

MEETING OF THE SAN DIEGO METROPOLITAN TRANSIT SYSTEM
EXECUTIVE COMMITTEE

1255 Imperial Avenue, Suite 1000
San Diego, CA 92101

MINUTES

July 15, 2021

[Clerk's note: Except where noted, public, staff and board member comments are paraphrased. Note that the meeting was conducted via webinar to comply with public health orders].

1. Roll Call

Chair Fletcher called the Executive Committee meeting to order at 9:01 a.m. A roll call sheet listing Executive Committee member attendance is attached.

2. Approval of Minutes

Chair Fletcher moved to approve the minutes of the June 10, 2021, MTS Executive Committee meeting. Board Member Montgomery Steppe seconded the motion, and the vote was 5 to 0 in favor with Vice Chair Sotelo-Solis and Board Member Salas absent.

3. Public Comments

Michelle Krug – Provided a verbal statement to the Board during the meeting. Krug praised the virtual meeting platform and staff.

COMMITTEE DISCUSSION ITEMS

4. MTS Mid-Coast Phase One Turnover Report (Brian Riley)

Brian Riley, MTS Superintendent of Transportation, presented on the MTS Mid-Coast phase one turnover report. He outlined: Mid-Coast project life cycle, rail activation committee, key elements, system integration committee, emergency response drill, phased track turnover southern/northern, southern/northern demarcation line exhibit, and pre-opening / VIP & public engagement train rides.

Sharon Cooney, MTS Chief Executive Officer, added that the agency will be organizing a tour of the full Mid-Coast alignment for the Board.

Action Taken

Informational item only. No action taken.

5. PRONTO Fare Collection System Implementation Update (Israel Maldonado)

Israel Maldonado, MTS Fare System Administrator, presented on the PRONTO fare collection system implementation. He outlined: the timeline, outreach, advertising and earned media. Rob Schupp, MTS Director of Marketing and Communication, elaborated on PRONTO's unveiling, testing, community outreach, outreach partnerships, and free ride month.

Michelle Krug – Provided a verbal statement to the Board during the meeting. Krug encouraged the Board to make the fare systems transition from one to three months. Krug suggested the agency use automated telemarketing phone calls as an outreach tactic. Krug also asked if school districts were included in the outreach efforts.

MEMBER COMMENTS

Ms. Cooney clarified that the PRONTO system was currently active for testing purposes. She noted the various outreach efforts that would take place in August.

Mr. Schupp confirmed that community colleges were part of the constituent outreach pool.

Chair Fletcher highlighted the PRONTO videos as useful explanatory tools to educate current riders about the transition and also promote new riders.

Board Member Montgomery Steppe thanked staff for their Community-Based Organizations (CBO) engagement efforts.

Action Taken

Informational item only. No action taken.

6. Title VI Monitoring Report for Service Policies (Denis Desmond)

Denis Desmond, MTS Director of Planning, presented on the Title VI Monitoring Report for Service Policies. He outlined Title VI, advertising and earned media, distribution of transit amenities policy, monitoring results, and the recommended action.

Board Member Elo-Rivera asked about the joint use agreements for bathrooms throughout the system. He acknowledged amenity partnerships would be a cost-effective option. He also suggested signage be posted at transit stops to facilitate riders' bathroom options at each station.

Ms. Cooney clarified there are multiple bathrooms across the system accessible to riders. She agreed that signage in the station would be helpful for riders to locate the bathrooms with better ease.

Chair Fletcher agreed that posting signage on the platform that indicated the direction, walk time and hours of operation would be an improvement to the system.

Board Member Salas commented that she does not encourage the agency to rely on private and public buildings for bathroom accessibility. She encouraged the agency to administer bathroom use and create a survey of the current bathrooms available along the entire system. She encouraged secure and easy to maintain options.

Vice Chair Sotelo-Solis encouraged that access to restrooms is an investment in resources and encouraged public partnerships. She noted businesses could also gain customers with these agreements. She supported the efforts and asked for staff to incorporate a fiscal commitment. She asked for staff for a follow-up timeline on the topic.

Ms. Cooney clarified staff would present a survey of inventory results at the September meeting.

