

MEETING OF THE SAN DIEGO METROPOLITAN TRANSIT SYSTEM
EXECUTIVE COMMITTEE
1255 Imperial Avenue, Suite 1000
San Diego, CA 92101

April 2, 2020

MINUTES

[Clerk's note: Except where noted, public, staff and board member comments are paraphrased. Note that the meeting was conducted via webinar to comply with public health orders].

A. ROLL CALL

Chair Fletcher called the Executive Committee meeting to order at 9:00 a.m. A roll call sheet listing Executive Committee member attendance is attached.

B. APPROVAL OF MINUTES

Mr. Arambula moved for approval of the minutes of the March 5, 2020, MTS Executive Committee meeting. Mr. Ward seconded the motion, and the vote was 5 to 0 in favor.

C. COMMITTEE DISCUSSION ITEMS

1. Minibus and Americans with Disabilities Act (ADA) Paratransit Fixed Route Services – Contract Award (Sam Elmer, Mike Wygant, and Larry Marinesi)

Mike Wygant, Chief Operating Officer – Transit Services, provided a brief presentation regarding the Minibus and ADA Paratransit Fixed Route Services Contract Award. He noted at the previous Executive Committee meeting, staff provided a detailed presentation regarding the Request for Proposals (RFP) process related to this contract. Mr. Wygant stated that the Executive Committee directed staff to obtain feedback regarding this contract from the MTS Accessible Services Advisory Committee (ASAC) before approval of the contract. Mr. Wygant noted that the full contract was provided to the ASAC members for review and feedback. The feedback received from the ASAC members was included in the meeting packet. All feedback was supportive of approving the contract. Mr. Wygant reviewed the staff recommendation and asked for any comments or questions.

Vice Chair Sotelo-Solis thanked MTS staff for conducting additional outreach with the ASAC members regarding this contract.

Action Taken

Ms. Salas moved to forward a recommendation to the Board of Directors to authorize the Chief Executive Officer (CEO) to execute MTS Doc. No. B0703.0-19 in the amount of \$333,398,821.18 with First Transit, Inc. for the provision of Minibus fixed route and ADA Paratransit services for a six (6) year base period with two 2-year option terms to be exercised at the CEO's discretion. Vice Chair Sotelo-Solis seconded the motion, and the vote was 5 to 0 in favor.

2. America Plaza/Santa Fe Depot Station Area Connection Project – Design Effort Updates (Peter Casellini)

Peter Casellini, Senior Transportation Planner, and representatives from Mott MacDonald and Ferh & Peers, provided a presentation on the America Plaza/Santa Fe Depot Station Area Connection Project. Mr. Casellini reviewed the purpose and need for updates to America Plaza and Santa Fe Depot. He discussed the details of the project area; goals and objectives; challenges and opportunities; and the outreach plan and schedule. Representatives from Mott MacDonald and Fehr & Peers continued the presentation and reviewed the existing conditions of the project areas, and the three potential design options for improvements. Lastly, Mr. Casellini reviewed the next steps for the project and asked for any comments or questions.

Mr. Ward thanked MTS staff for providing the presentation and looking to address pedestrian accessibility and safety improvements in these areas. He commented that having multimodal access between the stations to address first mile – last mile, will be critical for the traveling public. He recommended to include sufficient bicyclist access in the project to assist with complete streets concepts. Mr. Ward asked how funding was prioritized for these stations compared to other stations in the region. Ms. Cooney stated that they focused on this area, because it is a major hub in the service area. She noted that there is a need to support increased access for these stations given the number of transit lines that intersect at this point. Mr. Ward stated that he would like to see additional projects similar to this come on board as funding becomes available. Mr. Ward stated that he preferred option 2 discussed in the presentation.

Chair Fletcher asked if staff was leaning towards a specific option. Ms. Cooney stated that they believe option 2 is a good solution, but they are still early in the project design process. She noted that staff will continue working with the city and public outreach process to refine the options.

Ms. Salas inquired about the potential collaboration of this project and SANDAG's 5 Big Moves. Mr. Jablonski stated that this project would pre-date SANDAG's plans, and would help benefit transit riders in the near future, rather than having to wait long term for SANDAG's 5 Big Moves planning process.

Action Taken

No action taken. Informational item only.

3. COVID-19 Update (Paul Jablonski)

Paul Jablonski, Chief Executive Officer, provided an update on COVID-19. He stated that personal protective equipment (PPE) gear is available for all employees, if requested. He stated that there has been constant communication and updates provided to staff regarding COVID-19. Mr. Jablonski commented that bus passengers are now being asked to board via the rear door. He noted that riders will not have to tap their compass cards on the bus validators, but will be asked to flash their passes to the drivers. He stated that fares are still required to be purchased to ride the system. MTS has identified all management employees that are able to work remotely and the Information Technology (IT) department has provided those employees with necessary

computing capabilities. He commented that ridership seems to have leveled off at about a 70% decline on bus and 60% on trolley. He noted that communication was sent to all Board Members detailing the modified service schedule that will begin in two weeks. By reducing the service, MTS will still be able to maintain operator working hours, and also maintain a standby group of operators that can fill in when needed. He emphasized that MTS has maintained high levels of communication with all employees, riders, general public, and business partners. Mr. Jablonski noted that staff has provided the Federal Transit Administration (FTA) with financial impact data. He stated that staff is estimating a \$28 million impact through the end of this fiscal year. Mr. Jablonski noted that Congress passed the Coronavirus Aid, Relief and Economic Stability (CARES) Act. Information related to the CARES Act will be available and discussed with the MTS Budget Development Committee (BDC). Mr. Jablonski also noted that MTS recently helped the City of San Diego move homeless individuals to alternate shelter locations in response to COVID-19 concerns.

