

EXECUTIVE COMMITTEE MEETING FOR THE  
METROPOLITAN TRANSIT SYSTEM (MTS),  
SAN DIEGO TRANSIT CORPORATION (SDTC),  
AND SAN DIEGO TROLLEY, INC. (SDTI)

September 6, 2007

MTS  
1255 Imperial Avenue, Suite 1000, San Diego

MINUTES

A. ROLL CALL

Chairman Mathis called the meeting to order at 9:06 a.m. A roll call sheet listing Executive Committee member attendance is attached. The three members indicated as absent notified MTS that they would be attending California League of Cities.

B. APPROVAL OF MINUTES

Ms. Atkins moved approval of the minutes of the August 9, 2007, Executive Committee meeting. Mr. Roberts seconded the motion, and the vote was 3 to 0 in favor.

C. COMMITTEE DISCUSSION ITEMS

1. MTS: Super Loop Transit Project Update (AG 230.11)

Christine Rychel, SANDAG Project Manager for the Super Loop project, provided the Committee with an update. She provided some history on how the project has proceeded to date and provided detail on the stations and branding for the project. She also reviewed the proposed routing for this service and provided information on project elements, priority treatments to enhance route efficiency and the location of those treatments, transit signal priorities, service plan, and characteristics of the vehicles that will be used to provide the service. She informed the Committee that ten to fourteen 35-foot buses will be purchased to provide this service adding that shorter buses will better fit into the community. She added that the funding for this project/service is provided through TransNet.

Ms. Rychel then discussed station amenities and reviewed the process that was used to develop the design of the stations. She presented renderings of the initial station design and the revised station design, which was developed based on community feedback. She also discussed the materials that will be used in the station and provided samples of these materials. She then reviewed the recommended branding of the buses that will provide this service.

Ms. Rychel advised the Committee that the final design should be complete by the end of the year with service starting by the end of November 2008.

In response to a question from Mr. Roberts, Ms. Rychel stated that each station will cost approximately \$500,000 and that there will be 22 stations initially and 8 future stations (counting stations in each direction). Mr. Roberts expressed amazement that so much funding was being dedicated to the building of stations and pointed out that some transit stops don't even have benches. He asked if SANDAG is setting a new standard for stations. He stated that he hoped this sets a new standard for stations along high density, super speed service routes. Ms. Rychel stated that this service is closer to Bus Rapid Transit (BRT) service and is in a tier separate from local service. In response to another question from Mr. Roberts, Ms. Rychel reported that the Regional Transit plan projects ridership of 4,330 per day by 2030. Mr. Roberts requested that this information be included in future presentations.

Mr. Roberts pointed out that the branding as illustrated during the presentation shows a design that is not three-dimensional but rather consists of four flat pieces that don't match. He also asked if a system will be put in place to measure how the service is performing compared to projections. Ms. Rychel stated that a system for tracking and evaluating performance will be incorporated in the memorandum of understanding between the agencies that are involved in the service.

Mr. Roberts requested that staff evaluate the effectiveness of the protection provided in the stations based on the directional orientation of each station to the sun. Ms. Rychel stated that this will be reviewed and some structures may have to be modified to provide additional protection from the sun.

Ms. Atkins expressed concern about the cost of maintaining the glass portions of the station. Ms. Rychel stated there will be a budget line item for maintenance for whoever is responsible for operating this service. She added that staff will be developing maintenance procedures for the stations, and it will then be possible for staff to accurately estimate maintenance costs. Ms. Atkins stressed the importance of making sure that funding levels match the actual costs. Mr. Roberts expressed skepticism about the glass canopy and difficulty of keeping it clean. Mr. Peter Tereschuck, SDTI General Manager, pointed out that a glass canopy does not provide protection against the brightness of the sun.

In response to a question from Ms. Atkins, Ms. Rychel reported that there may be some sharing of station costs when there is other development that is occurring concurrently at the same general location. Mr. Roderick Diaz, Super Loop Planning Consultant Project Manager from STV Incorporated, explained that a station will be built at La Jolla Commons only if the developer bears the cost. He added that UCSD may partially contribute to the cost of the station at their location because it will be part of a larger transit center project. Ms. Atkins suggested that discussions regarding the sharing of costs be started early.

Both Ms. Atkins and Mr. Roberts made comments about the need for station improvements along local service routes. Mr. Jablonski, MTS CEO, stated that MTS's current shelter contract is about to expire, and MTS will be developing new contract specifications that should include a new line of street furniture. Ms. Claire Spielberg, MTS Chief Operating Officer – Transit Services, reported that there will

be benches at most stops. Mr. Jablonski reported that MTS would like to create an "identity" throughout the entire system. Ms. Atkins thanked MTS for being so responsive to San Diego communities.

Mr. Jablonski added that stations that are part of the modified BRT showcase project on El Cajon Boulevard should incorporate this new standard of station. Mr. Roberts added that there should also be a similar budget.