Board Member Aguirre expressed eagerness to hear the staff presentation in September and supported the idea of adding signage throughout the system. She emphasized the safety of women as a concern and elaborated that this may be a reason why there are statistically less women riding the system at night.

Action Taken

Chair Fletcher moved to forward a recommendation to the Board of Directors that they review and approve the 2021 Title VI Monitoring Report for Service Policies. Board Member Montgomery Steppe seconded the motion, and the vote was 7 to 0 in favor.

OTHER ITEMS

7. REVIEW OF DRAFT July 29, 2021 BOARD AGENDA

Recommended Consent Items

6. Service and Maintenance of the Hegenschiedt Underfloor Wheel Truing Machine - Sole Source

Action would authorize the Chief Executive Officer (CEO) to execute MTS Doc. No. PWL338.0-21, a sole source award to Simmons Machine Tool Corporation (SMTC), for service and maintenance of the Hegenschiedt Underfloor Wheel Truing Machine in the amount of \$263,355.00 for a period of five (5) years from August 1, 2021 to July 31, 2026.

7. Bus Farebox Conversion – Amendment

Action would authorize the Chief Executive Officer (CEO) to execute an amendment to MTS Doc. No. B0723.1-21, with Genfare, a Division of SPX Corporation, for additional software development services and spare parts for farebox refurbishment totaling \$254,795.45.

8. Design Services for Las Chollas Creek Bridge Repair - Work Order Amendment

Action would 1) Ratify Work Order WOA1951-AE-58.02 under MTS Doc No. G1951.0-17 with Mott MacDonald, LLC (MM) totaling \$78,883.66, for permitting support, bid support, and design support during construction services; 2) Ratify Work Order amendment WOA1951-AE-58.03 under MTS Doc No. G1951.0-17 with MM totaling \$18,000.00, for sediment collection and benthic community taxonomy; and 3) Authorize the Chief Executive Officer (CEO) to execute Work Order amendment WOA1951-AE-58.04 under MTS Doc. No. G1951.0-17, with MM totaling \$37,957.31, for required environmental monitoring and consulting with the Coastal Commission.

9. Train Number Signs, Brackets and Support – Sole Source

Action would authorize the Chief Executive Officer (CEO) to execute MTS Doc. No. L1593.0-21, a Sole Source award to Woojin IS America, Inc. (Woojin), to provide train number signs, brackets and support, as further described in the Scope of Work and Woojin Quote, in the amount of \$175,170.13.

10. Provision of HPE Configure to Order (CTO) Servers and Support for Closed-Circuit Television (CCTV) Video Storage of San Diego Metropolitan Transit System (MTS) Server Refresh and Mid-Coast Trolley Extension Project– Purchase Order

Action would the Chief Executive Officer (CEO) to execute a Purchase Order to Nth Generation Computing Inc. for the provision of HPE CTO Servers and ongoing support services for CCTV Video Storage of MTS Server Refresh and Mid-Coast Trolley Extension Project in the amount of \$123,126.10.

11. Blue Line Rail Plug Install - Work Order Agreement

Action would authorize the Chief Executive Officer (CEO) to execute Work Order No. MTSJOC269-12, under MTS Doc. No. PWG269.0-19, with Herzog Contracting Corp. (Herzog), in the amount of \$95,897.59, and a 10% contingency in the amount of \$9,589.76, for a total amount of \$105,487.35 for the provision of services, materials and equipment for the installation of rail plugs at six locations along the Blue Line right-of-way.

12. Kearny Mesa Division (KMD) Zero Emission Bus (ZEB) Training Classroom – Work Order Agreement

Action would authorize the Chief Executive Officer (CEO) to execute Work Order MTSJOC324-03 under Job Order Contract (JOC) to MTS Doc. No. PWG324.0-21 with ABC General Contractor, Inc. (ABCGC), in the amount of \$132,136.13, for construction of a ZEB training classroom at KMD.

13. Fire Alarm Monitoring and Maintenance Services - Contract Award

Action would authorize the Chief Executive Officer (CEO) to execute MTS Doc. No. PWG329.0-21, with Johnson Controls Fire Protection, LP (JCI), for the provision of fire alarm monitoring and maintenance services for a base period of three (3) years, with one (1) optional two-year extension, and one (1) optional five-year extension for a total contract value of \$1,181,926.04.

