

MINUTES

MEETING OF THE SAN DIEGO METROPOLITAN TRANSIT SYSTEM EXECUTIVE COMMITTEE

November 4, 2021

[Clerk's note: Except where noted, public, staff and board member comments are paraphrased. Note that the meeting was conducted via webinar to comply with public health orders].

1. Roll Call

Chair Fletcher called the Executive Committee meeting to order at 9:37 a.m. A roll call sheet listing Executive Committee member attendance is attached.

2. Approval of Minutes

Chair Fletcher moved to approve the minutes of the October 7, 2021, MTS Executive Committee meeting. Board Member Elo-Rivera seconded the motion, and the vote was 6 to 0 in favor with Board Member Salas absent.

3. Public Comments

There were no Public Comments.

COMMITTEE DISCUSSION ITEMS

4. Downtown Layover (Denis Desmond)

Denis Desmond, MTS Director of Planning, presented on the Downtown Layover. He outlined: the need for layover facilities, Downtown On-Street Layovers, details related to the project's history and budget, including the staff recommendation that MTS contribute \$1.4 million in funding towards environmental clearance and property acquisition.

Chair Fletcher clarified San Diego Association of Government's (SANDAG) role as the lead in its execution. Mr. Desmond confirmed their role.

Ms. Cooney noted that MTS is unaware about how SANDAG will fund the remainder of the parcel acquisition. She continued that the agreement between SANDAG and MTS will include language ensuring the allocated funding will be used for the project and not be diverted.

Ms. Landers stated that upon the committee's approval, the draft agreement would be sent to the Board of Directors for consideration along with a fund transfer agreement.

Chair Fletcher asked if SANDAG would require the entire block for the project to work. Mr. Desmond stated the project would not be viable if they were to only use a partial block. Ms. Cooney confirmed that SANDAG's proposal for partial block development would not meet the agency's needs.

Board Member Sandke recognized the history of this project proposal and acknowledged the housing and office components too. He noted the historical construction obstacles, particularly with the Bar Association and supported the contingency language that would be incorporated into the agreement. He was optimistic the current SANDAG Board would support the project.

Ms. Landers clarified that the SANDAG Board has made strides in negotiations with the Bar Association. She noted that the approval of the recommendation would allow SANDAG to move forward in its negotiations.

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Board Member Elo-Rivera asked about building accessibility with the public. Ms. Cooney stated that the restrooms would be for employee use only. She clarified drivers needed immediate access to restrooms due to the short turnaround time in their breaks.

Board Member Elo-Rivera stated that there could be an opportunity to create separate public restroom access. He asked if it was possible to work with SANDAG to incorporate the design. Ms. Cooney noted that the layover facility would not be near transit stops and would therefore not be a convenient location for restrooms for transit riders. Board Member Elo-Rivera noted the proximity to other various stops and amenities and hoped to have this site considered as a public restroom location.

Board Member Montgomery Steppe supported the recommendation and asked about the type of construction methods that would be used for the project.

Ms. Landers acknowledged SANDAG as the project lead and that such details remained to be solidified.

Action Taken

Chair Fletcher moved to forward a recommendation to the Board of Directors to approve a Fund Transfer Agreement with the San Diego Association of Governments (SANDAG) for the Downtown Stopover Project, including an MTS contribution of \$1.4 million towards the project. Board Member Sandke seconded the motion, and the vote was 6 to 0 in favor with Board Member Salas absent.

OTHER ITEMS

5. REVIEW OF DRAFT November 18, 2021 BOARD AGENDA

Recommended Consent Items

6. Authorization of Remote Teleconferenced Meetings
Action would authorize remote teleconferenced meetings for any public meetings held by MTS, including all Brown Act committees, for the next thirty (30) days pursuant to Assembly Bill (AB) 361 and make the following findings: 1) The MTS Board has considered the current circumstances of the COVID-19 pandemic and its impact in San Diego County; and 2) State or local officials continue to recommend measures to promote social distancing. On September 23, 2021, County of San Diego Public Health Officer, Wilma J. Wooten, M.D., M.P.H., issued a recommendation supporting the use of teleconferencing for attendance at public meetings as “a social distancing measure that may help control transmission of the SARS-CoV-2 virus.”
7. Adoption of the 2022 San Diego Metropolitan Transit System (MTS) Executive Committee and Board of Directors Meeting Schedule
Action would adopt the 2022 Executive Committee and Board of Directors meeting schedule.
8. Taxicab Advisory Committee – Guideline Revisions
Action would approve the proposed revisions to the Taxicab Advisory Committee Guidelines.

