

MINUTES

MEETING OF THE SAN DIEGO METROPOLITAN TRANSIT SYSTEM EXECUTIVE COMMITTEE

April 7, 2022

[Clerk's note: Except where noted, public, staff and board member comments are paraphrased. Note that the meeting was conducted via webinar to comply with public health orders].

1. Roll Call

Chair Fletcher called the Executive Committee meeting to order at 9:02 a.m. A roll call sheet listing Executive Committee member attendance is attached.

2. Approval of Minutes

Chair Fletcher moved to approve the minutes of the March 3, 2022, MTS Executive Committee meeting. Board Member Hall seconded the motion, and the vote was 4 to 0 in favor with Vice Chair Sotelo-Solis, Board Member Salas and Board Member Sandke absent.

3. Public Comments

There were no Public Comments.

COMMITTEE DISCUSSION ITEMS

4. Youth Opportunity Pass (YOP) Pilot Program Launch (Stacie Bishop)

Stacie Bishop, MTS Manager of Marketing, presented on YOP Pilot Program Launch. She outlined: project funding, timeline and qualifications, customer and public education and next steps.

Board Member Moreno was excited to potentially add future long-term riders because of the program. She asked staff to clarify the process youth must take to show qualifying proof. Ms. Bishop listed the various ways the agency offers the change in youth status including the MTS website, call-in option and guardian proof of eligibility.

Board Member Moreno asked if MTS is partnering with the South Bay school districts to advertise the opportunity. Ms. Bishop replied that staff would follow up for an answer with SANDAG since they are leading outreach efforts for the program.

Board Member Moreno highlighted that many of the agency's riders are from the South Bay and that outreach efforts should be targeted there. Sharon Cooney, MTS Chief Executive Officer, offered that staff would bring back this item to the Board for an additional update in the summer.

Board Member Moreno commended the agency for its advertisement efforts through social media channels.

Board Member Elo-Rivera thanked community partners for their long-time advocating effort. He asked about how security staff is being trained and prepared to interact with youth on the system. Ms. Cooney stated that this item will be discussed at an upcoming Security & Passenger Safety Community Advisory Group (CAG) meeting. She clarified that the agency allows for a customer learning curve during early stages of implementation, so MTS will take an education-based approach. Board Member Elo-Rivera supported the conversation to successfully enforce transit rules. He expressed excitement and availability to support the agency with this pilot.

Chair Fletcher expressed excitement for the program along with the projected increase in ridership.

Action Taken

Informational item only. No action taken.

5. Capital Projects Update (Denis Desmond And Heather Furey)

Denis Desmond, MTS Director of Planning and Scheduling, and Heather Furey, Director of Capital Projects, presented an update on upcoming capital projects. They presented on: Bus Division 6 site selection process, Downtown Layover Facility, San Ysidro Transit Center, CIP bus stop improvements, America Plaza/Santa Fe Depot Pedestrian Enhancement Project, Imperial Double Track, El Cajon Third Track, Bus-On-Shoulder (BOS), El Cajon Blvd. Busway, Iris Rapid, and SBMF Overhead Charging.

Ms. Cooney highlighted the Division 6 site as a crucial piece towards the agency's zero emission technology transition. She noted that staff is working with SANDAG on developing the project. She noted staff is working with timelines to optimize the available funding sources offered through limited federal government program funding. She acknowledged the community needs and announced that the agency will do another assessment of community outreach. The agency was looking to rename this project and make the Division 6 site an educational and training resource. She noted that the agency is seeking to apply for various programs that could provide funding.

Chair Fletcher acknowledged the obstacles with land acquisition. He commended the agency for their resourcefulness and creativity to make the site a learning center.

Board Member Elo-Rivera supported the agency's vision for Division 6.

Board Member Moreno commented on the San Ysidro Transit Center Project. She asked if the presentation being provided was part of a full assessment on the San Ysidro Transit Center site she had asked for at a Committee meeting. She was pleased to know that SANDAG was currently procuring a community engagement consultant. She encouraged MTS to be active in the engagement process because of the agency's reputable community connections. Board Member Moreno asked staff for the community engagement timeline and acknowledged that the station was the most important site on the Blue Line because of the number of passengers it transports. Ms. Cooney assured Board Member Moreno that the agency is an active stakeholder in the project with prominent community engagement efforts. Mr. Desmond responded that MTS recently reviewed proposals for the project and that the procurement timeline suggests that it would be awarded in upcoming months. Ms. Cooney commented about the multi jurisdiction's effort needed in order to address bus stop improvements. She acknowledged various formal processes as delays to the projects and praised staff for their efforts.