14. Increased Authorization for Legal Services Contracts To Pay Projected Expenses In Fiscal Year 2022

Action would authorize the Chief Executive Officer (CEO) to execute amendments to the legal services contracts described herein increasing the dollar amounts of fifteen (15) legal services contracts by \$1,590,000 to cover anticipated Fiscal Year 2022 (FY 22) expenses.

15. San Diego Metropolitan Transit System Regional Scheduling System HASTUS Version 2021 Upgrade and Purchase of The BidWeb Module - Sole Source

Action would authorize the Chief Executive Officer (CEO) to execute MTS Doc. No. G2494.0-21 with GIRO for the HASTUS software, licensing and upgrade to version 2021, purchase of BidWeb module and first-year maintenance support services in the amount of \$2,064,180.00

16. Construction Management (CM) On-Call Services – Contract Award

Action authorize the Chief Executive Officer (CEO) to execute MTS CM On-Call Work Order based Master Agreements with up to six (6) firms, for the provision of On-Call CM services for a five-year period.

17. Independent Auditing Services – Amendment

Action would authorize the Chief Executive Officer (CEO) to execute MTS Doc. No. G1513.6-13 Contract Amendment with The Pun Group, to extend the contract to March 31, 2023, plus a 1 option year (to March 31, 2024), and add additional funds of \$473,000.00.

18. One-Year Extension of The Fare Evasion Diversion Program Pilot

Action would extend the Fare Evasion Diversion Program Pilot by twelve (12) months, until August 31, 2022.

19. Closure of Three (3) County of San Diego Investment Accounts

Action would approve the closure of three (3) MTS-owned County of San Diego investment accounts (account numbers 44066, 44078 and 44081) which supported Transit Security Grant Program (TSGP) and Public Transportation Modernization, Improvement, and Service Enhancement Account (PTMISEA) specific grant funded projects.

8. Committee Member Communications and Other Business

Julia Tuer, MTS Manager of Government Affairs, briefly discussed the items on the SANDAG Transportation Committee meeting agenda. The items included the following: SANDAG's first Public Hearing on the Regional Plan, pilot opportunity projects included in the Regional Plan, a status report on the Regional Bike plan program and reviewing and recommending approval of SANDAG 2021 FTA Title VI program investments.

9. Next Meeting Date

The next Executive Committee meeting is scheduled for September 9, 2021, at 9:00 a.m.

10. Adjournment

Chair Fletcher adjourned the meeting at 9:49 a.m.



Chairperson
San Diego Metropolitan Transit System

SAN DIEGO METROPOLITAN TRANSIT SYSTEM
EXECUTIVE COMMITTEE

ROLL CALL

MEETING OF (DATE): February 4, 2021 CALL TO ORDER (TIME): 9:00am
RECESS: _____ RECONVENE: _____
CLOSED SESSION: _____ RECONVENE: _____
PUBLIC HEARING: _____ RECONVENE: _____
ORDINANCES ADOPTED: _____ ADJOURN: 10:44am

BOARD MEMBER		(Alternate)		PRESENT (TIME ARRIVED)	ABSENT (TIME LEFT)
FLETCHER (Chair)	<input checked="" type="checkbox"/>	(Vargas)	<input type="checkbox"/>	9:00am	10:44am
SOTELO-SOLIS (Vice Chair)	<input type="checkbox"/>	(no alternate)	<input type="checkbox"/>	-	-
GASTIL	<input checked="" type="checkbox"/>	(Hall)	<input type="checkbox"/>	9:00am	10:44am
ELO-RIVERA	<input checked="" type="checkbox"/>	(Montgomery Steppe)	<input type="checkbox"/>	9:00am	10:44am
MONTGOMERY STEPPE	<input type="checkbox"/>	(Aguirre)	<input checked="" type="checkbox"/>	9:00am	10:44am
SALAS	<input type="checkbox"/>	(no alternate)	<input type="checkbox"/>	-	-
SANDKE	<input checked="" type="checkbox"/>	(Aguirre)	<input type="checkbox"/>	9:00am	10:44am

SIGNED BY THE CLERK OF THE BOARD:

CONFIRMED BY THE GENERAL COUNSEL:


