854	5/24/2018	Jacobs Engineering Group Inc	C130-CONSTRUCTION SVCS	126.00
4500018855	5/25/2018	Genuine Parts Co	B250-BUS REPAIR PARTS	99.16
4500018856	5/25/2018	Cummins Pacific LLC	B200-BUS PWR TRAIN EQUIP	954.16
4500018857	5/25/2018	Golden State Supply LLC	B120-BUS MECHANICAL PARTS	47.36
4500018858	5/25/2018	Transit Holdings Inc	B140-BUS CHASSIS	2,125.24
4500018859	5/25/2018	Home Depot USA Inc	G140-SHOP SUPPLIES	758.08
4500018860	5/25/2018	Harbor Diesel & Equipment	B200-BUS PWR TRAIN EQUIP	482.38
4500018861	5/25/2018	Chromate Industrial Corporation	G140-SHOP SUPPLIES	472.12
4500018862	5/25/2018	Newark Corporation	R160-RAIL/LRV ELECTRICAL	119.02
4500018863	5/25/2018	Western-Cullen-Hayes Inc	T110-TRACK, RAIL	461.84
4500018865	5/25/2018	Supreme Oil Company	A120-AUTO/TRUCK GASOLINE	2,281.05

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PO Number	PO Date	Name	Material Group	PO Value
4500018866	5/25/2018	America Fujikura LTD	M120-OVRHEAD CATENARY SYS	1,352.83
4500018867	5/25/2018	ACM Artistic Neon	G270-ELECTRICAL/LIGHTING	14,625.00
4500018868	5/25/2018	Supreme Oil Company	A120-AUTO/TRUCK GASOLINE	26,370.79
4500018869	5/25/2018	Supreme Oil Company	B180-BUS DIESEL	8,792.40
4500018870	5/29/2018	Staples Contract & Commercial Inc	G200-OFFICE SUPPLIES	186.19
4500018871	5/29/2018	Home Depot USA Inc	F110-SHOP/BLDG MACHINERY	133.42
4500018872	5/29/2018	Verdugo Testing Co Inc	P130-EQUIP MAINT REPR SVC	309.96
4500018873	5/29/2018	Harbor Diesel & Equipment	G170-LUBRICANTS	8,492.85
4500018874	5/29/2018	Transit Holdings Inc	B130-BUS BODY	1,114.78
4500018875	5/29/2018	Transit Holdings Inc	B250-BUS REPAIR PARTS	845.47
4500018876	5/29/2018	Knorr Brake Company	R160-RAIL/LRV ELECTRICAL	360.77
4500018877	5/29/2018	W.W. Grainger Inc	P110-BLDG MAINTENANCE	359.35
4500018878	5/29/2018	W.W. Grainger Inc	F110-SHOP/BLDG MACHINERY	498.32
4500018879	5/29/2018	Gillig LLC	B250-BUS REPAIR PARTS	198.15
4500018880	5/29/2018	Transit Holdings Inc	B250-BUS REPAIR PARTS	200.09
4500018881	5/29/2018	Cummins Pacific LLC	B250-BUS REPAIR PARTS	1,736.76
4500018882	5/29/2018	National Petroleum, Inc.	G170-LUBRICANTS	669.07
4500018883	5/29/2018	Siemens Industry Inc	R220-RAIL/LRV TRUCKS	4,737.99
4500018884	5/29/2018	Victor Stanley Inc	G110-BUS/TROLLEY SIGNAGE	3,728.10
4500018885	5/29/2018	Cummins Pacific LLC	P190-REV VEHICLE REPAIRS	7,309.17
4500018886	5/29/2018	Transit Holdings Inc	B130-BUS BODY	1,950.72
4500018887	5/29/2018	Pacific Rigging Loft Inc	P540-MAINTENANCE TRAINING	1,036.17
4500018888	5/29/2018	Transit Holdings Inc	B250-BUS REPAIR PARTS	2,568.87
4500018889	5/29/2018	Transtech Inc Corp USA	R160-RAIL/LRV ELECTRICAL	27,250.28
4500018890	5/29/2018	Industrial Maintenance Supply LLC	R160-RAIL/LRV ELECTRICAL	61.38
4500018891	5/29/2018	Cummins Pacific LLC	B200-BUS PWR TRAIN EQUIP	2,193.93
4500018892	5/29/2018	E W Truck & Equipment Co Inc	B120-BUS MECHANICAL PARTS	1,171.27
4500018893	5/29/2018	W.W. Grainger Inc	F110-SHOP/BLDG MACHINERY	1,098.53
4500018894	5/29/2018	Buswest LLC	B250-BUS REPAIR PARTS	451.13
4500018895	5/29/2018	Mouser Electronics Inc	B250-BUS REPAIR PARTS	79.22
4500018896	5/29/2018	Knorr Brake Company	R160-RAIL/LRV ELECTRICAL	31,707.41
4500018897	5/30/2018	TK Services Inc	B110-BUS HVAC SYSTEMS	107.50
4500018898	5/30/2018	Inpro Corporation	F180-BUILDING MATERIALS	854.64
4500018899	5/30/2018	Staples Contract & Commercial Inc	G200-OFFICE SUPPLIES	1,341.29
4500018900	5/30/2018	Willy's Electronic Supply Co	B250-BUS REPAIR PARTS	404.07
4500018901	5/30/2018	Soco Group Inc	G170-LUBRICANTS	571.36
4500018902	5/30/2018	Jeyco Products Inc	G140-SHOP SUPPLIES	347.04
4500018903	5/30/2018	Tribologik Corporation	G140-SHOP SUPPLIES	2,060.72
4500018904	5/30/2018	TK Services Inc	B250-BUS REPAIR PARTS	379.37
4500018905	5/30/2018	Prochem Specialty Products Inc	G180-JANITORIAL SUPPLIES	1,898.77
4500018906	5/30/2018	Supreme Oil Company	A120-AUTO/TRUCK GASOLINE	2,262.56
4500018907	5/30/2018	Don Oleson Inc	B200-BUS PWR TRAIN EQUIP	6,906.00
4500018908	5/30/2018	W.W. Grainger Inc	G170-LUBRICANTS	49.69
4500018909	5/30/2018	Industrial Maintenance Supply LLC	G150-FASTENERS	200.80
4500018910	5/30/2018	BJ's Rentals	P160-EQUIPMENT RENTALS	727.32
4500018911	5/30/2018	M Power Truck & Diesel Repair	P130-EQUIP MAINT REPR SVC	2,296.55
4500018912	5/30/2018	JKL Cleaning Systems	P130-EQUIP MAINT REPR SVC	124.74
4500018913	5/30/2018	Knorr Brake Company	R160-RAIL/LRV ELECTRICAL	315.76
4500018914	5/30/2018	APD Incorporated	G140-SHOP SUPPLIES	210.12
4500018915	5/30/2018	San Diego Community	P540-MAINTENANCE TRAINING	400.00
4500018916	5/30/2018	Harbor Diesel & Equipment	P190-REV VEHICLE REPAIRS	14,246.84
4500018917	5/30/2018	Jacobs Engineering Group Inc	P520-A & E/DESIGN	119,904.34
4500018918	5/30/2018	Mohawk Mfg & Supply Co	B140-BUS CHASSIS	272.11
4500018919	5/30/2018	CDW LLC	I110-INFORMATION TECH	1,606.07
4500018920	5/30/2018	Dell Marketing L.P.	I110-INFORMATION TECH	1,993.43
4500018921	5/30/2018	Steven Timme	G110-BUS/TROLLEY SIGNAGE	330.32
4500018922	5/30/2018	Transit Holdings Inc	B250-BUS REPAIR PARTS	549.08
4500018923	5/30/2018	Rush Truck Centers of California	B110-BUS HVAC SYSTEMS	3,070.88
4500018924	5/30/2018	Battery Power Inc.	B160-BUS ELECTRICAL	15,349.96

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PO Number	PO Date	Name	Material Group	PO Value
4500018925	5/31/2018	Transit Holdings Inc	B160-BUS ELECTRICAL	3,087.75
4500018926	5/31/2018	San Diego Friction Products, Inc.	B140-BUS CHASSIS	2,224.13
4500018927	5/31/2018	Paradigm Mechanical Corp	P110-BLDG MAINTENANCE	595.00
4500018928	5/31/2018	Gillig LLC	B130-BUS BODY	7,472.58
4500018929	5/31/2018	Charter Industrial Supply Inc	G150-FASTENERS	572.82
4500018930	5/31/2018	Paradigm Mechanical Corp	P110-BLDG MAINTENANCE	395.00
4500018931	5/31/2018	ACM Artistic Neon	G270-ELECTRICAL/LIGHTING	7,505.00
4500018932	5/31/2018	Supreme Oil Company	A120-AUTO/TRUCK GASOLINE	2,268.72
4500018933	5/31/2018	Mak Cleaners Inc	G120-SECURITY	400.60
4500018934	5/31/2018	Kaman Industrial Technologies	B200-BUS PWR TRAIN EQUIP	451.68
4500018935	5/31/2018	Muncie Transit Supply	B130-BUS BODY	430.14
4500018936	5/31/2018	Transit Holdings Inc	P190-REV VEHICLE REPAIRS	572.54
4500018937	5/31/2018	Gillig LLC	B250-BUS REPAIR PARTS	329.19
4500018938	5/31/2018	Kaman Industrial Technologies	B250-BUS REPAIR PARTS	57.77
4500018939	5/31/2018	TK Services Inc	B250-BUS REPAIR PARTS	70.92
4500018940	6/1/2018	Industrial Maintenance Supply LLC	G150-FASTENERS	159.30
4500018941	6/1/2018	Shilpark Paint Corp.	F180-BUILDING MATERIALS	84.74
4500018942	6/1/2018	Vinyard Doors	P120-BLDG/FACILITY REPRS	950.00
4500018943	6/1/2018	HDR Engineering Inc	P520-A & E/DESIGN	419,367.74
4500018944	6/1/2018	Office Depot	P540-MAINTENANCE TRAINING	174.30
4500018945	6/1/2018	Myers & Sons Hi-Way Safety Inc	M130-CROSSING MECHANISM	284.69
4500018946	6/1/2018	JKL Cleaning Systems	F110-SHOP/BLDG MACHINERY	1,228.19
4500018947	6/1/2018	Neopost USA Inc	G220-OFFICE EQUIPMENT	1,230.00
4500018948	6/1/2018	Chromate Industrial Corporation	R160-RAIL/LRV ELECTRICAL	258.60
4500018949	6/1/2018	Pacific Rigging Loft Inc	G140-SHOP SUPPLIES	447.56
4500018950	6/1/2018	Bocks Awards Inc	G250-NOVELTIES & AWARDS	127.20
4500018951	6/1/2018	Soco Group Inc	A120-AUTO/TRUCK GASOLINE	4,167.54
4500018952	6/1/2018	Transit Holdings Inc	B250-BUS REPAIR PARTS	28,968.96
4500018953	6/1/2018	NMS Management Inc	G180-JANITORIAL SUPPLIES	370.61
4500018954	6/1/2018	Gillig LLC	B120-BUS MECHANICAL PARTS	12,272.07
4500018955	6/1/2018	Cummins Pacific LLC	B120-BUS MECHANICAL PARTS	6,726.70
4500018956	6/1/2018	Transit Holdings Inc	B130-BUS BODY	2,282.86
4500018958	6/1/2018	Merrimac Petroleum Inc	B180-BUS DIESEL	8,469.15
4500018959	6/1/2018	Graybar Electric Co Inc	R160-RAIL/LRV ELECTRICAL	2,014.08
4500018960	6/1/2018	Mission Janitorial Supplies	G180-JANITORIAL SUPPLIES	349.11
4500018961	6/1/2018	Home Depot USA Inc	G140-SHOP SUPPLIES	412.53
