

MINUTES

JOINT MEETING OF THE SAN DIEGO METROPOLITAN TRANSIT SYSTEM

EXECUTIVE COMMITTEE & BUDGET DEVELOPMENT COMMITTEE

November 2, 2023

[Clerk's note: Except where noted, public, staff and board member comments are paraphrased. The full comment can be heard by reviewing the recording at the [MTS website](#).]

1. Roll Call

Chair Whitburn called the Joint Executive & Budget Development Committee meeting to order at 9:01 a.m. A roll call sheet listing Executive & Budget Development Committee member attendance is attached.

2. Public Comment

There were no Public Comments.

3. Approval of Minutes

Board Member Hall moved to approve the minutes of the October 12, 2023 Executive Committee and the September 13, 2023 Budget Development Committee meeting minutes. Vice Chair Goble seconded the motion, and the vote was 6 to 0 in favor with Board Member McCann and Board Member Vargas absent.

DISCUSSION ITEMS

4. Senate Bill (SB) 125 Funding Update (Sharon Cooney, Brian Riley, Denis Desmond, and Mike Thompson)

Sharon Cooney, MTS Chief Executive Officer, Brian Riley, MTS Chief Operation Officer for Rail, Denis Desmond, Director of Planning and Scheduling, and Mike Thompson, Director of Financial Planning and Analysis, presented on the SB 125 Funding Update. They outlined: State Budget for SB 125 funding, capital funding, operations funding, social equity, feedback received, Zero-Emission Transit Capital Program, Transit and Intercity Rail Capital Program (TIRCP) proposed projects, security enhancements, Orange Line signal infrastructure modernization, signaling system, track improvements, VMS & station improvements, Orange Line modernization project total budget, trolley service enhancements, bus service enhancements, additional bus service, bus stop accessibility improvements, Otay Mesa service improvements, reduced fare programs, capital & operations funding, and the project timeline.

Public Comment

Jay Robinson-Duff – Provided a written statement to the Board prior to the meeting. The written comment is included in the November 2, 2023 Final Meeting Packet.

Manny Rodriguez – Provided a verbal statement to the Board during the meeting. Rodriguez supported the social equity funding target of SB 125 and MTS's use of CalEnviroScreen tool to identify transit reliant communities. Rodriguez requested that staff showcase the correlation of the bus route frequency increases and CalEnviroScreen communities and that service increase is implemented as soon as 2024.

Ariana Federico – Representing Mid-City CAN, provided a verbal statement to the Board during the meeting. Federico encouraged the Board consider to contribute additional two years to the Youth Opportunity Pass Program (YOP).

Guadalupe Rojas – Representing Mid-City CAN, provided a verbal statement to the Board during the meeting. Rojas listed the benefits of YOP and encouraged the Board to consider contributing additional funds to be allocated to YOP.

Janet Rogers – Representing The Train Coalition made a verbal statement to the Board during the meeting. Rogers supported transit to the airport on a trolley line and encouraged the expansion to Liberty Station, Midway and various beaches.

Katheryn Rhodes – Provided a verbal statement to the Board during the meeting. Rhodes encouraged the Board to consider additional funds to be allocated to YOP. Rhodes encouraged free transit for all and low-income transit passes. Rhodes also encouraged the agency invest in a corridor that connects the Border to Pacific Beach and the use of transit to the airport.

Zack Defazio – Representing Ride SD made a verbal statement to the Board during the meeting. Defazio supported the increased frequencies, 15-minute frequencies on the Green and Orange line, extended 7-minute frequencies on the Blue Line and Cross Boarder Express (CBX) transportation.

Committee Comments

Board Member Moreno supported the additional bus stop improvements and the study to assess Otay Mesa transportation. She encouraged staff's collaboration with the Transportation Equity Working Group. She appreciated staff's proposed plan which incorporated both Board and public feedback. She reiterated that the proposed projects could be changed at a later date.

Board Member Elo-Rivera thanked members of the public for their participation and staff for their work in accessing these funds. He asked about the Zero Emission Transit Capital Program and the opportunity to create cost recovery charging options. Ms. Cooney did not believe the grant guidelines would limit infrastructure profitability, but noted that the agency's fleet charging infrastructure would take priority. He encouraged staff to consider these options during the construction portion of the project. He asked staff if there any conversations about existing opportunities. Ms. Cooney noted that the overhead catenary charging system was a distinctive infrastructure that may not accommodate to other fleet types. She added that the charging infrastructure is currently proprietary although it is not projected to be in the future. Mike Wygant, Chief Operating Officer for Bus, added that the overhead charging system is specific to transit vehicle, where conventional vehicles would not be compatible for use. He also added that the agency was constructing an overhead charging station due to limited space at the facilities. He added that the current pilot program plug-in chargers do host standard plug-in vehicles, however the agency would have to administratively separate the electricity credits that are exclusively for transit use. He did note that hydrogen private use could be available for third party use in the future. He added that if the agency were to ever administer on-route charging, that charging stations could be used for third parties. Ms. Cooney noted that the Clean Transit Advancement Campus could potentially be a future opportunity to deploy that type of infrastructure.