Chairman Mathis pointed out that constructing expensive stations reduces the flexibility of operators to make service changes and this fact should be kept in mind as the project goes forward. He also asked why the service would start at 5:00 a.m. and pointed out that residents along the Super Loop route may object to such an early start because of bus noise. Mr. Diaz stated that it was felt that 5:00 a.m. was needed to provide adequate service to commuters, but that an evaluation would be done once service gets started to determine if there is enough ridership to justify the early start.

Chairman Mathis also pointed out that actually printing Super Loop on the side of the buses will restrict the operator from using these buses for any other purpose and suggested that the silver and red color and a head sign indicating Super Loop would be adequate identification.

Mr. Jablonski asked when SANDAG staff last reviewed the funding allocated in TransNet compared to the projected costs for this service. Ms. Rychel reported that they will be revisiting this issue in the near future to ensure there is adequate funding but that their initial review indicated there would be no problem. She stated that station maintenance and certain other elements must be factored in before a final analysis can be completed.

In response to a comment by Chairman Mathis, Ms. Rychel stated that UCSD has suggested that MTS start the Super Loop Service, that they would then evaluate its impact on their shuttle service and make adjustments to their service accordingly.

#### Action Taken

Ms. Atkins moved to receive a report for information. Mr. Roberts seconded the motion, and the vote was 3 to 0 in favor.

2. MTS: Budget Transfers and Construction Contract Award for the MTS Mills Building Improvement Project (CIP 11234, 11153)

Mr. Jablonski provided an overview of this project reporting that this contract was originally competitively bid in February 2007 and that, based on the fact that the time expired before a contract could be awarded and because the contractor wanted to increase its bid, MTS exercised its discretion to cancel all bids. He stated that staff is exploring using the County of San Diego's Job Order Contracting Program, which is an innovative program that allows the County to contract with preapproved contractors in various building trades. He stated that the County's experience with this program has been excellent, and the program has reduced the

overall cost of many projects. He added that the cost of projects administered through this program is guided by an independent, industry-approved unit price book. Mr. Jablonski added that MTS has received assurances that the prices of the recommended contractor, Davis & Adams Inc., are in line with the price book. He added that Davis & Adams, which was one of the original bidders, has agreed to beat the costs outlined in the unit price book. Mr. Jablonski estimated that the cost of the contract will be reduced by \$60,000 to \$80,000 using this approach.

Mr. Jablonski showed the Committee drawings of the floor plans and explained the reasons for the remodeling as outlined in the agenda item and the phased approach that will be used to carry out the remodel. He pointed out that the remodeling will consist primarily of demolition, not construction, and that the trolley side of the 9<sup>th</sup> floor will not be included in the project because it has already been renovated. The Committee was also showed pictures of the cubicles that are being purchased separately from the construction contract, and Mr. Jablonski outlined the breakdown of costs for the project. Mr. Jeff Stumbo, Director of Human Resources & Labor Relations, reported that the cubicles will be 4-feet high and will be 8' X 8'. Mr. Jablonski stated that once this project is completed and staff members are relocated, MTS will be able to eventually sell Building 3, which currently houses MTS's taxi operation. In response to a question from Ms. Atkins, Mr. Jablonski reported that the cost of relocating staff members is included in the total cost of the project. He also reported that the funding is already in place and consists of funding from excess capital funding from other projects that have been completed over the last few years.

Mr. Jablonski stated that MTS would like to provide a nice, up-to-date working environment for its employees. Ms. Atkins suggested that staff be ready to respond to any public criticism of the cost of the remodeling project in light of MTS's efforts to cut service and implement fare adjustments. She added that it is easier to explain these types of issues than to deal with the "sound bites".

#### Action Taken

Mr. Roberts moved to (1) approve transferring funds from the Fiscal Years 2007 and 2008 Capital Improvement Program (as shown in Attachment A of the agenda item) to fully fund the MTS Mills Building Improvement Project; (2) transfer funds to the budget line items (as shown in Attachment B of the agenda item); (3) waive the applicable provisions of Policy No. 52 "Procurement of Goods and Services" and authorize the CEO to utilize the County of San Diego's Job Order Contracting process to award a construction contract to Davis and Adams Inc. for the construction of the MTS Mills Building Improvement Project for an amount not to exceed \$650,000; (4) authorize the CEO to purchase office furniture on the open market through Maxon for an amount not to exceed \$200,000; and (5) waive MTS Policy No. 52 "Procurement of Goods and Services" for the construction and furniture contracts. Ms. Atkins seconded the motion, and the vote was 3 to 0 in favor.

The Committee convened to Closed Session at 10:10 a.m. to discuss the following item:

3. MTS: CLOSED SESSION: Conference with Legal Counsel – Existing Litigation Pursuant to California Government Code Section 54956.9(a) (Balfour Beatty/Ortiz v. MTS) (Superior Court Case No. GIC 868963)

The Committee reconvened to Open Session at 10:30 a.m.