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9. Job Order Contracting (JOC) Services - Contract Amendment
Action would authorize the Chief Executive Officer (CEO) to execute Amendment 2 to MTS Doc. No. L1282.0-16 with The Gordian Group totaling \$300,000.00, and extend for an additional five-year period for the continued provision of JOC services.
10. Network Equipment for Network Devices Refresh – Purchase Order
Action would authorize the Chief Executive Officer (CEO) to execute a Purchase Order to AT&T Corp. for the provision of Cisco network equipment for MTS Network Devices Refresh in the amount of \$1,146,769.93.
11. 3rd Party Administration Services for Workers Compensation Benefits Services – Contract Award
Action would authorize the Chief Executive Officer (CEO) to execute MTS Doc. No. G2460.0-21 with CorVel Enterprise Comp, Inc. for 3rd Party Administration Services for Workers Compensation Benefits Services for a five (5) year base period with five (5) optional 1-year extensions in the amount of \$4,906,919.14.
12. Investment Report – Quarter Ending September 30, 2021
13. Design Services for Iris Rapid Route and Station Infrastructure Improvements – Work Order Amendment
Action would 1) Ratify Amendment 1 to Work Order WOA2075-AE-54 to MTS DOC No. G2075.0-18 with Dokken Engineering (Dokken) in the amount of \$96,513.63 to provide right-of-way support for the project; and 2) Authorize the Chief Executive Officer (CEO) to execute Amendment 2 to Work Order WOA2075-AE-54 to MTS DOC No. G2075.0-18 with Dokken in the amount of \$10,254.73 for design services and plan updates to include a proposed curb ramp at the Northwest Corner (NWC) of the Coronado Avenue/Beyer Boulevard intersection.
14. Fare Collection (Change Orders for Sage Software, Salesforce Licenses & Pronto Fare Media Card Order) – Contract Amendment
Action would 1. Ratify Amendment 8 to MTS Doc. No. G2091.0-18, with Innovations in Transportation, Inc. (INIT), in the amount of \$37,816.95; and 2. Authorize the Chief Executive Officer (CEO) to execute Amendment 9 to MTS Doc. No. G2091.0-18, with INIT in the amount of \$166,624.60.

COMMITTEE COMMENTS

Ms. Cooney noted there would be an additional item added to the Board of Directors Agenda. She acknowledged the item would be related to the Mid-Coast operating funding MOU agreement between SANDAG and MTS. Ms. Cooney also stated additional future TransNet funding obstacles related to Bus Rapid Transit services would also be discussed during the item.

Board Member Sandke requested that a SANDAG staff representative be present at the time the item is presented.

6. Committee Member Communications and Other Business

There were no Committee Member Communications.

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7. Next Meeting Date

The next Executive Committee meeting is scheduled for December 2, 2021, at 9:00 a.m.

8. Adjournment

Chair Fletcher adjourned the meeting at 9:58 a.m.

/S/ Alejandra Sotelo-Solis

Vice Chair

San Diego Metropolitan Transit System

Attachment: Roll Call Sheet

SAN DIEGO METROPOLITAN TRANSIT SYSTEM
EXECUTIVE COMMITTEE

ROLL CALL

MEETING OF (DATE): November 4, 2021 CALL TO ORDER (TIME): 9:37 am
 RECESS: _____ RECONVENE: _____
 CLOSED SESSION: _____ RECONVENE: _____
 PUBLIC HEARING: _____ RECONVENE: _____
 ORDINANCES ADOPTED: _____ ADJOURN: 9:58 am

REPRESENTATIVE	BOARD MEMBER	(Alternate)	PRESENT (TIME ARRIVED)	ABSENT (TIME LEFT)
County	FLETCHER (Chair)	<input checked="" type="checkbox"/> (Vargas) <input type="checkbox"/>	9:37 am	9:58 am
Vice Chair	SOTELO-SOLIS	<input checked="" type="checkbox"/> (no alternate) <input type="checkbox"/>	9:37 am	9:58 am
City of San Diego	ELO-RIVERA	<input checked="" type="checkbox"/> (Montgomery Steppe) <input type="checkbox"/>	9:37 am	9:58 am
East County	GASTIL	<input type="checkbox"/> (Hall) <input checked="" type="checkbox"/>	9:37 am	9:58 am
SANDAG Transportation Committee	MONTGOMERY STEPPE	<input checked="" type="checkbox"/> (Aguirre) <input type="checkbox"/>	9:37 am	9:58 am
Chair Pro Tem	SALAS	<input type="checkbox"/> (no alternate) <input checked="" type="checkbox"/>	-	-
South Bay	SANDKE	<input checked="" type="checkbox"/> (Aguirre) <input type="checkbox"/>	9:37 am	9:58 am

SIGNED BY THE CLERK OF THE BOARD:

/S/ Dalia Gonzalez