

MEETING OF THE SAN DIEGO METROPOLITAN TRANSIT SYSTEM
EXECUTIVE COMMITTEE
1255 Imperial Avenue, Suite 1000
San Diego, CA 92101

September 6, 2018

MINUTES

A. ROLL CALL

Chair Gomez called the Executive Committee meeting to order at 9:05 a.m. A roll call sheet listing Executive Committee member attendance is attached.

B. APPROVAL OF MINUTES

Ms. Rios moved for approval of the minutes of the July 12, 2018, MTS Executive Committee meeting. Ms. Cole seconded the motion, and the vote was 5 to 0 in favor with Mr. Arambula absent.

C. COMMITTEE DISCUSSION ITEMS

1. Quarterly Mid-Coast Corridor Transit Project Update (Sharon Humphreys of SANDAG)

Sharon Humphreys, with SANDAG, provided an update on the Mid-Coast Corridor Transit Project. She reviewed the Mid-Coast organization chart and project alignment. She discussed the details of the construction progress; DBE utilization; project health; and project controls. Ms. Humphreys reviewed the Mid-Coast construction elements; construction schedule; and utility relocation. She presented pictures of the various construction sites including the LOSSAN San Diego River; LRT flyover columns; Gilman/La Jolla Colony underpass; La Jolla Square Shopping Center; La Jolla Village Drive to UC San Diego; Pepper Canyon Station; UC San Diego viaduct; Voigt Drive Station; Executive Station; and UTC Station. Ms. Humphreys reviewed the total Mid-Coast project acquisitions; safety and security status; CPUC grade separations; light rail vehicle status; and public involvement status.

Mr. Jablonski inquired about the status of the Nobel Drive property access to construct station amenities such as a new parking structure. Ms. Humphreys stated that they have approximately four to six months to negotiate acquisition of that property. Frank Owsiany, with SANDAG, stated that the construction company, McCarthy, is currently working on the design of the parking structure. He stated that McCarthy will begin building the parking structure in January 2020 and it will take approximately nine to ten months to build. Mr. Jablonski asked if there is a chance the Mid-Coast Project would be completed early. Ms. Humphreys replied that there is a possibility that the project could be completed early, but there are factors that could prevent that too.

Ms. Rios asked if a tour of the Mid-Coast project could be scheduled for interested Board Members. Ms. Humphreys stated that she will work on scheduling a tour.

Action Taken

No action taken. Informational item only.

2. Downtown Layover (Sharon Cooney)

Mr. Jablonski provided a brief introduction of this item and noted that SANDAG has been working for the last nine years on developing a downtown bus layover facility for MTS operations. Sharon Cooney, Chief of Staff, continued the presentation and provided a status update on the project. She noted that every transit system requires layover locations or facilities in order to maintain timing of operations. Currently, the downtown layover locations for the buses are located in various locations at street curbs and do not have a central location to layover the buses. Ms. Cooney stated that more than 400 buses travel to the western side of downtown San Diego every day. She discussed the other reasons why there is a need for a layover facility in the western area of downtown San Diego. Ms. Cooney reviewed the downtown layover project history and timeline. She noted that the future layover location will be between State Street and Union Street in downtown San Diego. She presented renderings of pictures of the different building and construction options for the layover facility. Ms. Cooney discussed details of the site acquisition and ownership status. Lastly, she reviewed the details of a possible interim layover facility at this downtown location.

Ms. Cole asked when the final design of the entire facility would be completed. Laura Cote, with SANDAG, replied that there are over twenty possible designs of the facility depending on the property acquisition outcome. Mr. Jablonski recommended that SANDAG bring back the current possible facility site designs to review with the Executive Committee at a later date.

Mr. Roberts commented that since the amount being paid for acquisition of the properties is so high, the facility should be developed into more than just a bus layover facility. He stated that building solely a bus layover facility would not be economical based on the cost of acquiring the property.

Chair Gomez commented that she believes this project is a regional project, because the various buses that will utilize the facility are coming from all areas of the county and not just within the City of San Diego. She stated that this is a benefit for the entire transit system and the community. Chair Gomez noted that this project is important and the Board may need to consider a future action to not only continue supporting the project, but to also possibly take control of the project in its entirety from SANDAG in order to complete the project and begin operations sooner.

Ms. Rios inquired about the current downtown layover stops and what will happen to those layover stops once the new facility is opened. Mr. Jablonski stated that the current stops are located on the curbs of public streets. He noted that moving the buses off the streets will help to reduce traffic and congestion.

Chair Gomez requested for this item to be presented to the Board for further discussion.

Action Taken

No action taken. Informational item only.

3. Update on Innovative Clean Transit Proposal (Paul Jablonski)

Mr. Jablonski provided a presentation on the California Air Resources Board (CARB) Innovative Clean Transit (ICT) proposal. He reviewed the details of the ICT and discussed CARB's stated key goals in their overall strategy of the ICT. Mr. Jablonski stated that the CARB Board will review this regulation at the Board level at the end of September with a potential implementation action at the CARB December Board meeting. He discussed the major components of the proposed ICT rule and reviewed some of the significant issues with the proposed rule. Mr. Jablonski noted that he will be attending the CARB September Board meeting to address some of the issues related to the proposed ICT, primarily related to cost.

Mr. Roberts inquired if the California Transit Association (CTA) submitted an official position on the ICT proposal. Mr. Jablonski replied that CTA will be speaking at the September CARB Board meeting and also submitting a letter detailing their position. Mr. Roberts asked about the position of the CTA related to the proposal. Mr. Jablonski stated that the number one issue is money and the ability to have flexibility during implementation. He stated that CTA will be advocating that transit agencies are currently working on implementing zero emission buses (ZEBs) and should not be regulated to do so with limited flexibility. He also stated that benchmarking, utility costs and performance standards will be addressed by the CTA too.

Chair Gomez asked if there needs to be any official action related to this item. Mr. Jablonski stated that no official action is required, but he wanted to ensure that the Executive Committee approves him going to the CARB Board meeting to voice the issues related to cost and funding of the ICT proposal. The Executive Committee agreed that is acceptable and that the cost and funding issues are serious, but they still want to stress the support and importance on the idea of ZEBs. The Executive Committee does not want to see a cease in implementing ZEBs, but they agree that the cost and funding issues need to be addressed.

Mr. Roberts commented that there should be more work done towards finding an alternate, larger and permanent transit facility site for expansion. The implementation of ZEBs will require a larger facility and it would be cost prohibitive to pay for infrastructure at the current Imperial Avenue Division site since that site is not large enough for a full transition to ZEBs.

Chair Gomez asked what the penalties would be for not abiding by the ICT rule. Mr. Jablonski stated that there is nothing specifically stated related to penalties, but it would likely result in withholding of state funding.

Ms. Rios asked if local school districts would be mandated to convert their school buses to all ZEBs. Mr. Jablonski replied that at this time CARB is not mandating school districts to convert their fleets to ZEBs.

Action Taken

No action taken.

4. Revisions to Board Policy 18 (Sharon Cooney)

Ms. Cooney provided a presentation on the proposed revisions to Board Policy 18. She stated that MTS has approximately sixteen developable properties within the County of San Diego. She stated that Policy 18 was last amended in 2007 and it provides direction to staff on how to gain best use of MTS owned property. Policy 18 includes both policy and procedures for development and states that MTS's purpose is to foster competition and maximize its return to the fullest extent possible. Ms. Cooney reviewed the details of the current policy. She briefly discussed the approaches other agencies use including the Bay Area Rapid Transit (BART), Los Angeles Metro (LA Metro), Dallas Area Rapid Transit (DART), Washington Metro (WMATA), Metropolitan Atlanta Rapid Transit (MARTA), and Denver Regional Transportation (RTD). Ms. Cooney reviewed a list of proposed policy discussion questions and topics for the Executive Committee to consider. She noted that a copy of the updated draft Policy 18 had been provided in the agenda materials for review.

PUBLIC COMMENTS

Maya Rosas – Ms. Rosas commented on behalf of Circulate San Diego. She provided the Executive Committee a letter which details Circulate San Diego's proposals to revise MTS Board Policy 18. She stated that the main items they would like to see is prioritizing the properties to develop; work on developing a Request for Proposals (RFP) process; require affordable homes with all joint developments; and only require replacement of parking spaces that are currently being utilized. A copy of the full letter from Ms. Rosas is included in the final Executive Committee meeting packet.

EXECUTIVE COMMITTEE COMMENTS

Mr. McWhirter asked if transit oriented developments (TODs), such as the one located next to the La Mesa trolley station, had a direct correlation to increased ridership. Mr. Jablonski stated that we do not have a specific study that looked at those results. He noted that the La Mesa station usage did increase, but we do not have a study that looks at the direct results of the correlation between the TOD and increased ridership. Mr. McWhirter commented that he does not like the idea of giving up too many parking spaces due to the possibility that parking may be needed in the future. He stated that he liked the approach Denver has taken with their program. Mr. McWhirter stated that he likes the idea of public restrooms so long as there is adequate funding to maintain the restrooms. He also stated that he likes having involvement and input from the local jurisdiction in which the development will be located.

Mr. Roberts commented that he does not agree with the Circulate San Diego comments in relation to comparing trolley and bus parking to the airport. He stated that these types of properties are different and therefore not comparable. The properties and determination of parking should be dealt with on a case by case basis. Mr. Roberts stated that the property leases should be long term so we can ensure there will be a positive and ongoing return back to MTS. He stated that we should have a public process for the development of these potential properties in order to obtain the most benefit to MTS and foster the most competition. Mr. Roberts stated that we need to stay focused on having a good return to MTS from the lease of these properties, because we are a transit agency and not a housing commission. Mr. Roberts recommended that a

complete analysis should take place of any potential property for lease before an RFP is released so MTS can know what the goals and targets are for that particular property.

Ms. Cole asked if there was a possibility to include a set aside amount of units in the projects to ensure housing for specific groups such as homeless veterans. Mr. Jablonski stated that we can include any requirement within the policy based on the Board's approval. Chair Gomez commented that she would like to have those types of requirements included in specific RFPs and during the negotiation process, rather than included in Board Policy 18.

Ms. Rios commented that she would like to consider the replacement parking issues that Circulate San Diego raised. She stated that we also need to look at first and last mile to help enhance our ridership. Ms. Rios stated that it is important to reduce parking and incentivize riding transit. She stated that she also supports the idea of public restrooms at stations and free transit passes to be provided by the developers who are soliciting interest in the available properties. Ms. Rios commented that she would like to see a hybrid process of unsolicited and solicited proposals for the available properties.

Chair Gomez stated that she would also like to see the hybrid process of unsolicited and solicited proposals. She stated that she believes TODs are very critical. She would like to encourage developers to provide free transit passes which could potentially increase ridership at TODs. Chair Gomez stated that public restrooms should be considered for mixed-use developments, but maybe not for residential-only developments. She stated that there is a potential of misuse of public restrooms, but we need to challenge the idea and try to make it work when possible. Chair Gomez stated that she would like to maximize the affordability aspects of these developments. She also asked for MTS to continue working with each respective city when developing the properties in the future.

Mr. Jablonski stated that we will continue to work directly with the cities when developing the properties. He commented that he wants to increase transit ridership, but does not know if free transit passes would directly increase transit ridership. He said that we need to ensure that the people who receive the free transit passes would actually use the passes, not just take the passes, and continue using personal vehicles. He commented that requiring developers to provide free transit passes is a large cost factor and would need to be managed in such a way that the residents use the passes. Chair Gomez stated that it is hard to imagine what the future will look like in terms of mobility, but we need to discuss possibilities and plan accordingly when it comes to determining the number of parking spaces at the developments. Ms. Gomez also recommended looking into the idea of discounting the transit passes for bulk purchases as an incentive to possible developers.

