



Metropolitan Transit System

For-Hire Vehicle Administration Request to Surrender Medallion

(FILL OUT ONLY TOP HALF TO SURRENDER MEDALLION)

I, _____ doing business as: _____
(Permit Holder Name) (Company Name)

Request to surrender medallion number(s): _____, effective: _____

In order to keep the medallion, I agree to:

- Pay the annual regulatory fee by the deadline
- File the required annual statement by the deadline
- Not operate the vehicle without a valid medallion

Be advised, the permit may be revoked if any one of these requirements is not met.

Permit Holder Signature: _____ Date: _____

Permit Holder Address: _____

Permit Holder Phone Number: _____ E-Mail: _____

MTS Staff Initials: _____ Actual Surrender Date: _____

Intent to Place a Vehicle Back into Service

I, _____ intend to place the above medallion back into service.
(Permit Holder Name)

I understand I will need to provide MTS with:

- New Proof of Insurance
- Current Registration
- New Signed Dispatch Service Organization Form

Approval by an MTS Inspector is required to place a vehicle in to service. An additional mechanical Safety Inspection may be required.

Permit Holder Signature: _____

Staff Initials: _____ RTS Date: _____ Vehicle Replaced? Yes No