Ms. Cooney acknowledged zero emission bus procurement delays and asked staff for an update. Mike Wygant, Chief Operating Officer – Transit Services, noted the five-month project delay due to supply chain issues for the first bus. He noted that the remainder of the fleet would be received in spring of next year. He noted that the acquisition of the first bus would help the agency with infrastructure commissioning.

Board Member Hall commented on the shuttle services mentioned during the presentation and asked staff to confirm if the trolley line would continue to be available to Santee. Ms. Furey confirmed that the trolley would continue to operate in Santee.

Board Member Moreno asked about the TIRCP funding source, and asked staff to clarify the full name of the acronym. Mr. Desmond replied that the acronym stood for Transit and Intercity Rail Capital Program. He explained that it is a cap and trade funding program hosted by the state to enhance rail projects. Board Member Moreno asked how much funding was awarded to the agency. Ms. Cooney replied that \$41 million was awarded for this project in the current round of funding.

Action Taken

Informational item only. No action taken.

OTHER ITEMS

6. REVIEW OF DRAFT APRIL 14, 2022 BOARD AGENDA

Recommended Consent Items

6. Authorization of Remote Teleconferenced Meetings

Action would authorize remote teleconferenced meetings for any public meetings held by MTS, including all Brown Act committees, for the next thirty (30) days pursuant to Assembly Bill (AB) 361 and make the following findings: 1) The MTS Board has considered the current circumstances of the COVID-19 pandemic and its impact in San Diego County; and 2) State or local officials continue to recommend measures to promote social distancing. On September 23, 2021, County of San Diego Public Health Officer, Wilma J. Wooten, M.D., M.P.H., issued a recommendation supporting the use of teleconferencing for attendance at public meetings as “a social distancing measure that may help control transmission of the SARS-CoV-2 virus.”

7. Purchase Eighty-Seven (87) 3 Position Bike Rack Systems – Contract Award

Action would authorize the Chief Executive Officer (CEO) to execute MTS Doc. No. B0740.0-22, with Midwest Bus Corporation, for the purchase of eighty-seven (87) three-position bus bike rack systems in the amount of \$111,459.83.

8. Trolley On-Board Video Surveillance System (OBVSS) Preventative Maintenance, Repairs and All Related Support Services – Sole Source Contract Award

Action would authorize the Chief Executive Officer (CEO) to execute MTS Doc. No. L1603.0-22, a Sole Source contract, with Seon Design USA Corporation (“Seon”), to provide Trolley OBVSS preventative maintenance and all related support services in the amount of \$434,735.49, effective May 1, 2022, for two (2) base years and two (2) option years.

9. On-Call Communication and Low Voltage Wiring Services – Contract Amendment
Action would authorize the Chief Executive Officer (CEO) to execute Amendment No. 1 to MTS Doc. No. PWG339.1-22 with Communication Wiring Specialist (CWS), Inc., a Small Business (SB), to add additional funds of \$149,040.00 for support materials.
10. Spare Network Devices for Mid-Coast Trolley – Purchase Order (PO) Award
Action would authorize the Chief Executive Officer (CEO) to authorize a PO to AT&T Corp for the provision of CISCO Network Equipment Spares for the Mid-Coast Trolley in the amount of \$183,471.78.
11. Iris Rapid Route & Stations Infrastructure Construction – Contract Award
Action would authorize the Chief Executive Officer (CEO) to execute MTS Doc. No. PWB342.0.0-22, with Palm Engineering Construction Company Inc., for the Iris Rapid Route and Stations Infrastructure Construction in the amount of \$4,379,251.40 plus 10% contingency.
12. Light Rail Vehicle (LRV) Brake Overhauls – Sole Source Contract Award
Action would authorize the Chief Executive Officer (CEO) to execute MTS Doc. No. L1601.0-22, a Sole Source contract, with Knorr Brake Company (Knorr) to provide LRV brake overhaul services in the amount of \$6,674,370.00 for five (5) years effective May 1, 2022 to April 30, 2027.
13. Design Services for The Green Line Intermodal IMPERIAL (IMT) Double Track Project – Work Order Amendment
Action would authorize the Chief Executive Officer (CEO) to execute Work Order Amendment WOA1949-AE-31.06 under MTS Doc. No. G1949.0-17 with Jacobs Engineering Group, Inc. (Jacobs) in the amount of \$191,646.65 for bid support, and design support during construction (DSDC) services for the Bayside Terminal Double Track project.
14. MS4 Phase II Municipal Permit- Work Order Amendment
Action would authorize the Chief Executive Officer (CEO) to execute Amendment No. 3 to Work Order 13.02 to MTS Doc. No. G1492.0-13, with WSP, in the amount of \$105,350.00 to extend the as-needed MS4 Phase II compliance services for one (1) additional year.
15. 40-Foot Low-Floor Electric Bus – Chargepoint CPE 250 Charger 3-Year Extended Warranty Contract Amendment
Action would 1) Ratify Amendment 5 to MTS Doc. No. B0688.0-18 in the amount of \$223.15, and 2) Execute Amendment No. 6 to MTS Doc. No. B0688.0-18 with New Flyer of America Inc. (New Flyer), in the amount of \$133,200.00 for a Chargepoint CPE 250 Charger 3-year warranty extension.

