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Agenda

MEETING OF THE SAN DIEGO METROPOLITAN TRANSIT SYSTEM BOARD OF DIRECTORS

July 26, 2018

9:00 a.m.

James R. Mills Building
Board Meeting Room, 10th Floor
1255 Imperial Avenue, San Diego

To request an agenda in an alternative format or to request accommodations to facilitate meeting participation, please call the Clerk of the Board at least two working days prior to the meeting. Assistive Listening Devices (ALDs) are available from the Clerk of the Board/Assistant Clerk of the Board prior to the meeting and are to be returned at the end of the meeting.

ACTION RECOMMENDED

1. Roll Call
2. Approval of Minutes - June 14, 2018 Approve
3. Public Comments - Limited to five speakers with three minutes per speaker. Others will be heard after Board Discussion items. If you have a report to present, please give your copies to the Clerk of the Board.

Please SILENCE electronics
during the meeting

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Metropolitan Transit System (MTS) is a California public agency comprised of San Diego Transit Corp., San Diego Trolley, Inc. and San Diego and Arizona Eastern Railway Company (nonprofit public benefit corporations). MTS is the taxicab administrator for seven cities.

MTS member agencies include the cities of Chula Vista, Coronado, El Cajon, Imperial Beach, La Mesa, Lemon Grove, National City, Poway, San Diego, Santee, and the County of San Diego.



CONSENT ITEMS

- | | | |
|-----|---|----------------|
| 6. | <u>Increased Authorization for Legal Service Contracts to Pay Projected Expenses in Fiscal Year (FY) 2019</u> | Approve |
| | Action would authorize the Chief Executive Officer (CEO) to execute amendments with eight law firms, increasing the spending authority to cover anticipated FY19 expenses. | |
| 7. | <u>Number Not Used.</u> | |
| 8. | <u>Semiannual Uniform Report of Disadvantaged Business Enterprise (DBE) Awards and Payments</u> | Informational |
| 9. | <u>Revisions to Board Policy No. 26, "Disadvantaged Business Enterprise Program"</u> | Approve |
| | Action would approve revisions to Board Policy No. 26, "Disadvantaged Business Enterprise Program". | |
| 10. | <u>Number Not Used.</u> | |
| 11. | <u>Fairfield Grossmont Trolley, LLC Lease: Consent to Assignment and Assumption of Ground Lease</u> | Approve |
| | Action would authorize the Chief Executive Officer to execute the Assignment and Assumption of Ground Lease consenting to this transfer of the Fairfield Grossmont Trolley, LLC lease to Trolley 8727 Apartments California, LLC and any additional documents necessary to close the transaction. | |
| 12. | <u>Centralized Train Control (CTC) Technology Refresh Project</u> | Approve |
| | Action would authorize the Chief Executive Officer (CEO) to execute Task Order 83 of Addendum 17 to the Memorandum of Understanding (MOU) between San Diego Associations of Governments (SANDAG) and MTS for the Centralized Train Control (CTC) Technology Refresh Project. | |
| 13. | <u>Investment Report - May 2018</u> | Informational |
| 14. | <u>Elevator and Escalator Maintenance and Repair Services - Contract Amendment</u> | Ratify/Approve |
| | Action would: (1) Ratify Amendments 1, 2 and 3 to MTS Doc. No. PWG153.0-14; and (2) Authorize the Chief Executive Officer (CEO) to execute MTS Doc. No. PWG153.5-14 with ThyssenKrupp Elevator (TKE) for additional funds for continued maintenance of elevators and escalators. | |
| 15. | <u>San Diego and Arizona Eastern (SD&AE) Railway Company Quarterly Reports and Ratification of Actions Taken By The SD&AE Board of Directors at its Meeting on July 10, 2018</u> | Receive |
| | Action would receive the San Diego and Imperial Valley Railroad (SD&IV), Pacific Southwest Railway Museum Association (Museum), and Desert Line quarterly reports for information. | |

CLOSED SESSION

24. None.

NOTICED PUBLIC HEARINGS

25. None.

DISCUSSION ITEMS

30. [Grantville Trolley Station Transit Oriented Development \(Tim Allison and Sharon Cooney\)](#) Approve
Action would receive a report on the Grantville Trolley Station Transit Oriented Development opportunities and authorize the Chief Executive Officer to enter into exclusive negotiations.
31. [Planning Consultant for Potential Ballot Measure - Contract Award \(Denis Desmond\)](#) Approve
Action would authorize the Chief Executive Officer (CEO) to execute MTS Doc. No. G2161.0-18 with Transportation Management & Design, Inc. (TMD), for the provision of preliminary planning services for a potential ballot measure from July 2018 to June 30, 2019.
32. [Disadvantaged Business Enterprise \(DBE\) Overall Goal \(Samantha Leslie\)](#) Adopt
Action would adopt a 3% Overall DBE Goal for DBE-participation in federally funded contracts over the Federal Fiscal Year (FFY) 2019 to FFY 2021 triennial period.

REPORT ITEMS

45. [San Diego Metropolitan Transit System \(MTS\) Marketing Update \(Rob Schupp\)](#) Informational
46. [Operations Budget Status Report for May 2018 \(Mike Thompson\)](#) Informational
59. [Ad Hoc Ballot Measure Committee Report \(Board Member David Alvarez\)](#) Informational
60. [Chair Report](#) Informational
61. [Chief Executive Officer's Report](#) Informational
62. [Board Member Communications](#)
63. [Additional Public Comments Not on the Agenda](#)
If the limit of 5 speakers is exceeded under No. 3 (Public Comments) on this agenda, additional speakers will be taken at this time. If you have a report to present, please furnish a copy to the Clerk of the Board. Subjects of previous hearings or agenda items may not again be addressed under Public Comments.
64. [Next Meeting Date](#): September 20, 2018
65. [Adjournment](#)

MEETING OF THE SAN DIEGO METROPOLITAN TRANSIT SYSTEM
BOARD OF DIRECTORS
1255 Imperial Avenue, Suite 1000
San Diego, CA 92101

MINUTES

June 14, 2018

[Clerk's note: Except where noted, public, staff and board member comments are paraphrased].

1. Roll Call

Chair Gomez called the Board meeting to order at 9:05 a.m. A roll call sheet listing Board member attendance is attached.

CHAIR PRESENTATION

Chair Gomez presented a recognition award to outgoing Councilmember Jim Cunningham of Poway for his service on the MTS Board of Directors for 11 years. She thanked him on behalf of the Board for his service to MTS. Mr. Cunningham accepted the recognition award and thanked MTS and the Board of Directors for the opportunity to serve on the Board for the past 11 years.

2. Approval of Minutes

Ms. Bragg moved to approve the minutes of the May 10, 2018, MTS Board of Directors meeting. Ms. Salas seconded the motion, and the vote was 14 to 0 in favor with Mr. Roberts absent.

3. Public Comments

Martha Welch – Ms. Welch commented on various route change issues with Route 11 and Route 929. She also commented on the lack of restrooms at bus stops and trolley stations.

Judy Johnson – Ms. Johnson commented on the Access service application process. She stated that it is too much of a hassle for riders to come to MTS in person to interview for Access service. She also commented that it is not safe for women to travel alone to the interviews in the pickup vans. She asked for an easier process and to reconsider the application and interview process.

CONSENT ITEMS

6. Unallocated Transportation Development Act (TDA) Funds for Transit-Related Projects
Action would approve the use of \$20,000 in unallocated TDA funds currently held by the County of San Diego for transit-related capital projects for the City of Santee.
7. Fiscal Year 2019 Transportation Development Act Claim
Action would adopt Resolution Nos. 18-5, 18-6, and 18-7 approving the fiscal year (FY) 2019 Transportation Development Act Article 4.0, 4.5, and 8.0 claims.

8. California Department of Transportation (Caltrans) Program of Projects for Federal Fiscal year (FFY) 2019 Federal Transit Administration (FTA) Section 5311 Funding
Action would approve Resolution No. 18-8 authorizing the use of and application for \$150,000 of FFY 2019 Section 5311 funds for operating assistance.
9. California Department of Transportation (Caltrans) Program of Projects for Federal Fiscal Year (FFY) 2019 Federal Transit Administration (FTA) Section 5311(f) Funding
Action would approve Resolution No. 18-9 authorizing the use of and application for \$300,000 of FFY 2019 Section 5311(f) funds for operating assistance in non-urbanized areas.
10. Security Services Agreement - Contract Amendment
Action would authorize the Chief Executive Officer (CEO) to execute Amendment No. 4 to MTS Doc. No. G1828.0-15 with Allied/Universal dba Transit Systems Security to: (1) Increase the employee paid rate for Armed Security Officers and Armed Sergeant (Supervisors) positions for the base contract and through all option years; (2) Include Armed Security Officers for the Centerline Station for the two option years of the contract through fiscal year 2021; and (3) Exercise the option years.
11. Fire Alarm Testing and Maintenance Services - Contract Award
Action would authorize the Chief Executive Officer (CEO) to execute MTS Doc. No. PWG252.0-18, with Tri-Signal Integration, Inc., for a three (3) year base term with two (2) one-year options, exercisable at the CEO's discretion.
12. Old Town Transit Center Shelter Replacement - Change Orders 1, 2, and 3
Action would: (1) ratify Construction Change Order 1 to MTS Doc No. PWL204.3-16; Work Order MTSJOC7504-15.01, with ABC Construction, Inc. (ABC) for an adjustment to the construction catalog cost factor; (2) authorize the Chief Executive Officer (CEO) to execute MTS Work Order MTSJOC7504-15.02, PWL204.0-16 - Change Order 2, with ABC, for removal and replacement of existing lighting fixtures; and (3) authorize the CEO to execute MTS Work Order MTSJOC7504-15.02, PWL204.0-16 - Change Order 3, with ABC, for infill and coating of columns.
13. In-Plant Bus Inspections and Post-Delivery Audit Services - Contract Award
Action would authorize the Chief Executive Officer (CEO) to execute MTS Doc. No. B0686.0-18 with TRC Engineering Services, LLC (TRC) for the provision of in-plant bus inspections and post-delivery audit services for a five (5) year period.
14. On-Call Plumbing Repair Services - Contract Award
Action would authorize the Chief Executive Officer (CEO) to: (1) Execute MTS Doc. No. PWG254.0-18, with Drain Medic, Inc., to provide on-call plumbing repair services for a one-year (1) base term with two (2) one-year options; and (2) Exercise the option years at the CEO's discretion.
15. Planet Bids E-Procurement - Contract Award
Action would authorize the Chief Executive Officer (CEO) to: (1) Execute MTS Doc. No. G2085.0-18, a Sole Source agreement with Planet Bids for E-Procurement for a five (5) year base term with five (5) one-year options; and (2) Exercise the option years at the CEO's discretion.

16. San Diego Transit Corporation (SDTC) Noncontract Pension Plan – Amendment
Action would approve the attached amendment to the Retirement Plan for Noncontract Employees (Noncontract Plan) of the San Diego Transit Corporation (SDTC) which adds a “pop-up provision” effective upon the death of a pensioner’s spouse.
17. Green Line Communications System Upgrade Project - Fund Transfer
Action would authorize the Chief Executive Officer (CEO) to execute Addendum 17, Scope of Work 41 to the MOU between the San Diego Association of Governments (SANDAG) and MTS for the ARINC/Rockwell Collins’ testing and integration support of the Green Line Communications System Upgrade project.
18. Investment Report - April 2018
19. Benches and Recycling/Trash Receptacles - Contract Award
Action would authorize the Chief Executive Officer (CEO) to execute MTS Doc. No. L1451.0-18, with Avalon Amenities, Inc., for benches and recycling/trash receptacles at Morena Linda Vista, Fashion Valley Transit Center, Hazard Center and Qualcomm Stadium Station.
20. Light Rail Vehicle (LRV) Seat and Upholstery Replacement - Contract Award
Action would authorize the Chief Executive Officer (CEO) to execute MTS Doc. No. L1459.0-18, a Sole Source agreement with Sardo Bus and Coach Upholstery for LRV seat and upholstery replacement.
21. San Diego Metropolitan Transit System (MTS) Hill Street Slope Repair Construction Services - Contract Award
Action would authorize the Chief Executive Officer (CEO) to execute MTS Doc. No. PWL246.0-18 with Hazard Construction Company for Hill Street Slope Repair.
22. Middletown Double Crossover - Phase 2 Design Services - Work Order
Action would authorize the Chief Executive Officer (CEO) to execute Work Order No. WOA1953-AE-11 to MTS Doc. No. G1953.0-17 with Pacific Railway Enterprises, Inc. (PRE) for the Middletown Double Crossover - Phase 2 Engineering design services.
23. MTS Building C - Security Office Renovation - Award Work Order Under a Job Order Contract
Action would authorize the Chief Executive Officer (CEO) to execute Work Order No. MTSJOC7503-07, under MTS Doc. No. PWL234.0-17 with ABC Construction, Inc., for the provision of labor, materials, equipment, and supplies for the Building C – Security Office area renovation.
24. Trolley Yard Wireless Network Replacement
Action would authorize the Chief Executive Officer (CEO) to execute MTS Doc No. G2146.0-18 with AT&T Corp. to replace the trolley yard wireless network.
25. Trapeze Software License and Maintenance Agreement (Paratransit and Mini-Bus Services) - Contract Amendment
Action would: (1) Ratify Amendment No. 7 to MTS Doc. No. B0563.0-11 with Trapeze Software Group, Inc. (Trapeze) for \$14,850.00; (2) Ratify Amendment No. 8 to MTS Doc. No. B0563.0-11 with Trapeze for \$67,006.47; (3) Ratify Amendment No. 9 to MTS Doc. No. B0563.0-11 with Trapeze for \$71,975.00; (4) Ratify Amendment No. 10 to MTS Doc. No. B0563.0-11 with

Trapeze for \$19,603.00; and (5) Authorize the Chief Executive Officer (CEO) to execute Amendment No. 11 to MTS Doc. No. B0563.0-11 with Trapeze to add the Trip Broker Module dispatch software for \$113,625.00.

26. Courthouse Station Construction – Change Orders

Action would: (1) Ratify construction change order (CCO) amendments to MTS Doc. Nos. PWL222.0-17 with West Coast General/HMS Construction, Inc., a Joint Venture, for construction of the Orange Line Courthouse Station in the amount of \$72,939.60 (CCO's 3, 4, 6-14); and (2) Authorize the Chief Executive Officer (CEO) to approve additional change orders totaling \$164,582.45 (CCO's 15-23).

Action on Recommended Consent Items

Mr. Sandke moved to approve Consent Agenda Item Nos. 6 – 26. Mr. Hall seconded the motion, and the vote was 14 to 0 in favor with Mr. Roberts absent.

CLOSED SESSION

None.

NOTICED PUBLIC HEARINGS

27. Public Hearing for South Bay Rapid Implementation (Denis Desmond)

Denis Desmond, Director of Planning, provided a presentation on the South Bay Rapid 225 Implementation. He provided a brief background of the Rapid 225 project. He discussed the project status and details of the route. He reviewed the implementation plan beginning in September 2018 with full service beginning in January 2019. He presented pictures of the Rapid stations and signage. He reviewed the action and recommendation for this item.

Ms. Salas inquired about the service directions for this route during the soft launch of the service. Mr. Desmond replied that the service would run from the park and ride northbound in the morning and southbound in the afternoon back to the park and ride. He noted that service in both directions will begin in January 2019. Ms. Salas commented that this service will be very positive and convenient for the South Bay community.

Mr. Diaz inquired about the stop lights on the route. Mr. Desmond replied that there are traffic signals throughout the bus guideway and control the bus movement. Mr. Diaz inquired about the standard bike lane size. Mr. Desmond stated that he does not know the standard size for a bike lane, but the city was involved with the project and would have ensured that the bike lanes are of standard size. Mr. Diaz asked about signal preemption. Mr. Desmond replied that the traffic signals will allow the buses to continue throughout the corridor. He noted that the buses and pedestrians will be in separate phases of the traffic signaling system. Omar Atayee with SANDAG addressed the previous questions related to the bike lanes and the signal preemption system. He stated that five foot wide bike lanes are a Caltrans standard. He also stated that if a pedestrian has started a signal phase, then that signal phase will conclude before the bus signal phase begins. He noted that the same will occur if a bus signal phase has started, then that signal phase will have to conclude before a pedestrian signal phase begins. Mr. Diaz commented on the concerns from the school with crossing the six-lane street. Mr. Atayee

replied that SANDAG has bi-weekly meetings with the school regarding their issues. He stated that two of the six lanes of the street are bus-only guideways with four buses an hour traveling through the guideways. Mr. Diaz inquired about Route 712 and whether those buses would be using the Rapid 225 guideway. Mr. Atayee replied that there are opportunities for the local bus routes to use the Rapid 225 guideway.

Ms. Salas commented about meetings she has attended with the Hedenkamp community of Chula Vista regarding this project. She stated that they will continue to meet with the community as the project is implemented.

Mr. Alvarez inquired about the buses at the park and rides in National City and on H Street. Mr. Desmond replied that the H Street and Plaza Boulevard park and rides are future Rapid stations and will be completed once the 805 freeway improvements are completed. Mr. Alvarez asked about the bus-on-shoulder pilot from the 54 to the 94 freeway. Mr. Desmond replied that there is a segment of the 94 freeway where buses will travel along the shoulder from approximately Home Avenue going east to the 805 freeway. Mr. Desmond noted that new technologies will be used for the bus-on-shoulder pilot and once the pilot is concluded it will be evaluated whether or not the pilot can become permanent. Mr. Alvarez inquired about the size of the Rapid 225 buses. Mr. Desmond replied that the buses will be 60 foot articulated buses.

Action Taken

Ms. Salas moved to: (1) Receive public testimony; and (2) Approve the permanent implementation of the South Bay Rapid 225 route in January 2019, with a soft launch of limited service in September 2018. Mr. Diaz seconded the motion, and the vote was 14 to 0 in favor with Mr. Roberts absent.

DISCUSSION ITEMS

30. Creative/Marketing/Branding On Call Services - Contract Award (Rob Schupp)

Rob Schupp, Director of Marketing and Communications, provided a presentation on the Creative/Marketing/Branding On Call Services contract with Civilian, Inc. Mr. Schupp provided a marketing overview and reviewed the MTS Marketing in-house capabilities. He discussed new challenges and opportunities including the Transit Optimization Plan, ridership campaign, sales tax initiative, next generation fare collection system, and on call services to supplement MTS capabilities. He discussed the procurement selection process, and reviewed Civilian, Inc.'s experience, creative samples, market segmentation, product branding, and project costs. Lastly, he reviewed the recommendation and asked for questions and comments.

Ms. Bragg commented on Mr. Schupp's enthusiasm over the past years and said that he has done a great job growing the Marketing department. She stated that this particular contract is exciting and said that she would move the item for approval.

Ms. Salas asked if all Marketing department duties would be contracted out with this approval. Mr. Schupp replied that the majority of the work will still be done in-house, however Civilian, Inc. will be assisting as needed. Ms. Salas stated that she is happy to hear that the majority of the work will stay in-house, because the Marketing department has done a great job over the years.

Ms. Zapf asked if we have used outside marketing services in the past. Mr. Schupp replied that we have in the past, but due to budgeting constraints we moved most of those services in-house about ten years ago. Ms. Zapf requested for quarterly updates on marketing services to see if this service is effective in reaching our goals. She asked if we have expectations and benchmarks for this contract. Mr. Schupp stated that benchmarks will be developed and he will bring back quarterly status updates to the Board. Mr. Jablonski stated that MTS does have ridership benchmarks and goals in relation to the Transit Optimization Plan as well as for his annual review.

Mr. Diaz commented that he would like to see a return on investment and the benchmarks for this contract.

Mr. Alvarez commented that he would also like to see the benchmarks and how performance is going in relation to this contract. Mr. Alvarez inquired about the language translations they will provide. Stacey Nelson Smith, CEO of Civilian, Inc., replied that they have experience in thirteen different languages. Mr. Alvarez inquired about the costing related to translation services. Ms. Nelson Smith replied that the contract is set up in a task order format, so it will be determined based on the needs of MTS. Mr. Alvarez commented that he is concerned there will not be enough money allocated to the contract budget for the sales tax initiative. He also commented that the fare collection system rebranding will likely require a large portion of the contract. Mr. Schupp commented that there will likely be an additional budget for the marketing and packaging of the new fare collection system rebranding, but we will first obtain customer feedback before moving forward in a particular direction.

Mr. Jablonski noted that the process for procuring on-call marketing services began before any substantive discussions of the sales tax initiative. He stated that this firm has the capabilities that can help us with the sales tax initiative and we will bring back a request for additional budget authority in the future related to the item if needed.

Mr. Diaz commented that in the future he would like to see the top vendor selections that were considered in the procurement so that the Board could see the other vendor work products as a comparison to the recommended vendor. He stated that he will support the recommendation to approve Civilian, Inc. for the contract however he would have liked to see the work product of Southwest Strategies in the presentation too.

Action Taken

Ms. Bragg moved to authorize the Chief Executive Officer (CEO) to: (1) Execute MTS Doc. No. G2053.0-18 with Civilian Inc., for up to a three (3) year base term with two (2) one-year options to provide Creative, Marketing, Branding On Call Services; and (2) Exercise each option year at the CEO's discretion. Ms. Cole seconded the motion, and the vote was 14 to 0 in favor with Mr. Roberts absent.

31. San Diego Metropolitan Transit System (MTS) Mobile Hub Application - Contract Award (Rob Schupp)

Mr. Schupp provided a presentation on the MTS Mobile Hub Application contract with Datamatics Global Services, Inc. He reviewed the project overview including MTS information

accessibility with apps, website and phone/texting. He discussed the mobile hub application goals, selections process, services provided, delivery schedule, and project costs.

Mr. Sandke commented that he had a discussion with SANDAG regarding a similar application including Ubers and taxicabs for first mile, last mile capabilities. He stated that we need to think bigger with integrating ride sharing. Gary Dexter, MTS Application Development and Support Manager, commented that they are planning on integrating those services within the application. Mr. Sandke asked for staff to speak with SANDAG about this project and application.

Mr. Diaz asked if MTS will own the code to the application. Mr. Dexter replied that MTS has intellectual property of this application.

Mr. Hall asked if this will be a separate and new application compared to the current Compass Cloud application. Mr. Dexter replied that this will be a new application and will replace all of the previous applications.

Mr. Alvarez inquired about what items may be missing from this application. Mr. Dexter replied that he cannot think of anything we are missing in the application. Mr. Alvarez asked about the language capabilities. Mr. Dexter replied that the initial roll out will include English and Spanish, but the contractor is capable of adding additional languages as needed. Mr. Jablonski also noted that we are developing a platform for this application however certain features will roll out as they become available such as the new fare collection system.

Action Taken

Mr. Diaz moved to authorize the Chief Executive Officer (CEO) to: (1) Execute MTS Doc. No. G2079.0-18 with Datamatics Global Services Inc., analysis, design, development, training, implementation and support maintenance for one and a half (1.5) year base period with two (2) option years to provide a MTS Mobile Hub Application; and (2) Exercise each option year at CEO's discretion. Mr. Hall seconded the motion, and the vote was 14 to 0 in favor with Mr. Roberts absent.

REPORT ITEMS

45. First Transit/Taxicab Pilot - Access Services (Bill Spraul)

Bill Spraul, Chief Operating Officer – Transit Services, provided a presentation on the First Transit/Taxicab Pilot for Access Services. Mr. Spraul provided a background on the service and pilot. He reviewed the details of the Access taxicab pilot program, pilot program tools, pilot program quality assurance, pilot schedule, notification letter to the customers regarding the pilot, and pilot program FY 2019 target goals.

Ms. Bragg commented that she is excited for this pilot program. She stated that this presentation will be provided at the Accessible Services Advisory Committee (ASAC) meeting today. Ms. Bragg inquired about the estimated trip target selections for the pilot. Mr. Spraul replied that they conducted an analysis of last year's trip data and looked at riders who do not need ambulatory assistance and what would be an achievable percentage of those trips. Ms. Bragg inquired if there will be a customer feedback form. Mr. Spraul replied that is not something we have at this point, but will look into providing that form to the customers.

Mr. Diaz commented on the separate mobile applications people will have to use for MTS. He inquired how we will integrate those data management systems. Mr. Jablonski clarified that this service does not include a mobile application. He stated that staff will be using the Trapeze software system to manage the project and schedule trips.

Mr. McClellan asked why these specific riders do not use regular fixed route bus service if they do not require the use of an Access vehicle. Mr. Jablonski replied that under the Americans with Disabilities Act (ADA), not everything that qualifies a person as being disabled is always physical. Mr. Spraul commented that the minimum threshold requirement for a person to use Access is to be unable to physically or functionally use the fixed route bus or trolley system.

Ms. Zapf commented that she believes ride sharing is a great alternative to basic public transit services. She asked what the travel distance limits are while using Access service. Mr. Spraul replied that we are required to provide this service within a three-quarter mile range of our entire fixed-route system. He stated that the average trip is about seven to eight miles in length. Ms. Zapf also made a recommendation on possibly adding some Midway-area bus loops from Old Town Transit Center to the Liberty Station area. She stated that this type of service could be used in other high population areas to reduce congestion.

Ms. Cole commented that this sounds like a great pilot project. She asked that we keep the quality and standards up for the taxicabs.

Ms. Bragg commented that MTS is transformational in people's lives and this service will be transformational too.

Mr. McClellan asked what percentage of people we transport need a lift van versus do not need a lift van. Mr. Spraul replied that about 25% of our customers are in mobility devices, but there are others that may not be in mobility devices, but may require lift services.

Mr. Jablonski commented that we are not only doing this to improve the overall service, but we are looking to help meet the demand based on federal regulations.

Action Taken

No action taken. Informational item only.

46. Operations Budget Status Report for April 2018 (Larry Marinesi)

Larry Marinesi, Chief Financial Officer, provided a presentation on the Operations Budget Status Report for April 2018. He reviewed the total operating revenues, total operating expenses, and total operating variance. Lastly, he reviewed on-going concerns including sales tax subsidy revenue, State of California budget, passenger levels, and energy prices.

Mr. Alvarez inquired about the sales tax subsidy revenue projections. Mr. Marinesi replied that projection includes TDA and TransNet gross revenues for the entire region.

Action Taken

No action taken. Informational item only.

59. Ad Hoc Ballot Measure Committee Report (Board Member David Alvarez)

Mr. Alvarez stated that the committee had its first meeting last month. He provided the dates of the next meetings including July 20 at 1:30pm, September 7 at 1:30pm and November 9 at 1:30pm. He reviewed the details of the meetings including reviewing the results of Measure A, and an extensive discussion with consultants needed for the sales tax initiative. He stated that Civilian, Inc. was one of those consultants. Mr. Alvarez stated that we also have two services currently under contract including Muni Services, which provides help with financial analysis, and Best Best & Krieger, which will provide legal services. He noted that an important part of this process will be detailing the expenditures and plan of the proposed sales tax. Mr. Jablonski stated that staff will bring a contract recommendation for planning services to the Board next month. Lastly, Mr. Alvarez stated that staff is also beginning the procurement process for a political consultant.

60. Chair Report

There was no Chair report.

61. Chief Executive Officer's Report

Mr. Jablonski stated that the MTS Rail Division won the APTA Gold Award in safety this year. He reviewed the details of the trolley safety plan and presented a video about the results of the plan which was also presented at the APTA Rail Conference awards ceremony.

62. Board Member Communications

There were no Board Member communications.

63. Additional Public Comments on Items Not on the Agenda

There were no additional public comments.

64. Next Meeting Date

The next regularly scheduled Board meeting is July 26, 2018.

65. Adjournment

Chair Gomez adjourned the meeting at 11:05 a.m.

/s/ Georgette Gómez

Chairperson

San Diego Metropolitan Transit System

Filed by:

Approved as to form:

/s/ Julia Tuer
Clerk of the Board
San Diego Metropolitan Transit System

/s/ Karen Landers
General Counsel
San Diego Metropolitan Transit System

Attachment: Roll Call Sheet

SAN DIEGO METROPOLITAN TRANSIT SYSTEM
BOARD OF DIRECTORS
ROLL CALL

MEETING OF (DATE): June 14, 2018

CALL TO ORDER (TIME): 9:05 a.m.

RECESS: _____

RECONVENE: _____

CLOSED SESSION: _____

RECONVENE: _____

PUBLIC HEARING: 9:20 a.m.

RECONVENE: 9:47 a.m.

ORDINANCES ADOPTED: _____

ADJOURN: 11:05 a.m.

BOARD MEMBER	(Alternate)	PRESENT (TIME ARRIVED)	ABSENT (TIME LEFT)
ALVAREZ	<input checked="" type="checkbox"/> (Cate) <input type="checkbox"/>	9:00 a.m.	11:05 a.m.
ARAMBULA	<input checked="" type="checkbox"/> (Mendoza) <input type="checkbox"/>	9:00 a.m.	11:05 a.m.
BRAGG	<input checked="" type="checkbox"/> (Spriggs) <input type="checkbox"/>	9:00 a.m.	11:05 a.m.
COLE	<input checked="" type="checkbox"/> (Ward) <input type="checkbox"/>	9:00 a.m.	11:05 a.m.
DIAZ	<input checked="" type="checkbox"/> (Aguilar) <input type="checkbox"/>	9:00 a.m.	11:05 a.m.
FAULCONER	<input type="checkbox"/> (Zapf) <input checked="" type="checkbox"/>	9:12 a.m.	11:05 a.m.
GOMEZ	<input checked="" type="checkbox"/> (Bry) <input type="checkbox"/>	9:00 a.m.	11:05 a.m.
HALL	<input checked="" type="checkbox"/> (Jones) <input type="checkbox"/>	9:00 a.m.	11:05 a.m.
MCCLELLAN	<input checked="" type="checkbox"/> (Goble) <input type="checkbox"/>	9:00 a.m.	11:05 a.m.
MCWHIRTER	<input checked="" type="checkbox"/> (Arapostathis) <input type="checkbox"/>	9:00 a.m.	11:05 a.m.
MULLIN	<input checked="" type="checkbox"/> (TBD) <input type="checkbox"/>	9:00 a.m.	10:49 a.m.
RIOS	<input checked="" type="checkbox"/> (Sotelo-Solis) <input type="checkbox"/>	9:00 a.m.	11:05 a.m.
ROBERTS	<input type="checkbox"/> (Cox) <input type="checkbox"/>		
SALAS	<input checked="" type="checkbox"/> (Aguilar) <input type="checkbox"/>	9:00 a.m.	11:05 a.m.
SANDKE	<input checked="" type="checkbox"/> (Donovan) <input type="checkbox"/>	9:00 a.m.	11:05 a.m.

SIGNED BY THE CLERK OF THE BOARD: *Julia Teller*

CONFIRMED BY MTS STAFF ATTORNEY: *Samantha Lertio*

REQUEST TO SPEAK FORM

ORDER REQUEST RECEIVED

1

PLEASE SUBMIT THIS COMPLETED FORM (AND YOUR WRITTEN STATEMENT)
TO THE CLERK OF THE BOARD PRIOR TO DISCUSSION OF YOUR ITEM

1. INSTRUCTIONS

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(PLEASE PRINT)

DATE	7-26-18	When will the Routes #4-916 + 917 be run more frequently
Name	Valerie Hightower	unlock windows that do open
Address	4758 Imperial Court	with the buses that windows don't open why are the drivers
Telephone	619-264-0697	allowed to smoke?
Email		The new drivers on some routes drive like the clients are
Organization Represented		chattle / open up restrooms + change
Subject of Your Remarks		Why aren't the large dogs required to wear muzzles?
Regarding Agenda Item No.		Who is supposed to clean the bus stops?
Your Comments Present a Position of:	<input checked="" type="checkbox"/>	SUPPORT <input type="checkbox"/> OPPOSITION

2. TESTIMONY AT NOTICED PUBLIC HEARINGS

At Public Hearings of the Board, persons wishing to speak shall be permitted to address the Board on any issue relevant to the subject of the Hearing.

3. DISCUSSION OF AGENDA ITEMS

The Chairman may permit any member of the public to address the Board on any issue relevant to a particular agenda item.

4. GENERAL PUBLIC COMMENTS ON MATTERS NOT ON THE AGENDA

Public comment on matters not on the agenda will be limited to five speakers with three minutes each, under the Public Comment Agenda Item. Additional speakers will be heard at the end of the Board's Agenda.

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REQUEST TO SPEAK FORM

ORDER REQUEST RECEIVED

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(PLEASE PRINT)

DATE	7/26/18
Name	MARtha Welch
Address	901 E St # 44
Telephone	619 416 9297
Email	marthawelch@glaych6ale
Organization Represented	
Subject of Your Remarks	2015 Budget
Regarding Agenda Item No.	Public Comment
Your Comments Present a Position of:	<input type="checkbox"/> SUPPORT <input type="checkbox"/> OPPOSITION

2. TESTIMONY AT NOTICED PUBLIC HEARINGS

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AGENDA ITEM NO.

3

REQUEST TO SPEAK FORM

ORDER REQUEST RECEIVED

3

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(PLEASE PRINT)

DATE	07-26-18		
Name	MAX ELLORIN		
Address	4305 UNIVERSITY AVE, 92105		
Telephone	619-990-7401		
Email	mellorin@midcitycan.org		
Organization Represented	MID-CITY CAN		
Subject of Your Remarks	BALLOT MEASURE COMMUNITY SUPPORT		
Regarding Agenda Item No.	NO-AGENDA PUBLIC COMMENT		
Your Comments Present a Position of:	<input type="checkbox"/>	SUPPORT	<input type="checkbox"/> OPPOSITION

2. TESTIMONY AT NOTICED PUBLIC HEARINGS

At Public Hearings of the Board, persons wishing to speak shall be permitted to address the Board on any issue relevant to the subject of the Hearing.

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REQUEST TO SPEAK FORM

ORDER REQUEST RECEIVED

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(PLEASE PRINT)

DATE	7-26-18		
Name	Maria cortez		
Address	4236 Marlborough Ave		
Telephone	619.822.9406		
Email	mcortez@cityheights CDC.org		
Organization Represented	Mid-City CAN		
Subject of Your Remarks	Ballot Measure		
Regarding Agenda Item No.			
Your Comments Present a Position of:	<input type="checkbox"/>	<input checked="" type="checkbox"/> SUPPORT	<input type="checkbox"/> OPPOSITION

2. TESTIMONY AT NOTICED PUBLIC HEARINGS

At Public Hearings of the Board, persons wishing to speak shall be permitted to address the Board on any issue relevant to the subject of the Hearing.

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REQUEST TO SPEAK FORM

ORDER REQUEST RECEIVED

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(PLEASE PRINT)

DATE	7-26-2018
Name	Michelle Krug
Address	2423 Seabreeze Dr SD 92139
Telephone	(619) 917-9343
Email	
Organization Represented	Self
Subject of Your Remarks	New Bus Route - 963
Regarding Agenda Item No.	N/A
Your Comments Present a Position of:	<input type="checkbox"/> SUPPORT <input checked="" type="checkbox"/> OPPOSITION

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REQUEST TO SPEAK FORM

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6

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(PLEASE PRINT)

DATE	7/26/18		
Name	Lorraine M. Leighton		
Address	1034 W. Magnolia Ave. SE, CA 90200		
Telephone	-		
Email	-		
Organization Represented	Dis Abled Public		
Subject of Your Remarks	ADA RT 815, RT 875 rude drivers, & old Towne		
Regarding Agenda Item No.			
Your Comments Present a Position of:	<input type="checkbox"/>	SUPPORT	<input type="checkbox"/> OPPOSITION

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(PLEASE PRINT)

DATE	2018-07-26		
Name	Clive Richard		
Address	5153 L2 Dorna St, San Diego, CA		
Telephone	(619) 867-7049		
Email	s-clive@hotmail.com		
Organization Represented			
Subject of Your Remarks			
Regarding Agenda Item No.			
Your Comments Present a Position of:	<input checked="" type="checkbox"/>	SUPPORT	<input type="checkbox"/> OPPOSITION

2. TESTIMONY AT NOTICED PUBLIC HEARINGS

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1255 Imperial Avenue, Suite 1000
San Diego, CA 92101-7490
(619) 231-1466 • FAX (619) 234-3407

Agenda Item No. 6

MEETING OF THE SAN DIEGO METROPOLITAN TRANSIT SYSTEM BOARD OF DIRECTORS

July 26, 2018

SUBJECT:

INCREASED AUTHORIZATION FOR LEGAL SERVICE CONTRACTS TO PAY
PROJECTED EXPENSES IN FISCAL YEAR (FY) 2019

RECOMMENDATION:

That the San Diego Metropolitan Transit System (MTS) Board of Directors authorize the Chief Executive Officer (CEO) to execute amendments with eight law firms, increasing the spending authority to cover anticipated FY19 expenses.

Budget Impact

Sufficient funding has been programmed to pay these expenses in the current operating and capital budgets. The departments from which these expenses are drawn from include: Risk & Claims, Real Estate, General Counsel, Human Resources, and the San Diego & Arizona Eastern Railway (SD&AE).

DISCUSSION:

On December 8, 2011, the Board established a panel of qualified law firms to assist MTS, San Diego Trolley, Inc. (SDTI), San Diego Transit Corporation (SDTC), and San Diego and Arizona Eastern Railway Company (SD&AE) with various legal matters on an as-needed basis. Thereafter, MTS began contracting with eighteen of the approved firms for designated amounts. The firms provide different specialties of law, such as tort liability, workers' compensation, employment practices, real estate, environmental, etc. Eight of these firms will require contract increases to pay current and anticipated legal expenses in FY19. Rather than coming to the Board individually with each firm when the contract balance runs low, staff requests Board approval on an annual basis at the start of each fiscal year.



The contract increases are based upon each firm's current caseload, the likelihood that a particular case may go to trial, and anticipated future litigation assigned to these firms in the current fiscal year. The following table includes the contracts for Board approval to increase the contractual dollar amount for legal services for FY19:

#	Firm Name	Contract/ Amendment No.	Current Contract Amount	Proposed Increase Amount	Total Contract Amount*	Attachment
1	Mark H. Barber (Law Offices of)	G1426.10-12	\$575,000	\$100,000	\$675,000	A
2	Michael Ripley (Law Offices of)	G1428.8-12	\$980,000	\$300,000	\$1,280,000	B
3	Paul Plevin Sullivan & Connaught	G1430.11-12	\$1,210,000	\$75,000	\$1,285,000	C
4	Ryan & Carvalho	G1432.11-12	\$950,000	\$150,000	\$1,100,000	D
5	Trovillion, Inveiss & Demakis, APC	G1433.10-12	\$510,000	\$100,000	\$610,000	E
6	Wheatley Bingham & Baker	G1434.9-12	\$2,085,000	\$400,000	\$2,485,000	F
7	Laughlin, Falbo, Levy & Moresi, LLP	G1455.10-12	\$435,000	\$100,000	\$535,000	G
8	Liedle, Larson, Lidl & Vail, LLP	G1490.11-13	\$2,230,000	\$450,000	\$2,680,000	H
Totals			\$8,975,000	\$1,675,000	\$10,650,000	

* Reflects the total contract value, including FY19 increases described in the chart above.

CONCLUSION:

Staff is requesting that the MTS Board of Directors approve an increase to the dollar amount of eight legal services contracts to cover anticipated FY19 expenses.

/s/ Paul C. Jablonski
Paul C. Jablonski
Chief Executive Officer

Key Staff Contact: Sharon Cooney, 619.557.4513, Sharon.Cooney@sdmts.com

Attachments: A. Draft MTS Doc. No. G1426.10-12
B. Draft MTS Doc. No. G1428.8-12
C. Draft MTS Doc. No. G1430.11-12
D. Draft MTS Doc. No. G1432.11-12
E. Draft MTS Doc. No. G1433.10-12
F. Draft MTS Doc. No. G1434.9-12
G. Draft MTS Doc. No. G1455.10-12
H. Draft MTS Doc. No. G1490.11-13

DRAFT

July 26, 2018

MTS Doc. No. G1426.10-12
LEG 491 (PC 50633)

Law Offices of Mark H. Barber
Mr. Mark H. Barber
Managing Attorney/Owner
2727 Camino del Rio South, Suite 220
San Diego, CA 92108

Dear Mr. Barber:

Subject: AMENDMENT NO. 10 TO MTS DOC. NO. G1426.0-12; LEGAL SERVICES – WORKER'S
COMPENSATION

This shall serve as Amendment No. 10 to our agreement for the legal services as further described below.

SCOPE

Continue to provide legal services – worker's compensation in accordance with the terms and conditions of the original agreement, MTS Doc. No. G1426.0-12.

SCHEDULE

There is no change to the term of this agreement.

PAYMENT

This contract amendment shall authorize additional costs not to exceed \$100,000 for legal services. The total value of this contract including this amendment shall be in the amount of \$675,000. This amount shall not be exceeded without written approval from MTS.

Please sign and return the copy marked "original" to the Contracts Specialist at MTS. All other terms and conditions shall remain the same and in effect. Retain the other copy for your records.

Sincerely,

Agreed:

Paul C. Jablonski
Chief Executive Officer

Mark H. Barber
Law Offices of Mark H. Barber

JULY2018.G1426.10-12.MARK H. BARBER.doc

Date: _____

Cc: K. Landers, S. Lockwood, A. Liebengood, E. Abutan, A. Monreal, J.Rider, Procurement File

DRAFT

July 26, 2018

MTS Doc. No. G1428.8-12
LEG 491 (PC 50633)

Michael E. Ripley
Mr. Michael Ripley
Attorney/Proprietor
12520 High Bluff Dr., Suite 110
San Diego, CA 92130

Dear Mr. Ripley:

Subject: AMENDMENT NO. 8 TO MTS DOC. NO. G1428.0-12; LEGAL SERVICES – GENERAL
AND TORT LIABILITY

This shall serve as Amendment No. 8 to our agreement for the legal services as further described below.

STATEMENT OF WORK

Continue to represent and defend MTS, SDTC, and SDTI in tort liability matters in accordance with the terms and conditions as stated on MTS Doc No. G1428.0-12.

SCHEDULE

There is no change to the term of this agreement.

PAYMENT

This contract amendment shall authorize additional costs not to exceed \$300,000 for legal services. The total value of this contract including this amendment shall be in the amount of \$1,280,000. This amount shall not be exceeded without written approval from MTS.

Please sign and return the copy marked "original" to the Contracts Specialist at MTS. All other terms and conditions shall remain the same and in effect. Retain the other copy for your records.

Sincerely,

Agreed:

Paul C. Jablonski
Chief Executive Officer

Michael E. Ripley, Attorney/Proprietor
Michael E. Ripley

JULY2018.G1428.8-12.M.RIPLEY.LEGAL.doc

Date: _____

Cc: S. Lockwood, K. Landers, E. Abutan, A. Monreal, J.Rider, Procurement File

DRAFT

July 26, 2018

MTS Doc. No. G1430.11-12
LEG 491 (PC 50633)

Paul, Plevin, Sullivan, and Connaughton, LLP
Mr. J. Rod Betts
Partner
101 W. Broadway, 9th Floor
San Diego, CA 92101

Dear Mr. Betts:

Subject: AMENDMENT NO. 11 TO MTS DOC. NO. G1430.0-12; LEGAL SERVICES – LABOR AND
EMPLOYMENT, ADA, CIVIL RIGHTS AND PUBLIC

This shall serve as Amendment No. 11 to our agreement for the legal services as further described below.

SCOPE

Contractor shall continue to provide legal services – labor and employment, ADA, civil rights and public entity law in accordance with the terms and conditions of the original agreement, MTS Doc. No. G1430.0-12.

SCHEDULE

There is no change to the term of this agreement.

PAYMENT

This amendment shall authorize additional costs not to exceed \$75,000 for legal services. The total value of this contract including this amendment shall be in the amount of \$1,285,000. This amount shall not be exceeded without prior written approval from MTS.

Please sign and return the copy marked "original" to the Contracts Specialist at MTS. All other terms and conditions shall remain the same and in effect. Retain the other copy for your records.

Sincerely,

Agreed:

Paul C. Jablonski
Chief Executive Officer

J. Rod Betts
Paul, Plevin, Sullivan and Connaughton, LLP

JUL2018.G1430.11-12.PAULPLEVIN.doc

Date: _____

Cc: K. Landers, J. Stumbo, S. Lockwood, B. Shannon, J. DeVault, E. Abutan, A. Monreal, J. Rider,
Procurement File

DRAFT

July 26, 2018

MTS Doc. No. G1432.11-12
LEG 491 (PC 50633)

Ryan Carvalho & White LLP
Mr. Norman Ryan
Attorney
3636 Nobel Dr., Suite 200
San Diego, CA 92122-1063

Dear Mr. Ryan:

Subject: AMENDMENT NO. 11 TO MTS DOC. NO. G1432.0-12; LEGAL SERVICES – GENERAL
LIABILITY, LABOR EMPLOYMENT, CONSTRUCTION AND INSURANCE LAW

This shall serve as Amendment No. 11 to our agreement for the legal services as further described below.

STATEMENT OF WORK

Contractor shall continue to provide legal services – general liability, labor and employment law, construction and insurance law in accordance with the terms and conditions of the original agreement, MTS Doc. No. G1432.0-12.

SCHEDULE

There is no change to the term of this agreement.

PAYMENT

This amendment shall authorize additional costs not to exceed \$150,000. The total value of this contract including this amendment shall remain the same in the amount of \$1,100,000. This amount shall not be exceeded without prior written approval from MTS.

Please sign and return the copy marked “original” to the Contracts Specialist at MTS. All other terms and conditions shall remain the same and in effect. Retain the other copy for your records.

Sincerely,

Agreed:

Paul C. Jablonski
Chief Executive Officer

Norman Ryan, Attorney
Ryan Carvalho & White LLP

JUL2018.G1432.11-12.RYANMERCALDO.LEGAL.doc

Date: _____

Cc: K. Landers, S. Lockwood, E. Abutan, A. Monreal, J.Rider, Procurement File

DRAFT

July 26, 2018

MTS Doc. No. G1433.10-12
LEG 490 (PC 50633)

Trovillion, Inveiss and Demakis, APC
Ms. Nicole Demakis
Partner
1010 Second Ave., Suite 1600
San Diego, CA 92101

Dear Ms. Demakis:

Subject: AMENDMENT NO. 10 TO MTS DOC. NO. G1433.0-12; LEGAL SERVICES – WORKER’S
COMPENSATION

This shall serve as Amendment No. 10 to our agreement for the legal services as further described below.