The Executive Committee recommended MTS staff to review and include their comments into the draft Policy 18 document. They requested for staff to bring this item to the next Board meeting as an informational item to gather more input and then bring it back at a future date to take action on.

Action Taken

No action taken.

D. REVIEW OF DRAFT September 20, 2018 BOARD AGENDA

Recommended Consent Items

6. Adoption of Amended 2018 Conflict of Interest Code
Action would: (1) adopt Resolution No. 18-11 amending the MTS Conflict of Interest Code pursuant to the Political Reform Act of 1974; (2) adopt the amended 2018 MTS Conflict of Interest Code; and (3) forward the amended 2018 MTS Conflict of Interest Code to the County of San Diego (the designated code-reviewing body).
7. Amendment of Fiscal Year (FY) 2017-2018 State Transit Assistance (STA) Claim and Approval of FY 2018-2019 STA Claim and Submission of Proposed Project List for California State of Good Repair (SGR) Program
Action would adopt Resolution No. 18-10 amending the FY 2017-2018 STA claim, approving the FY 2018-2019 STA claim and approving the submission of a proposed project list to Caltrans for the FY 2018-2019 SGR program.
8. Title VI Monitoring Report for Service Policies
Action would review and approve the 2018 Title VI Monitoring Report for Service Policies.
9. Contract with the City of Chula Vista for Taxicab Administration
Action would: (1) authorize the Chief Executive Officer (CEO) to enter into an agreement for Taxicab Administration with the City of Chula Vista; (2) adopt the proposed amendments to MTS Ordinance No. 11, an Ordinance Providing for the Licensing and the Regulating of Transportation Services within the City by the adoption of a Uniform Paratransit Ordinance; and (3) direct publication of a summary of the amendments to MTS Ordinance No. 11; and (4) upon adoption of the proposed amendments, authorize the CEO the discretion to enforce MTS Ordinance No. 11 in its amended form.
10. Investment Report - June 2018
11. Investment Report - July 2018
12. San Diego Metropolitan Transit System (MTS) Task Order Contract Approval for Design Services for James R. Mills Building HVAC/Central Plant Engineering Study
Action would authorize the Chief Executive Officer (CEO) to execute Work Order WOA1949-AE-19 for MTS Doc. No. G1949.1-17 with Jacobs Engineering, Inc. in the amount of \$119,609.31 for design services for a James R. Mills Building Heating, Ventilation and Air Conditioning (HVAC)/Central Plant Engineering Study.
13. Special Trackwork Materials - Contract Award
Action would authorize the Chief Executive Officer (CEO) to execute MTS Doc. No. L1463.0-19, with Progress Rail Services Corporation, for special trackwork materials.
14. Trash Disposal, Green Waste and Recycling Services - Contract Award
Action would authorize the Chief Executive Officer (CEO) to: (1) Execute MTS Doc. No. G2151.0-18, with EDCO Disposal for the provision of trash and green waste disposal, and recycling services for a five (5) year base period with five (5) year option terms (for a total of ten years); and (2) Exercise the option years at the CEO's discretion.

