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REVISED **Agenda**

JOINT MEETING OF THE EXECUTIVE COMMITTEE

for the

Metropolitan Transit System San Diego Transit Corporation, and San Diego Trolley, Inc.

April 3, 2008

Executive Conference Room 9:00 a.m.

ACTION RECOMMENDED

A. **ROLL CALL**

B. APPROVAL OF MINUTES - March 6, 2008

Approve

- C. COMMITTEE DISCUSSION ITEMS
 - MTS: CLOSED SESSION CONFERENCE WITH LEGAL COUNSEL -EXISTING LITIGATION Pursuant to California Government Code Section 54956.9(a): Balfour Beatty/Ortiz v. MTS (Superior Court Case No. GIC 868963)

Possible Action

MTS: El Cajon Transit Center

Action would consider the options for disposition of the El Cajon Transit Center

(ECTC) building and provide direction to staff.

Possible Action

3. MTS: Mission Valley East Light Rail Transit Project - Budget Transfer and **Construction Management Contract Amendment

Approve

Action would forward a recommendation to the Board of Directors to authorize the Chief Executive Officer (CEO) to: (1) transfer funds from the Mission Valley East Light Rail Transit (MVE LRT) Project Reserve (10426-4500) into line item to fund additional claims support work and eliminate negative line item balances; (2) transfer funds from the MVE LRT Project Reserve funds into the project revenue (funding) to fully fund the approved project budget; and (3) execute Contract Amendment No. 48 to MTS Doc. No. L6343.0-01 with Washington Group International, Inc. (WGI) for claims support services on the MVE LRT Project and extend those services through December 31, 2008.

> Please turn off cell phones and pagers during the meeting



- D. REVIEW OF DRAFT APRIL 10, 2008, JOINT BOARD AGENDA
- E. REVIEW OF SANDAG TRANSPORTATION COMMITTEE AGENDA
 Review of SANDAG Transportation Committee Agenda and discussion regarding any items pertaining to MTS, San Diego Transit Corporation, or San Diego Trolley, Inc. Relevant excerpts will be provided during the meeting.

Possible Action

- F. COMMITTEE MEMBER COMMUNICATIONS AND OTHER BUSINESS
- G. PUBLIC COMMENTS
- H. NEXT MEETING DATE: April 17, 2008
- I. ADJOURNMENT

DRAFT

EXECUTIVE COMMITTEE MEETING FOR THE METROPOLITAN TRANSIT SYSTEM (MTS), SAN DIEGO TRANSIT CORPORATION (SDTC), AND SAN DIEGO TROLLEY, INC. (SDTI)

March 6, 2008

MTS 1255 Imperial Avenue, Suite 1000, San Diego

MINUTES

A. ROLL CALL

Chairman Mathis called the meeting to order at 9:00 a.m. A roll call sheet listing Executive Committee member attendance is attached.

B. APPROVAL OF MINUTES

Mr. Ewin moved approval of the minutes of the February 14, 2008, Executive Committee meeting. Mr. Rindone seconded the motion, and the vote was 6 to 0 in favor.

C. COMMITTEE DISCUSSION ITEMS

1. MTS: San Diego International Airport Master Plan (STRP 840.9.1)

Mr. Mark Thomsen, MTS Senior Transportation Planner, provided the Committee with an overview of the San Diego International Airport Master Plan. He stated that the Airport Transit Plan proposes increasing daily ridership from 600 to 2,400 passengers to and from the airport. He reported that the plan has some elements that are of concern to MTS including a plan to use the Old Town Transit Center as a shuttle origination/destination for airport patrons. He stated that the parking lot at this location has a 99 percent occupancy rate on a daily basis. He pointed out that since the airport begins operations earlier than other business, airport patrons would be displacing current users. He stated that parking would have to be mitigated satisfactorily before this element of the plan could proceed and that the Airport included this requirement in the Airport Transit Plan. He also briefly reviewed the Memorandum of Agreement between the Airport, the City of San Diego, and SANDAG, and the next steps, one of which is a joint San Diego County Regional Airport Authority and MTS Board meeting on March 27, 2008.

Mr. Rindone did not feel that the plan gives adequate consideration to transit elements. He stated that prior proposals that he has heard do not give transit riders direct access to the airport. He expressed his hope that the SANDAG Board would represent MTS interests and ensure that transit is an integral part of the airport plan. He felt that the ten gates that the airport wants to add to the north end of Terminal 2 would restrict transit options. Mr. Thomsen pointed out that the plan that was most recently presented does provide transit patrons with direct access to the airport actually drops riders by the Sky Caps. Mr. Rindone stated that future presentations should include a diagram that would show how transit patrons would

have direct access to the airport and what plans there are, if any, for light-rail access.

In response to a question from Mr. Ewin, Mr. Monroe stated that the Chair of the SANDAG Board of Directors feels that SANDAG's role is simply to review the environmental impacts. He stated that the SANDAG Chair also appears to think that MTS should not be involved. Mr. Monroe felt that SANDAG, as the region's transportation planning agency, should be involved and steps should be taken to reach agreement on this. Mr. Mathis stated that MTS and SANDAG staff members are working directly with the airport at the planning level on these plans.

Ms. Atkins stated that SANDAG is involved. She also stated that Mayor Sanders has put on the record his comments regarding the Environmental Impact Report and about traffic circulation and in support of transit improvement options. She stated that maybe SANDAG's role needs to be clarified. Mr. Cox stated that the mayor favors the proposal made by Steve Peace because it is more transit oriented. He pointed out that the planned parking structure restricts what the airport can do on the north end of Terminal 2. Mr. Rindone stated that the plan's proposal to expand the north end of Terminal 2 places limitations on transit options, and SANDAG should be addressing this issue.

Mr. Jablonski, MTS CEO, felt that SANDAG is very involved and pointed out that they are a party to the Memorandum of Agreement, which includes transit elements. Ms. Cooney, MTS Director of Government Affairs and Community Relations, stated that SANDAG planning staff members have been actively involved and are coordinating with MTS staff. Mr. Ewin pointed out that the plan's goal for increasing transit usage will not be realized unless transit enhancements are part of the plan.

