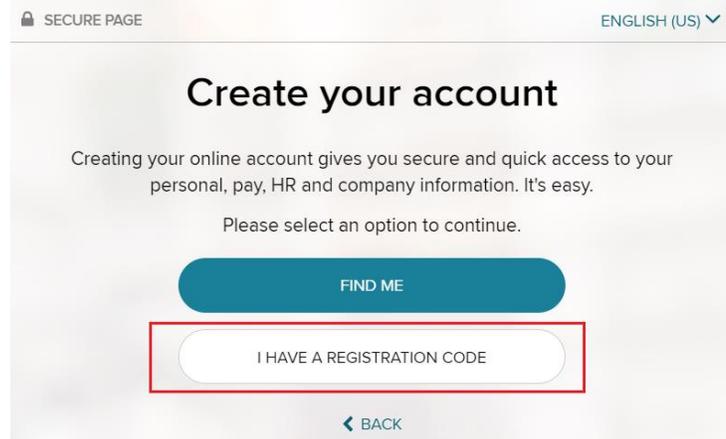
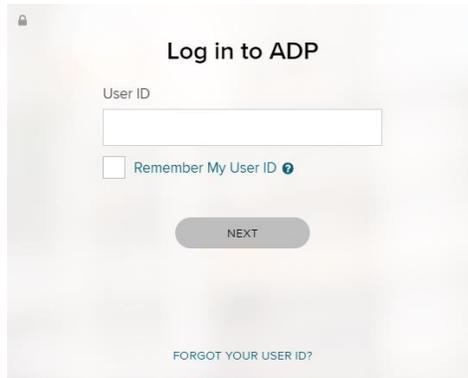


## How to Login to MyADP - ADP Vantage

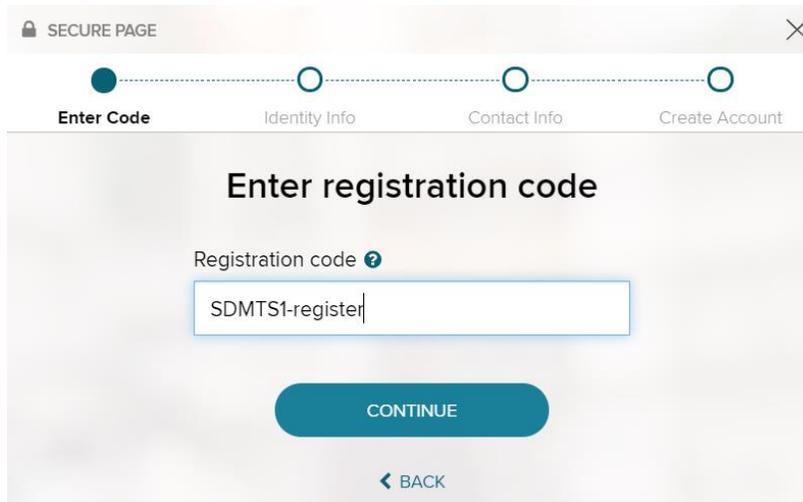
### STEP 1

- Go to <https://my.adp.com/static/redbox/login.html>
  - You also have the ability to register on the ADP mobile app on your cell phone
- Select “CREATE ACCOUNT”
- Select “I HAVE A REGISTRATION CODE”



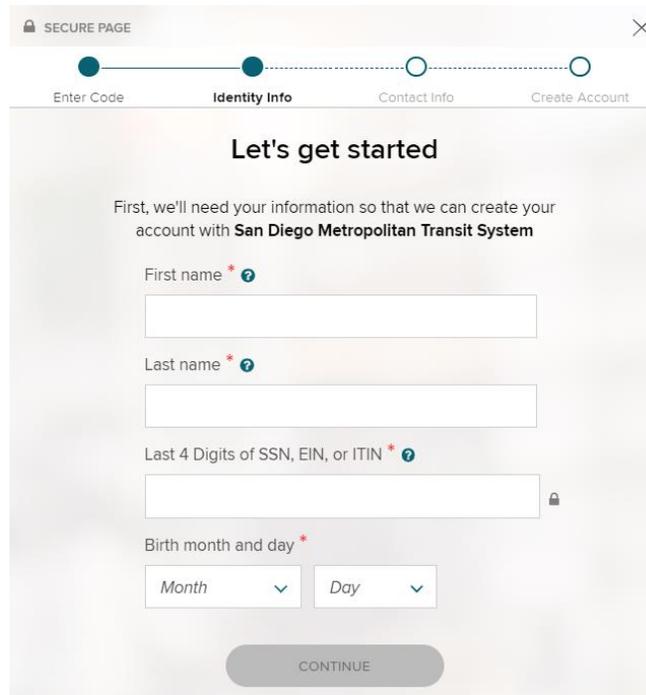
### STEP 2

- Enter the registration code: SDMTS1-register



### STEP 3

- Enter your “First name”, “Last name”, “Last 4 Digits of SSN, EIN or ITIN”, and “Birth month and day”
- Select “CONTINUE”