SCOPE

Contractor shall continue to provide legal services – worker’s compensation in accordance with the terms and conditions of the original agreement, MTS Doc. No. G1433.0-12.

SCHEDULE

There is no change to the term of this agreement.

PAYMENT

This amendment shall authorize additional costs not to exceed \$100,000. The total value of this contract including this amendment shall remain the same in the amount of \$610,000. This amount shall not be exceeded without prior written approval from MTS.

Please sign and return the copy marked “original” to the Contracts Specialist at MTS. All other terms and conditions shall remain the same and in effect. Retain the other copy for your records.

Sincerely,

Agreed:

Paul C. Jablonski
Chief Executive Officer

Nicole Demakis
Trovillion, Inveiss and Demakis, APC

JULY2018.G1433.10-12.TROVILLIONINVEISSDEMAKIS.doc

Date: _____

Cc: K. Landers, S. Lockwood, A. Liebengood, E. Abutan, A. Monreal, J.Rider, Procurement File

DRAFT

July 26, 2018

MTS Doc. No. G1434.9-12
LEG 491 (PC 50633)

Wheatley Bingham & Baker, LLP
Mr. Roger P. Bingham
Partner
462 Stevens Ave., Suite 109
Solana Beach, CA 92075

Dear Mr. Bingham:

Subject: AMENDMENT NO. 9 TO MTS DOC. NO. G1434.0-12; LEGAL SERVICES – GENERAL & TORT LIABILITY

This shall serve as Amendment No. 9 to our agreement for the legal services as further described below.

SCOPE

Contractor shall continue to provide legal services – general & tort liability in accordance with the terms and conditions of the original agreement, MTS Doc. No. G1434.0-12.

SCHEDULE

There is no change to the term of this agreement.

PAYMENT

This amendment shall authorize additional costs not to exceed \$400,000. The total value of this contract including this amendment shall remain the same in the amount of \$2,485,000. This amount shall not be exceeded without prior written approval from MTS.

Please sign and return the copy marked “original” to the Contracts Specialist at MTS. All other terms and conditions shall remain the same and in effect. Retain the other copy for your records.

Sincerely,

Agreed:

Paul C. Jablonski
Chief Executive Officer

Roger P. Bingham
Wheatley Bingham & Baker, LLP

JULY2018.G1434.9-12.WBB.doc

Date: _____

Cc: K. Landers, S. Lockwood, E. Abutan, A. Monreal, J.Rider, Procurement File

DRAFT

July 26, 2018

MTS Doc. No. G1455.10-12
LEG 491 (PC 50633)

Laughlin, Falbo, Levy & Moresi LLP
Ms. Marijo Kuperman, Esq.
Managing Partner
600 B Street, Suite 2300
San Diego, CA 92101

Dear Ms. Kuperman:

Subject: AMENDMENT NO. 10 TO MTS DOC. NO. G1455.0-12; LEGAL SERVICES – WORKER'S
COMPENSATION

This shall serve as Amendment No. 10 to our agreement for the legal services as further described below.

SCOPE

Contractor shall continue to provide legal services – worker's compensation in accordance with the terms and conditions of the original agreement, MTS Doc. No. G1455.0-12.

SCHEDULE

There is no change to the term of this agreement.

PAYMENT

This amendment shall authorize additional costs not to exceed \$100,000. The total value of this contract including this amendment shall remain the same in the amount of \$535,000. This amount shall not be exceeded without prior written approval from MTS.

Please sign and return the copy marked "Original" to the Contracts Specialist at MTS. All other terms and conditions shall remain the same and in effect. Retain the other copy for your records.

Sincerely,

Agreed:

Paul C. Jablonski
Chief Executive Officer

Marijo Kuperman
Laughlin, Falbo, Levy & Moresi LLP

LMARQUIS-CL
CL-G1455.10-12.LAUGHLINFALBO 7.30.2018

Date: _____

cc: K. Landers, S. Lockwood, E. Abutan, A. Monreal, J. Rider, Procurement File

DRAFT

July 26, 2017

MTS Doc. No. G1490.11-13
LEG 491 (PC 50633)

Liedle, Lounsbery, Larson & Lidl, LLP
Mr. Matthew J. Liedle
Managing Partner
12520 High Bluff Dr., Suite 200
San Diego, CA 92130

Dear Mr. Liedle:

Subject: AMENDMENT NO. 11 TO MTS DOC. NO. G1490.0-13; LEGAL SERVICES – GENERAL LIABILITY, LABOR AND EMPLOYMENT LAW, CONSTRUCTION CONTRACTS AND CLAIMS, AMERICANS WITH DISABILITIES ACT (ADA), AND CIVIL RIGHTS

This shall serve as Amendment No. 9 to our agreement for the legal services as further described below.

SCOPE

Continue to provide legal services – general liability, labor and employment law, construction contracts and claims, Americans with Disabilities Act (ADA), and civil rights in accordance with the terms and conditions of the original agreement, MTS Doc. No. G1490.0-13.

SCHEDULE

There shall be no change to the schedule of this contract.

PAYMENT

This contract amendment shall authorize additional costs not to exceed \$450,000 for legal services. The total value of this contract including this amendment shall be in the amount of \$2,680,000. This amount shall not be exceeded without written approval from MTS.

Please sign and return the copy marked “original” to the Contracts Specialist at MTS. All other terms and conditions shall remain the same and in effect. Retain the other copy for your records.

Sincerely,

Agreed:

Paul C. Jablonski
Chief Executive Officer

Matthew J. Liedle, Managing Partner
Liedle, Lounsbery, Larson & Lidl, LLP

JULY2018.G1490.11-13.LLLL.doc

Date: _____

Cc: K. Landers, S. Lockwood, E. Abutan, A. Monreal, J.Rider, Procurement File



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Agenda Item No. 7

MEETING OF THE SAN DIEGO METROPOLITAN TRANSIT SYSTEM BOARD OF DIRECTORS

July 26, 2018

Number Not Used.





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Agenda Item No. 8

MEETING OF THE SAN DIEGO METROPOLITAN TRANSIT SYSTEM BOARD OF DIRECTORS

July 26, 2018

SUBJECT:

SEMIANNUAL UNIFORM REPORT OF DISADVANTAGED BUSINESS ENTERPRISE
(DBE) AWARDS AND PAYMENTS

INFORMATIONAL ONLY

Budget Impact

None.

DISCUSSION:

As a Federal Transit Administration (FTA) grantee, San Diego Metropolitan Transit System (MTS) complies with the federal regulations set forth in 49 CFR Part 26 regarding participation by DBEs in the U.S. Department of Transportation (DOT) Program.

I. Goals of MTS's DBE Program

The goals of MTS's race-neutral DBE program are:

1. to ensure nondiscrimination in the award and administration of DOT-assisted contracts;
2. to create a level playing field on which DBEs can compete fairly for DOT-assisted contracts;
3. to ensure that the DBE program is narrowly tailored in accordance with applicable law;
4. to ensure that only firms that fully meet 49 CFR Part 26 eligibility standards are permitted to participate as DBEs;
5. to help remove barriers to the participation of DBEs in DOT-assisted contracts;
6. to assist the development of firms that can compete successfully in the marketplace outside of the DBE program; and
7. to provide appropriate flexibility to recipients of federal financial assistance in establishing and providing opportunities for DBEs.



II. MTS's DBE Triennial Overall Goal

The DBE regulations require MTS to prepare a DBE Triennial Overall Goal. The DBE Triennial Overall Goal is established upon the number of ready, willing, and able DBE contractors within MTS's geographic market area that are available to bid on certain categories of MTS's federally assisted procurements. For the current triennial reporting period (October 1, 2015, to September 30, 2018), MTS has an aspirational triennial overall goal of **3.75%** DBE participation on federally funded contracts.

III. Participation by certified DBEs

For purposes of reporting DBE participation to the FTA, MTS may only count participation by certified DBE contractors. In order to be certified as a DBE through the California Unified Certification Program (CUCP), contractors must:

- (1) have a majority owner who is **socially and economically disadvantaged** (Native Americans, African Americans, Hispanics, Asian-Pacific, Subcontinent Asian Americans and women are currently presumed to be socially and economically disadvantaged by the DOT);
- (2) the majority owner must have a personal net worth of less than **\$1,320,000**; and
- (3) the business must be a **small business** and, for most types of businesses, have average annual gross receipts less than **\$23,980,000**.

Per DOT DBE Regulations MTS **may not** count participation from certified minority owned businesses (MBE), disabled veteran owned businesses (DVBE), women owned businesses (WBE), small businesses (SB) or lesbian gay bisexual transgender owned businesses (LGBTBE) (collectively referred to as SBE) toward meeting its DBE Triennial Overall Goal. Nonetheless, MTS encourages participation from, conducts outreach to, and tracks awards and payments to SBE.

IV. Race-Neutral Measures to Increase DBE Participation

A race-neutral DBE program means that there are no DBE contract specific goals and no advantages provided to interested DBE contractors when submitting bids or proposals. Successful bidders are chosen using race-neutral means, generally through a low-bid or best-value procurement process.

To increase DBE participation on MTS's federally assisted procurements, MTS conducts outreach to DBEs and SBEs in an effort to inform them of upcoming MTS procurements and provides assistance in overcoming limitations such as the inability to obtain bonding or financing. The following are some of the race-neutral measures MTS has implemented:

1. outreach to past and current MBEs, DVBEs, WBEs, SBs and LGBTBEs to discuss the benefits of DBE certification and what qualifications are necessary to become DBE certified, as some may already qualify;
2. outreach to past and current DBEs, MBEs, DVBEs, WBEs, SBs and LGBTBEs requesting that they register on PlanetBids so they can receive automatic notification of upcoming MTS formal procurements;

3. for small purchase procurements in which MTS must seek out three (3) bids, MTS aims to advertise more of these procurement on PlanetBids so as to increase the potential of DBEs, MBEs, DVBes, WBEs, SBs or LGBTBEs learning of the procurement, if such a contractor is available to perform the work; and
4. attend and actively promote small business conferences and programs to alert DBEs, MBEs, DVBes, WBEs, SBs or LGBTBEs of upcoming MTS procurements.

V. Federally Funded Procurements

MTS generally reserves federal funds for transit vehicle procurements, transit facility improvements, and state-of-good-repair vehicle or system preventative maintenance projects. Only contracts awarded and paid by MTS using federal funds (or a portion of federal funds) are reported to the FTA per DOT DBE Regulations. MTS generally uses local and state funds for capital projects (e.g. construction, architectural & engineering), administrative costs and other operating expenses (e.g. marketing expenses, land management, office supplies).

VI. Summary of Semi-Annual DBE Report Findings (Federal Funds Only)

The FTA Semi-Annual Report for October 1, 2017 to March 31, 2018 is the fifth of six reports in the current triennial period.

a. Contracts Awarded

For this reporting period, MTS **did not meet** its DBE Triennial Overall Goal of 3.75% for contracts awarded. MTS achieved **1.83%** DBE participation for contracts awarded

	Federal Contract Awards/Commitments			Goal
<u>REPORTING PERIOD</u>	<u>Total Federal \$\$</u>	<u>DBE \$\$</u>	<u>DBE %</u>	<u>vs</u> 3.75%
Federal Funds: Oct 1 2017 to Mar 31 2018	\$5,888,603.26	\$107,876.47	1.83%	-1.92%

The main reason for why MTS was not able to meet its DBE Triennial Overall Goal for contracts awarded was due to awarding several large contracts to non-DBE Contractors. If we did not award these two large contracts this reporting period, MTS would have met and exceeded its 3.75% DBE Triennial Overall Goal.

Large non-DBE Contracts Awarded During Reporting Period			
Non-DBE Contractor	Services	Contract Amount	Comments
Cummins Pacific	Cummins Engine Overhaul Services for Buses	\$7,247,122.13 (80% Fed Funded)	Formal competitive invitation for bid (IFB) process was used. In order to maximize competition, and give small businesses an opportunity to bid on the IFB, MTS divided the IFB into three groups, Group I, II & III. Bidders had the option of

			bidding on one or any combination of the three groups. For Group III, the Cummins Engine Overhaul Services portion, only Cummins Pacific submitted a bid.
Next Stage Engineering	Purchase of Station Shelters	\$790,000.00 (45.75% Fed Funded)	Formal competitive invitation for bid (IFB) process was used. Two bids were received. Awarded to lowest, responsive and responsible bidder Next Stage Engineering.

b. Contracts Completed

MTS **did not meet** its DBE Triennial Overall Goal of 3.75% for contracts completed. MTS achieved **1.76%** DBE participation for contracts completed.

	Federal Contracts Completed/Actual Payments			Goal
<u>REPORTING PERIOD</u>	<u>Total Federal \$\$</u>	<u>DBE \$\$</u>	<u>DBE %</u>	<u>vs 3.75%</u>
Federal Funds: Oct 1 2017 to Mar 31 2018	\$13,257,524.46	\$233,912.99	1.76%	-1.99%

The main reason for why MTS was not able to meet its DBE Triennial Overall Goal for contracts completed was due to closing out a large, multi-year contract to a non-DBE Contractor, Universal Protection Service. If we did not complete this large contract this reporting period, MTS would have met and exceeded its 3.75% DBE Triennial Overall Goal.

Large non-DBE Contracts Completed During Reporting Period			
Non-DBE Contractor	Services	Contract Amount	Total Payments
Universal Protection Service	Security Services – 2 Option Years	\$15,247,200.00	\$13,937,070.35 (82.72% Fed Funded)

VII. Summary of Achievement Toward Meeting MTS's DBE Triennial Overall Goal

While the specific DBE participation rate for each six month reporting period may fluctuate, the goal of the MTS DBE program will be to achieve the 3.75% Triennial Overall DBE goal as an average for the FFY 2016-2018 triennial period.

MTS is currently **on track** to meeting and exceeding its aspirational DBE Triennial Overall Goal of 3.75% for the current triennial reporting period (October 1, 2015, to September 30, 2018). This is largely due to MTS awarding large multi-year contracts to a DBE, NMS Management, for janitorial services in FFY 2017. When reviewing five of the six reporting periods, MTS has achieved an overall **10.59%** DBE participation rate, which exceeds MTS's goal of 3.75%.

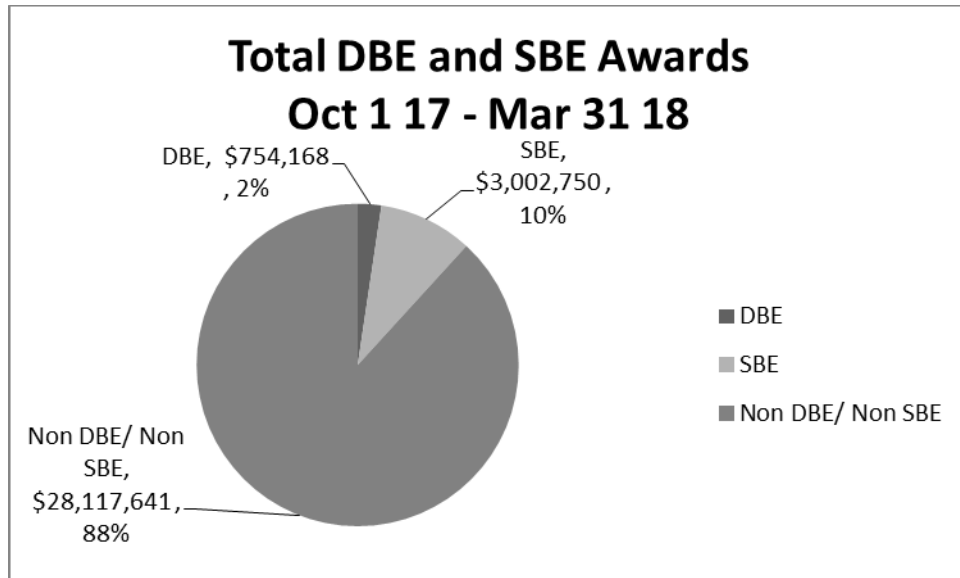
History of DBE Achievement for FFY 2016- FFY 2018				
FFY	Reporting Period	Total Fed Awarded	Total DBE Awarded	DBE %
FFY 2016	Oct 1 15 to Mar 31 16	\$ 4,094,298.13	\$11,859.89	0.29%
FFY 2016	April 1 16 to Sept 30 16	\$ 6,418,545.41	\$255,760.97	3.98%
FFY 2017	Oct 1 16 to Mar 31 17	\$ 19,827,518.60	\$3,781,098.94	19.07%
FFY 2017	April 1 17 to Sept 30 17	\$ 3,326,175.53	\$31,444.62	0.95%
FFY 2018	Oct 1 17 to Mar 31 18	\$ 5,888,603.26	\$107,876.47	1.83%
FFY 2018	April 1 18 to Sept 30 18	IN PROGRESS		
Current Achievement Toward Meeting DBE Triennial Overall Goal of 3.75% (FFY 2016-2018 Total DBE Awarded ÷ FFY 2016-2018 Total Fed Awarded)		10.59% (<u>exceeds</u> 3.75% Goal)		

VIII. Summary of DBE, WBE, MBE, DVBE, LGBTBE and SB Participation for all Contracts (Regardless of Funding Source)

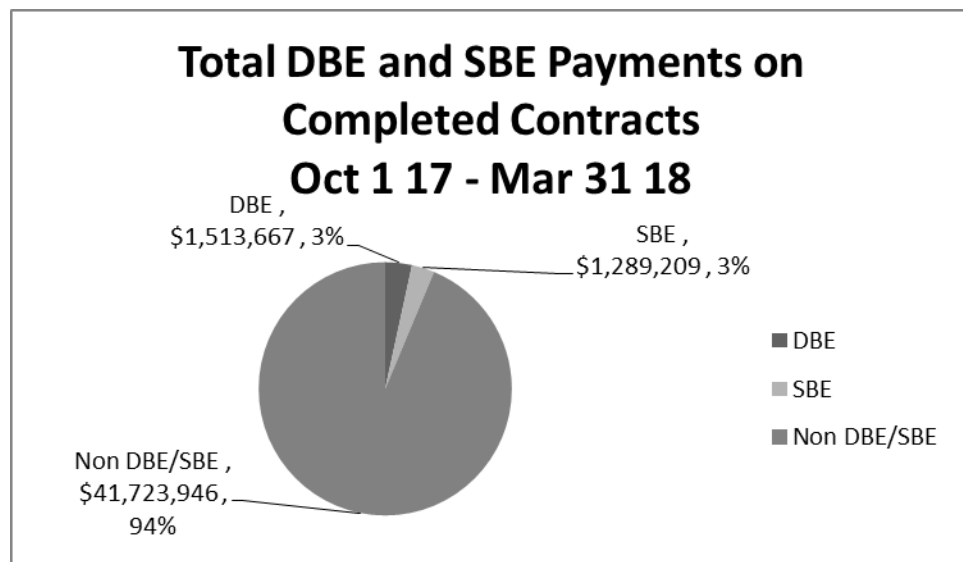
Although MTS cannot report to the FTA the participation of MBE, DVBE, WBE, SB and LGBTBE (collectively referred to as SBEs) for its FTA DBE Semi Annual Report, MTS does record the participation of these businesses to gauge the success of its program to foster small business participation. MTS encourages the participation of SBEs on all of its contracts, no matter the funding source.

MTS's DBE and SBE participation rates for the reporting period, using both local and federal funds, were as follows:

REPORTING PERIOD	All Contract Awards/Commitments				
	Total \$\$	DBE \$\$	DBE %	SBE \$\$	SBE %
Total Funds: Oct 1 2017 to Mar 31, 2018	\$31,874,559.08	\$754,167.60	2.37%	\$3,002,750.48	9.42%



	All Contracts Completed (Actual Payments)				
REPORTING PERIOD	Total \$\$	DBE \$\$	DBE %	SBE \$\$	SBE %
Total Funds: Oct 1 2017 to Mar 31, 2018	\$44,526,821.79	\$1,513,666.95	3.40%	\$1,289,208.95	2.90%



/s/ Paul C. Jablonski
 Paul C. Jablonski
 Chief Executive Officer

Key Staff Contact: Sharon Cooney, 619.557.4513, Sharon.Cooney@sdmts.com

Attachment: A. History of Semi-Annual Reports for Contracts Awarded

MTS History of DBE Semi Annual Reports

Contract Awards/Commitments****

	<u>DBE GOAL</u>	<u>REPORTING PERIOD</u>	<u>TOTAL DOLLARS AWARDED (fed & local)</u>	<u>Total DBE \$\$</u>	<u>Total DBE %</u>	<u>Total SBE \$\$</u>	<u>Total SBE %</u>	<u>Total Federal \$\$</u>	<u>Federal DBE \$\$</u>	<u>Federal DBE %</u>	<u>Federal SBE \$\$</u>	<u>Federal SBE %</u>	<u>Total Local \$\$</u>	<u>Local DBE \$\$</u>	<u>Local DBE %</u>	<u>Local SBE \$</u>	<u>LOCAL SBE %</u>
FFY13	4.1%	Oct 1 12 to Mar 31 13	\$ 20,565,498.83	\$ 812,417.51	3.95%	\$ 157,030.00	0.76%	\$ 18,372,446.95	\$ 759,369.25	4.13%	\$ 62,535.00	0.34%	\$ 2,193,051.88	\$ 53,048.26	2.42%	\$ 94,495.00	4.31%
		Apri 1 13 to Sept 30 13	\$ 34,460,457.63	\$ 898,221.82	2.61%	\$ 1,200,261.58	3.48%	\$ 15,870,139.09	\$ 898,221.82	5.66%	\$ 877,362.58	5.53%	\$ 18,590,318.54	\$ -	0.00%	\$ 322,899.00	1.74%
FFY14		Oct 1 13 to Mar 31 14	\$ 30,396,564.63	\$ 1,045,587.65	3.44%	\$ 778,423.64	2.56%	\$ 24,982,372.54	\$ 1,041,961.65	4.17%	\$ 679,320.38	2.72%	\$ 5,414,192.09	\$ 3,626.00	0.07%	\$ 99,103.26	1.83%
		Apri 1 14 to Sept 30 14	\$ 36,667,958.68	\$ 2,901,661.10	7.91%	\$ 1,412,502.45	3.85%	\$ 22,871,104.47	\$ 2,699,042.86	11.80%	\$ 1,151,923.37	5.04%	\$ 13,796,854.21	\$ 202,618.24	1.47%	\$ 260,579.08	1.89%
FFY15*	4.1%	Oct 1 14 to Mar 31 15	\$ 406,896,924.96	\$ 115,969.00	0.03%	\$ 2,073,475.82	0.51%	\$ 60,000,489.70	\$ -	0.00%	\$ 352,186.97	0.59%	\$ 346,896,435.26	\$ 115,969.00	0.03%	\$ 1,721,288.85	0.50%
		Apri 1 15 to Sept 30 15	\$ 23,961,456.64	\$ 1,032,738.82	4.31%	\$ 1,066,325.73	4.45%	\$ 3,006,532.71	\$ 89,113.74	2.96%	\$ 134,572.59	4.48%	\$ 20,954,923.93	\$ 943,625.08	4.50%	\$ 931,753.14	4.45%
FFY16**	3.75%	Oct 1 15 to Mar 31 16	\$ 63,883,438.52	\$ 298,902.02	0.47%	\$ 2,929,504.04	4.59%	\$ 4,094,298.13	\$ 11,859.89	0.29%	\$ 246,645.99	6.02%	\$ 59,789,140.39	\$ 287,042.13	0.48%	\$ 2,682,858.05	4.49%
		April 1 16 to Sept 30 16	\$ 32,178,592.14	\$ 976,115.34	3.03%	\$ 996,434.97	3.10%	\$ 6,418,545.41	\$ 255,760.97	3.98%	\$ 148,325.08	2.31%	\$ 25,760,046.73	\$ 720,354.37	2.80%	\$ 848,109.89	3.29%
FFY17***		Oct 1 16 to Mar 31 17	\$ 92,516,929.91	\$ 5,611,166.70	6.07%	\$ 3,735,641.71	4.04%	\$ 19,827,518.60	\$ 3,781,098.94	19.07%	\$ 196,188.57	0.99%	\$ 72,689,411.31	\$ 1,830,067.76	2.52%	\$ 3,539,453.14	4.87%
		April 1 17 to Sept 30 17	\$ 40,939,010.42	\$ 478,288.92	1.17%	\$ 1,622,764.06	3.96%	\$ 3,326,175.53	\$ 31,444.62	0.95%	\$ 405,594.52	12.19%	\$ 37,612,834.89	\$ 446,844.30	1.19%	\$ 1,217,169.54	3.24%
FFY18	3.75%	Oct 1 17 to Mar 31 18	\$ 31,874,559.08	\$ 754,167.60	2.37%	\$ 3,002,750.48	9.42%	\$ 5,888,603.26	\$ 107,876.47	1.83%	\$ 716,139.92	12.16%	\$ 25,985,955.82	\$ 646,291.13	2.49%	\$ 2,286,610.56	8.80%
		April 1 18 to Sept 30 18	\$ -	\$ -		\$ -		\$ -	\$ -		\$ -		\$ -	\$ -		\$ -	
FFY16-18		Oct 1, 2015 thru Sept 30, 2018 (6 semi-annual reports - in progress)	\$ 261,392,530.07	\$ 8,118,640.58	3.11%	\$ 12,287,095.26	4.70%	\$ 39,555,140.93	\$ 4,188,040.89	10.59%	\$ 1,712,894.08	4.33%	\$221,837,389.14	\$ 3,930,599.69	1.77%	\$ 10,574,201.18	4.77%

In FY15, MTS began reporting the breakdown of how many federal dollars and how many local/state dollars were awarded and spent on each individual contract.

In FY16, MTS began using SAP which is capable of accurately reporting more expense procurements than previously was allowed using prior systems.

In FY17, MTS began using the U.S. Small Business Administration Database, which provides a listing of Small Businesses. This Database tracks firms in which revenues and/or number of employees do not exceed the NAICS code's small business size standards, which is used to determine whether a DBE is considered a small business or not.

****Transit Vehicle Procurements (bus, trolley) from Transit Vehicle Manufacturers (TVM) are not included in this Report per DOT DBE Regulations. TVMs have their own DBE Program, Goals and Reporting requirements. Inventory procurements are also not included.

Only at time an inventory item is issued from store room will the federal/local breakdown be known, not at the time of purchase. ****



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Agenda Item No. 9

MEETING OF THE SAN DIEGO METROPOLITAN TRANSIT SYSTEM BOARD OF DIRECTORS

July 26, 2018

SUBJECT:

REVISIONS TO BOARD POLICY NO. 26, "DISADVANTAGED BUSINESS
ENTERPRISE PROGRAM"

RECOMMENDATION:

That the Board of Directors approve revisions to Board Policy No. 26, "Disadvantaged Business Enterprise Program".

Budget Impact

None.

DISCUSSION:

As a recipient of Federal Transit Administration (FTA) funds, MTS must comply with the Department of Transportation's (DOT's) Disadvantaged Business Enterprise (DBE) Regulations. One such requirement is to maintain a DBE Program, which outlines how MTS intends to implement the DOT's DBE Regulations. MTS's DBE Program includes: MTS's objectives towards DBEs and other small businesses; the staff person responsible for the DBE Program implementation; how MTS aims to increase DBE and other small businesses participation on its DOT-assisted contracts; and how MTS ensures its prime contractors and subcontractors are complying with MTS's DBE Program.

Recent FTA guidance has been issued relating to prompt payment and release of retainage to subcontractors from prime contractors. The proposed revisions add several recommended monitoring and enforcement mechanisms to ensure prime contractors are complying with prompt payment and release of retainage requirements.



The proposed revisions also update MTS's list of DBE and small business outreach measures, which includes but is not limited to: participating in small business conferences and programs to meet DBE and small business contractors and to inform the contracting community of MTS's DBE Program; soliciting DBE and small business participation on specific contract opportunities through use of bidder's lists and DBE and small business directories; and advising contractors of the benefits and eligibility requirements to become certified as a DBE or small business.

/s/ Paul C. Jablonski
Paul C. Jablonski
Chief Executive Officer

Key Staff Contact: Sharon Cooney, 619.557.4513, Sharon.Cooney@sdmts.com

Attachment: A. Redline Version of Proposed Revisions to MTS Board Policy No. 26

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Policies and Procedures No. 26

Board Approval: 07/~~26~~46/2018~~5~~

SUBJECT:

DISADVANTAGED BUSINESS ENTERPRISE PROGRAM

PURPOSE:

To provide a program to ensure nondiscrimination in the award and administration of federally-assisted contracts and create a level playing field on which disadvantaged business enterprises (DBEs) can compete fairly for those contracts.

POLICY:

26.1 POLICY STATEMENT AND PROGRAM OBJECTIVES

Policy Statement/Objectives (CFR § 26.3, § 26.7, § 26.21, § 26.23)

San Diego Metropolitan Transit System (MTS) has established and adopted a Disadvantaged Business Enterprise (DBE) program in accordance with regulations of the U.S. Department of Transportation (DOT), Title 49, Code of Federal Regulations, Part 26 "Participation by Disadvantaged Business Enterprises in Department of Transportation Financial Assistance Programs (49 CFR Part 26)." MTS has received Federal financial assistance from the Department of Transportation, and as a condition of receiving this assistance, MTS has signed an assurance that it will comply with 49 CFR Part 26.

It is the policy of MTS to ensure that DBEs as defined in 49 CFR Part 26 have an equal opportunity to receive and participate in MTS's DOT-assisted contracts. It is also our policy to:

1. Ensure nondiscrimination in the award and administration of all MTS contracts and subcontracts;
2. Create a level playing field by which DBEs can compete for and perform in MTS's DOT-assisted contracts;
3. Ensure that the MTS DBE Program is narrowly tailored in accordance with applicable law and current legal standards, including the Ninth Circuit Ruling in *Western States Paving vs. Washington State Department of Transportation*;



4. Ensure that only firms that fully meet 49 CFR Part 26 eligibility standards are permitted to participate as DBEs;
5. Help remove procurement and contracting barriers, which impede DBE participation in MTS DOT-assisted contracts;
6. Monitor and enforce contractors' compliance in meeting established goal objectives and program requirements;
7. Assist in the development of DBEs and Small Businesses to increase their ability to compete successfully in the market place outside the DBE Program; and
8. Ensure MTS contractors and subcontractors take all necessary and reasonable steps to comply with these policy objectives.

As evidence of MTS's commitment to pursue these policy objectives, the Chief Executive Officer has designated Staff Attorney – Regulatory Compliance as the DBE Liaison Officer (DBELO). In this capacity, the DBELO is responsible for implementing all aspects of the DBE program. The DBELO has direct access to the Chief Executive Officer for DBE-related matters. Implementation of the DBE program is accorded the same priority as compliance with all other legal obligations incurred by MTS in its financial assistance agreements with DOT. MTS will disseminate this policy statement to all of the departments of our organization. Additionally, MTS will distribute this policy to DBE and non-DBE business communities that perform or are interested in performing work on MTS projects. Through such efforts, MTS will ensure DOT-assisted contracting and procurement related processes promote equity in access, consideration and opportunity for DBEs and other small businesses in response to requirements set forth under 49 CFR Part 26, DOT Directives and Final Rules.

26.2 APPLICABILITY (CFR § 26.3, § 26.21)

MTS, as a direct recipient of federal funds from the DOT, and as a condition of Federal financial assistance, is required to submit for approval to the DOT Operating Administration from which it receives the majority of its funding, a DBE Program developed in accordance with federal regulations published under Title 49 CFR Part 26 and subsequent guidance. This DBE Program sets forth the policies and procedures to be implemented by MTS to ensure that DBEs have an equitable opportunity to participate in DOT-assisted contracting opportunities.

In direct response to these regulatory requirements, MTS hereby establishes a DBE Program, which will:

1. Comply with federal regulations and financial assistance agreements;
2. Meet legal standards for narrow-tailoring requirements;
3. Ensure nondiscrimination in the award of DOT-assisted contracts; and
4. Reaffirm MTS's commitment to fairness and the principles of equal opportunity.

In conformance with 49 CFR Part 26, MTS will continue to carry out its DBE Program until all DOT funds have been expended.

MTS additionally complies with the California Department of Transportation's (Caltrans') DBE Program on projects on which it is a sub-recipient of federal funds through Caltrans.

MTS will advise all applicable DOT Operating Administrations of any significant updates and/or changes to this DBE Program.

26.3 DEFINITION OF TERMS (CFR § 26.5)

Race-Conscious Measure or Program: A program or portion thereof that focuses specifically on assisting only DBEs, including minority and women-owned DBEs, by the development and inclusion of participation goals or Good-Faith Effort activities.

Race-Neutral Measure or Program: A program or portion thereof that assists all small businesses, including DBEs, regardless of ownership status, in successfully participating in MTS's procurement program. For the purposes of the DBE Program, "race-neutral" includes gender-neutrality.

Any other term used in this DBE Program shall have the meaning set forth in 49 CFR Part 26.

26.4 RESPONSIBILITIES FOR DBE PROGRAM IMPLEMENTATION

A. DBE Liaison Officer (CFR § 26.25)

MTS has designated the following individual as the Disadvantaged Business Enterprise Liaison Officer (DBELO):

Samantha Leslie
Staff Attorney – Regulatory Compliance
San Diego Metropolitan Transit System
1255 Imperial Avenue, Suite 1000
San Diego, CA 92101
Telephone: (619) 557-4539; Fax: (619) 814-1559
E-mail: Samantha.Leslie@sdmts.com

In this capacity, the DBELO is responsible for implementing all aspects of the DBE Program and ensuring that MTS complies with all provisions of 49 CFR Part 26 and subsequent DOT-issued directives and final rules. The DBELO has direct, independent access to the MTS Chief Executive Officer concerning DBE Program matters. The DBELO has sufficient support personnel who devote a portion of their time to implement the Program. The DBELO is responsible for developing, implementing and monitoring the DBE Program, in coordination with other appropriate officials.

The DBELO's and/or designee's duties include, but are not limited to, the following activities:

1. Gathers and reports statistical data and other information as required by the DBE Program, including preparation of

semiannual DBE reports and related analysis for submission to the applicable DOT Operating Administration.

2. Reviews applicable contracts, purchase requisitions, advertisements, boilerplate language specifications and other related documentation specific to implementing applicable DBE requirements.
3. Consults with all affected departments in developing overall DBE goals.
4. Ensures that bid notices and requests for proposals are made available to DBEs in a timely manner.
5. Reviews DOT-assisted contracts and procurements for purposes of applying ~~contract-specific DBE goals, when appropriate, and/or~~ applicable race-neutral measures.
6. Analyzes MTS's progress towards meeting overall DBE goals by monitoring individual contract DBE attainments-.
7. ~~Assists in~~Ensures that pre-bid meetings ~~for purposes of reviewing DBE solicitation and contract requirements~~inform with potential bidders and/or offerors regarding MTS's DBE Program.
8. Advises the Chief Executive Officer and/or the MTS Board on DBE matters and achievements.
9. ~~Determines contractor compliance with race-conscious DBE Good Faith Effort provisions, as applicable, in a race-conscious environment and conducts contract DBE responsiveness reviews, including assessing~~Assesses DBE participation eligibility towards MTS's overall DBE goal, ~~as applicable, to both race-conscious and race-neutral measures.~~

Additionally, the DBELO and/or designee is charged with implementing the race-neutral measures listed in this DBE Program document.

B. Reconsideration Official (CFR § 26.53)

Should MTS implement a race-conscious component to this DBE Program, the DBE Program will be amended to provide the procedures for the administrative reconsideration process and to specify MTS's Reconsideration Official.

26.5 ADMINISTRATIVE REQUIREMENTS

A. Non-Discrimination Requirements (CFR § 26.7)

MTS will never exclude any person from participation in, deny any person the benefits of, or otherwise discriminate against anyone in connection

with the award and performance of any contract covered by 49 CFR Part 26 on the basis of race, color, sex, or national origin.

In administering its DBE program, MTS will not, directly or through contractual or other arrangements, use criteria or methods of administration that have the effect of defeating or substantially impairing accomplishment of the objectives of the DBE program with respect to individuals of a particular race, color, sex, or national origin.

B. Federal Financial Assistance Agreement Assurance (CFR § 26.13 {a})

MTS will sign the following assurance as a condition of financial assistance agreements with the DOT, and which is hereby made applicable to all of MTS's DOT-assisted contracts:

"MTS shall not discriminate on the basis of race, color, national origin, or sex in the award and performance of any U.S. DOT-assisted contract or in the administration of its DBE Program or the requirements of 49 CFR Part 26. MTS shall take all necessary and reasonable steps under 49 CFR Part 26 to ensure nondiscrimination in the award and administration of U.S. DOT-assisted contracts. MTS's DBE Program, as required by 49 CFR Part 26 and as approved by U.S. DOT, is incorporated by reference in this agreement. Implementation of this Program is a legal obligation and failure to carry out its terms shall be treated as a violation of this agreement. Upon notification to MTS of its failure to carry out its approved program, the Department may impose sanctions as provided under 49 CFR Part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C. 3801 et seq.)."

C. DBE Financial Institutions (CFR § 26.27)

It is the policy of MTS to investigate the full extent of services offered by financial institutions owned and controlled by socially and economically disadvantaged individuals in the community, to make reasonable efforts to utilize these institutions, as available, and to encourage prime contractors on MTS's DOT-assisted contracts to make use of these institutions.

The Federal Reserve Board compiles data on financial institutions that participate in the Department of the Treasury's Minority Bank Deposit Program. MTS will review the listing bi-annually to determine whether any such financial institutions are available in MTS's ~~service area~~ geographic market area. When MTS competitively procures financial services, MTS will notify any identified minority and women-owned financial institutions of the upcoming procurement. At this time, MTS has not identified such financial institutions in MTS's service area. However, MTS also encourages contractors to use the services of minority and women-owned financial institutions identified from the listings. The Internet address of this listing is <http://www.federalreserve.gov/releases/mob/>.

D. DBE Directory (CFR § 26.31)

MTS refers interested parties to the California Unified Certification Program (CUCP) Database of Certified DBE Firms (DBE Directory) to assist in identifying certified DBEs. The DBE Directory is published at http://dot.ca.gov/hq/bep/find_certified.htm ~~www.CaliforniaUCP.com~~.

E. Overconcentration (CFR § 26.33)

MTS has not identified any types of work that have a burdensome overconcentration of DBE participation. However, should MTS determine that overconcentration exists in a work classification, MTS will obtain the approval of the concerned DOT Operating Administration of its determination and the measures devised to address it. Once these measures are approved, they will become part of MTS's DBE Program.

F. Business Development Programs (CFR § 26.35)

MTS has not established a business development program. The DBELO will continually evaluate the need and assess whether MTS should establish a Business Development Program and/or a Mentor Protege Program. If MTS establishes either program, the program will be guided by the applicable Appendix of 49 CFR Part 26 and approved by the cognizant DOT Operating Administration before being implemented.

G. Fostering Small Business Participation (CFR § 26.39)

MTS will structure contracting requirements to facilitate competition by small businesses by ~~encouraging prime contractors to specify elements of work that small businesses can perform and to provide subcontract opportunities for those elements to DBEs and other small businesses.~~ advising the contracting community of the benefits of becoming SB certified, the eligibility requirements to become certified as a SB, and the online directory of certified SBs , found at the California Department of General Services (DGS) website:
<https://caleprocure.ca.gov/pages/PublicSearch/supplier-search.aspx>.

26.6 DETERMINING, MEETING, AND COUNTING DBE PARTICIPATION TOWARDS THE OVERALL DBE GOAL (CFR § 26.45; § 26.51; § 26.55)

MTS is currently operating a strictly race-neutral DBE Program in accordance with DOT guidance following the *Western States Paving* decision of the 9th Circuit Court of Appeals. Should MTS incorporate a race-conscious DBE Program in the future, the breakout of estimated race-neutral and race-conscious participation in MTS's DBE goal will be updated.

As MTS is currently operating a strictly race-neutral DBE Program, contract goals are not applicable to MTS procurements. Should MTS, at a future date, incorporate a race-conscious component to its DBE Program, it will then use contract goals to meet any portion of the overall goal MTS does not project being able to meet using race-neutral means. As required by *Western States Paving*, if MTS incorporates a race-conscious DBE Program, MTS will gather evidence to determine if discrimination in the transportation contracting industry is present.

MTS will make a determination at that time what type of evidence gathering is appropriate, based on DBE regulations and case law.

A. Methodology for Setting Overall DBE Goals (CFR § 26.45; 5 26.49)

In accordance with § 26.45(e)(3), and with FTA approval, MTS will establish an overall program goal on a triennial basis.. The overall program goal will represent the amount of DOT-assisted funds MTS anticipates expending on DBE firms over three years, and will be presented as a percentage of the total DOT assistance received.

The overall program goal will be developed in accordance with the 2-step process specified in § 26.45 (c) & (d). The first step is to determine the goal "base figure" based on the relative availability of DBEs in MTS's market area. The second step is to adjust the goal "base figure" from Step 1 so that it reflects as accurately as possible the DBE participation MTS would expect in the absence of discrimination based on past participation, a disparity study and/or information about barriers to DBE participation. Annual projections on DBE participation during each fiscal year will be developed as specified by § 26.45 (e)(3)(iii).

Additionally, MTS will provide for public participation in establishing an overall program goal. MTS will publish a notice of the proposed overall program goal on MTS's website and a newspaper of general circulation, informing the public that the proposed goal and its rationale are available for inspection and comment. during normal business hours at MTS for 30 days following the date of the notice, and informing the public that MTS will accept comments on the goals for 30 days from the date of the notice.

Additionally, MTS will consult with minority, women's and general contractor groups, community organizations, and other officials or organizations to solicit information concerning the availability of disadvantaged and non-disadvantaged businesses, the effects of discrimination on opportunities for DBEs, and MTS's efforts to establish a level playing field for the participation of DBEs.

MTS will submit the overall program goal to DOT in accordance with § 26.45 (f)(2). The overall goal submission to DOT will include a summary of information and comments received during this public comment/participation process and any MTS responses.

MTS will begin using our overall goal on October 1 of each year, unless we have received other instructions from DOT. If we establish a goal on a project basis, we will begin using our goal by the time of the first solicitation for a DOT-assisted contract for the project.

B. Transit Vehicle Manufacturers (TVM) Certifications (CFR § 26.49)

MTS will require each transit vehicle manufacturer, as a condition of being authorized to bid or propose on DOT-assisted transit vehicle procurements, to certify that it has complied with the requirements of this section. Alternatively, MTS may, at its discretion and with DOT approval, establish project-specific goals for DBE participation in the procurement

of transit vehicles in lieu of the TVM complying with this element of the program.

C. Race-Neutral Measures (CFR § 26.51)

MTS will implement the following race-neutral measures which are aimed at increasing DBE and other small business participation.

- ~~1. MTS will arrange solicitations, times for the presentation of bids, quantities, specifications, and delivery schedules in ways that facilitate DBE and other small business participation.~~
1. MTS will ~~also~~ hold and/or participate in conferences, which include a networking component to promote teaming opportunities between prospective prime contractors and the DBE and Small Business contracting community. MTS will also actively promote the Small Business conferences, programs, and support services offered by other agencies that have established DBE and Small Business Programs.
- ~~2. MTS will 2. Provide assistance in overcoming limitations such as inability to obtain bonding or financing. (e.g., by such means as simplifying the bonding process, reducing bonding requirements, eliminating the impact of surety costs from bids, and providing services to help DBEs, and other small businesses, obtain bonding and financing).~~ Specifically, MTS will, through its website, refer the DBE and Small Business contracting community to the U.S. Small Business Administration Bonding Assistance Program and San Diego Small Business Development Center.
33. MTS will solicit DBEs and other small businesses participation by carrying out information ~~and communication programs on contracting procedures and on~~ specific contract opportunities. Specifically, MTS will: (e.g., ensuring the inclusion of DBEs, and other small businesses, on recipient MTS's mailing lists of bidders and/or MTS's e-procurement web based vendor list; ensuring the make available to prime contractors information on how to view a listing of dissemination to bidders on prime contracts of lists of potential DBE and other small business subcontractors; and provide provision of contracting information in languages other than English, where appropriate and upon request.
- ~~44. As a supportive service to help develop and improve immediate and long-term business management, record keeping, and financial and accounting capability for DBEs and other small businesses, MTS will actively promote the Small Business conferences, programs, and support services offered by other agencies that have established DBE and Small Business Programs.~~
5. MTS will advise its contracting community ~~of of the benefits of becoming DBE certified, the eligibility requirements to become certified as a DBE, and~~ the online directory of certified DBEs,

found at the CUCP website:
http://dot.ca.gov/hq/bep/find_certified.htm.
www.CaliforniaUCP.com.

~~MTS will also advise the contracting community of the available small businesses certified by the California Department of General Services (DGS) found at the following url:
www.bidsync.com/DPXBisCASB.~~

D. Use of Set-Asides or Quotas (CFR § 26.43)

MTS shall not permit the use of quotas for DBEs on DOT-assisted contracts in accordance with 49 CFR Part 26. Further, MTS shall not set aside contracts for DBEs on DOT-assisted contracts subject to the regulatory provisions, except in limited and extreme circumstances where no other method could be reasonably expected to redress egregious instances of discrimination.

E. Counting DBE Participation and Commercially Useful Function (CFR § 26.55)

MTS will count DBE participation toward overall and contract specific goals as provided in 49 CFR Part 26.55. MTS will not count the participation of a DBE subcontract toward a contractor's final compliance with its DBE obligations on a contract until the amount being counted has actually been paid to the DBE subcontractor.

26.7 REQUIRED CONTRACT PROVISIONS AND ENFORCEMENT

A. Contractor's Assurance Clause Regarding Non-Discrimination (CFR § 26.13)

MTS will ensure that the following clause is placed in all DOT-assisted contracts and subcontracts: *"The contractor or subcontractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The contractor shall carry out applicable requirements of Title 49, CFR, Part 26 in the award and administration of MTS's U.S. DOT-assisted contracts. Failure by the contractor to carry out these requirements is a material breach of this contract, which may result in the termination of this contract or such other remedy as MTS deems appropriate."*

B. Prompt Payment Provisions (CFR § 26.29)

The DBE Program found at Title 49 CFR Part 26 requires that any delay or postponement of payment over 30 days from the prime contractor to any subcontractor for work performed pursuant to their agreements may take place only for good cause and with MTS's prior written approval. ~~Any violation of this provision shall subject the violating prime contractor or subcontractor to the penalties, sanctions and other remedies specified in Section 7108.5 of the Business and Professions Code. These~~

~~requirements shall not be construed to limit or impair any contractual, administrative, or judicial remedies otherwise available to the prime contractor or subcontractor in the event of a dispute involving late payment or nonpayment by the prime contractor, deficient subcontract performance, or noncompliance by a subcontractor.~~

~~Failure to comply with this provision without prior approval from MTS will constitute noncompliance, which may result in the application of appropriate administrative sanctions, including, but not limited to, a penalty of two percent (2%) of the invoice amount due per month, for every month that full payment is not made.~~

1. Prompt Progress Payments to Subcontractors

In accordance with 49 CFR 26.29, MTS will include a contract clause that will require the prime contractor to pay each subcontractor participating on the contract for satisfactory performance of its contract no later than 7 days from the receipt of each payment the prime contractor receives from MTS. Any delay or postponement of payment over 30 days from the above referenced time frame may occur only for good cause following written approval of MTS. This clause applies to both DBE and non-DBE subcontractors.