Mr. Monroe stated that the new airport board appears to be distancing itself from the previous Board and that they are focused on the proposed additional ten gates. He stated that it is important to make sure that the new plan is not solely focused on that objective. He felt that the Board should discuss the Peace proposal.

The Committee briefly discussed the land swap the airport would like to make with the Marine Corp Recruiting Depot (MCRD).

Mr. Jablonski offered to have three different presentations made to the Board as follows: 1) Jointly with the airport board on March 27 to discuss the transit portion of the Master Plan; (2) the Peace proposal – their plan and their comments on the Master Plan; and (3) SANDAG to present their role and plans are.

Mr. Emery suggested that the Committee focus on the transit elements of the plan. He felt that Committee discussions regarding the land swap and the part of the plan not related to transit was out of the Committee's purview. He suggested that the three presentations focus only on the transit portion of the plans. Mr. Monroe pointed out that the decision made regarding the land swap may impact the transit options. Mr. Rindone felt it was appropriate for the Committee members to express their opinions on nontransit elements of the plan because decisions on those elements could impact transit options. Chairman Mathis agreed with Mr. Emery stating that issues regarding the north taxiway are important to the airport, but that

MTS's focus has to remain on the transit interface with the airport. He also stated his concern that the airport might view MTS's involvement in other aspects of the plan as interference in their business.

Mr. Jablonski stated that many existing transit services place transit patrons close to the airport and half of the solution is therefore already in place. He stated that efforts need to focus on completing that solution and making it viable and attractive to transit/airport patrons.

Action Taken

Mr. Rindone moved to direct staff to schedule three presentations as follows: 1) Jointly with the airport board on March 27 to discuss the transit portion of the Master Plan; (2) the Peace proposal – their plan and their comments on the Master Plan; and (3) SANDAG to present their role and what their plans are. Mr. Monroe seconded the motion, and the vote was 7 to 0 in favor.

Public Comment

Clive Richard: Mr. Richard stated the he hoped that MTS would become more involved in discussion of the transit options of the airport plan.

Margo Tanguay: Ms. Tanguay made a comment about the land swap and stated that there are no connections from Kettner Boulevard to the airport.

D. REVIEW OF DRAFT MARCH 13, 2008, BOARD AGENDA

Recommended Consent Items

6. SDTI: Radio Communication System Support Services—Contract Amendment (OPS 970.6)

Recommend that the Board of Directors authorize the CEO to exercise the first of two single-year contract extensions with Bearcom Wireless Worldwide, Inc. (Doc. No. C.O.019.1-05 — Attachment A of the agenda item) to continue to provide San Diego Trolley, Inc. with radio communication system support services.

7. MTS: Capital Improvement Program-Funded Revenue Budget Transfers (CIPs 11181, 11196, 11238, 11239, 11417)

Recommend that the Board of Directors authorize the CEO to (1) transfer federal funds in Grant No. 5307 CA-90-Y474 of \$1,192,080 and nonfederal Transportation Development Act (TDA) of \$298,020 from Capital Improvement Program (CIP) 11181 (40-Foot Bus Replacement) totaling \$1,490,100 into the fiscal year (FY) 2008 CIP 11239 (MCS Purchase CNG Buses); (2) transfer federal funds in Grant No. 5307 CA-90-Y474 of \$40,000 and nonfederal TDA funds of \$10,000 from CIP 11196 (MCS Purchase 40-Foot CNG Buses South Central) totaling \$50,000 into FY 2008 CIP 11239; (3) transfer federal funds in Grant No. 5307 CA-90-Y561 of \$6,928,000 and nonfederal TDA funds of \$1,732,000 from CIP 11238 (SDTC 26 40-Foot Low-Profile Buses) totaling \$8,660,000 into FY 2008 CIP 11239; (4) transfer federal funds in Grant No. 5307 CA-90-Y313 of \$12,000, Grant No. 5307 CA-90-Y474 funds of \$217,680, Grant No. 5307 CA-90-Y474 nonfederal TDA

funds of \$57,420, and nonfederal STA funds of \$2,127,882 from CIP 11417 (MCS Purchase 9 Midsize CNG Buses) totaling \$2,414,982 into FY 2008 CIP 11239; and (5) fund the entire five-year bus contract (MTS Doc. No. G1101.0-07) with New Flyer America, Inc. with the CIP amounts transferred (per Attachment A of the agenda item).

8. MTS: South Bay Maintenance Facility Expansion Project Environmental Declaration Addendum (CIP 10485)

Recommend that the Board of Directors (1) declare that the San Diego Association of Governments is now the lead agency for the project pursuant to Senate Bill 1703 and receive the Final Initial Study/Mitigated Negative Declaration Second Addendum (Attachment A of the agenda item); (2) approve the revised South Bay Maintenance Facility Expansion Project (SBMF); and (3) transfer funding from the East County Bus Maintenance Facility CNG Project to the SBMF Expansion Project.

9. MTS: Establishment of Additional Local Agency Investment Fund Account (FIN 340)

Recommend that the Board of Directors approve Resolution No. 08-4 (Attachment A of the agenda item) to establish an investment account in the name of San Diego Transit Corporation within the Local Agency Investment Fund administered by the State Treasurer.

10. <u>MTS: Amendments to Assignment of Contract for San Diego Association of Governments' On-Call General Transportation Planning Services (Transportation Management and Design, Inc.</u> (SRTP 805)

Recommend that the Board of Directors authorize the CEO to ratify Amendment No. 1 (Attachment A of the agenda item) and execute Amendment No. 2 (Attachment B of the agenda item) to MTS Doc. No. G1107.0-07 with Transportation Management and Design, Inc. (TMD) as part of the San Diego Association of Governments On-Call General Transportation Planning Services Agreement, which was established as a jobs order contract with MTS. Amendment no. 2 would allow MTS to proceed with the AVL Data Validation and ATP Staff Coaching Project and the Trolley Rehabilitation Phasing Study.

11. MTS: Printing of MTS Timetables - Contract Award (MKPC 640)

Recommend that the Board of Directors authorize the CEO to execute MTS Doc. No. G1144.0-08 (insubstantially the same format as Attachment A of the agenda item) with AAA Printing Company to print MTS timetables for a five-year period.