Oral Report of Final Actions Taken in Closed Session

Ms. Lorenzen, MTS General Counsel, reported the following action taken in Closed Session:

The Committee received a report from General Counsel and staff.

D. REVIEW OF DRAFT SEPTEMBER 13, 2007 BOARD AGENDA

Recommended Consent Items

6. MTS: Budget Transfers and Mission Valley East Legal Services Contract Amendment (CIP 10426.12)

Recommend that the Board of Directors (1) transfer funds from the Mission Valley East (MVE) Light Rail Transit (LRT) Project Reserve budget Line Item 10426-4500 into the Professional Services Line Item 10426-0800 (as shown in Attachment A of the agenda item) MVE Budget Revisions; and (2) execute Amendment No. 3 (MTS Doc. No. M6655.3-07) with Hecht, Solberg, Robinson, Goldberg, and Bagley, LLP (in substantially the same form as Attachment B of the agenda item) for legal services on the MVE LRT Project.

7. MTS: Adopt Proposed Policy No. 56 – Fraud in the Workplace (ADM 110.2)

Recommend that the Board of Directors adopt the proposed MTS Policy No. 56 – Fraud in the Workplace (Attachment A of the agenda item).

8. MTS: Audit Report – Human Resources (LEG 492)

Recommend that the Board of Directors receive the internal audit report on Human Resources.

9. MTS: Pay Phone Services Contract Award (LEG 490)

Recommend that the Board of Directors authorize the CEO to execute a revenue contract (in substantially the same format as Attachment A of the agenda item – MTS Doc. No. L5678.0-07) with Western Communication Systems, Inc. for pay phone services for a 3-year base term with 2 one-year option terms.

10. MTS: Dissolution of San Diego Transit Leasing Corporation (OPS 960.6)

Recommend that the Board of Directors approve Resolution No. 07-5 dissolving San Diego Transit Leasing Corporation.

11. MTS: IAD/KMD Vacuum System Replacement Project (CIP 11191)

Recommend that the Board of Directors authorize the CEO to award a contract to Peachez, Inc. dba Air Management systems, in substantially the same form as Attachment A of the agenda item, for the IAD/KMD Vacuum System Replacement Project.

12. MTS: Light Rail Vehicle Window Film Installation and Maintenance – Contract Award (OPS 970.6)

Recommend that the Board of Directors authorize the CEO to execute an agreement (MTS Doc. No. L0807.0-08) with Lakeside Paint and Body Shop for nine months with two 1-year options to supply and install light rail vehicle window film on 134 vehicles.

13. MTS: Rebuilt Allison Transmission and Cummins Natural Gas Engine In-Frame Overhauls – Contract Award (FIN 300, PC 50601)

Recommend that the Board of Directors authorize the CEO to execute two 3-year contracts with two 1-year options (MTS Doc. Nos. B0490.0-08 and B0491.0-08, Attachment A of the agenda item) with (1) United Transmission Exchange, Inc. for rebuilt Allison Transmissions; and (2) Cummins Cal Pacific, LLC for Cummins natural gas engine in-frame overhauls.

14. MTS: Amend Policy No. 52 – Procurement of Goods and Services (ADM 110.2)

Recommend that the Board of Directors authorize General Counsel to amend MTS Policy No. 52 “Procurement of Goods and Services” as recommended.

15. MTS: Investment Report (FIN 300)

Recommend that the Board of Directors receive a report for information.

Recommended Consent Items

There was no discussion of the recommended Consent Item.

Recommended Board Discussion Items

There was no discussion of the recommended Discussion Item.

E. REVIEW OF SANDAG TRANSPORTATION COMMITTEE AGENDA

Ms. Sharon Cooney, MTS Director of Government Affairs and Community Relations, reported that a special Transportation Committee meeting has been called to discuss the budget and MTS’s request to amend the fare ordinance. She stated that the meeting will be conducted as a workshop. She stated that SANDAG will present the state budget and its impact on operating funding. She added that a public hearing on the fare ordinance will be held at North County Transit on September 20, and the second (and final reading) of the ordinance will occur at the October 19 SANDAG Transportation Committee meeting.

Mr. Jablonski stated that he will give the same presentation to SANDAG on MTS's budget and the fare ordinance that he gave to the MTS Board on August 16.

F. COMMITTEE MEMBER COMMUNICATIONS AND OTHER BUSINESS

There were no Committee Member communications.

G. PUBLIC COMMENTS

*Clive Richard:* It was reported that the matter that Mr. Richard wanted to address with the Committee had been resolved; therefore, he did not make any public comment.

H. NEXT MEETING DATE:

The next meeting is scheduled for Thursday, September 20, 2007, in the Executive Conference Room.

I. ADJOURNMENT

Chairman Mathis adjourned the meeting at 10:31 a.m.

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Chairman

Attachment: A. Roll Call Sheet

[gail.williams/minutes](#)