

MINUTES

MEETING OF THE SAN DIEGO METROPOLITAN TRANSIT SYSTEM EXECUTIVE COMMITTEE

September 1, 2022

[Clerk's note: Except where noted, public, staff and board member comments are paraphrased.]

1. Roll Call

Chair Fletcher called the Executive Committee meeting to order at 9:02 a.m. A roll call sheet listing Executive Committee member attendance is attached.

2. Approval of Minutes

Chair Fletcher moved to approve the minutes of the July 14, 2022, MTS Executive Committee meeting. Board Member Hall seconded the motion, and the vote was 5 to 0 in favor with Board Member Elo-Rivera and Board Member Moreno absent.

3. Public Comments

There were no Public Comments.

COMMITTEE DISCUSSION ITEMS

4. Clean Transit Advancement Campus (CTAC) Update (Denis Desmond)

Denis Desmond, MTS Director of Planning, presented on the CTAC update. He presented on: project need, project area, site selection, site 7 selected, environmental review status, and other project activities.

Sharon Cooney, MTS Chief Executive Officer, commented that this item will be submitted to the Board for approval at the October 20, 2022 meeting. She described the due diligence done with community outreach. Staff will be reviewing the submitted comments and noted community concern over proximity to the Chollas Creek. She listed benefits to the watershed since the construction would be held to current stormwater best management practices.

Chair Fletcher acknowledged the challenge with land acquisition and stated that the proposed site was the best option for the operation.

Board Member Sandke asked if there were themes to the community concerns. Mr. Desmond reported the public comments involved property, process and environmental concerns. Board Member Sandke asked staff to review additional opportunities to benefit adjacent areas. Ms. Cooney acknowledged the agency's funding application however, it was not approved. She explained that formal land acquisition and a completed environmental impact report would allow the agency to become more competitive for grants.

Action Taken

Informational item only. No action taken.

5. 2022 Customer Satisfaction Survey Report (Mark Olson, MTS; and Judith Mccourt, Redhill Group)

Mark Olson, MTS Director of Marketing and Communication and Judith Mccourt with Redhill Group presented on the 2022 customer satisfaction survey report. They outlined: methodology, demographics, customer profile, employment and student status, language spoken at home, income, ethnicity, age, gender, personal vehicle and smartphone availability, trip time and

transfers, trip purpose, customer longevity and frequency of use, system satisfaction, systemwide rider satisfaction, overall rider satisfaction by mode, service attributes satisfaction systemwide, service attributes by bus and trolley, service attributes by trolley line, customer service/facility attributes systemwide, customer service/facility attributes for bus and trolley, safety satisfaction, safety onboard and at stations, visible security, response time and lighting, other security, frequency of fare check by trolley line, fare check by ethnicity for trolley only, fare and PRONTO satisfaction, satisfaction with fare, PRONTO satisfaction, satisfaction with PRONTO attributes, customer subjective question priorities, and next steps.

PUBLIC COMMENTS

Corinna Contreras – Representing Climate Action Campaign, Contreras made a verbal statement to the Committee during the meeting. Contreras commended the agency for the robust survey. Contreras acknowledged an opportunity for new riders to switch from private vehicles use to public transit. Contreras also talked about the importance of retaining riders by assuring clean and frequent service. Contreras commended the agency for the data collection and opportunity for transit to improve.

COMMITTEE COMMENTS

Vice Chair Sotelo-Solis commended staff for the high satisfaction marks. She acknowledged the disproportionate fare check for Latinos and was concerned about unintended biases. She acknowledged the PRONTO anniversary and the Youth Opportunity Pass program and was enthusiastic about the benefits that would follow with an increased ridership. She asked if there was a question about restroom access in the survey. Ms. Mccourt replied that there was not a specific question about restrooms in the survey. Vice Chair Sotelo-Solis asked if amenity questions would be included in future surveys. Mr. Olson replied that adding that question could be part of future surveys. Vice Chair Sotelo-Solis asked when other agencies would submit similar survey results. Ms. Mccourt replied that many agencies are in the review process. Ms. Cooney added that the Federal government requires an onboard survey every five (5) years to understand rider demographics, which will be conducted by San Diego Association of Governments (SANDAG). There was a delay in the survey being conducted due to COVID.