Recommended Consent Items

Consent Agency No. 9: Mr. Cox suggested that staff look into the CalTrust fund for pooled investments. He stated that this fund is outperforming LAIF.

Recommended Board Discussion Items

Mr. Monroe stated that he would like to see an agenda item on SDTC's pull-notice program and the recent media attention surrounding this matter. He briefly discussed how important this issue is and the fact that this message did not get made during the interview. Mr. Jablonski reported that this point was made but was edited out before the interview was aired. Mr. Jablonski reported that he has asked Ms. Tiffany Lorenzen, MTS General Counsel to investigate the pull-notice program and MTS's Internal Auditor to review the process for renewing operator drivers' licenses to make sure the process is as thorough as possible. Mr. Jablonski stated that Ms. Lorenzen will also determine if this subject can be discussed in open session or needs to be discussed in closed session because of potential legal issues. Ms. Lorenzen stated that this matter could not be placed on the March 13, 2008, agenda because the agenda item could not be prepared in time for the mail out of the agenda packet.

E. REVIEW OF SANDAG TRANSPORTATION COMMITTEE AGENDA

Ms. Cooney reported that the only matter on the SANDAG Transportation agenda that pertains to MTS relates to a Transportation Development Act matter that is administrative in nature.

F. COMMITTEE MEMBER COMMUNICATIONS AND OTHER BUSINESS

Finance Workshops: Mr. Rindone thanked staff for informing Board members about the recent changes in Finance Workshop dates. Mr. Mathis pointed out that the Finance Workshop on March 13, 2008, will start at 9:00 a.m., while the workshops on April 24 and May 22 will start at 8:00 a.m.

APTA Legislative Conference: Ms. Cooney stated that she would be attending the APTA Legislative Conference in Washington, D. C. with Mr. Jablonski, Mr. Mathis, Mr. Monroe, and Mr. Rindone on Monday and Tuesday. She stated that MTS will attempt to get support for three priority projects as follows: 1) East County Bus Maintenance Facility; (2) Blue Line station and transit center improvements; and (3) bus replacements. She reported on efforts to date to get the support of individual legislators. She stated that the San Ysidro Border Reconfiguration project will also be discussed. Ms. Cooney accepted Ms. Atkins offer of a letter of support. She added that MTS already has a letter of support from Mr. Cox for Blue Line improvements.

In response to a question from Mr. Monroe, it was explained that there are no federal programs for operations and maintenance. Mr. Jablonski reported that he is part of the reauthorization process at APTA for SAFETEA-LU and that there is a maintenance element to that funding that can be used to maintain items purchased using federal funds. He stated that APTA's focus will be on getting rail modernization funding of which MTS gets less than most systems.

G. PUBLIC COMMENTS

There were no Public Comments.

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H. NEXT MEETING DATE:

The next meeting is scheduled for Thursday, March 20, 2008, in the Executive Conference Room.

I. ADJOURNMENT

Chairman Mathis adjourned the meeting at 10:05 a.m.

Chairman

Attachment: A. Roll Call Sheet

gail.williams/minutes

EXECUTIVE COMMITTEE METROPOLITAN TRANSIT SYSTEM

ROLL CALL

MEETING OF (D	ATE)	3/6/08	(CALL TO ORDER (TIME)	9:00 a.m.
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CLOSED SESSI	ON		ŀ	RECONVENE	
			,	ADJOURN	10:05 a.m.
BOARD MEMB	ER	(Alternate)		PRESENT (TIME ARRIVED)	ABSENT (TIME LEFT)
ATKINS	Ø	(Young)			
EMERY		(Cafagna)			
EWIN		(Clabby			
MATHIS					
MONROE		(McLean)			
RINDONE		(McCann)			
ROBERTS		(Cox)		9:03 a.m. during Al C1	
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Agenda

Item No. C2

OPS 970.4

JOINT MEETING OF THE EXECUTIVE COMMITTEE for the

Metropolitan Transit System,
San Diego Transit Corporation, and

San Diego Trolley, Inc.

April 3, 2008

SUBJECT:

MTS: El CAJON TRANSIT CENTER BUILDING

RECOMMENDATION:

That the Executive Committee consider options for disposition of the El Cajon Transit Center (ECTC) building and provide direction to staff.

Budget Impact

Varies based on action recommended as noted:

- 1. The estimated cost for a partial rehabilitation of major facility utilities is \$294,850.
- 2. The estimated cost to permanently close and secure the facility and await joint development is \$10,000.
- 3. Solid estimates for demolition of the structure have not been secured.

DISCUSSION:

The City of El Cajon transferred the deed to ECTC to MTS with assignment of lease with Greyhound Lines and El Cajon Travel, Inc. in 1989 in conjunction with the opening of trolley service to El Cajon. With this action, MTS assumed responsibility to operate and maintain the facility.

The ECTC is a 3,300-square-foot brick facility that contains two individual office areas, two storage rooms, and a utility room with exterior access. There are two interior



restroom facilities for use—an interior public restroom and a secured, exterior restroom for transit employees.

At its inception, the ECTC housed a small Greyhound Bus Lines office and storage room, a designated area for a travel agent, and a large common waiting room for patrons. While Greyhound remains an active tenant in the facility, the functional use of the adjacent rooms has changed significantly. The travel agency vacated its space, and the area has since been used by MTS Transit Security. The waiting room remains intact although a concessionaire, managed by Kobey Enterprises and operated under contract to MTS, now occupies a portion of this space.

Over the years, the facility has deteriorated significantly, particularly due to the significant amount of traffic. The deterioration of the building is evident in nearly every aspect of its structure and while concentrated efforts and special programs have been developed to maintain a clean and safe environment, the structure and mechanical systems have deteriorated to such a degree that daily maintenance programs are no longer adequate to sustain this as a functional facility.