Chair Fletcher thanked the MTS staff for their efforts, support, and actions related to COVID-19.

Mr. Ward thanked MTS for the constant communication and planning in response to COVID-19. Mr. Ward asked about the procedures MTS will take if a staff member tests positive for COVID-19. Mr. Jablonski stated that MTS has told staff to stay home if they are not feeling well. He noted that staff is asked to contact their doctor and keep their supervisor informed. Each potential case will be treated differently given the circumstances surrounding their exposure to staff, the public, etc. Mr. Ward asked about the rear door boarding and the requirement of fares. Mr. Jablonski stated that MTS is not accepting cash fares, but are still requiring riders to purchase fares with their compass cards.

Ms. Salas thanked MTS for the great work in response to COVID-19.

Chair Fletcher commented on the impacts of the COVID-19 crisis and how that impacts the Elevate SD 2020 process. Due to these issues and having to stop public outreach processes, he recommended that the Elevate SD 2020 process be paused for a few weeks to focus on the critical matters related to COVID-19. Chair Fletcher stated that the Elevate SD 2020 process can be revisited once operations begin shifting back to normal processes. The Executive Committee members agreed.

Action Taken

No action taken. Informational item only.

D. REVIEW OF DRAFT April 16, 2020 BOARD AGENDA

Recommended Consent Items

6. Light Rail Vehicle (LRV) Accident and Vandalism Repair Services – Contract Award
Action would authorize the Chief Executive Officer (CEO) to execute MTS Doc. No. L1531.0-20, with Carlos Guzman, Inc., for LRV Accident, Vandalism and Repair Services as detailed in the scope of work, in the amount of \$13,170,051.51, for a five (5) year period from May 1, 2020 to April 30, 2025.

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7. Armored Transport Services – Contract Amendment

Action would authorize the Chief Executive Officer (CEO) to execute Amendment No. 3 to MTS Doc. No. G1497.3-13 with Sectran Security, Inc., extending the contract to June 30, 2023, and increasing the contract amount by \$483,114.11 to \$1,456,721.21.

8. First Responder Network Authority (FirstNet) Services for Five (5) Years – Contract Award

Action would authorize the Chief Executive Officer (CEO) to execute MTS Doc. G2377.0-20, with AT&T Corp. for FirstNet Services for five (5) years in the amount of \$2,264,288.80.

E. REVIEW OF SANDAG TRANSPORTATION COMMITTEE AGENDA

There was no SANDAG Transportation Committee agenda discussion.

F. COMMITTEE MEMBER COMMUNICATIONS AND OTHER BUSINESS

There was no Committee Member Communications and Other Business discussion.

G. PUBLIC COMMENTS

Vianney Ruvalcaba – Ms. Ruvalcaba provided written comments to the Executive Committee prior to the meeting. The full written statement is included in the final meeting packet posted on the MTS website.

Rosa Olascoaga – Ms. Olascoaga provided written comments to the Executive Committee prior to the meeting. The full written statement is included in the final meeting packet posted on the MTS website.

H. NEXT MEETING DATE

The next Executive Committee meeting is scheduled for May 7, 2020, at 9:00 a.m. [Clerk's note: The May 7, 2020 Executive Committee meeting was subsequently cancelled].

I. ADJOURNMENT

Chair Fletcher adjourned the meeting at 10:08 a.m.

/s/ Nathan Fletcher

Chairperson

Attachment: Roll Call Sheet

EXECUTIVE COMMITTEE
SAN DIEGO METROPOLITAN TRANSIT SYSTEM

ROLL CALL

MEETING OF (DATE) April 2, 2020

CALL TO ORDER (TIME) 9:00 a.m.

RECESS _____

RECONVENE _____

CLOSED SESSION _____

RECONVENE _____

ADJOURN 10:08 a.m.

BOARD MEMBER (Alternate)				PRESENT (TIME ARRIVED)	ABSENT (TIME LEFT)
ARAMBULA	<input checked="" type="checkbox"/>	(Hall)	<input type="checkbox"/>	9:00 a.m.	10:08 a.m.
FLETCHER (Chair)	<input checked="" type="checkbox"/>	(Cox)	<input type="checkbox"/>	9:00 a.m.	10:08 a.m.
SALAS	<input checked="" type="checkbox"/>	(Sandke)	<input type="checkbox"/>	9:00 a.m.	10:08 a.m.
SOTELO-SOLIS	<input checked="" type="checkbox"/>	(Vice Chair – no alternate)		9:00 a.m.	10:08 a.m.
WARD	<input checked="" type="checkbox"/>	(Montgomery)	<input type="checkbox"/>	9:00 a.m.	10:08 a.m.

SIGNED BY THE CLERK OF THE BOARD: Julia Turner

CONFIRMED BY THE GENERAL COUNSEL: Paul Cho