Ms. Cooney noted that in regards to racial demographic data of those perceiving fare checks, the agency is looking to acquire a more robust data collection system. The current fare check process involves the security officer to check the entirety of the car and platform. This suggestion was recommended to the agency during the American Public Transportation (APTA) peer review of MTS's security practices. Ms. Cooney intends to also have staff take a deeper dive of those that responded to the fare check perception question to see what frequency they use MTS's services. She assured the Board that the agency is consistently looking at unconscious biases, such as through training, and that the fare check perception question was included in the survey so that the agency could look at this area further.

Board Member Salas asked about the open-ended question posed at the end of the survey. She acknowledged the differences between the percentages were not alarming. Board Member Salas reminded the Board that policymakers often think they have an idea of what constituents want but she urged the Board to be mindful of the responses from these open-ended questions.

Board Member Sandke thanked Board Member Salas for her comments. He also thanked Vice Chair Sotelo-Solis' comments on fare checking perception. He commended Al Steihler for his work. He confirmed that the full car and platform are checked for fares based on his ride along observations. He asked for more information on what the riders have thought about the changes

made by the security department, over time. Ms. Mccourt replied that she would need to look further at the previous survey done to see how much they asked about security. She did not believe there was comparable data. If this data was available she would present it to the Board.

Board Member Hall stated that security presence on the trolley was important, and would like to see more security on the system.

Chair Fletcher thanked the presenters. Ms. Cooney added that she would like to present the visible security question to the Board by age and gender. Ms. Mccourt replied that the data was available and could be presented at the Board meeting.

Vice Chair Sotelo-Solis asked what the cost was to conduct the survey. Ms. Mccourt replied that it was approximately \$74,000.

Action Taken

Informational item only. No action taken.

6. Fiscal Year (FY) 2022 Federal Transit Administration (FTA) Triennial Review (Samantha Leslie)

Samantha Leslie, MTS Deputy General Counsel presented on FY 2022 FTA Triennial Review. She provided details on: Overview of FTA Triennial Review, areas that the FTA Triennial Review covered, how MTS prepared for Triennial Review, what findings the FTA made, Overview of Drug and Alcohol Program, background on the Drug and Alcohol Program Finding, Overview of ADA Complementary Paratransit, background on the Paratransit Finding relating to the Eligibility Appeals Process, Eligibility, Visitor Policy, and No Show and Late Cancellation Policy, how MTS resolved the findings, and next steps.

Board Member Hall asked how the agency would verify that persons applying for paratransit services would qualify if in-person appointments were not occurring. Ms. Leslie asked if he was referring to the initial assessment. Mike Wygant, MTS Chief Operating Officer for Bus clarified that during COVID, all in-person assessments were suspended, lapsing customers received service extensions, and staff launched a VIP system, where staff made their assessments at applicant's homes. In person assessment renewals have resumed and the VIP program remains for certain applicants.

Board Member Hall asked how the agency categorizes a *no show* where the vehicles do not show up for the client. Mr. Wygant replied that the passengers would not be penalized if MTS does not show up. Communication resources are available to clients to show when the vehicle has arrived. Board Member Hall asked what consequences occur to MTS drivers that are late to the pick-up window. Mr. Wygant said that the contractor is penalized and the agency's performance is affected. Board Member Hall asked if the agency has data for that claim. Mr. Wygant reported that during the pandemic, without traffic and limited passengers, the agency reported an almost 100% for on time performance.

Board Member Salas asked what the booking time frame for calling and requesting service is. Mr. Wygant replied that between one to three days of advance scheduling is needed. Board Member Salas noted the door to door shuttle service for seniors in Chula Vista. She stated that the Chula Vista pilot program has a five to six-minute booking to service turn around time. She asked staff to use the City's pilot program to make the Paratransit service more accessible. Ms. Cooney replied that the Paratransit service is complementary to the fixed route service and it is not meant to provide comparable on time performance and availability for riders with qualifying disabilities. Guidelines limit the agency from providing service that mimic rideshare services. Mr.

Wygant agreed that the agency is limited by guidelines and the fleet and driver availability also limited the agency. Board Member Salas added that the FTA needed to re-assess their micro transit modeling based on current demand. She hoped that more programs, similar to the pilot program in Chula Vista, become available.

Action Taken

Informational item only. No action taken.