2. Payment of Retention Withheld from Subcontractor

When MTS elects to hold retainage from the prime contractor, MTS will provide prompt and regular incremental acceptances of portions of the work on each contract and pay retainage to the prime contractor based on these acceptances.

In accordance with 49 CFR 26.29, MTS will include a contract clause that will require the prime contractor to make prompt and full payment of any retainage owed to subcontractors for satisfactory completion of the subcontractors work within 7 days after subcontractor's work has been satisfactorily completed. Any delay or postponement of payment over 30 days may occur only for good cause following written approval of MTS. This clause applies to both DBE and non-DBE subcontractors.

26.8 DBE CERTIFICATION STANDARDS (CFR § 26.61-3 26.73; § 26.81; § 26.83a)

As a non-certifying member of the CUCP, MTS will accept DBE certifications from certifying member agencies of the CUCP. ~~The CUCP DBE Certification application is presented in Exhibit E.~~

For more information about the certification process or to apply for certification, firms should visit the CUCP website at:
http://www.dot.ca.gov/hq/bep/business_forms.htm.
www.californiaucp.com.

26.9 RECORD KEEPING AND MONITORING (CFR § 26.11, § 26.37)

A. Bidders List (CFR § 26.11)

MTS will develop and maintain a Bidders List consisting of all firms bidding on prime contracts, and bidding or quoting subcontracts on MTS's DOT-assisted projects/contracts. The following information will be included in the bidders list:

1. Firm Name;
2. Address;
3. Years in Business;
4. Status as a DBE or non-DBE;
5. Type of Work; and
6. Annual Range of Gross Receipts.

B. Reporting to DOT (CFR § 26.11)

MTS will submit to the applicable DOT Operating Administration the "Uniform Report of DBE Awards or Commitments and Payments" semiannually on June 1 and December 1 of each year, as required. The June 1 report will include DBE activity from October 1 through March 31. The December 1 report will include DBE activity from April 1 through September 30. This report presents a summary of DOT-assisted prime contracts and subcontracts that are: awarded or committed to; open; and completed during the applicable reporting period.

Upon request, MTS will compile and submit ad-hoc DBE contract award and progress reports for DOT-assisted projects. Furthermore, MTS will continue to provide reports relative to MTS's DBE Program, as directed. These reports will provide DBE participation information on MTS's race-neutral and gender-neutral contracts on all DOT assisted procurement activities.

C. Information, Confidentiality, Cooperation (CFR § 26.109)

MTS will safeguard from disclosure to third parties information that may reasonably be regarded as confidential business information, consistent with Federal Freedom of Information and Privacy Acts (5 U.S.C. 552 and 552a), California Public Records Act (Government Code § 6250) state, and local law. Notwithstanding the preceding provision, MTS will not release any information that may reasonably be construed as confidential business information to any third party (other than DOT) without the written consent of the firm that submitted the information.

D. Monitoring and Enforcement Mechanisms (CFR § 26.37)

MTS will implement appropriate mechanisms to ensure compliance with 49 CFR Part 26 requirements by all program participants (e.g., applying legal and contract remedies available under Federal, state and local law).

1. Monitoring Work Committed to DBE

MTS's DBE Program will include a monitoring and enforcement mechanism to ensure that work committed to DBEs is actually performed by DBEs. This will include a written certification by MTS that contract records have been reviewed and work sites have been monitored to ensure work is actually performed by the DBE. In addition, MTS will maintain a running tally of actual DBE attainments (e.g., payments actually made to DBE firms) to compare against the prime contractor's commitments to use a DBE, when applicable.

2. Termination or Substitution of DBE subcontractors

MTS includes a contract clause in each federally assisted contract that requires the prime contractor to notify and receive consent from MTS whenever a DBE subcontractor is terminated or substituted. For construction contracts, MTS shall follow applicable state law for terminations or substitutions of subcontractors.

3. ~~MTS may perform interim audits of contract payments to DBEs. The audit will review payments to DBE subcontractors to ensure that the actual amount paid to DBE subcontractors equals or exceeds the dollar amounts committed.~~ Monitoring Payments to DBE and Non-DBE subcontractors

MTS undertakes monitoring of prime payments to subcontractors over the course of any DOT- assisted contract. MTS includes a contract clause in each federally assisted contract that the prime contractor must provide subcontractor payment information to the MTS Contract Administrator monthly, if any payments were made to subcontractors. In addition, MTS bi-annually requests subcontractor payment information from the prime contractor to ensure MTS has accurate listing of subcontractor payment information within its records. Lastly, MTS may use a monthly prompt payment certification form that requires prime contractor to certify prompt payments were made to subcontractor.

4. Prompt Payment Dispute Resolution

The obligations of prompt payment and release of retainage does not arise if there is a legitimate dispute over a subcontractor's performance. Subcontractor should first attempt to work with the prime contractor regarding whether subcontractor's work has been satisfactorily performed. If a dispute remains as to whether work has been satisfactorily completed for purposes of prompt payment requirements, notice should be given to the DBELO to take further action. Steps to resolve dispute may include, but are not limited to, conducting a meeting between prime contractor, subcontractor, and MTS project manager to review whether subcontractor work was completed in accordance with contract, plans and specifications.

5. Prompt Payment Complaints

Complaints by subcontractors regarding prompt payment should first be directed to the prime contractor and their payment bond surety, if applicable. according to the following procedure.

If affected subcontractor -needs assistance in communicating with the prime contractor regarding payment or is unable to resolve payment discrepancies with prime, subcontractor should contact DBELO in writing to initiate the complaint. The complaint should identify specifics regarding the subcontract payment language, items of work in question, and the subcontractor's attempts to obtain payment from the prime contractor and payment bond surety, if applicable.

Upon receipt of a subcontractor's written complaint that contains the above described information, DBELO will contact prime contractor directly, advising them of MTS's receipt of a prompt payment complaint, of prime contractor's responsibility to work with the subcontractor to resolve the dispute and potential enforcement action, as further described in Section 26.9 D (5) of this Board Policy. -If after notice to the prime there is still no timely and meaningful action by the prime to resolve prompt payment disputes, affected subcontractor may refer the complaint to the responsible FTA contact.

6. Enforcement Action for Noncompliance of Prompt Payment and Return of Retainage

MTS will include a contract clause in its DOT- assisted contracts that any violation of prompt payment requirements, as defined in Section 26.27 (B) of this Board Policy, shall subject the violating prime contractor or subcontractor to the penalties, sanctions and other remedies specified in Section 7108.5 of the Business and Professions Code, if applicable. It may also result in the application of appropriate administrative sanctions, including, but not limited to, prime contractor not being reimbursed for work performed by subcontractors unless and until the prime contractor ensures that the subcontractors are promptly paid for the work they have performed

7. Enforcement Action for False, Fraudulent or Dishonest Conduct

MTS will bring to the attention of the DOT any false, fraudulent, or dishonest conduct in connection with the program, so that DOT can take the steps provided in § 26.107 (e.g., referral to the Department of Justice for criminal prosecution, referral to the DOT Inspector General, action under suspension and debarment or Program Fraud and Civil Penalties rules). Additionally, MTS will consider similar action under its own legal authorities, including responsibility determinations in future contracts.

| Additional DBE Documents (Available ~~on MTS's Web Site or~~ from DBELO upon request)

- A. DBE Program Regulations
- B. DBE Program Organizational Chart
- | C. Listing of DBE Financial Institutions located within ~~California~~MTS's geographic market area
- D. MTS Goal Setting Methodology
- E. CUCP DBE Certification Application
- F. Uniform Report of DBE Awards or Commitments and Payments

Original Policy approved on 12/6/84.

Policy revised on 4/28/88.

| Policy revised on 4/25/91. -

Policy revised on 1/26/95.

| Policy revised on 10/16/97. -

Policy revised on 8/12/99.

Policy revised on 8/10/00.

Policy revised on 9/27/01.

Policy revised on 7/25/02.

Policy revised on 3/11/04.

Policy revised on 7/22/04.

Policy revised on 2/16/12.

| Policy revised on 7/16/15

| Policy revised on 7/26/18



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Agenda Item No. 10

MEETING OF THE SAN DIEGO METROPOLITAN TRANSIT SYSTEM
BOARD OF DIRECTORS

July 26, 2018

Number Not Used.





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Agenda Item No. 11

MEETING OF THE SAN DIEGO METROPOLITAN TRANSIT SYSTEM BOARD OF DIRECTORS

July 26, 2018

SUBJECT:

FAIRFIELD GROSSMONT TROLLEY, LLC LEASE: CONSENT TO ASSIGNMENT AND
ASSUMPTION OF GROUND LEASE

RECOMMENDATION:

That the Board of Directors authorize the Chief Executive Officer to execute the Assignment and Assumption of Ground Lease (in substantially the same format as Attachment A) consenting to this transfer of the Fairfield Grossmont Trolley, LLC lease to Trolley 8727 Apartments California, LLC and any additional documents necessary to close the transaction.

Budget Impact

None.

DISCUSSION:

In 2006, MTS entered into a ground lease transaction with Fairfield Grossmont Trolley, LLC for a transit-oriented development at the Grossmont Trolley station (Ground Lease). The development resulted in a 527 unit residential complex (made up of two communities – Alterra and Pravada) with retained trolley patron parking adjacent to the Grossmont Trolley station. The development is subject to an Affordable Housing Agreement dated September 27, 2005 with the La Mesa Redevelopment Agency that restricts 80 of the residential units to very-low and moderate income rental covenants.

MTS earns approximately \$396,000 annually under the terms of the lease.

The lessee, Fairfield Grossmont Trolley, LLC, is in the process of selling its interest in the property, including the Ground Lease, to Trolley 8727 Apartments California, LLC, a Delaware limited liability company. Trolley 8727 Apartments California, LLC is owned by TruAmerica Multifamily (TruAmerica) and Intercontinental Real Estate Corporation (Intercontinental). TruAmerica was founded in 2013 and is headquartered in Los Angeles. As of December 31, 2017, TruAmerica had assets under management of \$7.1



billion comprised of 33,263 units and construction management of approximately \$375 million in budgeted renovations. Intercontinental was established in 1959 as a general contractor for large-scale public-bid construction projects and evolved into a private equity real estate investment management and advisory service. Intercontinental has developed, built, managed and owned more than \$10 billion of commercial real estate projects and currently has \$7.6 billion in assets under management across the continental United States. Since 2014, TruAmerica and Intercontinental have joint-ventured to acquire a total of six multifamily properties totaling 1,678 units.

The proposed purchase of the development will be partially financed by a loan from Fannie Mae. Fannie Mae is a publicly traded company, government sponsored entity and the largest lender in the multifamily industry.

The Alterra and Pravada developments will be managed on a day-to-day basis by a third-party contractor, Greystar. With over 1,600 multifamily communities totaling approximately 435,000 units, Greystar is the largest multifamily property manager in the United States. In Southern California, Greystar currently manages 113 apartment developments totaling 28,577 units, with 19 developments totaling 4,791 units under management in San Diego County. Greystar has a long track record of overseeing affordable properties. Their current portfolio includes 140 affordable properties consisting of 8,500 units and 80 HUD-insured properties including 15,000 units.

The Ground Lease commenced on October 11, 2006 and expires on May 31, 2065. The lessee has two twenty-year options to extend the lease, for a maximum term ending on October 11, 2105. The minimum base rent under the Ground Lease is \$256,000 per year, paid each March. The base rent amount will adjust on the thirty-first year of the lease, and then periodically thereafter. In addition to base rent, MTS receives annual payments of overage rent equal to 1.25% of the gross revenue from the project for the prior year. (See Attachment B – History of Rent Payments.)

Under section 802(b) of the Ground Lease, MTS's written approval of any transfer of the Ground Lease is required:

Lessee shall not make or permit any Lease Interest Transfer without the prior written approval of Board, which approval shall not be unreasonably withheld or delayed if (i) the proposed Transferee or its management has sufficient experience in the development, operation and management of residential apartment projects comparable to the Project (or other use approved by the Board pursuant to Section 502), and (ii) the proposed Transferee is financially qualified to perform all the agreements, undertakings, and covenants of this Lease and all other agreements entered into by Lessee which relate to the development, management, operation, maintenance, and restoration of the Parcels and of the Improvements.

Based on staff's review of TruAmerica and Intercontinental, the new lessees' appear to have "sufficient experience in the development, operation and management of residential apartment projects comparable to the Project" and are "financially qualified to perform all the agreements, undertakings, and covenants of this Lease and all other agreements entered into by Lessee which relate to the development, management, operation, maintenance, and restoration of the Parcels and of the Improvements."

Section 900 of the Ground Lease allows a “permitted mortgage” on the ground lease interest so long as the loan does not exceed a maximum loan-to-value ratio of 90% and the lender has a collective net worth in excess of \$500 million or services loans in excess of \$8 billion. The proposed new loan will have an estimated loan-to-value ratio of 59%. Fannie Mae has net assets of \$3.3 trillion and holds \$3.1 trillion in total mortgage loans as of June 30, 2017.

Today’s action would authorize the CEO to execute the Assignment and Assumption of Ground Lease (Attachment A) consenting to this transfer of the Fairfield Grossmont Trolley, LLC lease to Trolley 8727 Apartments California, LLC and any additional documents necessary to close the transaction.

/s/ Paul C. Jablonski
Paul C. Jablonski
Chief Executive Officer

Key Staff Contact: Sharon Cooney, 619.557.4513, Sharon.Cooney@sdmts.com

Attachments: A. Assignment and Assumption of Ground Lease
B. History of Rent Payments

RECORDING REQUESTED BY
AND WHEN RECORDED MAIL TO:

Trolley 8727 Apartments California, LLC
4600 Fairfax Drive, Suite 402
Arlington, Virginia 22203
Attn: Matt Ferrari

APN: 760-237-53-00

The undersigned Assignor declares:

DOCUMENTARY TRANSFER TAX \$ _____
_____ unincorporated area City of San Diego
XX computed on full value of property conveyed, or
_____ computed on full value less value of liens and encumbrances remaining at the time of sale
This is a transfer of a leasehold interest with a remaining term of 35 years or more.

ASSIGNMENT AND ASSUMPTION OF GROUND LEASE

THIS ASSIGNMENT AND ASSUMPTION OF GROUND LEASE (this “**Assignment**”) is made and entered into on this ____ day of _____, 2018, by and between FAIRFIELD GROSSMONT TROLLEY LLC, a Delaware limited liability company (“**Assignor**”), TROLLEY 8727 APARTMENTS CALIFORNIA, LLC, a Delaware limited liability company (“**Assignee**”), and THE METROPOLITAN TRANSIT DEVELOPMENT BOARD, a California public agency also known as the San Diego Metropolitan Transit System (the “**Board**”).

RECITALS

A. WHEREAS, Assignor and the Board, entered into that certain Ground Lease dated as of October 11, 2006, a memorandum of which was recorded in the Official Records of San Diego County, California (the “**Official Records**”) on October 11, 2016 as Document No. 2006-722513, as supplemented by that certain unrecorded Addendum to Ground Lease, dated August 8, 2010 and which was subsequently amended by (i) that certain Amendment to Memorandum of Ground Lease recorded in the Official Records on October 25, 2010 as Document No. 2010-0571200, (ii) that certain unrecorded First Amendment to Ground Lease dated as of December 7, 2010, a memorandum of which was recorded in the Official Records on December 17, 2010 as Document No. 2010-699703, and (iii) that certain unrecorded Second Amendment to Ground Lease, a memorandum of which was recorded in the Official Records on _____, 2018 as Document No. _____ (as supplemented and amended, the “**Lease**”), which Lease relates to certain real property described on Exhibit A attached hereto (the “**Premises**”).

B. WHEREAS, Assignor, as “Seller”, and Assignee (as successor-in-interest to TruAmerica Acquisitions III LLC, a Delaware limited liability company), as “Purchaser”, are parties to that certain Agreement of Sale dated as of June __, 2018 (the “**PSA**”), by which

Assignor agreed to sell to Assignee all of Assignor's interest in the Lease and the Improvements (as hereinafter defined).

C. WHEREAS, Assignor wishes to assign, and Assignee wishes to assume, all of Assignor's right, title, and interest in and to the Lease, as described below; and

D. WHEREAS, the Board wishes to acknowledge and consent to the proposed assignment and assumption pursuant to the terms and conditions set forth below.

NOW, THEREFORE, EFFECTIVE UPON THE EXECUTION BY THE BOARD OF THE BOARD CONSENT ATTACHED TO THIS ASSIGNMENT AND THE RECORDING OF THIS ASSIGNMENT IN THE OFFICIAL RECORDS OF SAN DIEGO COUNTY (the "**Effective Date**"), in consideration of the foregoing mutual promises of the parties hereto and of other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, it is agreed as follows:

SECTION 1. ASSIGNMENT, ASSUMPTION, AND RELEASE

1.1 As of the Effective Date, Assignor hereby assigns to Assignee all of its right, title, and interest in and to the Lease, and Assignee hereby accepts such assignment and assumes as a direct contractual obligation to the Board the obligation to perform all terms, covenants, and conditions of the "Lessee" under the Lease. For the avoidance of doubt, Assignee shall be responsible for payment of Overage Rent for the entire calendar year 2018, including the portion of 2018 prior to the Effective Date.

1.2 Upon the Effective Date, Assignor shall be fully and forever released from all obligations and liability arising on or after the Effective Date with respect to the Lease. For the avoidance of doubt, this release shall not apply to, and Assignor shall remain liable for: (a) any sums payable by Assignor through and including the Effective Date, including without limitation any sums payable pursuant to Article VIII of the Lease, or (b) any of the Assignor's indemnity obligations under the Lease to the extent such obligations arise out of or relate to facts or circumstances existing or occurring prior to the Effective Date. Upon the Effective Date, Assignor fully and forever releases the Board from all obligations and liability to Assignor with respect to the Lease.

SECTION 2. SUCCESSORS AND ASSIGNS

This Assignment shall be binding upon and shall inure to the benefit of the Board, Assignor and Assignee, their respective heirs, legal and personal representatives, successors, and assigns.

SECTION 3. GOVERNING LAW

This Assignment has been entered into, is to be performed entirely within, and shall be governed by and construed in accordance with the laws of the State of California.

SECTION 4. FURTHER ASSURANCES

Each party hereto covenants and agrees to perform all acts and obligations, and to prepare, execute, and deliver such written agreements, documents, and instruments as may be reasonably necessary to carry out the terms and provisions of this Assignment.

SECTION 5. SEVERABILITY OF PROVISIONS

If any term or provision of this Assignment, the deletion of which would not adversely affect the receipt of any material benefit by any party hereunder, shall be held by a court of competent jurisdiction to be invalid or unenforceable, the remainder of this Assignment shall not be affected thereby and each other term and provision of this Assignment shall be valid and enforceable to the fullest extent permitted by law.

SECTION 6. COUNTERPARTS

This Assignment may be executed in counterparts, each of which shall be an original and all of which shall constitute one and the same instrument. The signature pages of one or more counterpart copies may be removed from such counterpart copies and all attached to the same copy of this Assignment, which, with all attached signature pages, shall be deemed to be an original Assignment.

SECTION 7. WAIVER/AMENDMENT

No breach of any provision hereof may be waived unless in writing. Waiver of any one breach of any provision hereof shall not be deemed to be a waiver of any other breach of the same or any other provision hereof. This Assignment may be amended only by a written agreement executed by the parties.

SECTION 8. AUTHORITY

Each party represents that the person executing this Assignment on behalf of said party has the full authority to do so to bind the party to perform pursuant to the terms and conditions herein.

SECTION 9. RECORDATION

The parties shall cause this Assignment to be recorded in the Official Records of San Diego County.

SECTION 10. REPRESENTATIONS AND WARRANTIES

Assignor and Assignee represent and warrant to the Board that: (a) the Purchase Price paid by Assignee to Assignor under the PSA was \$149,500,000.00, and (b) the loan for the purchase made to Assignee by [_____] qualifies as a Permitted Mortgage under the terms of the Lease.

SECTION 11. NON-DISCRIMINATION

Assignee covenants by and for itself, its heirs, executors, administrators and assigns, and all persons claiming under or through it, that there shall be no discrimination against or segregation of, any person or group of persons on account of sex, marital status, race, color, creed, religion, national origin, or ancestry in the sale, lease, sublease, transfer, use, occupancy, tenure or enjoyment of the property herein conveyed, nor shall Assignor itself or any person claiming under or through it, establish or permit and such practice or practices of discrimination or segregation with reference to the selection, location, number, use or occupancy, of tenants, lessees, sublessees, subtenants, or vendees in the property herein conveyed. The foregoing covenant shall run with the land.

[SIGNATURES APPEAR ON NEXT PAGE]

[SIGNATURE PAGE TO ASSIGNMENT AND ASSUMPTION OF MTS LEASE]

IN WITNESS WHEREOF, the parties hereto have caused this Assignment to be duly executed as of the dates set opposite their signatures.

ASSIGNOR:

FAIRFIELD GROSSMONT TROLLEY LLC,
a Delaware limited liability company

By: Fairfield California Housing Fund LLC,
a Delaware limited liability company,
its Manager

By: FFI California Housing Fund LLC,
a Delaware limited liability company,
its Manager

By: FFI CHF GP LLC,
a Delaware limited liability company,
its Manager

By: _____
Name: Gino A. Barra
Title: Senior Vice President

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.
--

STATE OF CALIFORNIA

COUNTY OF _____

On _____, before me, _____ (name) _____
(title), personally appeared, _____ who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal,

Signature (Seal)

[SIGNATURE PAGE TO ASSIGNMENT AND ASSUMPTION OF MTS LEASE]

ASSIGNEE:

TROLLEY 8727 APARTMENTS CALIFORNIA, LLC,
a Delaware limited liability company

By: _____
Name: _____
Title: _____

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.
--

STATE OF _____

COUNTY OF _____

On _____, before me, _____ (name) _____
(title), personally appeared, _____ who proved to me on the basis of satisfactory
evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that
he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the
instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of _____ that the foregoing
paragraph is true and correct.

WITNESS my hand and official seal,

Signature (Seal)

BOARD CONSENT

This Assignment and Assumption of Ground Lease, including without limitation the partial release set forth in Section 1.2 above, is hereby acknowledged and consented to by the Board, and the undersigned executing this Board Consent on behalf of the Board represents and warrants that he/she is duly and validly authorized to do so on behalf of the Board with full right and authority to execute this Board Consent. By executing this Board Consent, the Board hereby acknowledges and agrees that the assignment contemplated by this Assignment and Assumption of Lease is in accordance with, and satisfies the requirements set forth in Section 800 of the Lease. This Assignment and Assumption of Lease does not amend the Lease in any way, and the Board does not waive any of its rights under the Lease, including without limitation the Board's rights to approve future Transfers pursuant to Section 800 *et seq.* of the Lease.

METROPOLITAN TRANSIT DEVELOPMENT BOARD,

a California public agency also known as the San Diego Metropolitan Transit System

By: _____
 Name: _____
 Title: _____

APPROVED as to form and legality of this Assignment

This ____ day of _____, 2018.

 Karen Landers, General Counsel for
 the Metropolitan Transit Development Board

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA

COUNTY OF _____

On _____, before me, _____ (name) _____
 (title), personally appeared, _____ who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal,

 Signature

(Seal)

EXHIBIT A

LEGAL DESCRIPTION OF THE PREMISES

That certain real property located in the City of La Mesa, County of San Diego, State of California described as follows:

Parcel A

Parcels 1 and 2 of Parcel Map No. 20117 recorded October 2, 2006, in the Official Records of San Diego County, California, as Document No. 2006-0699747 (the "Parcel Map"), excepting and reserving therefrom the "Exclusive Trolley Parking Easement" as defined in the Lease.

Parcel B

A non-exclusive easement for vehicular and pedestrian ingress and egress and for utilities over the area illustrated and designated within Parcel 3 and Parcel 4 on the Parcel Map as the "Fire and Access Easement," which non-exclusive easement is granted by the Board to the Lessee for a term of years commensurate with the term of the Lease and is appurtenant to and for the benefit of each of Parcels 1 and 2 of the Parcel Map.

Fairfield Grossmont Trolley, LLC - Pravada

5510 Morehouse Drive
Suite 200
San Diego, CA 92121

Phone: (858) 824-6427

Fax: (858) 625-8984

E-Mail: achoi@ffres.com

Base Rent due MTS

Lease Year	Base Rent per Agreement	Less % of Trolley Parking Maintenance Costs	Plus Electric Charge Reimbursement to MTS	Net Due	Date Paid	Check #
10/11/06 - 03/31/07	\$ 17,585.24	\$ -	\$ -	\$ 17,585.24	10/11/06	Closing Stmt
04/01/07 - 03/31/08	55,239.68			55,239.68	03/28/07	200169
04/01/08 - 03/31/09	92,786.39			92,786.39	03/19/08	200523
04/01/09 - 03/31/10	112,640.00			112,640.00	03/18/09	200860
04/01/10 - 03/31/11	112,640.00	14,763.62	-	97,876.38	03/25/10	10326
04/01/11-03/31/12	112,640.00	21,151.09	-	91,488.91	03/24/11	11252
04/01/12-03/31/13	112,640.00	19,394.11	-	93,245.89	03/19/12	12207
04/01/13-03/31/14	112,640.00	21,478.64		91,161.36	03/20/13	13208
04/01/14-03/31/15	112,640.00	20,446.50		92,193.50	03/18/14	14181
04/01/15-03/31/16	112,640.00	25,269.76		87,370.24	03/16/15	15223
04/01/16-03/31/17	112,640.00	28,334.91		84,305.09	03/16/15	16320
04/1/2017-03/31/18	112,640.00	36,727.31		75,912.69	03/13/17	17361
04/01/2018-03/31/19	112,640.00	36,684.10		75,955.90	03/15/18	18421
				-		
	\$ 1,292,011.31	\$ 224,250.04	Total	1,067,761.27		

Please note (See agreement):

- 1) Base Rent is payable annually on March 31st for the lease year beginning April 1st through March 31st.
- 2) MTS Board to reimburse 50% of garage expense until all Certificates of Occupancy are issued. After that MTS share of garage expense is reduced to 49%. Once entire project is complete MTS share of garage expense will be at 43.2%.
- 3) Reimburse MTS Board 1.5% of electric charges paid by the MTS Board for the West Garage.

Fairfield Grossmont Trolley, LLC - Pravada

5510 Morehouse Drive
Suite 200
San Diego, CA 92121

Phone: (858) 824-6427
Fax: (858) 625-8984
E-Mail: achoi@ffres.com

Overage Rent due MTS

Rent Period	Gross Revenue	Gross Revenue Factor	Overage Rent Due	* Trolley Parking Maintenance Costs	Net Due	Date Paid	Check #
11/01/08 - 12/31/08	\$ 9,611.83	1.25%	\$ 120.15	\$ (41.74)	\$ 78.41	03/23/09	10329
01/01/09-12/31/09	\$ 2,384,108.08	1.25%	\$ 29,801.35		29,801.35	03/25/10	10325
01/01/10-12/31/10	3,914,986.82	1.25%	\$ 48,937.35		48,937.35	03/24/11	11251
01/01/11-12/31/11	3,990,349.86	1.25%	\$ 49,879.37		49,879.37	03/19/12	12206
01/01/12-12/31/12	3,919,410.76	1.25%	\$ 48,992.63		48,992.63	03/20/13	13208
01/01/13-12/31/13	4,068,650.53	1.25%	\$ 50,858.13		50,858.13	03/18/14	14181
01/01/14-12/31/14	4,305,519.63	1.25%	\$ 53,819.00		53,819.00	03/16/15	15224
01/01/15-12/31/15	4,616,016.19	1.25%	\$ 57,700.20		57,700.20	03/16/16	16319
01/01/16-12/31/16	4,786,205.40	1.25%	\$ 59,827.57		59,827.57	03/13/17	17362
01/01/17-12/31/17	4,907,830.12	1.25%	\$ 61,347.87		61,347.87	03/15/18	18422
					-		
				Total	-		

Please Note:

Overage Rent is due annually March 31st based on 1.25% of Gross Revenue received in the prior calendar year.

* For future periods this column is included in the Base Rent Schedule.

Fairfield Grossmont Trolley, LLC - Alterra

5510 Morehouse Drive
Suite 200
San Diego, CA 92121

Phone: (858) 824-6427

Fax: (858) 625-8984

E-Mail: achoi@ffres.com

Base Rent due MTS

Lease Year	Base Rent per Agreement	Less % of Trolley Parking Maintenance Costs	Plus Electric Charge Reimbursement to MTS	Net Due	Date Paid	Check #
10/11/06 - 03/31/07	\$ 22,710.90	\$ -	\$ -	\$ 22,710.90	10/11/06	Closing Stmt
04/01/07 - 03/31/08	70,305.03			70,305.03	03/28/07	200140
04/01/08 - 03/31/09	118,091.79			118,091.79	03/19/08	200332
04/01/09 - 03/31/10	143,360.00			143,360.00	03/18/09	200610
04/01/10 - 03/31/11	143,360.00			143,360.00	03/25/10	12786
04/01/11-03/31/12	143,360.00	13,421.03		129,938.97	03/24/11	11137
04/01/12-03/31/13	143,360.00	19,431.15		123,928.85	03/19/12	12280
04/01/13-03/31/14	143,360.00	22,438.08		120,921.92	03/20/13	13416
04/01/14-03/31/15	143,360.00	29,524.53		113,835.47	03/18/14	14595
04/01/15-03/31/16	143,360.00	37,472.47		105,887.53	03/16/15	15768
04/01/16-03/31/17	143,360.00	40,673.40		102,686.60	03/16/16	16953
04/01/17-03/31/18	143,360.00	52,293.45		91,066.55	03/13/17	18140
04/01/18-03/31/19	143,360.00	51,741.64		91,618.36	03/15/18	19333
				-		
	\$ 1,644,707.72		Total	1,377,711.97		

Please note (Per agreement):

- 1) Base Rent is payable annually on March 31st for the lease year beginning April 1st through March 31st.
- 2) MTS Board to reimburse 50% of garage expense until all Certificates of Occupancy are issued. After that MTS share of garage expense is reduced to 43.2%.
- 3) Reimburse MTS Board 22.1% of electric charges paid by the MTS Board for the East Garage.

Fairfield Grossmont Trolley, LLC - Alterra

5510 Morehouse Drive
Suite 200
San Diego, CA 92121

Phone: (858) 824-6427
Fax: (858) 625-8984
E-Mail: achoi@ffres.com

Overage Rent due MTS

Rent Period	Gross Revenue	Gross Revenue Factor	Overage Rent Due	Net Due	Date Paid	Check #
01/01/09-12/31/09	\$ 1,420.27	1.25%	\$ 17.75	\$ 17.75	03/25/10	200763
01/01/10-12/31/10	2,234,826.97	1.25%	27,935.35	27,935.35	03/24/11	11136
01/01/11-12/31/11	4,899,815.62	1.25%	61,247.70	61,247.70	03/19/12	12279
01/01/12-12/31/12	5,244,139.07	1.25%	65,551.74	65,551.74	03/20/13	13415
01/01/13-12/31/13	5,403,891.90	1.25%	67,548.65	67,548.65	03/18/14	14594
01/01/14-12/31/14	5,730,547.25	1.25%	71,631.84	71,631.84	03/16/15	15769
01/01/15-12/31/15	5,997,433.24	1.25%	74,967.91	74,967.91	03/16/16	16952
01/01/16-12/31/16	6,229,446.52	1.25%	77,868.05	77,868.05	03/13/17	18141
01/01/17-12/31/17	6,395,254.36	1.25%	79,940.68	79,940.68	03/15/18	19332
			-	-		
				-		

Please Note:

Overage Rent is due annually March 31st based on 1.25% of Gross Revenue received in the prior calendar year.



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San Diego, CA 92101-7490
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Agenda Item No. 12

MEETING OF THE SAN DIEGO METROPOLITAN TRANSIT SYSTEM BOARD OF DIRECTORS

July 26, 2018

SUBJECT:

CENTRALIZED TRAIN CONTROL (CTC) TECHNOLOGY REFRESH PROJECT

RECOMMENDATION:

That the San Diego Metropolitan Transit System (MTS) Board of Directors authorize the Chief Executive Officer (CEO) to execute Task Order 83 of Addendum 17 to the Memorandum of Understanding (MOU) between San Diego Associations of Governments (SANDAG) and MTS for the Centralized Train Control (CTC) Technology Refresh Project.

Budget Impact

The estimated cost of the project is \$2,793,578. Currently \$1,441,000 has been funded in MTS project 1007103301 - CTC System Technology Refresh project. MTS and SANDAG will be responsible for the costs of the project in the ratio of 75:25 respectively as described in the table below.

Project Summary	Project Total
Mid-Coast Funds 25%	\$698,395
MTS Funds 75%	2,095,183
Total Project	\$2,793,578

MTS will request the current unfunded portion of \$654,183 in the FY20 Capital Improvement Program (CIP).

DISCUSSION:

In December 2007, ARINC won the contract to design and install a new Centralized Train Control (CTC) system for light rail transit operations in greater San Diego. The



contract was awarded by SANDAG on behalf of San Diego Trolley Inc. (SDTI), and SANDAG managed the implementation of the system. ARINC implemented a new CTC system with centralized train control, routing, tracking, monitoring and controlling of 53 miles of track, substations, feeders and overhead catenary. With the original project completed, MTS utilizes an MOU with SANDAG for ongoing CTC maintenance and enhancements which are detailed as specific task orders.

The current CTC system does not support the growing system expansion needs of SDTI and is currently running on unsupported Microsoft software. In order to support the Mid-Coast expansion, which will add nine (9) new trolley stations and 36 new light rail vehicles, it was determined that the existing CTC system and associated system environment would need to be refreshed.

MTS seeks to refresh the current CTC AIM® environment to include desktops, servers, network infrastructure, and back office software with upgrades such as an updated Microsoft 2016 Operating System, new Java graphical user interface, and improvements that include a new system architecture, scalability, functionality and performance. The main goal of this task order is to replace aging software and hardware with the newest technology to support future growth of the AIM® system, reduce the probability of system failures, and improve security.

MTS performed an Independent Cost Estimate (ICE) for this project which is reflected in the following table.

Project Summary Breakdown	Total
AIM Software Upgrade	\$1,706,764
CTC Server & Storage and Associated Software	404,892
AIM System Integration	265,440
SANDAG PM Costs	91,000
Network Infrastructure	71,520
Contingency	253,962
Project Total	\$ 2,793,578

Therefore, staff recommends that the MTS Board of Directors authorize the CEO to execute Task Order 83 of Addendum 17 to the MOU between SANDAG and MTS, for the SANDAG/MTS Centralized Train Control (CTC) Technology Refresh Project.

/s/ Paul C. Jablonski
Paul C. Jablonski
Chief Executive Officer

Key Staff Contact: Sharon Cooney, 619.557.4513, Sharon.Cooney@sdmts.com

Attachments: A. Addendum 17, Task Order 83

Addendum 17 Project Scope of Work

MTS File No.	G0930.17-04.83	SANDAG Reference No.	5000710 SOW 82
CIP Title:	CTC System Technology Refresh		
CIP No.	MTS – 1007103301 SANDAG – 1257001	Project Managers:	MTS - Robert Borowski SANDAG – Dale Neuzil
Lead Agency:	SANDAG	Operating Agency:	MTS
Estimated Start Date:	7/1/18	Estimated Completion Date:	12/1/20
Estimated Budget:	\$ 2,793,578	Effective Date:	4/1/18

Intended Source of Funds:

SANDAG - FTA Section 5309, FTA Mid-Coast FFCA CA-2016-021 and TransNet funds.

MTS – State & Local funding

Describe Any Necessary Transfers of Project Funds Between the Parties:

MTS will reimburse SANDAG via purchase order(s) for the services described herein.

SANDAG shall utilize the existing contract with Rockwell Collins, formerly ARINC, to perform the Advanced Information Management (AIM®) software upgrade portion of the Centralized Train Control (CTC) Technology Refresh Project. Under this agreement, the SANDAG Mid-Coast Project will pay 25% or all costs required for the CTC AIM® and OCC upgrades needed to support the Mid-Coast line extension.

Project Summary	FY 19	FY 20	Project Total
Mid-Coast Funds 25%	\$448,970	\$249,425	\$698,395
MTS Funds 75%	1,346,909	748,274	2,095,183
Total Project	\$1,795,879	\$997,699	\$2,793,578

Project Description:

The current CTC system does not support the growing system expansion needs of MTS Rail and is currently running on unsupported Microsoft software (Microsoft Server 2003 which reached its end of life in July 2015 and Windows XP desktop which reached its end of life in April 2014). In addition and by necessity the hardware this software is running on is old and also past its end of life.

In order to support the Mid-Coast Expansion which will add 9 new trolley stations and 36 new trolleys it was determined that the existing CTC system would need to be refreshed. This project will refresh the Centralized Train Control (CTC) environment to include all software and hardware. MTS seeks to refresh the current CTC AIM® environment to include desktops, servers, network infrastructure, and back office software with upgrades such as 64-bit architecture as a platform base, MS 2016 Operating System (OS), new Java graphical user interface (GUI), improvements that include a new system architecture, scalability, functionality, and performance. The main goal of this task order is to replace aging software and hardware with the newest technology to support future growth of the AIM® system, reduce the probability of system failures, and improve security.

The SANDAG Mid-Coast project will be responsible for 25% of the total project costs and MTS will reimburse SANDAG for 75% of the total project costs.

This agreement reimburses SANDAG for upgrades required to support the new Mid-Coast Line.

Scope of Work to be Performed by MTS:

OVD and OCC construction; computer, network and server hardware and software procurement, installation and testing. Provide project management in support of construction portion of this project and provide assistance with the installation and integration of the AIM® system.

Reimburse SANDAG for services and materials provided herein with 15 days of receipt of invoice.

Scope of Work to be Performed by SANDAG:

Execute service contract(s) with Rockwell Collins, formerly ARINC, for CTC AIM® software development, testing, and integration of the AIM® system. Coordinate the efforts of MTS staff and provide project management assistance with the installation and integration of the AIM® system.

APPROVED BY:
SANDAG

METROPOLITAN TRANSIT SYSTEM

Jim Linthicum
Director of Mobility Management and
Project Implementation

Date

Paul Jablonski
Chief Executive Officer

Date



1255 Imperial Avenue, Suite 1000
San Diego, CA 92101-7490
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Agenda Item No. 13

MEETING OF THE SAN DIEGO METROPOLITAN TRANSIT SYSTEM BOARD OF DIRECTORS

July 26, 2018

SUBJECT:

INVESTMENT REPORT – MAY 2018

INFORMATIONAL ONLY

Budget Impact

None.

DISCUSSION:

Attachment A comprises a report of the San Diego Metropolitan Transit System (MTS) investments as of May 31, 2018. The combined total of all investments has decreased month to month from \$99.8 million to \$81.7 million. This \$18.1 million decrease is attributable to \$15.3 million in capital expenditures, as well as normal timing differences in other payments and receipts.

The first column provides details about investments restricted for capital improvement projects.

The second column, unrestricted investments, reports the working capital for MTS operations allowing payments for employee payroll and vendors' goods and services.

/s/ Paul C. Jablonski

Paul C. Jablonski
Chief Executive Officer

Key Staff Contact: Sharon Cooney, 619.557.4513, Sharon.Cooney@sdmts.com

Attachment: A. Investment Report for May 2018



**San Diego Metropolitan Transit System
Investment Report
May 31, 2018**

	Restricted	Unrestricted	Total	Average rate of return
Cash and Cash Equivalents				
JP Morgan Chase - concentration account	-	38,442,775	38,442,775	0.00%
Total Cash and Cash Equivalents	-	38,442,775	38,442,775	
Cash - Restricted for Capital Support				
US Bank - retention trust account	2,434,428	-	2,434,428	N/A*
California Bank & Trust - retention trust account	262,113		262,113	N/A*
San Diego County Investment Pool				
Proposition 1B TSGP grant funds	6,213,064	479,289	6,692,353	1.850%
Total Cash - Restricted for Capital Support	8,909,606	479,289	9,388,895	
Investments - Working Capital				
Local Agency Investment Fund (LAIF)	5,623,981	12,264,726	17,888,707	1.755%
San Diego County Investment Pool	-	16,000,000	16,000,000	1.850%
Total Investments - Working Capital	5,623,981	28,264,726	33,888,707	
Total cash and investments	\$ 14,533,587	\$ 67,186,790	\$ 81,720,377	

N/A* - Per trust agreements, interest earned on retention account is allocated to trust beneficiary (contractor)



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Agenda Item No. 14

MEETING OF THE SAN DIEGO METROPOLITAN TRANSIT SYSTEM BOARD OF DIRECTORS

July 26, 2018

SUBJECT:

ELEVATOR AND ESCALATOR MAINTENANCE AND REPAIR SERVICES –
CONTRACT AMENDMENT

RECOMMENDATION:

That the San Diego Metropolitan Transit System (MTS) Board of Directors:

- 1) Ratify Amendments 1, 2 and 3 to MTS Doc. No. PWG153.0-14; and
- 2) Authorize the Chief Executive Officer (CEO) to execute MTS Doc. No. PWG153.5-14 (in substantially the same format as Attachment A) with ThyssenKrupp Elevator (TKE) for additional funds for continued maintenance of elevators and escalators.

Budget Impact

This agenda requires ratification for Amendment Nos. 1, 2 and 3 issued in years 2015 and 2016 for \$89,959.

Amendment No. 5 for \$60,000 will go above the CEO authorized approval amount, to \$149,959, and is funded by 380016-536500.

Amendment No. 5 will change the overall contract total from \$618,907 to \$678,907.

DISCUSSION:

On December 11, 2014, the MTS Board approved MTS Doc. No. PWG153.0-14 with TKE for San Diego Transit Corporation (SDTC) and San Diego Trolley, Inc. (SDTI) elevator and escalator maintenance, for three-year base period with two-year options (total of five years), for a total cost of \$528,948 as shown below:



Description	SDTC	SDTI
Preventative maintenance	\$35,553	\$393,395
Trouble calls	\$25,000	\$75,000
Total	\$60,553	\$468,395

Since the contract started, staff has issued Amendment Nos. 1, 2 and 3 for \$89,959 which is within the MTS CEO's authority.

Staff now needs to issue Amendment No. 5 for \$60,000 which will bring the total amendments to \$149,959 as shown below:

#	Date	Description	Requires Ratification and Board Approval	Overall Total
Amendment 1	06/26/15	Replace and install new elevator doors at Fashion Valley and Qualcomm trolley stations	\$24,959.00	\$89,959
Amendment 2	02/26/16	Repair cab sills at elevator 1 & 2 at Grossmont trolley station	\$25,000.00	
Amendment 3	09/18/16	Increase funds for trouble calls	\$40,000.00	
Amendment 4	10/25/17	Exercise option years 1 & 2	N/A (approved with the original agreement)	
Amendment 5		Increase funds for trouble calls	\$60,000	\$60,000
Total				\$149,959

Since the contract was issued, trouble calls/call back services have included replacing a hall door damaged by the Fire Department extricating passengers, repairing a damaged grinding door and operating panel, replacing deteriorating main travel cables, replacing a seismic board due to water damage, replacing an elevator sill due to vandalism, relocating elevator seismic boxes and installing new elevator inverters.

Staff is estimating that \$60,000 (\$30,000 for each option year) is needed for the balance of the contract term ending December 31, 2019 based on past usage as shown below:

Group B: SDTI	Original Estimated Contract Amount for Trouble Calls	Actual Spend	Shortfall
Base Year 1 (1/1/15)	\$15,000	\$44,630.00	\$29,630.00
Base Year 2 (1/1/16)	\$15,000	\$52,162.86	\$37,162.86
Base Year 3 (1/1/17)	\$15,000	\$45,092.54	\$30,092.54
Option Year 1 (1/1/18)	\$15,000	\$15,335.15 (amount to date)	N/A
Option Year 2 (1/1/18)	\$15,000	N/A	N/A

Therefore, staff recommends that the MTS Board of Directors: (1) Ratify Amendments 1, 2 and 3 to MTS Doc. No. PWG153.0-14; and (2) Authorize the Chief Executive Officer (CEO) to execute MTS Doc. No. PWG153.5-14 (in substantially the same format as Attachment A) with ThyssenKrupp Elevator (TKE) for additional funds for continued maintenance of elevators and escalators.

/s/ Paul C. Jablonski
Paul C. Jablonski
Chief Executive Officer

Key Staff Contact: Sharon Cooney, 619.557.4513, Sharon.Cooney@sdmts.com

Attachment: A. Draft Amendment PWG153.5-14

July 26, 2018

MTS Doc. No. PWG153.5-14

ThyssenKrupp Elevator (TKE)
Mr. David Fairchild
1965 Gillespie Way, Suite 101
El Cajon, CA 92020

Dear Mr. Fairchild:

Subject: AMENDMENT NO. 5 TO MTS DOC. NO. PWG153.0-14; ELEVATOR AND ESCALATOR
MAINTENANCE AND REPAIR SERVICES

This shall serve as Amendment No. 5 to our agreement for the elevator and escalator maintenance and repair services as further described below.

SCOPE OF WORK

There shall be no change to the scope of work of this contract.

SCHEDULE

There shall be no change to the schedule provision of this contract.

PAYMENT

MTS is increasing the trouble calls/call back amounts for 2018 and 2019 by \$60,000. The new contract total is amended from \$618,907 to \$678,907. This amount may not be exceeded without prior MTS approval. There shall be no other changes to the payment provision of this contract.

Please sign and return the copy marked "original" to the Contracts Specialist at MTS. All other terms and conditions shall remain the same and in effect. Retain the other copy for your records.