15. Industrial General Permit & Storm Water Management Services - Sole Source Contract Award
Action would authorize the Chief Executive Officer (CEO) to execute a contract for a two-year (2) and nine (9) month period in response to MTS Doc. No. PWG263.0-19, to Whitson Contracting & Management, Inc., for Industrial General Permit (IGP) and Storm Water Management Services in an amount not to exceed \$273,412.20.
16. San Diego Trolley On-Call Tree Trimming and Removal Services - Amendment No. 4
Action would: (1) Ratify contract amendments one (1) and two (2) as MTS Doc. No. PWL199.1-16 and PWL199.2-16 for a total of \$42,180.00, which were previously issued to Singh Group, Inc. under the Chief Executive Officer's (CEO) authority, for On-Call Tree Trimming Services; (2) Ratify MTS Doc. No. PWL199.3-16 (Amendment three (3)) with Singh Group, Inc. for \$40,000.00, which was previously issued under the CEO authority, for services for On-Call Tree Trimming Services at Chollas Creek; and (3) Authorize the CEO to execute MTS Document No. PWL199.4-16 with Singh Group, Inc., for \$103,856.00.
17. San Diego Metropolitan Transit System (MTS) Job Order Contract (JOC) Work Order for 8th Street Bridge Repair
Action would authorize the Chief Executive Officer (CEO) to execute Work Order No. MTSJOC7501-25 with Herzog Contracting Corporation to perform work under MTS Doc. No. PWL182.0-16 for the repair of the bridge at 8th Street on the Blue Line.
18. MTS Job Order Contract (JOC) Work Order for Turnout S37 Replacement
Action would authorize the Chief Executive Officer (CEO) to execute Work Order No. MTSJOC7501-27 with Herzog Contracting Corporation to perform work under MTS Doc. No. PWL182.0-16 for the replacement of Turnout S37 on the Blue Line.
19. AC Switchgear Replacement for Orange Line Substations - Engineering Design Services - Work Order
Action would authorize the Chief Executive Officer (CEO) to execute Work Order No. WOA1951-AE-20 to MTS Doc. No. G1951.0-17 with Mott MacDonald, LLC for the AC Switchgear Replacement on Orange Line TPSS - Engineering Design Services.
20. Light Rail Vehicle Pantograph Parts - Purchase Order
Action would authorize the Chief Executive Officer (CEO) to execute an outline agreement in a form of a Purchase Order with Siemens Mobility Inc. for the purchase of Light Rail Vehicle (LRV) Pantograph parts.
21. Douglas Fir Railroad Ties - Contract Award
Action would authorize the Chief Executive Officer (CEO) to execute MTS Doc. No. L1467.0-19, with B&B Diversified Materials (B&B), for Douglas Fir Railroad Ties.

E. REVIEW OF SANDAG TRANSPORTATION COMMITTEE AGENDA

Ms. Cooney noted that SANDAG is proposing a contract amendment with Facilitating Access to Coordinated Transportation (FACT). She stated that they will be amending the contract to include performance metrics and to expand the services they offer.

F. COMMITTEE MEMBER COMMUNICATIONS AND OTHER BUSINESS

There was no Committee Member Communications and Other Business discussion.

Executive Committee Meeting – MINUTES

September 6, 2018

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G. PUBLIC COMMENTS

There were no Public Comments.

H. NEXT MEETING DATE

The next Executive Committee meeting is scheduled for October 4, 2018, at 9:00 a.m. in the Executive Committee Conference Room.

I. ADJOURNMENT

Chair Gomez adjourned the meeting at 11:10 a.m.

/s/ Georgette Gómez _____
Chairperson

Attachment: Roll Call Sheet

EXECUTIVE COMMITTEE
SAN DIEGO METROPOLITAN TRANSIT SYSTEM

ROLL CALL

MEETING OF (DATE) September 6, 2018

CALL TO ORDER (TIME) 9:05 a.m.

RECESS _____

RECONVENE _____

CLOSED SESSION _____

RECONVENE _____

ADJOURN 11:10 a.m.

BOARD MEMBER	(Alternate)	PRESENT (TIME ARRIVED)	ABSENT (TIME LEFT)
ARAMBULA	<input type="checkbox"/>		
Transportation Committee Rep.			
COLE	<input checked="" type="checkbox"/> (Gomez) <input type="checkbox"/>	9:00 a.m.	11:10 a.m.
GOMEZ (Chair)	<input checked="" type="checkbox"/>	9:00 a.m.	11:10 a.m.
MCWHIRTER	<input checked="" type="checkbox"/> (Arambula) <input type="checkbox"/>	9:00 a.m.	11:10 a.m.
RIOS	<input checked="" type="checkbox"/> (Salas) <input type="checkbox"/>	9:00 a.m.	11:10 a.m.
ROBERTS	<input checked="" type="checkbox"/> (Cox) <input type="checkbox"/>	9:00 a.m.	11:10 a.m.

SIGNED BY THE CLERK OF THE BOARD: Julia Tuer

CONFIRMED BY THE GENERAL COUNSEL: N/A