OTHER ITEMS

8. REVIEW OF DRAFT September 15, 2022 BOARD AGENDA

Recommended Consent Items

6. Authorization of Remote Teleconferenced Meetings
7. Centralized Train Control (CTC) System Maintenance Agreement – Contract Amendment, Work Order Agreements (WOA) Ratification and Approvals
8. Regional Communication System (RCS) Radio Equipment – Contract Award
Action would authorize the Chief Executive Officer (CEO) to execute MTS Doc. No. G2622.0-22 with Motorola Solutions, Inc. for RCS Radio Equipment and Installation in the amount of \$276,103.60, inclusive of 7.750% CA tax.
9. 40-Foot Low-Floor Compressed Natural Gas (CNG) Buses – Contract Amendment
Action would authorize the Chief Executive Officer (CEO) to execute MTS Doc. No. B0660.15-17 with Gillig LLC (“Gillig”), to approve a 4% increase for the purchase of thirty-eight (38) 40-foot CNG buses.
10. Sale Of 2015 Ford E450 Starcraft To San Diego State University Police Department – Contract Approval
Action would authorize the Chief Executive Officer (CEO) to execute MTS Doc. No. B0753.0-23 for the sale of MTS paratransit vehicle #3975 (2015 Ford E450 Starcraft, VIN #1FDFE4FS9GDC03883) to the San Diego State University Police Department (“SDSU PD”) for \$11,400.00.
11. Investment Report – Quarter Ending June 30, 2022
12. Rail Welding Services - Contract Award
Action would authorize the Chief Executive Officer (CEO) to execute MTS Doc. No. PWL359.0-22, with Morrison Metalweld Process Corp. (Morrison), a Small Business (SB), in the amount of \$438,933.00, for a five (5) year period from October 18, 2022 to October 17, 2027 for rail welding services.
13. Blue Line Traction Power Substations (TPSS) Installation – Contract Change Orders
14. Fare Collection (Various Amendments) – Contract Amendments
15. Zero-Emission Bus (ZEB) Procurement Project: 60-Foot Low-Floor Electric Buses – Contract Amendment

16. Federal Transit Administration (FTA) Section 5310 Grant Application
Action would 1) Adopt Resolution No. 22-07 agreeing to comply with all terms and conditions of the Federal Transit Administration (FTA) Section 5310 Enhanced Mobility for Seniors and Individuals with Disabilities Program as set forth by the FTA and the San Diego Association of Governments (SANDAG);
2) Authorize the Chief Executive Officer (CEO) to submit the following applications and execute any grant agreements awarded by SANDAG: a. \$600,000 in federal fiscal year (FFY) 2021 FTA Section 5310 Enhanced Mobility for Seniors and Individuals with Disabilities funding for paratransit vehicle replacement; b. \$600,000 in FFY 2022 FTA Section 5310 Enhanced Mobility for Seniors and Individuals with Disabilities funding for paratransit vehicle replacement; 3) Authorize the commitment of up to \$300,000 in local matching funds to fully fund the purchase of 7 paratransit vehicles.
17. Fiscal Year (FY) 2022-2023 California Senate Bill (SB) 1 State of Good Repair (SGR) Funding
Action would approve Resolution No. 22-08 in order to: 1) Authorize the use of and application of the estimated \$5,095,907 in FY 2022-23 State of Good Repair funding to be used for the ongoing SD100 Light Rail Vehicle (LRV) Replacement Project; and 2) Approve the acceptance of additional FY 2022-23 SB1-SGR funding if made available to MTS.
18. America Plaza Pedestrian Enhancements Project Construction Management Services – Work Order
Action would authorize the Chief Executive Officer (CEO) to execute Work Order No. WOA2497-CM04 under MTS Doc. No. G2497.0-21 with Jacobs Project Management Co. for the America Plaza Pedestrian Enhancements Project Construction Management (CM) Services in the amount of \$575,591.29.
19. San Diego State University (SDSU) Uninterruptible Power Supply (UPS) and Inverters System Replacement – Work Order
Action would authorize the Chief Executive Officer (CEO) to execute Work Order MTSJOC311-03 to MTS Doc. No. PWL311.0-20 with HMS Construction, Inc. (HMS) in the amount of \$496,883.90 for replacing the obsolete UPS and inverters at the SDSU Station.
20. Digital Signage and Variable Message Sign (VMS) Maintenance and As-Needed Repairs - Contract Amendment
Action would authorize the Chief Executive Officer (CEO) to: 1) Ratify Amendment No. 1 to MTS Doc. No. PWG318.0-20, with Brault, Inc., dba Electro Specialty Systems (ESS), a Small Business (SB), in the amount of \$33,787.90 to add Mid-Coast VMS maintenance during contract year 2; and 2) Execute Amendment No. 2 to MTS Doc. No. PWG318.0-20 (in substantially the same format as Attachment B), with ESS, an SB, in the amount of \$246,402.33 to add Mid-Coast VMS maintenance for remaining contract and option years.
21. Siemens Computer Aided Signaling (SICAS) S7 Components - Sole Source Contract Award
22. Parking Usage and Alternatives Market Study – Work Order
Action would authorize the Chief Executive Officer (CEO) to execute Work Order WOA357-AE-02 under MTS Doc No. PWL357.0-22 with Chen Ryan Associates, Inc., (CRA), a Disadvantaged Business Enterprise (DBE), in the amount of \$136,864.86, to conduct a parking usage study and analysis.