Major structural and mechanical components and systems needing replacement are as follows:

- 1. Roof The roof and gutters are in need of complete replacement. The existing roof is a batten seam system, which has deteriorated due to its age. Extensive rust forced the removal of the rain gutters. The roof is also compromised with rust damage and seam failure, some of which is exacerbated by the extensive pigeon population and algae from the air-conditioning units. Based on a professional evaluation of its condition, the roof is no longer capable of providing appropriate structural support to the facility.
- 2. <u>Plumbing and Electrical</u> The plumbing and electrical utilities throughout the facility are in need of constant maintenance to sustain minimal operation. Based on the level of disrepair, maintenance of existing utilities can no longer be effectively addressed, and a complete retrofit is required. This would include the installation of new lighting fixtures (internal and external), electrical services and plumbing, and an upgrade of the lavatories (interior and exterior).
- 3. <u>Heating/Air-Conditioning</u> The heating and air-conditioning system (HVAC) is in need of replacement. The facility is equipped with three units and corresponding ductwork, dampers, and operating components of advanced age, which are also compromised by a combination of dirt and waste from the pigeon population.

As a result of an extensive on-site assessment, some general repairs and improvements were initiated in September 2006. This effort included the following;

- Roof rain gutters have been removed (not yet replaced)
- Graffiti-etched building window panels have been replaced
- Missing and damaged floor tiles have been replaced
- Missing and damaged acoustic ceiling tiles have been replaced
- Several doors were repaired to ensure proper closure
- Several missing interior "fixed" seats were replaced
- Servicing and assessment of the HVAC system was performed

- "No Littering" and "No Feeding the Birds" signs were posted
- Repairs were made to light fixtures
- Repairs were made to various elements in the restrooms
- Interior painting and signage improvements were made
- An enhanced maintenance and cleaning schedule was developed
- Interior lighting diffusers were installed
- A seasonal portable air-conditioning unit was rented
- Roof joint covers were secured

The annual maintenance cost to operate this facility is estimated at \$61,593. Included in this annual expense is the following:

- Janitorial services
- HVAC repairs
- Door and lock repairs
- Utilities maintenance and repair (general)
- Pest and rodent control
- Contracted general repairs
- MTS labor and supplies

Future plans for the site at the ECTC envision completed redevelopment of the MTS-owned property at which time the current building would be demolished and/or replaced. With that in mind, there are several alternatives for interim action to resolve ongoing maintenance concerns.

Option No. 1 - Demolish the Facility

The building would be demolished, debris removed from the site, and the building footprint would be covered with concrete. The cost of this alternative is currently undetermined.

Option No. 2 - Rehabilitate the Building

Instead of demolishing the building, extensive renovations would be completed.

- 1. New roof structure and rain gutters
- 2. New HVAC system, ductwork, and components
- 3. Renovate existing office space
- 4. Replace restroom facilities and fixtures (interior and exterior)
- 5. Replace utilities and renovate utility room
- 6. Repair/replace all doors, windows and walls
- 7. Replace flooring and ceiling tiles
- 8. Replace lighting (interior and exterior)

Estimated Cost including Contingency......\$294,850

Option No. 3 - Permanent Closure of the Facility

The building would be closed until the ECTC was redeveloped. This would require security measures to prevent potential break-ins and vandal access. While this option would necessitate an enhanced level of security personnel coverage, the Main Street Station located on the upper tier of the property has regularly assigned officers that could provide security oversight during regular patrol. Additionally, restrooms for drivers would have to be replaced.

Costs associated with the termination of the existing lease with Greyhound have not been included in these estimates. Those costs could be incurred if the building is demolished or closed.

Paul C. Jablonski Chief Executive Officer

Key Staff Contact: Wayne Terry, 619.595.4906, wayne.terry@sdmts.com

APRIL3-08.C2.ECTC.WTERRY



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Agenda

Item No. <u>C3</u>

CIP 10426.12

JOINT MEETING OF THE EXECUTIVE COMMITTEE
for the
Metropolitan Transit System,
San Diogo Transit Corporation, and

San Diego Transit Corporation, and San Diego Trolley, Inc.

April 3, 2008

SUBJECT:

MTS: MISSION VALLEY EAST LIGHT RAIL TRANSIT PROJECT - BUDGET TRANSFER AND CONSTRUCTION MANAGEMENT CONTRACTAMENDMENT

RECOMMENDATION:

That the Executive Committee forward a recommendation to the Board of Directors authorize the Chief Executive Officer (CEO) to:

- 1. transfer \$705,000 from the Mission Valley East Light Rail Transit (MVE LRT)
 Project Reserve (10426-4500) into the line items shown in Attachment A to fund additional claims support work and eliminate negative line item balances;
- transfer \$1,500,000 from the MVE LRT Project Reserve funds into the project revenue (funding) as shown on Attachment B to fully fund the approved project budget; and
- execute Contract Amendment No. 48 (Attachment C) to MTS Doc.
 No. L6343.0-01 with Washington Group International, Inc. (WGI) for claims support services on the MVE LRT Project and extend those services through December 31, 2008.

Budget Impact

1. The approved MVE LRT Project budget would increase by \$705,000 to \$500,512,852, and specific budget line items would be revised (as shown in Attachment A). The increase would come from the Project Reserve.



- 2. The approved MVE LRT Project funding plan includes \$1,500,000 in reimbursement revenue from San Diego State University (SDSU). The final agreement with SDSU for campus impacts did not include net revenue to the project. This action replaces the assumed \$1,500,000 reimbursement revenue with TransNet funding from the Project Reserve.
- 3. Approval of recommendations 1 and 2 above reduces the Project Reserve funding and balance to \$289,448.
- 4. The \$266,654 for the WGI Contract Amendment No. 48 would come from the MVE LRT Project budget line item 10426-0700 (Construction Management) leaving a balance of \$98,150.

DISCUSSION:

Budget Transfers

The proposed budget transfers would move \$705,000 from the Project Reserve into various budget line items (as shown on Attachment A).

- \$350,000 would be used to fund construction management support to defend the \$15.8 million claim by the La Mesa Segment contractor.
- \$200,000 would fund legal services for this same claim.
- \$130,000 would be transferred into the Communications Equipment line item for emergency radio and communications upgrades completed for the underground station and tunnel.
- The Start-Up line item is slightly over budget and could finish within the current approved budget once all remaining encumbrances are liquidated—for now, staff recommends transferring \$25,000 to eliminate the negative balance.

Attachment D is the Budget Transfer History for the MVE LRT Project and includes the proposed budget and funding actions.