Sincerely,

Agreed:

Paul C. Jablonski
Chief Executive Officer

David Fairchild
ThyssenKrupp Elevator

JULY2018-PWG153.5-14.TKE.RMONTES.doc

Date: _____

Cc: R. Montes, B. Jackson, Procurement File



1255 Imperial Avenue, Suite 1000
San Diego, CA 92101-7490
(619) 231-1466 • FAX (619) 234-3407

Agenda Item No. 15

MEETING OF THE SAN DIEGO METROPOLITAN TRANSIT SYSTEM BOARD OF DIRECTORS

July 26, 2018

SUBJECT:

SAN DIEGO AND ARIZONA EASTERN (SD&AE) RAILWAY COMPANY QUARTERLY
REPORTS AND RATIFICATION OF ACTIONS TAKEN BY THE SD&AE BOARD OF
DIRECTORS AT ITS MEETING ON JULY 10, 2018

RECOMMENDATION:

That the Board of Directors receive the San Diego and Imperial Valley Railroad (SD&IV),
Pacific Southwest Railway Museum Association (Museum), and Desert Line quarterly
reports (Attachment A) for information.

Budget Impact

None.

DISCUSSION:

Pursuant to the Agreement for Operation of Freight Rail Services, SD&IV and Museum,
have provided operations reports during the second quarter of 2018 (Attachment A).

/s/ Paul C. Jablonski
Paul C. Jablonski
Chief Executive Officer

Key Staff Contact: Sharon Cooney, 619.557.4513, Sharon.Cooney@sdmts.com

Attachment: A. Copy of Final Meeting Materials from 7/10/2018 SD&AE Meeting





**SAN DIEGO & ARIZONA
EASTERN RAILWAY
COMPANY**

A NEVADA NONPROFIT
CORPORATION

1255 IMPERIAL AVE., STE. 1000
SAN DIEGO, CA
92101-7490
(619) 231-1466

BOARD OF DIRECTORS

PAUL JABLONSKI, CHAIRPERSON
MATT DOMEN
JARED GOOCH

OFFICERS

PAUL JABLONSKI, PRESIDENT
MATT DOMEN, SECRETARY
ERIN DUNN, TREASURER

LEGAL COUNSEL
KAREN LANDERS

Att. A, AI 15, 7/26/18

AGENDA

07-09-18A10:28 RCVD

**San Diego and Arizona Eastern (SD&AE)
Railway Company
Board of Directors Meeting**

July 10, 2018

9:00 a.m.

**Executive Committee Room
James R. Mills Building
1255 Imperial Avenue, 10th Floor**

This information will be made available in alternative formats upon request. To request an agenda in an alternative format, please call the Clerk of the Board at least five working days prior to the meeting to ensure availability. Assistive Listening Devices (ALDs) are available from the Clerk of the Board prior to the meeting and are to be returned at the end of the meeting.

ACTION RECOMMENDED

1. Approval of the Minutes of April 10, 2018 Approve
Action would approve the SD&AE Railway Company Minutes of April 10, 2018.
2. Statement of Railway Finances (Erin Dunn) Informational
3. Report on San Diego and Imperial Valley (SD&IV) Railroad Operations (Matt Domen) Informational
4. Report on Pacific Southwest Railway Museum (Diana Hyatt) Informational
5. Report on the Desert Line (Jorge Izquierdo) Informational
6. Real Property Matters (Tim Allison)
 - a. Summary of SD&AE Documents Issued Since April 10, 2018 Informational
7. Board Member Communications
8. Public Comments
9. Next Meeting Date: October 9, 2018
10. Adjournment

San Diego and Arizona Eastern Railway Company

July 10, 2018

Sign-in Sheet (VOLUNTARY)

Name	Company
1. James Caestecker	PSRM
2. Diana Hyatt	PSRM
3. Walter Dune	SDIC
4. Jared Gault	SDIC
5.	
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MINUTES

BOARD OF DIRECTORS MEETING OF THE SAN DIEGO & ARIZONA EASTERN RAILWAY COMPANY

April 10, 2018

A meeting of the Board of Directors of the San Diego & Arizona Eastern (SD&AE) Railway Company, a Nevada corporation, was held at 1255 Imperial Avenue, Suite 1000, San Diego, California 92101, on April 10, 2018, at 9:05 a.m.

The following persons, constituting the Board of Directors, were present: Paul Jablonski, Matt Domen, and Jared Gooch. Also in attendance were members from:

San Diego Metropolitan Transit System:	Tim Allison, Karen Landers, Larry Marinesi, and Wayne Terry
Pacific Southwest Railway Museum:	Diana Hyatt
Baja Railroad (BJRR):	Jorge Izquierdo
North Star Gas:	John Hoegemeier

1. Approval of Minutes

Mr. Domen moved to approve the Minutes of the January 16, 2018, SD&AE Railway Board of Directors meeting. Mr. Gooch seconded the motion, and it was unanimously approved.

2. Statement of Railway Finances

Larry Marinesi (sitting in for Erin Dunn) reviewed the Statement of Railway Finances for the first quarter of 2018 (attached to the agenda item). Mr. Marinesi reported that revenues are favorable to budget primarily due to the Desert line lease revenue previously not included in the budget. He stated that expenses are unfavorable to budget due to a liability settlement and costs associated with the Cleveland Avenue track replacement. Ms. Landers added that there will be future expenses related to outstanding litigation and travel involving the new customs inspection facility for the Desert Line, which should be covered by the lease revenue.

Action Taken

Informational item only. No action taken.

3. Report on San Diego & Imperial Valley Railroad (SD&IV) Operations

Matt Domen reviewed the SD&IV Periodic Report for activities for the first quarter of 2018 (attached to the agenda item).

Tim Allison informed Board members that the San Diego Association of Governments (SANDAG) is having its final walkthrough of the landscaping Best Management Practices on the San Ysidro Expansion Project, and that MTS's review will be next week.

Karen Landers noted that Customs and Border Protection (CBP) has requested a formal easement or right to patrol in the San Ysidro Expansion Project area because of the border crossing. Ms. Landers asked for input about associated safety training for CBP.

Mr. Domen responded that SD&IV staff has had recent discussions about issues with CBP. He added that CBP has had high a turnover of staff. Mr. Domen received an e-mail recently from his crew that there were issues with CBP personnel coming through the gate at San Ysidro Yard on ATVs at very high speeds. He said that he will be talking with CBP about that safety issue, and he is going to change the gate code. Mr. Domen also feels that CBP needs to participate in the maintenance of the road at the San Ysidro Yard.

Ms. Landers responded that MTS is working closely with CBP on projects related to the Desert Line, and she will reach out to find out who to work with on these issues. She stated that a meeting should be set to discuss the operational safety concerns so as not to create any unsafe conditions.

Mr. Allison added that he has a draft operations agreement that can be used as a starting point for discussions. Ms. Landers will forward a copy of that draft agreement to Mr. Domen.

Action Taken

Informational item only. No action taken.

4. Report on Pacific Southwest Railway Museum Operations

Diana Hyatt reviewed the Pacific Southwest Railway Museum (PSRM) report for the first quarter of 2018, which was handed out at the meeting (attached). Ms. Landers added that it is getting to a point in the planning of the new customs inspection facility that she would like to bring PSRM and BJRR into the loop in regard to coordinating the building of the new facility at Campo.

Action Taken

Informational item only. No action taken.

5. Report on the Desert Line

Jorge Izquierdo gave a verbal report. He stated that after the visit to Texas two weeks ago, the project is being readapted as CBP is adding more infrastructure into the planning. Mr. Izquierdo stated that there will be another trip to Mexico City next week, and new project terms will be presented after that meeting.

Ms. Landers reported that BJRR's lease currently defers performance milestones on the Desert Line until the new customs inspection facility is approved. CBP will not allow BJRR to run freight until it's completed, and therefore it is not economically feasible for BJRR to do all of the repairs on the Desert Line.

Ms. Landers stated that CBP and Border Patrol are cooperating in all aspects of planning the customs inspection facility. The present stage involves finding sites. Ms. Landers reported that the primary inspection facility will most likely be at the opening of the tunnel, and there is a limited footprint as to what can fit into that location. She stated that the secondary inspection facility will be at Campo. CBP is assisting with the design specifications, which are confidential.

Ms. Landers stated that CBP is very helpful and is using its own engineers and things are moving forward.

Ms. Landers reported that she went on a sponsored visit to Laredo and Eagle Pass to see primary and secondary Border Patrol rail cargo facility operations. Also in attendance on that trip were Roberto Romandia and Antonio Otanez from BJRR and CBP representatives (including the deputy agent in charge of the El Cajon Border Patrol Station who will have jurisdiction over the tunnel; Juan Romero, Assistant Port Director in Tecate; and Laura Wilson with the CBP Office of Field Operations).

Ms. Landers reported that there is a lot of support and it was a really good trip. She added that there will be a Chamber trip next week to brief Mexican officials and plan for the development of a Sistema de Administración Tributaria (SAT) inspection facility.

Ms. Landers clarified that there will be two separate facilities on the US side. Due to the remote location, CBP cannot approve its officers being on the Mexican side of the border because of safety concerns. She added that CBP has been very responsive, and there is another site visit planned for late May or early June to regroup and hopefully have more people come from Washington, DC to view the site on the Desert Line.

Action Taken

Informational item only. No action taken.

6. Real Property Matters

a. Summary of SD&AE Documents Issued Since January 16, 2018

Tim Allison reported that since the January 16, 2018, SD&AE Railway Company Board of Directors meeting, the documents described below have been processed by staff.

- S200-18-675: Right of Entry Permit to LH Woods and Sons Inc. to install steel pipe liner inside an existing water line at University Avenue in the City of La Mesa.

Action Taken

Informational item only. No action taken.

7. Board Member Communications

There were no Board member communications.

8. Public Comments

There were no public comments.

9. Next Meeting Date

The next meeting of the SD&AE Railway Company Board of Directors is on Tuesday, July 10, 2018.

10. Adjournment

The meeting was adjourned at 9:21 a.m.



President



General Counsel

2018-4-10 Minutes

Attachment: PSRM First Quarter 2018 Report (handed out at the meeting)

REPORT PROVIDED AT SD&AE MEETING ON APRIL 10, 2018



Pacific Southwest Railway Museum
La Mesa Depot 4695 Nebo Drive La Mesa, CA 91941 619-465-7776

April 9, 2018

SD&AE Board
c/o Metropolitan Transit System
1255 Imperial Avenue, Suite 1000
San Diego, CA 92101

Re: First Quarter 2018

Dear SD&AE Board:

During the first quarter of this year, the Pacific Southwest Railway Museum , utilizing all-volunteer crews, operated 71 Golden State trains, two of which were School trains, from Campo to Canyon and return carrying 2,718 passengers over 25 operating days. There were no FRA reportable accidents or injuries during the first quarter of 2018. Total revenue from SD&AE property for this time period was \$30,251.28; our check for \$605.03 is enclosed.

Passenger ridership and revenue during the first quarter of previous years has been:

1,185 passengers during the first quarter of 2017; \$18,950
2,380 passengers during the first quarter of 2016; \$40,316
2,333 passengers during the first quarter of 2015; \$36,462
2,223 passengers during the first quarter of 2014; \$36,566
3,081 passengers during the first quarter of 2013; \$20,932
3,001 passengers during the first quarter of 2012; \$27,281
924 passengers during the first quarter of 2011; \$19,192

Passenger ridership was healthy during this quarter and there were very few days with poor weather. With Easter falling earlier in the calendar year, we operated three days of Bunny trains during the quarter that contributed almost 1,500 passengers to our ridership total. Revenue seems to be down as a result of less discretionary spending occurring on the property.

PSRM continues to maintain both signalized railroad crossings within our right of way limits; PSRM signal maintainers perform the monthly, quarterly and annual inspections. This year,

rather than hiring a contract weed sprayer this year, PSRM will tackle the weed spraying of the right of way in April and May of this year.

We are pleased to announce the transfer of former County-owned land, once a part of the Camp Locket Army base, is now final. With this transaction, PSRM owns an additional 100 acres in Campo. This would not have been possible without the support of the community, the County Board of Supervisors and our representative, Supervisor Dianne Jacob. Three other non-profit organizations in Campo were involved in the process as well: Camp Locket Equestrian & Event Center, Mountain Empire Health & Community Services and the Mountain Empire School District.

For the past five or more years, the Golden State train ride was offered twice per day every Saturday and Sunday with an 11:00 am and a 2:30 pm departure time. In January, PSRM management chose to offer three trains per day every Saturday and Sunday. These trains depart the Campo Depot at 11:00 am, 1:00 pm and 3:00 pm. The addition of a third train in the middle of the day seems to be working out well for visitors who arrive mid-day but are unable to wait for the last train of the day. PSRM will continue this same schedule through summer instead of reverting to a modified operating schedule during the summer months. In fact, this will remain the schedule through the end of October, 2018 with possible modifications during November and the transition to night trains in late November and December.

Thank you for allowing us the opportunity to interpret southern California railroading in a living history atmosphere. We are honored to be caretakers of the Desert Line for the past thirty five years and look forward to celebrating the centennial of the San Diego & Arizona Railway in 2019. Please mark your calendars and join us at Campo on Saturday, November 16, 2019 for a grand 100th anniversary celebration.

Sincerely,

A handwritten signature in cursive script, appearing to read "Diana Hyatt", written in dark ink.

Diana Hyatt
President

Agenda Item No. 2

San Diego and Arizona Eastern (SD&AE)
Railway Company
Board of Directors Meeting

July 10, 2018

SUBJECT:

STATEMENT OF RAILWAY FINANCES

RECOMMENDATION:

That the SD&AE Railway Company Board of Directors receive a financial report for the period ending May 31, 2018.

Budget Impact

None.

DISCUSSION:

Attached are SD&AE's financial results for the period ending May 31, 2018.

As of May 31, 2018, fiscal year-to-date revenues are \$915,000 favorable to budget primarily due to the Desert Line Lease revenue not included in the budget.

Fiscal year-to-date expenses are \$9,000 favorable to budget due to a favorable variance in Outside Services, partially offset by an unfavorable variance in Personnel Costs.

The Net Income for the period ending May 31, 2018 was \$729,000.

Attachment: SD&AE Operating Statement for period ending May 31, 2018

SD&AE Operating Statement FY2018-17

	FY 2018					FY 2017	
	Q1 Actual	Q2 Actual	Q3 Actual	Q4 Actual (Apr - May)	YTD Actual (Jul - May)	YTD Budget (Jul - May)	Q1 - Q4 Actual (Jul - May) Variance
Revenues							
Right of Entry Permits	\$ 4,500	\$ 10,200	\$ -	\$ 2,250	\$ 16,950	\$ 26,175	\$ (9,225)
Lease Income	19,630	19,609	24,435	11,415	75,089	72,450	2,639
Desert Line Lease Revenue	250,004	250,004	250,000	166,667	916,674	-	916,674
Operator Income - SD&IV 1% Freight Fee	9,300	9,300	9,300	7,570	35,470	30,900	4,570
Misc. Revenue (Cure of Default - DL lease assignment)	-	-	-	-	-	-	-
Total Revenues	283,433	289,113	283,735	187,902	1,044,183	129,525	914,658
Expenses							
Personnel Costs	8,477	8,263	23,366	8,700	48,806	33,189	(15,617)
Outside Services	36,726	32,690	19,435	8,158	97,009	125,187	28,178
Risk Management	54,113	4,113	4,193	2,356	64,775	65,580	805
Misc. Operating Expenses	3,136	17,865	78,678	4,570	104,249	99,722	(4,527)
Total Expenses	102,452	62,931	125,672	23,783	314,838	323,678	8,840
Net Income/(Loss)	\$ 180,981	\$ 226,181	\$ 158,063	\$ 164,118	\$ 729,344	\$ (194,153)	\$ 923,497

Reserve Balance July 1, 2017	\$ 1,527,382
Allocated Interest Earnings - Estimated	9,167
Operating Profit/(Loss) - YTD	729,344
Less Desert Line Lease Revenue	(916,674)
Estimated Reserve Balance as of May 31, 2018	\$ 1,349,219

Agenda Item No. 3

San Diego and Arizona Eastern (SD&AE)
Railway Company
Board of Directors Meeting

July 10, 2018

SUBJECT:

REPORT ON SAN DIEGO AND IMPERIAL VALLEY (SD&IV) RAILROAD OPERATIONS

RECOMMENDATION:

That the SD&AE Board of Directors receive a report for information.

Budget Impact

None.

DISCUSSION:

An oral report will be given during the meeting.

Attachment: Periodic Report for the 2nd Quarter of 2018



a Genesee & Wyoming Company

SD&AE Board
C/O MTS
1255 Imperial Avenue, Suite 1000
San Diego, California 92101

June 30, 2018

Periodic Report

In accordance with Section 20 of the Agreement for Operational Freight Service and Control through Management of the San Diego and Arizona Eastern Railway Company activities of interest for the 2nd Quarter of 2018 are listed as follows:

1. Labor

At the end of June 30, 2018 the San Diego & Imperial Railroad had 8 employees:

- 1 General Manager
- 1 Manager - Marketing & Sales
- 1 Office Manager
- 1 Mechanical Manager
- 1 Maintenance of Way Employee
- 3 Train Service Employees

2. Marketing

Volume in the 2nd Quarter had an 8% decrease as compared to the same quarter in 2017. Bridge traffic into Mexico was up about 5% with an increase in feedstock, while traffic terminating or originating on the SDIY was down just over 20% versus last year.

3. Reportable Injuries/Environmental

Days through year to date, June 30, 2018, there were no FRA Reportable injuries or Environmental incidents on the SDIV Railroad.

Days FRA Reportable Injury Free: 7757

4. Summary of Freight

	2018	2017	2016
Total rail carloads that moved by SDIY Rail Service in the quarter.	904	981	1601
Total railroad carloads Terminating/Originating Mexico in the quarter.	575	549	1263
Total railroad carloads Terminating/Originating El Cajon, San Diego, National City, San Ysidro, California in the quarter.	329	432	338
Total customers directly served by SDIY in the quarter	12	10	11
Regional Truck trips that SDIY Railroad Service replaced in the quarter	2712	2943	4803

Respectfully,

Matt Domen

General Manager

Agenda Item No. 4

San Diego and Arizona Eastern (SD&AE)
Railway Company
Board of Directors Meeting

July 10, 2018

SUBJECT:

REPORT ON PACIFIC SOUTHWEST RAILWAY MUSEUM

RECOMMENDATION:

That the SD&AE Board of Directors receive a report for information.

Budget Impact

None.

DISCUSSION:

An oral report will be given during the meeting.

Attachment: Quarterly Report



Pacific Southwest Railway Museum
La Mesa Depot 4685 Nebo Drive La Mesa, CA 91941 619-465-7776

July 3, 2018

SD&AE Board
c/o Metropolitan Transit System
1255 Imperial Avenue, Suite 1000
San Diego, CA 92101

Re: Second Quarter 2018

Dear SD&AE Board:

During the second quarter of this year, the Pacific Southwest Railway Museum, utilizing all-volunteer crews, operated a total of 77 Golden State trains, including one School Train in April, from Campo to Canyon and return carrying 1,866 passengers over 26 operating days. There were no FRA reportable accidents or injuries during the second quarter of 2018. Total revenue from SD&AE property for this time period was \$23,500.76; our check for \$470.02 will follow under separate cover.

Passenger ridership and revenue during the second quarter of previous years has been:

2,315 passengers during the second quarter of 2017
1,185 passengers during the second quarter of 2016
2,197 passengers during the second quarter of 2015
2,794 passengers during the second quarter of 2014
1,901 passengers during the second quarter of 2013
2,882 passengers during the second quarter of 2012
2,434 passengers during the second quarter of 2011
1,977 passengers during the second quarter of 2010

Passenger ridership was up during the first quarter thanks to the perennial favorite, Bunny Trains and their appearance during the month of March. Similarly, ridership is down the second quarter as the Bunny Trains landed during the first quarter instead of the second quarter as they do most years.

A Federal Tax Exempt 501 (C) 3 California Non-Profit Corporation www.pswrm.org

PSRM continues to maintain both signalized railroad crossings within our right of way limits; PSRM signal maintainers perform the monthly, quarterly and annual inspections. This year, rather than hiring a contract weed sprayer, PSRM volunteers tackled the weed spraying of the right of way in early May of this year and will administer additional spraying if potential rainfall necessitates. Our Maintenance of Way volunteers replaced 55 ties along the right of way during the second quarter; primarily in the vicinity of MP 61.7-61.8, lifting the last of the slow orders between west Campo yard limits and Canyon Station. During the third quarter, MOW will concentrate on replacing the switch ties under the west Siding and House Track switches, a total of 30 switch ties in all.

Thank you for allowing us the opportunity to interpret southern California railroading in a living history atmosphere. We are honored to be caretakers of the Desert Line for the past thirty five years and look forward to celebrating the centennial of the San Diego & Arizona Railway in 2019. Please mark your calendars and join us at Campo on Saturday, November 16, 2019 for a grand 100th anniversary celebration.

Sincerely,

A handwritten signature in blue ink, appearing to read "Diana Hyatt", with a stylized flourish at the end.

Diana Hyatt
President

Agenda Item No. 5

San Diego and Arizona Eastern (SD&AE)
Railway Company
Board of Directors Meeting

July 10, 2018

SUBJECT:

REPORT ON THE DESERT LINE

RECOMMENDATION:

That the SD&AE Board of Directors receive a report for information.

Budget Impact

None.

DISCUSSION:

A report was not submitted in time for the mail-out.

Attachment: To be provided at the meeting

Agenda Item No. 6

San Diego and Arizona Eastern (SD&AE)
Railway Company
Board of Directors Meeting

July 10, 2018

SUBJECT:

SUMMARY OF SD&AE DOCUMENTS ISSUED SINCE APRIL 10, 2018

RECOMMENDATION:

That the SD&AE Railway Company Board of Directors receive a report for information.

Budget Impact

None.

DISCUSSION:

Since the April 10, 2018, SD&AE Railway Company Board of Directors meeting, the documents described below have been processed by staff.

- S200-18-680: Right of Entry Permit to Navy Region Southwest Morale, Welfare and Recreation Department for the Navy's Annual Bay Bridge Run / Walk event.
- S200-18-681: Right of Entry Permit to San Diego County Bicycle Coalition for the Bike to Bay event.
- S200-18-682: Right of Entry Permit to the City of La Mesa for the Annual Flag Day Parade.
- S200-18-683: Right of Entry Permit to S & B Engineering, Inc. to repair a drainage pipe near the I-8 bridge crossing in El Cajon west of Chase Avenue.



1255 Imperial Avenue, Suite 1000
San Diego, CA 92101-7490
(619) 231-1466 • FAX (619) 234-3407

Agenda Item No. 30

MEETING OF THE SAN DIEGO METROPOLITAN TRANSIT SYSTEM BOARD OF DIRECTORS

July 26, 2018

SUBJECT:

GRANTVILLE TROLLEY STATION TRANSIT ORIENTED DEVELOPMENT (TIM
ALLISON AND SHARON COONEY)

RECOMMENDATION:

That the Board of Directors receive a report on the Grantville Trolley Station Transit Oriented Development opportunities and authorize the Chief Executive Officer to enter into exclusive negotiations with Affirmed Housing and Greystar regarding a proposed joint development project and ground lease.

Executive Committee Recommendation

At its meeting on July 12, 2018, the Executive Committee voted 4 to 0 (Board members Cole, Gomez, McWhirter and Rios in favor, with Arambula and Roberts absent) to recommend that the Board approve the staff recommendation.

Budget Impact

None.

DISCUSSION:

Grantville Trolley Station Transit-Oriented Development Site

In recent years, the Grantville Trolley Station property has been one of the top priorities identified by MTS staff and the Board for a transit-oriented development project.

The Grantville Trolley Station property was purchased for the Mission Valley East Trolley Extension Project. It is located just east of Mission Gorge Road and north of Interstate 8 (see attachment A). The property is 9.4 acres consisting of the elevated trolley guideway and elevated trolley station, surface parking, bus bays, and overflow parking areas



currently used for short term leases. Alvarado Creek runs along the northerly portion of the site. The City of San Diego adopted the Navajo Community Plan Focused Plan Amendment in 2015 which rezoned this property to allow for mixed-use development at a high density. The zoning allows for up to 109 dwelling units per acre base density with opportunities for higher density bonuses.

A flood control analysis was recently completed by the City of San Diego, designating certain portions of the MTS property for flood control channel and green space improvements. This planning document resolved one of the last remaining issues that is expected to impact the ability to fully develop the property.

Development Proposals

In January 2018, staff received development proposals from two well established development teams that had interest in developing housing on the site. Affirmed Housing is the developer of an affordable housing project on a neighboring property. For the Grantville property, Affirmed Housing proposed a mixed development of affordable and market rate housing. Greystar, a global residential developer, proposed two development scenarios, one a market rate residential development and the second a student housing proposal.

The Executive Committee provided direction to staff to analyze these proposals as well as do market studies and specific economic studies for the site. MTS hired Keyser Marston Associates, Inc. (KMA) to perform this task.

In late May 2018, MTS received a new proposal for the site from a combined team of Affirmed Housing and Greystar. They brought forward a revised development proposal that combined affordable housing and student housing. Affirmed Housing would construct 185 units of affordable housing and Greystar would construct 240 units of student housing for a combination of 425 total units. At its June 7 meeting, the Executive Committee received a report on this new proposal.

The KMA analysis is complete and staff provided a report on the study results at the July 12 Executive Committee meeting. The analysis looked at several different development scenarios of market rate housing of various densities and also looked at scenarios of affordability. The scenarios were based on market research and current economic data. They ranged from a very low density to the analysis of the maximum density allowed on the site.

With a gross site area of 9.4 acres, the base maximum allowable density is 109 dwelling units per acre for a total of 1,020 units. However, the ability to achieve the maximum density is impacted by the site conditions. The Grantville Station property will require carve-outs for MTS's existing transit facilities and a future flood control project. This results in an estimated net useable area of just below 5 acres. This would require a developer to build a seven to twelve story project to achieve the maximum density. The construction costs for a concrete or steel podium building up to twelve stories would not make a project of this type economically feasible in the current San Diego market.

KMA concluded that the proposed density (425 units) of the Affirmed/Greystar joint proposal is consistent with the highest density achievable for the property in the current San Diego market (estimated at 373 units - 40 units/gross acre or 75 units/net acre).

Recommended Action

The Executive Committee weighed this data and recommended that the Board authorize the Chief Executive Officer enter into exclusive negotiations with Affirmed Housing and Greystar regarding a proposed joint development project and ground lease. Staff will continue its analysis of the site data and the specific proposals from the developers and return to the Board in closed session for further recommendations regarding negotiations related to price and terms of payment.

/s/ Paul C. Jablonski

Paul C. Jablonski
Chief Executive Officer

Key Staff Contact: Sharon Cooney, 619.557.4513, Sharon.Cooney@sdmts.com

Attachment: A. Site Location

Grantville Trolley Station

Att. A, AI 30, 7/26/18



Grantville Real Estate

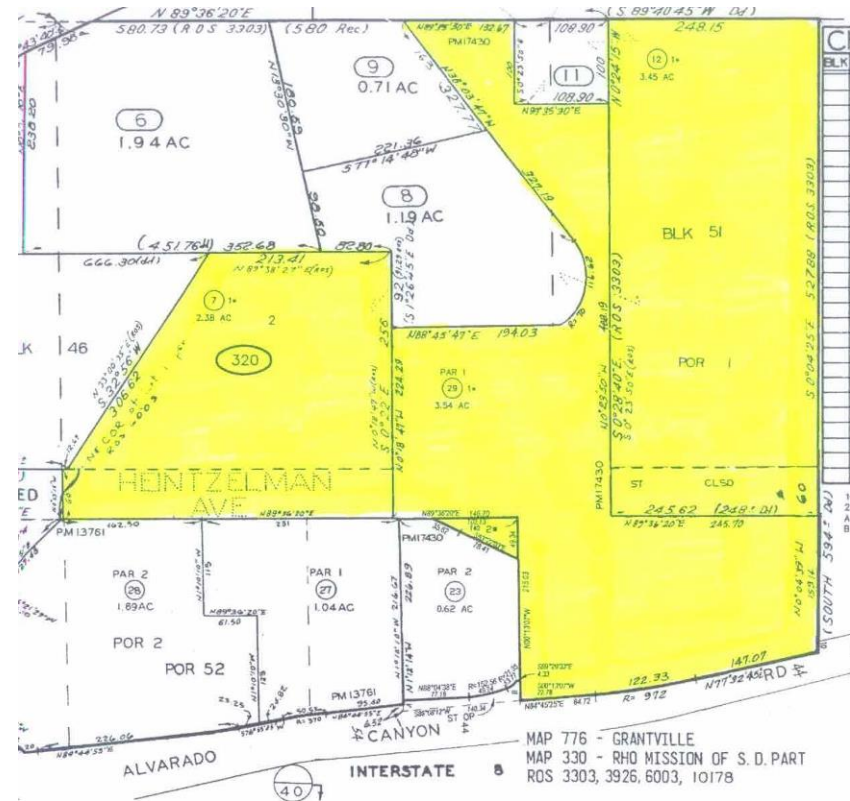
Board of Directors

July 26, 2018



Grantville Trolley Station

- City of San Diego
- 9.4 acres
- 246 Total Parking Spaces plus overflow lots
- 5 Bus Bays
- Grantville Redevelopment Area
- Federally funded acquisition



5915 and 5927 Mission Gorge Road



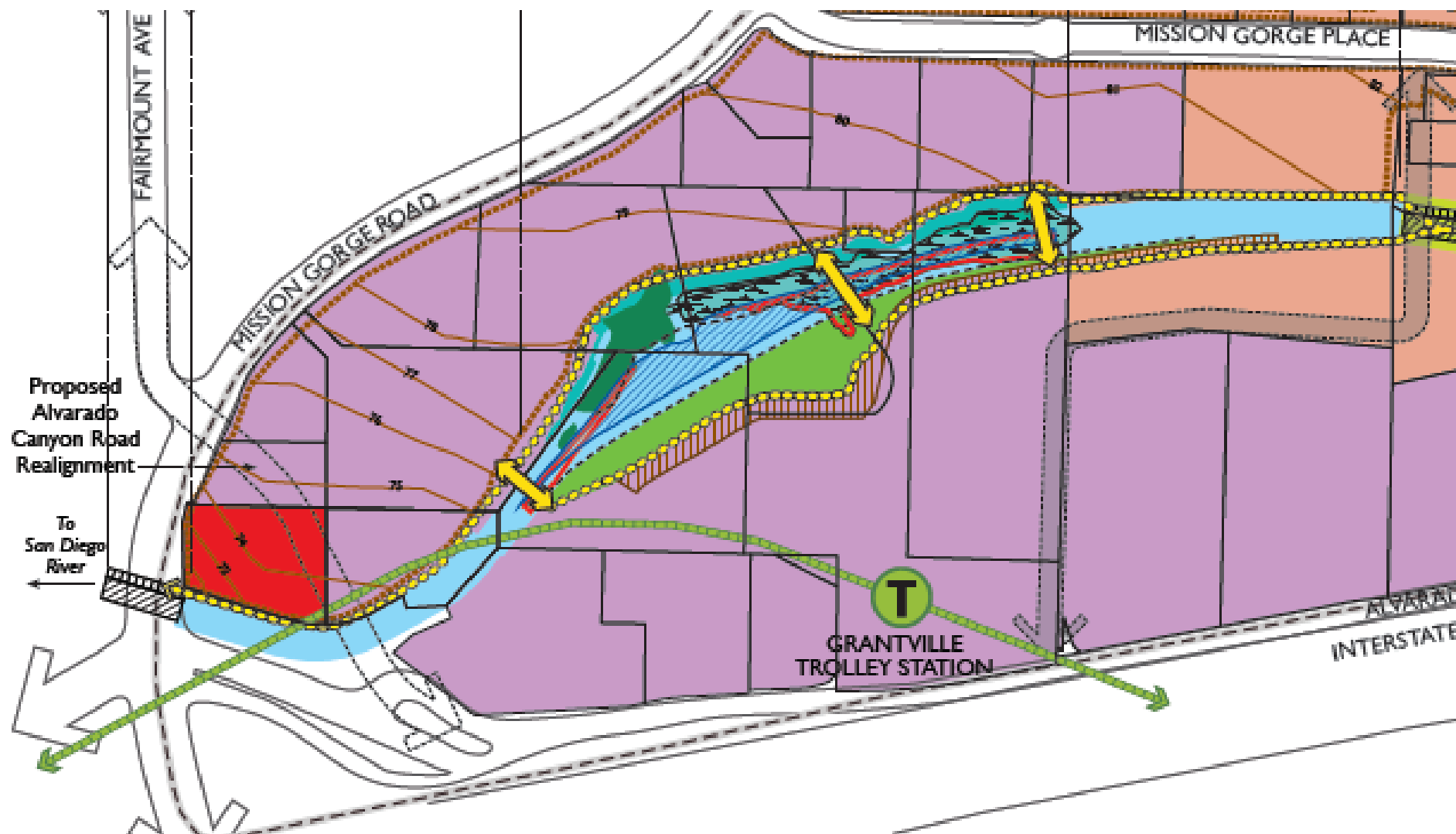
Direction from Executive Committee

- Complete Keyser Marston analysis – continuation of the previous 2008 study.
 - Review updated land use
 - Market research
 - Financial feasibility analysis including yield studies and residual land values
 - Recommendation to MTS – current development environment versus highest and best use.
 - Is it possible to achieve the 109 du/acre?
- Return to the Executive Committee with Study results and recommendations



Flood Zone





Revised Proposal – Joint Venture

- Affirmed Housing and Greystar teamed to bring a new proposal
 - 185 units affordable housing
 - 240 units student housing
- Combined total units – 425





Keyser Marston Associates Presentation

Paul Marra, Managing Principal



SITE AREA AND ZONING CAPACITY



Gross Site Area	9.37 acres
(Less) Transit Facilities, Viaduct, and Environmental Area	<u>(4.40 acres)</u>
Net Developable Land Area	4.97 acres 53%






CC-3-9 Zone = 109 units/gross acre

9.37 acres X 109 units/acre = 1,020 units allowed



POTENTIAL DEVELOPMENT PROTOTYPES



Prototype #1	Prototype #2	Prototype #3	Prototype #4	Prototype #5
<i>Type V Garden</i>	<i>Type V Wrap</i>	<i>Type V Podium</i>	<i>Type III Podium</i>	<i>Type I Podium</i>
25 du/net acre	75 du/net acre	100 du/net acre	150 du/net acre	205 du/net acre
13 du/gross acre	40 du/gross acre	53 du/gross acre	80 du/gross acre	109 du/gross acre
124 units	373 units	497 units	746 units	1,020 units
3 stories	4-5 stories	5 stories	6-7 stories	7-12 stories
				

SUPPORTABLE LAND VALUES

MARKET-RATE MULTI-FAMILY







Prototype #1	Prototype #2	Prototype #3	Prototype #4	Prototype #5
<i>Type V Garden</i>	<i>Type V Wrap</i>	<i>Type V Podium</i>	<i>Type III Podium</i>	<i>Type I Podium</i>
25 du/net acre	75 du/net acre	100 du/net acre	150 du/net acre	205 du/net acre
MEDIUM LAND VALUE \$\$	HIGH LAND VALUE \$\$\$	LOW LAND VALUE \$	NEGATIVE LAND VALUE (\$)	NEGATIVE LAND VALUE (\$\$)

Supportable land payment will be reduced by developer obligation to replace 120 commuter parking spaces at potential cost of \$30,000+/space

Student housing adds potential premium in land value

FEASIBILITY OF MIXED-INCOME MULTI-FAMILY



Prototype #2			
Type V Wrap			
75 du/net acre			
Market-Rate	20% @ Moderate 120% AMI	20% @ 65% AMI	20% @ Very Low 50% AMI
Market Rent = \$2,433/unit/month			
	Moderate Rent \$2,014	65% AMI Rent \$1,273	Very Low Rent \$963
			
HIGH LAND VALUE \$\$\$	MEDIUM LAND VALUE \$\$	LOW LAND VALUE \$	NEGATIVE LAND VALUE (\$)
		Insufficient land value for Developer to absorb replacement parking costs	



STANDALONE TAX CREDIT APARTMENT SCENARIO



Portion of net site area could be dedicated to 100% affordable multi-family development

Affordable developer can access Federal/State funding sources:

- tax-exempt bond financing
- 4% tax credits
- other programs

Likely to require local public agency financial assistance in the range of \$50,000-\$100,000/unit

MTS property may need to be contributed at less than HABU value

Conclusion

- Affirmed / Greystar densities are consistent with the maximum densities the site will reasonably support.
- Provides financial return to MTS consistent with the KMA ranges for the site.



Recommendation

- Based on KMA analysis, staff recommends continued discussions with Affirmed/Greystar
- Authorize Chief Executive Officer to enter into exclusive negotiations with Affirmed/Greystar

REQUEST TO SPEAK FORM

ORDER REQUEST RECEIVED



**PLEASE SUBMIT THIS COMPLETED FORM (AND YOUR WRITTEN STATEMENT)
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1. INSTRUCTIONS

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(PLEASE PRINT)

DATE	7/26/18		
Name	LIZ Saidkhanian		
Address	202 C St		
Telephone	619-236-6677		
Email			
Organization Represented	San Diego City councilmember Sherman		
Subject of Your Remarks	Support with concerns		
Regarding Agenda Item No.	30 Grantville Real Estate		
Your Comments Present a Position of:	<input checked="" type="checkbox"/>	SUPPORT	<input type="checkbox"/> OPPOSITION

2. TESTIMONY AT NOTICED PUBLIC HEARINGS

At Public Hearings of the Board, persons wishing to speak shall be permitted to address the Board on any issue relevant to the subject of the Hearing.

3. DISCUSSION OF AGENDA ITEMS

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THE CITY OF SAN DIEGO



SCOTT SHERMAN

COUNCILMEMBER
SEVENTH DISTRICT

July 25, 2018

Councilmember Georgette Gomez
Chair
Metropolitan Transit System
1255 Imperial Avenue, Suite 1000
San Diego, CA 92101

RE: Item No. 30: Grantville Trolley Station Transit Oriented Development

Dear Councilmember Gomez,

I am very pleased to see the Metropolitan Transit System (MTS) moving forward and entering into exclusive negotiations regarding the Grantville Trolley site.

As the Councilmember for this area I would like to share with you a brief history of this site. In 2015 the City approved the Grantville Focused Plan Amendment to the Navajo Community Plan which paved the way to increase housing development in this region. The vision of this plan is to transform Grantville into a lively, walkable, community adjacent to the Grantville Trolley Station.

For the City to fully capitalize on this vision, a plan was needed to address the flooding that occurs in the adjacent Alvarado Creek. In 2016 the City applied and was awarded a Smart Growth Incentive Grant from the San Diego Association of Governments (SANDAG). The objectives of the grant included developing a planning level document which addressed: improving issues related to flooding, storm water, and water quality; enhancing Alvarado Creek as an amenity that includes bicycle and pedestrian trails; increasing access to the Grantville Trolley Station; and identifying possible natural and urban treatments to complement forthcoming transit-oriented development adjacent to the Creek. In the future, I will be encouraging the City to apply for capital fund grants through SANDAG to further progress a solution for Alvarado Creek.

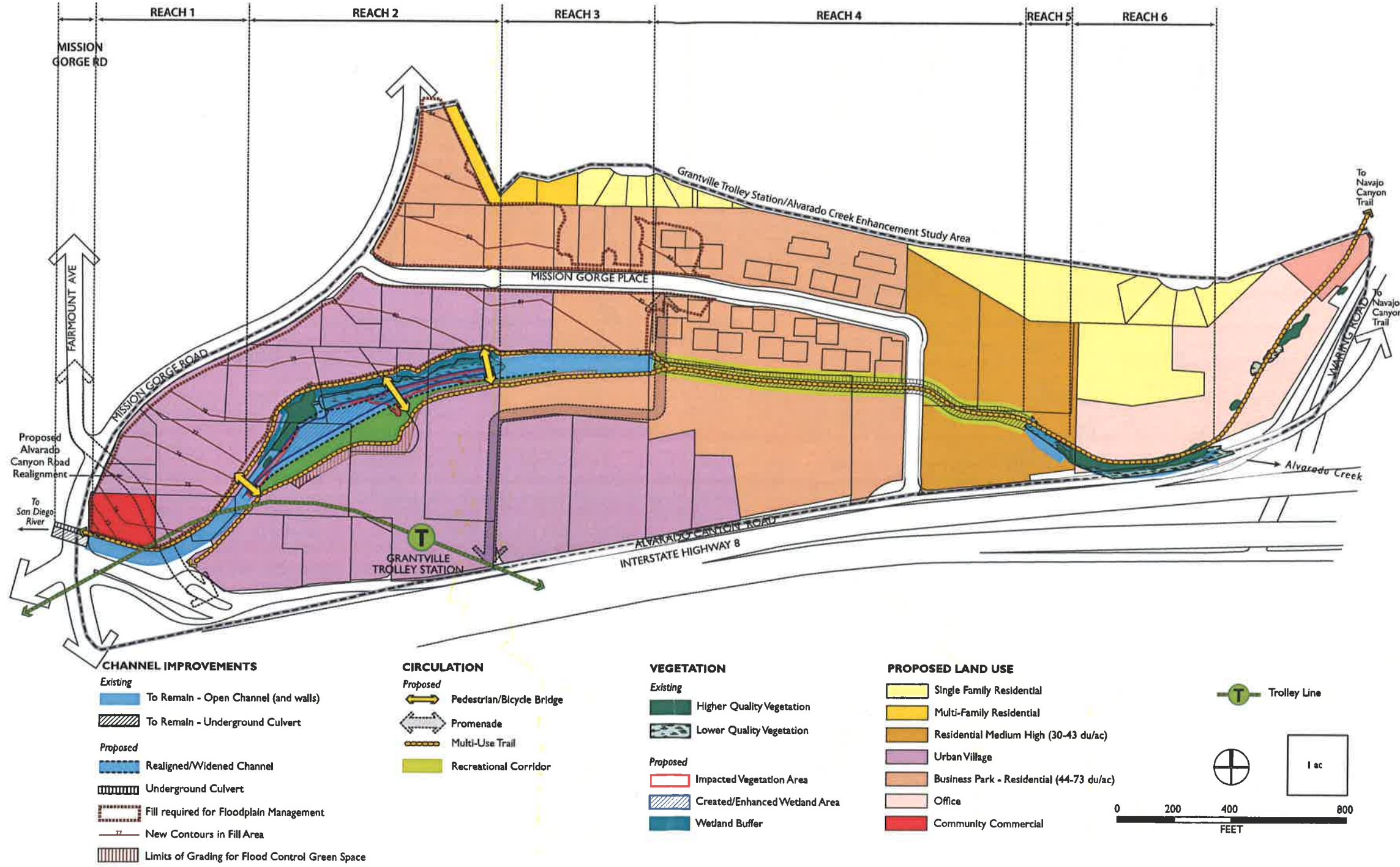
My recommendation for you today is that you direct Affirmed Housing and Greystar to work with the City to incorporate the Grantville Station/Alvarado Creek Revitalization Study and the Supplemental Design Regulations included in the Navajo Community Plan into this site.

In Service,

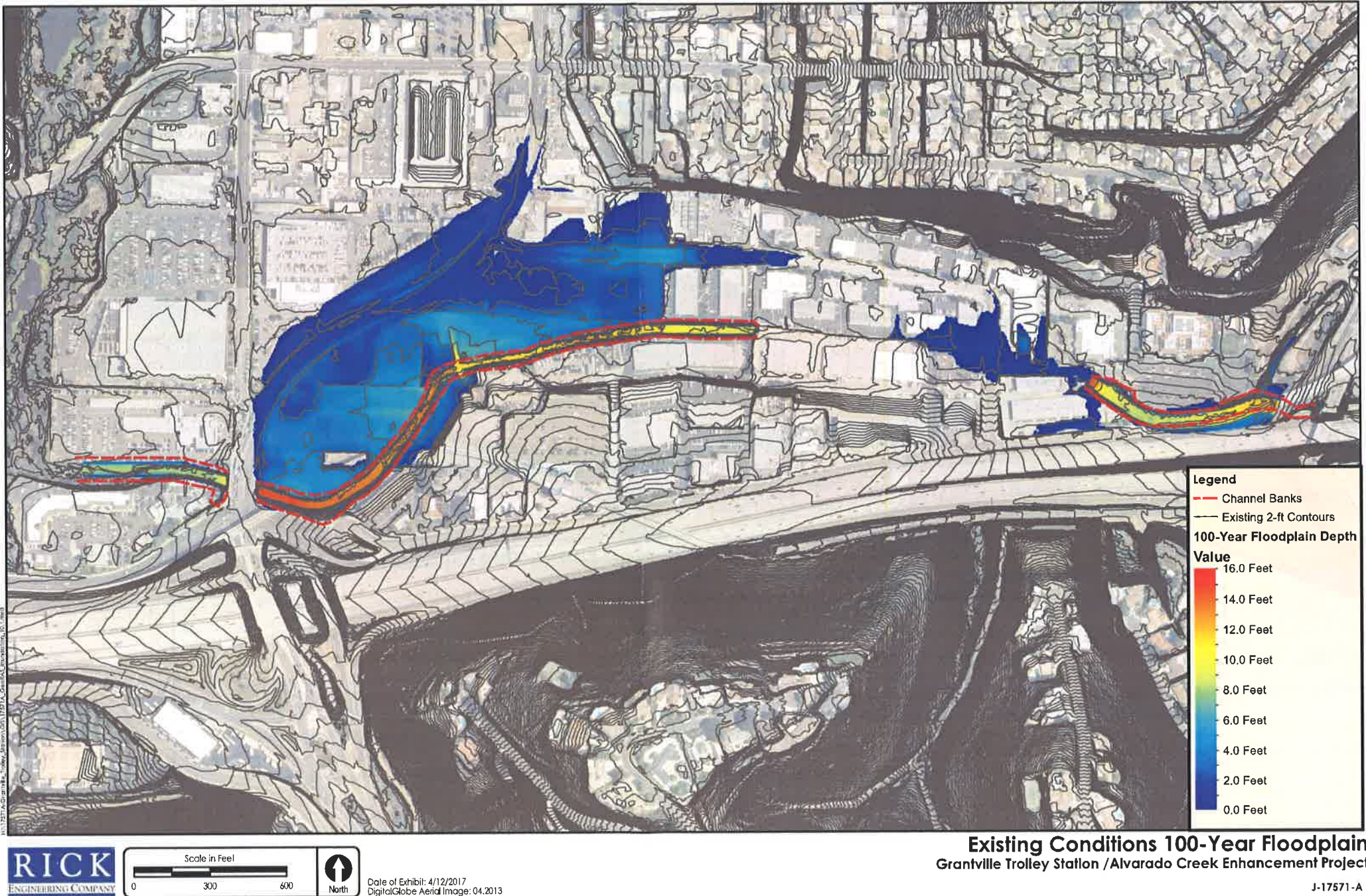
A handwritten signature in blue ink, appearing to read "Scott Sherman".