23. Stormwater Management Services - Contract Amendment
Action would authorize the Chief Executive Officer (CEO) to: 1) Ratify Amendment No. 1 to MTS Doc. No. PWG332.0-21 with SoCal Stormwater Runoff Solution Services, Inc. (SoCal), a Small Business (SB), in the amount of \$48,939.62 for the addition of (4) Bus Rapid Transit (BRT) locations and updated various inspection and maintenance services; 2) Ratify Amendment No. 2 to MTS Doc. No. PWG332.0-21, with SoCal for increases in as-needed services and filters. This is a no-cost amendment; and 3) Execute Amendment No. 3 to MTS Doc. No. PWG332.0-21 with SoCal in the amount of \$232,884.65 for additional funds to cover increased services.
24. Imperial Avenue Division (IAD) Ram Bus Maintenance Building Heating Ventilation/Air Conditioning (HVAC) Replacement – Work Order
Action would authorize the Chief Executive Officer (CEO) to execute Work Order MTSJOC324-13 to MTS Doc. No. PWG324.0-21 with ABC General Contractor, Inc. (ABCGC) in the amount of \$378,294.06, plus an additional project contingency of \$150,000.00, for a total amount of \$528,294.06 for the removal and replacement of the HVAC units at the IAD RAM bus maintenance building.

Ms. Cooney added that several procurement items were not available to be included in the draft agenda for the Committee's review, however they will be provided before the Board of Director's meeting in two (2) weeks.

9. Other Staff Communications and Business

There was no Other Staff Communications and Business discussion.

10. Committee Member Communications and Other Business

There was no Committee Member Communications and Other Business discussion.

11. Next Meeting Date

The next Executive Committee meeting is scheduled for October 6, 2022, at 9:00 a.m.

7. The Committee convened to Closed Session at 10:25 a.m.

Closed Session - Conference with Labor Negotiators Pursuant to California Government Code Section 54957.6

Agency: San Diego Transit Corporation ("SDTC")

Employee Organization: Amalgamated Transit Union, Local 1309 ("ATU")

Agency- Designated Representative: Jeffrey M. Stumbo, Chief Human Resources Officer (EEO Officer)

The Committee reconvened to Open Session at 10:50 a.m.

Oral Report of Final Actions Taken in Closed Session

Karen Landers, General Counsel, reported the following: The Executive Committee received a report and gave instructions to negotiators.

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12. Adjournment

The meeting was adjourned at 10:51 a.m.

/S/ Nathan Fletcher

Chairperson

San Diego Metropolitan Transit System

/S/ Dalia Gonzalez

Clerk of the Board

San Diego Metropolitan Transit System

Attachment: Roll Call Sheet

ROLL CALL

REPRESENTING	BOARD MEMBER	(Alternate)	PRESENT (TIME ARRIVED)	ABSENT (TIME LEFT)
County	FLETCHER (Chair)	<input checked="" type="checkbox"/> (Vargas) <input type="checkbox"/>	9:02am	10:51am
Vice Chair	SOTELO-SOLIS	<input checked="" type="checkbox"/> (no alternate) <input type="checkbox"/>	9:02am	10:51am
City of San Diego	ELO-RIVERA	<input type="checkbox"/> (Montgomery Steppe) <input type="checkbox"/>	ABSENT	ABSENT
East County	HALL	<input checked="" type="checkbox"/> (Frank) <input type="checkbox"/>	9:02am	10:51am
SANDAG Transportation Committee	MORENO	<input type="checkbox"/> (Aguirre) <input type="checkbox"/>	ABSENT	ABSENT
Chair Pro Tem	SALAS	<input checked="" type="checkbox"/> (no alternate) <input type="checkbox"/>	9:15am	10:51am
South Bay	SANDKE	<input checked="" type="checkbox"/> (Aguirre) <input type="checkbox"/>	9:02am	10:51am

/S/ Dalia Gonzalez