SECURE PAGE

Enter Code Identity Info Contact Info Create Account

### Let's get started

First, we'll need your information so that we can create your account with **San Diego Metropolitan Transit System**

First name \*

Last name \*

Last 4 Digits of SSN, EIN, or ITIN \*

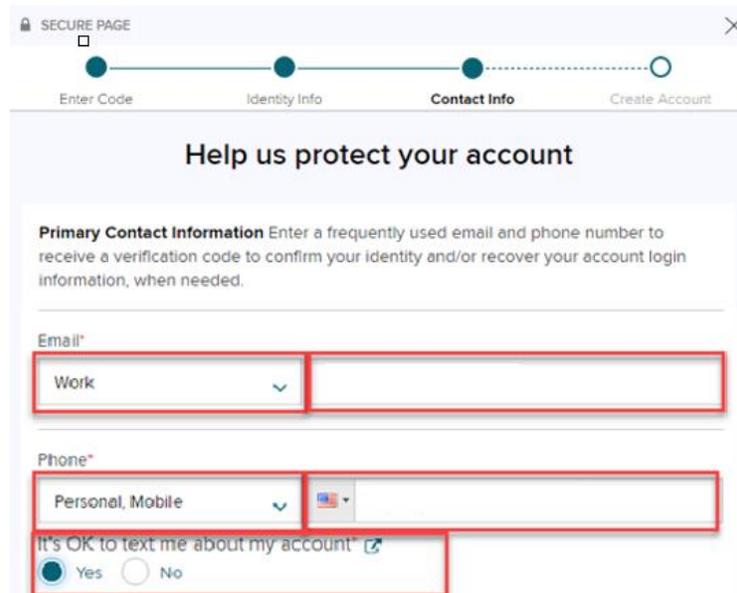
Birth month and day \*

Month Day

CONTINUE

### Step 4

- Enter the contact details that you most frequently use as your Primary Contact Information.
- Use the dropdown menus to indicate the type of email address / phone number you are entering.
- Enter your most frequently used email address and phone number.
- Select “YES” or “NO” if you would like to receive text messages regarding your ADP account.



SECURE PAGE

Enter Code Identity Info Contact Info Create Account

### Help us protect your account

**Primary Contact Information** Enter a frequently used email and phone number to receive a verification code to confirm your identity and/or recover your account login information, when needed.

Email\*

Work

Phone\*

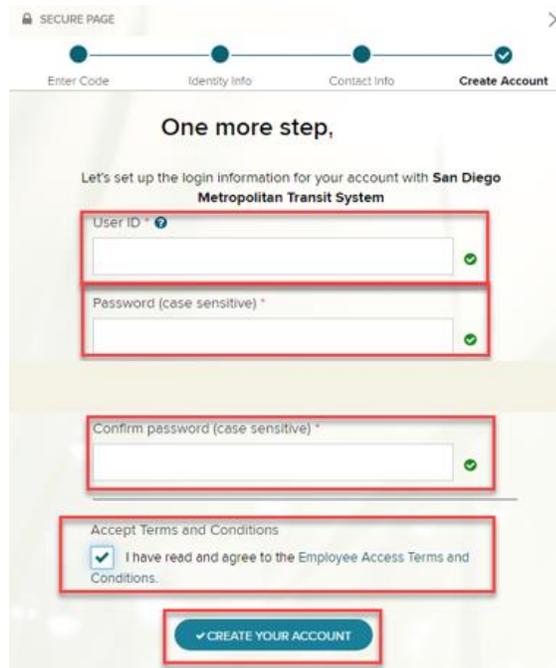
Personal, Mobile

It's OK to text me about my account\*

Yes  No

## Step 5

- Enter a “User ID”
- Enter a “Password” and “Confirm password”
- Ensure your password is not easy to guess.
- Review the Employee Access Terms and Conditions and check the box that says “I have read and agree to the Employee Access Terms and Conditions.”
- Select “CREATE YOUR ACCOUNT”.



SECURE PAGE

Enter Code Identify Info Contact Info **Create Account**

### One more step,

Let's set up the login information for your account with **San Diego Metropolitan Transit System**

User ID \*

Password (case sensitive) \*

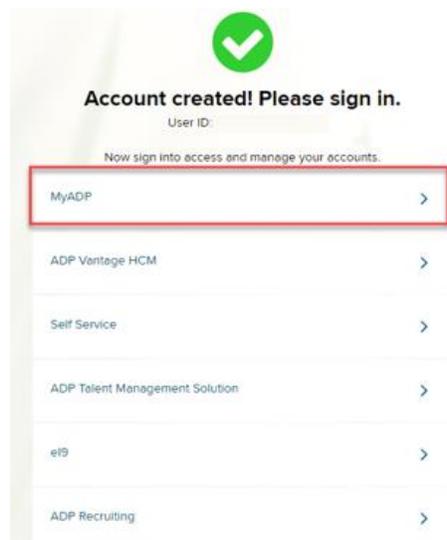
Confirm password (case sensitive) \*

Accept Terms and Conditions  
 I have read and agree to the Employee Access Terms and Conditions.