Scott Sherman
Councilmember – District 7

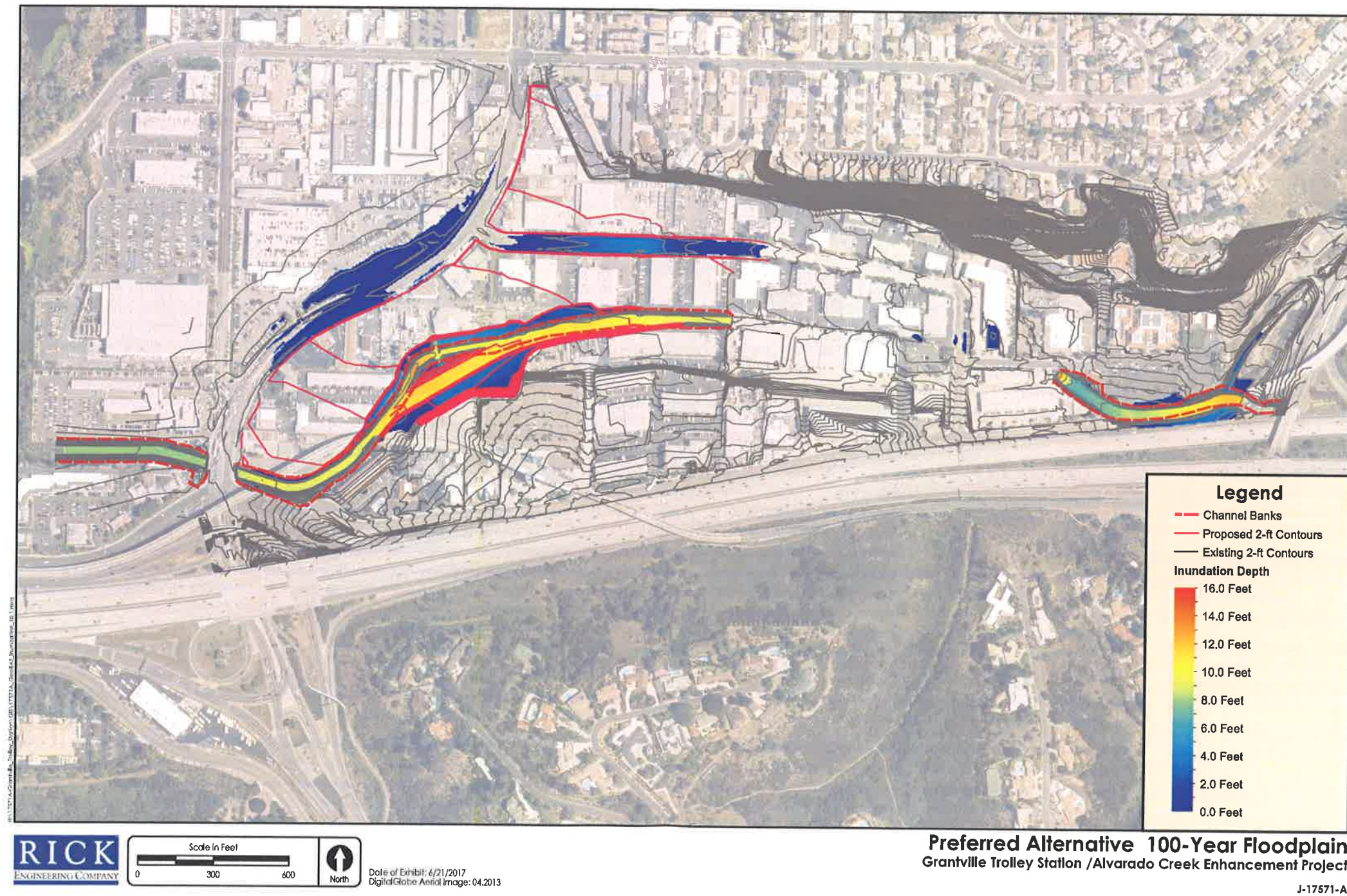
FIGURE 5-1 PREFERRED ALTERNATIVE/DESIGN



ATTACHMENT 5 - INUNDATION MAPS



APPENDIX D



REQUEST TO SPEAK FORM

ORDER REQUEST RECEIVED

2

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(PLEASE PRINT)

DATE	7-26-18		
Name	Daniel Smith		
Address	5839A Mission Gorge		
Telephone	619 2835557		
Email	eldpinc@eldpinc.com		
Organization Represented	Navajo Planning Group NCP±		
Subject of Your Remarks	Grantville Station + Stakeholders		
Regarding Agenda Item No.			
Your Comments Present a Position of:	<input type="checkbox"/>	<input checked="" type="checkbox"/> SUPPORT	<input type="checkbox"/> OPPOSITION

2. TESTIMONY AT NOTICED PUBLIC HEARINGS

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NAVAJO COMMUNITY PLANNERS, INC.

Allied Gardens-Del Cerro-Grantville-San Carlos

July 25, 2018

Georgette Gomez
MTS- Chair
1255 Imperial Avenue
Suite 1000
San Diego, CA 92101

SUBJECT: Grantville Trolley Station Transit Oriented Development, July 26th 2018, Agenda Item No. 30

Dear Chair Gomez:

On behalf of the Navajo Community Planning Group, we request that the MTS Board of Directors require Affirmed Housing and Greystar to present and receive feedback from the community planning group regarding their proposed redevelopment of the Grantville Trolley Station.

For decades, the Grantville community has been subject to annual flooding due to poor storm channel design, planning, and maintenance of Alvarado Creek. The award-winning Grantville Trolley Station/Alvarado Creek Revitalization Study, completed by the City of San Diego in August 2017, has provided the framework for an interconnected pedestrian/biological resource for our Community. Many key stakeholders are in the early stages of implementation of this project.

In addition, the study calls for multiple pedestrian crossings and linkages throughout the Creek Corridor which will be essential for the overall ridership of the station.

Again, we humbly ask that MTS require its applicants to incorporate this study into their development site and make formal presentations to the Navajo Community Planning Group for community support and insight.

Sincerely,

David S. Smith
Chair
Navajo Community Planners, Inc.

Matt Adams
Vice Chair
Navajo Community Planners, Inc.



AGENDA ITEM NO.

30

REQUEST TO SPEAK FORM

ORDER REQUEST RECEIVED

3

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(PLEASE PRINT)

DATE	7/26/18
Name	Maya Rosas
Address	1117 6th Ave # 402
Telephone	
Email	
Organization Represented	Circulate San Diego
Subject of Your Remarks	Grantville
Regarding Agenda Item No.	30
Your Comments Present a Position of:	<input checked="" type="checkbox"/> SUPPORT <input type="checkbox"/> OPPOSITION

2. TESTIMONY AT NOTICED PUBLIC HEARINGS

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1255 Imperial Avenue, Suite 1000
San Diego, CA 92101-7490
(619) 231-1466 • FAX (619) 234-3407

Agenda Item No. 31

MEETING OF THE SAN DIEGO METROPOLITAN TRANSIT SYSTEM BOARD OF DIRECTORS

July 26, 2018

SUBJECT:

PLANNING CONSULTANT FOR POTENTIAL BALLOT MEASURE – CONTRACT
AWARD (DENIS DESMOND)

RECOMMENDATION:

That the San Diego Metropolitan Transit System (MTS) Board of Directors authorize the Chief Executive Officer (CEO) to execute MTS Doc. No. G2161.0-18 (in substantially the same format as Attachment A) with Transportation Management & Design, Inc. (TMD), for the provision of preliminary planning services for a potential ballot measure from July 2018 to June 30, 2019.

Executive Committee Recommendation

At its meeting on July 12, 2018, the Executive Committee voted 4 to 0 (Board members Cole, Gomez, McWhirter and Rios in favor, with Arambula and Roberts absent) to recommend that the Board approve the staff recommendation.

Budget Impact

The amount is not to exceed \$249,054.78. The project will be funded by the cost center 906010-571140 which has been established for the work necessary to craft the sales tax ballot measure as follows:

Task	Task Description	Amount
1	Data Collection and Market Review	\$71,024.80
2	Develop Program of Projects	\$93,545.76
3	Ridership Estimates	\$28,851.15
4	Capital and Infrastructure Assessment	\$31,643.92
5	Operating Cost Estimates	\$23,989.15
Total		\$249,054.78



DISCUSSION:

The MTS Ad Hoc Ballot Measure Committee is studying a potential sales tax ballot measure and directed staff to commence planning efforts for projects to include in the ballot measure. This effort closely follows the Transit Optimization Plan (TOP) that surveyed current and future transit markets in the MTS area and recommended changes to better align services for future ridership growth. The TOP itself was a ten-year update of MTS's Comprehensive Operational Analysis (COA) that developed a market-based strategy to reallocate resources, emphasizing sustainability and productivity.

The principles and findings of the TOP and COA will be used as the foundation for incorporating within a Program of Projects for a potential ballot measure. This could include COA or TOP recommendations not implemented due to funding, facilities, or other constraints. Other input sources will include San Diego Forward, the 2050 Regional Transportation Plan developed by SANDAG, and the results of surveys, outreach, and polling that will be on-going concurrent with this planning project.

Transit planning firm, TMD, was MTS's consultant for both the COA and TOP and were hired following a competitively bid process that found TMD to be the most qualified proposer. MTS was highly satisfied with the quality and value of the work provided by TMD during these projects, as well as other smaller planning efforts that TMD was contracted for, including a bus division site study and an update to MTS's Designing for Transit Manual.

Staff is recommending a sole source contract award to TMD for this project because the tasks will be heavily dependent on work that TMD very recently did for the TOP (completed less than a year ago). This includes demographic and market research, service evaluation, and the development of recommendations for transit network improvements. Given the short timeframe for establishing a project list, engaging TMD is expected to reduce the cost, time, and effort required to successfully complete this project.

TMD provided a cost proposal in response to a scope of work developed by MTS. Staff review found the proposed work and costs to be consistent with expectations as well as the competitively-bid TOP project.

Therefore, staff recommends that the MTS Board of Directors authorize the CEO to execute MTS Doc. No. G2161.0-18 (in substantially the same format as Attachment A) with TMD, for the provision of preliminary planning services for a potential ballot measure from July 2018 to June 30, 2019.

/s/ Paul C. Jablonski

Paul C. Jablonski
Chief Executive Officer

Key Staff Contact: Sharon Cooney, 619.557.4513, Sharon.Cooney@sdmts.com

Attachments: A. Draft Standard Services Agreement; Contract G2161.0-18
B. Scope of Work and TMD Cost Proposal

STANDARD SERVICES AGREEMENT

G2161.0-18
CONTRACT NUMBER

DRAFT

FILE NUMBER(S)

THIS AGREEMENT is entered into this _____ day of _____ 2018, in the state of California by and between San Diego Metropolitan Transit System ("MTS"), a California public agency, and the following contractor, hereinafter referred to as "Contractor":

Name: Transportation Management & Design, Inc. (TMD)Address: 1902 Wright Place, Suite 180Form of Business: Corporation
(Corporation, partnership, sole proprietor, etc.)Carlsbad, CA 92008Telephone: 760-476-9600 x 111Authorized person to sign contracts: Russell Chisholm
NamePresident
Title

The attached Standard Conditions are part of this agreement. The Contractor agrees to furnish to MTS services and materials, as follows:

Transportation Management & Design, Inc. (TMD) will provide consulting services to MTS for the provision of Preliminary Planning Services for a Potential Ballot Measure from July 2018 to June 30, 2019 in accordance with the Standard Services Agreement, including Standard Conditions Services (attached as Exhibit B), and MTS Travel Guidelines Applicable to MTS Contractors No. 44-C (attached as Exhibit C).

The total contract cost shall not exceed **\$249,054.78**

SAN DIEGO METROPOLITAN TRANSIT SYSTEM

CONTRACTOR AUTHORIZATION

By: _____
Chief Executive Officer

Firm: _____

Approved as to form:

By: _____
SignatureBy: _____
Office of General Counsel

Title: _____

AMOUNT ENCUMBERED

BUDGET ITEM

FISCAL YEAR

\$ 249,054.78

571140 / 906010

FY18-FY19

By: _____
Chief Financial Officer

Date

MTS POTENTIAL TRANSIT BALLOT MEASURE PLANNING PROJECT

I. INTRODUCTION

MTS is the fixed-route transit and paratransit operator within its jurisdiction of ten cities (San Diego, Imperial Beach, Chula Vista, National City, Poway, Lemon Grove, La Mesa, Santee, El Cajon, and Coronado) and a portion of the unincorporated County. Services include directly operated fixed-route bus and light rail service, and contracted fixed-route bus and paratransit service. Each year, MTS provides about 32 million revenue miles of service to 88 million passengers, with an operating budget over \$250 million.

Limited local funds dedicated to transit have restricted the ability of MTS to implement a full complement of services and strategies that would support enhanced mobility, decreased congestion, and improved air quality. The MTS Board of Directors is exploring a potential transit sales tax measure to provide MTS a dedicated and reliable source of local capital and operating assistance to grow ridership and increase mode share of transit in the MTS jurisdiction.

An Ad Hoc Committee of the MTS Board of Directors focused on the potential ballot measure directed staff to retain a qualified and responsible transit planning firm(s) to assist with the planning of a program of projects to be proposed in this potential initiative. This contract will assist MTS with developing a complete project plan that addresses current and future travel demands in the MTS jurisdiction.

II. PROJECT GOAL

The primary goal of this study is to develop a comprehensive program of projects to propose to voters in a potential sales tax measure. This program is to be consistent with San Diego Forward, SANDAG's 2050 Regional Plan that includes the Regional Transportation Plan. Specific projects will build upon the successes of MTS' Comprehensive Operational Analysis and Transit Optimization Plan.

Objectives:

- a. Develop a regional service strategy to address current and future travel demand
- b. Integrate with the region's existing multimodal transportation system
- c. Recommend service strategies that target less transit-supportive communities to grow the ridership base
- d. Recommend strategies for strengthening MTS' base of productive and low-subsidy services
- e. Estimate costs, subsidies, and ridership estimates for individual concepts and the entire program
- f. Complete a needs assessment for capital and infrastructure required to implement program

III. PROJECT AREA

The project area for this study is the MTS area of jurisdiction. The program of projects should consider all transit demand within, to, and from the MTS jurisdiction. ADA Complementary Paratransit should only be included in this project as a brief narrative of the impacts from expanded fixed-route service.

IV. TIME LINE

The major work of the project shall be completed by December 31, 2018, with specific phases completed earlier as specified in the Scope of Work. The schedule shown below bookends the approximate beginning and the conclusion of the project, but MTS and the Contractor will refine the schedule for the in-between phases after the contract award. The contract is proposed to end on June 30, 2019 to allow for finalizing any necessary follow-up work.

Work – 2018-2019	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan.- June
	2018							2019
Important Public Input Points								
Procurement								
Project Award/Kick-Off								
Task 1 – Data Collection & Market Review								
Task 2 – Develop Program of Projects								
Task 3 – Ridership Estimates								
Task 4 – Capital and Infrastructure Assessment								
Task 5 – Operating Cost Estimates								
Finalize Report (as necessary, TBD)								

V. PROJECT STAFFING

MTS will be the lead agency for this project. It is anticipated that MTS staff will work side-by-side with Contractor staff throughout this effort. Contractor shall propose the staff, hours and other direct costs for each task.

VI. WORK ORDERS

Upon contract award, the Contractor shall perform requested tasks using work orders assigned to each separate task. The Contractor shall prepare and submit a written Scope of Work, proposed schedule, and budget within four (4) working days of MTS' request for each task. This step may involve active input and negotiation between MTS staff and the Contractor. Receipt of an approved work order shall constitute a Notice to Proceed, unless otherwise stated in the work order.

VII. PAYMENT FOR SERVICES

Upon approval and acceptance of each task deliverable by the MTS project manager, Contractor shall invoice for payment. Contractor shall provide MTS with an invoice detailing all costs associated with the deliverable, including allowable reimbursable expenses. Reimbursable expenses means the actual allowable expenses incurred in connection with the project for transportation and subsistence incidental such as travel related costs, reproduction of reports and similar project related items. Contractor shall follow the guidelines of MTS Policy 44C – Travel Policy for MTS Contractors (Attachment A) for billing travel expenses, if applicable. Invoices shall be emailed to AP@sdmts.com.

VIII. SCOPE OF WORK

Below is a draft list of tasks to be completed by the Contractor. Although sequentially ordered to reflect a standard planning process, MTS may request that some tasks be completed in tandem or in advance of other tasks. All deliverables will be reviewed and accepted by MTS staff.

Ownership of Data

All data, including but not limited to demographic information, scheduling solutions, and files created specifically for MTS as part of this project, shall remain the property of MTS in perpetuity.

Project Support

The Contractor will provide support materials and assistance to MTS including, but not limited to:

- a. Presentation at up to three (3) MTS Board or Executive Committee Meetings
- b. Development of digital art for displays, presentations, and public information (printing/production to be done by MTS)

Task 1 – Data Collection and Market Review

Collect and review data, reports, documents, and other information pertinent to developing the program of services and projects, including, but not limited to, the following:

Reports

- a. MTS Transit Optimization Plan (TOP)
- b. SANDAG 2050 Regional Transportation Plan (San Diego Forward)
- c. SANDAG Coordinated Plan
- d. Relevant Community Plans, Community Plan Updates, and Mobility Plans
- e. MTS Comprehensive Operational Analysis (COA), 2005-2006
- f. Others as determined

Data

- a. Demographic and socioeconomic data (census and SANDAG forecasts)
- b. Public outreach results (development and implementation of the outreach will be handled by others outside this contract scope).
- c. Employment and land-use data (SANDAG)
- d. Transit passenger counts
- e. Operating statistics and performance
- f. Average daily trips on highways and major arterials
- g. Level of service on highways and major arterials
- h. SANDAG 2016 Onboard Passenger Survey
- i. MTS 2017 Customer Satisfaction Survey
- j. Other market research and comments from drivers, riders, and nonriders collected by MTS
- k. Voting results for Measure A by jurisdiction
- l. Measure A Project List.

Divide the MTS jurisdiction into subregional areas based on common travel characteristics and demand. Identify travel markets within each subregional area with the greatest potential for capturing transit ridership. Assess existing and future (2020-2050) transit demand and travel patterns for each market by subregional area, based on, but not limited to:

- a. Population density by demographic variables; e.g., age, income, and auto ownership
- b. Employment, including density, major employment centers, employment size, business/operation hours, shift schedules, etc
- c. Location of other major trip generators, including schools, retail centers, medical centers, recreation hot spots, regional destinations, etc
- d. Regional travel demand for each travel market to and from each subregional area by time of day: a.m. peak, mid-day, p.m. peak, and evening; and, day of week (weekday/Sat./Sun.)
- e. Local travel demand for each travel market within each subregional area by time of day and day of week
- f. Existing transit ridership by route and/or stop by time of day, day of week

- g. Origin and destination travel pairs based on most recent SANDAG Onboard survey

Identify and briefly evaluate opportunities and challenges facing transit service provision in the region over the next twenty years, including, but not limited to:

- a. Traffic congestion
- b. New transportation facilities
- c. Financial constraints
- d. Land-use densities/orientation
- e. Image of transit marketing
- f. Changing demographics (age, income)

Task 1 Deliverables:

(1) Technical report on review of relevant information and existing conditions.

(2) Additional data collection, as necessary, dependent on MTS approval.

Task 2 - Develop Program of Projects

Develop an overall program of projects to be considered in a future potential ballot initiative. Early and frequent coordination with political consultants will be required to ensure that the ultimate program of projects is consistent with needs and preferences of the San Diego community.

Project list should consider and address:

- a. Compatibility and consistency with SANDAG's 2050 Regional Transportation Plan
- b. Strategies for addressing service gaps and attracting new riders
- c. Opportunities to expand MTS' high quality and frequent service network
- d. New modes and service delivery methods not currently in use in the region
- e. Opportunities and risks with rapidly evolving changing public transportation technologies
- f. MTS' equity and environmental justice obligations in the provision of service

Each project element proposed should be described with the following information, at minimum:

- a. Description of service, including rationale for service

- b. Route map
- c. Service span (hours, days, and seasons)
- d. Recommended Headway (by day type and time period)
- e. Estimated ridership, also incorporated into Task 3
- f. Operating and expected performance statistics, also incorporated into Task 5
- g. Vehicle and operating facility requirements, also incorporated into Task 4
- h. Right-of-way/street infrastructure, passenger facilities, and technology, also incorporated into Task 4

Task 2 Deliverable:

Technical report outlining the proposed transit program of projects with the elements above included for each program element, and summed for the entire program.

Task 3 – Ridership Estimates

Utilize a financial model that projects ridership based on current ridership, changes in service levels, ridership elasticities, and anticipated growth inputs to determine estimated ridership for the proposed program of projects. This task is to include individual costing for major projects at project and network impact levels as available in the RTP and other existing work.

Task 3 Deliverable:

Ridership estimates for each program element and summed for the entire program.

Task 4 – Capital and Infrastructure Assessment

MTS anticipates that any program of projects including expansion of bus and/or rail services will require expansion of existing facilities and the addition of new facilities. Assessment should include an inventory of the capital needs of the proposed program, including high level cost estimates. Inventory should include:

- a. Additional rolling stock (buses and rail cars)
- b. New Bus Division(s), assuming current bus facilities have no expansion space available. Consultant shall leverage the work completed in the 2016 MTS Bus Facility Relocation Study.

- c. New Rail Yard(s)
- d. New or Expanded Transit Centers – note that most MTS transit centers currently operate at capacity
- e. Transit Priority Measures, including queue jumps, ramp stops, transit signal priority, exclusive bus lanes, etc.
- f. Facilities required to accommodate new modes not currently operated by MTS

Task 4 Deliverable:

Technical report outlining the anticipated capital and infrastructure needs for program implementation including high level cost estimates.

Task 5 – Operating Cost Estimates

Reasonable operating cost estimates are required to develop a final program of projects for a ballot initiative that is based on the expected revenues over the life of the measure. Coordination with MTS Finance staff is essential for this task. Consultant shall use a cost estimation methodology provided by or approved in advance by MTS. Estimates shall be based on quantifiable level-of-service measures such as hours and/or miles.

Task 5 Deliverable:

Gross cost and net subsidy estimates for each program element, and summed for the entire program.

BALLOT MEASURE PLANNING PROJECT

MTS DOC. NO. G2161.0-18

PRIME CONSULTANT: Transportation Management & Design

Att. B, AI 31, 7/26/18

Proposer's Staff			Core Tasks					Hours and Rates					
Classification	Name (First, Last)	Years of Exp	Task 1 Hours	Task 2 Hours	Task 3 Hours	Task 4 Hours	Task 5 Hours	Total Labor Hours	Hourly Rate	Fringe %	Overhead %	Billing Rate	Total Labor Cost
Principal	Russ Chisholm	35+	100.00	120.00	24.00	40.00	24.00	308.00	\$ 73.47	30%	120%	\$ 183.68	\$ 56,573.44
Project Manager	Melissa Sather	5	144.00	160.00	64.00	88.00	80.00	536.00	\$ 50.00	30%	120%	125.00	67,000.00
GIS Specialist	Tiiki Rysen	10+	80.00	80.00	24.00	24.00		208.00	\$ 47.00	30%	120%	117.50	24,440.00
Graphics Specialist	Bobbi Duley	16+	40.00	80.00				120.00	\$ 40.00	30%	120%	100.00	12,000.00
Associate Planner	Various	Varies	160.00	280.00	120.00	80.00	80.00	720.00	\$ 36.00	30%	120%	90.00	64,800.00
Administration	Nancy Lanum	30+	4.00	4.00	2.00	4.00	2.00	16.00	\$ 40.00	30%	120%	100.00	1,600.00
LABOR HOURS			528.00	724.00	234.00	236.00	186.00						\$ 226,413.44
BILLABLE COSTS (LABOR/FRINGE/OVERHEAD)			\$ 64,568.00	\$ 85,041.60	\$ 26,228.32	\$ 28,767.20	\$ 21,808.32						
FEE (Percentage)			6,456.80	8,504.16	2,622.83	2,876.72	2,180.83						
TOTAL LABOR & FEE			\$ 71,024.80	\$ 93,545.76	\$ 28,851.15	\$ 31,643.92	\$ 23,989.15						
OTHER DIRECT COSTS			Task 1 Amount	Task 2 Amount	Task 3 Amount	Task 4 Amount	Task 5 Amount						Total Direct Cost
													\$ -
													\$ -
													\$ -
TOTAL OTHER DIRECT COSTS			\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
TOTAL PRIME COSTS			\$ 71,024.80	\$ 93,545.76	\$ 28,851.15	\$ 31,643.92	\$ 23,989.15						\$ 249,054.78
TOTAL SUBCONTRACTOR COSTS			\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
TOTAL PROPOSED COSTS			\$ 71,024.80	\$ 93,545.76	\$ 28,851.15	\$ 31,643.92	\$ 23,989.15						\$ 249,054.78



Potential Ballot Measure Planning Consultant Contract Award

MTS Board of Directors

July 26, 2018



Planning Consultant Contract Award

Recommending Sole Source Contract Award to TMD

- TMD was consultant for both COA and TOP, other projects
- Determined the most qualified proposer for TOP
- Work heavily relies on research done for TOP
- Saves duplicate cost of compiling information
- Head start reduces project schedule
- Recent and relevant TMD experience includes San Francisco , San Antonio, Austin, Los Angeles, Des Moines



Planning Consultant Contract Award

Task 1 – Data Collection and Market Review

**** Will build directly off of work done for TOP ****

Review of information pertinent to developing the program of projects:

- SANDAG RTP, Coordinated Plan, Measure A (projects & results)
- Relevant Mobility Plans and Community Plans & Updates
- Demographic, land-use and socioeconomic data
 - current and projections
- Transit data: passenger counts and operating stats
- Recent survey and outreach results



Planning Consultant Contract Award

Task 2 - Develop Program of Projects

Considerations for program development:

- Feedback loop from outreach & surveying
- Consistency with RTP
- Strategies for service gaps and attracting new riders
- Opportunities to expand frequent service network
- New service types not currently in use in the region
- Opportunities & risks of evolving technology
- Service equity and environmental justice



Planning Consultant Contract Award

Task 3 – Ridership Estimates

Task 4 – Capital and Infrastructure Assessment

Quantify requirements for:

- Additional buses, rail cars, etc.
- New or expanded transit centers
- Recommended transit priority measures
- Facilities required to accommodate new modes
- New bus and/or rail operating divisions

Task 5 – Operating Cost Estimates



Planning Consultant Contract Award

Recommendation

That the Board of Directors authorize the CEO to execute a contract with TMD, Inc. for the provision of preliminary planning services for a potential ballot measure from July 2018 to June 30, 2019.





AGENDA ITEM NO.

31

REQUEST TO SPEAK FORM

ORDER REQUEST RECEIVED

1

**PLEASE SUBMIT THIS COMPLETED FORM (AND YOUR WRITTEN STATEMENT)
TO THE CLERK OF THE BOARD PRIOR TO DISCUSSION OF YOUR ITEM**

1. INSTRUCTIONS

This Request to Speak form must be filled out and submitted in advance of the discussion of your item to the Clerk of the Board (please attach any written statement to this form). Communications on hearings and agenda items are generally limited to three minutes per person unless the Board authorizes additional time; however, the Chairperson may limit comment to one or two minutes each if there are multiple requests to speak on a particular item. General public comments on items not on the agenda are limited to three minutes. Please be brief and to the point. No yielding of time is allowed. Subjects of previous hearings or agenda items may not again be addressed under General Public Comments.

(PLEASE PRINT)

DATE	7/26/18
Name	Maya Rosas
Address	1111 6th Ave #402
Telephone	
Email	
Organization Represented	Circulate San Diego
Subject of Your Remarks	Ballot measure contract
Regarding Agenda Item No.	31
Your Comments Present a Position of:	<input checked="" type="checkbox"/> SUPPORT <input type="checkbox"/> OPPOSITION

2. TESTIMONY AT NOTICED PUBLIC HEARINGS

At Public Hearings of the Board, persons wishing to speak shall be permitted to address the Board on any issue relevant to the subject of the Hearing.

3. DISCUSSION OF AGENDA ITEMS

The Chairman may permit any member of the public to address the Board on any issue relevant to a particular agenda item.

4. GENERAL PUBLIC COMMENTS ON MATTERS NOT ON THE AGENDA

Public comment on matters not on the agenda will be limited to five speakers with three minutes each, under the Public Comment Agenda Item. Additional speakers will be heard at the end of the Board's Agenda.

NOTE: Subjects of previous hearings or agenda items may not again be addressed under General Public Comments.



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Agenda Item No. 32

MEETING OF THE SAN DIEGO METROPOLITAN TRANSIT SYSTEM BOARD OF DIRECTORS

July 26, 2018

SUBJECT:

DISADVANTAGED BUSINESS ENTERPRISE (DBE) OVERALL GOAL (SAMANTHA
LESLIE)

RECOMMENDATION:

That the Board of Directors adopt a 3% Overall DBE Goal for DBE-participation in federally funded contracts over the Federal Fiscal Year (FFY) 2019 to FFY 2021 triennial period.

Budget Impact

None.

DISCUSSION:

As a Federal Transit Administration (FTA) grantee, MTS complies with the federal regulations set forth in Title 49 of the Code of Federal Regulations Part 26 regarding participation by DBEs in the U.S. Department of Transportation (DOT) Program. The DBE regulations requires MTS to prepare overall DBE goals based upon the number of ready, willing, and able DBE-certified contractors available to bid on certain categories of MTS procurements.

MTS has a race-neutral program with an aspirational goal for DBE participation. This means that no special quotas or advantages are provided to DBE contractors. Successful bidders are chosen using race-neutral means—generally through a low-bid or best-value procurement process. MTS conducts various forms of outreach to DBEs and other contractors in an effort to inform them of upcoming MTS procurements. This includes, but is not limited to: participating in small business conferences and programs to meet DBE and small business contractors and to inform the contracting community of MTS's DBE Program; soliciting DBE and small business participation on specific contract opportunities through use of bidder's lists and DBE and small business



directories; and advising contractors of the benefits and eligibility requirements to become certified as a DBE or small business.

For purposes of reporting DBE participation rates to the FTA, MTS may only count participation by certified DBE contractors. A DBE must be certified by the California Unified Certification Program. Certified DBE contractors must (1) have a majority owner who is socially and economically disadvantaged (Native Americans, African Americans, Hispanics, Asian-Pacific, Subcontinent Asian Americans and women are currently presumed to be socially and economically disadvantaged by the DOT), (2) the majority owner must have a personal net worth of less than \$1,320,000, and (3) the business must be a small business and, for most types of businesses, have average annual gross receipts less than \$23,980,000. Thus, contractors with only a certification as a minority owned business (MBE), disabled veteran owned business (DVBE), women owned business (WBE), small business (SB) or lesbian gay bisexual transgender owned business (LGBTBE) cannot also be counted as a DBE.

MTS is required to calculate its overall DBE goal on a triennial basis. The upcoming triennial period is FFY 2019 to FFY 2021 (October 1, 2018, through September 30, 2021). The DBE regulations establish the required goal methodology, which includes 2 steps: (1) determination of a base figure of the relative availability of DBEs to all comparable firms (DBE and non-DBE) available to bid or propose on MTS's FTA-assisted contracts within MTS's geographic market area; and (2) adjusting the base figure to reflect any circumstances that may impact the relative availability of DBE firms in MTS's geographic market area. This goal methodology requires MTS to forecast the specific federal contracts that it expects to award during the triennial period and identify if there are qualified DBE contractors in its geographic market area who may successfully bid on such contracts.

To calculate the MTS overall DBE goal for the FFY 2019 to FFY 2021 triennial period, MTS hired DBE Consultant, GCAP Services, to review MTS procurement information, identify DBE and non-DBE contractors available to bid on each procurement, and calculate MTS's potential DBE participation on such contracts. A FTA Overall DBE Goal-Setting Methodology document was prepared establishing the basis for the proposed goal of 3% (Attachment A).

The 3% proposed goal takes into consideration an estimated \$47 million in federally assisted contract dollars that MTS expects to award in the triennial period (transit vehicle purchases are excluded per DBE regulations). This figure includes certain contracts with no qualified DBE firms available to bid on such work (e.g., Uniform Rental Services and Linen Supply, Document Storage Services, Septic Tank Services, Armored Car Services, Trolley Vehicle Body Repair). In such contracts, there is no reasonable opportunity for MTS to award the associated federal dollars to a DBE contractor which reduces MTS's base figure. In addition, there are several contracts with very few DBE firms available, compared to the many available non-DBE firms (e.g. Complementary Paratransit Transportation Services, Solid Waste Collection, Motor Vehicle Towing, Bus Video Surveillance Services). This also reduces MTS's base figure. As a result, the Step One base figure of DBE firms available to bid on anticipated MTS federally assisted contracts is 2.9%.

In Step Two, the base figure of 2.9% was compared to MTS's median DBE attainment for the last three years (2.6%). Using past DBE goal attainments provides demonstrable evidence of DBE availability and capacity to perform. The average of the 2.9% base figure and the 2.6% median DBE attainment is 2.7%. Based on FTA guidance, the adjusted base figure of 2.7% was rounded to the nearest whole number, 3%.

MTS reports its DBE-participation to the FTA in semiannual reports. The achieved DBE participation percentage for each 6-month reporting period will depend heavily on the type and dollar value of contracts that were awarded during a given period. During periods when MTS awards a large, multiyear service contract such as complementary paratransit services, the large dollar value of these non-DBE contracts will dilute the percentage of DBE participation for other contracts in the reporting period. Therefore, while the achieved DBE participation percentage for each 6-month reporting period may fluctuate, the overall aim of the MTS DBE-outreach program will be to achieve the 3% Overall DBE goal as an average for the FFY 2019-2021 triennial period.

Per the DBE Regulations, MTS must publish its proposed overall goal methodology. MTS posted the proposed goal and associated goal-setting methodology document on its Website on June 5, 2018 with a request for comments. On June 6, 2018, MTS posted notice of MTS's proposed overall goal with a request for comments in the San Diego Daily Transcript.

Our DBE Consultant GCAP Services also requested meetings with various local organizations to receive their input on MTS's overall DBE goal. Organizations included: American Indian Chamber of Commerce of California, American Institute of Architects - San Diego, American Subcontractors Association of San Diego, Asian Business Association (ABA), Black Contractors Association, Inc. (BCA), the Elite Service-Disabled Veteran-Owned Business (SDVOB) Network, National Association of Minority Contractors Southern California, National Association of Women in Construction (NAWIC) - San Diego, San Diego Contracting Opportunities Center (SDCOC), EGCA & AGC of San Diego, San Diego County Hispanic Chamber of Commerce (SDCHCC), San Diego Supplier Development Council (SDSDC), and Women's Construction Coalition (WCC).

Upon receiving Board of Directors approval of MTS's 3% Overall DBE Goal, MTS will submit its Overall DBE Goal-Setting Methodology to the FTA for concurrence.

/s/ Paul C. Jablonski
Paul C. Jablonski
Chief Executive Officer

Key Staff Contact: Sharon Cooney, 619.557.4513, Sharon.Cooney@sdmts.com

Attachment: A. MTS's Overall DBE Goal-Setting Methodology for FFY 2019-2021



SAN DIEGO METROPOLITAN TRANSIT SYSTEM

**Federal Transit Administration (FTA)
Overall DBE Goal-Setting Methodology**

FFY 2019-FFY 2021

**Submitted in fulfillment of:
Title 49 Code of Federal Regulations Part 26**

DBE GOAL METHODOLOGY

I. INTRODUCTION

The San Diego Metropolitan Transit System (MTS) herein sets forth its Overall Disadvantaged Business Enterprise (DBE) Goal and corresponding federally prescribed goal-setting methodology for the three-year Federal Fiscal Year (FFY) goal period of 2019-2021 (October 1, 2018 through September 30, 2021), pursuant to Title 49 Code of Federal Regulations (CFR) Part 26 “Participation by Disadvantaged Business Enterprises in U.S. Department of Transportation Programs.” The purpose of the DBE goal-setting process is to level the playing field so that DBEs can compete fairly for Department of Transportation-assisted contracts; however, the program must be narrowly tailored in accordance with applicable law.

II. BACKGROUND

MTS is a recipient of U.S. Department of Transportation (USDOT), Federal Transit Administration (FTA), funding. As a condition of receiving this assistance, MTS signed an assurance that it will comply with FTA’s DBE requirements. In accordance with Title 49 CFR Part 26 provisions: Participation by DBEs in USDOT Programs, MTS is required to develop and submit a Triennial Overall DBE Goal for its FTA-assisted projects.

MTS herein presents its Overall DBE Goal Methodology for FFY 2019-21.

III. FTA-ASSISTED CONTRACTING PROGRAM FOR FFY 2019-2021

Table 1 represents the MTS FTA-assisted contracting program, which consists of projects considered in preparing this goal methodology. The projects, which include Professional Services and Materials/Supplies contracting opportunities, are anticipated to be awarded during triennial period. Each of these projects has potential subcontracting opportunities.

Table 1

Project Name and Description	Total Estimated Project Cost	Estimated FTA Dollar Share	Estimated FTA % Share
Bus Video Surveillance System	\$6,500,000	\$5,200,000	80.0%
Interior Bus Cleaning	\$1,356,249	\$1,084,999	80.0%
Pest Control for Bus Operations	\$50,000	\$40,000	80.0%
Calibration of LRV Tools	\$10,000	\$8,000	80.0%
On Call Feral Pigeon Trapping (pest control)	\$20,000	\$16,000	80.0%
Parking Lot Sweeping IAD (power sweeping, washing)	\$20,000	\$16,000	80.0%
Gas Cylinder Refill and Rentals	\$15,000	\$12,000	80.0%

Project Name and Description	Total Estimated Project Cost	Estimated FTA Dollar Share	Estimated FTA % Share
Power Washing IAD (bus washing)	\$40,000	\$32,000	80.0%
Paint Gun Cleaning Services	\$40,000	\$32,000	80.0%
Preventative Maintenance for Generators	\$20,000	\$16,000	80.0%
Bus Seat Upholstery	\$10,000	\$8,000	80.0%
ADA Paratransit Services	\$109,520,864	\$29,165,406	26.6%
Armored Transportation Services SDTC	\$686,047	\$548,837	80.0%
Armored Transportation Services SDTI	\$30,193	\$24,154	80.0%
Trash Disposal Services	\$720,000	\$576,000	80.0%
Towing Services for Buses and Non-Revenue Vehicles	\$200,000	\$160,000	80.0%
Uniform Rental Services Bus and Trolley Maintenance/Facilities	\$1,000,000	\$800,000	80.0%
Portable Toilet Services	\$750,000	\$600,000	80.0%
Offsite Storage of Documents	\$10,000	\$8,000	80.0%
Uniform Purchase SDTI	\$70,000	\$56,000	80.0%
Ultrasonic Rail Testing Services	\$240,000	\$192,000	80.0%
Weed Abatement Services	\$375,000	\$300,000	80.0%
LRV Accident and Vandalism Body Repair	\$8,000,000	\$6,400,000	80.0%
Parking Lot Sweeping SDTI (power sweeping, washing)	\$183,052	\$146,441	80.0%
SDSU Monitoring Services for Fire and Safety	\$500,000	\$400,000	80.0%
Geometric Track Testing	\$225,000	\$180,000	80.0%
Elevator and Escalator Maintenance and Repair	\$600,000	\$480,000	80.0%
Clarifier Waste Transport and Recycling	\$300,000	\$240,000	80.0%
On Call Card Access Reader Services	\$500,000	\$400,000	80.0%
Rail Welding Services	\$250,000	\$200,000	80.0%
On Call Tree Trimming and Removal Services	\$200,000	\$160,000	80.0%
Crane Inspections	\$40,000	\$32,000	80.0%
HVAC Preventative Maintenance and Emergency Servicing	\$110,000	\$88,000	80.0%
Substation Breaker Repair Services	\$60,000	\$48,000	80.0%
	\$132,651,404	\$47,669,838	35.9%

MTS does not pass any FTA funds to any subrecipients.

Table 2 provides a summary of the categories of work with estimated cost breakdown for each. Categories of work are groups utilizing comparable North American Industry Classification System (NAICS) codes for purposes of weighting the categories of work based on the engineer's estimates.

Table 2

NAICS Code	Category of Work	Estimated FTA Dollars by NAICS	Estimated FTA % by NAICS
237130	Power and communication line and related structures construction	\$48,000	0.1%
238190	Other foundation, structure, and building exterior contractors	\$200,000	0.4%
238210	Electrical contractors and other wiring installation contractors	\$5,200,000	10.9%
238220	Plumbing, heating, and air-conditioning contractors	\$88,000	0.2%
238290	Other building equipment contractors	\$480,000	1.0%
334118	Computer terminal and other computer peripheral equipment manufacturing	\$400,000	0.8%
454310	Fuel dealers	\$12,000	0.0%
485991	Special needs transportation	\$29,165,406	61.2%
488210	Support activities for rail transportation	\$6,624,000	13.9%
488410	Motor vehicle towing	\$160,000	0.3%
493190	Other warehousing and storage	\$8,000	0.0%
541990	All other professional, scientific, and technical services	\$612,000	1.3%
561613	Armored car services	\$572,992	1.2%
561710	Exterminating and pest control services	\$56,000	0.1%
561730	Landscaping services	\$460,000	1.0%
561790	Other services to buildings and dwellings	\$162,441	0.3%
562111	Solid waste collection	\$816,000	1.7%
562991	Septic tank and related services	\$600,000	1.3%
811121	Automotive body, paint, and interior repair and maintenance	\$8,000	0.0%
811192	Car washes	\$1,116,999	2.3%
811219	Other electronic and precision equipment repair and maintenance	\$8,000	0.0%
811310	Commercial and industrial machinery and equipment (except automotive and electronic) repair and maintenance	\$16,000	0.0%
812331	Linen supply	\$856,000	1.8%
TOTAL		\$47,669,838	100.0%

IV. GOAL METHODOLOGY

Step 1: Determination of a Base Figure (26.45)¹

To establish the MTS Base Figure of the relative availability of DBEs to all comparable firms (DBE and Non-DBE) available to bid or propose on MTS FTA-assisted contracting opportunities projected to be solicited during the triennial goal period, MTS followed the prescribed federal methodology to determine relative availability. This was accomplished by assessing the *California Unified Certification Program (CUCP) DBE Database of Certified Firms* and the 2016

¹ 26.45 represents Title 49 CFR Part 26 regulatory goal setting methodology reference.

U.S. Census Bureau County Business Patterns Database within the MTS market area for each of the categories of work defined in Table 2.

The Federal DBE program requires agencies to implement the DBE program based on information from the relevant geographic market area—the area in which the agency spends the substantial majority of its contracting dollars. The MTS local market area consists of the geographic area in which a substantial majority of MTS contracting dollars are expended and/or where the substantial majority of contractor and subcontractor bids or quotes are located. The MTS market area is defined as San Diego County. The MTS bidder’s list was reviewed, and it confirms this market area.

In accordance with the formula below, the Base Figure is derived by dividing the number of ready, willing and able DBE firms identified for each work category by the number of all firms identified for each corresponding work category (relative availability), weighting the relative availability for each work category by the corresponding work category weight from Table 2 (weighted ratio), and adding the weighted ratio figures together.

$$\text{Base Figure} = \sum \frac{(\text{Number of Ready, Willing and Able DBEs})}{\text{Number of All Ready, Willing and Able Firms}} \times \text{weight} \times 100$$

⇒ For the numerator: CUCP DBE Database of Certified Firms

⇒ For the denominator: 2016 U.S. Census Bureau’s Business Patterns Database

A concerted effort was made to ensure that the scope of businesses included in the numerator was as close as possible to the scope included in the denominator.

The result of the Base Figure calculation is shown in Table 3 as follows:

Table 3

NAICS Code	Category of Work	Estimated FTA % by NAICS	DBEs	All Firms	Weighted Ratio
237130	Power and communication line and related structures construction	0.1%	3	41	0.0%
238190	Other foundation, structure, and building exterior contractors	0.4%	12	48	0.1%
238210	Electrical contractors and other wiring installation contractors	10.9%	23	776	0.3%
238220	Plumbing, heating, and air-conditioning contractors	0.2%	13	860	0.0%
238290	Other building equipment contractors	1.0%	4	57	0.1%
334118	Computer terminal and other computer peripheral equipment manufacturing	0.8%	0	16	0.0%
454310	Fuel dealers	0.0%	0	20	0.0%
485991	Special needs transportation	61.2%	1	27	2.3%

NAICS Code	Category of Work	Estimated FTA % by NAICS	DBEs	All Firms	Weighted Ratio
488210	Support activities for rail transportation	13.9%	0	4	0.0%
488410	Motor vehicle towing	0.3%	1	88	0.0%
493190	Other warehousing and storage	0.0%	0	29	0.0%
541990	All other professional, scientific, and technical services	1.3%	16	298	0.1%
561613	Armored car services	1.2%	0	7	0.0%
561710	Exterminating and pest control services	0.1%	3	166	0.0%
561730	Landscaping services	1.0%	10	881	0.0%
561790	Other services to buildings and dwellings	0.3%	7	180	0.0%
562111	Solid waste collection	1.7%	1	51	0.0%
562991	Septic tank and related services	1.3%	0	21	0.0%
811121	Automotive body, paint, and interior repair and maintenance	0.0%	2	277	0.0%
811192	Car washes	2.3%	2	188	0.0%
811219	Other electronic and precision equipment repair and maintenance	0.0%	2	51	0.0%
811310	Commercial and industrial machinery and equipment (except automotive and electronic) repair and maintenance	0.0%	2	111	0.0%
812331	Linen supply	1.8%	0	7	0.0%
BASE FIGURE (i.e., Sum of Weighted Ratios for all Work Categories)					
2.9%					

Step 2: Adjusting the Base Figure

Upon establishing the Base Figure, MTS reviewed and assessed other known evidence potentially impacting the relative availability of DBEs within the MTS market area, in accordance with prescribed narrow tailoring provisions set forth under 49 CFR Part 26.45: Step 2; DBE Goal Adjustment guidelines.