Funding

The Project funding assumptions included \$1,500,000 in revenue for SDSU utility betterments on campus. The actual costs for the betterments were reimbursed by SDSU and credited directly against the betterment expenditures in the accounting system as part of the overall settlement agreement with SDSU. Because the reimbursement from SDSU was a credit against expenditures, the line item net remaining balance (approved budget minus net expenditure) appeared to be \$1,500,000.

On March 8, 2007, the Board approved budget changes that revised the budget to cover negative line item balances and fund ongoing construction claims defense. Part of that action moved the entire approved budget for the Betterments line item, \$1,500,000, into

other line items. Since the Betterment line items assumed revenue from SDSU and that revenue had already been credited to the project, the budget transfer should have identified another funding source for the transfer.

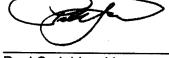
In order to make the Project whole, \$1.5 million needs to be transferred from the Project Reserve to the Project Funding. Since this is a funding action, the project budget is not changed, and the project revenues are balanced with the approved budget. The Project Reserve will be reduced to \$289,448. The Project Reserve is all TransNet funds.

The current and revised project revenues are shown on Attachment B.

Contract Amendment-Washington Group International (WGI)

Amendment Nos. 40 through 47 directed WGI to assist in the defense of BBO's claim against MTS (under Contract No. LRT-426.4) for the La Mesa Segment of the MVE LRT Project.

Amendment No. 48 would direct WGI to assist in the defense of the BBO lawsuit through December 31, 2008.



Paul C. Jablonski Chief Executive Officer

Key Staff Contacts: Dennis L. Wahl, 619.235.2635, dwa@sandag.org

Ramon A. Ruelas, 619.699.6944, rrue@sandag.org
John W. Haggerty, 619.699.6937, jhag@sandag.org

APRIL3-08.C3.MVE BUDGET TRANSFER.DWAHL.doc

Attachments: A. Budget Transfer Summary

B. Revenue Transfer Summary

C. Contract Amendment No. 48

D. MVE Budget History

Attachment A Mission Valley East Project Budget Transfer Summary

	Alexandra Barrens		
Construction Management	48,900,000	49,250,000	350,000
Professional Services	7,100,000	7,300,000	200,000
Communications Equipment	290,000	420,000	130,000
Start-Up	2,400,000	2,425,000	25,000
Unchanged Line Items	441,117,852	441,117,852	0
TOTAL:	499,807,852	500,512,852	705,000

Project Reserve

2,494,448.00

289.494

-2,204,954 *

^{* \$705,000} transferred for this budget increase, \$1,500,000 funding reduction by separate funding transfer.

Attachment B Mission Valley East Project Revenue Transfer Summary

Federal 5309 CA-03-0518	329,958,000	329,958,000	0
Future MVE Earmarks	0	0	0
Federal 5307 CA-90-X793-1	2,838,034	2,838,034	. 0
NEW CMAQ	10,000,000	10,000,000	0
Federal 5307 CA-90-X990-1	7,298,766	7,298,766	0
State TCI 11A18	31,877,000	31,877,000	0
STIP 11A41	41,318,000	41,318,000	0
TSM	387,046	387,046	0
TransNet-1	13,173,154	13,173,154	0
TransNet-2	30,000,000	30,000,000	0
TransNet-3	2,147,750	2,147,750	0
TransNet-4	20,400,000	20,400,000	0
TransNet-5	6,950,000	6,950,000	0
Insurance Settlement	1,960,102	1,960,102	0
Miscellaneous Project Revenue SDSU	1,500,000	. , 0	-1,500,000
Transfer from Project Contingency	0	705,000	705,000
Transfer from Project Contingency	0	1,500,000	1,500,000
Total:	499,807,852	500,512,852	705,000
Project Reserve (TransNet)	2,494,448	289,448	-2,205,000



March 27, 2008

MTS Doc. No L6343.48-01

CIP 10426.12

Mr. Stephen Paré Southern California Area Manager Washington Group International, Inc. 17300 Redhill Avenue, Suite 150 Irvine, CA 92614

Dear Mr. Paré:

Subject: AMENDMENT NO. 48 TO MTS DOCUMENT NO. L6343.0-01; CONSTRUCTION MANAGEMENT SERVICES FOR THE MISSION VALLEY EAST LRT PROJECT

This letter will serve as Amendment No. 48 to MTS Document No. L6343.0-01 for professional services, as further described below.

SCOPE OF SERVICES

Extend the construction management (CM) personnel services on the Mission Valley East Light Rail Transit (MVE LRT) Project through the end of December 2008 to assist in the development of defense to claims and lawsuits submitted by Balfour Beatty/Ortiz Enterprises, Inc., JV (BBO) on the La Mesa Segment. Costs shall not exceed those as shown on the cost proposal dated January 21, 2008. All personnel and consultants must adhere to MTS Travel Policy No. 44.

SCHEDULE

Services shall be extended through December 31, 2008.

PAYMENT

Payment shall be based on actual costs, including any fees or markups, in accordance with the WGI Workforce Report dated January 21, 2008. Per diem allowances will not be used. Actual travel costs only will be invoiced. Additional authorization is contingent upon written approval from MTS. The total value of MTS Doc. No. L6343.0-01, including this amendment, is \$46,810,771.01.

Mr. Stephen Paré March 27, 2008 Page 2 of 2

Bud Jess - WGI

If you agree with the above, please sign below, and return the document marked "original" to the Contracts Specialist at MTS. The other copy is for your records.

