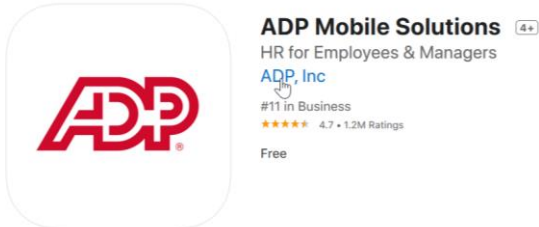


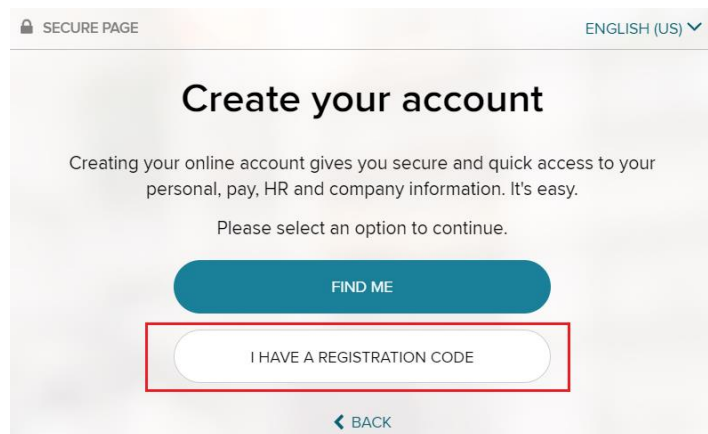
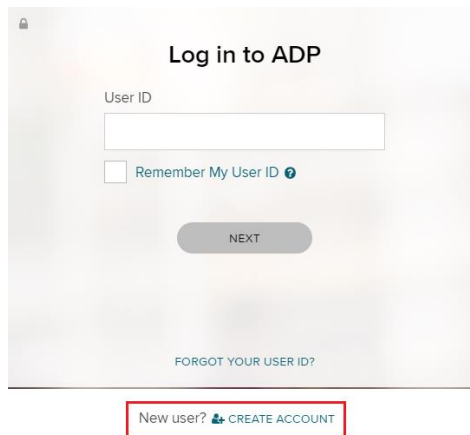
Registering for MyADP

STEP 1

- Go to <https://my.adp.com> or download the ADP Mobile Solutions App from the Apple App Store or Google Play

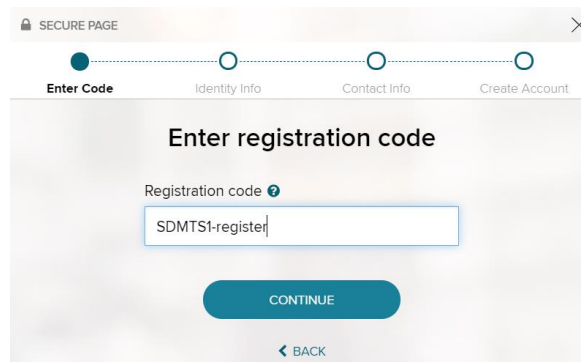


- Select "CREATE ACCOUNT"
- Select "I HAVE A REGISTRATION CODE"



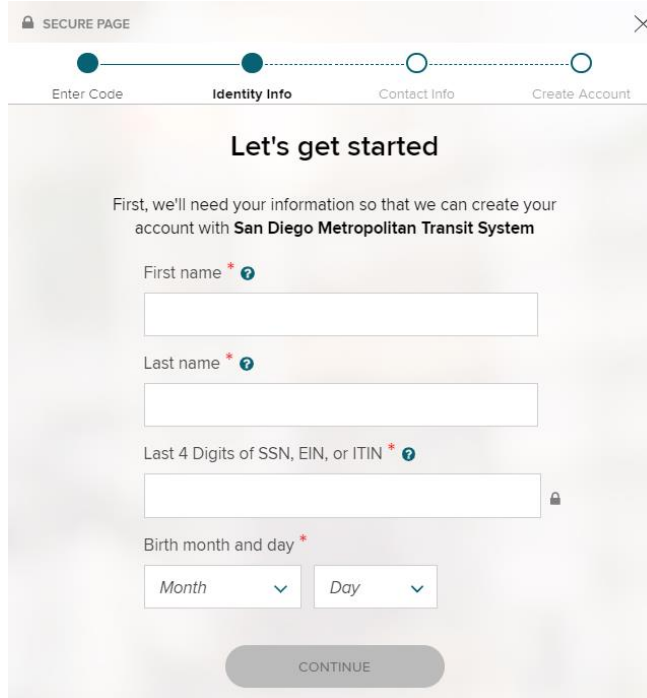
STEP 2

- Enter the registration code: SDMTS1-register



STEP 3

- Enter your “First name”, “Last name”, “Last 4 Digits of SSN, EIN or ITIN”, and “Birth month and day”
- Select “CONTINUE”