16. Purchase Of 18 Class E Propane Powered Medium Duty Minibuses - Contract Award
Action would 1) Authorize the Chief Executive Officer (CEO) to execute MTS Doc. No. B0744.0-22, with Creative Bus Sales (CBS) for the purchase of up to eighteen (18) propane powered Class E Minibuses in the amount of \$4,465,915.38; and 2) Approve the transfer of \$2.6 million from project 1001110101 - FY20 ADA Bus Procurement to project 1001111601 – FY22 Minibus Replacement to support the procurement of these Minibuses.
17. Proposed Revision to Mts Board Policy No. 48 “Transit Service Discrimination Complaints Procedures”
Action would approve the proposed revisions to MTS Board Policy No. 48 “Transit Service Discrimination Complaint Procedures”.

7. Committee Member Communications and Other Business

There was no Committee Member Communications and Other Business discussion.

8. Next Meeting Date

The next Executive Committee meeting is scheduled for May 5, 2022, at 9:00 a.m.

9. Adjournment

Chair Fletcher adjourned the meeting at 10:00 a.m.

/S/ Nathan Fletcher
Chairperson
San Diego Metropolitan Transit System

/S/ Dalia Gonzalez
Clerk of the Board
San Diego Metropolitan Transit System

Attachment: Roll Call Sheet

SAN DIEGO METROPOLITAN TRANSIT SYSTEM
EXECUTIVE COMMITTEE

ROLL CALL

MEETING OF (DATE): April 7, 2022 CALL TO ORDER (TIME): 9:02am
 RECESS: _____ RECONVENE: _____
 CLOSED SESSION: _____ RECONVENE: _____
 PUBLIC HEARING: _____ RECONVENE: _____
 ORDINANCES ADOPTED: _____ ADJOURN: 10:00am

REPRESENTATIVE	BOARD MEMBER	(Alternate)	PRESENT (TIME ARRIVED)	ABSENT (TIME LEFT)
County	FLETCHER (Chair)	<input checked="" type="checkbox"/> (Vargas) <input type="checkbox"/>	9:02am	10:00am
Vice Chair	SOTELO-SOLIS	<input checked="" type="checkbox"/> (no alternate) <input type="checkbox"/>	9:48am	10:00am
City of San Diego	ELO-RIVERA	<input checked="" type="checkbox"/> (Montgomery Steppe) <input type="checkbox"/>	9:02am	10:00am
East County	HALL	<input checked="" type="checkbox"/> (Frank) <input type="checkbox"/>	9:02am	10:00am
SANDAG Transportation Committee	MORENO	<input checked="" type="checkbox"/> (Aguirre) <input type="checkbox"/>	9:02am	10:00am
Chair Pro Tem	SALAS	<input type="checkbox"/> (no alternate) <input type="checkbox"/>	-	-
South Bay	SANDKE	<input type="checkbox"/> (Aguirre) <input type="checkbox"/>	-	-

SIGNED BY THE CLERK OF THE BOARD:

/S/ Dalia Gonzalez