Evidence considered in making an adjustment to the Base Figure included MTS Past DBE Goal Attainments, Disparity Studies, and Other Evidence, as follows:

Past DBE Goal Attainments

Historical DBE participation attainments provide demonstrable evidence of DBE availability and capacity to perform on MTS projects. The projects anticipated to be awarded during the triennial period are substantially similar to those awarded in the past, which were also Professional Services and Materials/Supplies contracting opportunities. In addition, the

majority of the projects to be awarded in the upcoming triennial year are renewal contracts that were originally awarded in the past three (3) federal fiscal years. MTS calculated past DBE participation attainments for the three (3) federal fiscal years, for which MTS has DBE attainment data. The table below reflects the demonstrated capacity of DBEs (measured by actual historical DBE participation attainments) on FTA-assisted contracts awarded by MTS within the last three (3) federal fiscal years.

Table 4

FEDERAL FISCAL YEAR (FFY)	FTA DBE GOAL ATTAINMENT %
2016/2017	16.5% ²
2015/2016	2.6%
2014/2015	0.1%
Median DBE Attainment Within the Last Three (3) Years	2.6%

The median DBE goal attainment for the past three years is lower than the Base Figure derived from Step 1; therefore, an adjustment to the Base Figure based on MTS past DBE goal attainments has been made. The adjustment is calculated in accordance with FTA guidance by averaging the Base Figure with the Median DBE Past Attainment, as shown below.

Base Figure (A)	2.9%
Median DBE Attainment (B)	2.6%
Adjusted Base Figure [(A+B)/2]	2.7%

Disparity Study

MTS has reviewed both the Caltrans and San Diego Association of Governments disparity studies. After careful evaluation, MTS has determined that neither study is sufficiently similar to MTS procurements to warrant a change to the adjusted base figure.

MTS uses a strictly race-neutral DBE program since the Western States decision. If MTS fails to reach its goal for two complete federal fiscal years, MTS will re-evaluate its DBE program to determine whether contract goals are necessary to achieve the overall goal. If after re-evaluation MTS believes a race-conscious program is necessary, as required by Western States, MTS will gather evidence to determine if discrimination in the

² MTS awarded two (2) large, multi-year contracts to a DBE during FFY 2016/2017. This resulted in a large amount of DBE participation in that FFY.

transportation contracting industry is present. MTS will make a determination at that time what type of evidence gathering is appropriate, based on DOT regulations and case law.

Other Available Evidence

MTS is not in possession of other information, such as statistical disparities relating to financing, bonding and insurance or data on employment, self-employment educating and training, and union apprenticeship programs, that would have an impact on the DBE goal assessment.

V. PROPOSED OVERALL DBE GOAL

The Final Proposed Overall DBE Goal for FFY 2019-2021 for MTS FTA-assisted contracts is 3%³. As a part of the prescribed goal-setting methodology, MTS must project the percentage of its Proposed Overall DBE Goal that can be met utilizing race/gender-neutral and race/gender-conscious measures. MTS must meet the maximum feasible portion of the overall goal by using race/gender-neutral means of facilitating DBE participation.

Race-Conscious & Race-Neutral Projection

MTS intends to continue to use race-neutral methods to meet the overall DBE goal of 3.0% for FFY 2019-2021 in accordance with Title 49 CFR Part 26.51.

RACE/GENDER-CONSCIOUS & RACE/GENDER-NEUTRAL PROJECTIONS	
Overall DBE Goal	3%
Race/Gender-Conscious Component	0%
Race/Gender-Neutral Component	3%

VI. RACE/GENDER-NEUTRAL IMPLEMENTATION MEASURES

MTS is currently implementing a number of race- and gender-neutral remedies to outreach and promote the participation of DBEs and small businesses in MTS's FTA-assisted contracting program. MTS plans to continue or implement the following race-neutral measures for FFY 2019-2021 and will continue to explore other options for consideration based on MTS's success in meeting its overall DBE goals based on these efforts:

³ The adjusted base figure of 2.7% was rounded to the nearest whole number of 3% based on FTA guidance.

- MTS will hold and/or participate in conferences, which include a networking component to promote teaming opportunities between prospective prime contractors and the DBE and Small Business contracting community. MTS will also actively promote the Small Business conferences, programs, and support services offered by other agencies that have established DBE and Small Business Programs.
- MTS will provide assistance in overcoming limitations such as inability to obtain bonding or financing. Specifically, MTS will, through its website, refer the DBE and Small Business contracting community to the U.S. Small Business Administration Bonding Assistance Program and San Diego Small Business Development Center.
- MTS will solicit DBEs and other small business participation by carrying out information and on specific contract opportunities. Specifically, MTS will: ensure the inclusion of DBEs and other small businesses on MTS's mailing lists of bidders and/or MTS's e-procurement web-based vendor list; make available to prime contractor information on how to view a listing of potential DBE and other small business subcontractors; and provide contracting information in languages other than English, where appropriate and upon request.
- MTS will advise its contracting community of the benefits of becoming DBE certified, the eligibility requirements to become certified as a DBE, and the online directory of certified DBEs, found at the CUCP website:
http://dot.ca.gov/hq/bep/find_certified.htm.

Fostering Small Business Participation

In addition to the race/gender-neutral measures that are aimed to increase small business participation, MTS has implemented several strategies to foster small business participation in its contracting process. These include the following:

- MTS will advise past and current MTS contractors of the benefits of becoming SB certified and the eligibility requirements to become certified as a SB.
- MTS will advise the contracting community of the online directory of certified SBs, found at the California Department of General Services (DGS) website:
<https://caleprocure.ca.gov/pages/PublicSearch/supplier-search.aspx>.
- MTS will aim to advertise more of its small purchase procurements on MTS's e-procurement site to better outreach to the small business community of potential MTS contracting opportunities, rather than just requesting three quotes.

VII. PUBLIC PARTICIPATION AND FACILITATION

In accordance with Public Participation Regulatory Requirements of Title 49 CFR Part 26, minority, women, local business associations, and community organizations within the MTS market area were consulted and provided an opportunity to review the triennial goal analysis and provide input.

MTS issued a Public Notice on the MTS website (Attachment 1) publishing the Draft Proposed FTA Overall DBE Goal-Setting Methodology for FFY 2019-FFY 2021. The notice informed the public that the proposed goal and rationale were available for public review and comment. MTS also advertised the Draft Proposed FTA Overall DBE Goal-Setting Methodology for FFY 2019-FFY 2021 in The Daily Transcript (Attachment 2).

MTS reached out to a total of 14 local minority, women, and community business organizations to provide them information on the MTS DBE program and specifically the Draft Proposed FTA Overall DBE Goal-Setting Methodology for FFY 2019-2021. Although each organization was contacted multiple times by telephone and email, only one comment was received. A summary of all contacts made in an attempt to receive input as a part of this process is provided in Attachment 3. MTS's response to the one comment received is provided in Attachment 4.

Attachment 1: Website Notification

6/7/2018

DBE | San Diego Metropolitan Transit System



We encourage participation by Disadvantaged Business Enterprises (DBEs) for all our contracting opportunities.

MTS's Proposed Overall DBE Goal for FFY 2019-2021

MTS has a proposed Overall DBE Goal of 3% for Federal Transit Administration funded contracts awarded between October 1, 2018 to September 30, 2021. MTS's proposed overall DBE goal and the corresponding goal –setting methodology are available for public review and comment until July 4, 2018. Click [here](https://www.sdmts.com/sites/default/files/attachments/mts_2019-2021_fta_dbe_goal_methodology_draft.pdf) to view the Overall DBE Goal-Setting Methodology (https://www.sdmts.com/sites/default/files/attachments/mts_2019-2021_fta_dbe_goal_methodology_draft.pdf). Comments can be sent to MTS DBELO, Samantha Leslie, at Samantha.Leslie@sdmts.com (<mailto:Samantha.Leslie@sdmts.com>) or 1255 Imperial Ave, Suite 1000, San Diego CA 92101. MTS's Proposed Overall DBE Goal is due to the FTA on August 1, 2018 and will be presented to the MTS Board of Directors on July 26, 2018.



Attachment 2: Advertisement

THE DAILY TRANSCRIPT

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Telephone (619) 232-3486 / Fax (619) 270-2503
Visit us @ www.LegalAdstore.com

JULIA TUER
METROPOLITAN TRANSIT BOARD OF DIRECTORS
1255 IMPERIAL AVE #1000
SAN DIEGO, CA 92101

SD# 3140593

PUBLIC NOTICE

San Diego Metropolitan Transit System

NOTICE IS HEREBY GIVEN, that the San Diego Metropolitan Transit System (MTS), has established a Proposed Overall Disadvantaged Business Enterprise (DBE) Goal of 3%, for Federal Fiscal Years 2019-2021. The DBE Goal is applicable to Federal Transit Administration (FTA) assisted contracting opportunities scheduled to be awarded during the period of October 1, 2018 through September 30, 2021. MTS's Proposed Overall DBE Goal and its rationale (developed in response to Department of Transportation's DBE Regulations published under Title 49 CFR Part 26) are available for review and comments from 8:00 a.m. to 5:00 p.m., Monday through Friday at MTS located at: 1255 Imperial Avenue, Suite 1000, San Diego, CA 92101 until July 4, 2018. The Goal documents can also be downloaded from MTS's website at <http://www.sdmts.com/business-center-procurement/dbe>. Comments can be directed to Samantha Leslie, DBE Liaison Officer, at the above address or by email to Samantha.Leslie@sdmts.com. MTS's Proposed Overall DBE Goal is due to the FTA on August 1, 2018 and will be presented to the MTS Board of Directors on July 26, 2018.
6/6/18

COPY OF NOTICE

Notice Type: HRG NOTICE OF HEARING

Ad Description Public Notice - DBE

To the right is a copy of the notice you sent to us for publication in THE DAILY TRANSCRIPT. Thank you for using our newspaper. Please read this notice carefully and call us with any corrections. The Proof of Publication will be filed with the County Clerk, if required, and mailed to you after the last date below. Publication date(s) for this notice is (are):

06/06/2018

SD-3140593#

The charge(s) for this order is as follows. An invoice will be sent after the last date of publication. If you prepaid this order in full, you will not receive an invoice.

Publication	\$36.40
Total	\$36.40

Attachment 3: Consultation Outreach Summary

Organization	Outreach Summary
American Indian Chamber of Commerce of California Tracy Stanhoff 213-341-0401 714-898-6364 tracy@adproweb.com stateadmin@aicccal.org	6/8 Sent outreach email. 6/12 Phone number listed is no longer active. Tried 714-898-6364, Tracy's office number; however, that was disconnected as well. 6/18 Sent follow-up email. 6/21 Spoke with Carol, who informed MTS that Tracy had been traveling this past week and has not had time to review the goal methodology. She suggested following-up with Tracy next week.
American Institute of Architects - San Diego Bastiaan Bouma 619-232-0109 info@aiasandiego.org bbouma@aiasandiego.org	6/8 Sent outreach email. 6/12 Spoke to Bastiaan about the goal methodology. He will review it and see if there are any areas of expertise that will spark interests with his members. 6/18 Sent follow-up email. 6/21 Left voicemail. 6/26 Sent follow-up email.
American Subcontractors Association of San Diego Nancy Grimes 619-825-9552 nancy@sandiegoasa.org	6/8 Sent outreach email. 6/12 Spoke to Nancy about the goal methodology. She requested the draft document to review at her board meeting tomorrow. 6/18 Sent follow-up email. 6/21 Spoke to Nancy who forwarded the message onto the governing chair for feedback. 6/26 Sent follow-up email. Received automatic reply that Nancy will be out of the office until June 26th.
Asian Business Association Wendy Urushima-Conn 858-277-2822 Ext. 108 wendy@abasd.org mei@abasd.org	6/8 Sent outreach email. 6/12 Left voicemail. 6/18 Sent follow-up email. 6/21 Left voicemail. 6/26 Sent follow-up email.
Black Contractors Association, Inc. Abdul-Rahim Hameed 619-263-9791 ext. 2 janiecehameed@yahoo.com	6/8 Sent outreach email. 6/12 Left voicemail. 6/18 Sent follow-up email. 6/21 Attempted to leave voicemail; however, inbox was full. 6/26 Sent follow-up email.
National Association of Minority Contractors Southern California Sharon Coleman 323-296-8005 scoleman@colemancon.com admin@namcsc.net	6/8 Sent outreach email. 6/12 Left message with receptionist with contact information since Sharon is out of town for the week. 6/18 Sent follow-up email. 6/26 Sent follow-up email.

Organization	Outreach Summary
National Association of Women in Construction - San Diego Isabel Marocco 858-635-9000 619-589-6001 info@nawicsd.org lzmarocco@caspercompany.com San Diego Contracting Opportunities Center Rachel Fischer 619-285-7020 rischer@ptac-sandiego.org bhousholder@swccd.edu	6/8 Sent outreach email. Bounce back from info@nawicsd.org. 6/12 Left voicemail. 6/18 Sent follow-up email. 6/21 Phone number disconnected 858-635-9000. Left voicemail at 619-589-6001. 6/26 Sent follow-up email.
Association of General Contractors of America San Diego Chapter Brad Barnum 858-731-8158 bbarnum@agcsd.org San Diego County Hispanic Chamber of Commerce Albert Clark 619-500-4249 info@sdchcc.org	6/8 Sent outreach email. 6/12 Attempted call and heard busy tone. 6/18 Sent follow-up email. 6/21 Left voicemail. 6/26 Sent follow-up email. 6/8 Sent outreach email. 6/12 Left voicemail. 6/18 Sent follow-up email. 6/21 Left voicemail. 6/26 Sent follow-up email.
San Diego Supplier Development Council Ronald Garnett 858-537-2281 info@supplierdiversitysd.org rbgarnett@supplierdiversitysd.org	6/8 Sent outreach email. 6/12 Left message with receptionist with contact information since Ron is out of the office for the day. 6/18 Sent follow-up email. 6/19 Left message with receptionist. Received called from Ron. <i>He thinks the goal is too low and is insensitive to the DBE/SBE community because it discourages small businesses from participation on projects. He suggests unbundling the project to accommodate small businesses capacity to perform work. He also believes that the larger companies bidding on projects have no affinity to include the small businesses on their teams.</i>
Women's Construction Coalition Katy Ross president@wccsd.org	6/8 Sent outreach email. 6/18 Sent follow-up email. 6/26 Sent follow-up email.
Elite Service-Disabled Veteran-Owned Business Joe Bessler 619-981-3270	6/21 Spoke with Joe who stated that he is not interested in participating.

Organization	Outreach Summary
Veterans in Business Network Rebecca Aguilera-Gardiner 877-270-8426 director@vibnetwork.org	6/18 Sent outreach email. 6/21 Left voicemail. 6/26 Sent follow-up email.

Attachment 4: Response to Comment Received from Consultations

Source	Comment Summary	Response Summary
San Diego Supplier Development Council (SDSDC)	The goal is too low and is insensitive to the DBE/SBE community because it discourages small businesses from participation on projects. Suggests unbundling the project to accommodate small businesses capacity to perform work. States that the larger companies bidding on projects have no affinity to include the small businesses on their teams.	MTS does not believe that MTS's overall DBE goal discourages small businesses to bid or propose on MTS's contracts. MTS's overall DBE goal was developed in compliance with FTA DBE Regulations. It is based on what types of federal contracts MTS will procure in the next three years and the availability of DBEs to perform those contracts. The overall DBE goal has no impact on the ability of a DBE or small business to be awarded a contract. Successful bidders and proposers are chosen using race-neutral means—generally through a low-bid or best-value procurement process. MTS implements various race-neutral outreach measures so DBE and small businesses can be on an even playing field with large prime contractors when bidding and proposing on MTS contracts. MTS's outreach measures aim at assisting DBE and small businesses in their ability to compete in the market. MTS will continue to implement and improve its outreach measures so that MTS can not only meet its 3% overall DBE goal over a three year period, but exceed its overall DBE goal.

MTS Disadvantaged Business Enterprise (DBE) Program

Proposed DBE Overall Goal on Federally Assisted
Contracts for FFY 2019-2021

Agenda Item No. 32
MTS Board of Directors
July 26, 2018



DBE Overall Goal Setting Methodology:

Recipients of Federal Funds must follow 49 CFR § 26.45, DOT DBE Regulations, which includes:

- Establishing a Triennial DBE Overall Goal
- Reporting only **certified DBE** participation
 - Socially and Economically Disadvantaged - Minority member or a Woman;
 - Majority Owner's Personal Net Worth - Less than \$1,320,000;
AND
 - Firm's Average Annual Gross Receipts - Less than \$23,980,000.



DBE Overall Goal Setting Methodology

STEP 1 - Determining the Base Figure:

- A) Forecast the federally assisted contracts anticipated to be awarded b/w Oct 1, 2018 - Sept 30, 2021

Large Fed Contracts to be Awarded FFY 2019-2021*	
Services	Fed Dollar Amount
Complementary Paratransit Services	\$29,165,406
LRV Vehicle Body Repair	\$6,400,000
Bus Video Surveillance System	\$5,200,000
Interior Bus Cleaning	\$1,084,999

**Full table is located on Page 2-3 of Att. A.*



DBE Overall Goal Setting Methodology

STEP 1 - Determining the Base Figure:

- B) Categorize the type of work for each contract by using NAICS codes
- C) For each category of work, divide the number of ready, willing and able DBE firms by the number of all firms X weight

Large Fed Contracts to be Awarded FFY 2019-2021*

Services	NAICS	FTA % by NAICS	DBE	All Firms (DBE & Non DBE)
Complementary Paratransit Services	Special Needs Transportation	61.2%	1	27
LRV Vehicle Body Repair	Support Activities for Rail	13.9%	0	4
Bus Video Surveillance System	Electrical / Wiring Installation Contractors	10.9%	23	776
Interior Bus Cleaning	Car Washes	2.3%	2	188

**Full table located on Page 5-6 of Att. A.*



DBE Overall Goal Setting Methodology

STEP 1 - Determining the Base Figure:

D) The result of the Base Figure Calculation (sum of weighted ratios for all NAICS codes) is 2.9%

Examples of Fed Contracts with <u>0</u> DBEs Available	Examples of Fed Contracts with <u>very few</u> DBEs available
LRV Vehicle Body Repair	Complementary Paratransit Services
Uniform Rental Services and Linen Supply	Solid Waste Collection
Septic Tank Services	Bus Towing
Armored Car Services	Interior Bus Cleaning



DBE Overall Goal Setting Methodology

STEP 2 - Adjusting the Base Figure:

A) Evidence considered in adjusting the Base Figure was MTS's Past DBE Goal Attainment.

<u>Overall Goal</u>	<u>Reporting Period</u>	<u>Total Fed Awarded</u>	<u>DBE Fed Awarded</u>	<u>DBE %</u>	<u>Average DBE % per FFY</u>	<u>Median DBE Participation for last 3 years</u>
4.1% - FFY 15	Oct 1 14 to Mar 31 15	\$ 60,000,489.70	\$ -	0.00%	0.1%	2.6%
	April 1 15 to Sept 30 15	\$ 3,006,532.71	\$ 89,113.74	2.96%		
3.75% - FFY 16	Oct 1 15 to Mar 31 16	\$ 4,094,298.13	\$ 11,859.89	0.29%	2.6%	
	April 1 16 to Sept 30 16	\$ 6,418,545.41	\$ 255,760.97	3.98%		
3.75% - FFY 17	Oct 1 16 to Mar 31 17	\$ 19,827,518.60	\$ 3,781,098.94	19.07%	16.5 %	
	April 1 17 to Sept 30 17	\$ 3,326,175.53	\$ 31,444.62	0.95%		



DBE Overall Goal Setting Methodology:

STEP 2 - Adjustment of Base Figure

B) Averaging the Median DBE Attainment with the Base Figure, the adjusted base figure calculation came to 2.7%

Base Figure	2.9%
Median DBE Attainment	2.6%
Adjusted Base Figure [(A+B)/2]	2.7%

Proposed Overall DBE Goal:

- MTS proposed Overall DBE Goal is **3%** (rounded 2.7% to nearest whole number)
 - MTS aspires to award 3% or \$1,430,095.14 ($3\% \times \$47,669,838$) to certified DBEs over the next three years on its federally assisted contracts.
- MTS aims to achieve its Overall Goal through Race Neutral Measures
 - Race-neutral DBE participation occurs when a DBE wins a contract or subcontract that did not have contract specific goals, or when the DBE status was not considered in making the award.



Additional Factors to Consider:

- 1) MTS submits 6 month semi-annual reports on its DBE Participation rates. However, some semi-annual reporting periods MTS awards very large contracts, which can substantially dilute our DBE participation percentage.
- 2) This goal methodology does not take into account upcoming executions of option years and known sole source / single bid awards for highly unique services to non DBEs that will substantially dilute our DBE participation percentage.
- 3) Our large contracts for specialized services likely will need a large contractor.
- 4) MTS does not generally use federal funds for construction



Recommendation

That the Board of Directors
adopt a FTA DBE Overall Goal
of 3% for FFY 2019-2021





1255 Imperial Avenue, Suite 1000
San Diego, CA 92101-7490
(619) 231-1466 • FAX (619) 234-3407

Agenda Item No. 45

MEETING OF THE SAN DIEGO METROPOLITAN TRANSIT SYSTEM BOARD OF DIRECTORS

July 26, 2018

SUBJECT:

SAN DIEGO METROPOLITAN TRANSIT SYSTEM (MTS) MARKETING UPDATE (ROB SCHUPP)

INFORMATIONAL ITEM

Budget Impact

None.

DISCUSSION:

MTS Marketing responsibilities are wide ranging, including:

- Traditional advertising and marketing
- Website content
- Internal communications
- Fare Media Production
- Compass Cloud Management
- EcoPass Contracts
- Third-Party Compass Card Distribution Contracts
- Community Outreach
- Media relations
- Social media content
- Customer information
- Advertising revenue contracts
- MTS Department support



The purpose of today's report is to provide a brief overview of fiscal year (FY) 2018 activities as well as to provide a preview of upcoming activities for which Civilian, Inc., the MTS Marketing on-call contractor, will assist in the development and implementation. These activities include:

- Marketing Plan
- Ridership Campaign
- Ballot Measure Community Involvement
- Quarterly Reporting to the Board
- On-Call services as needed

/s/ Paul C. Jablonski

Paul C. Jablonski
Chief Executive Officer

Key Staff Contact: Sharon Cooney, 619.557.4513, Sharon.Cooney@sdmts.com

MTS Marketing Overview

MTS Board of Directors

July 26, 2018



MTS Marketing Team

Graphics

Julie Andrews
Quincy Marin
Melinda Patterson

Advertising/Digital

Jessica Krieg
Katie McCanna
Aristotle Leung

Public Relations

Mark Olson
Stacie Bishop
Marcial Gutierrez

Civilian, Inc.

Sean Connacher
Amon Rappaport
Entire Team



Public Relations

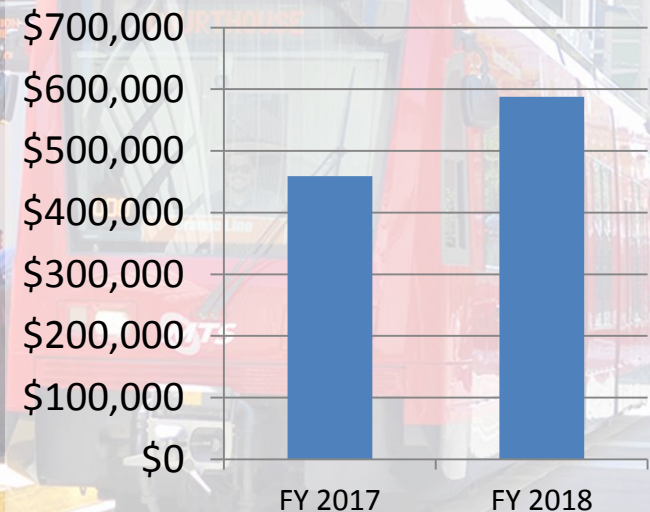
- Community Relations
 - 70 Community Outreach Events
 - More than 8,000 people
- Travel Training
- TOP Outreach
 - Survey



Media Relations

- \$600,000 Value
- 28% Increase
- 52 News Releases
- 10 News Conferences
- Trade Media

Earned Media Advertising Value (TV/Online/Print)



Internal Communications

- Connections Newsletter
- CEO Advance
- CEO Exchange
- Meet & Greet Presentations

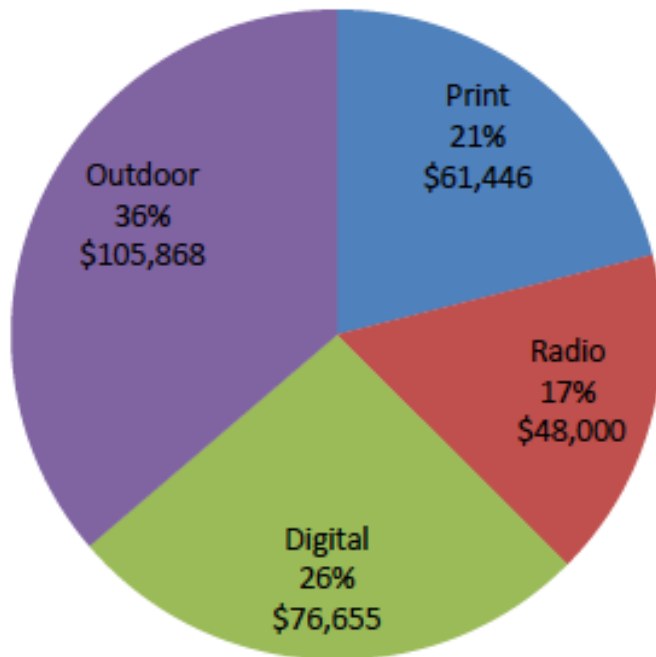


Newsletters

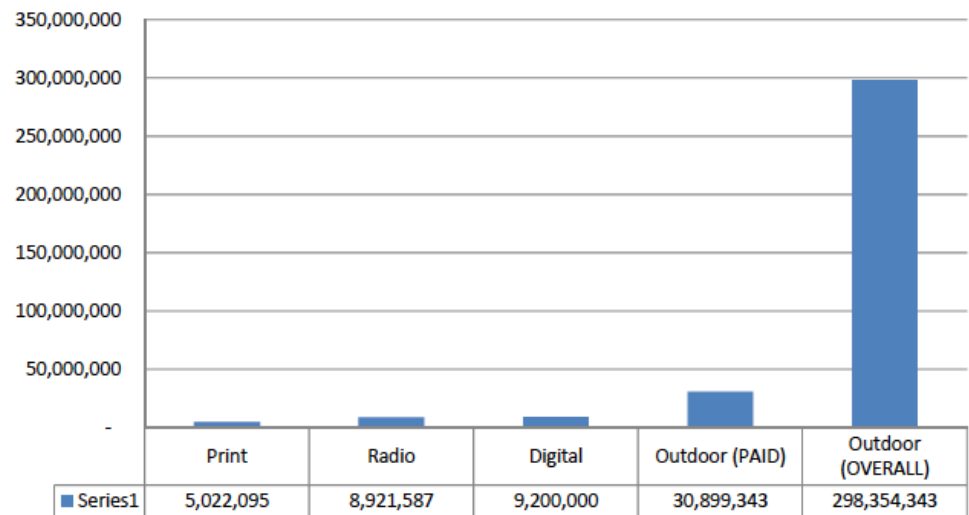


Advertising

FY18 TOTAL SPENT
\$291,969



FY18 TOTAL IMPRESSIONS
321.5 Million



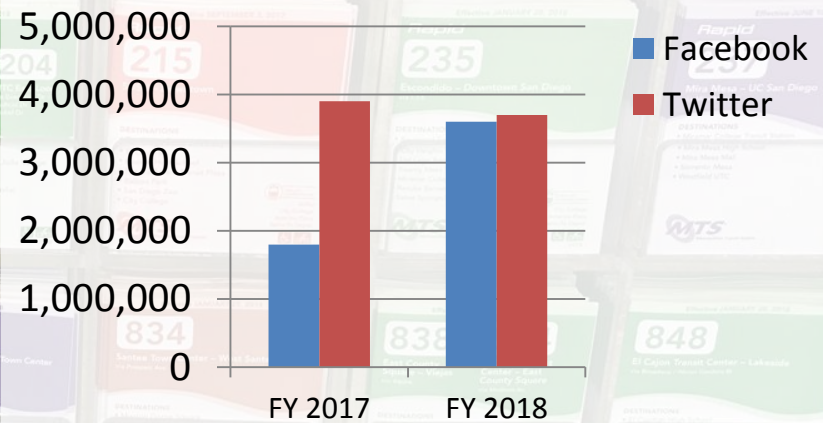
Partnerships

- Event Partnerships
 - 20 Events/year
- Naming Rights
- EcoPass
- PPB Members



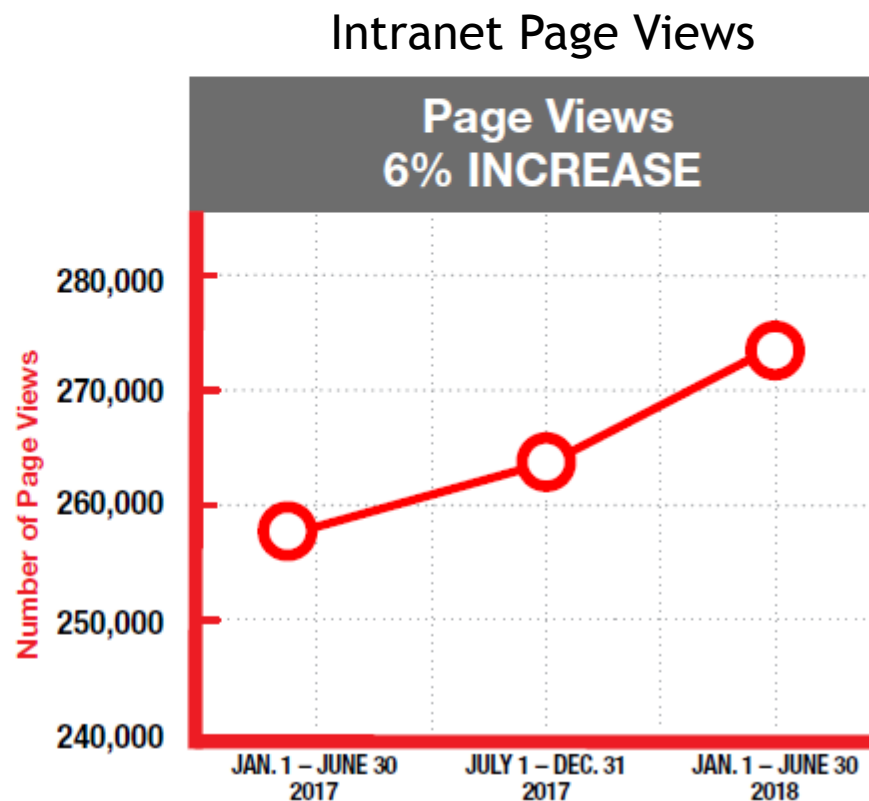
Customer Information

- Web Site
- Intranet
- Social Media
- Timetables
- Collateral and Distribution
- Station Signage



Web/Intranet Metrics

- 11.6 million views
- Mobile use up 7%
- Referral traffic from airport has tripled
- Referral traffic from UCSD is up almost 40%



Collateral

- Regional Transit Map
- Fun Places
- Trolley System
- Compass Card
- Vintage Trolley
- How to Ride



Compass Cloud and Compass Cash

Cloud

- 141,000+ Accounts
- 40,000 day passes/mo
- \$403,000 in sales/mo

Cash

- 25,000 one-ways/mo
- 1,700 day passes/mo
- \$55,000 in sales/mo

EASY FARES!

COMPASS CLOUD

Free mobile
ticketing app.



Day Passes; 30-day Passes

Buy for your entire group
on one phone.

Your phone is your ticket.

COMPASS CASH

Load money on your
Compass Card.



Great for One-Ways.

Follow prompts on
machine to load value.

Just tap and ride!

sdmts.com



CHANGING THE WAY
SAN DIEGO MOVES



Other Projects

- Department Support
- Industry Awards
- Advertising Revenue
- Rider Amenities



MTS
RIDE ASSURED

Security is a text away

Contact us for issues of harassment, suspicious or illegal behavior.

Text (619) 318-1338

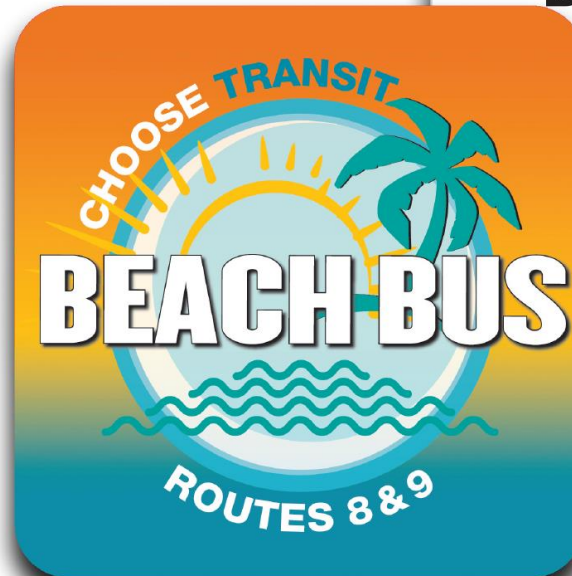
Call (619) 595-4960



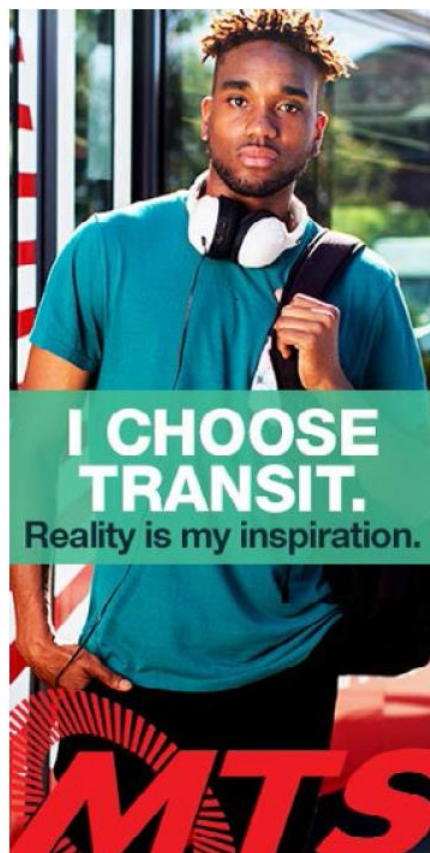
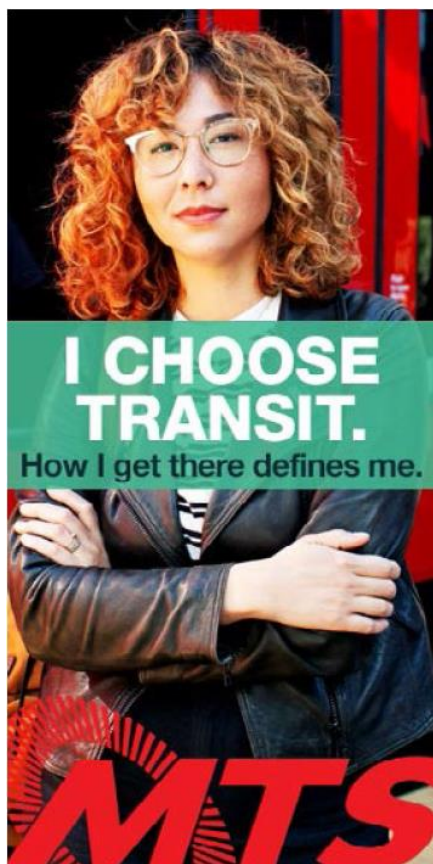
Ridership Campaigns Underway

- Corridor Support and Goals

- Beach
- Airport
- I-15
- 905/950



Videos



Free Ride Day

- Goals
 - Expand our voice
 - Cities/County
 - Earned Media
 - Tactics
 - Rideshare Week
 - Transit Tuesday
 - News Conference



Civilian, Inc.

- Three-year marketing plan
- Choose Transit/Ridership Win
- Ballot Measure
- Quarterly Reports on Goals/Progress





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San Diego, CA 92101-7490
(619) 231-1466 • FAX (619) 234-3407

Agenda Item No. 46

MEETING OF THE SAN DIEGO METROPOLITAN TRANSIT SYSTEM BOARD OF DIRECTORS

July 26, 2018

SUBJECT:

OPERATIONS BUDGET STATUS REPORT FOR MAY 2018 (MIKE THOMPSON)

INFORMATIONAL ONLY

Budget Impact

None at this time.

DISCUSSION:

This report summarizes the year-to-date operating results for May 2018 compared to the fiscal year (FY) 2018 amended budget for San Diego Metropolitan Transit System (MTS). Attachment A-1 combines the operations', administrations' and other activities' results for May 2018. Attachment A-2 details the May 2018 combined operations' results and Attachments A-3 to A-7 present budget comparisons for each MTS operation. Attachment A-8 details budget comparisons for MTS Administration, and Attachment A-9 provides May 2018 results for MTS's other activities (Taxicab/San Diego and Arizona Eastern Railway Company).

MTS NET-OPERATING SUBSIDY RESULTS

As indicated within Attachment A-1, for the year-to-date period ending May 2018, MTS's net-operating income unfavorable variance totaled \$285,000 (-0.2%). Operations produced an \$827,000 (-0.5%) unfavorable variance and the administrative/other activities areas were favorable by \$542,000.

MTS COMBINED RESULTS

Revenues. Year-to-date combined revenues through May 2018 were \$99,216,000, compared to the year-to-date budget of \$98,656,000, representing a \$561,000 (0.6%) favorable variance. This is primarily due to favorable variances within Other Revenue, partially offset by an unfavorable variance in Passenger Fare revenues.



Expenses. Year-to-date combined expenses through May 2018 were \$255,402,000 compared to the budget of \$254,557,000, resulting in an \$845,000 (-0.3%) unfavorable variance.

Personnel Costs. Year-to-date personnel-related costs totaled \$120,804,000, compared to a budgetary figure of \$120,393,000, producing an unfavorable variance of \$411,000 (-0.3%).

Outside Services and Purchased Transportation. Total outside services through eleven months of the fiscal year totaled \$86,249,000, compared to a budget of \$86,613,000, resulting in a favorable variance of \$364,000 (0.4%).

Materials and Supplies. Total year-to-date materials and supplies expenses were \$11,216,000, compared to a budgetary figure of \$10,863,000, resulting in an unfavorable variance of \$353,000 (-3.3%). This is primarily due to unfavorable experience in revenue vehicle parts.

Energy. Total year-to-date energy costs were \$25,205,000, compared to the budget of \$25,261,000 resulting in a favorable variance of \$56,000 (0.2%).

Risk Management. Total year-to-date expenses for risk management were \$6,894,000, compared to the budget of \$6,367,000, resulting in an unfavorable variance totaling \$527,000 (-8.3%). This is primarily due to larger than expected settlement costs.

General and Administrative. The year-to-date general and administrative costs, including vehicle and facilities leases, were \$5,034,000 through May 2018, compared to a budget of \$5,061,000, resulting in a favorable variance of \$27,000 (0.5%).

YEAR-TO-DATE SUMMARY

The May 2018, year-to-date net-operating income totaled an unfavorable variance of \$285,000 (-0.2%). These factors include unfavorable variances in personnel costs, materials and supplies, and risk management; partially offset by favorable variances in operating revenue, outside services, energy and general and administrative costs.