Sincerely,	Accepted:
Paul C. Jablonski Chief Executive Officer	Stephen Paré Washington Group International, Inc.
MARCH27-08.12.AttC:L6343.48-01.DWAHLdoc	Date:
cc. Iim Linthicum Bill Prev Dennis I Wal	N - SANDAG

506,222,300 Total Project Bdgt w planning & reser w/o steam

line claim

BUDGET TRANSFER HISTORY MISSION VALLEY EAST

																									Approved Capital Budget	MTS Funded Budget	Steam Line Insurance		289,448 Available Reserve	
		Current	Approved	Budget	19,000,000		15 240 350	27 850 000	49 250 000	7 300 000	32 698 302	111 500 000	11 620 000		72 499 200	63 600 000	45 950 000	1 580 000	37 850 000	10,000	420,000	2 425 000		1.090,000	500,512,852	498,932,852	1,580,000		289,448	7,000,000
			Cumulative	Changes	4.100.000		8 440 350	13.350.000	27,950,000	4.900.000	1 498 302	25,000,000	11,620,000	(179 400 000)	73 129 200	63 600 000	45 950 000	1.580,000	7.850.000	(1,090,000)	(680,000)	25,000	(31,400,000)	90,000	76,512,852					
	48	3/18/2008							350.000	200,000		,									130,000	25,000			705,000			***	(2,205,000)	
	47	9/27/2007	4.7						100,000		(100.000)														,					
ransfers	46	9/13/2007	4							200,000									•						500,000				(200,000)	
Budget Transfers	45	3/8/2007	#11		1,600,000	(1,500,000)		190,000	500,000	2,400,000	(351,698)	(929,200)	(319,000)		(200.000)	•	(1,050,000)	(380,102)	•					40,000	,					
	44	9/14/2006	6#						250,000				(250,000)												,				•	
	43	9/8/2006	#10																						•		:		(157,802)	
į		Board Approval Date>	Board Item Number>	@ FFGA	14,900,000		6,800,000	14,500,000	21,300,000	2,400,000	31,200,000	86,500,000	•	179,400,000					30,000,000	1,100,000	1,100,000	2,400,000	31,400,000	1,000,000	424,000,000			•	-	7,000,000
		Board At	Board	Capital Line Items	Admin	SDSU Utility Betterments	Design Tunnel	Design Line Segment	0700 Construction Management	Prof. Services	Right of Way	SDSU Construction*	SDSU Mitigation	Const. Line Segment	Const. Grantville	Const. La Mesa	Const. Track & Sys.	SDSU Steam Line Repair	Vehicles	Fare Collection	Communications	Start up	Contingency	Contaminated soils	Totals**				Project Reserve	Planning
				WBS	9100	0599SDSU	0610	0618	0020	0800	0060	1010	1099	1018	109918GR	109918LM	109918TR	109910SR	1300	1400	1500	1900	3800	4000				7500	4300	20426

* Inloudes \$4,000,000 in SDSU Utility Relocations Contract
** Excludes 7,000,000 in planning budget
*** \$157,802 transferred to project 11158
*** \$705,000 to increase budget, \$1,500,000 Project Reserve Funding transferred to Project Budget.



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REVISED

Agenda

JOINT MEETING OF THE BOARD OF DIRECTORS
for the
Metropolitan Transit System,
San Diego Transit Corporation, and
San Diego Trolley, Inc.

April 10, 2008

9:00 a.m.

James R. Mills Building Board Meeting Room, 10th Floor 1255 Imperial Avenue, San Diego

This information will be made available in alternative formats upon request. To request an agenda in an alternative format, please call the Clerk of the Board at least five working days prior to the meeting to ensure availability. Assistive Listening Devices (ADLs) are available from the Clerk of the Board/Assistant Clerk of the Board prior to the meeting and are to be returned at the end of the meeting.

ACTION RECOMMENDED

- 1. Roll Call
- 2. Approval of Minutes March 27, 2008

Approve

3. <u>Public Comments</u> - Limited to five speakers with three minutes per speaker. Others will be heard after Board Discussion items. If you have a report to present, please give your copies to the Clerk of the Board.

Please turn off cell phones and pagers during the meeting



CONSENT ITEMS

6. MTS: Proposed Amendments to Board Policy No. 25 (Equal Employment Opportunity Program for Employees and Contractors)
Action would approve the proposed revisions to Board Policy No. 25.

7. <u>MTS: Investment Report</u>
Action would receive a report for information.

Receive

Approve

8. MTS: Office of Homeland Security Grant Applications
Action would approve Resolution No. 08-5 authorizing the CEO to submit applications for fiscal year 2007-2008 California Transit Security Grant Program--State Transit Assistance Agencies funding.

CLOSED SESSION

24. a. MTS: CLOSED SESSION - CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION Pursuant to California Government Code Section 54956.9(a): Balfour Beatty/Ortiz v. MTS (Superior Court Case No. GIC 868963)

Possible Action

 SDTC: CONFERENCE WITH LABOR NEGOTIATORS Pursuant to California Government Code Section 54957.6
 Agency-Designated Representative - Jeff Stumbo Employee Organization - International Brotherhood of Electrical Workers 465

Possible Action

c. MTS: CONFERENCE WITH REAL PROPERTY NEGOTIATORS Pursuant to California Government Code Section 54956.8 <u>Property</u>: 1341 Commercial Street and 1501 National Avenue, San Diego, California <u>Agency Negotiators</u>: Tiffany Lorenzen, Paul Jablonski, Tim Allison <u>Negotiating Party</u>: Merlone Geier Partners Possible Action

d. MTS: CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION Pursuant to California Government Code section 54956.9(a) MTDB v. RV Communities (California Supreme Court Case No. S133786)

Under Negotiation: Price and Terms of Payment

Possible Action

e. MTS: CONFERENCE WITH LEGAL COUNSEL ANTICIPATED LITIGATION SIGNIFICANT EXPOSURE TO LITIGATION Pursuant to California Government Code section 54956.9(a)

Case Names Unspecified (Disclosure Would Jeopardize Negotiations)

NOTICED PUBLIC HEARINGS

25. None.

DISCUSSION ITEMS

30. MTS: Airport Master Plan - Alternative Proposal

Action would receive a report regarding an alternative proposal for Lindbergh Field expansion and transit access to the airport.

Possible Action

31. MTS: El Cajon Transit Center

Action would consider the options for disposition of the El Cajon Transit Center (ECTC) building and provide direction to staff.

Possible Action

**32. MTS: Mission Valley East Light Rail Transit Project - Budget Transfer and Construction Management Contract Amendment

Approve

Action would authorize the Chief Executive Officer (CEO) to: (1) transfer funds from the Mission Valley East Light Rail Transit (MVE LRT) Project Reserve (10426-4500) into line item to fund additional claims support work and eliminate negative line item balances; (2) transfer funds from the MVE LRT Project Reserve funds into the project revenue (funding) to fully fund the approved project budget; and (3) execute Contract Amendment No. 48 to MTS Doc. No. L6343.0-01 with Washington Group International, Inc. (WGI) for claims support services on the MVE LRT Project and extend those services through December 31, 2008.