Board Member McCann thanked staff for their proactive efforts and the public's participation. He noted that a top priority was to increase frequency, which would increase ridership.

Board Member Bush thanked staff and the public for their participation. He asked if public restrooms would be incorporated in the funding package. Ms. Cooney replied that the restrooms were not included, since the qualifications of the projects were meant to target greenhouse gas reductions. She added that restrooms could potentially be added to the Capital Improvement

Program budget. Board Member Bush asked staff to confirm that restroom funding met the criteria of the SB 125 funding. Ms. Cooney said that she could always check with the California State Transportation Agency (CalSTA) to confirm that restrooms were not an eligible expense. Board Member Bush encouraged the incorporation of restrooms on the system.

Vice Chair Goble asked if the agency was accounting for the additional staff that may be needed to support the agency's growth and additional programs. Ms. Cooney noted that additional staff has been added in anticipation to support programs. Vice Chair Goble encouraged an increase in staff to properly support the system.

Chair Whitburn thanked staff for the funding proposal and members of the public for their participation. He distinguished the addition of riders with an increase in frequency on buses and trolleys. He noted that the public's feedback such as adding security, extending hours, adding frequency and enhancing infrastructure were vital changes for the region.

Action Taken

Informational item only. No action taken.

OTHER ITEMS

5. Review of Draft November 9, 2023 Board Agenda

Recommended Consent Items

- 4. Approval of Minutes**
Action would approve the October 19, 2023 Board of Directors meeting minutes.
- 5. Adoption of the 2024 San Diego Metropolitan Transit System (MTS) Executive Committee and Board of Directors Meeting Schedule**
Action would adopt the 2024 Executive Committee and Board of Directors meeting schedule
- 6. Repeal of MTS Board Policy No. 24, "Regional Transit Service Dispute Resolution"**
Action would repeal MTS Board Policy No. 24, "Regional Transit Service Dispute Resolution" as of January 1, 2024.
- 7. Quarter Ending September 30, 2023 – Investment Report**
- 8. Pay Phone Services – Contract Award**
Action would authorize the Chief Executive Officer (CEO) to: (1) Execute MTS Doc. No. L1462.0-23 (in substantially the same format as Attachment A), with Western Automated Solutions, Inc. ("Wescomm"), for the provision of pay phone services for one and a half (1.5) base years with four (4), one (1)-year options for a total of \$1,362,900.00; and (2) Exercise the option years at the CEO's discretion.
- 9. Bus Operator and Supervisor Uniforms – Contract Award**
Action would authorize the Chief Executive Officer (CEO) to execute MTS Doc. No. B0756.0-23, with Bordova Innovations Inc., for the purchase of bus operator and supervisor uniforms, for five (5) years effective January 1, 2024 through December 31, 2028, in the amount of \$2,612,786.76.

- 10. Railroad Ties – Contract Award**
Action would authorize the Chief Executive Officer (CEO) to execute MTS Doc No. L1651.0-24, with Phoenix Contracting in the amount of \$182,700.90 for railroad ties.
- 11. Heating, Ventilation and Air Conditioning (HVAC) Preventative Inspection and Maintenance Services and As-Needed Repairs – Contract Award**
Action would authorize the Chief Executive Officer (CEO) to: 1) Execute MTS Doc. No. PWG372.0-23, with Comfort Mechanical, Inc., a Small Business (SB), for HVAC preventative inspection and maintenance services and as-needed repairs for a three (3) year base period, with two (2) 1-year options for a total of \$715,596.93; and 2) Exercise the option years at the CEO's discretion.
- 12. Davra Network RuBAN Software Support and Development – Sole Source Contract Award**
Action would authorize the Chief Executive Officer (CEO) to: 1) Execute MTS Doc. No. G2795.0-24, with Davra Networks (Davra), in the amount of \$1,288,800.00 , for a period of three (3) base years, and two (2) one-year options for the provision of RuBAN software licensing support and development; and 2) Exercise the option years at the CEO's discretion.
- 13. Janitorial Services – Contract Amendment**
Action would 1) Ratify Amendment 4 to MTS Doc. No. G2613.4-22 with NMS Management Inc. (NMS), a Disadvantage Business Enterprise (DBE), in the amount of \$13,316.30; and 2) Authorize the Chief Executive Officer (CEO) to execute Amendment 5 to MTS Doc. No. G2613.5-22 with NMS, in the amount of \$274,423.08.
- 14. Landscape Maintenance Services – Contract Amendment**
Action would 1) Ratify Amendment 2 to MTS Doc No. PWG302.2-20 with Aztec Landscaping, Inc. (Aztec) in the amount of \$50,000.00 for as-needed landscaping services at multiple Bus Rapid Transit (BRT) locations; 2) Ratify Amendment 3 to MTS Doc No. PWG302.4-20 with Aztec, at no additional cost, for as-needed landscaping services at the Pyramid Building; and 3) Ratify Amendment 4 to MTS Doc No. PWG302.4-20 with Aztec in the amount of \$26,877.00 for as-needed landscaping services for the channel clearing of nonnative, invasive, and channel blocking landscaping in the Alvarado Creek near Grantville Transit Center, and to San Diego River property near Hotel Circle for as needed landscaping services for the Land Management (LM) program; and 4) Authorize the Chief Executive Officer (CEO) to execute Amendment 5 to MTS Doc No. PWG302.5-20 with Aztec in the amount of \$100,083.00 for as-needed landscaping services for the Coronado track line and Palomar station cleanups for the LM program.
- 15. Baltimore Junction and Euclid Avenue Planning Study – Work Order Agreement**
Action would authorize the Chief Executive Officer (CEO) to execute Work Order WOA355-AE-32 under MTS Doc. No. PWL355.0-22 (in substantially the same format as Attachment A) with Psomas, in the amount of \$699,915.43 to provide planning services for the Baltimore Junction and Euclid Avenue Grade Separation Study.