/s/ Paul C. Jablonski

Paul C. Jablonski
Chief Executive Officer

Key Staff Contact: Sharon Cooney, 619.557.4513, Sharon.Cooney@sdmts.com

Attachment: A. Comparison to Budget

SAN DIEGO METROPOLITAN TRANSIT SYSTEM
MTS
CONSOLIDATED
COMPARISON TO BUDGET - FISCAL YEAR 2018
MAY 31, 2018
(in \$000's)

	YEAR TO DATE			
	ACTUAL	BUDGET	VARIANCE	VAR. %
Passenger Revenue	\$ 82,624	\$ 83,037	\$ (413)	-0.5%
Other Revenue	16,592	15,619	974	6.2%
Total Operating Revenue	\$ 99,216	\$ 98,656	\$ 561	0.6%
Personnel costs	\$ 120,804	\$ 120,393	\$ (411)	-0.3%
Outside services	86,249	86,613	364	0.4%
Transit operations funding	-	-	-	-
Materials and supplies	11,216	10,863	(353)	-3.3%
Energy	25,205	25,261	56	0.2%
Risk management	6,894	6,367	(527)	-8.3%
General & administrative	4,104	4,113	9	0.2%
Vehicle/facility leases	930	947	18	1.9%
Amortization of net pension asset	-	-	-	-
Administrative Allocation	(0)	0	0	0.0%
Depreciation	-	-	-	-
Total Operating Expenses	\$ 255,402	\$ 254,557	\$ (845)	-0.3%
Operating income (loss)	\$ (156,186)	\$ (155,901)	\$ (285)	-0.2%
Total public support and nonoperating revenues	(1,223)	(1,188)	(34)	2.9%
Income (loss) before capital contributions	\$ (157,409)	\$ (157,090)	\$ (319)	0.2%

SAN DIEGO METROPOLITAN TRANSIT SYSTEM
OPERATIONS
CONSOLIDATED OPERATIONS
COMPARISON TO BUDGET - FISCAL YEAR 2018
MAY 31, 2018
(in \$000's)

	YEAR TO DATE			
	ACTUAL	BUDGET	VARIANCE	VAR. %
Passenger Revenue	\$ 82,624	\$ 83,037	\$ (413)	-0.5%
Other Revenue	953	837	117	13.9%
Total Operating Revenue	\$ 83,577	\$ 83,874	\$ (296)	-0.4%
Personnel costs	\$ 101,681	\$ 101,412	\$ (268)	-0.3%
Outside services	72,423	72,930	506	0.7%
Transit operations funding	-	-	-	-
Materials and supplies	11,082	10,746	(336)	-3.1%
Energy	24,545	24,579	34	0.1%
Risk management	6,482	5,937	(545)	-9.2%
General & administrative	813	879	66	7.5%
Vehicle/facility leases	784	797	13	1.6%
Amortization of net pension asset	-	-	-	-
Administrative Allocation	23,277	23,277	0	0.0%
Depreciation	-	-	-	-
Total Operating Expenses	\$ 241,087	\$ 240,557	\$ (530)	-0.2%
Operating income (loss)	\$ (157,509)	\$ (156,683)	\$ (827)	-0.5%
Total public support and nonoperating revenues	(559)	(567)	8	-1.5%
Income (loss) before capital contributions	\$ (158,068)	\$ (157,250)	\$ (818)	0.5%

SAN DIEGO METROPOLITAN TRANSIT SYSTEM
OPERATIONS
TRANSIT SERVICES (SAN DIEGO TRANSIT CORPORATION)
COMPARISON TO BUDGET - FISCAL YEAR 2018
MAY 31, 2018
(in \$000's)

	YEAR TO DATE			
	ACTUAL	BUDGET	VARIANCE	VAR. %
Passenger Revenue	\$ 21,075	\$ 20,135	\$ 940	4.7%
Other Revenue	108	15	93	636.0%
Total Operating Revenue	\$ 21,182	\$ 20,150	\$ 1,033	5.1%
Personnel costs	\$ 67,442	\$ 67,177	\$ (265)	-0.4%
Outside services	1,675	1,791	116	6.5%
Transit operations funding	-	-	-	-
Materials and supplies	5,011	4,955	(56)	-1.1%
Energy	4,844	4,993	149	3.0%
Risk management	4,829	3,838	(990)	-25.8%
General & administrative	441	499	59	11.7%
Vehicle/facility leases	326	308	(18)	-5.9%
Amortization of net pension asset	-	-	-	-
Administrative Allocation	7,403	7,403	-	0.0%
Depreciation	-	-	-	-
Total Operating Expenses	\$ 91,970	\$ 90,965	\$ (1,005)	-1.1%
Operating income (loss)	\$ (70,788)	\$ (70,815)	\$ 27	0.0%
Total public support and nonoperating revenues	(771)	(779)	8	-1.1%
Income (loss) before capital contributions	\$ (71,558)	\$ (71,594)	\$ 36	-0.1%

SAN DIEGO METROPOLITAN TRANSIT SYSTEM
OPERATIONS
RAIL OPERATIONS (SAN DIEGO TROLLEY, INCORPORATED)
COMPARISON TO BUDGET - FISCAL YEAR 2018
MAY 31, 2018
(in \$000's)

	YEAR TO DATE			
	ACTUAL	BUDGET	VARIANCE	VAR. %
Passenger Revenue	\$ 36,034	\$ 36,595	\$ (562)	-1.5%
Other Revenue	844	822	22	2.6%
Total Operating Revenue	\$ 36,877	\$ 37,417	\$ (540)	-1.4%
Personnel costs	\$ 33,597	\$ 33,654	\$ 57	0.2%
Outside services	4,818	4,929	111	2.3%
Transit operations funding	-	-	-	-
Materials and supplies	5,990	5,766	(224)	-3.9%
Energy	12,250	12,021	(229)	-1.9%
Risk management	1,639	2,084	445	21.4%
General & administrative	316	351	35	10.0%
Vehicle/facility leases	183	214	31	14.3%
Amortization of net pension asset	-	-	-	-
Administrative Allocation	13,924	13,924	-	0.0%
Depreciation	-	-	-	-
Total Operating Expenses	\$ 72,717	\$ 72,942	\$ 225	0.3%
Operating income (loss)	\$ (35,840)	\$ (35,525)	\$ (315)	-0.9%
Total public support and nonoperating revenues	-	-	-	-
Income (loss) before capital contributions	\$ (35,840)	\$ (35,525)	\$ (315)	0.9%

SAN DIEGO METROPOLITAN TRANSIT SYSTEM
OPERATIONS
MULTIMODAL OPERATIONS (FIXED ROUTE)
COMPARISON TO BUDGET - FISCAL YEAR 2018
MAY 31, 2018
(in \$000's)

	YEAR TO DATE			
	ACTUAL	BUDGET	VARIANCE	VAR. %
Passenger Revenue	\$ 23,063	\$ 23,881	\$ (818)	-3.4%
Other Revenue	2	-	2	-
Total Operating Revenue	\$ 23,065	\$ 23,881	\$ (816)	-3.4%
Personnel costs	\$ 333	\$ 283	\$ (50)	-17.6%
Outside services	49,893	50,200	307	0.6%
Transit operations funding	-	-	-	-
Materials and supplies	81	25	(55)	-218.1%
Energy	5,329	5,593	265	4.7%
Risk management	-	-	-	-
General & administrative	12	8	(4)	-50.0%
Vehicle/facility leases	18	18	0	1.8%
Amortization of net pension asset	-	-	-	-
Administrative Allocation	1,481	1,481	0	0.0%
Depreciation	-	-	-	-
Total Operating Expenses	\$ 57,146	\$ 57,609	\$ 462	0.8%
Operating income (loss)	\$ (34,081)	\$ (33,728)	\$ (353)	-1.0%
Total public support and nonoperating revenues	-	-	-	-
Income (loss) before capital contributions	\$ (34,081)	\$ (33,728)	\$ (353)	1.0%

SAN DIEGO METROPOLITAN TRANSIT SYSTEM
OPERATIONS
MULTIMODAL OPERATIONS (PARATRANSIT)
COMPARISON TO BUDGET - FISCAL YEAR 2018
MAY 31, 2018
(in \$000's)

	YEAR TO DATE			
	ACTUAL	BUDGET	VARIANCE	VAR. %
Passenger Revenue	\$ 2,453	\$ 2,426	\$ 27	1.1%
Other Revenue	-	-	-	-
Total Operating Revenue	\$ 2,453	\$ 2,426	\$ 27	1.1%
Personnel costs	\$ 113	\$ 102	\$ (10)	-10.2%
Outside services	15,681	15,653	(27)	-0.2%
Transit operations funding	-	-	-	-
Materials and supplies	0	-	(0)	-
Energy	2,123	1,972	(151)	-7.6%
Risk management	14	14	-	0.0%
General & administrative	45	21	(24)	-111.9%
Vehicle/facility leases	257	257	-	0.0%
Amortization of net pension asset	-	-	-	-
Administrative Allocation	469	469	0	0.0%
Depreciation	-	-	-	-
Total Operating Expenses	\$ 18,701	\$ 18,489	\$ (212)	-1.1%
Operating income (loss)	\$ (16,248)	\$ (16,063)	\$ (185)	-1.2%
Total public support and nonoperating revenues	-	-	-	-
Income (loss) before capital contributions	\$ (16,248)	\$ (16,063)	\$ (185)	1.2%

SAN DIEGO METROPOLITAN TRANSIT SYSTEM
OPERATIONS
CORONADO FERRY
COMPARISON TO BUDGET - FISCAL YEAR 2018
MAY 31, 2018
(in \$000's)

	YEAR TO DATE			
	ACTUAL	BUDGET	VARIANCE	VAR. %
Passenger Revenue	\$ -	\$ -	\$ -	-
Other Revenue	-	-	-	-
Total Operating Revenue	\$ -	\$ -	\$ -	-
Personnel costs	\$ -	\$ -	\$ -	-
Outside services	194	194	(0)	0.0%
Transit operations funding	-	-	-	-
Materials and supplies	-	-	-	-
Energy	-	-	-	-
Risk management	-	-	-	-
General & administrative	-	-	-	-
Vehicle/facility leases	-	-	-	-
Amortization of net pension asset	-	-	-	-
Administrative Allocation	-	-	-	-
Depreciation	-	-	-	-
Total Operating Expenses	\$ 194	\$ 194	\$ (0)	0.0%
Operating income (loss)	\$ (194)	\$ (194)	\$ (0)	0.0%
Total public support and nonoperating revenues	212	212	-	0.0%
Income (loss) before capital contributions	\$ 18	\$ 18	\$ (0)	0.0%

SAN DIEGO METROPOLITAN TRANSIT SYSTEM
ADMINISTRATION
CONSOLIDATED
COMPARISON TO BUDGET - FISCAL YEAR 2018
MAY 31, 2018
(in \$000's)

	YEAR TO DATE			
	ACTUAL	BUDGET	VARIANCE	VAR. %
Passenger Revenue	\$ -	\$ -	\$ -	-
Other Revenue	14,488	13,633	856	6.3%
Total Operating Revenue	\$ 14,488	\$ 13,633	\$ 856	6.3%
Personnel costs	\$ 18,299	\$ 18,146	\$ (153)	-0.8%
Outside services	13,602	13,406	(196)	-1.5%
Transit operations funding	-	-	-	-
Materials and supplies	133	111	(22)	-20.1%
Energy	646	667	21	3.2%
Risk management	340	356	16	4.6%
General & administrative	3,150	3,111	(39)	-1.3%
Vehicle/facility leases	125	128	3	2.6%
Amortization of net pension asset	-	-	-	-
Administrative Allocation	(23,365)	(23,365)	0	0.0%
Depreciation	-	-	-	-
Total Operating Expenses	\$ 12,930	\$ 12,560	\$ (370)	-2.9%
Operating income (loss)	\$ 1,559	\$ 1,073	\$ 486	-45.3%
Total public support and nonoperating revenues	(664)	(621)	(43)	6.9%
Income (loss) before capital contributions	\$ 895	\$ 452	\$ 443	98.0%

SAN DIEGO METROPOLITAN TRANSIT SYSTEM
OTHER ACTIVITIES
CONSOLIDATED
COMPARISON TO BUDGET - FISCAL YEAR 2018
MAY 31, 2018
(in \$000's)

	YEAR TO DATE			
	ACTUAL	BUDGET	VARIANCE	VAR. %
Passenger Revenue	\$ -	\$ -	\$ -	-
Other Revenue	1,150	1,149	1	0.1%
Total Operating Revenue	\$ 1,150	\$ 1,149	\$ 1	0.1%
Personnel costs	\$ 824	\$ 835	\$ 10	1.2%
Outside services	224	278	54	19.5%
Transit operations funding	-	-	-	-
Materials and supplies	1	6	5	82.8%
Energy	14	15	0	3.2%
Risk management	72	74	1	1.4%
General & administrative	141	123	(17)	-14.1%
Vehicle/facility leases	21	23	1	6.2%
Amortization of net pension asset	-	-	-	-
Administrative Allocation	88	88	(0)	0.0%
Depreciation	-	-	-	-
Total Operating Expenses	\$ 1,386	\$ 1,441	\$ 55	3.8%
Operating income (loss)	\$ (235)	\$ (291)	\$ 56	19.3%
Total public support and nonoperating revenues	-	-	-	-
Income (loss) before capital contributions	\$ (235)	\$ (291)	\$ 56	-19.3%

Metropolitan Transit System FY 2018 - May 2018 Financial Review

MTS Board of Directors Meeting
July 26, 2018



CONSOLIDATED MTS OPERATIONS

COMPARISON TO BUDGET – MAY 31, 2018 - FY 2018

TOTAL OPERATING REVENUES (\$000's)

	<u>ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>	<u>VAR %</u>
Fare Revenue	\$ 82,624	\$ 83,037	(\$413)	-0.5%
Other Operating Revenue	<u>16,592</u>	<u>15,619</u>	<u>974</u>	<u>6.2%</u>
Operating Revenue	\$99,216	\$98,656	\$561	0.6%

- Fare Revenue
 - Revenue unfavorable to the prior year by \$2.5M (-3.0%)
 - Ridership year over year unfavorable by -3.1%
- Other Operating Revenue - Favorable experience within Administration



CONSOLIDATED MTS OPERATIONS

COMPARISON TO BUDGET – MAY 31, 2018 - FY 2018

TOTAL OPERATING EXPENSES (\$000's)

	<u>ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>	<u>VAR %</u>
Personnel Costs	\$ 120,804	\$ 120,393	\$ (411)	-0.3%
Purchased Transportation	63,557	63,971	413	0.6%
Other Outside Services	22,691	22,642	(49)	-0.2%
Energy	25,205	25,261	56	0.2%
Other Expenses	23,144	22,290	(854)	-3.8%
Operating Expenses	\$ 255,402	\$ 254,557	\$ (845)	-0.3%

- Purchased Transportation – Favorable experience in Fixed Route contract services
- Other Expenses – Unfavorable experience within Risk and Materials and Supplies



CONSOLIDATED MTS OPERATIONS

COMPARISON TO BUDGET – MAY 31, 2018 - FY 2018

TOTAL OPERATING VARIANCE (\$000's)

Combined Net Operating Variance

MTS Operating Revenue	\$ 561
MTS Operating Expenses	<u>(845)</u>

Total Combined Net Operating Variance **\$ (285)**

Variance Percentage -0.2%



CONSOLIDATED MTS OPERATIONS

COMPARISON TO BUDGET – MAY 31, 2018 - FY 2018
ON GOING CONCERNS

	Amended Budget	YTD Actual	Projection
Sales Tax Subsidy Revenue	\$436.8 M	\$438.5 M	\$438.5 M
State of California Budget	\$19.8 M	\$14.8 M	\$21.4 M
Passenger Levels	84.4 M	85.4 M	85.4 M
Energy Prices			
CNG	\$ 0.87	\$ 0.84	\$ 0.83
Propane	\$ 2.00	\$ 1.93	\$ 1.98
Diesel	\$ 2.25	\$ 2.42	\$ 2.47
Gas	\$ 2.65	\$ 2.53	\$ 2.60
Electricity	\$ 0.208	\$ 0.210	\$ 0.218

Favorable
On Target
Unfavorable





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Agenda Item No. 61

Chief Executive Officer's Report

July 26, 2018

In accordance with Board Policy No. 52, "Procurement of Goods and Services", attached are listings of contracts, purchase orders, and work orders that have been approved within the CEO's authority (up to and including \$100,000) for the period June 6, 2018 through July 17, 2018.

*Please note additional reporting of purchase orders that is now possible with the new SAP Enterprise Resource Planning system.

CEO Travel Report (since last Board meeting)

June 20: Meeting with CTA & California Air Resources Board staff regarding Innovative Clean Transit Rule in Sacramento, CA
June 21 – 23: TOPS Committee Meeting in Woods Hole, MA
June 28 – 29: Western CEOs Roundtable Meeting in Phoenix, AZ
July 10 – 13: APTA Finance Committee Meeting and APTA Mobility Conference in Washington, DC

Board Member Travel Report (since last Board meeting)

N/A



EXPENSE CONTRACTS				
Doc #	Organization	Subject	Amount	Day
L1237.1-15	JOHNSON CONTORLS FIRE PROTECTI	SEMI-ANNUAL INSPECTION	\$8,400.00	6/8/2018
PWL23401708	ABC CONSTRUCTION	SOUTH BAY MAINTENANCE FACILITY	\$3,775.14	6/12/2018
G1950.0-17	KIMLEY-HORN & ASSOCIATES	MASTER AGREEMENT AS NEEDED DIRECT SVC	\$0.00	6/13/2018
PWL22241710	WEST COAST GENERAL	COURTHOUSE STATION PROJECT - CCO 10	\$10,974.90	6/13/2018
PWL2224174	WEST COAST GENERAL	COURTHOUSE STATION PROJECT - CCO 4	\$3,509.87	6/13/2018
PWL2224177	WEST COAST GENERAL	COURTHOUSE STATION PROJECT - CCO 7	\$12,854.17	6/13/2018
PWL22241711	WEST COAST GENERAL	COURTHOUSE STATION PROJECT - CCO 11	\$11,488.91	6/13/2018
PWL22241712	WEST COAST GENERAL	COURTHOUSE STATION PROJECT - CCO 12	\$2,245.02	6/13/2018
PWL22241713	WEST COAST GENERAL	COURTHOUSE STATION PROJECT - CCO 13	\$6,571.35	6/13/2018
PWL2241714	WEST COAST GENERAL	COURTHOUSE STATION PROJECT - CCO 14	\$11,569.11	6/13/2018
PWL2224179	WEST COAST GENERAL	COURTHOUSE STATION PROJECT - CCO 9	\$8,431.50	6/13/2018
PWL2224178	WEST COAST GENERAL	COURTHOUSE STATION PROJECT - CCO 8	\$1,402.82	6/13/2018
G2075.11821	DOKKEN ENGINEERING	HAZARDOUS BUILDING MATERIAL	\$21,411.66	6/14/2018
G2075118181	DOKKEN ENGINEERING	SOUTH BAY MAINTENANCE FACILITY	\$488.75	6/18/2018
G1947117021	HDR ENGINEERING, INC	EXTENSION COMPLETION DATE	\$0.00	6/21/2018
PWL222.5-17	WEST COAST GENERAL	COURTHOUSE STATION PROJECT - CCO17	\$71,568.52	6/22/2018
G1491.8-13	MANNING & KASS ELLROD, RAMIREZ	LEGAL SERVICES	\$40,000.00	6/25/2018
PWB249.1181	JENAL ENGINEERING	REBAR	\$2,135.84	6/26/2018
G1431.3-12	R. MARTIN BOHL	ADD FUNDS TO INCREASE CAPACITY	\$40,000.00	6/26/2018
PWL20431503	ABC CONSTRUCTION	OLD TOWN REPLACEMENT	\$10,873.50	6/26/2018
G1768.3-15	BIG BEN MARKET	INCREASE MONTHLY PAYMENT	\$2,000.00	6/26/2018
G1716.5-14	DUANE MORRIS LLP	LEGAL SVC - IBEW PENSION PLAN	\$25,000.00	6/27/2018
G1949.11722	JACOBS ENGINEERING GROUP, INC.	A&E SOUTH BAY MAINTENANCE FACILITY	\$19,300.86	6/29/2018
G1205.5-10	FIRST TRANSIT	INDEMNIFICATION LANGUAGE – TAXI PILOT	\$0.00	6/29/2018
B0660.2-17	GILLIG, LLC	PRICE ADJUSTMENT/REDUCTION	(\$16,829.40)	6/29/2018
B0636.4-16	WHITSON CONTRACTING & MGMT	STORMWATER ADMIN.	\$0.00	7/2/2018
PWL250.0-18	CYBER PROFESSIONAL SOLUTIONS	KMD CREW ROOM	\$60,000.00	7/3/2018
G1808.1-15	FIDELITY INFORMATION SVC	BAMS MANDATED AUTHORIZATION	\$10,000.00	7/3/2018

EXPENSE CONTRACTS				
Doc #	Organization	Subject	Amount	Day
PWL20301611	HMS CONSTRUCTION INC.	EMERGENCY REPAIR	\$54,693.68	7/3/2018
G2166.0-18	3D ART EXPO LLC	US SAND SCULPTING CHALLENGE 2018 SPONSORSHIP	\$5,400.00	7/5/2018
PWL204.3-16-26.16	ABC CONSTRUCTION, INC	COURTHOUSE STATION - REMOVAL OF CONCRETE AT STATE ST	\$22,682.00	7/5/2018
PWL204.3-16-26.08	ABC CONSTRUCTION, INC	COURTHOUSE STATION - CREDIT FOR PUMPS PLANTES & SLURRY	(\$68,013.63)	7/5/2018
PWL204.3-16-26.15	ABC CONSTRUCTION, INC	COURTHOUSE STATION - INSTALLATION OF ASPHALT COLD MIX	\$19,295.99	7/5/2018
G1949.1-17-15.01	JACOBS ENGINEERING SVC	FASHION VALLEY STATION ELEVATOR REPLACEMENT	\$4,762.00	7/12/2018
G1800.1-15	KRISTY INVESTIGATIVE SERVICES INC	EXERCISE OPTION YEARS 1 & 2	\$64,505.00	7/12/2018
PWL204.3-16-26.14	ABC CONSTRUCTION, INC.	BACKFILLING OF SDGE VAULTS	\$12,794.91	7/12/2018
PWL204.3-16-26.11	ABC CONSTRUCTION, INC.	CREDIT FOR THE ASPHALT PAVEMENT AT C ST	(\$7,765.86)	7/12/2018
G1951.0-17-AE-25	MOTT MACDONALDS, LLC	FIRE DAMAGES TRESS - CHOLLAS CREEK	\$14,538.07	7/13/2018
G2021.0-17-01.1	DHS CONSULTING, INC.	TIME EXTENSION	\$0.00	7/13/2018
B0685.2-18	APOLLO VIDEO TECHNOLOGY	LABOR INSTALLATION - OPERATOR CAMERA	\$8,940.00	7/13/2018
G1534.1-13	AAA PRINTING COMPANY	EXERCISE OPTIONS YEARS 1 & 2	\$0.00	7/16/2018
G1503.4-17	APPLE DEVELOPER	LICENSE AGREEMENT	\$0.00	7/17/2018

REVENUE CONTRACTS & MOUs				
Doc #	Organization	Subject	Amount	Day
L1446.0-18	COUNTY OF SAN DIEGO	LEASE AGREEMENT - GROSSMONT PARKING	\$72,393.00	6/7/2018
G2149.0-18	MCFARLAND PROMOTIONS	TASTE OF GASLAMP QUARTER EVENT	\$0.00	6/8/2018
G2120.0-18	THE THIRD AVENUE VILLAGE ASSOC	PARTNERSHIP LEMOM FESTIVAL 2018	\$0.00	6/13/2018
L1459.0-18	DIVERSIFIED UTILITY SERVICES	ROE - SDGE MILEPOST CC.51	\$1,800.00	6/13/2018
L1437.0-18	BOSA DEVELOPMENT CA	ROE - TO AUTHORIZE INSTALLATION C STREET	\$4,875.00	6/14/2018
G0930174751	SANDAG	SR 15 MID CITY BRT STATIONS	\$0.00	6/15/2018
L6743.1-17	RICK ENGINEERING CO.	JROE - PERMIT EXTENSION	\$1,250.00	6/18/2018
L0901.01075	BRICEHOUSE STATION	TASTE OF GASLAMP 2018	\$0.00	6/19/2018
G2158.0-18	DICK MILLER, INC	ROE - PYRAMID BUILDING PARKING LOT	\$750.00	6/20/2018
L5803.1-17	TC CONSTRUCTION, INC.	JROE PERMIT EXTENSION	\$750.00	6/21/2018

REVENUE CONTRACTS & MOUs				
Doc #	Organization	Subject	Amount	Day
G2147.0-18	ALTUS SCHOOLS	COMPASS CARD EMPLOYER PROGRAM	\$0.00	6/21/2018
L1461.0-18	ELOCK TECHNOLOGIES	ROE - VARIOUS MTS STATIONS & PARKING LOT	\$0.00	6/21/2018
G2160.0-18	MICHAEL ALLEN ASSOCIATES	ROE - PRESS CONFERENCE	\$0.00	6/25/2018
G2080.0-18	SAN DIEGO STATE UNIVERSITY	COLLEGE SEMESTE	\$16,763.00	6/29/2018
L1464.0-18	WEST COAST CONSTRUCTION SVC	ROE - CITY COLLEGE TROLLEY STATION	\$750.00	7/2/2018
S200-18-683	S&B ENGINEERING	ROE - REPAIR 23IN CORRUGATED METAL PIPE	\$0.00	7/2/2018
G2136.0-18	SCRIPPS HEALTH CARE	ECO PASS - 5 YEARS	\$95,100.00	7/3/2018
G0930.21.2-04	NCTD	COMPASS CARD PROGRAM	\$0.00	7/5/2018
G2125.0-18	MAAC COMMUNITY CHARTER HIGH SC	COMPASS CARD EMPLOYER PROGRAM	\$0.00	7/5/2018
G2126.0-18	CITY OF SAN DIEGO	ECO PASS	\$0.00	7/11/2018
S200-18-684	WILSON & COMPANY	ROE - BORDER FENCING REPAIR	\$750.00	7/13/2018
L6741.1-16	JACOBS PROJECT MGMT	JROE - TIME EXTENSION	\$750.00	7/13/2018
M6727.0-18	FLATIRON CONSTRUCTION	ROE - HAZARD CENTER TROLLEY PLATFORM	\$1,725.00	7/13/2018
S200-19-685	JERUSALEM CONSTRUCTION	ROE - LA MESA NORTH SPRING STREET PEDESTRIAN & BICYCLE I	\$0.00	7/16/2018
L1462.0-18	ENTRAVISION, UNIVISION SAN DIEGO	ROE - INSTALLATION A TEMPORARY NEWSCAST STUDIO	\$0.00	7/17/2018

Purchase Orders				
PO Number	PO Date	Name	Material Group	PO Value
4400000291	6/6/2018	W.W. Grainger Inc	G140-SHOP SUPPLIES	118.57
4400000292	6/8/2018	W.W. Grainger Inc	M140-WAYSIDE SIGNALS	537.24
4400000293	6/19/2018	W.W. Grainger Inc	M110-SUB STATION	169.12
4400000294	7/2/2018	W.W. Grainger Inc	M110-SUB STATION	663.99
4400000295	7/5/2018	W.W. Grainger Inc	M110-SUB STATION	160.90
4400000296	7/9/2018	W.W. Grainger Inc	M180-STATION ELECTRICAL	907.88
4400000297	7/16/2018	W.W. Grainger Inc	G190-SAFETY/MED SUPPLIES	681.97
4500018998	6/6/2018	Verdugo Testing Co Inc	F200-TANK EQUIPMENT	486.63
4500018999	6/6/2018	Staples Contract & Commercial Inc	G200-OFFICE SUPPLIES	64.63
4500019000	6/6/2018	Office Solutions	G200-OFFICE SUPPLIES	314.97
4500019001	6/7/2018	Transit Holdings Inc	B130-BUS BODY	16,917.78
4500019002	6/7/2018	Gillig LLC	B250-BUS REPAIR PARTS	5,665.71
4500019003	6/7/2018	Rush Truck Centers of California	B200-BUS PWR TRAIN EQUIP	2,246.59
4500019004	6/7/2018	Cummins Pacific LLC	B200-BUS PWR TRAIN EQUIP	154.52
4500019005	6/7/2018	Curbell Plastics Inc	B130-BUS BODY	47.52
4500019006	6/7/2018	USPS	G200-OFFICE SUPPLIES	80,000.00
4500019007	6/7/2018	Gillig LLC	B130-BUS BODY	284.16
4500019008	6/7/2018	Supreme Oil Company	B180-BUS DIESEL	8,469.15
4500019009	6/7/2018	R.S. Hughes Co Inc	G160-PAINTS & CHEMICALS	1,449.97
4500019010	6/7/2018	Industrial Maintenance Supply LLC	G150-FASTENERS	171.74
4500019011	6/7/2018	Staples Contract & Commercial Inc	G200-OFFICE SUPPLIES	257.02
4500019012	6/7/2018	Harbor Diesel & Equipment	B250-BUS REPAIR PARTS	1,061.63
4500019013	6/7/2018	Vinyard Doors	F110-SHOP/BLDG MACHINERY	1,159.00
4500019014	6/7/2018	Steven Timme	G110-BUS/TROLLEY SIGNAGE	140.68
4500019015	6/8/2018	Transit Holdings Inc	B160-BUS ELECTRICAL	2,810.36
4500019016	6/8/2018	Transit Holdings Inc	B250-BUS REPAIR PARTS	75.43
4500019017	6/8/2018	Citywide Auto Glass Inc	P190-REV VEHICLE REPAIRS	110.00
4500019018	6/8/2018	Transit Holdings Inc	B250-BUS REPAIR PARTS	2,184.32
4500019019	6/8/2018	Laerdal Medical Corporation	P540-MAINTENANCE TRAINING	124.45
4500019020	6/8/2018	Carlos Guzman Inc	R120-RAIL/LRV CAR BODY	2,812.20
4500019021	6/8/2018	AT&T DataComm Inc	I110-INFORMATION TECH	23,002.04
4500019022	6/8/2018	Kenneth Place	F190-LANDSCAPING MAT'LS	534.69
4500019023	6/8/2018	Vinyard Doors	P120-BLDG/FACILITY REPRS	737.00
4500019024	6/8/2018	San Diego Union Tribune LLC	G230-PRINTED MATERIALS	687.96
4500019025	6/8/2018	HI-TEC Enterprises	R120-RAIL/LRV CAR BODY	3,232.50
4500019026	6/8/2018	Mission Janitorial Supplies	G180-JANITORIAL SUPPLIES	101.29
4500019027	6/8/2018	Reid and Clark Screen Arts Co	G110-BUS/TROLLEY SIGNAGE	969.75
4500019028	6/8/2018	Glass & Screens Etc	F180-BUILDING MATERIALS	1,202.50
4500019029	6/8/2018	Myers & Sons Hi-Way Safety Inc	T150-TRACK, BRIDGES	89.76
4500019030	6/8/2018	Home Depot USA Inc	G130-SHOP TOOLS	106.68
4500019031	6/8/2018	Office Solutions	G200-OFFICE SUPPLIES	106.71
4500019032	6/8/2018	Cummins Pacific LLC	B200-BUS PWR TRAIN EQUIP	2,284.66
4500019033	6/8/2018	Charter Industrial Supply Inc	B120-BUS MECHANICAL PARTS	1,549.94
4500019034	6/8/2018	Muncie Transit Supply	B130-BUS BODY	2,376.83
4500019035	6/8/2018	Airgas Inc	G190-SAFETY/MED SUPPLIES	169.18
4500019036	6/8/2018	Prudential Overall Supply	G180-JANITORIAL SUPPLIES	5,134.94
4500019037	6/8/2018	F-1 Marketing Group	P310-ADVERTISING SERVICES	850.99
4500019038	6/8/2018	M Power Truck & Diesel Repair	P130-EQUIP MAINT REPR SVC	807.81
4500019039	6/8/2018	West End Holdings Inc	P260-TESTING & ANALYSIS	300.00
4500019040	6/8/2018	Team One Repair Inc	G290-FARE REVENUE EQUIP	17,540.84
4500019041	6/8/2018	BCP Systems Inc	G290-FARE REVENUE EQUIP	1,413.89
4500019042	6/8/2018	Genuine Parts Co	B250-BUS REPAIR PARTS	93.68
4500019043	6/8/2018	Annex Automotive and	F120-BUS/LRV PAINT BOOTHS	1,199.06
4500019044	6/8/2018	Smart Car Care Products Inc	R240-RAIL/LRV REPR PARTS	380.24
4500019045	6/8/2018	Culligan of San Diego	G140-SHOP SUPPLIES	1,706.80
4500019046	6/8/2018	W.W. Grainger Inc	G130-SHOP TOOLS	519.71
4500019047	6/8/2018	Kaman Industrial Technologies	F110-SHOP/BLDG MACHINERY	183.39
4500019048	6/8/2018	Pacific Rigging Loft Inc	G140-SHOP SUPPLIES	122.95
4500019050	6/9/2018	Freeby Signs	B250-BUS REPAIR PARTS	482.10
4500019051	6/9/2018	Mouser Electronics Inc	B250-BUS REPAIR PARTS	452.80

Purchase Orders				
PO Number	PO Date	Name	Material Group	PO Value
4500019052	6/9/2018	Staples Contract & Commercial Inc	G210-OFFICE FURNITURE	344.71
4500019053	6/9/2018	Sportworks Northwest Inc	B130-BUS BODY	330.32
4500019054	6/9/2018	Harbor Diesel & Equipment	B200-BUS PWR TRAIN EQUIP	452.23
4500019055	6/9/2018	Wayne Harmeyer Inc	B140-BUS CHASSIS	641.12
4500019056	6/9/2018	Louis Sardo Upholstery Inc	B130-BUS BODY	2,511.67
4500019057	6/11/2018	Northwest Pump & Equipment Co	G130-SHOP TOOLS	291.65
4500019058	6/11/2018	Digital Printing Systems Inc	G280-FARE MATERIALS	9,049.35
4500019059	6/11/2018	Team One Repair Inc	G290-FARE REVENUE EQUIP	212.24
4500019060	6/11/2018	W.W. Grainger Inc	R230-RAIL/LRV MECHANICAL	189.04
4500019061	6/11/2018	Smith, Watts & Company, LLC	P280-GENERAL SVC AGRMNTS	961.96
4500019062	6/11/2018	Citywide Auto Glass Inc	R120-RAIL/LRV CAR BODY	630.35
4500019063	6/11/2018	IPC (USA), Inc.	A120-AUTO/TRUCK GASOLINE	25,521.62
4500019064	6/11/2018	ASPEN Refrigerants Inc	R170-RAIL/LRV HVAC	182.10
4500019065	6/11/2018	F-1 Marketing Group	G230-PRINTED MATERIALS	1,651.70
4500019066	6/11/2018	Alliant Insurance Services Inc	P370-RISK MANAGEMENT	12,747.00
4500019067	6/11/2018	West-Lite Supply Co Inc	M180-STATION ELECTRICAL	997.68
4500019068	6/11/2018	Alliant Insurance Services Inc	P370-RISK MANAGEMENT	103.25
4500019069	6/11/2018	JKL Cleaning Systems	P130-EQUIP MAINT REPR SVC	1,269.22
4500019070	6/11/2018	Ethority LLC	P450-PERSONNEL SVCS	25,397.00
4500019071	6/11/2018	Supreme Oil Company	A120-AUTO/TRUCK GASOLINE	2,225.57
4500019072	6/11/2018	Vinyard Doors	P120-BLDG/FACILITY REPRS	925.00
4500019073	6/11/2018	Office Solutions	G280-FARE MATERIALS	151.15
4500019074	6/11/2018	Home Depot USA Inc	G140-SHOP SUPPLIES	176.60
4500019075	6/11/2018	Waxie's Enterprises Inc.	G140-SHOP SUPPLIES	266.11
4500019076	6/11/2018	Supreme Oil Company	A120-AUTO/TRUCK GASOLINE	25,476.86
4500019077	6/11/2018	Supreme Oil Company	B180-BUS DIESEL	20,526.38
4500019078	6/11/2018	Madden Construction Inc	P280-GENERAL SVC AGRMNTS	898.96
4500019079	6/11/2018	R.S. Hughes Co Inc	G190-SAFETY/MED SUPPLIES	241.24
4500019080	6/11/2018	Jankovich Company	G170-LUBRICANTS	3,075.72
4500019081	6/11/2018	Professional Contractors Supplies	G140-SHOP SUPPLIES	237.62
4500019082	6/11/2018	P & R Paper Supply Company Inc	G140-SHOP SUPPLIES	196.05
4500019083	6/11/2018	Transit Holdings Inc	B120-BUS MECHANICAL PARTS	39,756.76
4500019084	6/11/2018	Gillig LLC	B130-BUS BODY	9,932.44
4500019085	6/11/2018	Cummins Pacific LLC	B200-BUS PWR TRAIN EQUIP	35,368.38
4500019086	6/11/2018	Norman Industrial Materials	B250-BUS REPAIR PARTS	167.55
4500019087	6/12/2018	Neyenesch Printers Inc	G230-PRINTED MATERIALS	728.39
4500019088	6/12/2018	Affinitech, Inc.	I110-INFORMATION TECH	909.14
4500019089	6/12/2018	Charter Industrial Supply Inc	B120-BUS MECHANICAL PARTS	2,125.42
4500019090	6/12/2018	Industrial Maintenance Supply LLC	G150-FASTENERS	104.30
4500019091	6/12/2018	Jeyco Products Inc	G160-PAINTS & CHEMICALS	198.81
4500019092	6/12/2018	Supreme Oil Company	A120-AUTO/TRUCK GASOLINE	2,207.07
4500019093	6/12/2018	Harbor Diesel & Equipment	G170-LUBRICANTS	2,881.34
4500019094	6/12/2018	Acuity Specialty Products Inc	G180-JANITORIAL SUPPLIES	770.09
4500019095	6/12/2018	Midwest Bus Corporation	B130-BUS BODY	387.42
4500019096	6/12/2018	Kaman Industrial Technologies	B140-BUS CHASSIS	1,728.60
4500019097	6/12/2018	Staples Contract & Commercial Inc	P540-MAINTENANCE TRAINING	130.23
4500019098	6/12/2018	W.W. Grainger Inc	B250-BUS REPAIR PARTS	44.00
4500019099	6/12/2018	Cummins Pacific LLC	B250-BUS REPAIR PARTS	316.29
4500019100	6/12/2018	Mohawk Mfg & Supply Co	B130-BUS BODY	3,053.21
4500019101	6/12/2018	Reefco LLC	B110-BUS HVAC SYSTEMS	1,492.77
4500019102	6/12/2018	Gillig LLC	B140-BUS CHASSIS	529.92
4500019103	6/12/2018	Staples Contract & Commercial Inc	G200-OFFICE SUPPLIES	169.83
4500019104	6/12/2018	Cummins Pacific LLC	B200-BUS PWR TRAIN EQUIP	16,667.42
4500019105	6/12/2018	Cummins Pacific LLC	B200-BUS PWR TRAIN EQUIP	232.23
4500019107	6/12/2018	Cummins Pacific LLC	B200-BUS PWR TRAIN EQUIP	1,509.98
4500019108	6/12/2018	W.W. Grainger Inc	G130-SHOP TOOLS	664.56
4500019109	6/12/2018	Chromate Industrial Corporation	G150-FASTENERS	1,091.16
4500019110	6/12/2018	Total Filtration Services Inc	M110-SUB STATION	166.79
4500019111	6/12/2018	Professional Contractors Supplies	G140-SHOP SUPPLIES	935.45
4500019112	6/12/2018	West-Lite Supply Co Inc	R180-RAIL/LRV LIGHTING	123.26

Purchase Orders				
PO Number	PO Date	Name	Material Group	PO Value
4500019113	6/13/2018	Transit Holdings Inc	B250-BUS REPAIR PARTS	1,431.24
4500019114	6/13/2018	Transit Holdings Inc	B140-BUS CHASSIS	3,503.51
4500019115	6/13/2018	No-Spill Systems Inc	B250-BUS REPAIR PARTS	290.87
4500019116	6/13/2018	Freeby Signs	B250-BUS REPAIR PARTS	449.30
4500019117	6/13/2018	Transit Holdings Inc	B250-BUS REPAIR PARTS	462.60
4500019118	6/13/2018	Supreme Oil Company	A120-AUTO/TRUCK GASOLINE	2,200.91
4500019120	6/13/2018	Willy's Electronic Supply Co	G270-ELECTRICAL/LIGHTING	438.72
4500019121	6/13/2018	Red Truck Fire & Safety Co.	P280-GENERAL SVC AGRMNTS	66.69
4500019122	6/13/2018	Home Depot USA Inc	G140-SHOP SUPPLIES	372.95
4500019123	6/13/2018	Transit Holdings Inc	B130-BUS BODY	9,022.29
4500019124	6/13/2018	West End Holdings Inc	P280-GENERAL SVC AGRMNTS	88.00
4500019125	6/13/2018	Airgas Inc	G140-SHOP SUPPLIES	1,448.64
4500019126	6/13/2018	Prochem Specialty Products Inc	G180-JANITORIAL SUPPLIES	1,898.77
4500019127	6/13/2018	HI-TEC Enterprises	R180-RAIL/LRV LIGHTING	1,632.42
4500019128	6/13/2018	Mohawk Mfg & Supply Co	B140-BUS CHASSIS	1,598.22
4500019129	6/13/2018	Soco Group Inc	B180-BUS DIESEL	8,471.65
4500019130	6/13/2018	Transit Holdings Inc	B130-BUS BODY	2,767.14
4500019131	6/13/2018	San Diego Glass, Inc.	P110-BLDG MAINTENANCE	745.00
4500019132	6/13/2018	Freeby Signs	B250-BUS REPAIR PARTS	810.28
4500019133	6/13/2018	Westair Gases & Equipment Inc	B200-BUS PWR TRAIN EQUIP	365.60
4500019134	6/13/2018	Transit Holdings Inc	B200-BUS PWR TRAIN EQUIP	465.42
4500019135	6/13/2018	AxleTech International LLC	B140-BUS CHASSIS	493.90
4500019136	6/13/2018	Mohawk Mfg & Supply Co	B140-BUS CHASSIS	111.06
4500019137	6/13/2018	Citywide Auto Glass Inc	R120-RAIL/LRV CAR BODY	374.97
4500019138	6/13/2018	Chromate Industrial Corporation	G150-FASTENERS	399.19
4500019139	6/13/2018	Waxie's Enterprises Inc.	G180-JANITORIAL SUPPLIES	451.91
4500019140	6/14/2018	Jeyco Products Inc	G140-SHOP SUPPLIES	128.34
4500019141	6/14/2018	Team One Repair Inc	G290-FARE REVENUE EQUIP	268.95
4500019142	6/14/2018	San Diego Plastics Inc	M180-STATION ELECTRICAL	872.78
4500019143	6/14/2018	Airgas Inc	G190-SAFETY/MED SUPPLIES	2,309.18
4500019144	6/14/2018	Mohawk Mfg & Supply Co	B160-BUS ELECTRICAL	394.49
4500019145	6/14/2018	Cummins Pacific LLC	B250-BUS REPAIR PARTS	220.00
4500019146	6/14/2018	Romaine Electric Corporation	B160-BUS ELECTRICAL	3,093.52
4500019147	6/14/2018	Cummins Pacific LLC	P190-REV VEHICLE REPAIRS	300.82
4500019148	6/14/2018	Cummins Pacific LLC	P190-REV VEHICLE REPAIRS	282.44
4500019149	6/14/2018	Cummins Pacific LLC	P190-REV VEHICLE REPAIRS	220.00
4500019150	6/14/2018	Cummins Pacific LLC	P190-REV VEHICLE REPAIRS	4,337.51
4500019151	6/14/2018	Vinyard Doors	F110-SHOP/BLDG MACHINERY	333.00
4500019152	6/14/2018	San Diego Friction Products, Inc.	B250-BUS REPAIR PARTS	3.09
4500019153	6/14/2018	Supreme Oil Company	A120-AUTO/TRUCK GASOLINE	2,182.41
4500019154	6/14/2018	Transit Holdings Inc	B250-BUS REPAIR PARTS	283.39
4500019155	6/14/2018	Kaman Industrial Technologies	B200-BUS PWR TRAIN EQUIP	1,997.72
4500019156	6/14/2018	Prudential Overall Supply	G180-JANITORIAL SUPPLIES	561.38
4500019157	6/14/2018	American Battery Corporation	M190-SDSU ELECTRICAL	113.08
4500019158	6/14/2018	Applied Industrial Technologies-CA	G170-LUBRICANTS	1,987.57
4500019159	6/14/2018	West-Lite Supply Co Inc	R160-RAIL/LRV ELECTRICAL	82.12
4500019160	6/14/2018	Cubic Transportation Systems	B190-BUS FARE EQUIP	4,938.75
4500019161	6/14/2018	Ace Uniforms & Accessories	G240-UNIFORM PROCUREMENT	5,994.21
4500019162	6/14/2018	Knorr Brake Co-IFE North America	G170-LUBRICANTS	2,279.12
4500019163	6/14/2018	Cummins Pacific LLC	B200-BUS PWR TRAIN EQUIP	1,611.70
4500019164	6/14/2018	Jauregui & Culver, Inc.	F110-SHOP/BLDG MACHINERY	3,753.00
4500019165	6/14/2018	Transit Holdings Inc	B250-BUS REPAIR PARTS	561.44
4500019166	6/14/2018	W.W. Grainger Inc	B250-BUS REPAIR PARTS	132.75
4500019167	6/14/2018	Norman Industrial Materials	B250-BUS REPAIR PARTS	57.60
4500019169	6/14/2018	Reid and Clark Screen Arts Co	C120-SPECIALTY CONTRACTOR	1,053.80
4500019171	6/14/2018	Staples Contract & Commercial Inc	G200-OFFICE SUPPLIES	750.84
4500019172	6/14/2018	Castle Services Inc	F110-SHOP/BLDG MACHINERY	4,206.92
4500019173	6/15/2018	Transit Holdings Inc	B200-BUS PWR TRAIN EQUIP	1,054.83
4500019174	6/15/2018	MCAS Miramar Vet	G120-SECURITY	191.58
4500019175	6/15/2018	ABC Construction Co., Inc.	C130-CONSTRUCTION SVCS	3,775.14

Purchase Orders				
PO Number	PO Date	Name	Material Group	PO Value
4500019176	6/15/2018	The Gordian Group, Inc.	C130-CONSTRUCTION SVCS	112.49
4500019177	6/15/2018	Shilpark Paint Corp.	F180-BUILDING MATERIALS	219.00
4500019179	6/15/2018	Soco Group Inc	A120-AUTO/TRUCK GASOLINE	4,041.52
4500019180	6/15/2018	Muncie Transit Supply	B130-BUS BODY	1,578.48
4500019181	6/15/2018	Cummins Pacific LLC	B250-BUS REPAIR PARTS	220.00
4500019182	6/15/2018	Nth Generation Computing Inc	I110-INFORMATION TECH	59,329.12
4500019183	6/15/2018	Cummins Pacific LLC	B250-BUS REPAIR PARTS	105.70
4500019184	6/15/2018	Transit Holdings Inc	B250-BUS REPAIR PARTS	70.11
4500019185	6/15/2018	CED, Inc.	F110-SHOP/BLDG MACHINERY	199.77
4500019186	6/15/2018	Ferguson Enterprises	F110-SHOP/BLDG MACHINERY	39.87
4500019187	6/15/2018	Dartco Transmission	B250-BUS REPAIR PARTS	1,126.17
4500019188	6/15/2018	Dokken Engineering	P260-TESTING & ANALYSIS	21,411.66
4500019189	6/15/2018	Harbor Diesel & Equipment	B250-BUS REPAIR PARTS	5,358.67
4500019190	6/15/2018	Supreme Oil Company	A120-AUTO/TRUCK GASOLINE	31,644.95
4500019191	6/15/2018	Prochem Specialty Products Inc	G180-JANITORIAL SUPPLIES	2,215.23
4500019192	6/15/2018	Wayne Harmeier Inc	B160-BUS ELECTRICAL	727.32
4500019193	6/16/2018	Nth Generation Computing Inc	I140-IT CAPITAL SOFTWARE	5,132.00
4500019194	6/16/2018	Steven Timme	G110-BUS/TROLLEY SIGNAGE	949.34
4500019195	6/18/2018	Lucerix International Corporation	B130-BUS BODY	86.26
4500019196	6/18/2018	South Bay Fence Inc	F180-BUILDING MATERIALS	60.62
4500019197	6/18/2018	Transit Holdings Inc	B140-BUS CHASSIS	3,087.47
4500019198	6/18/2018	Transit Holdings Inc	B250-BUS REPAIR PARTS	3,298.14
4500019199	6/18/2018	Mcmaster-Carr Supply Co	B250-BUS REPAIR PARTS	1,942.45
4500019200	6/18/2018	Supreme Oil Company	A120-AUTO/TRUCK GASOLINE	2,163.92
4500019201	6/18/2018	OPW Fueling Components	B200-BUS PWR TRAIN EQUIP	694.99
4500019202	6/18/2018	Bonsall Petroleum Construction Inc	P110-BLDG MAINTENANCE	2,850.00
4500019203	6/18/2018	W.W. Grainger Inc	G140-SHOP SUPPLIES	2,164.66
4500019204	6/18/2018	Gillig LLC	B250-BUS REPAIR PARTS	2,465.11
4500019205	6/18/2018	W.W. Grainger Inc	F110-SHOP/BLDG MACHINERY	111.60
4500019206	6/18/2018	Kaman Industrial Technologies	B250-BUS REPAIR PARTS	191.05
4500019207	6/18/2018	Cummins Pacific LLC	B250-BUS REPAIR PARTS	1,079.78
4500019208	6/18/2018	Gillig LLC	B250-BUS REPAIR PARTS	130.60
4500019209	6/18/2018	Staples Contract & Commercial Inc	G200-OFFICE SUPPLIES	283.41
4500019210	6/18/2018	Transit Holdings Inc	B250-BUS REPAIR PARTS	309.74
4500019211	6/18/2018	JKL Cleaning Systems	F110-SHOP/BLDG MACHINERY	70.02
4500019212	6/18/2018	TK Services Inc	B250-BUS REPAIR PARTS	78.87
4500019213	6/19/2018	Louis Sardo Upholstery Inc	B130-BUS BODY	2,990.07
4500019214	6/19/2018	Supreme Oil Company	A120-AUTO/TRUCK GASOLINE	2,163.92
4500019215	6/19/2018	Freeby Signs	B250-BUS REPAIR PARTS	377.14
4500019216	6/19/2018	DocuSign Inc	P450-PERSONNEL SVCS	2,895.58
4500019217	6/19/2018	Transit Holdings Inc	B250-BUS REPAIR PARTS	64.65
4500019218	6/19/2018	Industrial Maintenance Supply LLC	G150-FASTENERS	267.68
4500019219	6/19/2018	Jeyco Products Inc	G200-OFFICE SUPPLIES	66.59
4500019220	6/19/2018	Cubic Transportation Systems	B190-BUS FARE EQUIP	3,292.50
4500019221	6/19/2018	Mak Cleaners Inc	P330-UNIFORM RENT/CLEAN	2,970.20
4500019222	6/19/2018	Gillig LLC	B160-BUS ELECTRICAL	1,964.53
4500019223	6/19/2018	Vern Rose Inc	G140-SHOP SUPPLIES	568.86
4500019224	6/19/2018	Transit Holdings Inc	B140-BUS CHASSIS	2,117.07
4500019225	6/19/2018	Kenneth Place	P130-EQUIP MAINT REPR SVC	476.26
4500019226	6/19/2018	Southern Counties Oil Co, LP	G170-LUBRICANTS	5,740.92
4500019227	6/19/2018	Matthias Moos	M120-OVRHEAD CATENARY SYS	667.41
4500019228	6/19/2018	Merrimac Petroleum Inc	B180-BUS DIESEL	8,145.90
4500019229	6/19/2018	Gillig LLC	B250-BUS REPAIR PARTS	2,012.01
4500019230	6/19/2018	Citywide Auto Glass Inc	B250-BUS REPAIR PARTS	112.72
4500019231	6/19/2018	Cummins Pacific LLC	B250-BUS REPAIR PARTS	220.00
4500019232	6/19/2018	Mohawk Mfg & Supply Co	B140-BUS CHASSIS	2,511.68
4500019233	6/19/2018	R.S. Hughes Co Inc	G140-SHOP SUPPLIES	2,998.69
4500019234	6/19/2018	W.W. Grainger Inc	G130-SHOP TOOLS	123.70
4500019235	6/19/2018	FinishMaster Inc	F120-BUS/LRV PAINT BOOTHS	2,868.33
4500019236	6/19/2018	Annex Automotive and	F120-BUS/LRV PAINT BOOTHS	9,388.33