REPORT ITEMS

45. MTS: Padres Promotions and MTS Tuesdays at PETCO Park Action would receive a report for information.

Receive

46. MTS: San Ysidro Border Reconfiguration Project

Action would receive a report on the United States General Services Administration's (GSA's) Border Reconfiguration Project.

Receive

47. MTS: Update on CCDC C Street Master Plan and Downtown Trolley Loop
Action would receive a report for information.

Receive

60. Chairman's Report

Information

61. Audit Oversight Committee Chairman's Report

Information

62. <u>Chief Executive Officer's Report</u>

Information

63. Board Member Communications

64. Additional Public Comments Not on the Agenda

If the limit of 5 speakers is exceeded under No. 3 (Public Comments) on this agenda, additional speakers will be taken at this time. If you have a report to present, please furnish a copy to the Clerk of the Board. Subjects of previous hearings or agenda items may not again be addressed under Public Comments.

65. Next Meeting Date: April 24, 2008

66. Adjournment



1255 Imperial Avenue, Suite 1000 San Diego, CA 92101-7490 619.231.1466 FAX 619.234.3407

Agenda

Item No. <u>6</u>

ADM 110.2

JOINT MEETING OF THE BOARD OF DIRECTORS for the

Metropolitan Transit System,
San Diego Transit Corporation, and
San Diego Trolley, Inc.

Executive Committee
Review Date: 4/3/08

Draft for

April 10, 2008

SUBJECT:

MTS: PROPOSED AMENDMENTS TO BOARD POLICY NO. 25 (EQUAL EMPLOYMENT OPPORTUNITY PROGRAM FOR EMPLOYEES AND CONTRACTORS)

RECOMMENDATION:

That the Board approve the proposed revisions (Attachment A) to Board Policy No. 25.

Budget Impact

None.

DISCUSSION:

In late February of 2008, representatives for the Federal Transit Administration (FTA) were on-site to conduct a detailed audit of the MTS Equal Employment Opportunity (EEO) Program. The overall results of the audit were very positive. During the process, staff was directed by the FTA to make modifications to its existing EEO Policy so that it accurately reflected the assigned staff persons and complied with Executive Order 11246.

Attachment A is a copy of MTS Policy No. 25 "Equal Employment Opportunity Program for Employees and Contractors" with proposed changes. Staff is requesting Board approval of the revised policy so it can be transmitted to the FTA for its final review.

Paul C. Jablenski Chief Executive Officer

Key Staff Contact: Jeff Stumbo, 619.557.4509, Jeff.Stumbo@sdmts.com

APRIL10-08 EEOPOLICY TLOREN.doc

Attachment: A. Proposed Revisions to Policy No. 25





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Policies and Procedures

No. 25

SUBJECT:

Board Approval: 2/26/044/10/08

EQUAL EMPLOYMENT OPPORTUNITY PROGRAM FOR EMPLOYEES AND CONTRACTORS

PURPOSE:

To establish a policy of equal opportunity employment—achieved and maintained through affirmative action.

BACKGROUND:

Federal regulations require the adoption of an approved Equal Employment Opportunity (EEO) program as a condition of receipt of federal funds.

The MTS EEO Program requires the annual setting of goals and contains monitoring and reporting requirements relative to attainment of those goals. It sets forth public dissemination procedures, recruiting, selecting and hiring procedures, and grievance procedures. In addition, it incorporates an EEO Program for the employees of MTS's contractors. The program is revised trienniallyannually. The full plan is on file with the Clerk of the Board.

POLICY:

It is the policy of the San Diego Metropolitan Transit System, hereinafter "MTS," its subsidiaries, San Diego Transit Corporation (SDTC), San Diego Trolley, Inc. (SDTI), and its contractors to recruit, hire, train, and promote all applicants and employees in accordance with Title VII of the Civil Rights Act of 1964, as amended. MTS will ensure that recruiting, selecting, hiring, and promoting procedures do not adversely affect the employment of persons protected by Title VII and, in addition, that all MTS, SDTC, and SDTI hiring and promoting criteria, requirements, and tests are jobrelated. Within reason, MTS will adhere to the affirmative action provisions of Executive Order 11246, the Equal Employment Opportunity Commission (EEOC) guidelines, and all other applicable standards for affirmative action, taking into



- account the present size and expected growth of the three agencies and consistant with California and federal law.
- 25.2 It is the policy of MTS, SDTC, and SDTI to assure that discrimination based on race, color, religion, ancestry, national origin, gender, age (over 40 years), marital status, medical condition (cured or rehabilitated cancer), or physical handicap (including AIDS) does not occur in relationships that may exist between these organizations and any employee or applicant for employment. Such relationships may be defined as, but not limited to, recruitment, hiring, promotion, compensation, benefits, terminations, transfers, layoffs, recalls, company-sponsored training, education, and social and recreational programs. Goals and timetables with specific measurement and evaluation factors will be established to help measure management's progress with remedying discrimination.
- 25.3 The responsibility for the implementation of the EEO Program is assigned to the General CounselDirector of Human Resources and Labor Relations. All management personnel within MTS, SDTC, and SDTI are expected to support and implement the EEO Program in performance of their job duties and responsibilities. Any employee or applicant who feels they have been discriminated against has the right to file a complaint alleging discrimination with the Director of Human Resources Manager and Labor Relations. If the Director of Human Resources and Labor Relations is involved in the complaint, the complaint should be filed with and will be processed by the General Counsel.
- In the development and implementation of their employment and promotional policies, MTS, SDTC, and SDTI will base decisions solely on the individual's qualifications (merit) and the feasibility of any necessary job accommodations.