4500018962	6/1/2018	Knorr Brake Company	R160-RAIL/LRV ELECTRICAL	31,707.41
4500018963	6/4/2018	Transit Holdings Inc	B250-BUS REPAIR PARTS	27,960.62
4500018964	6/4/2018	Gillig LLC	B120-BUS MECHANICAL PARTS	12,272.07
4500018965	6/4/2018	Cummins Pacific LLC	B120-BUS MECHANICAL PARTS	6,726.70
4500018966	6/4/2018	Singlewire Software LLC	I110-INFORMATION TECH	1,575.00
4500018967	6/4/2018	Urea-Z, Inc.	G180-JANITORIAL SUPPLIES	1,689.52
4500018968	6/4/2018	Transit Holdings Inc	G130-SHOP TOOLS	811.56
4500018969	6/4/2018	Valley Power Systems Inc	B250-BUS REPAIR PARTS	1,131.38
4500018970	6/4/2018	Chromate Industrial Corporation	R190-RAIL/LRV PANTOGRAPH	127.10
4500018971	6/4/2018	Mohawk Mfg & Supply Co	B200-BUS PWR TRAIN EQUIP	358.82
4500018972	6/4/2018	Steven Timme	G110-BUS/TROLLEY SIGNAGE	215.62
4500018973	6/4/2018	Reid and Clark Screen Arts Co	R120-RAIL/LRV CAR BODY	165.08
4500018974	6/4/2018	Charter Industrial Supply Inc	B200-BUS PWR TRAIN EQUIP	3,000.00
4500018975	6/4/2018	Knorr Brake Company	R230-RAIL/LRV MECHANICAL	7,063.02
4500018976	6/4/2018	Kaman Industrial Technologies	B250-BUS REPAIR PARTS	3,000.00
4500018977	6/4/2018	General Auto Repair	P210-NON-REV VEH REPAIRS	1,000.00
4500018978	6/4/2018	Hani Toma	P130-EQUIP MAINT REPR SVC	938.75
4500018979	6/4/2018	JKL Cleaning Systems	P130-EQUIP MAINT REPR SVC	255.71
4500018980	6/4/2018	Cummins Pacific LLC	B250-BUS REPAIR PARTS	254.37
4500018981	6/4/2018	W.W. Grainger Inc	F110-SHOP/BLDG MACHINERY	82.39
4500018982	6/4/2018	Soco Group Inc	A120-AUTO/TRUCK GASOLINE	7,841.88
4500018983	6/4/2018	Merrimac Petroleum Inc	A120-AUTO/TRUCK GASOLINE	25,476.86
4500018984	6/4/2018	Genuine Parts Co	B250-BUS REPAIR PARTS	411.50

Purchase Orders				
PO Number	PO Date	Name	Material Group	PO Value
4500018985	6/4/2018	Gillig LLC	B160-BUS ELECTRICAL	1,857.40
4500018986	6/4/2018	Tennant Sales & Serv Co	G300-GENERAL CAPITAL EQP	25,830.22
4500018987	6/5/2018	Golden Star Technology Inc	I110-INFORMATION TECH	13,687.51
4500018988	6/5/2018	Transit Holdings Inc	B130-BUS BODY	15,087.23
4500018989	6/5/2018	Gillig LLC	B250-BUS REPAIR PARTS	5,665.71
4500018990	6/5/2018	Rush Truck Centers of California	B200-BUS PWR TRAIN EQUIP	2,246.59
4500018991	6/5/2018	Gillig LLC	B130-BUS BODY	2,836.32
4500018992	6/5/2018	Vern Rose Inc	G140-SHOP SUPPLIES	392.22
4500018993	6/5/2018	Mohawk Mfg & Supply Co	B130-BUS BODY	3,077.34
4500018994	6/5/2018	Transit Holdings Inc	B120-BUS MECHANICAL PARTS	2,429.38
4500018995	6/5/2018	Rick Busch	G180-JANITORIAL SUPPLIES	134.69
4500018996	6/5/2018	Supreme Oil Company	A120-AUTO/TRUCK GASOLINE	2,003.63
4500018997	6/5/2018	Transit Holdings Inc	B130-BUS BODY	977.51