**CREATE YOUR ACCOUNT**

## Step 6

- Your account has been created!
- Select “MyADP”



**Account created! Please sign in.**

User ID:

Now sign into access and manage your accounts.

**MyADP** >

ADP Vantage HCM >

Self Service >

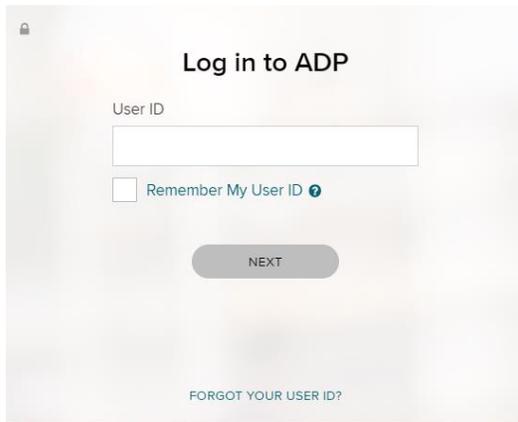
ADP Talent Management Solution >

eID >

ADP Recruiting >

## Step 7

- Enter your “User ID” and click “NEXT”.
- Enter your “Password” and click “SIGN IN”.



Log in to ADP

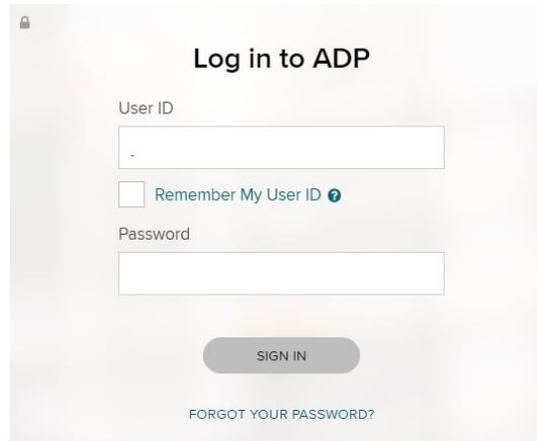
User ID

Remember My User ID ?

NEXT

FORGOT YOUR USER ID?

New user? [CREATE ACCOUNT](#)



Log in to ADP

User ID

Remember My User ID ?

Password

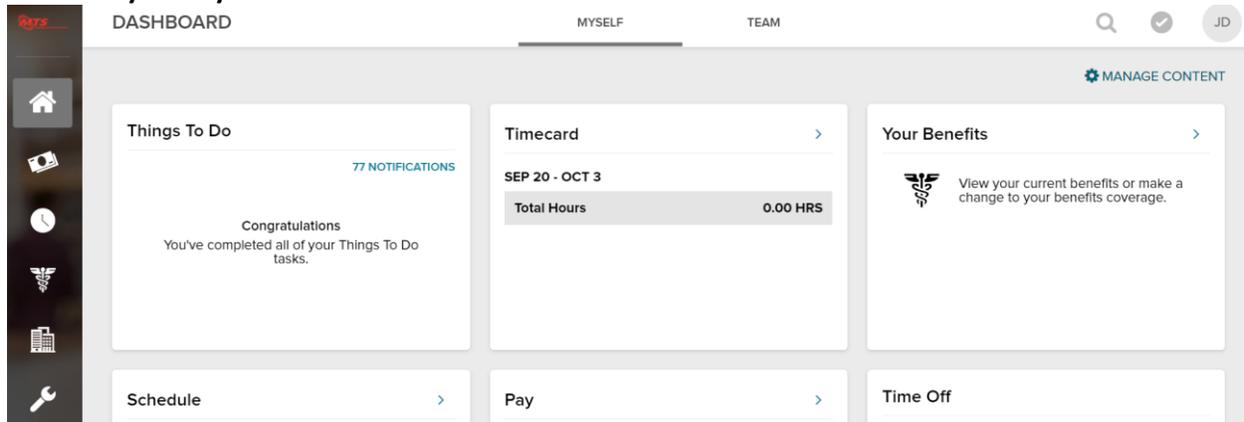
SIGN IN

FORGOT YOUR PASSWORD?

New user? [CREATE ACCOUNT](#)

## Step 8

- Arrive at your MyADP Dashboard.



8/17/2020

DASHBOARD

MYSELF TEAM

MANAGE CONTENT

Things To Do

77 NOTIFICATIONS

Congratulations  
You've completed all of your Things To Do tasks.

Timecard

SEP 20 - OCT 3

Total Hours 0.00 HRS

Your Benefits

View your current benefits or make a change to your benefits coverage.

Schedule

Pay

Time Off

JD