

MINUTES
MEETING OF THE SAN DIEGO METROPOLITAN TRANSIT SYSTEM
JOINT AUDIT OVERSIGHT AND EXECUTIVE COMMITTEE

June 12, 2025

[Clerk's note: Except where noted, public, staff and Committee member comments are paraphrased.
The full comment can be heard by reviewing the recording at the [MTS website](#).]

1. Roll Call

Chair Whitburn called the Joint Audit Oversight and Executive Committee meeting to order at 9:01 a.m. A roll call sheet listing Joint Audit Oversight and Executive Committee member attendance is attached as Attachment A.

2. Public Comment

There were no Public Comments.

3. Approval of Minutes

Vice Chair Goble moved to approve the minutes of the April 10, 2025, MTS Executive Committee meeting. Board Member Hall seconded the motion, and the vote was 6 to 0 in favor with Board Member Elo-Rivera absent.

DISCUSSION ITEMS

4. The Pun Group Engagement Letter for the Fiscal Year (FY) 2025 Audit (Erin Dunn)

Erin Dunn, MTS Controller, began the meeting by introducing Jennifer Pentoney, MTS Assistant Controller, and Coley Delaney, The Pun Group Audit Engagement Partner. Ms. Dunn stated that the purpose of the session was to review the interim audit and the engagement letters. Coley Delaney presented on The Pun Group Engagement Letter for the FY 2025 Audit. He discussed: the Scope of Work, management's responsibilities and auditors' responsibilities.

Public Comment

There were no Public Comments.

Committee Comment

There was no Committee Comment.

Action Taken

No action taken. Informational item only.

5. Interim Audit (Erin Dunn and Coley Delaney)

Coley Delaney, The Pun Group Audit Engagement Partner, presented on the Interim Audit. He provided details on: Interim Audit Procedures, interim audit results, and audit timeline.

Public Comment

There were no Public Comments.

Committee Comment

There was no Committee Comment.

Action Taken

No action taken. Informational item only.

6. Orange Line Improvement Project (Project) Update (Heather Furey, Mark Olsen, and Consultant T.Y. Lin)

Heather Furey, MTS Director of Capital Projects, Mark Olson, MTS Director of Marketing & Communications, and David Holman, T.Y. Lin Consultant, presented on the Orange Line Improvement Project (Project) Update. Mr. Holman presented on the Project Overview, schedule and updates. He gave an overview on Phase 1: Owner Furnished Equipment, contractor kickoff, Right-Of-Way Coordination, and Phase 2: Owner Furnished Equipment, Project Funding, project funding by phase, and SB125 Funding - \$26M for Phase 1 Cost controls. Mr. Olson provided details on Communications, two primary messages, ongoing and weekend closure outreach approach, Orange Line Improvement Project communications, Pre and Kickoff construction next steps. Mr. Holman outlined information about risk management, top risks, other MTS projects, VMS replacements, Baltimore Junction & Euclid grade study, SELT Lighting and next steps.

Public Comment

There were no Public Comments.

Committee Comment

Vice Chair Goble thanked the team for delivering a very thorough presentation, expressing that it had been beneficial for everyone. He specifically praised the inclusion of the risk table, noting that identifying potential risks helped mitigate them. He remarked that when issues were anticipated, they often didn't materialize or were reduced in severity due to preparedness. He acknowledged the usefulness of that content, particularly referring to slide 16. He then brought up an observation about individuals wearing MTS branded clothing. He shared that it was unclear whether these individuals were staff or simply wearing logoed attire, which made it difficult for the public to know if they could approach them with questions. He proposed implementing some form of clear identification for ambassadors, such as a button, badge, or signage with phrases like "Ask Me" or "How Can I Help?", so that passengers could easily recognize them and feel comfortable seeking assistance. Continuing his remarks, he addressed the communication strategy. He stated that he appreciated the mailing approach, as not all customers were digitally connected. He asked whether it was possible to implement a splash screen within the Pronto app to relay critical information to riders. Mr. Olson responded that such a feature was available and confirmed that in-app message pop-ups were among the communication tools at their disposal. He explained that these pop-ups could be used to share important updates with riders directly through the app. Vice Chair Goble encouraged the team to consider using the Pronto app's splash screen as a valuable tool for sharing essential rider information, especially since riders were already using the app for fare purchases. He concluded by urging the team to pursue such communication methods.

