
San Diego Regional Building Authority (SDRBA)

MINUTES

May 3, 2023

1. Roll Call

Member McCann called the meeting to order at 8:21am. Authority members present included Board Member Vargas.

2. Approval of Minutes

Member McCann moved for approval of the minutes of the May 11, 2022, San Diego Regional Building Authority (SDRBA) meeting. Member Vargas seconded the motion, and the vote was 2 to 0 in favor with Member Fletcher absent.

3. James R. Mills Building – Adoption of Operating Budget and Capital Improvement Projects

Marko Medved, County of San Diego Director of General Services, provided a brief budget presentation and outlined: the division of assets, operating expenses and budget, capital improvement expenses and budget, parking revenue, direct owner expenses, revenue contribution, and finally he outlined the actual parking revenue received July 2022- March 2023.

Member Vargas asked that more electric vehicle stations be considered in the structure. Member McCann supported the request.

Action Taken

Member McCann moved to 1.) Approve the proposed FY 23/24 Operating Budget (Attachment A) and authorize the Executive Officer to approve the expenditures of \$4,828,037 in accordance therewith; and 2.) Approve the proposed FY 23/24 Capital Improvement Budget (Attachment B) and authorize the Executive Officer to approve the expenditure of \$1,735,550 from the Capital Reserve Account. Board Member Vargas seconded the motion, and the vote was 2 to 0 in favor with Member Fletcher absent.

4. Property Management Agreement – Extension

Mr. Medved and Karen Landers, MTS General Counsel provided background about the property management contract with Colliers which will expire in December. The extension would allow a preventative contract extension to ensure there is enough time to complete the procurement.

Member Vargas asked if there would be additional costs with the extension. Ms. Landers clarified that there would not be additional costs.

Action Taken

Member Vargas moved to approve a six (6) month extension of the Property Management Agreement between Colliers International Real Estate Management Services (CA), Inc. (Colliers) and San Diego Regional Building Authority, extending the agreement through June 30, 2024. Member McCann seconded the motion, and the vote was 2 to 0 in favor with Member Fletcher absent.

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4. Public Comments

There were no public comments.

5. Next Meeting Date

The next San Diego Regional Building Authority meeting is to be determined.

6. Adjournment

The meeting adjourned at 8:30 a.m.

/S/ Nora Vargas

Chairperson

Attachment: Roll Call Sheet

San Diego Regional Building Authority (SDRBA)

ROLL CALL

MEETING OF (DATE) May 3, 2023

CALL TO ORDER (TIME) 8:21am

RECESS _____

RECONVENE _____

ADJOURN 8:30am

BOARD MEMBER	(Alternate)	PRESENT (TIME ARRIVED)	ABSENT (TIME LEFT)
Fletcher	<input type="checkbox"/>	ABSENT	ABSENT
McCann	<input checked="" type="checkbox"/>	8:21am	8:30am
Vargas	<input checked="" type="checkbox"/>	8:21am	8:30am

SIGNED BY THE CLERK OF THE BOARD: /S/ Dalia Gonzalez