16. Federal Fiscal Year (FFY) 2022 Federal Transit Administration (FTA) Section 5310 Enhanced Mobility for Seniors and Individuals with Disabilities (FTA Section 5310) – Amended and Restated Grant Award

Action would: (1) Authorize the Chief Executive Officer (CEO) to execute amended and restated grant agreement, MTS Doc. No. G2697.1-23 (in substantially the same format as Attachment A), awarded by the San Diego Association of Governments (SANDAG) in the amount of \$599,999.00 in FFY 2022 FTA Section 5310 funding for paratransit vehicle replacement; and (2) Authorize \$693,076.42 in local matching funds to fully fund the purchase of seven (7) Americans with Disabilities Act (ADA) paratransit vehicles.

17. Mills Building 1st Floor Security Breakroom and Transit Store Office Rehabilitation – Change Order

Action would authorize the Chief Executive Officer (CEO) to execute Change Order (CCO) 02 to Work Order MTSJOC324-18.02 under Job Order Contract (JOC) MTS Doc. No. PWG324.0-21 (in substantially the same format as Attachment A) with ABC General Contracting, Inc. (ABCGC), in the amount of \$100,497.50, for replacing the Heating, Ventilation and Air Conditioning (HVAC) serving the new MTS Security Field Office and Transit Store Office at the Mills Building, as well as providing and installing additional access controls and Closed-Circuit Television (CCTV) systems.

6. Next Meeting Date

The next Executive Committee will be on December 7, 2023, at 9am. The next meeting date for the Budget Development Committee is November 30, 2023 at 9am.

7. Adjournment

The meeting was adjourned at 9:48 a.m.

/S/ Stephen Whitburn

Chairperson

MTS Executive Committee

/S/ Vivian Moreno

Chairperson

MTS Budget Development Committee

/S/ Dalia Gonzalez

Clerk of the Board

San Diego Metropolitan Transit System

Attachment: Roll Call Sheet

SAN DIEGO METROPOLITAN TRANSIT SYSTEM
JOINT MEETING OF THE EXECUTIVE AND BUDGET DEVELOPMENT MEETING

ROLL CALL

MEETING OF (DATE): November 2, 2023 CALL TO ORDER (TIME): 9:01am
 RECESS: _____ RECONVENE: _____
 CLOSED SESSION: _____ RECONVENE: _____
 PUBLIC HEARING: _____ RECONVENE: _____
 ORDINANCES ADOPTED: _____ ADJOURN: 9:48 am

REPRESENTING	MEMBER	EC ALTERNATE	PRESENT (time arrived)	ABSENT (time left)
EC Member	Bush <input checked="" type="checkbox"/>	Leyba-Gonzalez <input type="checkbox"/>	9:01am	9:48am
BDC & EC Member	Elo-Rivera <input checked="" type="checkbox"/>	Montgomery Steppe <input type="checkbox"/>	9:01am	9:48am
BDC & EC Member	Goble <input checked="" type="checkbox"/>	No Alternate <input type="checkbox"/>	9:01am	9:48am
EC Member	Hall <input checked="" type="checkbox"/>	Frank <input type="checkbox"/>	9:01am	9:48am
BDC Member	McCann <input checked="" type="checkbox"/>	No Alternate	9:07am	9:48am
BDC Chair & EC Member	Moreno <input checked="" type="checkbox"/>	Bush <input type="checkbox"/>	9:01am	9:48am
BDC & EC Member	Vacant <input type="checkbox"/>	Vargas <input type="checkbox"/>	ABSENT	ABSENT
EC Chair & BDC Member	Whitburn <input checked="" type="checkbox"/>	No Alternate <input type="checkbox"/>	9:01am	9:48am

SIGNED BY THE CLERK OF THE BOARD: /S/ Dalia Gonzalez