Chair Whitburn express his appreciation for the presentation. He remarked that the project appeared to be on schedule, with both the planning and communications strategy being thoughtfully executed. He noted that while it hadn't been explicitly stated during the presentation, he assumed that materials would be made available in Spanish, and that ambassadors would be able to assist riders in Spanish as well. Mr. Olson confirmed his

assumption, stating that all materials would indeed be provided in both English and Spanish, with other languages available upon request.

Action Taken

No action taken. Informational item only.

7. Review of Draft June 26, 2025 Committee Agenda

8. Other Staff Communications and Business

9. Next Meeting Date

The next Executive Committee meeting is scheduled for July 10, 2025, at 9:00 a.m.

10. Public Comment for Closed Session

There was no public comment for Closed Session.

The Board convened to Closed Session at 9:34 a.m.

11. Closed Session – Public Employee Performance Evaluation/Conference with Labor Negotiators – Chief Executive Officer Pursuant to California Government Code Sections 54957 and 54957.6:

Agency-Designated Representative: Stephen Whitburn, Chair

Employee: Sharon Cooney, CEO

Closed Session Reconvening

The Committee reconvened to Open Session at 11:05 a.m.

Karen Landers, General Counsel, reported the following oral report of final actions taken in Closed Session:

The Executive Committee received a report from the CEO and gave instructions to negotiators.

12. Adjournment

The meeting was adjourned at 11:13 a.m.

/s/ Stephen Whitburn

Chairperson

San Diego Metropolitan Transit System

/s/ Lucia Mansour

Clerk of the Board

San Diego Metropolitan Transit System

Attachment: A. Roll Call Sheet

SAN DIEGO METROPOLITAN TRANSIT SYSTEM
EXECUTIVE COMMITTEE

ROLL CALL

MEETING OF (DATE): June 12, 2025 CALL TO ORDER (TIME): 9:01 a.m.
 RECESS: _____ RECONVENE: _____
 CLOSED SESSION: 9:34 a.m. RECONVENE: 11:05 a.m.
 PUBLIC HEARING: _____ RECONVENE: _____
 ORDINANCES ADOPTED: _____ ADJOURN: 11:13 a.m.

REPRESENTING	BOARD MEMBER	ALTERNATE	PRESENT (TIME ARRIVED)	ABSENT (TIME LEFT)
Chair	Whitburn <input checked="" type="checkbox"/>	No Alternate <input type="checkbox"/>	9:01 a.m.	11:05 a.m.
City of San Diego	Elo-Rivera <input type="checkbox"/>	Whitburn <input type="checkbox"/>	Absent	Absent
County of San Diego	Montgomery Steppe <input checked="" type="checkbox"/>	VACANT <input type="checkbox"/>	9:01 a.m.	11:05 a.m.
East County	Vaus <input type="checkbox"/>	Hall <input checked="" type="checkbox"/>	9:01 a.m.	11:05 a.m.
SANDAG Transportation Committee	Dillard <input checked="" type="checkbox"/>	Fernandez <input type="checkbox"/>	9:02 a.m.	11:05 a.m.
South Bay	Fernandez <input checked="" type="checkbox"/>	Fleming <input type="checkbox"/>	9:01 a.m.	11:05 a.m.
Vice Chair	Goble <input checked="" type="checkbox"/>	No Alternate <input type="checkbox"/>	9:01 a.m.	11:05 a.m.

SIGNED BY THE CLERK OF THE BOARD: /s/ Lucia Mansour