PROCEDURES:

An outline of basic procedures included in the Program is as follows:

Annual

- <u>Director of Human Resources and Labor Relations General Counsel</u> will conduct utilization study to determine needs <u>and set goals to eliminate underutilization</u>.
- Chief Executive Officer will set-approve goals to correct any under-representation.
- Contracts SpecialistManager of Human Resources will update lists of women's and minority media, community organizations, and college minority placement offices.
- <u>Director of Human Resources and Labor Relations Chief Executive Officer will</u> communicate Program to all employees.
- Various aspects of Program will be featured from time to time in MTS publications.
- Briefings will be held with various minority and women's underrepresented groups.

<u>Reports</u>

 Prior to each hiring, Human Resources Manager will make a report to the Chief Executive Officer identifying any underutilization for the corresponding position. At the beginning of each fiscal year, the MTS Board of Directors will review an EEO report for the preceding year. The report will include employment results, review of EEO goals, and an EEO summary for each organization (MTS, SDTC, and SDTI).

Records

- Contractors awarded construction contracts greater than \$10,000 will submit monthly Employment Utilization Reports (CC-257).
- Contractors awarded nonconstruction contracts greater than \$50,000 and with 50 or more employees will submit annual Workforce Reports.
- <u>Director of Human Resources and Labor Relations Human Resources Manager</u> will
 maintain a record on each job applicant, each promotional opportunity, employee
 termination data, and referral of applicants (follow-up action and feedback on
 disposition of those recommended).

Posting/Notification

- EEO Policy will be posted on appropriate office bulletin boards and contained in employee handbook.
- All employment ads will contain "San Diego Metropolitan System is an Equal Opportunity Employer. Women and minorities are encouraged to apply."
- Required federal and state posters will be displayed in employee lounge.
- All successful contractors shall be notified of their obligations under MTS's EEO Program for contractors.

APRIL10-08 AttA EEOPOLICY TLOREN.doc 3/20/08

This original policy was adopted on 10/18/84.

Policy revised on 8/13/92.

Policy revised on 10/26/95.

Policy revised on 5/27/99.

Policy revised on 2/26/04. Policy revised on 4/10/08



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Agenda

Item No. 7

JOINT MEETING OF THE BOARD OF DIRECTORS for the

FIN 300 (PC 50601)

Metropolitan Transit System, San Diego Transit Corporation, and San Diego Trolley, Inc.

Draft for Executive Committee Review Date: 4/3/08

April 10, 2008

SUBJECT:

MTS: INVESTMENT REPORT

RECOMMENDATION:

Receive a report for information.

Budget Impact

None.

DISCUSSION:

Attachment A is a report of MTS investments as of February 2008. The report is broken into two columns—the first column relates to investments restricted for capital support or debt service, and the second column is the unrestricted portion.

As the schedule shows, the overwhelming bulk of investments are restricted primarily for debt service related to payments on the 1989/1990 and 1995 Lease and Leaseback transactions. The second column (unrestricted assets) shows the working capital for MTS operations for employee payroll and vendors' goods and services.

Paul C. Jablonski

Chief Executive Officer

Key Staff Contact: Tom Lynch, 619.557.4538, tom.lynch@sdmts.com

APRIL10-08.7, INVESTMENT RPT. LMUSENGO. doc

Attachment: A. Investment Report



San Diego Metropolitan Transit System

Investment Report 2/29/2008

	1	Restricted	Unrestricted	Avg. Rate of Return
Cash and Cash Equivalents	⊗	9,086,855	34,449,848	1.30%
Investments - Working Capital		•	39,369,528	4.16%
Cash - Restricted for Capital Support	∨	5,587,792	1	N/A
Investments - Restricted for Debt Service	1	120,581,395	1	N/A
Total Cash and Investments	₩	135,256,042	\$ 73,819,376	

Date:_



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Agenda

Item No. 8

JOINT MEETING OF THE BOARD OF DIRECTORS for the

for the Metropolitan Transit System,

San Diego Transit Corporation, and San Diego Trolley, Inc.

April 10, 2008

AG 210.9 (PC 50102)

Draft for Executive Committee Review Date: 4/3/08

SUBJECT:

MTS: OFFICE OF HOMELAND SECURITY GRANT APPLICATIONS

RECOMMENDATION:

That the Board of Directors approve Resolution No. 08-5 (Attachment A) authorizing the Chief Executive Officer (CEO) to submit applications for fiscal year 2007-2008 California Transit Security Grant Program—State Transit Assistance Agencies funding.

Budget Impact

None.

DISCUSSION:

Resolution No. 08-5 would authorize filing applications with and requesting reimbursements from the California Office of Homeland Security (OHS) and would satisfy requirements of fiscal year 2007-2008 California Transit Security Grant Program—State Transit Assistance Agencies. MTS's allocation for fiscal year 2008 is \$2,779,445; the funds would be used to enhance security at MTS trolley stations and on MTS buses.

Paul C. Jabionski

Chief Executive Officer

Key Staff Contact: Sharon Cooney, 619.557.4513, sharon.cooney@sdmts.com

APRIL10-08.8.OHS GRANTS APPLIC.SCOONEY.doc

Attachment: A. Resolution No. 08-5



SAN DIEGO METROPOLITAN TRANSIT SYSTEM

RESOLUTION NO. 08-5

Resolution Approving the Submittal of Applications and Requests for Reimbursements for Fiscal Year 2007-2008 California Transit Security Grant Program Funding

WHEREAS, the San Diego Metropolitan Transit System (MTS) is a public entity established under the laws of the State of California for the purpose of providing transportation services in the County of San Diego who desires to apply for and obtain funding for transit security purposes.

NOW, THEREFORE, BE IT RESOLVED that the Chief Executive Officer is hereby authorized to execute any actions necessary for the purpose of obtaining state financial assistance provided by the Governor's Office of Homeland Security.

provided by the Governor's Office of Homeland Se	ecurity.	
PASSED AND ADOPTED by the B by the following vote:	oard of Directors this day of	_ 2008,
AYES:		
NAYS:		
ABSENT:		
ABSTAINING:		
Chairperson San Diego Metropolitan Transit System		
Filed by:	Approved as to form:	
Office of the Clerk of the Board San Diego Metropolitan Transit System	Office of the General Counsel San Diego Metropolitan Transit Svs	tem

APRIL10-08.9.AttA.RESO 08-5.SECGRANTS.SCOONEY.doc