SECURE PAGE


Enter Code Identity Info Contact Info Create Account

Let's get started

First, we'll need your information so that we can create your account with **San Diego Metropolitan Transit System**

First name * 

Last name * 

Last 4 Digits of SSN, EIN, or ITIN * 

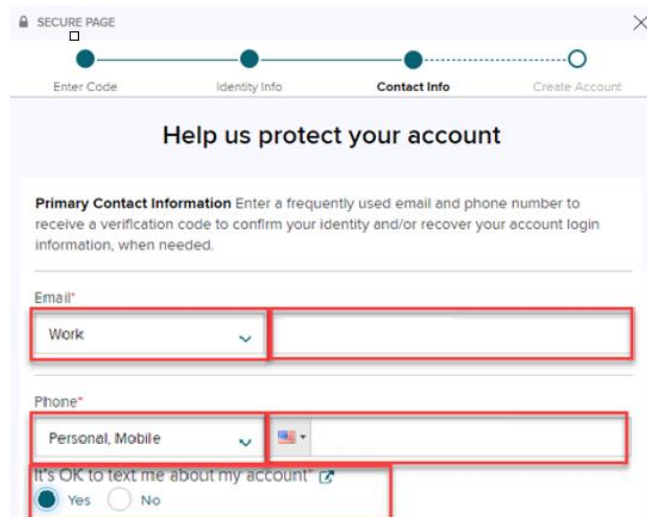
Birth month and day *

Month Day

CONTINUE

Step 4

- Enter the contact details that you most frequently use as your Primary Contact Information.
- Use the dropdown menus to indicate the type of email address / phone number you are entering.
- Enter your most frequently used email address and phone number.
- Select “YES” or “NO” if you would like to receive text messages regarding your ADP account.



SECURE PAGE

Enter Code Identity Info Contact Info Create Account


Help us protect your account


Primary Contact Information Enter a frequently used email and phone number to receive a verification code to confirm your identity and/or recover your account login information, when needed.

Email*

Work

Phone*

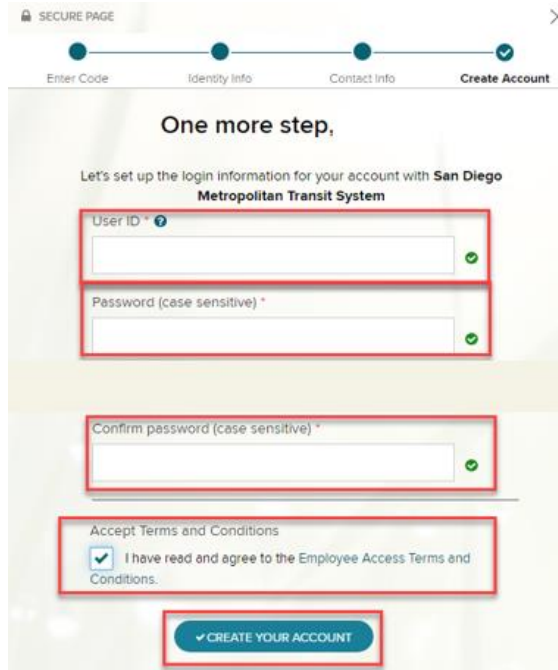
Personal, Mobile 

It's OK to text me about my account* 

Yes No

Step 5

- Enter a “User ID”
- Enter a “Password” and “Confirm password”
- Ensure your password is not easy to guess.
- Review the Employee Access Terms and Conditions and check the box that says “I have read and agree to the Employee Access Terms and Conditions.”
- Select “CREATE YOUR ACCOUNT”.



SECURE PAGE

Enter Code Identify Info Contact Info **Create Account**

One more step,

Let's set up the login information for your account with **San Diego Metropolitan Transit System**

User ID *

Password (case sensitive) *

Confirm password (case sensitive) *

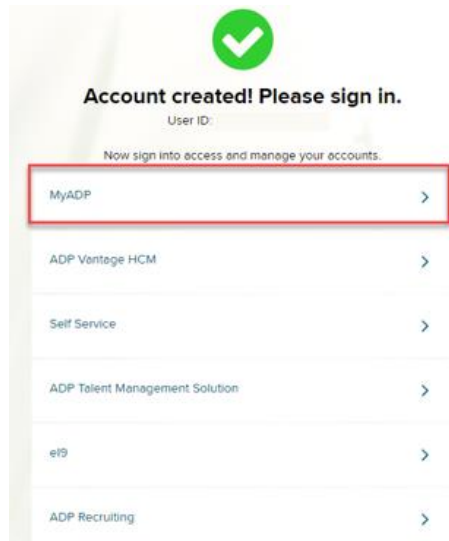
Accept Terms and Conditions

I have read and agree to the Employee Access Terms and Conditions.