Purchase Orders				
PO Number	PO Date	Name	Material Group	PO Value
4500019237	6/19/2018	Culligan of San Diego	G140-SHOP SUPPLIES	1,747.60
4500019238	6/19/2018	Supreme Oil Company	A120-AUTO/TRUCK GASOLINE	1,929.65
4500019239	6/20/2018	RR Donnelley and Sons Co	G230-PRINTED MATERIALS	1,854.86
4500019240	6/20/2018	Cummins Pacific LLC	B200-BUS PWR TRAIN EQUIP	1,614.38
4500019241	6/20/2018	W.W. Grainger Inc	F110-SHOP/BLDG MACHINERY	174.56
4500019242	6/20/2018	Ahlee Backflow Service	P110-BLDG MAINTENANCE	525.00
4500019243	6/20/2018	Evoqua Water Technologies LLC	P110-BLDG MAINTENANCE	1,350.00
4500019244	6/20/2018	Staples Contract & Commercial Inc	G200-OFFICE SUPPLIES	2,462.31
4500019246	6/20/2018	Rush Truck Centers of California	B200-BUS PWR TRAIN EQUIP	25.87
4500019247	6/20/2018	Muncie Transit Supply	B130-BUS BODY	961.28
4500019248	6/20/2018	Transit Holdings Inc	B160-BUS ELECTRICAL	1,048.56
4500019249	6/20/2018	Willy's Electronic Supply Co	G130-SHOP TOOLS	177.75
4500019250	6/20/2018	San Diego Seal Inc	R220-RAIL/LRV TRUCKS	1,685.23
4500019251	6/20/2018	Cummins Pacific LLC	B250-BUS REPAIR PARTS	946.33
4500019252	6/20/2018	OneSource Distributors, LLC	M130-CROSSING MECHANISM	1,403.49
4500019253	6/20/2018	Prochem Specialty Products Inc	G170-LUBRICANTS	198.15
4500019254	6/20/2018	Reid and Clark Screen Arts Co	R120-RAIL/LRV CAR BODY	2,726.12
4500019255	6/20/2018	Waxie's Enterprises Inc.	G180-JANITORIAL SUPPLIES	4,987.65
4500019256	6/20/2018	Supreme Oil Company	A120-AUTO/TRUCK GASOLINE	2,151.59
4500019257	6/20/2018	Dimensional Silk Screen Inc	P280-GENERAL SVC AGRMNTS	199.34
4500019258	6/20/2018	Team One Repair Inc	G290-FARE REVENUE EQUIP	3,229.27
4500019259	6/20/2018	Knorr Brake Company	R160-RAIL/LRV ELECTRICAL	1,651.11
4500019260	6/21/2018	711 Print Enterprises Inc	G120-SECURITY	537.68
4500019261	6/21/2018	711 Print Enterprises Inc	G120-SECURITY	3,123.68
4500019262	6/21/2018	TK Services Inc	INSURANCE-Insurance Stock	7,637.96
4500019263	6/21/2018	Staples Contract & Commercial Inc	P540-MAINTENANCE TRAINING	191.07
4500019264	6/21/2018	W.W. Grainger Inc	P280-GENERAL SVC AGRMNTS	802.54
4500019265	6/21/2018	Transit Holdings Inc	B130-BUS BODY	1,957.60
4500019266	6/21/2018	Soco Group Inc	G170-LUBRICANTS	1,242.79
4500019267	6/21/2018	Supreme Oil Company	A120-AUTO/TRUCK GASOLINE	2,133.09
4500019268	6/21/2018	W.W. Grainger Inc	F110-SHOP/BLDG MACHINERY	491.88
4500019269	6/21/2018	Reid and Clark Screen Arts Co	M130-CROSSING MECHANISM	3,295.00
4500019270	6/21/2018	Western-Cullen-Hayes Inc	M130-CROSSING MECHANISM	1,846.84
4500019271	6/21/2018	Mohawk Mfg & Supply Co	B160-BUS ELECTRICAL	710.72
4500019272	6/21/2018	Siemens Mobility, Inc.	M140-WAYSIDE SIGNALS	15,512.54
4500019273	6/21/2018	Transit Holdings Inc	B200-BUS PWR TRAIN EQUIP	1,898.08
4500019274	6/21/2018	HI-TEC Enterprises	R120-RAIL/LRV CAR BODY	7,273.13
4500019275	6/21/2018	Chromate Industrial Corporation	G150-FASTENERS	1,245.50
4500019276	6/21/2018	Schunk Carbon Technology LLC	R190-RAIL/LRV PANTOGRAPH	1,797.37
4500019277	6/21/2018	Supreme Oil Company	A120-AUTO/TRUCK GASOLINE	24,135.98
4500019278	6/21/2018	W.W. Grainger Inc	G130-SHOP TOOLS	294.75
4500019279	6/21/2018	Cummins Pacific LLC	B200-BUS PWR TRAIN EQUIP	3,001.92
4500019280	6/21/2018	Mohawk Mfg & Supply Co	B140-BUS CHASSIS	551.23
4500019281	6/21/2018	Home Depot USA Inc	G180-JANITORIAL SUPPLIES	452.67
4500019282	6/21/2018	Gillig LLC	B120-BUS MECHANICAL PARTS	4,732.79
4500019283	6/21/2018	Sid Tool Co	G180-JANITORIAL SUPPLIES	253.98
4500019284	6/21/2018	Carlos Guzman Inc	G180-JANITORIAL SUPPLIES	1,818.47
4500019285	6/21/2018	Charter Industrial Supply Inc	R220-RAIL/LRV TRUCKS	732.87
4500019286	6/21/2018	South Bay Fence Inc	F180-BUILDING MATERIALS	60.34
4500019287	6/21/2018	Transit Holdings Inc	B160-BUS ELECTRICAL	1,416.25
4500019288	6/21/2018	California Sheet Metal Works	R160-RAIL/LRV ELECTRICAL	1,920.98
4500019289	6/21/2018	Cummins Pacific LLC	P190-REV VEHICLE REPAIRS	6,862.02
4500019290	6/21/2018	Cummins Pacific LLC	B200-BUS PWR TRAIN EQUIP	2,657.53
4500019291	6/21/2018	Cummins Pacific LLC	P190-REV VEHICLE REPAIRS	220.00
4500019292	6/21/2018	Maxwell Industries R&D, Inc.	R140-RAIL/LRV DOORS/RAMP	14,408.00
4500019293	6/21/2018	Cummins Pacific LLC	B250-BUS REPAIR PARTS	83.23
4500019294	6/22/2018	CDW LLC	I110-INFORMATION TECH	708.96
4500019295	6/22/2018	Dell Marketing L.P.	I110-INFORMATION TECH	4,603.45
4500019296	6/22/2018	CDW LLC	I110-INFORMATION TECH	73.38
4500019297	6/22/2018	Newegg Business, Inc.	I110-INFORMATION TECH	1,130.73

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PO Number	PO Date	Name	Material Group	PO Value
4500019298	6/22/2018	San Diego Mold Testing Inc	P260-TESTING & ANALYSIS	450.00
4500019299	6/22/2018	Adios Pest Control	P280-GENERAL SVC AGRMNTS	1,500.00
4500019300	6/22/2018	Neyenesch Printers Inc	G110-BUS/TROLLEY SIGNAGE	15,445.56
4500019302	6/22/2018	Knorr Brake Company	R220-RAIL/LRV TRUCKS	1,382.44
4500019303	6/22/2018	Singh Group Inc	P290-LANDSCAPING SERVICES	900.00
4500019304	6/22/2018	CDW LLC	I110-INFORMATION TECH	295.75
4500019305	6/22/2018	Soco Group Inc	A120-AUTO/TRUCK GASOLINE	4,041.52
4500019306	6/22/2018	CDW LLC	I130-IT CAPITAL HARDWARE	732.91
4500019307	6/22/2018	Airgas Inc	G190-SAFETY/MED SUPPLIES	577.88
4500019308	6/22/2018	Charter Industrial Supply Inc	B120-BUS MECHANICAL PARTS	2,961.41
4500019309	6/22/2018	Airgas Inc	G140-SHOP SUPPLIES	351.80
4500019310	6/22/2018	Total Filtration Services Inc	F120-BUS/LRV PAINT BOOTHS	469.36
4500019311	6/22/2018	Neleco Products Inc	G170-LUBRICANTS	24,162.94
4500019312	6/22/2018	Professional Contractors Supplies	G140-SHOP SUPPLIES	601.59
4500019313	6/22/2018	Southern Counties Oil Co, LP	G170-LUBRICANTS	4,688.26
4500019314	6/22/2018	Transit Holdings Inc	B250-BUS REPAIR PARTS	4,281.57
4500019315	6/23/2018	Kaman Industrial Technologies	B120-BUS MECHANICAL PARTS	3,033.30
4500019316	6/25/2018	Sherwin Williams Company	G160-PAINTS & CHEMICALS	371.42
4500019317	6/25/2018	Waxie's Enterprises Inc.	G180-JANITORIAL SUPPLIES	1,824.47
4500019318	6/25/2018	Cummins-Allison	G290-FARE REVENUE EQUIP	357.46
4500019319	6/25/2018	Transit Holdings Inc	B200-BUS PWR TRAIN EQUIP	3,186.65
4500019320	6/25/2018	Kaman Industrial Technologies	B120-BUS MECHANICAL PARTS	1,383.10
4500019321	6/25/2018	Cummins Pacific LLC	B250-BUS REPAIR PARTS	220.00
4500019322	6/25/2018	Supreme Oil Company	A120-AUTO/TRUCK GASOLINE	2,170.08
4500019324	6/25/2018	Romaine Electric Corporation	B250-BUS REPAIR PARTS	186.68
4500019325	6/25/2018	Willy's Electronic Supply Co	B160-BUS ELECTRICAL	620.64
4500019326	6/25/2018	Muncie Transit Supply	B160-BUS ELECTRICAL	970.08
4500019327	6/25/2018	Merrimac Petroleum Inc	B180-BUS DIESEL	8,183.70
4500019328	6/25/2018	All The King's Flags	M200-YARD FACILITIES	273.15
4500019329	6/25/2018	Sherwin Williams Company	B130-BUS BODY	2,001.91
4500019330	6/25/2018	Waxie's Enterprises Inc.	G180-JANITORIAL SUPPLIES	206.11
4500019331	6/25/2018	Jankovich Company	G170-LUBRICANTS	3,075.72
4500019332	6/25/2018	Kaman Industrial Technologies	G140-SHOP SUPPLIES	64.86
4500019333	6/25/2018	Flyers Energy LLC	R230-RAIL/LRV MECHANICAL	6,070.51
4500019334	6/25/2018	Mohawk Mfg & Supply Co	B140-BUS CHASSIS	194.51
4500019335	6/25/2018	Applied Industrial Technologies-CA	R140-RAIL/LRV DOORS/RAMP	612.95
4500019336	6/25/2018	CSAC Excess Insurance	P370-RISK MANAGEMENT	11,050.00
4500019337	6/25/2018	Cummins Pacific LLC	B200-BUS PWR TRAIN EQUIP	1,098.99
4500019338	6/25/2018	Sherri Cameron	R120-RAIL/LRV CAR BODY	359.89
4500019339	6/25/2018	Home Depot USA Inc	G140-SHOP SUPPLIES	1,372.04
4500019340	6/25/2018	Staples Contract & Commercial Inc	P540-MAINTENANCE TRAINING	255.84
4500019341	6/25/2018	Shilpark Paint Corp.	G160-PAINTS & CHEMICALS	202.88
4500019342	6/25/2018	Coin Security Systems Inc	G120-SECURITY	2,478.25
4500019343	6/26/2018	San Diego Plastics Inc	R170-RAIL/LRV HVAC	1,832.83
4500019344	6/26/2018	Siemens Mobility, Inc.	M130-CROSSING MECHANISM	492.79
4500019345	6/26/2018	Sherri Cameron	R120-RAIL/LRV CAR BODY	6,160.34
4500019346	6/26/2018	Transit Holdings Inc	B130-BUS BODY	2,298.94
4500019347	6/26/2018	Golden State Supply LLC	G170-LUBRICANTS	111.48
4500019348	6/26/2018	Southern Counties Oil Co, LP	G170-LUBRICANTS	383.08
4500019349	6/26/2018	Scripps Media, Inc.	P310-ADVERTISING SERVICES	50,000.00
4500019350	6/26/2018	Airgas Inc	G140-SHOP SUPPLIES	161.49
4500019351	6/26/2018	Energy Communications Corp.	P310-ADVERTISING SERVICES	24,939.00
4500019352	6/26/2018	Willy's Electronic Supply Co	M180-STATION ELECTRICAL	151.93
4500019353	6/26/2018	R.S. Hughes Co Inc	G190-SAFETY/MED SUPPLIES	2,030.00
4500019354	6/26/2018	Supreme Oil Company	A120-AUTO/TRUCK GASOLINE	2,182.41
4500019355	6/26/2018	Industrial Maintenance Supply LLC	G150-FASTENERS	146.83
4500019356	6/26/2018	Gillig LLC	B110-BUS HVAC SYSTEMS	2,678.78
4500019357	6/26/2018	Professional Contractors Supplies	G130-SHOP TOOLS	668.74
4500019358	6/26/2018	W.W. Grainger Inc	G170-LUBRICANTS	415.66
4500019359	6/26/2018	Rush Truck Centers of California	G140-SHOP SUPPLIES	761.59

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PO Number	PO Date	Name	Material Group	PO Value
4500019360	6/26/2018	Staples Contract & Commercial Inc	G200-OFFICE SUPPLIES	127.95
4500019361	6/26/2018	Carlos Guzman Inc	R120-RAIL/LRV CAR BODY	2,424.38
4500019362	6/26/2018	Transit Holdings Inc	B140-BUS CHASSIS	4,051.61
4500019363	6/26/2018	Pacific Services, Inc.	I110-INFORMATION TECH	28,531.48
4500019364	6/27/2018	Airgas Inc	G190-SAFETY/MED SUPPLIES	160.24
4500019365	6/27/2018	Powell Electrical Systems Inc	M110-SUB STATION	1,762.79
4500019366	6/27/2018	Astro Air Filter	R120-RAIL/LRV CAR BODY	366.36
4500019367	6/27/2018	Siemens Mobility, Inc.	R120-RAIL/LRV CAR BODY	3,288.98
4500019368	6/27/2018	Gillig LLC	B160-BUS ELECTRICAL	1,282.49
4500019369	6/27/2018	Bode North America Inc	INSURANCE-Insurance Stock	9,619.92
4500019370	6/27/2018	Harbor Diesel & Equipment	B250-BUS REPAIR PARTS	376.52
4500019371	6/27/2018	Transit Holdings Inc	B250-BUS REPAIR PARTS	258.61
4500019372	6/27/2018	Cummins Pacific LLC	P190-REV VEHICLE REPAIRS	411.00
4500019373	6/27/2018	Transit Holdings Inc	B140-BUS CHASSIS	3,087.47
4500019374	6/27/2018	City Treasurer	C130-CONSTRUCTION SVCS	14,655.85
4500019375	6/27/2018	Citywide Auto Glass Inc	R120-RAIL/LRV CAR BODY	786.58
4500019376	6/27/2018	American Seating Company	B250-BUS REPAIR PARTS	133.61
4500019377	6/27/2018	Supreme Oil Company	A120-AUTO/TRUCK GASOLINE	2,207.07
4500019378	6/27/2018	Sid Tool Co	B250-BUS REPAIR PARTS	1,849.64
4500019379	6/27/2018	Cox Communications Inc	P280-GENERAL SVC AGRMNTS	1,362.00
4500019380	6/27/2018	Dellner Inc	R130-RAIL/LRV COUPLER	463.33
4500019381	6/27/2018	Muncie Transit Supply	B130-BUS BODY	5,798.98
4500019382	6/27/2018	Harbor Diesel & Equipment	B250-BUS REPAIR PARTS	477.25
4500019384	6/27/2018	Jeyco Products Inc	B160-BUS ELECTRICAL	179.47
4500019385	6/27/2018	Uline	G200-OFFICE SUPPLIES	549.10
4500019387	6/28/2018	Jauregui & Culver, Inc.	F110-SHOP/BLDG MACHINERY	2,097.79
4500019388	6/28/2018	Circle Graphics, Inc.	P310-ADVERTISING SERVICES	512.52
4500019391	6/28/2018	CDW LLC	G260-MEDIA	1,551.94
4500019392	6/28/2018	Kenneth Place	F190-LANDSCAPING MAT'LS	1,920.87
4500019393	6/28/2018	Home Depot USA Inc	F190-LANDSCAPING MAT'LS	441.63
4500019394	6/28/2018	Outfront Media Inc	P310-ADVERTISING SERVICES	98,800.00
4500019395	6/28/2018	California Sheet Metal Works	R160-RAIL/LRV ELECTRICAL	912.00
4500019396	6/28/2018	ASPEN Refrigerants Inc	R170-RAIL/LRV HVAC	2,418.99
4500019397	6/28/2018	Supreme Oil Company	A120-AUTO/TRUCK GASOLINE	2,213.24
4500019398	6/28/2018	Professional Contractors Supplies	G160-PAINTS & CHEMICALS	423.91
4500019399	6/28/2018	Supreme Oil Company	B180-BUS DIESEL	8,113.58
4500019400	6/28/2018	Merrimac Petroleum Inc	A120-AUTO/TRUCK GASOLINE	25,476.86
4500019401	6/28/2018	Chromate Industrial Corporation	G150-FASTENERS	223.14
4500019403	6/28/2018	Abtech Systems Inc	I130-IT CAPITAL HARDWARE	24,104.51
4500019404	6/28/2018	Cubic Transportation Systems	I110-INFORMATION TECH	68,931.07
4500019405	6/28/2018	Circle Graphics, Inc.	P310-ADVERTISING SERVICES	18,000.00
4500019406	6/28/2018	Steven Timme	G230-PRINTED MATERIALS	63.10
4500019407	6/28/2018	Gregory Heer	P310-ADVERTISING SERVICES	34,028.50
4500019408	6/29/2018	Mission Janitorial Supplies	G180-JANITORIAL SUPPLIES	367.43
4500019409	6/29/2018	Ismael Frausto	R120-RAIL/LRV CAR BODY	730.01
4500019410	6/29/2018	Siemens Mobility, Inc.	R120-RAIL/LRV CAR BODY	145.68
4500019411	6/29/2018	Knorr Brake Company	R220-RAIL/LRV TRUCKS	82.23
4500019412	6/29/2018	Interior Plant Service Inc	P280-GENERAL SVC AGRMNTS	1,992.00
4500019413	6/29/2018	M Power Truck & Diesel Repair	P210-NON-REV VEH REPAIRS	427.57
4500019414	6/29/2018	Prochem Specialty Products Inc	G180-JANITORIAL SUPPLIES	2,215.23
4500019415	6/29/2018	Sid Tool Co	B250-BUS REPAIR PARTS	1,260.40
4500019416	6/29/2018	The Truck Lighthouse	G140-SHOP SUPPLIES	100.99
4500019417	6/29/2018	CDW LLC	I110-INFORMATION TECH	1,414.10
4500019418	6/29/2018	Soco Group Inc	A120-AUTO/TRUCK GASOLINE	4,115.50
4500019419	6/29/2018	CDW LLC	I110-INFORMATION TECH	960.17
4500019420	6/29/2018	Reid and Clark Screen Arts Co	R120-RAIL/LRV CAR BODY	207.42
4500019421	6/29/2018	Padres LP	G250-NOVELTIES & AWARDS	94.00
4500019422	6/29/2018	Steven Timme	G110-BUS/TROLLEY SIGNAGE	783.41
4500019423	6/29/2018	Dimensional Silk Screen Inc	G110-BUS/TROLLEY SIGNAGE	4,323.47
4500019424	6/29/2018	Knorr Brake Company	R160-RAIL/LRV ELECTRICAL	31,707.41

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PO Number	PO Date	Name	Material Group	PO Value
4500019425	6/29/2018	Transit Products and Services	B250-BUS REPAIR PARTS	2,963.13
4500019426	6/29/2018	Muncie Transit Supply	B160-BUS ELECTRICAL	1,591.08
4500019427	6/29/2018	Transit Holdings Inc	B160-BUS ELECTRICAL	2,692.38
4500019428	6/29/2018	Airgas Inc	G140-SHOP SUPPLIES	108.96
4500019429	6/29/2018	Gillig LLC	B250-BUS REPAIR PARTS	550.59
4500019430	6/29/2018	Waxie's Enterprises Inc.	G180-JANITORIAL SUPPLIES	2,341.08
4500019431	6/29/2018	Datel Systems Incorporated	I110-INFORMATION TECH	45,593.00
4500019432	6/29/2018	HI-TEC Enterprises	R160-RAIL/LRV ELECTRICAL	2,192.72
4500019433	6/29/2018	CDW LLC	I130-IT CAPITAL HARDWARE	3,372.88
4500019434	6/29/2018	Cummins Pacific LLC	P190-REV VEHICLE REPAIRS	4,023.84
4500019435	6/29/2018	Cummins Pacific LLC	P190-REV VEHICLE REPAIRS	2,330.64
4500019436	6/29/2018	Genuine Parts Co	B250-BUS REPAIR PARTS	548.67
4500019437	6/29/2018	CDW LLC	I110-INFORMATION TECH	308.50
4500019438	6/29/2018	M Power Truck & Diesel Repair	P130-EQUIP MAINT REPR SVC	285.00
4500019439	6/29/2018	Daniels Tire Service	P210-NON-REV VEH REPAIRS	2,377.20
4500019440	7/2/2018	San Diego Friction Products, Inc.	B250-BUS REPAIR PARTS	208.02
4500019441	7/2/2018	General Auto Repair	P210-NON-REV VEH REPAIRS	242.81
4500019442	7/2/2018	The Animal Keeper Inc	G120-SECURITY	733.00
4500019443	7/2/2018	General Information Systems Ltd	G120-SECURITY	924.00
4500019444	7/2/2018	Mohawk Mfg & Supply Co	B140-BUS CHASSIS	200.49
4500019445	7/2/2018	Supreme Oil Company	A120-AUTO/TRUCK GASOLINE	2,003.63
4500019446	7/2/2018	Jeyco Products Inc	G200-OFFICE SUPPLIES	235.47
4500019447	7/2/2018	Western Pump Inc	C130-CONSTRUCTION SVCS	13,741.00
4500019448	7/2/2018	Freeby Signs	B250-BUS REPAIR PARTS	727.32
4500019449	7/2/2018	Mohawk Mfg & Supply Co	B110-BUS HVAC SYSTEMS	628.02
4500019450	7/2/2018	General Auto Repair	P210-NON-REV VEH REPAIRS	532.72
4500019451	7/2/2018	Legend Fence Corp	M200-YARD FACILITIES	400.00
4500019452	7/2/2018	Vinyard Doors	P120-BLDG/FACILITY REPRS	950.00
4500019453	7/2/2018	Supreme Oil Company	A120-AUTO/TRUCK GASOLINE	11,158.65
4500019454	7/2/2018	Voestalpine Nortrak, Inc.	T140-TRACK, TURNOUTS	2,392.05
4500019455	7/2/2018	BJ's Rentals	P160-EQUIPMENT RENTALS	727.08
4500019456	7/2/2018	4One LLC	B250-BUS REPAIR PARTS	650.77
4500019457	7/2/2018	California Sheet Metal Works	R240-RAIL/LRV REPR PARTS	6,548.00
4500019458	7/2/2018	J H Platinum	P330-UNIFORM RENT/CLEAN	49,410.00
4500019459	7/2/2018	TK Services Inc	B110-BUS HVAC SYSTEMS	78.87
4500019460	7/2/2018	Brian Pusey	F110-SHOP/BLDG MACHINERY	95.90
4500019461	7/2/2018	Kaman Industrial Technologies	B250-BUS REPAIR PARTS	510.09
4500019462	7/2/2018	Cummins Pacific LLC	B250-BUS REPAIR PARTS	161.52
4500019463	7/2/2018	Transit Holdings Inc	B250-BUS REPAIR PARTS	962.53
4500019464	7/2/2018	Cummins Pacific LLC	P190-REV VEHICLE REPAIRS	2,163.00
4500019465	7/2/2018	W.W. Grainger Inc	B250-BUS REPAIR PARTS	243.09
4500019466	7/2/2018	R.S. Hughes Co Inc	B250-BUS REPAIR PARTS	153.61
4500019467	7/2/2018	Staples Contract & Commercial Inc	G200-OFFICE SUPPLIES	146.54
4500019468	7/2/2018	Jenal Engineering Corporation	C110-GENERAL CONTRACTORS	88,004.55
4500019469	7/2/2018	Home Depot USA Inc	G160-PAINTS & CHEMICALS	841.90
4500019470	7/2/2018	Westair Gases & Equipment Inc	G140-SHOP SUPPLIES	307.36
4500019471	7/2/2018	HI-TEC Enterprises	R160-RAIL/LRV ELECTRICAL	5,791.57
4500019472	7/3/2018	Transit Products and Services	B250-BUS REPAIR PARTS	2,963.13
4500019473	7/3/2018	Team One Repair Inc	G290-FARE REVENUE EQUIP	7,017.74
4500019474	7/3/2018	Norman Industrial Materials	B250-BUS REPAIR PARTS	1,046.13
4500019475	7/3/2018	All The King's Flags	M200-YARD FACILITIES	473.46
4500019476	7/3/2018	Cummins Pacific LLC	P190-REV VEHICLE REPAIRS	2,341.46
4500019477	7/3/2018	Transit Holdings Inc	P190-REV VEHICLE REPAIRS	2,724.50
4500019478	7/3/2018	Super Welding of Southern CA	R160-RAIL/LRV ELECTRICAL	2,481.01
4500019479	7/3/2018	Freeby Signs	B250-BUS REPAIR PARTS	2,061.36
4500019480	7/3/2018	W.W. Grainger Inc	B250-BUS REPAIR PARTS	33.22
4500019482	7/3/2018	Kirk Key Interlock Company	M110-SUB STATION	72.00
4500019483	7/3/2018	Office Solutions	G200-OFFICE SUPPLIES	464.33
4500019484	7/3/2018	Carlos Guzman Inc	F110-SHOP/BLDG MACHINERY	2,600.00
4500019485	7/3/2018	Transit Holdings Inc	B250-BUS REPAIR PARTS	2,487.38

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PO Number	PO Date	Name	Material Group	PO Value
4500019486	7/3/2018	Genuine Parts Co	B250-BUS REPAIR PARTS	227.97
4500019487	7/3/2018	Delphin Computer Supply	G200-OFFICE SUPPLIES	428.85
4500019488	7/3/2018	Schunk Carbon Technology LLC	R190-RAIL/LRV PANTOGRAPH	1,133.97
4500019489	7/3/2018	Cummins Pacific LLC	B120-BUS MECHANICAL PARTS	220.00
4500019490	7/3/2018	Transit Holdings Inc	B250-BUS REPAIR PARTS	786.36
4500019491	7/3/2018	California Sheet Metal Works	R120-RAIL/LRV CAR BODY	988.51
4500019492	7/3/2018	Home Depot USA Inc	G140-SHOP SUPPLIES	493.12
4500019493	7/3/2018	Thompson Building Materials	M140-WAYSIDE SIGNALS	635.45
4500019494	7/5/2018	Newegg Business, Inc.	I110-INFORMATION TECH	268.75
4500019495	7/5/2018	B&H Photo & Electronics Corp	G220-OFFICE EQUIPMENT	164.91
4500019496	7/5/2018	Staples Contract & Commercial Inc	G200-OFFICE SUPPLIES	229.74
4500019497	7/5/2018	AT&T DataComm Inc	I110-INFORMATION TECH	29,925.00
4500019498	7/5/2018	Soco Group Inc	A120-AUTO/TRUCK GASOLINE	33,661.92
4500019500	7/5/2018	Green Pearle International Inc	G230-PRINTED MATERIALS	3,406.52
4500019501	7/5/2018	Knorr Brake Company	R220-RAIL/LRV TRUCKS	10,954.95
4500019502	7/5/2018	HD Supply Construction Supply, LTD.	G130-SHOP TOOLS	1,939.49
4500019503	7/5/2018	HMS Construction Inc	C130-CONSTRUCTION SVCS	54,693.68
4500019504	7/5/2018	W.W. Grainger Inc	G140-SHOP SUPPLIES	821.70
4500019505	7/5/2018	Uline	G200-OFFICE SUPPLIES	506.44
4500019506	7/6/2018	Alliant Insurance Services Inc	P380-WORKERS' COMP	8,173.00
4500019507	7/6/2018	Freeby Signs	B250-BUS REPAIR PARTS	149.77
4500019508	7/6/2018	W.W. Grainger Inc	G130-SHOP TOOLS	161.67
4500019509	7/6/2018	Kurt Morgan	G200-OFFICE SUPPLIES	2,540.54
4500019510	7/6/2018	San Diego Plastics Inc	R220-RAIL/LRV TRUCKS	765.38
4500019511	7/6/2018	Reid and Clark Screen Arts Co	R120-RAIL/LRV CAR BODY	2,652.54
4500019512	7/6/2018	Western-Cullen-Hayes Inc	M130-CROSSING MECHANISM	544.03
4500019513	7/6/2018	West-Lite Supply Co Inc	M140-WAYSIDE SIGNALS	47.36
4500019514	7/6/2018	Culligan of San Diego	G140-SHOP SUPPLIES	1,849.60
4500019515	7/6/2018	Transit Holdings Inc	B140-BUS CHASSIS	24,081.80
4500019516	7/6/2018	Team One Repair Inc	G290-FARE REVENUE EQUIP	1,598.15
4500019517	7/6/2018	Maintex Inc	G170-LUBRICANTS	1,021.85
4500019518	7/6/2018	Professional Contractors Supplies	G140-SHOP SUPPLIES	387.81
4500019519	7/6/2018	Transtech Corp USA	R160-RAIL/LRV ELECTRICAL	5,825.65
4500019520	7/6/2018	ASPEN Refrigerants Inc	R170-RAIL/LRV HVAC	364.20
4500019521	7/6/2018	Gillig LLC	B120-BUS MECHANICAL PARTS	7,328.65
4500019522	7/6/2018	Smart Car Care Products Inc	R240-RAIL/LRV REPR PARTS	506.28
4500019523	7/6/2018	Cummins Pacific LLC	B200-BUS PWR TRAIN EQUIP	26,234.85
4500019524	7/6/2018	Soco Group Inc	A120-AUTO/TRUCK GASOLINE	2,200.78
4500019525	7/6/2018	Select Interactive Media, Inc.	G230-PRINTED MATERIALS	906.07
4500019526	7/6/2018	Cummins Pacific LLC	B250-BUS REPAIR PARTS	244.92
4500019527	7/6/2018	HI-TEC Enterprises	R150-RAIL/LRV COMM EQUIP	345.88
4500019528	7/6/2018	Siemens Mobility, Inc.	R120-RAIL/LRV CAR BODY	30,626.86
4500019529	7/6/2018	Chromate Industrial Corporation	G150-FASTENERS	615.86
4500019530	7/6/2018	Home Depot USA Inc	G180-JANITORIAL SUPPLIES	134.15
4500019531	7/6/2018	Airgas Inc	G190-SAFETY/MED SUPPLIES	521.52
4500019532	7/9/2018	Mouser Electronics Inc	B250-BUS REPAIR PARTS	64.91
4500019533	7/9/2018	Harbor Diesel & Equipment	B120-BUS MECHANICAL PARTS	523.31
4500019534	7/9/2018	Home Depot USA Inc	G130-SHOP TOOLS	1,319.11
4500019535	7/9/2018	Mcmaster-Carr Supply Co	G130-SHOP TOOLS	369.91
4500019536	7/9/2018	Transit Holdings Inc	B250-BUS REPAIR PARTS	377.12
4500019537	7/9/2018	General Auto Repair	P210-NON-REV VEH REPAIRS	284.87
4500019538	7/9/2018	General Auto Repair	F130-VEH HOISTS, JACKS	160.00
4500019539	7/9/2018	Reid and Clark Screen Arts Co	G140-SHOP SUPPLIES	3,291.60
4500019540	7/9/2018	United Refrigeration Inc	B110-BUS HVAC SYSTEMS	1,334.39
4500019541	7/9/2018	The Truck Lighthouse	R180-RAIL/LRV LIGHTING	1,142.36
4500019542	7/9/2018	Transit Holdings Inc	B200-BUS PWR TRAIN EQUIP	2,046.86
4500019543	7/9/2018	Urea-Z, Inc.	G180-JANITORIAL SUPPLIES	1,689.52
4500019544	7/9/2018	Industrial Maintenance Supply LLC	G150-FASTENERS	296.78
4500019545	7/9/2018	Reid and Clark Screen Arts Co	A140-AUTO/TRUCK REPAIR	764.61
4500019546	7/9/2018	Muncie Transit Supply	B160-BUS ELECTRICAL	1,943.41

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PO Number	PO Date	Name	Material Group	PO Value
4500019547	7/9/2018	W.W. Grainger Inc	F110-SHOP/BLDG MACHINERY	459.47
4500019548	7/9/2018	Trentman Corporation	F110-SHOP/BLDG MACHINERY	67.34
4500019549	7/9/2018	Team One Repair Inc	G290-FARE REVENUE EQUIP	1,503.54
4500019550	7/9/2018	Supreme Oil Company	A120-AUTO/TRUCK GASOLINE	11,251.15
4500019551	7/9/2018	General Auto Repair	P210-NON-REV VEH REPAIRS	150.43
4500019552	7/9/2018	Office Solutions	G200-OFFICE SUPPLIES	616.45
4500019553	7/9/2018	FinishMaster Inc	F120-BUS/LRV PAINT BOOTHS	1,962.83
4500019554	7/9/2018	Annex Automotive and	F120-BUS/LRV PAINT BOOTHS	7,767.71
4500019555	7/9/2018	Sid Tool Co	G180-JANITORIAL SUPPLIES	247.29
4500019556	7/9/2018	Rick Busch	G180-JANITORIAL SUPPLIES	107.75
4500019557	7/9/2018	Allied Gardens Inc	P280-GENERAL SVC AGRMNTS	685.00
4500019558	7/9/2018	Super Welding of Southern CA	R120-RAIL/LRV CAR BODY	409.45
4500019559	7/9/2018	Siemens Mobility, Inc.	R180-RAIL/LRV LIGHTING	1,055.95
4500019560	7/9/2018	Southern Counties Oil Co, LP	G170-LUBRICANTS	9,568.20
4500019561	7/9/2018	Transit Holdings Inc	B250-BUS REPAIR PARTS	235.58
4500019562	7/9/2018	Prochem Specialty Products Inc	G170-LUBRICANTS	297.23
4500019563	7/9/2018	Transit Holdings Inc	B130-BUS BODY	3,050.63
4500019564	7/9/2018	Graybar Electric Co Inc	M130-CROSSING MECHANISM	1,957.67
4500019565	7/9/2018	M Power Truck & Diesel Repair	P210-NON-REV VEH REPAIRS	455.99
4500019566	7/9/2018	CDW LLC	I110-INFORMATION TECH	102.96
4500019567	7/10/2018	Charter Industrial Supply Inc	B160-BUS ELECTRICAL	2,093.85
4500019568	7/10/2018	Kurt Morgan	G200-OFFICE SUPPLIES	1,011.23
4500019569	7/10/2018	Cummins Pacific LLC	B200-BUS PWR TRAIN EQUIP	2,386.65
4500019570	7/10/2018	Transit Holdings Inc	B250-BUS REPAIR PARTS	10,846.65
4500019571	7/10/2018	Dimensional Silk Screen Inc	P280-GENERAL SVC AGRMNTS	1,368.43
4500019572	7/10/2018	Transit Holdings Inc	B250-BUS REPAIR PARTS	2,047.98
4500019573	7/10/2018	Buswest LLC	B250-BUS REPAIR PARTS	1,368.90
4500019574	7/10/2018	W.W. Grainger Inc	G140-SHOP SUPPLIES	847.89
4500019576	7/10/2018	Mohawk Mfg & Supply Co	B140-BUS CHASSIS	22.20
4500019577	7/10/2018	Jeyco Products Inc	G130-SHOP TOOLS	274.09
4500019578	7/10/2018	Muncie Transit Supply	B200-BUS PWR TRAIN EQUIP	219.92
4500019579	7/10/2018	R.B. Hornberger Co Inc	G140-SHOP SUPPLIES	480.83
4500019580	7/10/2018	JP Morgan Chase Bank	G200-OFFICE SUPPLIES	1,668.24
4500019581	7/10/2018	CDW LLC	I110-INFORMATION TECH	372.85
4500019582	7/10/2018	Home Depot USA Inc	G160-PAINTS & CHEMICALS	114.10
4500019583	7/10/2018	Rockwest Technology Group Inc	I110-INFORMATION TECH	614.18
4500019584	7/10/2018	Kiel NA LLC	B250-BUS REPAIR PARTS	1,911.39
4500019585	7/10/2018	Newark Corporation	G290-FARE REVENUE EQUIP	190.85
4500019586	7/10/2018	Steven Timme	G230-PRINTED MATERIALS	285.54
4500019587	7/11/2018	Legend Fence Corp	M200-YARD FACILITIES	2,152.27
4500019588	7/11/2018	MCAS Miramar Vet	G120-SECURITY	241.31
4500019589	7/11/2018	Rayne - San Diego Inc	G120-SECURITY	456.00
4500019590	7/11/2018	Applied Industrial Technologies-CA	G140-SHOP SUPPLIES	599.05
4500019591	7/11/2018	Professional Contractors Supplies	G160-PAINTS & CHEMICALS	71.74
4500019592	7/11/2018	Cummins Pacific LLC	B200-BUS PWR TRAIN EQUIP	2,101.14
4500019593	7/11/2018	Mohawk Mfg & Supply Co	B200-BUS PWR TRAIN EQUIP	1,077.28
4500019594	7/11/2018	Office Solutions	G200-OFFICE SUPPLIES	682.60
4500019596	7/11/2018	M Power Truck & Diesel Repair	P210-NON-REV VEH REPAIRS	1,125.47
4500019597	7/11/2018	HD Supply Construction Supply, LTD.	G130-SHOP TOOLS	315.43
4500019598	7/11/2018	Ace Uniforms & Accessories	G240-UNIFORM PROCUREMENT	45,000.00
4500019599	7/11/2018	TK Services Inc	B200-BUS PWR TRAIN EQUIP	696.73
4500019600	7/11/2018	Transit Holdings Inc	B140-BUS CHASSIS	1,602.60
4500019601	7/11/2018	Transit Holdings Inc	B160-BUS ELECTRICAL	2,504.65
4500019602	7/11/2018	Buswest LLC	B250-BUS REPAIR PARTS	1,368.90
4500019603	7/11/2018	Allied Refrigeration Inc	B250-BUS REPAIR PARTS	192.64
4500019604	7/11/2018	Transit Holdings Inc	B250-BUS REPAIR PARTS	556.68
4500019605	7/11/2018	W.W. Grainger Inc	B250-BUS REPAIR PARTS	243.09
4500019606	7/11/2018	Cummins Pacific LLC	B250-BUS REPAIR PARTS	1,736.76
4500019607	7/11/2018	Trentman Corporation	P280-GENERAL SVC AGRMNTS	798.48
4500019609	7/12/2018	Siemens Mobility, Inc.	R120-RAIL/LRV CAR BODY	1,422.30

Purchase Orders				
PO Number	PO Date	Name	Material Group	PO Value
4500019610	7/12/2018	Louis Sardo Upholstery Inc	B130-BUS BODY	2,601.36
4500019611	7/12/2018	TK Services Inc	B250-BUS REPAIR PARTS	501.39
4500019612	7/12/2018	Transit Holdings Inc	P190-REV VEHICLE REPAIRS	441.78
4500019613	7/12/2018	Alliant Insurance Services Inc	P370-RISK MANAGEMENT	15,683.00
4500019614	7/12/2018	W.W. Grainger Inc	G170-LUBRICANTS	1,048.52
4500019615	7/12/2018	Dimensional Silk Screen Inc	P280-GENERAL SVC AGRMNTS	2,995.45
4500019616	7/12/2018	Home Depot USA Inc	G140-SHOP SUPPLIES	242.58
4500019618	7/12/2018	Supreme Oil Company	B180-BUS DIESEL	8,145.90
4500019619	7/12/2018	Supreme Oil Company	A120-AUTO/TRUCK GASOLINE	25,029.90
4500019620	7/12/2018	Grah Safe & Lock Inc	G120-SECURITY	1,500.00
4500019621	7/12/2018	Anixter Inc	M110-SUB STATION	123.92
4500019622	7/12/2018	Kaman Industrial Technologies	G140-SHOP SUPPLIES	4,070.18
4500019623	7/12/2018	Jacobs Engineering Group Inc	C130-CONSTRUCTION SVCS	19,300.86
4500019624	7/12/2018	Staples Contract & Commercial Inc	G200-OFFICE SUPPLIES	2,461.17
4500019625	7/12/2018	Dartco Transmission	B250-BUS REPAIR PARTS	5,821.51
4500019626	7/12/2018	General Auto Repair	P210-NON-REV VEH REPAIRS	284.87
4500019627	7/12/2018	Annex Automotive and	F120-BUS/LRV PAINT BOOTHS	8,295.15
4500019628	7/12/2018	FinishMaster Inc	F120-BUS/LRV PAINT BOOTHS	9,980.44
4500019629	7/12/2018	Sid Tool Co	G160-PAINTS & CHEMICALS	40.34
4500019630	7/12/2018	Daniels Tire Service	P210-NON-REV VEH REPAIRS	481.61
4500019631	7/12/2018	Adios Pest Control	P280-GENERAL SVC AGRMNTS	2,250.00
4500019632	7/13/2018	General Auto Repair	P210-NON-REV VEH REPAIRS	160.00
4500019633	7/13/2018	JKL Cleaning Systems	P130-EQUIP MAINT REPR SVC	370.89
4500019634	7/13/2018	City Treasurer	C130-CONSTRUCTION SVCS	9,890.41
4500019635	7/13/2018	Cubic Transportation Systems	B190-BUS FARE EQUIP	5,656.88
4500019636	7/13/2018	SPX Corporation	G290-FARE REVENUE EQUIP	8,673.40
4500019637	7/13/2018	Transit Holdings Inc	B250-BUS REPAIR PARTS	68.60
4500019638	7/13/2018	Dimensional Silk Screen Inc	P280-GENERAL SVC AGRMNTS	700.38
4500019639	7/13/2018	Supreme Oil Company	A120-AUTO/TRUCK GASOLINE	1,997.46
4500019640	7/13/2018	Cummins Pacific LLC	B250-BUS REPAIR PARTS	52.89
4500019641	7/13/2018	Culligan of San Diego	G140-SHOP SUPPLIES	1,700.00
4500019643	7/13/2018	Soco Group Inc	A120-AUTO/TRUCK GASOLINE	2,137.90
4500019644	7/13/2018	Transit Holdings Inc	B130-BUS BODY	28,732.98
4500019645	7/13/2018	Gillig LLC	B110-BUS HVAC SYSTEMS	17,857.02
4500019646	7/16/2018	Abacor, Inc.	P210-NON-REV VEH REPAIRS	2,832.00
4500019647	7/16/2018	Kenneth Place	F190-LANDSCAPING MAT'LS	904.78
4500019648	7/16/2018	Shilpark Paint Corp.	G160-PAINTS & CHEMICALS	592.63
4500019649	7/16/2018	Rush Truck Centers of California	B110-BUS HVAC SYSTEMS	5,261.44
4500019650	7/16/2018	Transit Holdings Inc	B250-BUS REPAIR PARTS	1,476.79
4500019651	7/16/2018	California Stamp Company	P540-MAINTENANCE TRAINING	152.58
4500019652	7/16/2018	Airgas Inc	B250-BUS REPAIR PARTS	112.27
4500019653	7/16/2018	CASEI	F110-SHOP/BLDG MACHINERY	295.24
4500019654	7/16/2018	General Auto Repair	P210-NON-REV VEH REPAIRS	264.69
4500019655	7/16/2018	Louis Sardo Upholstery Inc	B130-BUS BODY	1,794.04
4500019656	7/16/2018	Industrial Maintenance Supply LLC	G150-FASTENERS	126.66
4500019657	7/16/2018	Supreme Oil Company	A120-AUTO/TRUCK GASOLINE	10,942.90
4500019658	7/16/2018	US Mobile Wireless	P180-LEASES, OTHER	1,219.47
4500019659	7/16/2018	Cummins Pacific LLC	B120-BUS MECHANICAL PARTS	220.00
4500019660	7/16/2018	Prochem Specialty Products Inc	G180-JANITORIAL SUPPLIES	1,582.31
4500019661	7/16/2018	Office Depot	G200-OFFICE SUPPLIES	143.62
4500019662	7/16/2018	B & S Graphics Inc	B130-BUS BODY	546.30
4500019663	7/16/2018	Willy's Electronic Supply Co	B160-BUS ELECTRICAL	496.51
4500019664	7/17/2018	SmartDraw Group LLC	G200-OFFICE SUPPLIES	297.00
4500019665	7/17/2018	Automated Railroad Maint. Systems	I110-INFORMATION TECH	3,758.97
4500019666	7/17/2018	CDW LLC	I110-INFORMATION TECH	304.35
4500019667	7/17/2018	Steven Timme	G110-BUS/TROLLEY SIGNAGE	1,939.50
4500019668	7/17/2018	NeonjungleSD.com, Inc.	P280-GENERAL SVC AGRMNTS	2,400.00
4500019669	7/17/2018	Associated Students of SDSU	G260-MEDIA	16,816.80
4500019670	7/17/2018	Transit Holdings Inc	B130-BUS BODY	3,216.56
4500019671	7/17/2018	Charlie Shoaf	P310-ADVERTISING SERVICES	585.00

Purchase Orders				
PO Number	PO Date	Name	Material Group	PO Value
4500019672	7/17/2018	Cummins Pacific LLC	B200-BUS PWR TRAIN EQUIP	13,156.98
4500019673	7/17/2018	Gillig LLC	B140-BUS CHASSIS	1,428.02
4500019674	7/17/2018	Soco Group Inc	A120-AUTO/TRUCK GASOLINE	24,582.94
4500019675	7/17/2018	Merrimac Petroleum Inc	B180-BUS DIESEL	7,919.63
4500019676	7/17/2018	Waxie's Enterprises Inc.	G180-JANITORIAL SUPPLIES	2,279.96
4500019677	7/17/2018	Barry Sandler Enterprises	G180-JANITORIAL SUPPLIES	2,006.84