CREATE YOUR ACCOUNT

Step 6

- Your account has been created!
- Select “MyADP”



Account created! Please sign in.

User ID:

Now sign into access and manage your accounts.

MyADP >

ADP Vantage HCM >

Self Service >

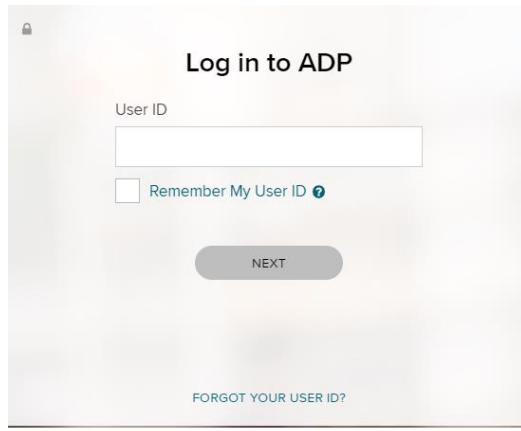
ADP Talent Management Solution >

e19 >

ADP Recruiting >

Step 7

- Enter your “User ID” and click “NEXT”.
- Enter your “Password” and click “SIGN IN”.



Log in to ADP

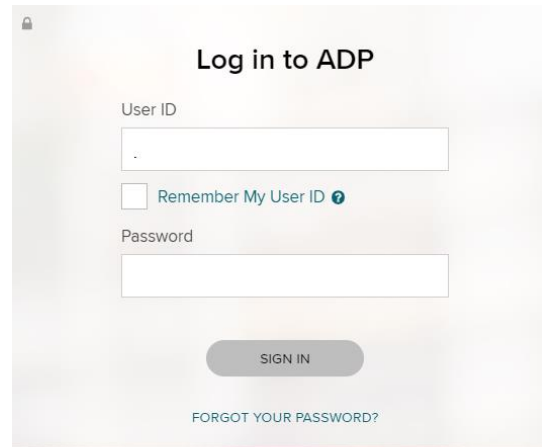
User ID

Remember My User ID ?

NEXT

FORGOT YOUR USER ID?

New user? [CREATE ACCOUNT](#)



Log in to ADP

User ID

Remember My User ID ?

Password

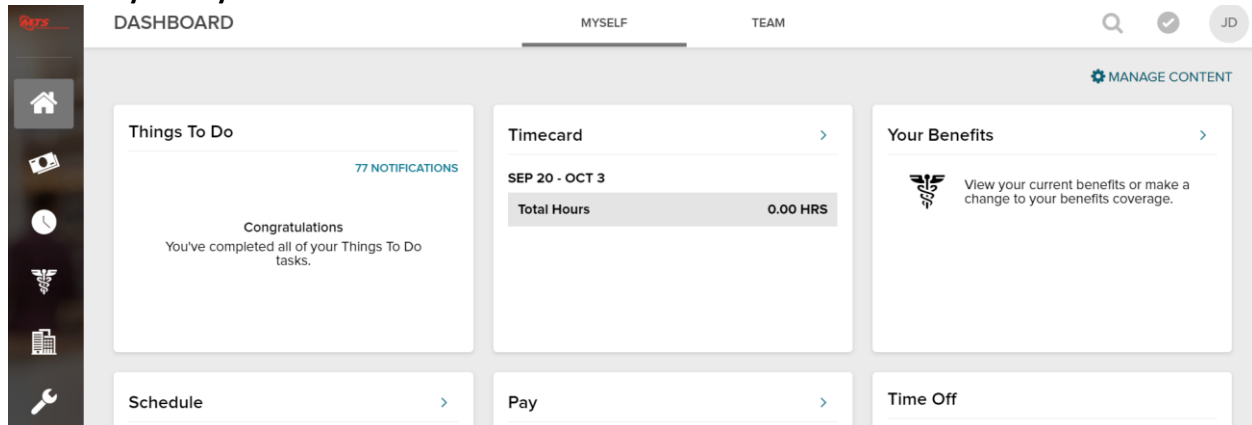
SIGN IN

FORGOT YOUR PASSWORD?

New user? [CREATE ACCOUNT](#)

Step 8

- Arrive at your MyADP Dashboard.



9:57 AM DASHBOARD MYSELF TEAM

MANAGE CONTENT

Things To Do 77 NOTIFICATIONS

Congratulations
You've completed all of your Things To Do tasks.

Timecard

SEP 20 - OCT 3

Total Hours 0.00 HRS

Your Benefits

View your current benefits or make a change to your benefits coverage.

Schedule Pay Time Off